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## MEMORANDUM

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Date: November 18, 2025  
 To: Planning Department/Planning Commission  
 From: Monique Crayton, Assistant Clerk, Government Audit and Oversight Committee  
 Subject: Board of Supervisors Legislation Referral - File No. 251127  
**Mills Act Historical Property Contract - 1035 Howard Street**  
 Resolution approving an historical property contract between 1035 Howard LLC, the owners of 1035 Howard Street, and the City and County of San Francisco, under Administrative Code, Chapter 71; and authorizing the Planning Director and the Assessor-Recorder to execute and record the historical property contract.

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California Environmental Quality Act (CEQA) Determination (*California Public Resources Code, Sections 21000 et seq.*)  
 Ordinance / Resolution  
 Ballot Measure

Amendment to the Planning Code, including the following Findings: (*Planning Code, Section 302(b): 90 days for Planning Commission review*)  
 General Plan     Planning Code, Section 101.1     Planning Code, Section 302

Amendment to the Administrative Code, involving Land Use/Planning (*Board Rule 3.23: 30 days for possible Planning Department review*)

General Plan Referral for Non-Planning Code Amendments (*Charter, Section 4.105, and Administrative Code, Section 2A.53*)  
 (Required for legislation concerning the acquisition, vacation, sale, or change in use of City property; subdivision of land; construction, improvement, extension, widening, narrowing, removal, or relocation of public ways, transportation routes, ground, open space, buildings, or structures; plans for public housing and publicly-assisted private housing; redevelopment plans; development agreements; the annual capital expenditure plan and six-year capital improvement program; and any capital improvement project or long-term financing proposal such as general obligation or revenue bonds.)

Historic Preservation Commission  
 Landmark (*Planning Code, Section 1004.3*)  
 Cultural Districts (*Charter, Section 4.135 & Board Rule 3.23*)  
 Mills Act Contract (*Government Code, Section 50280*)  
 Designation for Significant/Contributory Buildings (*Planning Code, Article 11*)

11/25/2025

*Joy Navarrete*