File No	111381	Committee	ltem No	
		Board Item	No	1
	COMMITTEE/BOAR AGENDA PACKI	and the second s		
Committee:	City Operations & Neig Services Committee	hborhood	Date	2/27/12
Board of Su	pervisors Meeting		Date	3/6/12
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Cmte Board				
	Applicant's Letter Police Department Reportment Reportment Reportment Reportment Reportment Reportment's Correspondence Public Correspondence Resolution Other	eport e		
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Completed Completed			Date Date	2/23/12 X /29/12

[Liquor License Transfer, 1525 Mission Street]

Resolution determining that the premise to premise transfer of a Type 48 on-sale general public premises liquor license from 1525 Mission Street to 1525 Mission Street (District 6), for expansion of public occupancy into adjacent portion of the building, to Mark E. Rennie for ZFC Concepts, LLC, dba Sloane Square[d], will serve the public convenience or necessity of the people of the City and County of San Francisco, in accordance with Section 23958.4 of the California Business and Professions Code, with conditions.

WHEREAS, Mark E. Renne is seeking a transfer of a Type 48 on-sale general public premises liquor license from 1525 Mission Street to 1525 Mission Street for expansion of public occupancy into adjacent portion of the building, for ZFC Concepts, LLC, dba Sloane Square[d]; and,

WHEREAS, The Planning Department has verified that the area is properly zoned and recommends approval; and,

WHEREAS, The Police Department recommends that the liquor license application be approved with conditions; now, therefore, be it

RESOLVED, That in accordance with Section 23958.4 of the California Business and Professions Code, the Board of Supervisors of the City and County of San Francisco hereby determines for the foregoing reasons that the transfer of a Type 48 on-sale general public premises liquor license from 1525 Mission Street to 1525 Mission Street for expansion of public occupancy into adjacent portion of the building to Mark E. Renne for ZFC Concepts, LLC, dba Sloane Square[d], will serve the public convenience or necessity of the people of the City and County of San Francisco.

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Conditions: The current existing conditions, as shown on ABC-172, dated May 15, 2009, shall remain and be transferred to the new license, with additional conditions as follows: (1) Between the hours of 10:00 p.m. and to until one-half hour past closing the licensee shall provide security personnel. The number of security personnel shall be sufficient to maintain order therein and prevent any activity which would interfere with the quiet enjoyment of their property by nearby residents. Said personnel shall be readily identifiable as security personnel. In addition, security personnel shall make frequent visits to areas, including parking lots, to ensure patrons from the premises do not disturb the peace, quiet and comfort of persons in the neighborhood. (2) The petitioner shall utilize electronic surveillance and recording equipment that is able to view all exits and entrance points of the exterior of the premises. The electronic surveillance/recording shall be operational at all times that the premises are open to the public. Said electronic recording shall be maintained for no less than 72 hours and shall be made available to the Department or Police Department upon demand. (3) Any door(s) or window(s) that opens to Minna Street shall be kept closed at all times during the operation of the premises and shall not be used as an entrance or exit for patrons. Said door(s) or window(s) shall be used for emergency or to permit deliveries only. Said door(s) is not to consist solely of a screen or ventilated security door.

Joy (Cons

BOARD RECEIVED SAN FRANCISCO 2011 DEC 30 PM 2: 26

Fil2 111381

MARK E. RENNIE

ATTORNEY AT LAW

870 MARKET STREET

THE FLOOD BUILDING, SUITE 1260

SAN FRANCISCO, CALIFORNIA 94102

(415) 981-4500 TELECOPIER (415) 981-3334

December 30, 2011

Angela Calvillo Clerk of the Board San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

Re: ZFC Concepts, LLC dba SLOANE SQUARE[D]
California ABC Liquor License Transfer
1525 Mission Street, San Francisco, CA 94103

Public Convenience and Necessity Determination Request
ABC Type 48 License—On-Sale General Public Premises

Premise to Premise Transfer from 1525 Mission Street SF CA 94103 to 1525 Mission Street SF CA 94103 [expansion of public occupancy into adjacent portion of building].

