

**VI. PROJECT INFORMATION FORM**

<b>Project Name</b> Lake Merced	<b>Estimated Date of Completion:</b> <u>April 2020</u>		
	<b>Grant Amount Requested:</b> \$ <u>1,000,000</u>		
	<b>Estimated Total Project Cost:</b> <u>\$ 3,000,000</u> (State Grant and other funds and In-Kind donations)		
<b>Grantee Name (with mailing address)</b> City and County of San Francisco <b>Check one:</b> Recreation and Park Dept. <span style="margin-left: 100px;">Non-Profit</span> <input type="checkbox"/> 501 Stanyan Street <span style="margin-left: 100px;">Local Public Agency</span> <input checked="" type="checkbox"/> San Francisco, CA 94117-1898 <span style="margin-left: 100px;">State Agency</span> <input type="checkbox"/>	<b>County</b> San Francisco		<b>Nearest City/Town</b> San Francisco
	<b>Project Address (or nearest cross street)</b> Lake Merced Boulevard and Sunset Boulevard		
	<b>Senate Dist.</b> 11	<b>Assembly Dist.</b> 19	<b>US Congressional Dist.</b> 12
<b>Grantee's Representative Authorized in Resolution</b> <span style="float: right; color: red;">(Signature required at bottom of this page)</span>			
Name: <u>Philip A. Ginsburg</u>		Title: <u>General Manager</u>	
Phone: <u>415 831-2701</u>		Email Address: <u>phil.ginsburg@sfgov.org</u>	
<b>Project Manager - Person with day to day responsibility for project (if different from authorized representative)</b>			
Name: <u>Brett Desmarais</u>		Title: <u>Project Manager</u>	
Phone: <u>415 575-5601</u>		Email Address: <u>brett.desmarais@sfgov.org</u>	
<b>Brief Description of Project</b> (Summarize major activities to be funded by this Grant) Renovation of the 4.5 mile pedestrian and cyclist trail encircling Lake Merced. Improvements to include: replaced soft trail shoulder, signage, erosion control, retaining walls, grading, and new outdoor fitness equipment and site furnishings. Utilities will be extended to allow for a new prefabricated restroom.		<b>Latitude</b> 37°43'42.01"N	<b>Longitude</b> 122°29'37.70"W
<b>Site Control/Land Tenure (Check the box that applies)</b> <input checked="" type="checkbox"/> The grantee owns the property <input type="checkbox"/> The grantee leases the property Term end date: _____ <input type="checkbox"/> The grantee owns an easement on the property <input type="checkbox"/> The grantee has an MOU with the property owner		<b>CEQA/Environmental Requirements</b> <input type="checkbox"/> Exempt from CEQA, pursuant to CEQA Guideline # _____ (Attach Notice of Exemption) <input type="checkbox"/> CEQA Approval received from another public Agency Attach lead agency's resolution approving the project, along with the Notice of Determination, Negative Declaration, or Mitigated Negative Declaration, stamped by State Clearinghouse and County Clerk's Office. <input checked="" type="checkbox"/> CEQA is not complete, but a completed Draft Initial Study with Checklist is provided. <input type="checkbox"/> CEQA does not apply to this project under Code Section: _____	
I certify that the information contained in this project application, including required attachments, is complete and accurate.			
Signed:  _____ <span style="color: red; font-size: small;">Grantee's Authorized Representative as shown in Resolution</span>		_____ Date	
Print Name: <u>Philip A. Ginsburg</u>	Print Title: <u>General Manager</u>		Designee? <b>Y N</b> If yes, attach letter of designation from authorized representative.

**Lake Merced Project Summary – Potential Scope Description****California Natural Resources Agency Grant****Brett Desmarais, Project Manager, San Francisco Department of Recreation and Parks**

Lake Merced is a natural water body in the southwest corner of San Francisco that was formed through a combination of seismic and tidal forces. While the lake itself falls within the jurisdiction of the San Francisco Public Utilities Commission, the recreational amenities surrounding it, which include trails, fitness equipment, picnic areas, and a public golf course, are owned and operated by the San Francisco Department of Recreation and Parks. The scope of the proposed project is a renovation of the shared bicycle/pedestrian trail encircling the lake, including the replacement of existing fitness equipment, as well as the provision of electrical and domestic water and sewer utilities to support the addition of a new public restroom.

