

File No. 160157

Committee Item No. 3

Board Item No. 14

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Sub-Committee Date March 9, 2016

Board of Supervisors Meeting

Date March 15, 2016

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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Completed by: Victor Young Date March 4, 2016

Completed by: Victor Young Date March 10, 2016

1 [Accept and Expend Grant - United States Department of Justice's Office of Violence Against
2 Women - Domestic Violence High Lethality Risk Team - \$750,000]

3 **Resolution retroactively authorizing the Department on the Status of Women to accept**
4 **and expend a grant in the amount of \$750,000 from the United States Department of**
5 **Justice's Office of Violence Against Women for the Multidisciplinary Domestic Violence**
6 **High Lethality Risk Team Pilot Project, for grant period October 1, 2015, through**
7 **September 30, 2018.**

8
9 WHEREAS, Women in the United States are murdered by an intimate partner or former
10 partner more often than by an acquaintance or stranger; and

11 WHEREAS, In 2000, roughly 40% of the female homicides in San Francisco were
12 linked to domestic violence; and

13 WHEREAS, Since 2000, San Francisco has been engaged in a broad-based reform of
14 our domestic violence response system with support through a prior Grant to Encourage
15 Arrest Policies award from the Office of Violence Against Women (OVW); and

16 WHEREAS, The 4 recent intimate partner homicides and suicide that have occurred in
17 San Francisco since January 2014, after an unprecedented 44 months without a domestic
18 violence homicide, illustrate that there is a continued need to improve San Francisco's
19 criminal justice systems' responses to domestic violence; and

20 WHEREAS, While the Bayview District stands out for its exceptionally high rates of
21 family violence, at over 1.7 times the average rate citywide, there is no domestic violence
22 provider located within this isolated community's geographic boundaries; and

23 WHEREAS, This project aims to pilot a High Lethality Risk Team (HRT) model in the
24 Bayview District to enable San Francisco to better serve victims who are considered to be at
25

1 high risk of lethality in relationships and improve law enforcement's ability to bring batterers to
2 justice; and

3 WHEREAS, The Department on the Status of Women partnered with the Office of the
4 District Attorney, the Police Department, and three community-based nonprofit organizations
5 – Bayview Hunters Point YMCA, the Glide Foundation Women's Center, and La Casa de las
6 Madres - for the "Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project"
7 and was awarded Seven Hundred and Fifty Thousand dollars (\$750,000) by the United
8 States; and

9 WHEREAS, The Multidisciplinary Domestic Violence High Lethality Risk Team Pilot
10 Project will maintain centralized prosecution and victim support services for domestic violence
11 survivors, develop policies and data collection systems to improve the tracking of cases and
12 classification of complaints involving domestic violence, enhance direct services for domestic
13 violence victims with high risk of lethality in relationships, and develop and implement a
14 domestic violence high lethality risk team pilot project in San Francisco's Bayview District; and

15 WHEREAS, The Department on the Status of Women proposes to maximize use of
16 available grant funds on program expenditures by not including indirect costs in the grant
17 budget; now, therefore, be it

18 RESOLVED, That the San Francisco Board of Supervisors hereby authorizes the
19 Department on the Status of Women to retroactively accept and expend, on behalf of the City
20 and County of San Francisco, OVV grant funds in the amount of \$750,000 to enable the
21 Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project; and, be it

22 FURTHER RESOLVED, That the San Francisco Board of Supervisors hereby waive
23 inclusion of indirect costs in the grant budget; and, be it

24 FURTHER RESOLVED, That the Executive Director of the DOSW is authorized to
5 execute, on behalf of the City and County of San Francisco, the necessary grant agreements

1 for the implementation and operation purposes, including any extensions, augmentations or
2 amendments thereof; and, be it

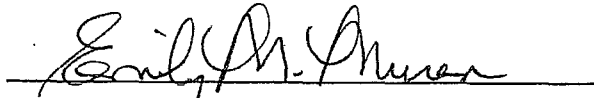
3 FURTHER RESOLVED, That the DOSW is authorized and empowered to execute,
4 deliver and perform, in the name of the City and County of San Francisco, all applications,
5 contracts, agreements, amendments and payment requests necessary for the purpose of
6 securing Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project grant
7 funds and to implement and carry out the purposes specified in the applicable grant
8 application; and, be it

9 FURTHER RESOLVED, That any liability arising out of the performance of the grant
10 award agreement, including civil court actions for damages, shall be the responsibility of the
11 grant recipient and the authorizing agency; and that the grant recipient and the authorizing
12 agency will hold the OVW harmless from any claims that may arise from the use of grant
13 funds.

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RECOMMENDED:

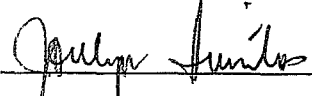


Emily Murase

Department on the Status of Women

APPROVED: 

 Mayor

APPROVED: 

 Controller



Emily M. Murase, PhD
Executive Director

City and County of San Francisco
Department on the Status of Women



Edwin M. Lee
Mayor

January 28, 2016

Angela Calvillo, Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find an original and two copies of proposed resolution for Board of Supervisors approval, which will allow the Department on the Status of Women to retroactively accept and expend, on behalf of the City and County of San Francisco, Office on Violence against Women grant funds in the amount of \$750,000 for the Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project.