Dear Ms. Cavillo:

This office represents ZFC Concepts, LLC dba Sloane Square[d]. My clients have applied to the California Department of Alcoholic Beverage Control (ABC) for a premise to premise transfer of their On-Sale General Public Premises license. This premise to premise transfer is to allow applicant to operate and sell alcohol beverages to the public in an expanded portion of their building at 1525 Mission Street, San Francisco. The expansion space of the 1525 Mission building was previously occupied by Paige Gallery. Since May 2009, my client has operated a type-48 on-sale general ABC license on their original premises at the same address.

My client has received a Certificate of Occupancy from the SF Department of Building Inspection and an assembly permit from SF Fire Department to allow use of the expansion portion of the building for public occupancy. This request is for a certificate of public convenience ("PCN") required before the ABC will permit my client's ABC license privileges to cover the original and expansion area.

Angela Calvillo, Clerk of the Board Sloane PCN Request December 30, 2011 Page 2

Sloane Square[d] ("Sloane") currently holds a valid Place of Entertainment license on the original premises, which allows them to provide live and DJ music to their patrons until 2 am. Sloane is scheduled to appear before the San Francisco Entertainment Commission on January 10, 2012 for approval of its current Place of Entertainment permit to allow entertainment in the expanded area of the establishment.

As part of its commitment to ensure that its operation in the expanded premises did not disturb its neighbors, Sloane has spent in excess of \$150,000 on sound mitigation measures. That work was designed by Charles Salter, a professor of Architectural Acoustics at UC Berkeley College of Environmental Design. On December 29, 2011, the music system for the entire club was given a sound test by the Entertainment Commission sound inspector, Vaj Grinelli, and easily passed. This sound test showed no sound bleed into any adjoining business or residence. Sloane will use a sound limiter to ensure that its music will not disturb the neighboring residences.

Sloane Square[d]'s mission is to provide a standard of excellence unparalleled in San Francisco nightlife, and it is devoted to participating in the improvement of its community. Along with providing employment to 40 hard-working and responsible individuals, Sloane Square[d] is developing a series of events that will provide a platform for non-profit organizations to network and fundraise. This platform will open the doors for dialogue between businesses and communities to discuss and come up with different ways of integrating the benefits of commerce with the educational and social concerns and community needs that the non-profit sector champions.

Sloane Square[d] has provided its venue for meetings and gatherings for the Lafayette, Minna, Natoma Neighborhood Association, of which it is a proud participating member. It has also hosted a number of benefits, including "Hoodie People", where sweatshirts, jackets and hooded sweaters were collected for donation to the Second Annual Hoodies Drive benefiting St. Anthony S Foundation. Sloane also supports 100 Black Men of America, Inc., an organization committed to utilizing the talents of its members to motivate and empower at-risk children and people to achieve and become self-sufficient contributors economically and socially to their communities. Supporting these groups—and many other non-profits—is part of the standard of excellence Sloane Square[d] promotes and embodies.

The approval by the Board of Supervisors of Sloane's expanded ABC licensed-premises would not have any detrimental effect on the surrounding neighborhood or the City of San Francisco. The clientele of this operation fit well into the existing neighborhood and have posed no public safety problems. This expansion will also provide additional job opportunities to the community.

Angela Calvillo, Clerk of the Board Sloane PCN Request December 30, 2011 Page 3

For the reasons outlined above, applicant ZFC Concepts, LLC dba Sloane Square[d] respectfully requests that this letter be forwarded to the City Operations & Neighborhood Services Committee of the Board and that this Committee and the full Board of Supervisors make a determination under California Business and Professions Code Section 23958.4 that the public need or convenience would be served by the issuance of a liquor license to ZFC Concepts, LLC dba Sloane Square[d] at 1525 Mission Street, San Francisco that covers the entire original and expansion areas.

Thank you for your consideration of this request.

Yourstruly,

Mark E. Rennie

MER/mb

Cc: Dane Zuccaro, Managing Member, Sloane Square[d] Inspector Ken Stockard, SFPD Inspector Julie Lazar, SFPD Supervisor Jane Kim



San Francisco Police Department ABC Liaison Unit



Alcoholic Beverage License -Public Convenience and Necessity Recommendation

To:

The San Francisco Board of Supervisors' Committee on City

Operations & Neighborhood Services

Supervisor Sean Elsbernd Supervisor Carmen Chu Supervisor Christina Olague

From:

Inspector Julie Lazar

ABC Liaison Unit (ALU) 553-1049

Date:

February 21, 2012

Subject:

P.C.N. Investigation Regarding:

ZFC Concepts LLC

DBA: Sloane 1525 Mission Street Mark E. Rennie (415) 981-5400

Mark E. Rennie on behalf of Sloane has filed an application with the California Department of Alcoholic Beverage Control seeking a premises expansion- Type 48 (On-Sale General for Public Premises) license for 1525 Mission Street (located between 11th Street and Lafayette Street).

