

File No. 130086

Committee Item No. 7

Board Item No. 4

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 2/21/13

Board of Supervisors Meeting

Date March 12, 2013

#### Cmte Board

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| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

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Completed by: Linda Wong

Date 2/15/13

Completed by: L.W.

Date 2/28/13

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Administrative Code - Dissolving Neighborhood Community Justice Task Force]

2  
3 **Ordinance amending the Administrative Code, by repealing Article VIII, to dissolve the**  
4 **Neighborhood Community Justice Task Force.**

5 NOTE: Additions are single-underline italics Times New Roman;  
6 deletions are ~~strike through italics Times New Roman~~.  
7 Board amendment additions are double-underlined;  
8 Board amendment deletions are ~~strikethrough normal~~.

9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Findings.

11 (a) Ordinance No. 132-10 established the Neighborhood Community Justice Task  
12 Force to make recommendations to the Board of Supervisors regarding the creation of  
13 neighborhood-based restorative and community justice programs.

14 (b) Rule 2.21 of the Board of Supervisors' Rules of Order requires the Clerk of the  
15 Board to determine and identify each year every subordinate body that has not met at least  
16 once every four months, and to ask the City Attorney to prepare legislation repealing the  
17 ordinance or resolution that created the body.

18 (c) The Clerk of the Board has determined that the Neighborhood Community  
19 Justice Task Force has not met in more than four months.

20 Section 2. The San Francisco Administrative Code is hereby amended by deleting  
21 Article VIII, Sections 5.70 through 5.75, as follows:

22 ~~ARTICLE VIII:~~

23 ~~NEIGHBORHOOD COMMUNITY JUSTICE TASK FORCE~~

24 ~~SEC. 5.70. ESTABLISHMENT.~~

1           *The Board of Supervisors hereby establishes a Neighborhood Community Justice Task Force*  
2 *("the Task Force") to make recommendations to the Board of Supervisors regarding the creation of*  
3 *neighborhood based restorative and community justice programs. The Task Force will focus on one*  
4 *neighborhood or commercial corridor at a time ("the Neighborhood"). The first focus of the Task Force*  
5 *will be the Haight Ashbury neighborhood, and subsequent foci will be chosen by resolution of the*  
6 *Board of Supervisors. With each subsequent neighborhood or commercial corridor focus, the Task*  
7 *Force membership will change in order to maintain community based decision making, and to*  
8 *appropriately fill those seats that have location based requirements, as described below.*

9           *SEC. 5.71. MEMBERSHIP.*

10           *(a) Voting members of the Task Force generally shall be drawn from residents and*  
11 *businesses of the Neighborhood, as well as individuals with an understanding of the needs of homeless*  
12 *and youth, and the practices of restorative and other alternative justice models.*

13           *(b) The Task Force shall consist of seven voting members, appointed by the Board of*  
14 *Supervisors as follows:*

15           *(1) Seat 1: A person who is currently a tenant in the Neighborhood.*

16           *(2) Seat 2: A person who is an owner of residential property in the Neighborhood.*

17           *(3) Seat 3: A person who is an owner of a business located in the Neighborhood.*

18           *(4) Seat 4: A person who has expertise in and practical experience with restorative*  
19 *justice models.*

20           *(5) Seat 5: A person recommended by a neighborhood based organization that*  
21 *provides outreach or drop in services for youth.*

22           *(6) Seat 6: A person recommended by a community based organization that works*  
23 *with homeless individuals.*

24           *(7) Seat 7: A person nominated by the Supervisor in whose District the Neighborhood*  
25 *is located. If the Neighborhood is located in more than one Supervisorial District, the Board of*

1 ~~Supervisors, in selecting the Neighborhood for consideration by the Task Force, shall determine which~~  
2 ~~District includes the largest physical portion of the Neighborhood, and the Supervisor for that District~~  
3 ~~shall nominate the candidate for Seat 7.~~

4 ~~(e) The Board of Supervisors may by resolution modify the Task Force membership set forth~~  
5 ~~above for those Neighborhoods subsequently designated for consideration, in order to best reflect the~~  
6 ~~demographics and specific needs of the Neighborhood.~~

7 ~~(d) Representatives from the Small Business Commission, Human Services Agency,~~  
8 ~~Department of Public Health, Department of Children, Youth, and Families, Tenderloin's Community~~  
9 ~~Justice Center, Police Department, District Attorney, and Public Defender, shall serve as non-voting~~  
10 ~~members of the Task Force. The Clerk of the Board of Supervisors shall invite the Superior Court to~~  
11 ~~send a representative to participate as a non-voting member of the Task Force. All City departments,~~  
12 ~~commissions, boards, and agencies shall cooperate with the Task Force in conducting its business.~~

13 ~~SEC. 5.72. ORGANIZATION AND TERM OF OFFICE.~~

14 ~~(a) The term of office of voting members of the Task Force shall be one year. The terms of~~  
15 ~~office for all seven seats shall start from the date the last of the seven voting members of the Task Force~~  
16 ~~is appointed and sworn in.~~

