

File No. 150161

Committee Item No. 6

Board Item No. 13

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date March 4, 2015

Board of Supervisors Meeting

Date March 16, 2015

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Linda Wong Date February 27, 2015
 Completed by: L.W. Date March 5, 2015

1 [Accept and Expend Grant - Association of Bay Area Governments - \$371,258]

2
3 **Resolution retroactively authorizing the Department of the Environment to accept and**
4 **expend grant funds from the Association of Bay Area Governments in the amount of**
5 **\$371,258 for 2015 to perform various activities as part of a Bay Area Regional Energy**
6 **Network Program, an Energy Efficiency Program, for the term of January 1, 2015,**
7 **through December 31, 2015.**

8
9 WHEREAS, The City and County of San Francisco (City) is a member of the
10 Association of Bay Area Governments (ABAG); and

11 WHEREAS, ABAG was awarded up to \$26,500,000 by decision of the California Public
12 Utilities Commission (CPUC) in Decision 12-11-015 to operate the Bay Area Regional Energy
13 Network program (BayREN) in all of its member counties for the calendar years of 2013 and
14 2014; and

15 WHEREAS, The CPUC recognized that this structure can provide greater opportunity
16 for the participating counties to develop more innovative programs that better serve the
17 ratepayers; and

18 WHEREAS, The CPUC stated in Decision 14-10-046 in "Conclusions of Law"
19 That "For the RENs, it is reasonable to authorize use of a "Maximum Contract Amount" for
20 each year through 2025 at 2015 funding levels, unless and until we change"; and

21 WHEREAS, For 2015, ABAG will continue receiving the ratepayer funds of
22 \$12,837,000 through a contract with PG&E where PG&E is acting only as a fiscal manager
23 and the CPUC provides oversight of the program content; and

1 WHEREAS, BayREN will continue programs to provide technical assistance and
2 financing in the residential sector and education and training for construction contractors and
3 building code officials; and

4 WHEREAS, The Board of Supervisors adopted goals for reductions in greenhouse gas
5 emissions; and

6 WHEREAS, The Department of the Environment continues to play a key role in the
7 development of the concepts and plans for all the elements of the BayREN program; and

8 WHEREAS, The Department of Environment is already performing energy efficiency
9 programs for greenhouse gas reductions providing assistance in the residential sector and
10 creating local jobs; and

11 WHEREAS, The Department of the Environment has built upon its experience with
12 building codes to play the lead role in the development of the Codes and Standards
13 component of the BayREN; and

14 WHEREAS, A successful BayREN program in 2013-2014 has led to continued funding
15 in future years; and

16 WHEREAS, The term of this grant is from January 1, 2015, to December 31, 2015; and

17 WHEREAS, A request for retroactive approval is being sought because the Department
18 of the Environment did not receive the award notice until December 9, 2014; and

19 WHEREAS, The grant allows for Indirect costs of \$120,262 included in the budget; and

20 WHEREAS, The Department of Environment will utilize existing staff hired under the
21 American Reinvestment and Recovery Act that continued working under the 2013-14 BayREN
22 contract; and

23 WHEREAS, The grant does not require an Annual Salary Ordinance (ASO)
24 amendment; now therefore, be it
25

1 RESOLVED, That the Board of Supervisors authorizes the Director of the Department
2 of the Environment to retroactively accept and expend a grant in the amount of \$371,258 from
3 ABAG to implement BayREN activities in San Francisco; and be it

4 FURTHER RESOLVED, That the Board of Supervisors authorizes the Director of the
5 Department of the Environment to accept and expend additional funds in the case that ABAG
6 decides to assign additional BayREN tasks for activities in San Francisco.

9 Recommended:

10
11 Deborah D. Kephart
12 Department Head

8
9 Approved: [Signature]
10 Mayor

11 Approved: [Signature]
12 Controller, Grant Division

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: The Department of the Environment
DATE: January 7, 2015
SUBJECT: Accept and Expend Resolution State Grant
GRANT TITLE: CPUC Award for BayREN

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Rachel Buerkle

Phone: 415-355-3704

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

RECEIVED
2015 JAN -8 PM 4:40
CITY & COUNTY OF S.F.
COMPTROLLER - A.G.S.D.