Hours of Operation:

Daily

5:00 p.m. - 2:00 a.m.

Digest:

Currently the front of this business was licensed by ABC as a Type 48. The owner has expanded his business to the rear area of 1525 Mission Street. The purpose of this hearing is to determine if the expanded portion of the premises will be licensed as part of the ABC Type 48.

It should be noted that during the application process, notification date for the 500' mailer was August 9, 2011. The Notice to the Public was posted on August 9, 2011. There are 4 letters of protest and no letters of support. The ABC seeks a determination from the Board of Supervisors as to the approval or denial of this license.

Letters of Protest:

4

Letters of Support:

No record

Police Calls for Service:

From August 2010 to August 2011

19

Police Reports:

From August 2010 to August 2011

6

San Francisco Plot Information:

This premise is located in Plot 202

533 Police Reports were recorded for this plot in 2010

This plot has 318 Police Report(s) over the citywide average (plus 20%) of 215 Police Reports.

State Census Tract Information:

This premise is located in Census Tract 177

Population for this tract is: 1,777

On-sale license authorized by census tract: 7 Active on-sale licenses: 33 with 1 pending

Off-sale licenses authorized by census tract: 2 Active off-sale licenses: 9 with 0 pending

Departmental Recommendation:

Points of consideration:

No opposition from Southern Station

Applicant premise is located in a "high crime" area.

Applicant premise is located in an "undue concentration" area.

4 documented protests.

No Record of support.

ALU Recommendation: Approval w/conditions

The current existing conditions shall remain and be transferred to the new license, with additional conditions as followed:

- 1. Between the house of 10:00 p.m. and to until one-half hours past closing the licensee shall provide security personnel(s). The number of security personnel(s) shall be sufficient to maintain order therein and prevent any activity which would interfere with the quiet enjoyment of their property by nearby residents. Said personnel shall be readily identifiable as security personnel. In addition, security personnel shall make frequent visits to areas, including parking lots, to ensure patrons from the premises do not disturb the peace, quiet and comfort of persons in the neighborhood.
- 2. The petitioner shall utilize electronic surveillance and recording equipment that is able to view all exits and entrance points of the exterior of the premises. The electronic surveillance/recording shall be operational at all times that the premises is open to the public. Said electronic recording shall be maintained for no less than 72 hours and shall be made available to the Department or Police Department upon demand.
- 3. Any door(s) or window(s) that opens to Minna Street shall be kept closed at all times during the operation of the premises and shall not be used as an entrance or exit for patrons. Said door(s) or window(s) shall be use for emergency or to permit deliveries only. Said door(s) not to consist solely of a screen or ventilated security door.

ZFC CONCEPTS LLC

dba: Sloan

1525 Mission St.

San Francisco. CA 94103 - 2512

- 1. The sale of alcoholic beverages for consumption off the premise is strictly prohibited.
- 2. No noise shall be audible beyond the area under the control of the license as defined on the ABC 257 dated 07/18/2008.
- 3. No person under the age of twenty-one (21 years of age) shall sell, furnish, or deliver alcoholic beverages.
- 4. There shall be no coin operated games or video machines maintained upon the premises at any time.
- 5. Loitering (loitering as defined as "to stand idly about; linger aimlessly without lawful business") is prohibited on any sidewalks or property adjacent to the license premises under the control of the licensee.
- 6. The petitioners shall be responsible for maintaining free of litter the area adjacent to the premise over which they have control.
- 7. Graffiti shall be removed from the premises and all parking lots under the control of the licensee within 72 hrs of application. It the graffiti occurs on a Friday or weekend day, or on a holiday, the licensee shall remove the graffiti within 72 hours following the beginning of the next weekday.
- 8. Petitioners shall not make structural changes in the premise interior without prior written approval from the Department.
- 9. The interior lighting maintained therein shall be sufficient to make easily discernible the appearance and conduct of all persons and patrons in that portion of the premises where alcoholic beverages are sold, served, delivered or consumed
- 10. The exterior of the premise shall be equipped with lighting sufficient power to illuminate and make easily discernible the appearance and conduct of all persons on or about the premises. Additionally, the position of such lighting shall not disturb the normal privacy and use of any neighboring residence.
- 11. At no time shall any persons under the age of 21 enter or remain in this public premise.

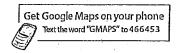
This petition for conditional license is made pursuant to the provisions of Sections 23800 through 23805 of the Business and Professions Code and will be carried forward in any transfer at the applicant-premises.

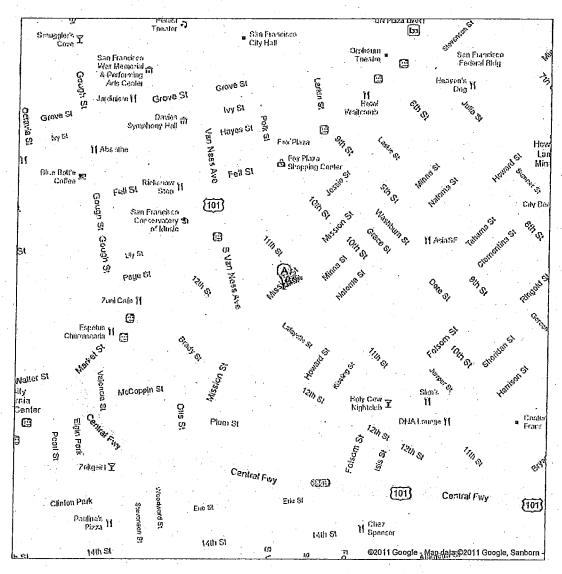
Petitioner(s) agree(s) to retain a copy of this petition on the premises at all times and will be prepared to produce it immediately upon the request of any peace officer.

The petitioner(s) understand(s) that any suspension or revocation of the license((s) shall be grounds for the
DATED THIS 154h	DAY OF May	, 20 9
	XX	
Lassing Feami Applicant/Petitioner	Applicant/Petitioner	

Google

Address 1525 Mission St San Francisco, CA 94103







DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

PUBLIC NOTICE OF APPLICATION TO SELL ALCOHOLIC BEVERAGES

PLICANT

ZFC CONCEPTS LLC

E OF LICENSE

48 ON-SALE GENERAL PUBLIC PREMISES

INESS NAME

SLOAN

DRESS OF PREMISES 1525 MISSION ST. SAN FRANCISE OF

PLICANT HAS FILED FOR:

MEW LICENSE

PREMISES YO PEE

CHANGE IN LICENSE PRIVILEGES

Pested

SAN FRANCISCO A B.C. DIST. OFF. 11 STEVENSON STREET, SUITE 1500 SAN FRANCISCO, CA. 94105 Tel. 415-356-6500

IMISES ARE CHITTHEN (ALREADY) LICENSED TO SELL ALCOHOLIC BEVERAGES.



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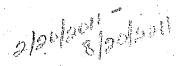
Records 1 through 3 of 3

Call No	Report No	Received Date	Received Time	Priority	Call Type	Unit ID	Disposition	Location
110471350	110140691	02/16/2011	11:47:32	В	470	9B14	REP	1525 MISSION ST
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103560271		12/22/2010	03:00:51·	I	852			1525 MISSION ST

