

File No. 160213

Committee Item No. 4

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date March 10, 2016

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Information Sheet</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Vacancy Notice</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Derek Evans Date March 7, 2016

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.



City and County of San Francisco
Edwin M. Lee, Mayor

Department of Public Health
Barbara A. Garcia, MPA
Director of Health

Colleen Chawla
Deputy Director of Health

March 1, 2016

Derek Evans,
Assistant Clerk, Board of Supervisors
City and County of San Francisco City Hall
1 Dr. Carlton B. Goodlett Pl., #244
San Francisco, CA 94102

Re: Food Security Task Force for Nutrition Services

Dear Mr. Evans:

Pursuant to Health Code, Section 470.1, it is the intention of Department of Public Health that Ms. Priti Rane serve as the Department of Public Health's representative to the San Francisco Food Security Task Force for Nutrition Services. Ms. Rane serves as Nutrition Services Director for DPH Maternal, Child and Adolescent Health. Ms. Rane will serve on the task force at the pleasure of the Department of Public Health.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Colleen Chawla".

Colleen Chawla
Deputy Director of Health



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-5163**

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: _____

Seat # or Category (If applicable): _____ District: _____

Name: _____

Home Address: _____ Zip: _____

Home Phone: _____ Occupation: _____

Work Phone: _____ Employer: _____

Business Address: _____ Zip: _____

Business E-Mail: _____ Home E-Mail: _____

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes No If No, place of residence: _____

Registered Voter in San Francisco: Yes No If No, where registered: _____

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Business and/or professional experience:

Civic Activities:

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: _____ **Applicant's Signature: (required)** _____

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

San Francisco
BOARD OF SUPERVISORS

Date Printed: December 7, 2015

Date Established:

August 12, 2005

Active

FOOD SECURITY TASK FORCE

Contact and Address:

Paula Jones
SFDPH
1390 Market Street #810
San Francisco, CA 94102

Phone: (415) 252-3853

Fax:

Email: paula.jones@sfdph.org

Authority:

Health Code, Sections 470.1 and 470.2 (Ordinance Nos. 206-05; 19-08; 29-10; 191-12; and 88-15; and Resolution No. 32-09)

Board Qualifications:

The Food Security Task Force was established to recommend legislative action and city-wide strategies to the Board of Supervisors that would increase participation in federally funded programs such as CalFresh (known nationally as SNAP and formally as food stamps), Summer Food Service, the Child and Adult Care Food Program, the Homeless Children Nutrition Program, the Special Supplemental Nutrition Program for Women, Infants and Children (WIC), the School Lunch Program, and the National School Breakfast Program. The Task Force shall also provide general advice and assistance to the Board of Supervisors with regard to funding priorities, legislative action, and city policies on addressing hunger and enhancing the food security of San Francisco residents, in addition to any other issues within the Task Force's expertise.

The Food Security Task Force shall consist of up to fifteen (15) members. Members, other than department representatives and the School District representative, shall serve at the pleasure of the Board of Supervisors. The Board of Supervisors shall appoint:

- > One (1) member from the Department of Human Services of the Human Service Agency;
- > One (1) member from the Department of Public Health-Nutrition Services;
- > One (1) member from the Department of Aging and Adult Services of the Human Services Agency;
- > One (1) member from the Department of Public Health-Office of Food Systems;
- > One (1) member from the Department of Children, Youth and their Families;

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

- > One (1) member from the Department of Environment Urban Agriculture; and
- > The Clerk of the Board of Supervisors shall invite the San Francisco Unified School District to submit one (1) representative for appointment by the Board.

In addition, the Board may appoint up to eight (8) representatives of community-based organizations that provide nutritional support and increase the food security of San Francisco residents. Such community members shall be nominated by the Task Force and may include, but are not limited to, representatives from organizations serving food in the following program types: home-delivered meals; congregate meals for seniors; food bank; free dining room; multi-service agency serving families and youth; shelter meals; and faith-based organizations, food retail (farmers markets; grocery stores); hospital and health clinics; and a member of the public. No organization shall have more than one representative on the Task Force.

The Department of Public Health shall provide clerical assistance and logistical support to the Task Force and its committees.

Reports: The Food Security Task Force shall prepare an annual assessment of the state of hunger and food insecurity in San Francisco with recommendations for funding, programs, and policy. The Task Force shall submit the hunger and food insecurity assessment to the Board of Supervisors, and provide bi-annual status reports on the progress of implementing the plan and meeting the plan's goals.

Sunset Date: The Task Force shall terminate on July 1, 2018.

(Ordinance No. 191-12 reauthorized the Food Security Task Force, which had expired and modified the membership of the Task Force.)

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

VACANCY NOTICE

FOOD SECURITY TASK FORCE

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following vacancy:

Vacant seat 5, succeeding Deloris McGee, resigned, must be nominated by the Food Security Task Force and a representative of a community-based organization that provides nutritional support and increases the food security of San Francisco residents, for an indefinite term.

Additional Qualifications: Representatives of community-based organizations who are nominated by the Food Security Task Force may include, but are not limited to, representatives from organizations serving food in the following program types:

- home-delivered meals;
- congregate meals for seniors;
- food banks;
- free dining rooms;
- multi-service agency serving families and youth;
- shelter meals;
- faith-based organizations;
- food retail (farmers markets, grocery stores);
- hospitals and health clinics; and
- members of the public.

No organization shall have more than one representative on the Task Force.

Reports: The Food Security Task Force shall prepare an annual assessment of the state of hunger and food insecurity in San Francisco with recommendations for funding, programs, and policy. The Task Force shall also bi-annually submit status reports to the Board of Supervisors.


Sunset Date: The Task Force shall expire by operation of law on July 1, 2018, unless extended by the Board of Supervisors.

Additional information relating to the Food Security Task Force may be obtained by reviewing Health Code, Sections 470.1-470.2, at <http://www.sfbos.org/sfmunicodes> or the Task Force's website at <http://sfgov.org/sffood/>.

Next Steps: Applicants applying for seat(s) 1-7 and 15 must fill out an application available at http://www.sfbos.org/vacancy_application and email the application to paula.jones@sfdph.org. If you have questions, please contact the Food Security Task Force at (415) 252-3853. The Food Security Task Force will review applications, and refer their nomination(s) to the Board of Supervisors' Rules Committee for consideration.

The applicants nominated by the Task Force will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment at the meeting, and applicants may be asked to state their qualifications. The appointment of the individual recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, this vacancy may have already been filled. To determine if the vacancy for this Task Force is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-4447.


Angela Calvillo
Clerk of the Board

DATED/POSTED: July 24, 2015