The following is a list of accompanying documents (two sets):

1. Grant Resolution Cover Memo and Checklist
2. Grant Information Form
3. Proposed Grant Resolution
4. Grant Budget
5. Grant Application 2015
6. Grant Application Narrative 2015
7. Ethics Form SFEC-126 Bayview YMCA 2015
8. Ethics Form SFEC-126 Glide 2015
9. Ethics Form SFEC-126 La Ca de las Madres 2015
10. Grant MOU 2015
11. Resolution signed by the Commission on the Status of Women

The following person may be contacted regarding this matter: Richa Dhanju, richa.dhanju@sfgov.org

Sincerely,

Emily M. Murase, PhD

Executive Director

San Francisco Department on the Status of Women

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project**
2. Department: **Status of Women**
3. Contact Person: **Carol Sacco** Telephone: **415-252-2574**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$750,000**
- 6a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: **Department of Justice, Office on Violence Against Women**
b. Grant Pass-Through Agency (if applicable):
3. Proposed Grant Project Summary: **The four main goals of the grant are to (1) maintain centralized prosecution and victim support services for domestic violence survivors; (2) develop policies and data collection systems to improve the tracking of cases and classification of complaints involving domestic violence; (3) enhance direct services for domestic violence victims with high risk of lethality in relationships, and (4) develop and implement a domestic violence high lethality risk team pilot project in San Francisco's Bayview District.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **October 1, 2015** End-Date: **September 30, 2018**
- 10a. Amount budgeted for contractual services: **\$310,111.60**
b. Will contractual services be put out to bid? **No. The project is a collaboration with three lead community-organizations that have extensive experience providing services to domestic violence victims, and the Police Department. The Office on Violence Against Women, Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program grant solicitation required that applications demonstrate the capacity to employ a coordinated community response. Therefore, community-based organizations expert in this area were designated as grant partners.**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Sub-contractors are non-profits, not businesses.**
d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **Indirect costs would have been calculated at 10% of total salaries.**

12. Any other significant grant requirements or comments: Grant code: **WOFVAW-16**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

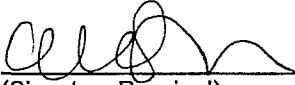
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| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

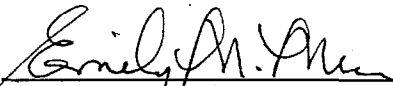
1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Carol Sacco
(Name)
Departmental ADA Coordinator/Associate Director
(Title)
Date Reviewed: 1/11/2016 
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Emily M. Murase, PhD
(Name)
Executive Director
(Title)
Date Reviewed: 1.28.2016 
(Signature Required)

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

Budget & Budget Narrative

34 Month Budget Summary

A. Personnel		
1.0 FTE Prosecutor	\$4,800 per ppd. x 18 months x 1.0 FTE	172,814
1.0 FTE Victim Advocate	\$2,765 per ppd. x 21 months x 1.0 FTE	116,139
0.1 FTE Administrative Analyst (to 0.17 Junior Clerk)	\$2,890 per ppd. x 26.1 pay periods x 2 years x 0.1 FTE	15,085.80
Subtotal Salary		304,038.80
B. Fringe Benefits		
1.0 FTE Prosecutor	\$172,814 x 38.03%	65,725
1.5 FTE Victim Advocate	\$116,139 x 46.39%	53,857
0.1 FTE Administrative Analyst (to 0.17 Junior Clerk)	\$15,085 x 41.5%	6,267.60
Subtotal Fringe Benefits		125, 850.60
Total Personnel		429,888.40
C. Travel Assistance	OVW Technical	10,000
D. Equipment		-
E. Supplies		-
F. Construction		-
G. Consultant/Contracts		\$310,111.60
H. Other		-
TOTAL		\$750,000

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

Budget Narrative

A. Personnel

Name/Position	Computation	Cost
Prosecutor 1.0 FTE	\$4,800 per ppd. x 18 months x 1.0 FTE	\$172,814
Victim Advocate 1.0 FTE	\$2,765 per ppd. x 21 months x 1.0 FTE	\$116,139
Admin. Analyst 0.1 FTE	\$2,890 per ppd. x 26.1 pay periods x 2 years x 0.1 FTE	\$15,085.80

TOTAL WAGES **\$304,038.80**

B. Fringe Benefits

Position	Description	Rate	Subtotal	Amount
Prosecutor	Social Security	6.20%	\$10,714	
	Social Sec. - Medicare	1.45%	\$2,506	
	Flex Benefits	\$2,700	\$4,817	
	Health Ins	\$7,319	\$14,181	
	Dependent Coverage	\$4,867	\$605	
	Long Term Disability	0.49%	\$30,156	
	Retirement	21.40%	\$467	
	Unemployment Ins	0.25%	\$2,280	
	Dental Rate	\$1,467	\$10,714	
Victim Advocate	Social Security	6.20%	\$ 7,201	
	Social Sec. - Medicare	1.45%	\$ 1,684	
	Health Ins	\$7,334	\$ 6,395	
	Dependent Coverage	\$4,695	\$ 15,064	
	Long Term Disability	0.56%	\$ 453	

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

	Retirement	21.90%	\$ 20,266	
	Unemployment Ins	0.25%	\$ 314	
	Dental Rate	\$1,323	\$ 2,480	
				\$53,857
Analyst	Social Security	6.20%	\$935.32	
	Social Sec. - Medicare	1.45%	\$218.74	
	Health Ins	\$1,582	\$1,582	
	Dependent Coverage	\$425	\$425	
	Long Term Disability	0.56%	\$84.48	
	Retirement	18.13%	\$2,735.06	
	Flex Benefits	\$287	\$287	

TOTAL FRINGE

\$125, 850.60

The Prosecutor and Victim Advocate positions will be part of the San Francisco District Attorney's Office. The 0.5 FTE Prosecutor will work exclusively with a caseload of caseload of High Lethality domestic and dating violence victims in Years 2 and 3. The Prosecutor will be bilingual. The 0.77 Victim Advocate position will be filled by multiple (up to 4) partial FTE Victim Advocates, one of whom will be Spanish bilingual and the other will be fluent in an Asian language. The Victim Advocate will be grant-funded in Years 2 and 3 and provided in-kind in Year 1. The Victim Advocate will support the victims on the Prosecutor's caseload by connecting them with victim witness funding and direct service community partners. Collectively, these positions will form the Domestic Violence Unit's Limited English Proficient DV Subunit.