File Number: _____

220324 / EVBAYR-15

(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: BayREN

2. Department: Department of the Environment

3. Contact Person: Rachel Buerkle

Telephone: 415-355-3704

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$371,258

6a. Matching Funds Required: \$ 0

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: California PUC

b. Grant Pass-Through Agency (if applicable): PG&E and Association of Bay Area Governments (ABAG)

8. Proposed Grant Project Summary: The Bay Area Regional Network (BayREN) is funded under Decision 14-11-046 of the CA Public Utilities Commission to continue to engage local governments in meeting the goals of the CA Energy Efficiency Strategic Plan. CPUC provides oversight of the program content, PG&E acts as fiscal agent, and ABAG has a contract of \$12.8 million with PGE, out of which this grant is funded. BayREN is funded to provide an energy efficiency incentive and technical assistance program in single family and multifamily buildings, provide financing, and raise the level of energy code compliance in new construction and renovation.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 1/1/15 End-Date: 12/31/2515

10a. Amount budgeted for contractual services: \$0

b. Will contractual services be put out to bid? N/A

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out?

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$ 120,262

b2. How was the amount calculated? Based on Department of Environment overhead and indirect.

c1. If no, why are indirect costs not included?

- Not allowed by granting agency
- Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input checked="" type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input checked="" type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

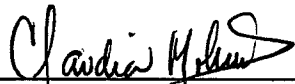
If such access would be technically infeasible, this is described in the comments section below:

Comments: All of the facilities are privately owned facilities of various types of buildings in both the residential and commercial sectors. Staff will make site visits to perform site assessments.

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk

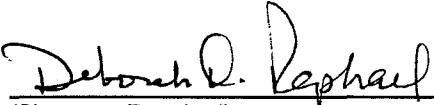
Date Reviewed: 1/7/15


(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Deborah O. Raphael, Director, Department of the Environment

Date Reviewed: 1-8-15


(Signature Required)

City and County of San Francisco Department of the Environment

BayREN Energy Efficiency Program 2015

			Grant Funding
Personnel			
	5644 Environmental Unit Manager(.128 FTE); 5642 Sr. Environmental Specialist(.265 FTE); 5640 Environmental Specialists(1.0 FTE); 5638 Assist Environment Specialist(.46 FTE)	Program Management Finance, Project Technical Assistance Project Technical Assistance Marketing	\$242,896
Field Expenses	Local travel		\$1,100
Mailing	Mailing, printing		\$ 1,100
Food	Contractor and customer meetings x 8		\$ 1,100
Events	booth space fees for tabling at street fairs		\$ 1,500
Equipment	Personal protective equipment, calibration of measuring equipment, field supplies		\$3,300
		Sub-Total Contract/ Grant	\$250,996
Indirect			\$120,262
Grand Total			\$371,258

BayREN - 2015 Aggregate Budget

(Version: 12/01/2014)

Changes:

1. Lead Link budget for Single Family (\$190,000) allocated to San Mateo. Lead Link budget for PACE (\$17,500) allocated to San Francisco
2. \$200,000 reallocated from San Francisco MF Impl to ABAG MF Impl. ABAG to hold funds for further allocation to San Francisco TA or incentives
3. PAYS: Reallocated \$4,400 to Alameda from San Francisco (\$2,000) and Sonoma (\$2,400)
4. Rep Link fund allocations: Single Family to Contra Costa (\$20,000); Multi-family to Santa Clara (\$20,000); C&S to StopWaste (\$20,000)
5. Single Family statewide ME&O budget (\$15,000) reallocated to ABAG 'unassigned'.

