

File No. 190131

Committee Item No. 5

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Feb. 4, 2019

Board of Supervisors Meeting

Date _____

Cmte Board

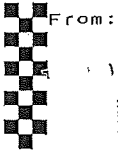
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| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Information Sheet |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date Jan. 31, 2019

Completed by: _____ Date _____



Save Form

Print Form



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

FILED
BOARD OF SUPERVISORS
SAN FRANCISCO

2018 JUN 25 PM 3:16

BY: AK

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): 2, 5 District: _____

Name: Ron Summers

SF, CA Zip: 94103

Occupation: Advocate

Work Phone: n/a Employer: n/a

Business Address: n/a Zip: _____

Business E-Mail: n/a Home E-Mail: _____

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I identify as a recovering drug using gay man who is interested in bettering his community

Business and/or professional experience:


Peer Counseling Intern	9/17 - Present	- RAMS
Office Mgmt	01/07 - 7/07	- Pflav Architecture

Civic Activities:

Shelter Advocate
RAMS - Peer Counseling
Arriba Juniors - CNA training
Registered Nurse Administrator

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 01/24/18 Applicant's Signature: (required) 

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

RON SUMMERS

Objective

To obtain a challenging position that may allow me to enhance my skills, expand my knowledge, and attain personal growth.

Clinical Skills

- Registered Narcan Administrator
- Group Lead Harm Reduction Meeting- Over the Influence
- Type 50+ WPM
- Mac OS/PC OS

Personal Skills

- Effective Time Management Skills
- Effective Communication between client and fellow staff members
- Responsible and organized

Work History

Peer Counselor Intern, 09/2017 to present
Richmond Area Media Services (RAMS)

San Francisco, CA

Shipping/Receiving Clerk, 6/2015 to 2/2016
California Living

Danville, CA

- Temp position
- Received and assembled high-end furniture pieces
- Window display

Barista, 8/2014 to 02/2016
Castro Country Club

San Francisco, CA

- Prepared coffee set to Philz' coffee standards

Office Management/Office Administration, 01/2007 to 07/2007

Pfau Architecture

San Francisco, CA

- Arranged weekly meetings
- Distributed mail
- Made weekly bank deposits
- Provided maintenance to office equipment

Sales Administration, 08/2006 to 01/2007

Doubletree Hotel

San Francisco, CA

- Assisted client meetings with Sales reps.
- Clerical duties as assigned
- Data entry
- Shipping and receiving tasks

Education & Training

2018 Arriba Juntos

San Francisco, CA

CNA certification

2017 Narcan Overdose Training

San Francisco, CA

Clinical training

2012 Heald College

San Francisco, CA

Medical billing/coding



Date: June 21, 2018

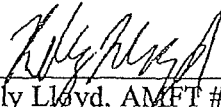
To Whom It May Concern:

My name is Kelly Lloyd, I am a Behavioral Health Specialist for SF-START (Shelter Treatment Access & Resource Team) at Episcopal Community Services. Our program provides counseling and case management to homeless and marginally housed individuals in San Francisco.

I am writing in support of Ron Summers joining the board of the Shelter Monitoring Committee. Over the past few months I have gotten to know Ron and can attest that he would be a wonderful fit for the position. Ron is a fierce and outspoken advocate for shelter residents and the homeless community. Ron is very passionate about his involvement in the community and is never afraid to stand up for something he believes to be unjust. I have also observed Ron to be warm and welcoming to his fellow shelter residents. Ron is committed to serving the community and has expressed that he is very excited about this opportunity. I believe that Ron would be a great addition to the organization and many would benefit from his involvement.

Please feel free to contact me if you have any questions.

Sincerely,



Kelly Lloyd, AMFT #91955
Behavioral Health Specialist, SF-START
Episcopal Community Services
T: 415.487-3300 ext.4936

San Francisco
BOARD OF SUPERVISORS

Date Printed: March 24, 2017

Date Established: November 23, 2004

Active

SHELTER MONITORING COMMITTEE

Contact and Address:

Jeff Simbe
Shelter Monitoring Committee
1380 Howard Street, 2nd Floor
San Francisco, CA 94103

Phone: (415) 255-3647

Fax: (415) 252-3629

Email: jeff.simbe@sfdph.org

Authority:

Administrative Code, Section 20.300 et seq. (Ordinance Nos. 283-04, 123-07, 150-07, 51-08, 131-10, and 116-16.)

Board Qualifications:

The purpose of the Committee is to provide the Mayor, the Board of Supervisors, the Local Homeless Coordinating Board, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters, as well as City policies in place that affect operations of shelters or their impact on shelter clients. The Department of Public Health shall provide administrative support for the Committee.

The Committee shall consist of 13 members, one (1) of whom shall be a homeless person (or homeless within the three (3) years prior to appointment) with a disability, and one (1) of whom shall be a homeless person (or homeless within the three (3) years prior to appointment) living with their homeless child who is under the age of 18.

(Administrative changes to seats 1 and 2 made for clarification to meet mandated positions in Ordinance Nos. 283-04 and 150-07.)