The 0.1 FTE Administrative Analyst position will work out of the Department on the Status of Women in Years 2 and 3, coordinating collaborative grant activities and managing the grant. In addition, the Analyst will be responsible for managing the program. Estimated 16 hours per month (0.1 FTE)

TOTAL Salaries and Fringe \$429,888.40

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

C. Travel (no change)

Required travel for OVW technical assistance (estimated costs)

Airfare (estimated)	\$600 (avg.) x 2 persons x 4 trips + 13% carbon offset required by San Francisco policy	\$5,424
Lodging	\$138 (Washington, D.C. x 2 persons x 3 nights x 4 trips)	\$3,320
Meals and Incidentals	\$71 (Washington, D.C. x 1 person x 4 days x 4 trips)	\$1,136
Quarterly Site Visits Local Mileage	208 miles x \$0.575 per mile	\$120

TOTAL Travel \$10,000

D. Equipment (no change)

There are no equipment costs budgeted.

E. Supplies (no change)

There are no supply costs budgeted.

F. Construction (no change)

There are no construction costs budgeted.

G. Consultants/Contracts (no change)

Contracts

Item	Cost
<i>Bayview Hunters Point YMCA</i>	\$94,000.00
<i>La Casa de Las Madres</i>	\$57,000.00
<i>Glide Memorial Services</i>	\$42,747.38

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

San Francisco Police Department \$116,364.22

Subtotal **\$310,111.60**

Bayview Hunters Point YMCA

1. Staffing \$70,472.52 (Salaries)
\$8,139.58 (Fringe Benefits)

Bayview Hunters Point YMCA will hire a part-time Administrative Coordinator to attend monthly Multidisciplinary Domestic Violence High Lethality Risk Team meetings and quarterly Project Team meetings. This Administrative Coordinator will also work with La Casa staff to identify, screen, refer, and serve domestic violence clients who enter the Family Resource Center of Bayview Hunters Point YMCA.

Personnel Details:

- Administrative Coordinator (0.5 FTE): half-time position of a position with an annual salary of \$45,600 and an anticipated 3% salary increase after FY15/16.
 - Year 1: \$22,800
 - Year 2: \$23,484; Year 3: \$24,188.52
- Fringe benefits including:
 - FICA (7.56% of salaries): \$5,391.15
 - SUI (1.10% of salaries): \$775.20
 - Worker's Compensation (2.5% of salaries): \$1,761.81
 - LIFE/LTD (0.3% of salaries): \$211.42

2. Operating Expenses **\$5,987.90**

Program Supplies to cover all costs for meetings.

3. Grant Administration **\$9,400.00**

This is calculated at 10% of total subcontract amount of \$94,000 (i.e. \$9,400). This includes all indirect expenses, such as those incurred in the process of reporting and accounting.

Bayview Hunters Point YMCA Total ***\$94,000***

La Casa de las Madres

1. Staffing \$44,096.00 (Salaries)
\$7,722.09 (Fringe Benefits)

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

The Program Director will be responsible for the operational and fiscal oversight of implementation of this grant as outlined in the grant and Memorandum of Understanding between the partners, overseeing project staff and attending project convening as needed.

The Case Manager/Trainer, under the Program Director's supervision, will be responsible for providing support to Bayview Hunters Point YMCA staff on-site and for implementation of the grant as outlined in the grant and Memorandum of Understanding between the partners, including offering domestic violence counseling and case management to identified and referred survivors as well as technical assistance, programmatic support, and training related to best practices, protections, and support for domestic violence survivors to the primary grant staff at BVHP YMCA.

Personnel Details:

- Program Director (2 hours per week in Year 1, 1 hour per week in Years 2 and 3): \$6,656
 - For oversight of Case Manager located on-site at BVHP YMCA.
 - Hourly rate: \$32 per hour.
- Bayview Case Manager (16 hours per week in Years 2 and 3): \$37,440
 - Hourly rate: \$22.50 per hour.
- Fringe Benefits (17.512% of Salaries): \$7,722.09
 - FICA TAX: 6.20%
 - FICA MEDI: 1.45%
 - LTD: 0.35%
 - Worker's Compensation: 0.5%
 - Health Services: 9.012%

2. Indirect Costs \$5,181.81

This is calculated as 10% of the cost of funded grant personnel costs (i.e. 10% of \$51,818.10).

La Casa de Las Madres Total
\$57,000

Glide Foundation Women's Center

1. Staffing \$24,669.00 (Salaries)
\$9,793.59 (Fringe Benefits)

The Glide Community Building Operations Manager will be responsible for the operational and fiscal oversight of implementation of this grant as outlined in the grant and Memorandum of Understanding between the partners, overseeing project staff and attending project convening as needed. Estimated 5 hours per month (0.028 FTE). Annual Project Total: \$2,019.00 per year.

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

The Women’s Center Case Manager will be responsible for attending monthly/bi-weekly multi-disciplinary team meetings, presenting high-risk lethality domestic violence case referrals from Glide, receiving and case managing referrals from the project, and providing technical assistance to ensure that services provided by collaborative members are culturally competent. Estimated 20 hours per month (0.115 FTE). Annual Project Total: \$6,204.00 per year.

Fringe Benefits are calculated at 39.7% of salaries subtotal. This amount is relatively high since Glide commits themselves to providing full healthcare coverage for all employees. Only pro-rata, proportional benefits will be charged to the grants. Fringe benefits will total \$3,264.53 per year.

Personnel Details:

- Community Building Division Operations Manager (0.028 FTE): \$6,057.00
- Women’s Center Case Manager II (0.115 FTE): \$18,612.00
- Fringe Benefits (39.7% of salaries subtotal): \$9,793.59
 - Medical & Dental: 24.78%
 - ER-FICA: 7.65%
 - ER-SUI: 1.37%
 - Retirement: 2.13%
 - Workers' Comp: 3.54%
 - Life AD&D: 0.23%

2. Operating Expenses \$1,764.00

Program Supplies to cover all costs for meetings estimated to be \$588 per year to cover:

- Transportation funds for staff to and from project meetings (\$200)
- Emergency program supplies for victims and their families (\$113)
- Office supplies, photocopies, postage, etc. (\$75)
- Staff development and training (\$200)

3. Indirect Costs: Administrative Overhead/Grant Administration \$6,520.79

This is calculated at 18% of project cost—a total of \$2,173.60 per year.

Glide Foundation Total
\$42,747.38

San Francisco Police Department

- 1. Staffing** \$70,096 (Sergeant) & \$29,952 (Lieutenant);
\$16,316.22 (Application)

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

San Francisco Police Department will receive \$32,708 in Year 1, \$33,280 in Year 2, and \$34,060 in Year 3 for a total of \$100,048 to fund overtime for a Sergeant (8 hours per week) and a Lieutenant (3 hours per week) to execute all items outlined below. It would also include funding to develop a lethality assessment application for the collaborative to utilize. The collaborative will leverage additional City resources to support development of this application.

Responsibilities of SFPD staff include:

- SFPD will attend all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings.
- SFPD staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.
- SFPD staff will work with Project Team to screen, refer, and identify domestic violence cases at highest risk of lethality to partner agencies.
- SFPD will work with DA and DOSW to develop a web-based danger assessment smart phone application that all law enforcement can access from the field to assist in identifying victims who are considered to be at high risk of lethality in relationships.
- SFPD will work with DA and DOSW to track relevant police incident data and other criminal justice data to identify cases with victims at high risk of lethality.
- SFPD will collect data required for grant reporting.

Personnel Details:

- Sergeant (8 hours per week):
 - Year 1: \$22,880
 - Year 2: \$23,296
 - Year 3: \$23,920
- Lieutenant (3 hours per week):
 - Year 1: \$9,828
 - Year 2: \$9,984
 - Year 3: \$101,140
- Lethality Assessment Application Developer (Devoted Funding)
\$16,316.22

San Francisco Police Department Total

\$116,364.22

Contracts Total

\$

G. Other Costs (no change)

There are no Other Costs budgeted.

H. Indirect Costs (no change)

**FY 2015 OVW Grants to Encourage Arrest Policies & Enforcement of Protection Orders
San Francisco Grant Proposal**

There are no indirect costs budgeted.

Grant Application Package

Opportunity Title:	OVW FY 2015 Grants to Encourage Arrest Policies and Enf
Offering Agency:	Office on Violence Against Women
CFDA Number:	16.590
CFDA Description:	Grants to Encourage Arrest Policies and Enforcement of
Opportunity Number:	OVW-2015-4031
Competition ID:	OVW-2015-4031
Opportunity Open Date:	02/11/2015
Opportunity Close Date:	03/24/2015
Agency Contact:	Sue Pugliese E-mail: Suzanne.Pugliese@usdoj.gov Phone: 202-305-1660

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: CCSF Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project

Select Forms to Complete

Mandatory

[Application for Federal Assistance \(SF-424\)](#)

[Attachments](#)

[Project Narrative Attachment Form](#)

[Budget Narrative Attachment Form](#)

[Assurances for Non-Construction Programs \(SF-424B\)](#)

[Disclosure of Lobbying Activities \(SF-LLL\)](#)

Optional

Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here. If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/> Completed by Grants.gov upon submission.	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/> 16.590	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> City and County of San Francisco		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 94-6000479	* c. Organizational DUNS: <input type="text"/> 0703842550000	
d. Address:		
* Street1: <input type="text"/> City and County of San Francisco		
Street2: <input type="text"/> 1 Dr. Carlton B. Goodlett Pl.		
* City: <input type="text"/> San Francisco		
County/Parish: <input type="text"/> San Francisco		
* State: <input type="text"/> CA: California		
Province: <input type="text"/>		
* Country: <input type="text"/> USA: UNITED STATES		
* Zip / Postal Code: <input type="text"/> 94102-4603		
e. Organizational Unit:		
Department Name: <input type="text"/> SF Dept on the Status of Women	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> Ms.	* First Name: <input type="text"/> Stephanie	
Middle Name: <input type="text"/> Hong		
* Last Name: <input type="text"/> Nguyen		
Suffix: <input type="text"/>		
Title: <input type="text"/> Fiscal & Policy Analyst & CFO		
Organizational Affiliation: <input type="text"/> SF Department on the Status of Women		
* Telephone Number: <input type="text"/> 1 (415) 252-2573	Fax Number: <input type="text"/> 1 (415) 252-2575	
* Email: <input type="text"/> Stephanie.Nguyen@sfgov.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

C: City or Township Government

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Office on Violence Against Women

11. Catalog of Federal Domestic Assistance Number:

16.590

CFDA Title:

Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

*** 12. Funding Opportunity Number:**

OVW-2015-4031

* Title:

OVW FY 2015 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

13. Competition Identification Number:

OVW-2015-4031

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

City and County of San Francisco's Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="750,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="750,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	Summary Data Sheet 2015.pdf	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	1_CCSF-DOSW Final MOU.pdf	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	2_CCSF-DOSW Confidentiality I	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	3_CCSF-DOSW Letter of Non-Sup	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	4_CCSF-DOSW Financial Account	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	5_CCSF-DOSW Certification of	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	6_CCSF-DOSW FY2015ResumesPos	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	7_CCSF-DOSW Bayview District	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	8_CCSF-DOSW County Service A	Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10	CCSF-DOSW GEAPP Abstract.pdf	Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11	SFPD Leadership Bio.pdf	Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

Project Narrative File(s)

* Mandatory Project Narrative File Filename:

To add more Project Narrative File attachments, please use the attachment buttons below.

Budget Narrative File(s)

* Mandatory Budget Narrative Filename:

To add more Budget Narrative attachments, please use the attachment buttons below.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <input type="text" value="Completed on submission to Grants.gov"/>	TITLE <input type="text" value="Executive Director, DOSW"/>
APPLICANT ORGANIZATION <input type="text" value="City and County of San Francisco"/>	DATE SUBMITTED <input type="text" value="Completed on submission to Grants.gov"/>

Standard Form 424B (Rev. 7-97) Back

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

4. Name and Address of Reporting Entity:

Prime SubAwardee

* Name: City & County of San Francisco, Dept. on the Status of Women

* Street 1: 25 Van Ness Ave., Suite #240 Street 2: _____

* City: San Francisco State: CA: California Zip: 94102

Congressional District, if known: 8-12

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: USDOJ OVW	7. * Federal Program Name/Description: Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program CFDA Number, if applicable: 16.590
---	---

8. Federal Action Number, if known: 16.590	9. Award Amount, if known: \$ 750,000.00
--	--

10. a. Name and Address of Lobbying Registrant:

Prefix _____ * First Name: Eve Middle Name _____

* Last Name: O'Toole Suffix _____

* Street 1: Holland & Knight Street 2: 2099 Pennsylvania Ave.

* City: Washington State: DC: District of Columbia Zip: 20006

b. Individual Performing Services (including address if different from No. 10a)

Prefix _____ * First Name: Eve Middle Name _____

* Last Name: O'Toole Suffix _____

* Street 1: _____ Street 2: _____

* City: _____ State: _____ Zip: _____

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the fier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature: Completed on submission to Grants.gov

* Name: Prefix Dr. * First Name Emily Middle Name Moto
 * Last Name Murase Suffix PhD

Title: Executive Director, DOSW Telephone No.: 1(415)252-2571 Date: Completed on submission to Grants.gov

OVW FY2015 Grants to Encourage Arrest Policies
San Francisco Proposal

PARTNERSHIPS REQUIRED: The attached Memorandum of Understanding provides detail on the history of effective work completed by our Community based partners to provide services to victims of domestic violence. This is the primary mission of La Casa and both Bayview YMCA and Glide provide resources to domestic violence victims. It is the goal that through this CBO partnership Bayview YMCA and Glide will benefit from La Casa's nearly 40 years of experience and enhance existing services to victims of domestic violence. All of the collaborative organizations provide services that promote the dignity and self-sufficiency of victims improve their access to resources and create options for victims seeking safety. Lastly these organizations do not engage in or promote activities that compromise victim safety.

CONCLUSION: This continuation proposal seeks to improve San Francisco's criminal justice systems' responses to domestic violence, will enable San Francisco to better identify victims at risk for high lethality, enhance services to survivors of domestic violence and stalking, enhance our police department first response to incidents of domestic violence and improve our prosecution outcomes. This project will enable San Francisco to better serve victims who are considered to be at high risk of lethality in relationships and improve law enforcement's ability to bring batterers to justice. San Francisco is committed to ensuring that our criminal justice and domestic violence response systems continue to improve their responsiveness to high risk victims. These funds are an essential resource to ensure that the system does not fail survivors of domestic violence. We must continue to heed the wishes from Clara Tempongko, mother of Claire Joyce Tempongko, "My hope is that lessons can be learned and policies implemented that will prevent other people from enduring what happened to my daughter and my family." With the Justice and Courage Oversight Panel road map and these OVW funds, we can continue to challenge ourselves to ensure victims are safe and made whole.

OVW FY2015 Grants to Encourage Arrest Policies
San Francisco Proposal

High Lethality Risk Team meetings, La Casa staff must possess certification as Domestic Violence Counselors and agree to all related confidentiality agreements to ensure the protection of domestic violence victims. e. La Casa staff will collect data required for grant reporting.

Resources: In-kind contributions include the following: a. Support of program staff.

b. Existing services of La Casa de las Madres.

Glide Role: To actively participate in quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to provide direct services that support domestic violence survivors considered to be high risk of lethality by Project Team.

Responsibilities: a. Glide will attend all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings. Glide staff will collaboratively work with Project Team to refer and identify domestic violence cases at highest risk of lethality. b. Glide staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review. c. Glide will serve as a point of referral for the Project Team and offer direct services as available to domestic violence survivors identified by the Project Team to be of greatest need. d. Glide will provide technical assistance as needed to Bayview YMCA grant staff around serving homeless and African-American domestic violence survivors. e. Prior to participation at monthly Multidisciplinary High Lethality Risk Team meetings, Glide staff must complete 40-hour Domestic Violence Training and agree to all collaborative confidentiality agreements to ensure the protection of domestic violence victims. f. Glide staff will collect data required for grant reporting. Resources: In-kind contributions include the following: a. Support of program staff. b. Existing services of Glide.

OVW FY2015 Grants to Encourage Arrest Policies
San Francisco Proposal

identified by Project Team as being at highest risk of lethality. These activities will be significantly supported by La Casa staff on-site at Bayview YMCA. c. Prior to participation at monthly Multidisciplinary High Lethality Risk Team meetings, Bayview YMCA staff must possess certification as Domestic Violence Counselors and agree to all related confidentiality agreements to ensure the protection of domestic violence victims. d. Bayview YMCA will serve as a point of referral for the Project Team and offer direct services as available to domestic violence survivors identified by the Project Team to be of greatest need. e. Bayview YMCA staff will collect data required for grant reporting. Resources: In-kind contributions include the following: a. Support of program staff. b. Office space and materials for La Casa staff. c. Existing services of Bayview YMCA's Family Resource Center.

La Casa de las Madres (La Casa) Role: To actively participate in quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to provide in-kind direct services at La Casa that support domestic violence survivors considered to be high risk of lethality by Project Team; to provide training and support to Bayview YMCA staff on identifying and serving domestic violence survivors. Responsibilities: a. La Casa will attend all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings. La Casa staff will collaboratively work with Project Team to refer and identify domestic violence survivors at highest risk of lethality. b. La Casa will serve as a point of referral for the Project Team and offer direct services as available to domestic violence survivors identified by the Project Team to be of greatest need. c. La Casa will fund a part-time off-site Domestic Violence Advocate to be stationed at Bayview YMCA's Family Resource Center. This DV Advocate will provide technical assistance, programmatic support, and training to the primary grant staff at Bayview YMCA. d. Prior to participation at monthly Multidisciplinary

OVW FY2015 Grants to Encourage Arrest Policies
San Francisco Proposal

refer domestic violence survivors considered to be at high risk of lethality to Project Team and partner agencies; to monitor and report on relevant police incident data to improve identification and protection of domestic violence victims at highest risk of lethality. *Responsibilities:* a. SFPD will attend all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings. b. SFPD staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review. c. SFPD staff will work with Project Team to screen, refer, and identify domestic violence cases at highest risk of lethality to partner agencies. d. SFPD will work with DA and DOSW to develop a web-based danger assessment smart phone application that all law enforcement can access from the field to assist in identifying victims who are considered to be at high risk of lethality in relationships. e. SFPD will work with DA and DOSW to track relevant police incident data and other criminal justice data to identify cases with victims at high risk of lethality. f. SFPD will collect data required for grant reporting. Resources: In-kind contributions include the following: Police Department personnel.

YMCA of San Francisco Bayview Hunters Point (Bayview YMCA) Role: To coordinate quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to provide in-kind direct services at the Family Resource Center that support domestic violence survivors considered to be high risk of lethality by Project Team; to identify and refer domestic violence survivors to Project Team; to track and monitor cases considered to be at highest risk of lethality. Responsibilities: a. Bayview YMCA staff will coordinate all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings. Bayview YMCA staff will collaboratively work with Project Team to refer and identify domestic violence survivors at highest risk of lethality. b. Bayview YMCA will track and monitor cases

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District Attorney's Office Role: To prosecute perpetrators of domestic violence against women and provide victims with support throughout the court process and access to victim compensation; to develop protocols to improve the criminal justice system's identification and protection of victims who are considered to be at high risk of lethality in relationships.

Responsibilities: a. The Victim Advocate, Policy & Grants Manager, and Chief of Victim Services will attend quarterly Project Team Meetings to monitor grant implementation activities. b. DA staff will attend monthly Multidisciplinary High Lethality Risk Team meetings. c. DA will fund a 1.0 FTE Prosecutor position in Years 2 & 3 to be staffed by an experienced attorney who will carry a full caseload of domestic violence cases in which the victim has been identified by the San Francisco Police Department's Special Victims Unit and/or the Project Team to be at high risk of lethality. (DV Prosecutor) d. DA will fund a 1.0 FTE Victim Advocate position in Years 2 & 3 who will work with the DV prosecutor to provide services to the victims on her caseload, including (i) supporting victims throughout the court process, (ii) connecting victims to community-based service providers, and (iii) assisting victims access state victim funding. e. DA will collaborate with the Project Team to develop and enhance existing protocols. f. DA will work with DOSW and SFPD to track relevant police incident data and other criminal justice data to identify cases with victims at high risk of lethality. g. DA will collect data required for grant reporting. Resources: In-kind contributions include the following: a. Office and meeting space. b. Project staff – Managing Attorney of Domestic Violence Unit, Chief of Victim Services, DV Prosecutor (Year 1), Victim Advocate (Year 1), Policy & Grants Manager. c. Materials and supplies.

San Francisco Police Department (SFPD) Role: To participate in quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to identify and

the program model is victim-centered and in no way compromises the safety of survivors of domestic violence.

Who Will Implement the Project

RESPONSIBLE AGENCIES/OFFICES: (1) San Francisco Department on the Status of Women; (5) San Francisco Mayor's Office. (2) San Francisco District Attorney's Office; (3) San Francisco Police Department; (4) Bayview YMCA; (5) La Casa; and (6) Glide.

PROJECT PARTNERS' ROLES, RESPONSIBILITIES are set forth in detail in the accompanying Memorandum of Understanding and are summarized below. The resumes for key personnel and position descriptions for the proposed project are included with this application.

Department on the Status of Women. Roles: To monitor, report, and coordinate grant activities; to actively participate at quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to support data analysis of high lethality cases; to develop policies and protocols that enhance the City's coordinated response to domestic violence. Responsibilities: a. DOSW staff will attend quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings with DA, SFPD, Bayview YMCA, La Casa, and Glide. b. DOSW will work with DA and SFPD to coordinate data analysis and tracking of relevant police incident data and other criminal justice data to identify cases with victims at high risk of lethality. c. DOSW will collaborate with Project Team to develop and enhance local victim-centered policies and protocols that promote the accountability of domestic violence offenders and protection of victims. d. DOSW will monitor grant activities and provide fiscal and programmatic reports to the Office on Violence Against Women. Resources: In-kind contributions include the following: a. Office and meeting space. b. Project staff—Director of Women's Policy, Fiscal & Policy Analyst (Year 1).

OVW FY2015 Grants to Encourage Arrest Policies
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that share common geography, goals and approaches. To maximize the impact of our respective resources wisely – to complement, not duplicate – and to ensure that the gains of these initiatives outlive the grants that fuel them we are engaging in quarterly meetings with the following initiatives: (a) Department of Public Health’s Trauma-Informed Systems Initiative: DPH is training all departmental employees on using trauma-informed skills in serving clients, (b) San Francisco Unified School District’s Project Prevent Grant: SFUSD has received a federal grant to establish a trauma-addressing prevention and intervention program in Bayview schools, and (c) HOPE SF: The public housing initiative has officially adopted a trauma-informed approach, resulting in its commitment to provide trauma-informed and trauma-addressing services to residents of all HOPE SF sites. The concept of targeted impact – the overlap of need, opportunity and expertise – will continue to help us to develop a set of strategies that can fill gaps in the other Bayview initiatives and create lasting targeted impact. Lastly, on a statewide and national level, the proposed project will yield a new model for first response, prosecution, training and collaboration that is relevant to all jurisdictions that have diverse populations.

TANGIBLE PRODUCTS THAT WILL BE GENERATED: The proposed project will yield the following tangible products, all of which will be made available to law enforcement, prosecutors and community-based service providers in San Francisco and other jurisdictions: (1) Bayview HRT model data use agreement; (2) Bayview HRT model MOU, and (3) the web based danger assessment Smart phone application for first responders.

ADDRESSING VICTIM SAFETY AND AUTONOMY: Throughout the implementation phases, the Project Implementation Team will routinely and transparently provide updates to key stakeholders, among them anti-violence community-based organizations. CBOs will be invited to provide feedback at one of several open review meetings prior to implementation to ensure that

OVW FY2015 Grants to Encourage Arrest Policies
San Francisco Proposal

- Generate list of existing criminal justice advocacy services provided to victims by community based agencies.
- Review protocols for the identification primary aggressors.

Months 13-18:

- DA's Office will hire or reassign staff to the project.
- Assess feasibility of expanding the HRT model to additional San Francisco Police District Stations.
- Hold 6 Bayview HRT multidisciplinary team meetings.
- Hold 2 Quarterly Implementation Team Meetings.

Months 19-24:

- If feasible, expand HRT model.
- Hold 6 Bayview HRT multidisciplinary team meetings.
- Hold 2 Quarterly Implementation Team Meetings.

Months 25-36:

- Hold 6 Bayview HRT multidisciplinary team meetings.
- Hold 2 Quarterly Implementation Team Meetings.
- Project Implementation Team convenes to discuss formal plans for sustainability of project outcomes.

HOW FUNDING WILL ENHANCE EXISTING PROJECTS: On a local level, the proposed project will enable San Francisco to address critical gaps identified in the Final Evaluation of the Justice and Courage Oversight Panel, which is the most current, collaborative and comprehensive analysis of the City's domestic violence response system. The target pilot project approach allows Bayview HRT to leverage multiple large-scale initiatives in the Bayview

OVW FY2015 Grants to Encourage Arrest Policies
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- DA's High Lethality DV Subunit will maintain a specific caseload of domestic and dating violence cases (to continue through month 36).
- Quarterly Project Implementation Team meetings begin and continue through month 36. Team includes DA staff, Bayview YMCA, La Casa, Glide, Department on the Status of Women and Mayor's Office.
- Draft Bayview HRT multidisciplinary team comprehensive memorandum of understanding including specific detail on department mandates and agency confidentiality responsibilities.

Months 4-6:

- Update agency forms to ensure clear referral process and release of information.
- Finalize MOU with partner legal departments.
- Establish data use agreements for City based Departments and Community based partners.
- Secure J.U.S.T.I.S. Council approval for data sharing.
- Hold 3 Bayview HRT multidisciplinary team meetings.
- Hold 1 Quarterly Implementation Team Meeting.
- Establish research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.
- Bayview YMCA, La Casa and Glide complete cross agency training.

Months 7-12:

- Hold 7 Bayview HRT multidisciplinary team meetings.
- Hold 2 Quarterly Implementation Team Meetings.
- Develop standardized data profile and danger assessment review.

OVW FY2015 Grants to Encourage Arrest Policies
San Francisco Proposal

has been in small communities. To ensure responsible replication of this model in San Francisco the collaborative proposes a targeted pilot project. While several components of this proposal will benefit and address city and system wide criminal justice response and victim services, the high lethality risk team will focus on domestic violence within the Bayview Police District boundaries. While the initial scope of the project will be targeted at cases from the Bayview District, it may be determined in the course of implementing the pilot project that the collaborative can scale to other high need areas of the city such as the Tenderloin. The Bayview HRT will; (a) Establish a comprehensive multidisciplinary team agreement with clear roles and responsibilities including confidentiality between the San Francisco Police Department, District Attorney's Office, Adult Probation Department, Department on the Status of Women and key Domestic Violence service providers; (b) Develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review; and (c) Conduct Monthly review of danger assessments to address issues of victims who are considered to be at high risk of lethality in relationships.

TIMEFRAME:

Months 1-3:

- Complete CCSF required grant acceptance and expenditure procedure.
- Bayview YMCA, La Casa and Glide hire or reassign staff to the project.
- Bayview YMCA, La Casa and Glide conduct cross agency project orientation.
- Co-locate community based domestic violence advocates from La Casa at the Bayview YMCA Family Resources Center.
- DA Victim Advocate and Community base partners will provide community based domestic violence victim services (to continue through month 36).

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enhance the delivery of direct services to all victims of domestic violence. The activities under Objective 2 include; (a) Refine data sharing policies to maximize the amount of information available to law enforcement and community based partners while honoring statutory obligations and individual client confidentiality; (b) Conduct data analysis services to connect police incident data with other criminal justice data to identify cases with victims at high risk of lethality; and (c) Develop a web-based danger assessment smart phone application that all law enforcement can access from the field to assist identifying victims who are considered to be at high risk of lethality in relationships..

(3) Enhance direct services for victims who are considered to be at high risk of lethality in relationships. The proposed project seeks to expand San Francisco's current community-based services for victims who are considered to be at high risk of lethality in relationships by providing additional staff capacity at nonprofits with experience and expertise in working with the target population. Activities include (a) co-locating community based domestic violence advocates from La Casa at the Bayview YMCA Family Resources Center, (b) conduct cross-training on domestic violence victims services, community services and engaging with law enforcement, and (c) provide community based domestic violence victim services. These activities will result in the increased capacity of community based service providers to respond to the needs of domestic violence and stalking survivors.

(4) Develop and Implement High Lethality Risk Team (HRT) pilot project in San Francisco's Bayview District. This application proposes the creation of a pilot high lethality risk team model in Bayview, one of San Francisco's communities with greatest prevalence of family violence. As our collaborative staff learned from the OVW funded Emerge Domestic Violence Risk Assessment and Management training, the most successful implementation of this model

concerns for victim safety, (c) develop specialized District Attorney Victim Advocates with low case management caseloads in order to address urgent victim needs including housing, employment, childcare, education, health/mental health services.

