

BOARD of SUPERVISORS



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MEMORANDUM

TO: Trent Rhorer, Executive Director, Human Services Agency
Barbara A. Garcia, Director, Department of Public Health
Shireen McSpadden, Executive Director, Department of Aging and Adult Services
Maria Su, Director, Department of Children, Youth and Their Families
Jeff Kositsky, Director, Department of Homelessness and Supportive Housing
Phil Ginsburg, General Manager, Recreation and Parks Department
Vincent C. Matthews, Ed.D., Superintendent, San Francisco Unified School District

FROM: *al*
for Alisa Somera, Legislative Deputy Director
Rules Committee

DATE: May 22, 2018

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Yee on May 15, 2018:

File No. 180521

Ordinance amending the Administrative and Health Codes to change the composition of the Food Security Task Force and to extend the sunset date of the Task Force by three years to July 1, 2021.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: alisa.somera@sfgov.org.

c: Krista Ballard, Human Services Agency
Greg Wagner, Department of Public Health
Naveena Bobba, Department of Public Health
Sneha Patil, Department of Public Health
Bridget Badasow, Department of Aging and Adult Services

Emily Cohen, Department of Homelessness and Supportive Housing
Sarah Madland, Recreation and Parks Department
Viva Mogi, San Francisco Unified School District
Esther Casco, San Francisco Unified School District
Danielle Houck, San Francisco Unified School District

1 [Administrative, Health Codes - Food Security Task Force]

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3 **Ordinance amending the Administrative and Health Codes to change the composition**
4 **of the Food Security Task Force and to extend the sunset date of the Task Force by**
5 **three years to July 1, 2021.**

6
7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.
9 **Deletions to Codes** are in *strikethrough-italics Times New Roman font*.
10 **Board amendment additions** are in double-underlined Arial font.
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.
12 **Asterisks (* * * *)** indicate the omission of unchanged Code
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The Administrative and Health Codes are hereby amended by recodifying
16 Health Code Sections 470.1 and 470.2 as Administrative Code Sections 5.10-1 and
17 5.10-2, respectively, in Chapter 5, Article X, and revising those Sections, to read as follows:

18 **ARTICLE X:**

19 **FOOD SECURITY TASK FORCE**

20 **SEC. 470.1-5.10-1. ESTABLISHMENT AND MEMBERSHIP OF FOOD SECURITY**
21 **TASK FORCE.**

22 (a) **Food Security Task Force.** There is hereby established a Food Security Task
23 Force of the City and County of San Francisco. Food security, for purposes of this Article
24 Xordinance, shall mean the state in which all persons obtain a nutritionally adequate, culturally
25 acceptable diet at all times through local non-emergency sources.

1 (b) **Membership.** The Task Force shall consist of ~~up to 15~~ 20 members appointed by the
2 Board of Supervisors, City department heads, or the San Francisco Unified School District, as
3 provided below. Members, ~~other than department representatives and the School District~~
4 ~~representative,~~ shall serve at the pleasure of their respective appointing authorities~~the Board of~~
5 ~~Supervisors.~~

6 (1) ~~Departmental and School District Representatives. The Board of Supervisors shall~~
7 ~~appoint one member from the~~

8 (1) Seat 1 shall be an employee of the Department of Human Services, appointed by
9 the Executive Director of the Human Services Agency. ~~of the Human Service Agency,~~

10 (2) Seat 2 shall be an employee of the Department of Public Health- Nutrition
11 Services, appointed by the Director of Health.

12 (3) Seat 3 shall be held by an employee of the Department of Aging and Adult
13 Services of the Human Services Agency, appointed by the Executive Director of the Human Services
14 Agency.

15 (4) Seat 4 shall be held by an employee of the Department of Public Health – Food
16 Security, ~~Office of Food Systems,~~ appointed by the Director of Health.

17 (5) Seat 5 shall be held by an employee of the Department of Children, Youth and
18 their Families, appointed by the Director of the Department of Children, Youth and their Families.

19 (6) Seat 6 shall be held by an employee of the Department of Homelessness and
20 Supportive Housing, appointed by the Director of the Department of Homelessness and Supportive
21 Housing.

22 (7) Seat 7 shall be held by an employee of the ~~and the Department of Environment~~
23 Recreation and Park Department's Urban Agriculture Program, appointed by the General Manager of
24 the Recreation and Park Department.

1 (8) Seat 8 shall be held by an appointee of the The Clerk of the Board of Supervisors
2 *shall invite the San Francisco Unified School District if the District chooses to appoint a member to*
3 *submit a representative for appointment by the Board as a member of the Task Force.*

4 (9) (2) In addition, the Board may appoint as members of the Task Force up to eight
5 Seats 9 through 19 shall be held by representatives of community-based organizations that
6 provide nutritional support and increase the food security of San Francisco residents,
7 nominated by the Task Force and appointed by the Board of Supervisors. ~~Such community members~~
8 ~~shall be nominated by the Task Force and~~ These members may include but are not limited to
9 representatives from organizations serving food in the following program types: home-
10 delivered meals; congregate meals for seniors; food bank; free dining room; multi-service
11 agency serving families and youth; shelter meals; ~~and~~ faith-based organizations; food retail
12 (farmers markets; grocery stores); and hospital and health clinics ~~and a member of the public.~~ No
13 organization shall have more than one representative on the Task Force.