Recreational trails around Lake Merced were constructed in the mid-20<sup>th</sup> Century and have been periodically expanded and improved upon with periodic maintenance since their inception. The trail encircling the lake is a 4.5 mile circuit designed as a shared pedestrian/cyclist amenity that features an approximately 8-foot wide asphalt path with a soft shoulder of varying width composed of mostly degraded earthen materials. This trail closely follows Skyline Boulevard on the west side of the lake, Lake Merced Boulevard along the north and east sides, and John Muir Drive to the south. At various locations the trail is punctuated by parking lots and aging parcourse equipment. Throughout the trail system, but particularly along the north side of Lake Merced, the trail's soft shoulder is compromised by areas of hillside erosion. Vegetation, ranging from tree branches to creeping plants, has also intruded upon the trail at numerous locations and caused a reduction in usable space. The parking lot at John Muir Drive and at the intersection of Sunset Boulevard and Lake Merced Boulevard (known as the "Sunset Circle") feature heavily used port-a-potties with substandard conditions.

The planned project focuses on two areas. The first is an improvement to the 4.5 mile long shared use trail by addressing underlying erosion issues and rebuilding the trail's soft shoulder. The second improvement is the provision of a permanent restroom facility at the Sunset Circle parking lot. Complementing these improvements are the addition of new site furnishings, including park benches, picnic tables, and the replacement of existing parcourse equipment.

Improvements to the trail would begin with the construction of new retaining walls, likely composed of steel soldier piles with wood lagging. It is estimated that 11 new retaining walls are required to provide shoring along the trail edge and would have exposed heights ranging from 1 to 4 feet and lengths up to 100 feet. With a stabilized edge in place, the soft shoulder would be leveled to the existing asphalt pathway, likely using compacted engineered fill and decomposed granite. In other areas, vegetation (including existing tree stumps) would be removed to allow for surface restoration and trail widening. A wood header board would be employed to create a maintainable trail edge and inhibit future vegetative intrusion. New signage and striping of the asphalt pathway would be implemented to minimize user conflict. Localized areas of degraded asphalt would be replaced along the trail. New parcourse equipment would be installed on concrete pads along the trail edge along with distance markers to support fitness programming.

A new single or two-user prefabricated JCDecaux restroom will be installed at either the Sunset Circle parking lot or the parking lot on John Muir Drive. The restroom structure will be procured under an existing contract between the City of San Francisco and manufacturer JCDecaux at no additional cost to the project. The project will, however, bear costs for providing new utility services, including PG&E electrical, and domestic water and sewer provided by the San Francisco Public Utilities Commission. Both services will require feasibility studies, new service and/or impact fees, as well as new electrical and water meters.

Pending the availability of additional funds after addressing primary scope items, the project may also include additional outdoor fitness equipment stations installed at the Sunset Circle and John Muir drive parking lots and the replacement of existing interpretive signage panels located along the Lake Merced trail system.

**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution Number 1710-005**

**APPROVING THE APPLICATION FOR GRANT FUNDS FOR  
GOLDEN GATE PARK DOG TRAINING AREA AND LAKE MERCED  
IMPROVEMENT PROJECTS**

**WHEREAS**, the Legislature and Governor of the State of California have approved a grant for the projects shown above; and

**WHEREAS**, the California Natural Resources Agency has been delegated the responsibility for the administration of the grant projects, setting up necessary procedures; and

**WHEREAS**, said procedures established by the California Natural Resources Agency require the Grantee to certify by resolution the approval of application(s) before submission of said application(s) to the state; and

**WHEREAS**, the Grantee will enter into an agreement with the State of California for subject projects: now, therefore, be it

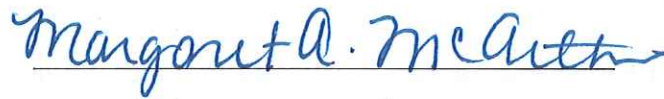
**RESOLVED** that the San Francisco Recreation and Park Commission (Grantee)

1. Approves the acceptance of general fund allocation for local assistance for the above projects; and
2. Certifies that said agency understands the assurances and certification in the Project Information Form; and
3. Certifies that said agency will have sufficient funds to operate and maintain the projects or will enter into an agreement with another entity to perform said operation and maintenance; and
4. Certifies that said agency has reviewed and understands the General Provisions contained in the Project Agreement shown in the Procedural Guide; and
5. Appoints the General Manager or his/her designee as agent to conduct all negotiations, execute and submit all documents including, but not limited to Project Information Form, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned projects.