Agencies:	Total Contract Budget	Alameda (Energy Council)										Total
		ABAG	Contra Costa	Marin	Napa	San Francisco	San Mateo	Santa Clara	Solano	Sonoma		
Program Elements												
Single Family Residential												
Admin		\$ 355,000	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 505,000
Implementation		1,096,000						140,000				1,236,000
Marketing & Outreach		152,000	113,707	88,834	33,629	22,035	55,458	63,259	123,209	34,605	45,513	732,249
Incentives		2,000,000										2,000,000
Total Single Family:	4,473,249	3,603,000	123,707	118,834	43,629	32,035	65,458	253,259	133,209	44,605	55,513	4,473,249
Multi-Family Residential												
Admin		186,500	55,000	15,000	15,000	15,000	15,000	15,000	35,000	15,000	15,000	381,500
Implementation		220,000	1,731,600				214,000					2,165,600
Marketing & Outreach		39,000	75,500	10,000		5,000	15,000	10,000	15,000	5,000	5,000	179,500
Incentives			3,750,000									3,750,000
Total Multi-family:	6,476,600	445,500	5,612,100	25,000	15,000	20,000	244,000	25,000	50,000	20,000	20,000	6,476,600
Codes & Standards												
Admin		130,000	23,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	181,500
Implementation		759,500	26,000	23,000	27,500	9,000	22,500	27,500	29,500	16,500	19,000	960,000
Marketing & Outreach		15,000	23,000	9,000	8,000	7,000	11,000	23,000	23,000	6,000	8,000	133,000
Incentives												
Total C&S:	1,274,500	904,500	72,500	35,500	39,000	19,500	37,000	54,000	56,000	26,000	30,500	1,274,500
Financing												
Multi-family Capital Advance												
Admin												
Implementation												
Marketing & Outreach												
Incentives												
Total Total MF Cap Adv:												
Commercial PACE												
Admin		\$ 10,000	600	600	600	600	18,100	600	600	600	600	32,900
Implementation												
Marketing & Outreach		218,605										218,605
Incentives												
Total Total PACE:	251,505	228,605	600	600	600	600	18,100	600	600	600	600	251,505
Pay As You Save												
Admin		13,500	900	900	900	900	900	900	900	900	15,410	36,110
Implementation		10,000	8,200				5,800				231,585	255,585
Marketing & Outreach		2,000	4,000								63,451	69,451
Incentives												
Total PAYS:	361,146	25,500	13,100	900	900	900	6,700	900	900	900	310,446	361,146
BayREN Total												
Admin		695,000	90,000	50,000	30,000	30,000	47,500	70,000	50,000	30,000	44,510	1,137,010
Implementation		2,085,500	1,765,800	23,000	27,500	9,000	242,300	167,500	29,500	16,500	250,585	4,617,185
Marketing & Outreach		426,605	216,207	107,834	41,629	34,035	81,458	96,259	161,209	45,605	121,964	1,332,805
Incentives		2,000,000	3,750,000									5,750,000
BayREN Total:	12,837,000	5,207,105	5,822,007	180,834	99,129	73,035	371,258	333,759	240,709	92,105	417,059	12,837,000

Notes:

- 1) "Admin" is defined as contract development, internal partner coordination, administration, reporting, and other non-program activities
- 2) "Implementation" combines two PIP categories: "Direct Install Non-Incentives" and "Education & Training", and includes incentive processing, program design, set up, and evaluation activities not included under "Marketing & Outreach"
- 3) "Marketing & Outreach" includes all expenses and program labor for these activities
- 4) "Incentives" includes direct incentives only

632

ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



Cal Broomhead
Climate and Energy Programs Manager
Department of Environment
City and County of San Francisco

Cal,

Thank you for your participation in the successful re-funding of the BayREN program. For 2015, attached is the most current version of the BayREN aggregate budget and includes the San Francisco allocation. We may have a couple of small additional updates as we continue to finalize roles, but otherwise this is what we intend to use as we put together your contract.

Sincerely,



Gerald L. Lahr
Energy Programs Manager
Association of Bay Area Governments
510/464-7908

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):


Mar

Subject:

Accept and Expend Grant – Association of Bay Area Governments - \$371,258

The text is listed below or attached:

Please see attached.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only: