

File No. 200212

Committee Item No. 4

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date April 8, 2020

Board of Supervisors Meeting

Date _____

Cmte Board

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- Legislative Digest
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- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
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OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong

Date April 3, 2020

Completed by: Linda Wong

Date _____

1 [Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - Regional
2 Catastrophic Preparedness Grant Program - United States Homeland Security - \$1,406,550]

3 **Ordinance retroactively authorizing the Department of Emergency Management, as a**
4 **fiscal agent for the Bay Area Urban Areas Security Initiative, to accept and expend a**
5 **grant in the amount of \$1,406,550 from the United States Department of Homeland**
6 **Security for the Regional Catastrophic Preparedness Grant Program for the period of**
7 **October 1, 2019, through June 30, 2020; and amending Ordinance No. 170-19 (Annual**
8 **Salary Ordinance, File No. 190620 for FYs 2019-2020 and 2020-2021) to provide for the**
9 **addition of two grant-funded part-time positions in Class 0931 Manager III (.30 FTE) and**
10 **Class 1823 Senior Administrative Analyst (.75 FTE).**

11 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
12 **Additions to Codes** are in *single-underline italics Times New Roman font*.
13 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
14 **Board amendment additions** are in double-underlined Arial font.
15 **Board amendment deletions** are in ~~strikethrough Arial font~~.
16 **Asterisks (* * * *)** indicate the omission of unchanged Code
17 subsections or parts of tables.

18 Be it ordained by the People of the City and County of San Francisco:

19 **Section 1. Findings**

- 20 (a) The Fiscal Year (FY) 2019 Regional Catastrophic Preparedness Grant Program
21 (RCPGP), as appropriated by the *Department of Homeland Security*
22 *Appropriations Act, 2019* (Pub. L. No. 116-6), provides resources to close
23 known capability gaps in Logistics and Supply Chain Management, encourages
24 innovative regional solutions to issues related to catastrophic incidents, and
25 builds on existing regional efforts.

1 (b) In 2019, the RCPGP program issued a Notice of Funding Opportunity (NOFO)
2 seeking competitive applications from the 100 most populous Metropolitan
3 Statistical Areas (MSA) in the US. Only one application per MSA was allowed.
4 Total funding to be awarded by DHS was \$10 million, with a maximum award of
5 \$1.5 million per award.

6 (c) As one of the 100 most populous MSAs, the Department of Emergency
7 Management, representing the City and County of San Francisco, and together
8 with its regional partners the Cities of Oakland and San Jose, and the Counties
9 of Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, San Mateo,
10 Santa Cruz, Santa Clara, Solano, and Sonoma (collectively with San Francisco,
11 the "partner jurisdictions"), applied for and received a total grant award of
12 \$1,406,550.

13 (d) The grant award period is from October 1, 2019 to September 30, 2022.

14 (e) Under the grant award, and with the agreement of all partner jurisdictions, San
15 Francisco is designated as the fiscal agent for receipt and expenditure of the
16 grant funds.

17 **Section 2. Authorization to Accept and Expend Grant Funds**

18 (a) The Board of Supervisors hereby authorizes the Department of Emergency
19 Management (DEM) to retroactively accept and expend, as fiscal agent on behalf of the Bay
20 Area UASI, Regional Catastrophic Preparedness Grant Program funds in the amount of
21 \$1,406,550 to provide regional support for a Logistics and Supply Chain Management project
22 to develop Commodity Points of Distribution plans.
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1 (b) The Board of Supervisors hereby authorizes the Department of Emergency
2 Management to maximize use of available grant funds on program expenditures by not
3 including indirect costs in the grant budget, and waiving indirect costs.

4 (c) The Board of Supervisors hereby authorizes the DEM Executive Director, or the
5 Executive Director's designee, to enter into a Memorandum of Understanding with the Cities
6 of Oakland and San Jose and the Counties of Alameda, Contra Costa, Marin, Monterey,
7 Napa, San Benito, San Mateo, Santa Cruz, Santa Clara, Solano, and Sonoma, on behalf of
8 the City and County of San Francisco, to govern acceptance, allocation, distribution and any
9 other actions related to the RCPGP grant. The Board of Supervisors further authorizes the
10 DEM Executive Director, or the Executive Director's designee, to furnish whatever additional
11 information or assurances DHS may request in connection with the RCPGP grant, to execute
12 any and all agreements or other documents, and to take any other steps necessary to accept,
13 distribute and expend the grant funds.

14 **Section 3. Grant funded positions; Amendment to Fiscal Years 2019-2020 and**
15 **2020-2021 Annual Salary Ordinance.**

16 The hereinafter designated sections and items of Ordinance No. 170-19 (Annual Salary
17 Ordinance File No. 190620 for FYs 2019-2020 and 2020-2021) are hereby amended to add
18 two part time positions, (one .30 FTE working 12 hours per week and one .75 FTE working 30
19 hours per week) to the Department of Emergency Management as follows:

20 Department: DEM (077) Department of Emergency Management
21 Program: Regional Catastrophic Preparedness Grant Program
22 Fund: 13560
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Amendment	No. of Positions	Class	Compensation Schedule	Department
Add in FY 19-20	0.30 FTE	0931 Manager III	\$6,098 Biweekly	DEM
Add in FY 19-20	0.75 FTE	1823 Senior Administrative Analyst	\$4,540 Biweekly	DEM

1 APPROVED AS TO FORM:

2
3 By: 

4 JANA CLARK

5 Deputy City Attorney

APPROVED AS TO CLASSIFICATION

DEPARTMENT OF HUMAN RESOURCES

By:  1/17/20

MICKI CALLAHAN

Director

6
7
8 APPROVED: 

9 *for* MAYOR'S OFFICE

10
11
12 APPROVED: 

13 *for* BEN ROSENFELD

14 Controller

15
16 RECOMMENDED:

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18 

19 MARY ELLEN CARROLL

20 Executive Director

21 Department of Emergency Management

FILE NO. 200212

LEGISLATIVE DIGEST

[Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - Regional Catastrophic Preparedness Grant Program - United States Homeland Security - \$1,406,550]

Ordinance retroactively authorizing the Department of Emergency Management, as a fiscal agent for the Bay Area Urban Areas Security Initiative, to accept and expend a grant in the amount of \$1,406,550 from the United States Department of Homeland Security for the Regional Catastrophic Preparedness Grant Program for the period of October 1, 2019, through June 30, 2020; and amending Ordinance No. 170-19 (Annual Salary Ordinance, File No. 190620 for FYs 2019-2020 and 2020-2021) to provide for the addition of two grant-funded part-time positions in Class 0931 Manager III (.30 FTE) and Class 1823 Senior Administrative Analyst (.75 FTE).

Background Information

The purpose of U.S. Department of Homeland Security (DHS) Regional Catastrophic Preparedness Grant Program (RCPGP) is to build state and local capacity to manage catastrophic incidents by improving and expanding regional collaboration for catastrophic incident preparedness. The National Preparedness Framework defines a catastrophic incident as any natural or manmade incident, including terrorism, that results in extraordinary levels of mass casualties, damage, or disruption severely affecting the population, infrastructure, environment, economy, national morale, or government functions. The regional interdependencies of effective Prevention, Protection, Mitigation, Response, and Recovery activities require a cohesive regional approach to catastrophic planning.

Under the RCPGP, DHS required that eligible recipients develop and deliver one project that builds capabilities to address a gap in the food, water, and sheltering community lifeline. Funding for this grant is distributed directly to the recipients.

The City and County of San Francisco, together with its regional partners the Cities of Oakland and San Jose and the Counties of Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, San Mateo, Santa Clara, Santa Cruz, Solano, and Sonoma (collectively with San Francisco, the "RCPGP Bay Area Site"), applied for RCPGP funds and received a total grant award of \$1,406,550.

The UASI Approval Authority is responsible for decisions regarding application, allocation, and distribution of RCPGP grant funds. Under an agreement with other jurisdictions in the Bay Area Site, San Francisco is the primary grantee and fiscal agent for purposes of receiving and distributing RCPGP funds, per direction of the UASI Approval Authority. RCPGP grant funds from this award will be used to fund: (1) a contractor to identify and produce 70 Commodity Points of Distribution (C-POD) site maps; (2) a contractor to develop guidance and customized MOUs for C-POD sites; (3) a contractor to complete resource estimates, pre-scripted requests, and planning guidance for commodity distribution; and (4) fund two part-time San Francisco staff within DEM, one Class 0931 Manager III (.30 FTE) and one Class 1823 Senior

Administrative Analyst (.75 FTE), for the period of January –June 2020; and (5) regional training classes and exercises.

The grant period is from October 1, 2019 to September 30, 2022.

Proposed Ordinance

The proposed ordinance authorizes the DEM, on behalf of the City and County of San Francisco, as the fiscal agent for the UASI Approval Authority, to retroactively accept and expend RCPGP grant funds of \$1,406,550 from the DHS. The department proposes to maximize the use of grant funds by not including indirect costs, and the proposed ordinance waives indirect costs. Finally, the proposed ordinance authorizes the DEM Executive Director to take any additional steps necessary to accept, distribute and expend the grant funds.

Pursuant to Administrative Code §10.170-1(b), the ordinance also amends the Annual Salary Ordinance, FY2018-2019 and FY 2019-20, to reflect the addition of two grant-funded positions at the DEM, by adding one (1) 0.30 FTE Class 0931 Manager III and one (1) 0.75 Class 1823 Senior Administrative Analyst at DEM.

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: FY 19 Regional Catastrophic Preparedness Grant Program
2. Department: Department of Emergency Management
3. Contact Person: Mary Landers Telephone: (415) 353-5225
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$1,406,550
6. a. Matching Funds Required: \$ N/A
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: US Department of Homeland Security (DHS)
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: For the purpose of developing regional life sustaining Commodity Distribution Plans.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: 10/1/2019 End-Date: 9/30/2022
10. Number of new positions created and funded: 2
11. Explain the disposition of employees once the grant ends? Employee positions cease at grant's end.
12. a. Amount budgeted for contractual services: \$885,269
b. Will contractual services be put out to bid? Yes
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? No. Federal grant does not allow.
d. Is this likely to be a one-time or ongoing request for contracting out? One time.
13. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? \$
b. 2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c. 2. If no indirect costs are included, what would have been the indirect costs? unknown
14. Any other significant grant requirements or comments:

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input checked="" type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

for
Patty Wong
(Name)

Senior Human Resources Analyst
(Title)

Date Reviewed: 1/8/2020



(Signature Required)

Overall Department Head or Designee Approval:

Mary Ellen Carroll
(Name)

Executive Director
(Title)

Date Reviewed: 1/15/2020



Mary Ellen Carroll
Executive Director

(Signature Required)

U.S. Department of Homeland Security
Washington, D.C. 20472



Mary Landers
City and County San Francisco Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102 - 6027

Re: Grant No.EMF-2019-GR-00008

Dear Mary Landers:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2019 Regional Catastrophic Preparedness Grant Program (RCPGP) has been approved in the amount of \$1,406,550.00. You are not required to match this award with any amount of non-Federal funds.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP) Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please log in to the ND Grants system at <https://portal.fema.gov>.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <http://www.sam.gov>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help use to make the necessary updates and avoid any interruptions in the payment process.