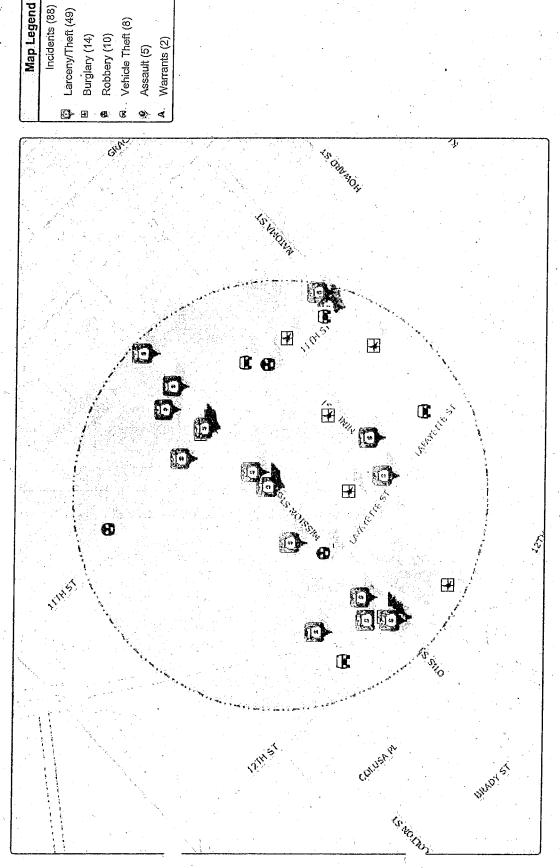
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Call No	Report No	Received Date	Received Time	Priority	, Call Type	Unit ID	Disposition	Location
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112120538		07/31/2011	03:30:43	С	240			1525 MISSION ST
112120318		07/31/2011	01:50:50	С	000	3B	DUP	1525 MISSION ST
112120313	110610741	07/31/2011	01:48:14	А	418	3B15E	HAN	1525 MISSION ST
112110283	·	07/30/2011	01:53:53	С	903	3B90	HAN	1525 MISSION ST
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111683909	110489091	06/17/2011	23:53:47	С	903	3B24	HAN	1525 MISSION ST
111133413		04/23/2011	22:07:33	С	903	3B14E		1525 MISSION ST
110982172	110286712	04/08/2011	15:05:11	С	488	3B00		1525 MISSION ST
110890174		03/30/2011	01:56:58	С	852			1525 MISSION ST
110883083	110257503	03/29/2011	19:53:34	С	909	3B00		1525 MISSION ST
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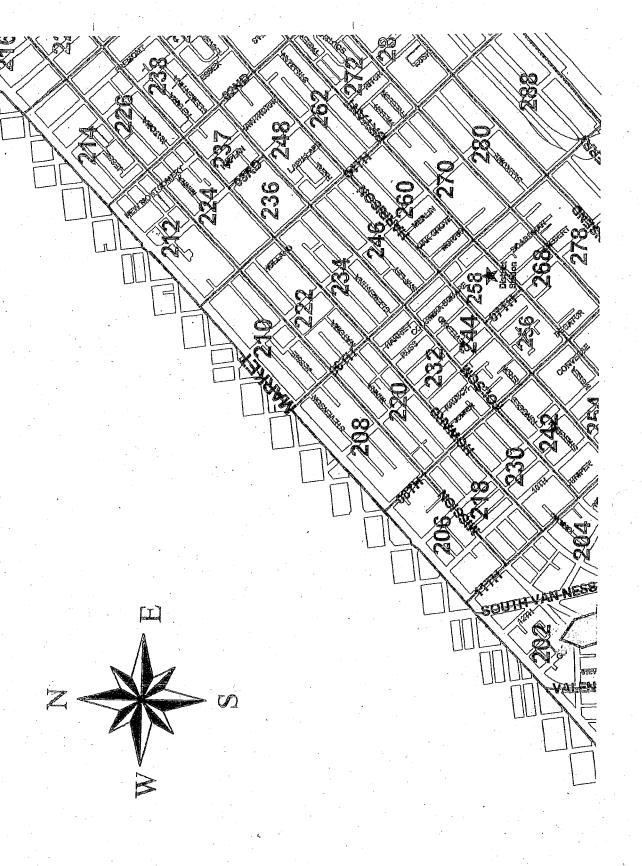
All representations on this map are distributed and transmitted "AS IS" without warranties of any kind, either expressed or implied including without limitation, warranties of title or implied warranties of merchantability or fitness for a particular purpose. In no event shall San Francisco Police Department become liable to users of these data for any loss or damages, consequential or otherwise, including but not limited to time, money, goodwill, arising from the use, operation or modification of the data. The visual presentation of data is being provided strictly as a courtesy, not as an obligation to its users.

