



**Fine Arts
Museums of
San Francisco**
**de Young
Legion of Honor**

September 8, 2017

Honorable Malia Cohen
Chair, Budget and Finance Committee
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102

Subject: Request for Release of Reserved Appropriations for Department 61 – Fine Arts Museums

Dear Supervisor Cohen:

The Fine Arts Museums (FAM) respectfully requests that the Budget and Finance Committee (Committee) release the \$2,237,166 placed on the General Fund Reserve per Ordinance No. 156-17 during fiscal year 2017/18 for General Facility Maintenance and Capital Projects as approved by the Capital Planning Committee. A summary of these projects follow.

Project Title	Description	Amount
FAM Facility Maintenance	Funding for general facility maintenance at the de Young and Legion of Honor	\$192,166
DEY Add bike parking	Increase amount of secure bike parking for staff	\$50,000
LOH Add bike lockers	Add secure bike parking for staff	\$30,000
LOH Colonnade Roof	Replace roof membrane and flashing over colonnade roof and Court of Honor water table.	\$60,000
LOH Cooling Tower	Replace cooling tower that is approaching the end of its service life.	\$250,000
LOH Masonry Work	Continuation of project that commenced in 2015 to repair masonry that has deteriorated and poses a safety risk to Legion visitors.	\$600,000
LOH Roof Replacement	Continuation of project that commenced in 2008 to replace various roofing systems to ensure building is watertight over the City's art collections.	\$280,000
DEY Roof Repairs	Repairs to the roof over the paintings conservation studio to ensure building is watertight over the City's art collections.	\$100,000
LOH Tech Shop Exhaust	Install an exhaust system for museum technician shop to provide a safe work area for staff.	\$75,000
DEY Tower Exterior Repairs	Perform repairs to connections at tower pipes which provide support for the copper panel façade.	\$600,000
Total Funds		\$2,237,166

de Young
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The Committee placed the entire \$2,237,166 for Annual Projects and Continuing Projects on Budget and Finance Committee reserve. It is our understanding that the purpose for the hold was to assure satisfactory resolution of SEIU 1021's request that all security guards at the Fine Arts Museums (and also at the Asian Art Museum) be awarded 40 hour per week schedules. FAM has agreed to accept this change and is fully cooperating with the City to achieve 40 hour schedules for all security guards. A Tentative Agreement was signed by the City and the Union on June 23, to be effective by October 1. FAM is fully cooperating with the City's efforts to enter into a final agreement, and we fully expect all guards to be on the desired 40 hour schedules by October 1. Since FAM has agreed to all terms recommended by DHR, including those in the Tentative Agreement, and does not have the power to do anything further to resolve the matter, we respectfully request that the reserve against FAM's approved budget be released.

Releasing the \$2,237,166 in General Fund Reserve will allow the department to proceed with critical capital and maintenance projects necessary to maintain the buildings and for the protection and preservation of the City's art collections.

Thank you very much for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ed Prohaska', written in a cursive style.

Ed Prohaska
Chief Financial Officer