U.S. Department of Homeland Security
Washington, D.C. 20472



AGREEMENT ARTICLES
Regional Catastrophic Preparedness Grant Program (RCPGP)

GRANTEE: City and County San Francisco
Department of Emergency Management

PROGRAM: Regional Catastrophic Preparedness
Grant Program (RCPGP)

AGREEMENT NUMBER: EMF-2019-GR-00008-S01

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Article I - Energy Policy and Conservation Act

Recipients must comply with the requirements of the *Energy Policy and Conservation Act*, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 *et seq.*), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article II - Assurances, Administrative Requirements, Cost Principles, Representation and Certifications

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article III - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article IV - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the *Solid Waste Disposal Act*, Pub. L. No. 89-272 (1965) (codified as amended by the *Resource Conservation and Recovery Act*, 42 U.S.C. section 6962. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article V - Best Practices for Collection and Use of Personally Identifiable Information (PII)

Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article VI - Disposition of Equipment Acquired Under the Federal Award

of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article XIV - Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XV - Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article XVI - Patents and Intellectual Property Rights

Unless otherwise provided by law, recipients are subject to the *Bayh-Dole Act*, 35 U.S.C. section 200 *et seq.* Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XVII - Civil Rights Act of 1964 - Title VI

Recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (codified as amended at 42 U.S.C. section 2000d *et seq.*), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XVIII - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XIX - Age Discrimination Act of 1975

Recipients must comply with the requirements of the *Age Discrimination Act of 1975*, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 *et seq.*), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article XX - Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974*, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XXI - Reporting of Matters Related to Recipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXII - Universal Identifier and System for Award Management

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article XXXII - DHS Specific Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.
2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. Recipients of federal financial assistance from DHS must complete the *DHS Civil Rights Evaluation Tool* within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

Article XXXIII - Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article XXXIV - Lobbying Prohibitions

Recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXXV - Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XXXVI - Activities Conducted Abroad

Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article XXXVII - Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article XXXVIII - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. section 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire

Obligating Document for Award/Amendment

1a. AGREEMENT NO. EMF-2019-GR-00008-S01	2. AMENDMENT NO. ***	3. RECIPIENT NO. V00147503	4. TYPE OF ACTION AWARD	5. CONTROL NO. WX04624N2019T
6. RECIPIENT NAME AND ADDRESS City and County San Francisco Department of Emergency Management 30 Van Ness Avenue, Suite 3300 San Francisco, CA, 94102 - 6027	7. ISSUING FEMA OFFICE AND ADDRESS FEMA-GPD 400 C Street, SW, 3rd floor Washington, DC 20472-3645 POC: 866-927-5646	8. PAYMENT OFFICE AND ADDRESS FEMA Finance Center 430 Market Street Winchester, VA 22603		
9. NAME OF RECIPIENT PROJECT OFFICER Mary Landers	PHONE NO. 415-353-6454	10. NAME OF FEMA PROJECT COORDINATOR Central Scheduling and Information Desk Phone: 800-368-6498 Email: Askcsid@dhs.gov		
11. EFFECTIVE DATE OF THIS ACTION 10/01/2019	12. METHOD OF PAYMENT PARS	13. ASSISTANCE ARRANGEMENT Cost Reimbursement	14. PERFORMANCE PERIOD From: 10/01/2019 To: 09/30/2022 Budget Period 10/01/2019 09/30/2022	

1 5. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Regional Catastrophic Preparedness Grant Program (RCPGP)	97.111	2019-FA-GN10-P250- -4101-D	\$0.00	\$1,406,550.00	\$1,406,550.00	See Totals
			\$0.00	\$1,406,550.00	\$1,406,550.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.

N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Regional Catastrophic Preparedness Grant Program (RCPGP) recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

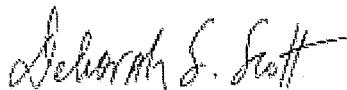
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)

DATE

18. FEMA SIGNATORY OFFICIAL (Name and Title)

DATE

Tue Sep 03 16:59:59 GMT 2019



DEBORAH SUSAN SCOTT , Assistance Officer

**FY 19 Regional Catastrophic Preparedness Grant Program
Bay Area Investment Justification**

The Bay Area UASI determined that the best approach to completing this project was to utilize a combination of part-time employees and contractors to conduct all grant-related activities. Below is a breakdown of estimated expenses by Planning, Organizing, Training, and Exercises (POETE). The narrative below provides a detailed cost breakdown and justifications for the revised grant award amounts.

Planning Budget- No change from application

Planning budget: **\$725,000**

JUSTIFICATION: There is no change to the submitted planning budget. A contractor will be hired to conduct outreach to the leadership in the 12 counties, 3 major cities, over 100 other cities in the region, and agencies and/or private sector partners to effectively complete C-POD mapping and related MOUs for the 70 C-POD sites. Additionally, the completion of pre-scripted resource requests, including planning guidance and resource estimates will require coordination with not only CalOES and FEMA IX, but also the C-POD site leads. Vetting of all estimated resource requests will be conducted during the annual Bay Area regional exercise. Below are tasks that will be performed by the contractor:

- Identify and produce 70 C-POD site maps in the Bay Area with an estimated cost of approximately \$7,900/site **\$550,000**
- Develop guidance and 14+ customized MOUs for C-POD sites **\$100,000**
- Complete resource estimates, pre-scripted requests, and planning guidance for commodity distribution **\$ 75,000**

Total contractual services, utilizing a team of at least five (5) members. **\$725,000**

Organizing Budget

Revised Organization budget: **\$450,954**

Organization personnel costs:

Two (2) part time staff: Salary	\$330,338
Two (2) part time Staff: Fringe	<u>\$115,616</u>
Total Salary and fringe:	\$445,954

Travel for staff: **\$ 5,000**

Total Organization costs: **\$450,954**

JUSTIFICATION: As described in the application, compensation for one FTE program manager would be \$167,672 for salary and fringe benefits and one FTE administrative specialist would be \$131,133. To maximize grant funds for the development of the CPODs, the Bay Area will hire part time staff to perform these functions. The salary and fringe costs for the two (2) part time staff over the life of the grant remains the same as in the application (\$159,951 + 295,049 = \$445,954). The Program Manager will oversee the contract described in the Planning area. They will also be responsible for introducing, socializing and coordinating the RCPGP project with Bay Area stakeholders via direct and virtual outreach and UASI work group coordination. The Administrative Specialist will work closely with the Program Manager and the UASI CFO to adhere to DHS procurement and invoicing protocols.

Travel costs for staff remain the same at \$5,000. The Bay Area encompasses twelve counties, whose size exceeds 8,000 square miles. The amount budgeted was estimated to be a reasonable reflection of the projected costs.

Supplies were initially included in the Organization Activities but have been moved to the Management and Administration section below.

Training Budget- no change from application

Training budget: **\$120,000**

JUSTIFICATION: The UASI Regional Training and Exercise Program will coordinate C-POD and Logistics Unit training classes through the use of a contractor. The Bay Area previously developed a customized C-POD training based on FFY 2007-09 RCPGP planning products. In addition, FY 14 UASI funds provided jurisdictions with mobile equipment and signage to set up a C-POD site. These training classes and related equipment will be used for training support.

As described in the application, the two planned courses will be offered regionally:

- 1) A customized C-POD managers training course with at least four (4) offerings in the Bay Area (\$15,000/offering) **\$ 60,000**
- 2) Develop and conduct a series of logistics training for agencies within local operational areas that include public works, public utilities, transit, and social services **\$ 60,000**

Total Contractual Training Budget **\$120,000**

Exercise budget

Revised Exercise budget **\$ 40,269**

JUSTIFICATION: The UASI Regional Training and Exercise Program, supported by UASI regional funds will be used to leverage RCPGP contractual exercise funds in order to design and conduct a Functional Exercise in 2020 and a Full Scale Exercise in 2021. Critical Transportation exercises currently being planned in the Bay Area UASI footprint are expected to incorporate

vetting of the newly developed C-POD sites during 2020. A Full Scale C-POD activation, along with exercising other Critical Transportation scenarios, is planned for 2022.

Subsequent to the planning, organization, and training work, the development and conduct of a region-wide, functional/full-scale exercise will evaluate improvements to Logistics and Supply Chain Management capabilities. As a result of the decrease in funding, exercise costs were significantly reduced from the original budget and the region will leverage other funding mechanisms to absorb costs.

Total Contractual Exercise budget **\$40,269**

Other Costs budget

Revised Other Budget **\$70,327**

Supplies for staff: **\$ 5,804**

Management and Administration Costs **\$64,523**

Total Other budget **\$70,327**

JUSTIFICATION: The original supplies cost was \$4,046 but were increased by \$1,758 to cover the cost of two (2) cell phones for the new staff. This \$5,804 amount will appear in the “supplies” line item in the SF-424A budget, but it is a component of Management and Administration costs. Other Management and Administration costs, not to exceed 5% are allowed in the grant. Based on the current lease rate of \$51.70, the estimated annual costs for the two positions is \$21,507 with total occupancy of about 416 sq ft. The estimated rent budget for staff and work space required during the grant performance period is \$64,523.

Revised Budget for SF 424A:

Personnel	\$ 330,338
Fringe Benefits	\$ 115,616
Travel	\$ 5,000
Supplies	\$ 5,804
Contractual (Planning, Training, Exercises)	\$ 885,269
Other (5% M & A)	\$ 64,523
Total	\$1,406,550

FY19 RCPGP Budget Detail Worksheet (REVISED)

Planning Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>70 C-POD Site plans</i>			\$ 550,000						\$ 550,000
<i>MOU Development for C-POD sites</i>			\$ 100,000						\$ 100,000
<i>Resource Estimation and Distribution Plans</i>			\$ 75,000						\$ 75,000
Planning Total	\$ -	\$ -	\$ 725,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 725,000
Organization Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>Program Manager</i>	\$ 111,782	\$ 39,123		\$ 5,000					\$ 155,905
<i>Administrative Specialist</i>	\$ 218,556	\$ 76,493							\$ 295,049
Organization Total	\$ 330,338	\$ 115,616	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 450,954
Training Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>Conduct C-POD Managers Training</i>			\$ 60,000						\$ 60,000
<i>Logistics Training</i>			\$ 60,000						\$ 60,000
Training Total	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Exercising Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>Exercise of Logistics and Supply Chain</i>			\$ 40,269						\$ 40,269
Exercising Total	\$ -	\$ -	\$ 40,269	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,269
M&A Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other - Rent	Indirect	Total
<i>Management and Administration</i>						\$ 5,804	\$ 64,523		\$ 70,327
M&ATotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,804	\$ 64,523	\$ -	\$ 70,327
Total Project Coss									
	\$ 330,338	\$ 115,616	\$ 885,269	\$ 5,000	\$ -	\$ 5,804	\$ 64,523	\$ -	\$ 1,406,550



**U.S. Department of Homeland Security
Washington, D.C. 20472
GRANT AMENDMENT LETTER**

City and County San Francisco Department of Emergency Management
Mary Landers
711 Van Ness Ave.
#420
San Francisco, CA 94102 - 6027
Re: Amendment #: EMF-2019-GR-00008-A04

Dear Mary Landers,

The amendment to change the award information for Fiscal Year (FY) 2019 Regional Catastrophic Preparedness Grant Program (RCPGP) - Region 9 (Award #: EMF-2019-GR-00008-S01) has been approved on 12/17/2019. The changes to the award information are listed below.

Cost Share Change: No


	Previous Amount	Adjusted Amount
Federal Resources:	\$1,406,550.00	\$1,406,550.00
Non-Federal Resources:	\$0.00	\$0.00

Budget Change:

Budget Class	Previous Amount	Adjusted Amount
Personnel	\$0.00	\$330,338.00
Fringe Benefits	\$0.00	\$115,616.00
Travel	\$0.00	\$5,000.00
Equipment	\$0.00	\$0.00
Supplies	\$0.00	\$5,804.00
Contractual	\$0.00	\$885,269.00
Construction	\$0.00	\$0.00
Indirect Charges	\$0.00	\$0.00
Other	\$1,406,550.00	\$64,523.00
Total	\$1,406,550.00	\$1,406,550.00

Please allow 2-3 business days for this information to be reflected in the Payment and Reporting System (PARS).

The award information contained in this amendment supersedes award information listed in previous award packages and amendments. If you have any questions or concerns regarding your grant funds, please call 1-866-927-5646.

A handwritten signature in cursive script that reads "Michelle Lane Weaver".

MICHELLE LANE WEAVER
Assistance Officer



AGREEMENT ARTICLES
Regional Catastrophic Preparedness Grant Program (RCPGP)

GRANTEE: City and County San Francisco
Department of Emergency Management

ORGANIZATION EIN: 946000417

ORGANIZATION DUNS: 070384255

ORGANIZATION TYPE: City or township governments

ORGANIZATION CONGRESSIONAL DISTRICT CODE: CA-12

ORGANIZATION PHYSICAL ADDRESS: 711 Van Ness Ave.
San Francisco, CA 94102 - 6027

ORGANIZATION MAILING ADDRESS: 711 Van Ness Ave.
San Francisco, CA -

PROGRAM: Regional Catastrophic Preparedness Grant Program (RCPGP)

SOLICITATION NAME: Fiscal Year (FY) 2019 Regional Catastrophic Preparedness Grant Program (RCPGP) - Region 9

SOLICITATION YEAR: 2019

SOLICITATION DESCRIPTION: The purpose of the RCPGP is to build state and local capacity to manage catastrophic incidents by improving and expanding regional collaboration for catastrophic incident preparedness. The National Response Framework (3rd edition, 2016) (or superseding edition) defines a catastrophic incident as any natural or manmade incident, including terrorism, that results in extraordinary levels of mass casualties, damage, or disruption severely affecting the population, infrastructure, environment, economy, national morale, or government functions. The regional interdependencies of effective Prevention, Protection, Mitigation, Response, and Recovery activities require a cohesive regional approach to catastrophic planning. The objective of RCPGP is to close known capability gaps, encourage innovative regional

solutions to issues related to catastrophic incidents, and build on existing regional efforts. Applicants' RCPGP projects should increase capability levels in the Food, Water, and Sheltering Community Lifeline as measured in the Housing or Logistics and Supply Chain Management core capabilities reported through the Threat and Hazard Identification and Risk Assessment (THIRA)/Stakeholder Preparedness Review (SPR). Through regional collaboration, the RCPGP supports the development and delivery of projects that address Community Lifelines, which are critical to manage catastrophic incidents. Stabilizing and restoring lifelines in catastrophes requires solutions that go beyond scaling up existing plans and capabilities to maximize the creative power of cross-sector coordination while respecting the roles of private sector partners and agency authorities at all levels of government. To this end, RCPGP applicants are encouraged to develop projects that build a continuous cycle of planning, organizing, training, and exercising with regional partners across the whole community to improve their collective readiness posture. This program is intended to be regional in nature and benefit multiple States.

AMENDMENT NUMBER:

EMF-2019-GR-00008-A04

Name of the AO who signed the amendment

MICHELLE

WEAVER

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Article I - Energy Policy and Conservation Act

Recipients must comply with the requirements of the *Energy Policy and Conservation Act*, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 *et seq.*), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article II - Assurances, Administrative Requirements, Cost Principles, Representation and Certifications

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article III - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article IV - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the *Solid Waste Disposal Act*, Pub. L. No. 89-272 (1965) (codified as amended by the *Resource Conservation and Recovery Act*, 42 U.S.C. section 6962. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article V - Best Practices for Collection and Use of Personally Identifiable Information (PII)

Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article VI - Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200.313.

Article VII - Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Recipients must comply with the *Title VI of the Civil Rights Act of 1964* (42 U.S.C. section 2000d *et seq.*) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article VIII - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Recipients must comply with the requirements of Title IX of the *Education Amendments of 1972*, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 *et seq.*), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article IX - Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. Section 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. Section 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article X - Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XI - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.

Article XII - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XIII - Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article XIV - Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XV - Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article XVI - Patents and Intellectual Property Rights

Unless otherwise provided by law, recipients are subject to the *Bayh-Dole Act*, 35 U.S.C. section 200 *et seq.* Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XVII - Civil Rights Act of 1964 - Title VI

Recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (codified as amended at 42 U.S.C. section 2000d *et seq.*), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XVIII - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XIX - Age Discrimination Act of 1975

Recipients must comply with the requirements of the *Age Discrimination Act of 1975*, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 *et seq.*), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article XX - Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974*, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XXI - Reporting of Matters Related to Recipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the

recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXII - Universal Identifier and System for Award Management

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article XXIII - False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the *False Claims Act*, 31 U.S.C. sections 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

Article XXIV - Civil Rights Act of 1968

Recipients must comply with Title VIII of the *Civil Rights Act of 1968*, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 *et seq.*), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units- i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)- be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article XXV - Notice of Funding Opportunity Requirements

All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article XXVI - SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article XXVII - Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of sec. 5152-5158 of the *Drug-Free Workplace Act of 1988* (41 U.S.C. sections 8101-8106).

Article XXVIII - National Environmental Policy Act

Recipients must comply with the requirements of the *National Environmental Policy Act of 1969*, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 *et seq.*) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXIX - Reporting Subawards and Executive Compensation

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXX - Trafficking Victims Protection Act of 2000

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the *Trafficking Victims Protection Act of 2000* (TVPA), codified as amended at 22 U.S.C. Section 7104. The award term is located at 2 C.F.R. Section 175.15, the full text of which is incorporated here by reference.

Article XXXI - USA Patriot Act of 2001

Recipients must comply with requirements of Section 817 of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001* (USA PATRIOT Act), which amends 18 U.S.C. sections 175-175c.

Article XXXII - DHS Specific Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.
2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. Recipients of federal financial assistance from DHS must complete the *DHS Civil Rights Evaluation Tool* within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

Article XXXIII - Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article XXXIV - Lobbying Prohibitions

Recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXXV - Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XXXVI - Activities Conducted Abroad

Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article XXXVII - Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article XXXVIII - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. section 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, codified as amended at 15 U.S.C. section 2225.

Article XXXIX - Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article XL - Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XLI - Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XLII - Funding Hold: Detailed Cost Breakdown & Justification Required

Due to the limited availability of funds, FEMA has awarded an overall award amount that is less than requested in the application cost breakdown and justifications. As such, FEMA has placed a funding hold on this award, and \$1,406,550 is on hold in the FEMA financial systems. The City of San Francisco is prohibited from obligating, expending, or drawing down the federal funds associated with this award.

To release the funding hold, the recipient must provide a detailed cost breakdown and justification for the revised grant award. FEMA will rescind the funding hold upon its review and approval of the detailed cost breakdown and justification.

If you believe this funding hold was placed in error, please contact the relevant Program Analyst or Grants Management Specialist.

Obligating Document for Amendment

1a. AGREEMENT NO. EMF-2019-GR-00008-S01	2. AMENDMENT NO. EMF-2019-GR-00008-A04	3. RECIPIENT NO. V00147503	4. TYPE OF ACTION AMENDMENT	5. CONTROL NO. WX04624N2019T		
6. RECIPIENT NAME AND ADDRESS City and County San Francisco Department of Emergency Management 711 Van Ness Ave. #420 San Francisco, CA 94102 - 6027	7. ISSUING FEMA OFFICE AND ADDRESS FEMA-GPD 400 C Street, SW, 3rd floor Washington, DC 20472-3645 POC: 866-927-5646	8. PAYMENT OFFICE AND ADDRESS FEMA Finance Center 430 Market Street Winchester, VA 22603				
9. NAME OF RECIPIENT PROJECT OFFICER Mary Landers	PHONE NO. 415-353-6454	10. NAME OF FEMA PROJECT COORDINATOR Central Scheduling and Information Desk Phone: 800-368-6498 Email: Askcsid@dhs.gov				
11. EFFECTIVE DATE OF THIS ACTION 12/17/2019	12. METHOD OF PAYMENT PARS	13. ASSISTANCE ARRANGEMENT Cost Reimbursement	14. PERFORMANCE PERIOD From: 10/01/2019 To: 09/30/2022 Budget Period 10/01/2019 09/30/2022			
15. DESCRIPTION OF ACTION a. (Indicate funding data for awards or financial changes)						
PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Regional Catastrophic Preparedness Grant Program (RCPGP)	97.111	2019-FA-GN10-P250-4101-D	\$1,406,550.00	\$0.00	\$1,406,550.00	See Totals
TOTALS			\$1,406,550.00	\$0.00	\$1,406,550.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Regional Catastrophic Preparedness Grant Program (RCPGP) recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL OR DESIGNEE (at the time of the Award) (Name and Title) Landers, Mary	SIGNATURE DATE 10/04/2019 17:07
---	------------------------------------

DATE
Tue Dec 17 15:13:27 GMT
2019

A handwritten signature in black ink, appearing to read "Michelle Lane Weaver". The signature is written in a cursive style with a large initial "M".

18. FEMA SIGNATORY OFFICIAL (Name and Title)
MICHELLE LANE WEAVER, Assistance Officer

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

07/08/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: Bay Aea Urban Areas Security Initiative (BA UASI)

* b. Employer/Taxpayer Identification Number (EIN/TIN):

97-6000417

* c. Organizational DUNS:

0703842550000

d. Address:

* Street1: 711 Van Ness Avenue #420

Street2:

* City: San Francisco

County/Parish:

* State: CA: California

Province:

* Country: USA: UNITED STATES

* Zip / Postal Code: 94102-3244

e. Organizational Unit:

Department Name:

SF Dept. of Emergency Mgmt

Division Name:

BA UASI

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Mary

Middle Name:

* Last Name: Landers

Suffix:

Title: Regional Grants Manager

Organizational Affiliation:

* Telephone Number: 415-353-6454

Fax Number:

* Email: Mary.Landers@sfgov.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

E: Regional Organization

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Homeland Security - FEMA

11. Catalog of Federal Domestic Assistance Number:

97.111

CFDA Title:

Regional Catastrophic Preparedness Grant Program (RCPGP)

*** 12. Funding Opportunity Number:**

DHS-19-NPD-111-09-01

* Title:

Fiscal Year (FY) 2019 Regional Catastrophic Preparedness Grant Program (RCPGP) - Region 9

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Life-sustaining commodity distribution planning

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,500,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,500,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Additional Congressional Districts

California Bay Area

CA-002

CA-003

CA-005

CA-009

CA-011

CA-013

CA-014

CA-015

CA-017

CA-018

CA-019

CA-020

FY19 RCPGP Budget Detail Worksheet

Planning Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>70 C-POD Site plans</i>			\$ 550,000						\$ 550,000
<i>MOU Development for C-POD sites</i>			\$ 100,000						\$ 100,000
<i>Resource Estimation and Distribution Plans</i>			\$ 75,000						\$ 75,000
Planning Total	\$ -	\$ -	\$ 725,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 725,000

Organization Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>Program Manager</i>	\$ 111,782	\$ 39,123		\$ 5,000		\$ 4,046			\$ 159,951
<i>Administrative Specialist</i>	\$ 218,556	\$ 76,493							\$ 295,049
Organization Total	\$ 330,338	\$ 115,616	\$ -	\$ 5,000	\$ -	\$ 4,046	\$ -	\$ -	\$ 455,000

Training Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>Conduct C-POD Managers Training</i>			\$ 60,000						\$ 60,000
<i>Logistics Training</i>			\$ 60,000						\$ 60,000
									\$ -
Training Total	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000

Exercising Activities									
Name/Description	Costs								
	Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total
<i>Exercise of Logistics and Supply Chain</i>			\$ 200,000						\$ 200,000
									\$ -
									\$ -
Exercising Total	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Total Project Costs									
Personnel	Fringe	Contractual	Travel	Conferences	Supplies	Other	Indirect	Total	
\$ 330,338	\$ 115,616	\$ 1,045,000	\$ 5,000	\$ -	\$ 4,046	\$ -	\$ -	\$ 1,500,000	

PROJECT NARRATIVE

I. Background

Name of Primary Applicant: **Bay Area UASI, a Division of SF DEM**
Name/Title of Lead POC: **Craig Dziedzic, General Manager**
POC mailing address: **711 Van Ness Avenue, Suite 420
San Francisco, CA 94102**
POC telephone number: **(415) 353-5221**
POC email address: **Craig.Dziedzic@sfgov.org**
Name/Title of AOR: **Craig Dziedzic, General Manager**
AOR mailing address: **711 Van Ness Avenue, Suite 420
San Francisco, CA 94102**
AOR telephone number: **(415) 353-5221**
AOR email address: **Craig.Dziedzic@sfgov.org**
Additional participants: **County of Alameda
County of Contra Costa
County of Marin
County of Monterey
County of Napa
County of San Benito
County of San Francisco
County of San Mateo
County of Santa Clara
County of Santa Cruz
County of Solano
County of Sonoma
City of Oakland
City of San Francisco
City of San Jose**

II. Statement of Need (2 pgs)

Selected Core Capability: Logistics and Supply Chain Management

Completed Capability Assessment per the 2018 Bay Area UASI THIRA/SPR:

Capability Target: Within 3 days of an incident, identify and mobilize life-sustaining commodities, resources, and services to 100,000 people requiring shelter and 100,000 people requiring food and water. Maintain distribution system for 1 week.

Estimated Current Capability: Within 3 days of an incident, identify and mobilize life-sustaining commodities, resources, and services to 30,000 people requiring shelter and 30,000 people requiring food and water. Maintain distribution system for 1 week.

Identified Capability Gap: The Bay Area region lacks the capability to mobilize life-sustaining commodities, resources, and services to 70,000 people requiring shelter and 70,000 people requiring food and water within 3 days of an incident.

Threats

California faces many catastrophic events, including some of the nation's deadliest and costliest natural disasters. In addition to earthquakes and floods, seven of the 20 most destructive wildfires (and five of its deadliest) have occurred in Northern California in the last 15 months. Within the Bay Area UASI region, the Tubbs Fire that devastated Sonoma and Napa in 2017 killed 22 people and, at the time, was considered to be the state's most destructive before Butte County's "Camp" Fire of 2018 ignited, killing at least 88 people and burning roughly 18,800 structures.

With a growing population of more than 8 million people, the Bay Area Urban Area (BA UASI) represents the geographical footprint of 12 counties and three densely populated urban cities (Oakland, San Francisco, and San Jose). In a catastrophic earthquake, severe wildfire, flood, or other widespread disaster, distribution of life sustaining commodities will be necessary due to impaired supply chains.

Experience with RCPGP

As one of ten selected metropolitan areas identified as facing threats from catastrophic disasters, the Bay Area received RCPGP funding (FY 07-11). Through the Bay Area UASI's guidance and leadership, the region developed and produced several regional plans designed to coordinate with the State's Regional Emergency Coordination Plan for the Bay Area. These included a customized Regional Catastrophic Earthquake Logistics Response Plan that was distributed to each of the twelve (12) Operational Areas for local implementation. These logistics plans outline local, state, and federal roles and responsibilities as well as a concept of operations for national distribution centers, logistics staging areas, commodity distribution, resource coordination, and lifeline restoration. This work, done in coordination with the NY-NJ-CT-PA Regional Catastrophic Planning Team created common operating tools throughout the nation.

Identified Gaps

As stated in a regional 2014 Gaps and Recommendations Report, the completed logistics plans offer guidance for commodity distribution using a hub and spoke system but do not:

- Identify the locations for local Logistical Staging Areas and/or Commodity Points of Distribution (C-PODs)
- Address the “last mile” of the distribution of commodities to local populations
- Outline processes for managing logistics and distributing commodities

Progress To Date

In 2016, to sustain and build upon the accomplishments of prior RCPGP efforts, the Bay Area UASI’s regional Emergency Management Work Group conducted a collaborative capability-building project to support local government development of Commodity Points of Distribution (C-POD) plans. The region utilized UASI grant funds to complete thirty Commodity Point of Distribution (C-POD) site plans within the region.

To standardize plan development and mutual aid between regions, the Bay Area utilized Los Angeles’ approach and format, (i.e., the staffing and operations of C-PODs). A C-POD planning toolkit (including guides/support materials for resource estimates and C-POD security/staffing plans, etc.) was also developed. Additionally, the Bay Area UASI developed a C-POD Manager training course to build upon the existing FEMA IS-26 “Guide to Points of Distribution” course. Following HSEEP guidance, the Bay Area UASI conducted a regional C-POD exercise that included 4 full-scale C-POD site operations and 18 functional EOC activations. Corrective action items from this exercise included:

- The region should determine how often C-POD status reports are to be submitted.
- The region should simplify the reporting format of C-POD reports.
- The region should develop pre-approved mission requests for water utility mutual aid.
- The region should understand the “last mile” roles and responsibilities of local and Operational Area partners in commodity transportation and distribution.

Through the prior RCPGP efforts and the 2016 UASI-funded regional collaborative efforts, the Bay Area has built momentum within the local jurisdictions for logistics planning. It is imperative that the region maintain this momentum and continue to work towards planning for life-sustaining commodity distribution in a catastrophic event.

Validation of Concepts

Bay Area emergency managers utilized the C-POD model to distribute necessary protective gear and information to community members re-entering burn areas following the Tubbs Fire. Prior regional planning materials (i.e. plans, tools, and field operations guides) greatly assisted recovery efforts during this fire. By developing additional, specific C-POD and “last mile” site plans, the entire Bay Area region will be better prepared for future disasters. Completion of the proposed project will also inform the 2020 and 2021 Bay Area THIRA / SPR submissions.

III. Project Design (4 pgs)

The Bay Area's "Life Sustaining Commodity Distribution Planning" project addresses identified gaps (as noted in the above Statement of Need) and includes tasks within the areas of Planning, Organizing, Training, and Exercising.

Objectives

Project objectives, consistent with the Bay Area's Stakeholder Preparedness Report (SPR) include:

- Develop written procedures establishing local systems for receiving, staging, and distributing commodities and bulk donations.
- Train local staff and appropriate personnel from public works, public utilities, transit, and social services agencies in emergency logistics.
- Conduct a regional full-scale exercise to test logistics response capabilities.

Planning Tasks

1. Develop 70 additional C-POD site plans.

The 12 Bay Area counties and 3 UASI core cities will identify a list of 70 prioritized C-POD sites for plan development. To accomplish this, a contractor will work with each jurisdiction to conduct field assessments of each site and develop, review, and confirm the plans for implementation.

2. Share site plans with Cal OES and FEMA IX partners.

The UASI management team will coordinate and submit site plans to the appropriate departments / agencies within Cal OES and FEMA IX to assist with advance planning efforts for emergency commodity distribution.

3. Develop MOUs/LOAs for C-POD site locations.

To ensure successful C-POD operations, develop guidance and recommendations for specific partnerships. As appropriate, develop customized MOUs/LOAs for local C-POD sites. This task may include regional workshops to facilitate conversations among key partners involved in C-POD operations.

4. Estimate resource needs for life sustaining commodities.

Identify anticipated life-sustaining resources required by outside sources. Develop a template and format for pre-scripting resource requests for these commodities and share them with the California Office of Emergency Services (Cal OES). This will improve advanced planning efforts for emergency commodity distribution.

5. Develop guidance for local commodity distribution plans.

Create template language and guidance for local jurisdictions to enhance their logistics plans with written procedures to establish systems for receiving, staging, and distributing commodities and bulk donations.

Organizing Tasks

1. Personnel/contractor/partner engagement.

The Bay Area UASI will hire a part-time Program Manager (0.30 FTE) with expertise in C-POD site planning and resource estimation, an Administrative Specialist (0.75 FTE) who will perform organizational support and manage the administrative component of the program, and a contractor/consultant who will conduct planning, training, and exercises. An estimated 28 new partners will be engaged in these planning and exercise efforts.

Training Tasks

1. Conduct C-POD manager training.

In 2016, the Bay Area UASI developed a C-POD Train the Trainer class for C-POD managers using FEMA course number IS-26 as a pre-requisite. The course (including materials and supplies) was conducted in two prior offerings. With RCPGP funding, at least four additional offerings, one in each of the Bay Area's hubs (north, east, west, and south), will be conducted.

2. Conduct Logistics training.

The Bay Area will conduct logistics training that goes beyond FEMA's EOC logistics section trainings. Based on regional needs, this training, incorporating links between damage / needs assessments, logistics management, and volunteer / donations management, may require development. At minimum, four offerings of this logistics training will be conducted. Attendees will include OES staff and appropriate personnel from public works, public utilities, transit, and social services agencies.

Exercise Tasks

1. Develop and conduct workshops / tabletop exercises.

A series of workshops and tabletop exercises will be developed and conducted to allow Operational Areas to confirm roles / responsibilities, C-POD activation / operations plans, etc., with their key partners. Outcomes of this series will inform the development of local MOUs/LOAs as well as the region-wide functional / full-scale exercise.

2. Develop and conduct a region-wide functional / full-scale exercise.

A region-wide, functional/full-scale Logistics and Supply Chain Core Capability exercise will be developed and conducted. Local jurisdictions will have the opportunity to activate and operate C-POD sites in conjunction with EOC activations to exercise their local logistics / commodity distribution plans.

Best Approach

Investments managed by previous RCPGP and current UASI grant funding in C-POD and Logistics Planning was a collaborative effort by the regionally established Emergency Management Work Group and built on the momentum for logistics planning. This project will

leverage this existing momentum and regional collaboration structure; provide an efficient use of grant funds, maintain a standard planning process, and efficiently utilize the minimal staff time and resources available within local emergency management programs.

Bay Area jurisdictions comply with the California Standardized Emergency Management System and the National Incident Management System. Quarterly meetings with Operational Area emergency managers and the California Office of Emergency Services (Cal OES) improve familiarity with these systems. This project includes tasks (such as pre-scripting resource requests) that will aid in the facilitation of these systems in an emergency.

Coordination of similar regional projects have provided significant return on investment by engaging all local jurisdictions in our region, creating consistency in response operations, and training/exercising together across jurisdictions. During the recent fires, Bay Area emergency managers responding during mutual aid found familiar faces, seamless working relationships, and universal understandings of response concepts during deployment because of their engagement in Bay Area UASI regional projects.

Project Partners

Per a Master MOU, the Bay Area UASI's primary project partners are the UASI Approval Authority and the OES Managers from the 12 counties, providing links to the more than 100+ cities in the region, including the three (3) core cities of San Francisco, Oakland and San Jose. The Bay Area OES departments currently work with their area's special districts (i.e. transportation, utilities, and schools), military, private sector and community based organizations to prepare for disasters. Leveraged use of these relationships will continue a whole community approach to local emergency life-sustaining commodity distribution planning.

The UASI Approval Authority and OES Managers have designated staff to participate in the UASI's regional Emergency Management Work Group. Work group members will:

- Serve as subject matter experts regarding their jurisdictions and communities within
- Liaise with the hired contractors to confirm accuracy of deliverables
- Identify priority C-POD site locations
- Develop estimations of the anticipated necessary emergency life-sustaining commodities
- Based on regional templates, develop draft resource requests for timely submittal in an emergency response
- Based on regional guidance and prepared templates, develop MOUs/LOAs with appropriate partners for C-POD site activations and operations
- Identify appropriate participants for C-POD manager and logistics training
- Coordinate participation in the regional exercise

The UASI Management Team will facilitate the selection of a contractor, develop a detailed scope of work, and provide regional coordination / direction to ensure accuracy of deliverables, on time and within budget submissions, and the high quality standards expected by the work group.

Attached at the end of the document is a Letter of Support from San Francisco Mayor London Breed certifying that this is the City's single application for consideration by DHS/FEMA. Letters of support from the mayors of the other two cities that make up the urban area (Mayor Libby Schaff of Oakland and Mayor Sam Liccardo of San Jose) are included as well. In addition, letters from all Bay Area UASI Approval Authority Members (representing the Bay Area), all OES managers from the Bay Area, and Federal representatives from the CA delegation, including Senators Feinstein and Harris, Speaker Pelosi, and Congress members Swalwell, DeSaulnier, Thompson, Khanna, Lofgren, Eshoo, Huffman, and Panetta are attached.

Milestones and Timelines

The Bay Area UASI proposes the following project milestones and timeframes within the grant performance period of October 2019 – September 2022.

Task	Roles	Estimated Timeframe
Hire Contractor and part-time personnel	UASI Management Team	Oct 2019 – April 2020
Kick Off	UASI Management Team/ Contractor / Work Group	April 2020
Develop 70 additional C-POD site plans	Contractor / Work Group	May 2020 – Dec 2020
Estimate resource needs for life sustaining commodities	Contractor / Work Group	May 2020 – Dec 2020
Conduct training (eight offerings)	Contractor	May 2020 – Dec 2020
Develop guidance/conduct workshops for local commodity distribution plans	Contractor / Work Group	June 2020 – June 2021
Develop MOUs/LOAs for C-POD site locations	Contractor / Work Group	Jan 2021 – Aug 2021
Share site plans and pre-scripted resource requests with Cal OES and FEMA Region IX partners	UASI Management Team / Work Group	January 2021
Develop and conduct a region-wide functional / full-scale exercise	UASI Management Team/ Contractor / Work Group	June 2021 – June 2022
Region-wide exercise AAR and analysis	Contractor / Work Group	July – September 2022
Update and finalize C-POD Planning Toolkit	UASI Management Team/ Contractor	July – September 2022
Project close out	UASI Management Team	September 2022

IV. Project Impact (2 pgs)

Performance Measures

This project will result in the following performance measures:

- 70 C-POD site maps completed
- 14 local jurisdiction logistics / commodity distribution plan updates
- 14 + MOU/LOA completed with commodity distribution partners
- 2 part-time staff and 1 contractor hired
- 28 new partner organizations recruited
- 4 multi-day C-POD Manager trainings conducted
- 120 C-POD managers trained
- 4 multi-day logistics trainings conducted
- 120 new logisticians trained
- 5+ workshops / tabletop exercises conducted
- 1 region-wide full scale / functional exercise conducted
- 28 new partners participating in exercises (to include federal, state, and military agencies; private sector and community based organizations)
- 6+ After-Action Reports / Improvement Plans (AAR/IP) submitted

Estimated Capability Assessment

At the completion of this project, the Bay Area expects to achieve the stated Logistics and Supply Chain Management Core Capability Target: *Within 3 days of an incident, identify and mobilize life-sustaining commodities, resources, and services to 100,000 people requiring shelter and 100,000 people requiring food and water. Maintain distribution system for 1 week.*

Capability Improvements

The completion of this project will improve the region's ability to mobilize life-sustaining commodities, resources, and services. Building jurisdictional capabilities and fostering regional collaboration will ensure a coordinated response across jurisdictional boundaries. The 12 Bay Area counties and three (3) core cities will have trained personnel and exercised plans enabling them to successfully operate C-PODs and distribute life-sustaining commodities to their populations in need.

An estimated 30% of the identified C-POD sites will have documented MOUs or LOAs with property owners. The initiation of important relationships between public and private sector partners and the continued development of MOUs or LOAs will sustain these relationships and agreements over time, supporting more rapid C-POD site activations.

Completed pre-scripted resource requests for the 12 Bay Area counties and three (3) core cities with pre-identified, vetted resource estimates will further expedite State and Federal aid for life sustaining commodities such as food, water, and shelter resources. The Bay Area will coordinate and share C-POD site maps with Cal OES and FEMA Region IX to ensure the timely coordination of commodity distribution in a catastrophic incident.

Customized C-POD and logistics training offered to all Bay Area jurisdictions and a series of workshops and tabletop exercises will allow each jurisdiction the opportunity to review roles and responsibilities among logistics partners. A region-wide full scale and functional exercise will test C-POD site agreements, staffing plans, situation status reporting, and resource coordination (at a minimum).

Scalability and Benefit to National Preparedness

The Bay Area has estimated that 70 additional C-POD site plans, 8 training offerings, a series of workshops / TTXs, and one (1) region-wide exercise will close the identified gap for the Logistics and Supply Chain Management core capability. However, if the full amount of funding is not available, the Bay Area UASI is prepared to scale the project by reducing the number of C-POD site plans prepared or training courses offered. If the region must scale down the deliverables of this project, the UASI Management Team will continue seeking future opportunities to complete the effort.

All of the guidance and templates prepared through this project will be made available as part of the C-POD Planning Toolkit which is currently downloadable through the Bay Area UASI website. Any jurisdiction across the nation is welcome to benefit from the already prepared plans, guidance, and templates available. C-POD site plan templates in the Planning Toolkit align with those used in Los Angeles County. C-POD and Logistics Staging Area Field Operations Guides (FOGs) align with New York, New Jersey, Connecticut; and Pennsylvania Logistics Program tools. The Bay Area UASI will continue to coordinate best practices and planning methods with nationwide partners. Through the Bay Area's experience with RCPGP FY09-11 efforts, strong partnerships with other RCPGP regions are already in place. Leveraging relationships with the East Coast, Puget Sound, Chicago, the National Capital Region, and/or Houston will strengthen the benefits of FY19 RCPGP funds for national preparedness.

V. Budget (2 pgs)

The Bay Area UASI has determined that the best approach to completing this project will be to utilize a combination of part-time employees and a contractor. Below is a breakdown of estimated expenses by Planning, Organizing, Training, and Exercises. The attached budget worksheet will provide detailed budget information and total project costs.

Planning

FY19 RCPGP will fund contractors to complete the following tasks:

- Identify and produce 70 C-POD site maps in the Bay Area with estimated cost of \$550,000 (approximately \$7,900/site)
- Develop guidance and 14+ customized MOUs for C-POD sites, estimated at \$100,000
- Complete resource estimates, pre-scripted requests, and planning guidance for commodity distribution estimated at \$75,000

The total contract work is estimated at \$725,000 utilizing a team of at least 5 members.

Organizing

FY19 RCPGP will fund the two positions/travel/materials & supplies described below:

- A Program Manager (0.30 FTE) with expertise in C-POD site planning and resource estimation will oversee the programmatic activities outlined in the project design. This position has an annual salary of \$124,202 with mandatory fringe benefit of \$43,470. With a 3-year performance period, total budget projection is \$159,951.
- An Administrative Specialist (0.75 FTE) will perform organizational support and manage the administrative component of the program. This position has an annual salary of \$97,136 with mandatory fringe benefit of \$33,997. Projected budget for three years is \$295,049.
- Regional work requires the Program Manager to travel within the Bay Area region to perform collaborative work with partners. Estimated budget for the three-year period is \$5,000. This program will also require materials and supplies estimated at \$5,046 for the same timeframe.

Training

Two planned types of courses will be offered during this performance period costing \$60,000 each: 1) Conduct a customized C-POD managers training course with at least four (4) offerings in the Bay Area; and 2) Develop and conduct a series of logistics training for agencies within local operational areas that include public works, public utilities, transit, and social services.

Exercise

Subsequent to the planning, organization, and training work, the development and conduct of a region-wide, functional/full-scale exercise will evaluate improvements to Logistics and Supply Chain Management capabilities. Based on previous data, estimated costs are approximately \$200,000.

Sustaining capabilities

The Bay Area expects to utilize UASI funding to conduct annual exercises and regional training courses, keeping the completed C-POD operational planning current. Based on the newly gathered data and the development of new partnerships, addressing additional, more complex, Logistics and Supply Chain Management planning projects, such as fuel planning and volunteer management will be required.

Grant Management Experience

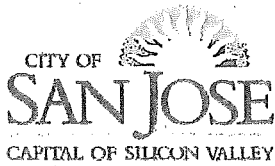
The BA UASI is very experienced in grant management. Since 2006, when the three formerly separate Urban Areas of Oakland, San Francisco, and San Jose merged into one urban area, the twelve counties of the Bay Area developed a governance and management framework that appointed the City and County of San Francisco to act as the fiscal agent for all grant funds awarded to the region.

The creation of the Urban Area Working Group (UAWG), required by the Urban Areas Security Initiative (UASI), led to the development of its governance structure. The Approval Authority, as the primary policy and decision-making entity, represents all twelve counties of the Bay Area. Voting members come from the Counties of Alameda, Contra Costa, Marin, Monterey, San Francisco, San Mateo, Santa Clara, and Sonoma as well as the Cities of Oakland, San Francisco, and San Jose (the three major urban area cities).

In the last 13 years, the BA UASI has received over \$500 million dollars from various grant funding sources, including Urban Areas Security Initiative (UASI), Buffer Zone Protection Program (BZPP), Community Oriented Policing Services Technology Program (COPS Tech), Interoperable Emergency Communications Grant Program (IECGP), Public Safety Interoperable Communications (PSIC), and the Regional Catastrophic Preparedness Grant Program (RCPGP). The staff submitted all reports on time and auditors noted no audit findings on the above grants.

The BA UASI Management Team, a division of the San Francisco Department of Emergency Management, will serve as the lead agency for RCPGP and be responsible for the implementation of all statutory, regulatory, or other requirements of this grant. The Team has significant experience with Federal grant funds and a proven track record in successfully leading initiatives, managing regional projects, and expending grant funds allocated to a variety of Bay Area agencies. Under the direction of a General Manager, the UASI Management Team is comprised of 11 staff members: five (5) project managers and six (6) grant specialists/admin who are well versed in the management of federal grants.

Under the leadership of the Approval Authority and the guidance of the Management Team, Bay Area agencies have demonstrated their ability to work collaboratively and with a true regional and risk-based perspective. Historically, expenditures of all grants funds are accomplished and all audits successfully completed in a timely basis. The Bay Area's expenditure of RCPGP funds will follow the same process- completed on time, as planned, and with significant oversight and involvement by Bay Area government entities.



Sam T. Liccardo
MAYOR

July 2, 2019

Craig Dziedzic
General Manager
Bay Area Urban Areas Security Initiative
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic,

Please accept this letter as my office's support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant (RCPGP). I believe that preparedness is a shared responsibility and the approach should be regional – engaging all levels of government, the private and nonprofit sector, and the community.

As a representative of the Bay Area, the project proposed, "Life Sustaining Commodity Distribution Planning," will build capacity in the region and make the Bay Area better prepared.

I fully support the Bay Area's application and believe that, if selected, this project will assist in building regional capacity to manage a catastrophic incident.

Sincerely,

Sam Liccardo
Mayor
City of San José

CITY OF OAKLAND



CITY HALL • ONE CITY HALL PLAZA • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Libby Schaaf

(510) 238-3141
FAX (510) 238-4731
TDD (510) 238-3254

June 26, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

Please accept this letter as my office's support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant (RCPGP). I believe that preparedness is a shared responsibility and the approach should extend regionally- engaging all levels of government, the private/nonprofit sector, and the whole community.

As a representative of the Bay Area, the project proposed, "Life Sustaining Commodity Distribution Planning" will build capacity in the region and make the Bay Area more prepared.

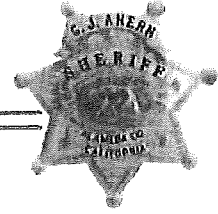
I fully support the Bay Area's application and believe that, if selected, this project will assist in building regional capacity to manage a catastrophic incident.

Sincerely,

Libby Schaaf
Mayor

Alameda County Sheriff's Office

Lakeside Plaza, 1401 Lakeside Drive, 12th Floor, Oakland, CA 94612-4305



Gregory J. Ahern, Sheriff

Director of Emergency Services
Coroner - Marshal

510 272-6866

June 6, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

Please accept this letter as the Alameda County Sheriff's Office letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional-engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the Alameda County Sheriff's Office will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard T. Lucia' with a stylized flourish at the end.

Richard T. Lucia
Undersheriff

FOR

RTL/DH



CONTRA COSTA COUNTY OFFICE OF THE SHERIFF
DAVID O. LIVINGSTON
SHERIFF - CORONER

June 12, 2019

Mr. Craig Dziejdzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziejdzic:

Please accept this letter as the Contra Costa County Office of the Sheriff's letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional - engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project - Life Sustaining Commodity Distribution Planning - will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the Contra Costa County Office of the Sheriff will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,

A handwritten signature in black ink, appearing to be "D. Livingston", written over a horizontal line.

DAVID O. LIVINGSTON
Sheriff-Coroner

DOL:sl

cc: Michael V. Casten, Undersheriff



MARIN COUNTY SHERIFF'S OFFICE

1600 Los Gamos Drive, Suite 200, San Rafael, CA 94903

ROBERT T. DOYLE
Sheriff - Coroner
JAMIE SCARDINA
Undersheriff

June 11, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

Please accept this letter as the Marin County Sheriff's Office letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional - engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the Marin County Sheriff's Office will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,

ROBERT T. DOYLE
SHERIFF-CORONER

AREA CODE 415

24-HOUR NUMBER
479-2311

FAX
473-4126

ADMINISTRATION
473-7250

CIVIL
473-7282

COMMUNICATION
SERVICES
473-7243

CORONER
473-6043

COURTS
473-7393

EMERGENCY
SERVICES
473-6584

INVESTIGATIONS
473-7265

JAIL
473-6655

MAJOR CRIMES
TASK FORCE
884-4878

PATROL
473-7233

RECORDS
473-7284

WARRANTS
473-7297

"In Partnership with our Communities"

www.marinsheriff.org

Monterey County is an Equal Opportunity Employer and a Drug-Free Workplace



The County of Monterey

June 10, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

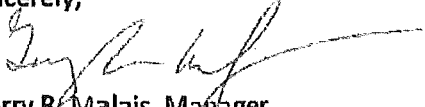
Dear Mr. Dziedzic:

Please accept this letter as the Monterey County Office of Emergency Services letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the County of Monterey will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,


Gerry R. Malais, Manager
Office of Emergency Services
County of Monterey

Monterey County is an Equal Opportunity Employer

CITY OF OAKLAND



1605 MARTIN LUTHER KING, JR. WAY • 2ND FLOOR • OAKLAND, CA 94612

Fire Department
Emergency Management Services Division

(510) 238-3938
FAX: (510) 238-7761
TTY/TDD: (510) 839-6451

June 10, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

Please accept this letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP), from the City of Oakland; where the Emergency Management Services Division (EMSD) believes that preparedness is the shared responsibility of our region and the approach should extend regionally- engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority and oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the City of Oakland will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Toshiya Shavies Marshall', written over a horizontal line.

Toshiya Shavies Marshall
Emergency Services Manager

Cc: Darin White, Fire Chief
Eileen Ogata, Office Manager
Denise Kittell-Nwuke, Administrative Assistant
Grant Files



SAN FRANCISCO FIRE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO

June 6, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102
RE: Letter of Support

Dear Mr. Dziedzic:

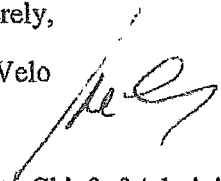
Please accept this letter as the San Francisco Fire Department's letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

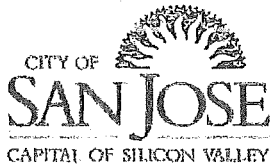
As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the San Francisco Fire Department will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,

Jose Velo


Deputy Chief of Administration



July 8, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

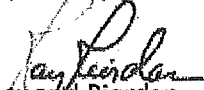
Please accept this letter as the City of San José's letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the City of San José will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

I can be contacted at ray.riordan@sanjoseca.gov.

Respectfully Submitted,


Raymond Riordan
Director, Office of Emergency Management
City of San José



COUNTY OF SAN MATEO
OFFICE OF THE SHERIFF

CARLOS G. BOLANOS
SHERIFF

MARK C. ROBBINS
UNDERSHERIFF

400 COUNTY CENTER • REDWOOD CITY • CALIFORNIA 94063-1662 • TELEPHONE (650) 599-1664 • www.smcsheriff.com

ADDRESS ALL COMMUNICATIONS TO THE SHERIFF

June 6, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

Please accept this letter as the San Mateo County Sheriff's Office letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional-engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the San Mateo County Sheriff's Office will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

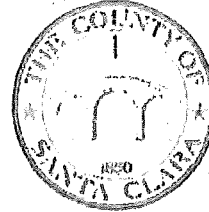
Sincerely,

Mark C. Robbins
Undersheriff

County of Santa Clara

Office of the County Executive

Office of Emergency Management
55 West Younger Avenue, Suite 450
San Jose, California 95110
408.808.7800
www.sccgov.org



July 3, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support RCPGP Application

Dear Mr. Dziedzic:

Please accept this letter of support from the Santa Clara County Office of Emergency Management on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, Santa Clara County will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

I would be remis if I did not acknowledge the continuing work and dedication by your entire team to create a collaborative regional approach to preparedness planning. Critical transportation, sustained commodity distribution planning and future projects such as regional critical fuel planning are all examples of lifeline challenges that the Bay-Area will face during a catastrophic event.

Respectfully,

Dana Reed, Director of Emergency Management



DEPARTMENT
**EMERGENCY
MANAGEMENT**

4 00

June 30, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support for Regional Catastrophic Preparedness Grant Program Application

Dear Mr. Dziedzic:

Please accept this letter as the County of Sonoma's letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As a member of the Bay Area UASI Approval Authority, (Urban Area Working Group), our governance structure (i.e., regional memorandum of understanding), provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, our Board had administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the Sonoma County Operational Area will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,

Christopher Godley, CEM
Director



A Tradition of Stewardship
A Commitment to Service

County Executive's Office
Office of Emergency Services

1195 Third Street, Suite 20
Napa, CA 94559-3092
www.countyofnapa.org

Main: (707) 253-4821
Fax: (707) 259-8681

Kerry John Whitney
Risk & Emergency Services Manager

June 6, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

Dear Mr. Dziedzic,

Please accept this letter as the Napa County Operational Area's letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As the Emergency Manager for Napa County, we support the Approval Authority's governance structure (i.e., regional memorandum of understanding) that provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, your Management Team had successfully administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the Napa County Operational Area will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Regards,

A handwritten signature in black ink, appearing to read "K. Whitney".

Kerry John Whitney

Risk & Emergency Services Manager



July 8, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support


Dear Mr. Dziedzic:

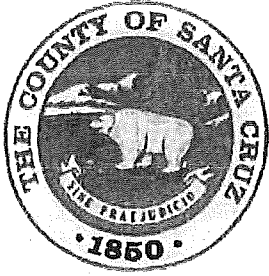
Please accept this letter as the San Benito County Office of Emergency Services' letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As the Emergency Manager for the County of San Benito, we support the Approval Authority's governance structure (i.e., regional memorandum of understanding) that provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, your Management Team had successfully administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the County of San Benito will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,


Kevin O'Neill, M.S.
Emergency Services Manager
831-540-8942 (Cell)



COUNTY OF SANTA CRUZ

OFFICE OF EMERGENCY SERVICES

5200 Soquel Ave., Building C 2nd Floor
Santa Cruz, CA 95062-7800
(831) 454-2715

June 28, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

Please accept this letter as the County of Santa Cruz Office of Emergency Services letter of support on behalf of the application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As the Emergency Manager for the County of Santa Cruz, we support the Approval Authority's governance structure (i.e., regional memorandum of understanding) that provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, your Management Team had successfully administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the County of Santa Cruz Office of Emergency Services will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,

Rosemary L. Anderson
Emergency Services Manager
County of Santa Cruz
(831) 454-2715

rosemary.anderson@santacruzcounty.us



SOLANO COUNTY SHERIFF'S OFFICE
Thomas A. Ferrara, Sheriff-Coroner

Office of Emergency Services
530 Clay Street, Fairfield, CA 94533
Office (707) 784-1600 / Fax (707) 421-6383

July 8, 2019

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

Please accept this letter as the Solano County Office of Emergency Services' letter of support on behalf of your application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Our agency believes that preparedness is the shared responsibility of our region and the approach should be regional- engaging all levels of government, the private/nonprofit sector, and the whole community.

As the Emergency Manager for Solano County, we support the Approval Authority's governance structure (i.e., regional memorandum of understanding) that provides for regional authority/oversight to approve and administer all homeland security grants, including the RCPGP. Additionally, your Management Team had successfully administered RCPGP funded projects in the past.

The Bay Area project- Life Sustaining Commodity Distribution Planning- will build capacity in the region and make the Bay Area more prepared. If the Bay Area is selected as a recipient for funding, the Solano County Office of Emergency Services will work closely with regional stakeholders to ensure that we build regional capacity to manage a catastrophic incident.

Sincerely,

Donald L. Ryan
Emergency Services Manager
Solano County Sheriff's Office

Dedicated to Community Service

DIANNE FEINSTEIN
CALIFORNIA



COMMITTEE ON THE JUDICIARY - RANKING MEMBER
SELECT COMMITTEE ON INTELLIGENCE
COMMITTEE ON APPROPRIATIONS
COMMITTEE ON RULES AND ADMINISTRATION

United States Senate

July 8, 2019

The Honorable Pete Gaynor
Acting Administrator
Federal Emergency Management Agency
U.S. Department of Homeland Security
500 C Street S.W.
Washington, DC 20472

Dear Acting Administrator Gaynor,

I write in support of the Bay Area Urban Areas Security Initiative's application for the 2019 Regional Catastrophic Preparedness Grant Program, administered by the Federal Emergency Management Agency.

The Bay Area Urban Areas Security Initiative (Bay Area UASI) is requesting funding for the "Life Sustaining Commodity Distribution Planning" project, which will build regional capacity to manage catastrophic incidents. The Bay Area UASI, comprised of twelve counties, the three core cities of San Francisco, Oakland, and San Jose, and over 100 other incorporated cities, has already begun building this capacity through regional planning efforts. Funding from FEMA will allow Bay Area UASI to expand regional life-sustaining commodity distribution planning and ensure adequate preparation using a cohesive regional approach.

I urge you to give Bay Area UASI's proposal your full consideration. If you have any questions, please do not hesitate to contact my San Francisco office at (415) 393-0707.

Sincerely,

A handwritten signature in cursive script that reads "Dianne Feinstein".

Dianne Feinstein
United States Senator

DF:ec

United States Senate

July 8, 2019

The Honorable Peter T. Gaynor
Acting Administrator
Federal Emergency Management Agency
U.S. Department of Homeland Security
500 C Street, Southwest
Washington, DC 20024

RE: Support for the Bay Area Urban Areas Security Initiative.

Dear Administrator Gaynor,

I write to support the Bay Area Urban Areas Security Initiative's application to the *FY-2019 Regional Catastrophic Preparedness Grant Program* to develop and expand life-sustaining commodity distribution planning in the San Francisco Bay Area.

The Bay Area Urban Areas Security Initiative (UASI) sustains and improves regional capacity to prevent, mitigate, and recover from terrorist attacks and natural and catastrophic disasters for over 100 incorporated cities and 8.2 million people in the San Francisco Bay Area. The region's economy ranks 19th among the countries of the world at a value exceeding \$785.5 billion and the Department of Homeland Security classified it as highly susceptible to terrorism and catastrophic disasters behind New York, Los Angeles, Washington, and Chicago. UASI's Catastrophic Planning Program develops plans to manage and mitigate the effects of large-scale natural and catastrophic disasters and seeks support from the Agency to develop and expand life-sustaining commodity points of distribution planning.