WARNING: This map does not meet the national map accuracy standards,

CrimeView Server Printed: 9/6/2011 9:45:52 AM

Reporting Plots & Major Streets

T.I. Available Separately

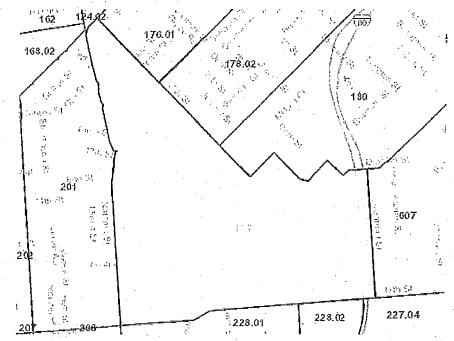


🖟 U.S. Census Bureau

FactFinder (

1525 Mission St-Sloane

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Depayment of Alcoholic Severage Control PROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION

State of Caldonia

Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, before completing and submitting your protest. The ABC-510 can be found at www abc ca.gov

Please print legibly or type. Incomplete and/or illegible information will cause the protest to be rejected

·You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to testify and/or present evidence to support your protest.

A copy of your valid protest, including your name and address, will be provided to the applicant as a public record and a right of discovery for a protest hearing

I hereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

Sloane

(Name(s) of Applicantists

For premises at:

1525 Mission Street San Francisco, CA 94100

(Exact address of propesso premises)

on the grounds that:

We have had continuous problems with Slotne since their expunsion,

Every night they are open we have consistent noise problems that they have not fixed despite numerous complaints. These include audible noise and my walls vibrating due to the bass.

In addition, their patrons have been a hardship on the community. We have had problems with patrons exiting the club and being loud and disruptive, prinating, lighting, and engaging in sexual activity in parking lots and streets visible from my home.

Sloane has yet to address these issues which impact their neighbors. (intil they do in a permanent fashion we don't believe it is

Check here if additional sheets strached

PROTESIANT É LECEPHONE RUMBER (ODIOTAL

Matthew Small

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. declare under penalty of perjury:

(1) That I am the protestant herein; (2) That I have read the above protest and know the contents thereof; and (3) That the same is true of my own knowledge except us to those matters which are therein stated on information and belief, and as to those matters I believe to be true.

PROTESTANTS SIGNATURE

Signéd at (Cil. and Majo. San Francisco, CA

PROTESTANTIE ADDRESS, FAIRMA OUTOF THE OUTOF CITY, MAIN THE COOST

1042 Minna Street #1, San Francisco, CA 94103

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BS8-337-7226.

DATE SIGNED

AUG 16 2019

Dept o. Altonom Beverage Contra

ABC-510-A (07/08:

Department of Alcoholic Beverage Control

PROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION

Store of California

-Please refer to Form ABC-510 Instructions for Pr

 Please print legibly or type. Incomplete and/or You will be notified by letter regarding a hearing present evidence to support your protest. A copy of your valid protest, including your name a right of discovery for a protest hearing. 	r illegible inform ig on your prote ne and address	ation will causest. You will no	se the protest to be rejected. ead to attend the hearing to testify and/or fed to the applicant as a public record and
I hereby protest the issuance of a license und Sloanc	er the Alcoho	lic Beverage	Control Act to:
For premises at:	(Name(a) of Appli	Cau((s))	
1525 Mission Street, San Francisco CA 94103	• .		
	rect address of propos	22 d premises)	
on the grounds that:		promises)	
Please see attached.			
Stoane has continued to operate in a manner that has be local community. Stoane-has responded with increment			
While the neighborhood is supportive of continued grow safety issues, it is our opinion. Sloane has been operated significantly increasing pedestrian traffic, the incident of located. Sloane has failed to take effective reasonable states.		CAS DRIVING HI	- Public fically, salety and malfars by
		* * *	
}- A	• •		Check here if additional sheets attached
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SPCA			DATE SIGNED
PROTESTANT'S ADDRESS (SHOOL NUMBER CHO NAME CHI, oldle ZIE ODOE)			8/1//11
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ABC-510-A (07/06)

Department of Alcoholic Beverage Control FROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION

Siate of California

*Please refer to Form ARC-510 Instructions to Days	
*Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, be completing and submitting your protest. The ABC-510 can be found at the completion of t	
completing and submitting your protest. The ABC-510 can be found at warm she are	BIOLE

•Please print legibly or type. Incomplete and/or illegible information will cause the protest to be rejected.