17 ~~(b) Voting members of the Task Force shall serve at the pleasure of the Board of Supervisors.~~  
18 ~~The Board of Supervisors anticipates asking the Neighborhood representatives in Seats 1, 2, 3, and 7 to~~  
19 ~~step down when the Task Force finishes its work in connection with their Neighborhood and the Board~~  
20 ~~selects a new Neighborhood for consideration.~~

21 ~~(e) In the event a vacancy occurs during the term of office of any member, the Board of~~  
22 ~~Supervisors shall appoint a successor having the same qualifications for the unexpired term of the~~  
23 ~~office vacated.~~

24 ~~(d) Services of the voting members of the Task Force shall be voluntary and members will~~  
25 ~~serve without compensation.~~

1 ~~(e) The Human Services Agency shall provide administrative support for the Task Force.~~

2 ~~SEC. 5.73. POWERS AND DUTIES.~~

3 ~~(a) The Task Force shall hold meetings and hearings:~~

4 ~~(1) Conducting a needs assessment for the neighborhood, minimally entailing~~  
5 ~~focused service needs assessments for specific low income populations, including homeless people, and~~  
6 ~~an assessment of availability and use of public spaces;~~

7 ~~(2) Conducting an evaluation of public safety in the neighborhood, both documented~~  
8 ~~and perceived; and;~~

9 ~~(3) Exploring and evaluating restorative and other justice models, keeping in mind~~  
10 ~~the specific needs and problems of the Neighborhood.~~

11 ~~(b) The Task Force shall hold a minimum of two public hearings in the Neighborhood to~~  
12 ~~receive input from the community regarding restorative justice and other alternative justice models,~~  
13 ~~and the jurisdiction, organization, and procedures for a neighborhood based justice program.~~

14 ~~(c) The Task Force shall, using input from the public hearings and its own deliberations,~~  
15 ~~develop recommendations on:~~

16 ~~(1) The jurisdiction, organization, and procedures of a neighborhood based justice~~  
17 ~~program.~~

18 ~~(2) Ways in which restorative justice practices and principles, and those of other~~  
19 ~~alternative justice models, should be incorporated into a neighborhood based justice program.~~

20 ~~(3) Social and health services that should be provided in conjunction with a~~  
21 ~~neighborhood based justice program.~~

22 ~~(d) No later than three months after the date that all seven voting members of the Task Force~~  
23 ~~have been appointed, the Task Force shall submit a progress report on its work to the Board of~~  
24 ~~Supervisors. No later than nine months after the date that all seven voting members of the Task Force~~  
25

1 ~~have been appointed, the Task Force shall submit its recommendations, including recommendations~~  
2 ~~regarding legislation and appropriations, to the Board of Supervisors.~~

3 ~~SEC. 5.74. MEETINGS:~~

4 ~~The place, date and time of meetings of the Task Force shall be prescribed by rule of the Task~~  
5 ~~Force; provided, however that the Task Force shall hold a regular meeting not less than once every~~  
6 ~~month. All meetings shall, except as provided by general law, be open to the public.~~

7 ~~SEC. 5.75. SUNSET:~~

8 ~~The Task Force shall terminate by operation of law on July 1, 2015, unless the Board of~~  
9 ~~Supervisors by resolution extends its term.~~

10 Section 3. Effective Date. This ordinance shall become effective 30 days from the  
11 date of passage.

12 APPROVED AS TO FORM:  
13 DENNIS J. HERRERA, City Attorney

14 By:

15   
16 JON GIVNER  
Deputy City Attorney

17 originated at : n:\ethics\las2013\1300292\00822872.doc

**LEGISLATIVE DIGEST**

[Administrative Code - Dissolving Neighborhood Community Justice Task Force]

**Ordinance amending the Administrative Code by repealing Article VIII to dissolve the Neighborhood Community Justice Task Force.**

Existing Law

In 2010, the City established the Neighborhood Community Justice Task Force to make recommendations to the Board of Supervisors regarding the creation of neighborhood-based restorative and community justice programs. The Clerk of the Board has determined that the Board of Supervisors never appointed any members to the Task Force, and the Task Force never met.

Amendments to Current Law

This ordinance would dissolve the Neighborhood Community Justice Task Force.

Background Information

Rule 2.21 of the Board of Supervisors' Rules of Order requires the Clerk of the Board to determine and identify each year every subordinate body that has not met at least once every four months, and to ask the City Attorney to prepare legislation repealing the ordinance or resolution that created the body.

Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee: \_\_\_\_\_  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee: Rules Committee
- 4. Request for letter beginning "Supervisor \_\_\_\_\_ inquires"
- 5. City Attorney request.
- 6. Call File No. \_\_\_\_\_ from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. \_\_\_\_\_
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on \_\_\_\_\_

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

Clerk of the Board

Subject:

Administrative Code - Dissolving Neighborhood Community Justice Task Force

The text is listed below or attached:

Ordinance amending the Administrative Code, by repealing Article VIII, to dissolve the Neighborhood Community Justice Task Force.

Signature of Sponsoring Supervisor: [Handwritten Signature]

For Clerk's Use Only: