

FILE# 160087
Received in
Council
2/10/16
f.w.

BOARD OF SUPERVISORS:
ANNUAL REVIEW & ADOPTION OF
THE PROPOSED DRAFT BUDGET

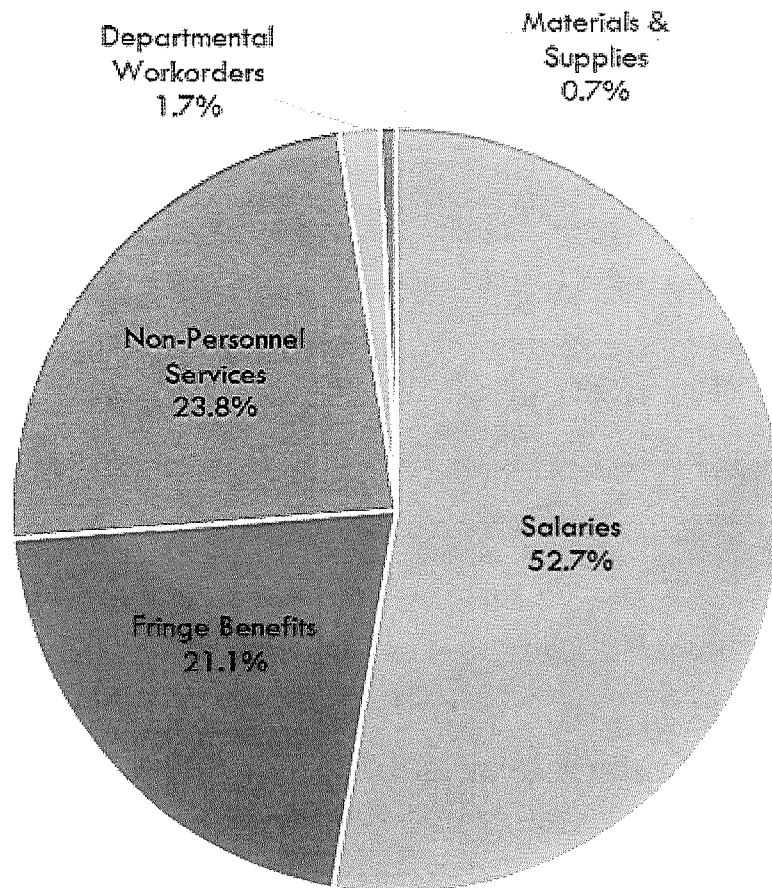
February 10, 2016

Fiscal Years 2016/2017 and 2017/2018

FY 2015/2016

Expenditures by Category

2

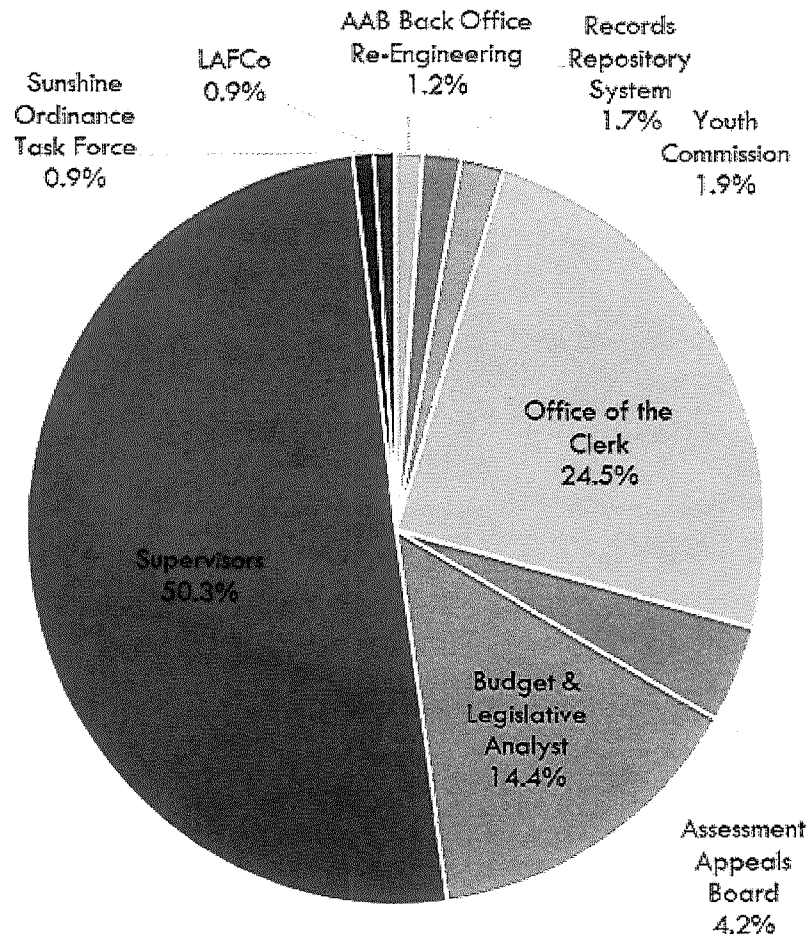


Expenditure Category	Amount
Salaries	\$7,725,779
Fringe Benefits	\$3,099,610
Non-Personnel Services	\$3,488,794
Departmental Workorders	\$253,994
Materials & Supplies	\$98,897
TOTAL	\$14,667,074

FY 2015/2016

Expenditures by Division

3



Division	Amount
Supervisors	\$7,384,150
Office of the Clerk	\$3,496,112
Budget & Legislative Analyst	\$2,110,213
Assessment Appeals Board	\$614,128
Youth Commission	\$277,802
Records Repository System	\$250,000
AAB Back Office Re-Engineering	\$175,000
Sunshine Ordinance Task Force	\$135,616
LAFCo	\$134,053
TOTAL	\$14,667,074

FY 2016/17

Proposed Budget Changes - Expenditures

4

- **Position Substitutions (\$16k)**
 - 1093 IT Ops Admin III → 1094 IT Ops Admin IV
 - 1454 Exec. Secretary → 8118 Legislation Clerk
- **Temp Salaries (\$5k)**
- **General Fund Appropriation for LAFCo (\$50k)**
- **New COLA Request from the Budget & Legislative Analyst (\$48k)**

FY 2016/17

Proposed Budget Changes - Revenue

5

- **Decrease in Assessment Appeals Board (AAB) revenue (\$310K)**

Source	FY16/17 Base	FY 16/17 Proposed	Change
Planning Appeal Surcharge	\$40,000	\$40,000	\$0
Assessment Appeal Fees	\$478,800	\$169,160	(\$309,640)
Outreach Fund	\$18,000	\$18,000	\$0
Total Revenue	\$536,000	\$227,160	(\$309,640)

