



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



London N. Breed, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: December 20, 2019

To: Calvin Huey, Project Manager, SFPUC
Kyndra Cox, Contract Analyst, SFPUC

From: Vivian Liu on behalf of Jason Chow, Contract Compliance Officer, CMD

Subject: CMD Review (HDR Engineering, Inc.): PUC.PRO.0138 Engineering Services for Dams and Reservoirs

The Contract Monitoring Division (“CMD”) has reviewed the consultant proposals and supporting documentation, and applied the appropriate rating bonuses submitted for the above referenced project. Based on this review, CMD has determined that all four (4) proposals submitted were materially compliant with the pre-award Chapter 14B requirements.

Rating Bonus

None of the proposals were eligible for a rating bonus.

Score Sheets and Score Tabulations

The Request for Proposal (“RFP”) indicates that all responsive proposers will be ranked from the combined score of the Written Proposal, Oral Interview, and Overhead and Profit Schedule. For all compliant firms, CMD has reviewed the score sheets submitted by the Technical and Community Benefits panelists, the overhead profit schedule, and the final score tabulations from the SFPUC. Based on this information and after the application of the LBE rating bonus, the proposers are ranked as follows:

FIRM	RANK
AECOM Technical Services, Inc.	1
GEI Consultants, Inc.	2
HDR Engineering, Inc.	3
Stantec Consulting Services, Inc.	4

LBE Subconsultant Participation Goal

HDR Engineering, Inc. (“HDR”) achieved one of the top three (3) scores. HDR met the 7% LBE subconsultant participation requirement by listing the following LBE firms:

FIRM	SERVICE	LBE STATUS	LISTED PARTICIPATION	CREDITED PARTICIPATION
AGS, Inc.	Geotechnical Engineering, Material Testing/Special Inspection	SF LBE-MBE (small)	2.00%	2.00%
Dabri	Cost Estimating and Scheduling	SF LBE-WBE (micro)	2.00%	2.00%
DCMS	Value Engineering/Constructability Review	SF LBE-OBE (micro)	2.00%	2.00%
Divis Consulting, Inc.	Geotechnical Engineering	SF LBE-OBE (micro)	1.00%	1.00%
KKL Consulting, LLC	Civil Dam Design Engineering	SF LBE-MBE (micro)	1.50%	1.50%
Lee, Inc.	Surveying, Utility Coordination and Mapping	SF LBE-WBE (micro)	2.00%	2.00%
Matthew Gass Consulting	Hydropower Engineering	SFPUC LBE-OBE (micro)	1.50%	0.00%*
		Total	12.00%	10.50%

* SFPUC-LBE will not receive LBE credit on this project.

HDR also listed the following non-LBE firms:

FIRM	SERVICE	STATUS	LISTED Participation
Black & Veatch	Structural, Mechanical, and Electrical Engineering	Non-LBE	30.00%
Gannett Fleming	Seismicity	Non-LBE	5.00%
		TOTAL	35.00%

The RFP indicates the SFPUC seeks to retain the services of up to three (3) qualified Proposers. Based on the foregoing, CMD has determined that HDR have complied with the pre-award Chapter 14B requirements. Should you have any additional questions and/or concerns, please feel free to contact Jason Chow at (415)554-3103 or Vivian Liu at (415) 551-4814.