•You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to testify and/or

A copy of your valid protest, including your name and address, will be

a right of diacovery for a protest heari	mg,		d to the applicant as a	Paris (Poblid B)
I hereby protest the issuance of a lic	cense under the Alcoh	olic Beverage C	control Act to:	
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The state of the s	(Exact address of prop	naod promisos)	•	•••
on the grounds that:			•	
We have had continuous problems with Slor	une since their expansion.			
Every night they are open we have consider audible noise and my walls vibrating due to		have not fixed des	pite numerous complains	s. These include
In addition, their patrons have been a hardsh loud and disruptive, urinating, fighting, and t	ip on the community. We ongaging in sexual activity	have had problems	with patrons exiting the	club and being
Sloane has yet to address these issues which appropriate to grant them a permanent licens	immon at the second second	ntil they do in a pe	tmanent fashion we don't	bolieve it is
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A A LLIG 1 - A LLIG AND A COLD AND A STORY			PROTESTANTS TELEPHONE)	NÜMBER (Ophonai)
n Francisco, CA TESTANTE ADDRESS (Sires) number disc gather city, basic tiby	CTAIN'	,	DATE SIGNED	
42 Minna Street #1, San Francisco, CA 9410	03		RECENTED	
D-51C-A (07/0B)		17000		

Dept of Autoholic Beveras Sai Francis.

BEVERAGE LICENSE APPLICATION PROTEST AGAINST ALCOHOLIC

completing and submitting your protest. The ABC-510 can be lound at mow, at own your Please rater to Form ABC-510, Instructions for Protesting an Alcoholic Beveraça ا تعقيمه المجانة العالم rate إ

Please pi'nt legibly or type. Incomplete and/or flegible information will cause the procest to be rejected

You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to lestify and/or present evidence to support your protest.

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TIGELOT

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thereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

स्थ∪काद्य धर्म भूतत हित्र (ह)

ZFC Concepts I LC

For premises at

1525 Mission Street, San Francisco, CA 94103

(Exict address of praposed areniess)

on the grounds trat

The olub is question expanded (without advance notification to the neighborhood) within an existing building one space that is adjacent to a residentially round then. Their club's size and location within the 1825 Mission Speed building was such that it is operation did not effect the residential treat. The expansion of several threasand usage square feet has increased, their excupation expansion has resulted in net new impacts to the neighborhood related to paints 's "scrivines" after the of his electing load from about 80 to several hir dred. The related impacts of noise from the amplified modic lines in Cheer in George The

(See altochment of the Listory and related impacts due to this expansion) He background related to the expansion and the neighbors efforts to resolve these proplems is attached in additional shorts.

The premises is located in a residentia, area and the nomint operation of the Fooned promises who differ one with the quier onjoyment of their property by the recidents of the area (Dept's, Rute 61.4, Found in th. & Cal. Code Regist (Be specific as to how the sale of alcoholic tenenges will advectely affect (he residents.)

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, declare under penalty of perfery

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same is true of my own knowledge except as to those oratters which are therein stated on information and belief, and as to (1) That I am the protestant herein: (2) That I have read the above protest and know the exerce is it steed; and (1) That the those matters I believe to be true

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LIQUOR LICENSE REVIEW

AnMarie F	Department Rodgers/CTYPLN/SFGOV Powell/CTYPLN/SFGOV@SFGOV 558-6409	File: 111381
		MB#1200037
Police De	Kenneth Stocker partment 553-1463	C-3-G 3511 075
DATE: January 4	, 2012	
EMAIL YOUR RESPON Operations and Neighbo	o be heard at a meeting on Febru ISE BY: February 23, 2012, to Control of Services Committee. Ohnson@sfgov.org - Fax No: 5	Gail Johnson, Clerk, City
Applicant Name: and Business Name:	Mark E. Renne Sloane Square[d] (1525 Missi	on Street)
Applicant Address:	870 Market Street The Flood Building, Suite 126 San Francisco, CA 94102	0
and Phone No.	(415) 981-4500	
PLANNING COMI	MENTS: Approval	☐ Denial
TYPE YE ABO WE HITHIN THE G-	CENSE & BAPPARAN OF ITS 3-G. ZONING DISTRICT. UN TAN182112	MA MIONED.
POLICE COMMEN	NTS: Approval	☐ Denial

LL Review Referral Letter

7/23/09