The 13 members of the Committee shall be appointed as follows:

- >Three (3) members shall be appointed by the Mayor, including: one (1) member from the Department of Human Services, one (1) member from the Department of Homelessness and Supportive Housing, and one (1) member who is homeless or formerly homeless and who has experience providing direct services to the homeless through a community setting;
- >Six (6) members shall be appointed by the Board of Supervisors including: two (2) homeless

San Francisco
BOARD OF SUPERVISORS

or formerly homeless (within the three (3) years prior to appointment) individuals, one (1) with a disability, and one (1) living with their homeless child under age 18; one (1) member who has experience providing direct services to the homeless through a community setting; one (1) member selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless; and two (2) members selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people, one (1) of which is homeless or formerly homeless.

>Four (4) members shall be appointed by the Local Homeless Coordinating Board, including: one (1) member selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people; two (2) members who have experience providing direct services to the homeless through a community setting, one (1) of which is formerly homeless; and one (1) member shall be homeless or formerly homeless and selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to homeless individuals.

In making their appointments to the Committee, the appointing authorities are encouraged to select people who are bilingual.

The term of office of each Committee member shall be two years. In the event that a vacancy occurs during the term of office of any Committee member, a successor shall be appointed to complete the expired term of office. The interim appointment shall be made in the same or similar manner that governed the initial appointment of the departing member.

The Committee shall meet a minimum of once per quarter, at such times and places as the Committee shall designate. The location of the meetings shall be accessible to the public and the meetings shall comply with applicable public meeting requirements under state and local law. The Committee shall monitor the attendance of Committee members. In the event that any Committee member misses three regularly scheduled meetings in a six-month period, without prior notice to the Committee, the Committee shall certify in writing that the member missed three meetings in a six-month period of time. On the date of such certification, the member shall be deemed to have resigned from the Committee. The Committee shall notify the appointing authority accordingly and request the appointment of a new member.

Reports: The Committee shall prepare and submit quarterly reports that shall include, but not be limited to, information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter and any information received regarding the treatment and personal experiences of shelter residents. In order to enable the Committee to prepare reports required under this subsection, City departments that contract for services at a shelter that is under review must respond within 15 days to any reasonable request for information submitted

San Francisco
BOARD OF SUPERVISORS

by the Committee relative to the shelter or to City policies that affect operations of shelters or their impact on shelter clients. The reports shall also include recommended action steps for the shelter and for the City department that contracts for services at the shelter. City departments and the reports referenced in this subsection shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with State and Federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate city department responsible to take action, 5) the city department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any city department identified in the reports as responsible to take action recommended in the reports shall, within 30 days of issuance of the reports, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

Sunset Date: None specified.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

VACANCY NOTICE

SHELTER MONITORING COMMITTEE

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

Vacant Seat 1, new appointment, must be held by a person who is homeless or formerly homeless, and who is living or has lived with the person's homeless child under the age of 18, for a two-year term ending January 1, 2021.

Vacant Seat 2, new appointment, must be held by a person who is homeless or has been homeless within the three years prior to being appointed to the Committee, and who has a disability, for a one-year term ending January 1, 2020.

Vacant Seat 3, new appointment, must be held by a person with experience providing direct services to homeless people through a community setting, for a two-year term ending January 1, 2021.

Vacant Seat 4, new appointment, must be held by a person nominated by one or more community agencies that provide behavioral health, housing placement, or other services to homeless people, for a one-year term ending January 1, 2020.

Vacant Seat 5, new appointment, must be held by a person who is homeless or formerly homeless, and who has been nominated by one or more nonprofit agencies that provide advocacy or organizing services for homeless people, for a two-year term ending January 1, 2021.

Vacant Seat 6, new appointment, must be held by a person nominated by one or more nonprofit agencies that provide advocacy or organizing services for homeless people, for a one-year term ending January 1, 2020.

Reports: The Committee shall prepare and submit quarterly reports that shall include, but not be limited to, information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter, and any information received regarding the treatment and personal experiences of shelter residents. The reports shall also

include recommended action steps for the shelter and for the City department that contracts for services at the shelter. The reports shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with State and Federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate City department responsible to take action, 5) the City department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any City department identified in the reports as responsible to take action shall, within 30 days of issuance of the reports, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

Sunset Date: December 31, 2020

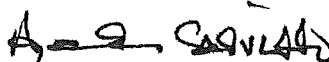
Additional information relating to the Shelter Monitoring Committee may be obtained by reviewing Administrative Code, Sections 20.300 et seq., at <http://www.sfbos.org/sfmunicodes> or visiting the Committee's website at <http://www.sfgov.org/sheltermonitoring>.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting, and applicants may be asked to state their qualifications. The appointment(s) of the individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Committee is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.

Further Note: Additional seats on this body may be available through other appointing authorities, including the Local Homeless Coordinating Board and the Mayor's Office.


(Angela Calvillo
Clerk of the Board