

May 28, 2025

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: Approval of Amendment No.3 to the Terminal 3 Common Use Club Lease No. 13-0006 with American Express Travel Related Services Company, Inc.

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors' approval the proposed Resolution, which approves Lease Amendment No. 3 to the Terminal 3 Common Use Club Lease No. 13-0006 with American Express Travel Related Services Company, Inc.

The following is a list of accompanying documents:

- Board of Supervisors Resolution
- Approved Airport Commission Resolution No.; 25-0043;
- Memorandum accompanying Airport Commission Resolution No.; 25-0043;
- SFEC-126(f)4 (Board of Supervisors) for American Express Travel Related Services Company, Inc.;
- A copy of Terminal 3 Common Use Club Lease No. 13-0006,
- A copy of Lease Amendment No. 1 to the Terminal 3 Common Use Club Lease No. 13-0006,
- A copy of Lease Amendment No. 2 to the Terminal 3 Common Use Club Lease No. 13-0006, and.
- A copy of Lease Amendment No. 3 to the Terminal 3 Common Use Club Lease No. 13-006, executed by American Express Travel Related Services Company, Inc., as tenant.

The following person may be contacted regarding this matter:

Cheryl Brennan
Director, Revenue Development and Management
(650) 821.4500
cheryl.nashir@flysfo.com

Very truly yours,

Kantrice Ogletree /s/

Kantrice Ogletree
Director, Commission Affairs

Enclosures

cc: Cheryl Brennan, Revenue Development and Management
Dyanna Volek, Governmental Affairs Manager