Adopted by the following vote:

Ayes:	7
Noes:	0
Absent:	0

I certify that the foregoing resolution was adopted at the meeting of the Recreation and Park Commission held on October 19, 2017.



Margaret A. McArthur, Commission Liaison

IX. COST ESTIMATE FORM FOR DEVELOPMENT PROJECTS

Where possible, quantify the components of the project (e.g. labor, materials, etc.), the lateral and linear extent of restoration work, labor, materials, and equipment requirements. Indicate tasks to be funded by this grant and by other sources, as well as In-Kind contributions. All cost elements included should be consistent with the scope, site plan and CEQA documents. Add and delete project elements as applicable to your project.

Project Elements	Unit Price	Units	Quant.	Total Project Costs	General Fund Grant	Local Contributions (Specify)	Other Funding Source(s) (Specify)
<b>NON-CONSTRUCTION COSTS</b>							
<b>Direct Project Management &amp; Administration</b>							
Staff Time (direct costs only)	\$ 106	Hrs	2200	\$ 233,706	\$ -	\$ 233,706	
Incidental Charges	LS	LS	LS	\$ 10,000	Ineligible		
Consultants							
<b>Subtotal – Direct Management</b>			2200	\$ 233,706	\$ -	\$ 233,706	
<b>Planning, Design &amp; Permitting</b>							
Staff Time (direct costs only)	\$ 72	Hrs	3500	\$ 252,000	\$ -	\$ 252,000	
Consultants	\$ 80	Hrs	380	\$ 30,400	\$ -	\$ 30,400	
Permit Costs	LS	LS	LS	\$ 20,000	\$ -	\$ 20,000	
<b>Subtotal - Planning, Design &amp; Permitting</b>				\$ 302,400	\$ -	\$ 302,400	
<b>CEQA Compliance (if applicable)</b>							
Staff Time (direct costs only)	\$ 78	Hrs	200	\$ 15,600	\$ -	\$ 15,600	
Consultants	\$ -	Hrs	0	\$ -	\$ -	\$ -	
<b>Subtotal – CEQA</b>			200	\$ 15,600	\$ -	\$ 15,600	
<b>SUB-TOTAL Non-Construction Costs</b> (not to exceed 25% of grant)				\$ 567,306	\$ -	\$ 567,306	
<b>CONSTRUCTION COSTS</b>							
Retaining Walls & Utilities	\$ 185	LF	1450	\$ 268,250	\$ -	\$ 268,250	
Trail Renovation, Grading, & Landscape	\$ 20	SF	56000	\$ 1,120,000	\$ 1,000,000	\$ 120,000	
Fitness Equipment & Furnishings	\$ 15,000	Unit	7	\$ 105,000	\$ -	\$ 105,000	
<b>SUB- TOTAL Construction Costs</b>				\$ 1,493,250	\$ 1,000,000	\$ 493,250	
<b>Contingency</b> (not to exceed 10% of grant)				\$ 223,988		\$ 223,988	
<b>PROJECT GRAND TOTAL:</b>				\$ 2,284,544	\$ 1,000,000	\$ 1,284,544	

Category listing should be detailed and customized to fit the project proposal. Each Funding source, whether In-Kind or cash should have its own column. Specify In-Kind or cash in each column heading. The unit price multiplied by the quantity equals the Total Project Costs column. The General Fund Grant and Other Funding Sources should also sum to the Total Project Costs column. LS = Lump Sum

**IX. DEVELOPMENT PROJECT TIMELINE – LAKE MERCED IMPROVEMENTS**

<b>Activity Description</b>	<b>Timeline</b>
Preliminary work on the project	December 2017 – April 2018
Submit CEQA documents	April 2018
Submit final site design/plans/specifications	February 2019
Submit evidence of bond acknowledgement sign	December 2019
Construction period	May 2020 – November 2020
Submit Project Closeout package with final Payment Request to State	April 2021