In its initial evaluation, UASI had determined that 30 community points of distribution (C-PODs) were sufficient to respond to a natural or catastrophic disaster affecting the San Francisco Bay Area. However, following the 2017 Tubbs Fire, which resulted in 22 fatalities and a burned area exceeding 36,000 acres, UASI determined that 100 C-POD sites are required to appropriately respond to a natural or catastrophic emergency in the San Francisco Bay Area. If awarded, funds would be used to help UASI develop these sites in alignment with training on how to manage and run these sites efficiently and effectively.

For these reasons, I urge the Agency to fund the Bay Area Urban Areas Security Initiative's application at the proposed \$1.5 million level pursuant to all existing rules and regulations. The residents and communities of the San Francisco Bay Area must be

equipped with meaningful access to food and water in the event of a regional natural or catastrophic disaster. This application represents a competitive investment in the San Francisco Bay Area's emergency management capability and should be granted all due consideration. My office is prepared to respond to any questions or concerns regarding this matter. Thank you for your attention and consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kamala D. Harris", with a stylized flourish at the end.

KAMALA D. HARRIS
United States Senator

COMMITTEE ON HOUSE ADMINISTRATION
• CHAIR

COMMITTEE ON THE JUDICIARY
• CHAIR • SUBCOMMITTEE ON
IMMIGRATION AND CITIZENSHIP
• SUBCOMMITTEE ON COURTS, INTELLECTUAL
PROPERTY AND THE INTERNET

COMMITTEE ON SCIENCE, SPACE AND TECHNOLOGY
• SUBCOMMITTEE ON SPACE AND AERONAUTICS

CHAIR, CALIFORNIA DEMOCRATIC CONGRESSIONAL DELEGATION
CO-CHAIR, 4TH AMENDMENT CAUCUS

555 NORTH FIRST STREET, SUITE 9
SAN JOSE, CA 95112
(408) 871-8700

1401 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 226-9072

[HTTPS://ZOE.LOFGREN.HOUSE.GOV](https://zoe.lofgren.house.gov)
WWW.FEDERALCOURTS.COM/ZOE.LOFGREN
WWW.WITTER.COM/REPZOELOFGREN

CO-CHAIR, CONGRESSIONAL CAUCUS ON VIETNAM
CO-CHAIR, REPUBLIC CAUCUS

Congress of the United States
House of Representatives
Washington, DC 20515

ZOE LOFGREN
19TH DISTRICT, CALIFORNIA

June 26, 2019

Christopher Logan
Acting Assistant Administrator for Grant Programs
Federal Emergency Management Agency
U.S. Department of Homeland Security
500 C St. SW
Washington, DC 20024

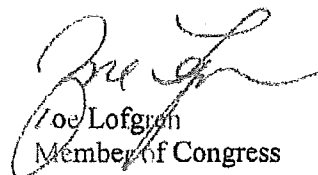
Mr. Logan:

I write to you in support of the Regional Catastrophic Preparedness Grant (RCPGP) application submitted by the City and County of San Francisco for the Bay Area Urban Areas Security Initiative (UASI).

If approved, grant funding for this application will allow Bay Area UASI to expand on existing regional preparedness efforts for San Jose, San Francisco, Oakland, and over 100 other incorporated cities. The proposed project in this application, "Life Sustaining Commodity Distribution Planning," will build on work that was made possible under previous Regional Catastrophic Preparedness Grant awards and UASI funding. The funding sought by this grant will allow further development of plans, policies, and procedures to prepare the community, as well as site identification, volunteer training and exercises. Bay Area UASI has indicated that this funding will be used to close capability gaps identified in the wake of the destructive wildfires in 2017 and 2018, as well as with preparing for anticipated large scale earthquakes.

I ask that you give this grant proposal full and fair consideration consistent with all applicable laws, rules, and regulations. Thank you for your time and consideration.

Sincerely,


Zoe Lofgren
Member of Congress



*Congress of the United States
House of Representatives
Washington, D.C. 20515*

*Anna G. Eshoo
Eighteenth District
California*

June 28, 2019

Federal Emergency Management Agency
Resilience/National Preparedness Directorate
National Preparedness Assessment Division
500 C Street SW
Washington, D.C. 20472

Dear Madam or Sir,

I write in support of the City and County of San Francisco's Bay Area Urban Areas Security Initiative's (BA UASI) application for the 2019 Regional Catastrophic Preparedness Grant, to be used to build local capacity to manage catastrophic incidents.

The Bay Area is a densely-populated area which has experienced earthquakes, floods, fires, and a myriad of other disasters. In addition to those who call the Bay Area their home, there are more than 70,000 daily visitors to this world-renowned area. Disaster preparedness takes tremendous coordination between federal, state, and local governments and the first-responder community. The project proposed, "Life Sustaining Commodity Distribution Planning" will be a critical step in helping to prepare the Bay Area for catastrophic incidents.

I respectfully request that you give this application your highest consideration. This grant and the partnership it supports will ensure that we have the resources needed to protect the lives of those living and working in the Bay Area during and after a catastrophic event.

Most gratefully,

Anna G. Eshoo
Member of Congress

RO KHANNA
17TH DISTRICT CALIFORNIA

COMMITTEE ON
ARMED SERVICES
Subcommittee on Intelligence,
Emerging Threats and Capabilities
Subcommittee on Strategic Forces

COMMITTEE ON
THE BUDGET

COMMITTEE ON
OVERSIGHT AND REFORM
Subcommittees on Economic
and Consumer Policy
Subcommittee on Government Operations

Congress of the United States
House of Representatives

Washington, DC 20515-0517

June 26, 2019

221 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 226-2631
(202) 226-2698 (F)

DISTRICT OFFICE
3150 DE LA CRUZ BLVD, SUITE 240
SANTA CLARA, CA 95054
(408) 436-2720
(408) 436-2721 (F)

khanna.house.gov

Mr. Craig Dziedzic
General Manager, Bay Area UASI
711 Van Ness Ave. #420
San Francisco, CA 94102

Dear Mr. Dziedzic,

Please accept this letter of support for Bay Area UASI application for the FY 2019 Regional Catastrophic Preparedness Grant (RCPGP). I believe that disaster preparedness is a shared responsibility and the approach should be regional. We must engage all levels of government, the private and nonprofit sectors, and the whole community to keep us safe.

As a representative of the Bay Area, the project proposed, "Life Sustaining Commodity Distribution Planning," will build capacity in the region and make the Bay Area more prepared.

I fully support the Bay Area's application and believe that, if selected, this project will assist in building regional capacity to manage a catastrophic incident.

Sincerely,



Ro Khanna
Member of Congress

MARK DESAULNIER
17TH DISTRICT, CALIFORNIA

COMMITTEE ON EDUCATION AND
THE WORKFORCE

COMMITTEE ON TRANSPORTATION AND
INFRASTRUCTURE

COMMITTEE ON OVERSIGHT AND
GOVERNMENT REFORM

Congress of the United States
House of Representatives
Washington, DC 20515

115 CANNON HOUSE OFFICE BUILDING
PHONE: (202) 225-2095
FAX: (202) 225-5609

3100 OAK ROAD, SUITE 110
WALNUT CREEK, CA 94597
PHONE: (925) 933-2660
FAX: (925) 933-2677

440 CIVIC CENTER PLAZA, 2ND FLOOR
RICHMOND, CA 94804
PHONE: (510) 620-1000
FAX: (510) 620-1005

June 25, 2019

Christopher Logan
Acting Assistant Administrator for Grant Programs
Federal Emergency Management Agency
800 K Street NW, 9th Floor North Tower
Washington, DC 20001

RE: City and County of San Francisco's application for the FY 2019 Regional Catastrophic Preparedness Grant (RCPGP)

Dear Acting Assistant Administrator Logan:

I write in support of the City and County of San Francisco's application for the FY 2019 Regional Catastrophic Preparedness Grant Program (RCPGP). Funding from FEMA would support the Bay Area Urban Areas Security Initiative (UASI), which works to build local capacity to manage catastrophic incidents.

The Bay Area UASI, comprised of twelve counties, was founded on the principle that emergency preparedness is a shared responsibility and should demand the engagement of all levels of government, the private/nonprofit sector, and the community.

Bay Area UASI's proposed project is intended to assist in developing and expanding regional life-sustaining commodity distribution planning in Contra Costa County as well as the entire Bay Area. The Bay Area UASI has stated that it will work with all of its principal partners and FEMA Region IX to establish a sustainable program that increases capabilities and reduces risk to the region.

I respectfully request this application be given your full and thorough review, and I trust that it will receive the serious consideration it deserves. Thank you for taking the time to consider my thoughts on this matter.

Sincerely,



Mark DeSaulnier
Member of Congress

ERIC SWALWELL
:10:

CO-CHAIR, DEMOCRATIC STEERING
AND POLICY COMMITTEE

CHAIR EMERITUS, FUTURE FORUM

PERMANENT SELECT
COMMITTEE ON INTELLIGENCE

Congress of the United States
House of Representatives
Washington, DC 20515

COMMITTEE ON JUDICIARY

June 19, 2019

Mr. Craig Dziedzic
General Manager, Bay Area Urban Areas Security Initiative (UASI)
711 Van Ness Ave. #420
San Francisco, CA 94102

RE: Letter of Support

Dear Mr. Dziedzic:

I am writing in support of the Bay Area UASI's application for the Fiscal Year (FY) 2019 Regional Catastrophic Preparedness Grant (RCPGP). With the up to \$1.5 million potentially awarded under this program, the Bay Area UASI would continue to develop and expand its regional life-sustaining commodity distribution planning.

Disaster preparedness is a shared responsibility, and preparation should be a regional exercise engaging all levels of government, the private and nonprofit sectors, and ultimately the whole community. The Bay Area UASI, comprising twelve counties and over 100 incorporated cities, including the three core cities of Oakland, San Francisco, and San Jose, is in a unique and strategic position to work with its principal partners, regional stakeholders, and the Federal Emergency Management Agency to establish a sustainable program. As a Representative for parts of two counties within the UASI, Alameda and Contra Costa County, I am encouraged by the Bay Area UASI's work to increase regional capabilities to respond to emergencies and help reduce risks across my congressional district, and the region more broadly.

I believe that, if selected, the Bay Area UASI would continue to assist the San Francisco Bay Area in building regional capacity to manage a catastrophic incident. I therefore support its application for RCPGP funding, in accordance with all applicable laws, rules, and regulations, and ask that my office be kept apprised of the status of its application.

Sincerely,



Eric Swalwell
Member of Congress

JARED HUFFMAN
7th District, California

WASHINGTON OFFICE
1527 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
PHONE: (202) 225-5161
FAX: (202) 225-5163
WEBSITE: huffman.house.gov

Congress of the United States
House of Representatives
Washington, DC 20515-0502

COMMITTEE ON
NATURAL RESOURCES
WATER, OCEANS, AND WILDLIFE - CHAIR
NATIONAL PARKS, FORESTS, AND PUBLIC LANDS
ENERGY AND MINERAL RESOURCES
COMMITTEE ON TRANSPORTATION
AND INFRASTRUCTURE
HIGHWAYS AND TRANSIT
WATER RESOURCES AND ENVIRONMENT
SELECT COMMITTEE ON THE
CLIMATE CRISIS

June 24, 2019

Leiloni Stainsby
Acting Division Director
National Preparedness Assessment Division (NPAD)
Federal Emergency Management Agency
500 C Street SW
Washington, DC 20024


Dear Ms. Stainsby:

I am writing to support the application by Bay Area UASI for the FY 2019 Regional Catastrophic Preparedness Grant (RCPGP) for Life Sustaining Commodity Distribution Planning.

Regional preparedness is a shared responsibility and should engage all levels of government, the private and nonprofit sectors, as well as the broader community. The proposed project will build emergency response capacity in the region and make the Bay Area more prepared. Recent regional disasters have already occurred in the Bay Area with historic wildfires and winter storms, and we all know a significant earthquake could happen at any time.

Providing funds to assist in building regional capacity to manage a catastrophic incident is timely and necessary, and I hope you will give this application serious consideration.

Sincerely,


Jared Huffman
Member of Congress

SAN RAFAEL
550 FIFTH AVENUE, SUITE 200
SAN RAFAEL, CA 94901
PHONE: (415) 258-8887
FAX: (415) 258-8813

PETALUMA
200 G STREET, #3
PETALUMA, CA 94952
PHONE: (707) 561-8887
FAX: (415) 258-8813

UKIAH
200 S. SCHOOL ST., SUITE 1
UKIAH, CA 95492
PHONE: (707) 571-7448
FAX: (707) 562-0305

FORT BRAGG
430 HOWARD FRANKLIN STREET
P.O. Box 2208
FORT BRAGG, CA 95437
PHONE: (707) 502-8833
FAX: (707) 502-8808

EUREKA
317 THIRD STREET, SUITE 1
EUREKA, CA 95501
PHONE: (707) 407-3585
FAX: (707) 407-3578

NANCY PELOSI
12TH DISTRICT, CALIFORNIA

SPEAKER OF THE HOUSE

1236 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-0508
(202) 225-4955

Congress of the United States
House of Representatives
Washington, DC 20515-0508

DISTRICT OFFICE

SAN FRANCISCO FEDERAL BUILDING
90-7TH STREET, SUITE 2-800
SAN FRANCISCO, CA 94103
(415) 556-4882
www.pelosi.house.gov

June 20, 2019

Leiloni Stainsby
Acting Division Director
National Preparedness Assessment Division (NPAD)
Federal Emergency Management Agency
500 C Street SW
Washington, D.C. 20024

Dear Acting Division Director Stainsby:

I would like to thank the Federal Emergency Management Agency's efforts in supporting innovative regional solutions to issues related to catastrophic incidents. I respectfully request that you give full and fair consideration to the application of the Bay Area Urban Areas Security Initiative (BAUASI) to secure funding from the Fiscal Year 2019 Regional Catastrophic Preparedness Grant Program.

The mission of BAUASI is to improve regional capacity to prevent, protect against, respond to, and recover from terrorist incidents and catastrophic events. BAUASI, which comprises of twelve counties including San Francisco, Oakland, San Jose, and over 100 other incorporated cities, have already begun building local capacity through regional planning efforts. The City and County of San Francisco and the BAUASI partners are committed to building local capacity to manage catastrophic incidents such as wildfires and earthquakes.

This grant will assist BAUASI in developing and expanding regional life-sustaining commodity distribution planning. Grant funding will allow the region to build on existing partnerships to ensure adequate preparation using a cohesive regional approach. In addition, the funding will be used for Commodity Points of Distribution planning efforts, such as the development of plans, policies, procedures and site identifications. Finally, this award will assist the region in closing capability gaps identified in the wake of the destructive California wildfires and anticipation of large-scale earthquake that may cause catastrophic destruction.

Thank you for your consideration and I look forward to your response. Should you have any questions, please do not hesitate to contact David Latt, who handles the grants program in my District Office at David.Latt@mail.house.gov or (415) 556-4876. Thank you for your attention to this matter.

best regards,



NANCY PELOSI
Speaker of the House

MIKE THOMPSON

5TH DISTRICT, CALIFORNIA

COMMITTEE ON WAYS AND MEANS
SUBCOMMITTEE ON SELECT REVENUE MEASURES

CHAIRMAN

SUBCOMMITTEE ON HEALTH



CONGRESS OF THE UNITED STATES
HOUSE OF REPRESENTATIVES
WASHINGTON, DC 20515

DISTRICT OFFICES:
2721 OAK VALLEY CORPORATE DRIVE
WALL, CA 94588
(707) 226-9848
470 VIRGINIA STREET, SUITE 1C
VALLEJO, CA 94590
(707) 645-1888
2308 COUNTY CENTER DRIVE, SUITE A100
SANTA ROSA, CA 95403
(707) 542-7187
CAPITOL OFFICE:
406 CLAYTON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-3311
WEB: <http://mikethompson.house.gov>

June 20, 2109

Craig Dziedzic, General Manager
Bay Area Urban Areas Security Initiative
711 Van Ness Avenue, Suite 420
San Francisco, CA 94102

RE: BA UASI Application for 2019 Regional Catastrophic Preparedness Grant

Dear Mr. Dziedzic:

I am writing to express my support for the Bay Area Urban Areas Security Initiative (BA UASI) application for a 2019 Regional Catastrophic Preparedness Grant. I strongly believe that preparedness is a shared responsibility and the approach should be regional, engaging all levels of government, the private/nonprofit sector, and the entire Bay Area Community.

As a U.S. Representative in the Bay Area, the project proposed, "Life Sustaining Commodity Distribution Planning," will build capacity in the region and to make certain that our communities are as best prepared as possible.

I urge full funding of BA USAI's application and believe that, if selected, this project will assist in building a regional capacity to manage a catastrophic incident.

Thank you for asking me to add my support for this vital Regional Catastrophic Preparedness Grant.

Sincerely,

A handwritten signature in black ink that reads "Mike Thompson".

MIKE THOMPSON
Member of Congress

Congress of the United States
House of Representatives
Washington, DC 20515-0520

June 28, 2019

Mr. Christopher Logan
Acting Assistant Administrator for Grant Programs
500 C St SW
Washington DC 20024
RE: Letter of Support

Dear Mr. Logan,

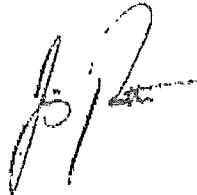
I am writing in support of the Bay Area Urban Areas Security Initiative's (UASI) application for the 2019 Regional Catastrophic Preparedness Grant (RCPGP). This grant will provide additional resources to the Bay Area for emergency preparedness and response.

The Bay Area UASI is made up of 12 counties which include over 100 incorporated cities working together for a cohesive regional approach to preparedness and response to emergencies. Funding from the 2019 Regional Preparedness grant can provide as much as 1.5 million dollars over the next three years. This application will assist in developing and expanding regional life-sustaining commodity distribution planning and aid in building resource preparation.

As a representative of portions of Santa Clara, Santa Cruz, and all of Monterey and San Benito Counties, all members of the Bay Area Urban Areas Security Initiative, the project proposed, "Life Sustaining Commodity Distribution Planning" will build capacity in the region and make the Bay Area more prepared. I fully support the Bay Area's application and believe that, if selected, this project will assist in building regional capacity to manage a catastrophic incident.

Therefore, I am writing in support of Bay Area Urban Areas Security Initiative's application full due consideration. Should you have any further question please contact my Santa Cruz district office at (831) 429-1976.

Sincerely,



Jimmy Panetta
Member of Congress



London Breed
Mayor

Department of Emergency Management

1011 Turk Street, San Francisco, CA 94102

Phone: (415) 558-3800 Fax: (415) 558-3843



Mary Ellen Carroll
Executive Director

To: Angela Calvillo, Clerk of the Board of Supervisors

From: Mary Ellen Carroll
Executive Director, Department of Emergency Management

Date: January 8, 2020

Re: **Ordinance to Accept and Expend 2019 Regional Catastrophic Preparedness Grant Program (RCPGP) Award and amend Annual Salary Ordinance (ASO)**

The Department of Emergency Management is pleased to present the following Grant Report in summary of the above-referenced item submitted by the Department of Emergency Management.

Legislation For Approval:

The proposed ordinance seeks the Board of Supervisors' approval for the acceptance (retroactive) and expenditure of \$1,406,550 from the United States Department of Homeland Security (DHS), to support an integrated planning system for the development of necessary plans, protocols; and procedures to manage a catastrophic event. It further seeks to amend the Annual Salary Ordinance for Fiscal Years 2019-2020 and 2020-2021 to add two (2) part time FTEs- one (1) .30 Class 0931 and one (1) .75 FTE Class 1823.

Departments:

Department of Emergency Management (DEM). Expenditures benefiting San Francisco, the cities of Oakland and San Jose and the Counties of Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, San Mateo, Santa Clara, Santa Cruz, Solano, and Sonoma.

DEM serves as the fiscal agent for the Bay Area UASI, which is administering the grant for the Bay Area region. DEM would be authorized to accept and expend these grant funds on behalf of the 12 Bay Area counties and 3 core cities of San Francisco, San Jose, and Oakland, and to receive grant reimbursements for expenses incurred on behalf of the region.

As the Fiscal Agent, DEM is responsible for administering the grant and ensuring that grant funds are spent according to the programmatic and financial guidelines.

Amount: \$1,406,550

Grant Period: October 1, 2019 through September 30, 2022

Retroactivity: The Accept and Expend Legislation requests retroactive approval because the Federal Grant period commenced before the legislation was introduced. No grant funds will be encumbered or expended until the Board of Supervisors approves the Accept and Expend legislation.

Source of funds: U.S. Department of Homeland Security (DHS)

Required Match: Match not required

Indirect Costs: The legislation waives indirect costs in order to maximize the use of available grant funds.

Description: The proposed ordinance authorizes the Department of Emergency Management (DEM) to accept and expend \$1,406,550 in federal grant funding from the FY 2019 Regional Catastrophic Preparedness Grant Program (Agreement # EMF-2019-GR-00008-S01)), issued by DHS.

Budget: The summary budget by activity for the subject grant is as follows:

(1) **Contracts/Consultants:** \$ 885,269

Contractors will be engaged to identify 70 Commodity Points of Distribution (CPOD) sites, develop resource estimates and distribution plans, and create planning tools for emergency management agencies within the 12 Bay Area counties. Contractors will also plan and conduct C-POD Manager Training and Logistics Training as well as conduct a Logistics and Supply Chain exercise for the entire 12 county region.

(2) **Personnel:** \$ 445,954

The budgeted amount has been allocated for the purpose of hiring part-time personnel within the Department of Emergency Management to oversee and manage the development of the plans, procedures, training, and exercises. The planned personnel are allocated as follows: one (1) part time manager and one (1) part time

administrative specialist. The proposed amendment to the Annual Salary Ordinance (ASO) will fund these part time positions for the period of January 2019 - June 30, 2020 and subsequently these positions would be included in the FY 2021- FY 2023 ASO.

(3) **Travel:** \$ 5,000

A \$5,000 travel budget is included in the approved funding.

(4) **Management and Administration:** \$ 70,327

Management and Administration expenses include UASI line item office expenses, and leases. The amount budgeted reflects 5% of the grant, which is the maximum allowable under the guidelines.

TOTAL Budget: \$1,406,550

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Mary Landers
DATE: January 8, 2020
SUBJECT: Accept and Expend Ordinance for Subject Grant

GRANT TITLE: FY 19 Regional Catastrophic Preparedness Grant Program

Attached please find the original* and one copy of each of the following:

- Proposed grant ordinance; original* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted ordinance:

Name: Mary Landers

Phone: 415-535-5225

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR
SAN FRANCISCO



LONDON N. BREED
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sophia Kittler
RE: Accept and Expend Grant – Retroactive - Regional Catastrophic
Preparedness Grant Program – Amendment to the Annual Salary
Ordinance, FY 2019-2020 - \$1,406,550
DATE: Tuesday, February 25, 2020

SK

Ordinance retroactively authorizing the Department of Emergency Management (DEM), as fiscal agent for the Bay Area Urban Areas Security Initiative (UASI), to accept and expend a Regional Catastrophic Preparedness Grant Program grant in the amount of \$1,406,550 from the United States Department of Homeland Security (DHS) and amending Ordinance No. 170-19 (Annual Salary Ordinance, File No. 190620 for FYs 2019-2020 and 2020-2021) to provide for the addition of two (2) grant-funded part-time positions in Class 0931 Manager III (.30 FTE) and Class 1823 Senior Administrative Analyst (.75 FTE) for the period of October 1, 2019 through June 30, 2020.

Should you have any questions, please contact Sophia Kittler at 415-554-6153.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2020 FEB 25 PM 2:57
AK