

MEMORANDUM

TO: Aaron Peskin, District 3 Supervisor
FROM: Chris Corgas, Senior Program Manager
DATE: April 15, 2019
RE: Proposed Downtown Community Benefit District

Dear Supervisor Peskin,

Enclosed for your review and legislative submittal are the materials related to the proposed formation of the Downtown Community Benefit District, those materials include:

- Resolution of Intention to form the Downtown CBD
- Downtown CBD Management Plan
- Downtown CBD Engineer's Report (as an appendix to the Management Plan)
- Petitions submitted regarding the formation of the Downtown CBD
- Ballot
- Ballot Affidavit
- Notice of Public Hearing and Assessment Ballot Proceeding

If you should have any questions regarding the materials enclosed or the formation process please do not hesitate to contact me. I look forward to the introduction of the Resolution on Tuesday April 16, 2019.