Summary Table of Proposed Budget Adjustments FY 2016/17 & FY 2017/18

Adjustment Type	Proposed Budget Adjustments	FY 2016/17 Change	FY 2017/18 Change
Recommended	Position Substitutions & Associated Benefits	\$16,154	\$16,656
	Temp Salary & Associated Benefits	\$5,397	\$5,397
	AAB Revenue Decrease	\$309,640	\$268,625
Board Consideration	LAFCO General Fund Appropriation	\$50,000	\$0
	New BLA COLA Request	\$47,856	\$47,856
	Total	\$429,047	\$338,534

Summary of Changes by Category

FY 2015/16 & FY 2016/17

7

Expenditure Category	FY 2015/16	FY 2016/17 Proposed	Increase (Decrease)	Changes
Salaries	\$7,725,779	\$8,024,923	\$299,144	MOU increase, position changes & LAFCo
Benefits	\$3,099,610	\$3,284,750	\$185,140	Increase associated w/salary increase
Non-Personnel Services	\$3,488,794	\$3,093,021	(\$395,773)	BLA COLA offset by Removal of one-time funding in FY 15/16
Materials & Supplies	\$98,897	\$93,401	(\$5,496)	Removal of one-time funding in FY 15/16
Workorders	\$253,994	\$260,379	\$6,385	Increase by performing depts
Total	\$14,667,074	\$14,756,474	\$89,400	

Initiatives - Technology

- **Funded:**
 - Assessment appeals back-office re-engineering (Phase IV underway, Phase V – Commercial properties online)
 - Digitization projects
- **Funding requested:**
 - Legistar update/Agenda management system
 - Crestron system replacement (Capital Committee)

Conclusion

- Modest growth in the budget (\$89K in total, or less than 1%)
- Changes to meet work demands
- Upcoming technology projects
- Policy questions
 - ▣ BLA COLA and LAFCo
 - ▣ Potential to add funding in June for the language access pilot program