14 (10) Seat 20 shall be held by a member of the public, nominated by the Task Force
15 and appointed by the Board of Supervisors.

16 ~~—(3)~~ Any member representing a community-based organization who fails to
17 attend at least three meetings in a six-month period without the express approval of the Task
18 Force at or before each missed meeting shall be deemed to have resigned from the Task
19 Force ten days after the third unapproved absence. The Task Force shall promptly inform the
20 Clerk of the Board of Supervisors of the resignation.

21 (c) **Staffing.** The Department of Public Health shall provide clerical assistance and
22 logistical support to the Task Force and its committees.

23 (d) **Meetings.** The Task Force shall meet at least once every four months.

24 (e) **Purposes of Task Force; Strategic Plan.** The Food Security Task Force shall
25 recommend to the Board of Supervisors legislative action and city-wide strategies that would

1 increase participation in federally funded programs such as Cal Fresh known nationally as
2 SNAP and formally as food stamps, Summer Food Service, the Child and Adult Care Food
3 Program, the Homeless Children Nutrition Program, the Special Supplemental Nutrition
4 Program for Women, Infants and Children (WIC), the School Lunch Program, and the National
5 School Breakfast Program. The Task Force shall also provide general advice and assistance
6 to the Board of Supervisors with regard to funding priorities, legislative action, and City
7 policies on addressing hunger and enhancing the food security of San Francisco residents in
8 addition to any other issues within the Task Force's expertise.

9 To accomplish these goals, the Food Security Task Force shall prepare an annual
10 assessment of the state of hunger and food insecurity in San Francisco. *The report may include*
11 *with* recommendations for funding, programs, and policy. The Task Force shall submit the
12 hunger and food insecurity assessment to the Board of Supervisors. The Board of
13 Supervisors may adopt legislation to implement the recommendations.

14 ~~Thereafter, the Task Force shall submit status reports on progress toward implementing the~~
15 ~~plan and meeting the plan's goals to the Board bi-annually.~~

16
17 **SEC. 470.2 5.10-2. SUNSET.**

18 Unless the Board of Supervisors by ordinance extends the term of the Task Force,
19 ~~Sections 470.1 and 470.2 this Article X~~ shall expire by operation of law, and the Task Force shall
20 terminate, on July 1, ~~2018~~2021. After that date, the City Attorney shall cause ~~Sections 470.1 and~~
21 ~~470.2 this Article X~~ to be removed from the ~~Health Administrative~~ Code.

22
23 Section 2. Effective Date. This ordinance shall become effective 30 days after
24 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
25


1 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
2 of Supervisors overrides the Mayor's veto of the ordinance.

3 Notwithstanding the Effective Date of this ordinance, it is the intent of this Board that
4 the Task Force shall continue to operate without interruption and that the incumbent members
5 of the Task Force shall continue to hold their seats without reappointment unless removed by
6 the appointing authorities designated in this ordinance.

7
8 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
9 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
10 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
11 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
12 additions, and Board amendment deletions in accordance with the "Note" that appears under
13 the official title of the ordinance. However, as stated at the beginning of Section 1, this
14 ordinance recodifies Health Code Sections 470.1 and 470.2 as Administrative Code Sections
15 5.10-1 and 5.10-2, which has the effect of deleting those sections from the Health Code.

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18 APPROVED AS TO FORM:
19 DENNIS J. HERRERA, City Attorney

20 By:



21 JON GIVNER
22 Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative, Health Codes - Food Security Task Force]

Ordinance amending the Administrative and Health Codes to change the composition of the Food Security Task Force and to extend the sunset date of the Task Force by three years to July 1, 2021.

Existing Law

The Food Security Task Force is a 15-member advisory body that makes recommendations to the Board of Supervisors to increase participation in federally-funded food security programs. The Task Force also provides general advice and assistance to the Board regarding funding priorities, legislative action, and City policies on addressing hunger and enhancing the food security of San Francisco residents. In 2013, the Board of Supervisors enacted Resolution No. 447-13, committing to ensure that all San Franciscans are food secure and hunger free by 2020.

The Board of Supervisors appoints 14 members of the Task Force, including six City employees. The San Francisco Unified School District appoints one member.

The Task Force will sunset and cease to exist in July 2018 unless the Board extends the Task Force by ordinance.

Amendments to Current Law

The proposed ordinance would change the composition of the Task Force by adding five members—one employee of the Department of Homelessness and Supportive Housing, and four representatives of community organizations. The ordinance would also authorize City department heads to appoint the members of the Task Force representing their departments.

Finally, the ordinance would extend the sunset date of the Task Force to July 2021.

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