(2) Develop policies and data collection systems to improve the tracking of cases and classification of complaints involving domestic and, dating violence. The FY 2012 OVW GTEAPP award provided San Francisco with the opportunity to create a danger risk assessment inventory across all criminal justice departments and key community based services providers. This risk assessment review affirmed that all of the assessment tools were victim/survivor centered, however these assessments varied greatly based upon the agency's point of contact with the victim or survivor. The collaborative was able to provide training to community based organizations on validated danger risk assessments and the criminal justice process. The collaborative further provided travel to the Emerge Danger Assessment and Management Trainings for key staff from government and law enforcement. Through the information gathered during the inventory interviews and grant funded trainings it became clear that there was not a single tool that could be applied across all systems. Instead there was a need for understanding the linkages between the various tools and the potential opportunities for intervention that could be created when information from each agency is shared.

This includes tracking more than just detailed demographic offender and victim information for those identified as at risk for high lethality. Case tracking processes must be established and linked across agencies to modernize our response to public safety. Through minor adjustments to intake procedures and data entry our criminal justice partners are now more informed about victim and offender trends and better equipped to respond to victim needs. This information can result in the identification of cases for Bayview HRT and new community partnerships to

What Will Be Done

GOALS, OBJECTIVES, TASKS, ACTIVITIES & OUTCOMES: The goals of the proposed project are derived from the unfinished recommendations of the Justice and Courage Oversight Panel: (1) Institutionalize written protocols on interagency communication; in particular the notification of probationers involved in new offenses, and shared data systems, in order to ensure interdepartmental access to current, accurate, and complete information on domestic violence and criminal cases, (2) Improve protocols to identify primary aggressors; (3) Improve policies on victim contact; (4) Institutionalize risk assessment tools in all criminal justice agencies, (5) Review Communication procedures between victim services and criminal justice agencies, (6) Evaluate the existing criminal justice advocacy services provided to victims by community based agencies, (7) Increase resources for community based organizations serving the diversity of survivors.

These goals will be met through the following five objectives: (1) Maintain centralized prosecution and victim support services; (2) Develop policies and data collection systems to improve the tracking of cases and classification of complaints involving domestic, (3) Enhance direct services for victims who are considered to be at high risk of lethality in relationships, and (4) Develop and Implement High Lethality Risk Team pilot project in San Francisco's Bayview District. Each component and the corresponding activities are described in further detail below.

(1) Maintain centralized prosecution and victim support services. The District Attorney's Office will maintain a specialized subunit of the District Attorney's Domestic Violence Unit to prosecute perpetrators in cases where the victim is at high risk for lethality or Limited English Proficient (LEP). This unit will (a) serve as a liaison for the identification of victims who are considered to be at high risk of lethality in relationships; (b) inform police department about

OVW FY2015 Grants to Encourage Arrest Policies
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minimization of trauma to victims of specified crimes as measured in advocate employee direct services or referrals to local victim service agencies.

The proposed project achieves each of these objectives. By improving the SFDA's ability to work with high-risk domestic violence victims, the project will increase prosecution and conviction rates. The project will enhance the ability of the SFDA's victim services division to support high-risk domestic and dating violence victims while strengthening its referral connections to local victim service agencies in the communities with the highest rates of family violence.

San Francisco's GTEAPP proposal also aligns with California's STOP Plan because it addresses the top service priorities identified in the VAWA Service Priority Study: client centered and personal approaches, more support/ advocacy to navigate and access legal and service systems, community-based services, collaboration with non-traditional groups to meet the needs of underserved communities, technical assistance and training focused on underserved communities, and capacity-building to address emerging needs and concerns.

HOW PROJECT COMPLEMENTS OTHER OVW GRANTS: The City & County of San Francisco has not applied and is not applying for complementary grants at this time. The proposed project directly builds on prior Grants to Encourage Arrest Policies awarded to San Francisco, which enabled the City to engage in the systemic reform process that enhanced awareness, prevention, and intervention services for victims of domestic violence and sexual assault. The most recent GTEAPP award to San Francisco, described above in impact of current/prior projects established the essential training foundation in danger assessment required for the development of a high lethality risk team.

OVW FY2015 Grants to Encourage Arrest Policies
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criminal justice advocacy services provided to victims by community based agencies, (7)

Increase resources for community based organizations serving the diversity of survivors.

IMPACT OF CURRENT/PRIOR EFFORTS: The Office of Violence Against Women fiscal years 2009 and 2012 Grants to Encourage Arrest Policies were essential for setting the foundation for the activities proposed in this application. This continuation application builds upon the work of the Limited English Proficient and High Lethality subunit in the San Francisco District Attorney's Domestic Violence Unit for cases involving victims who are considered to be at high risk of lethality in situations of domestic violence and stalking. The accomplishments from the aforementioned awards include but are not limited to the development of policies for ensuring victims receive services in their own language, training for community based organizations (CBOs) on navigating the criminal justice system, training for CBOs and criminal justice agencies on danger assessment, informing the reorganization of the SFDA DV Unit, providing domestic violence survivors financial literacy workshops, and developing and maintaining centralized prosecution. Most notable of these accomplishments is the danger assessment training which resulted in the Bayview High Lethality Risk Team Pilot proposed in this application.

HOW PROJECT COMPLEMENTS CALIFORNIA STOP VIOLENCE AGAINST WOMEN

IMPLEMENTATION PLAN: California currently uses its STOP Violence Against Women Formula Grant to fund a number of priorities that are complemented by the proposed project, such as the Violence Against Women Vertical Prosecution Program. The Governor's Office of Emergency Services has identified four mandatory objectives for projects funded under the Vertical Prosecution Program: increased prosecution and conviction rates of violent crimes against women; achieve vertical prosecution standards; reduce specialized caseloads; and ensure

OVW FY2015 Grants to Encourage Arrest Policies
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October 2014 marked the release of the Final Evaluation of the Justice and Courage Oversight panel on Domestic Violence Policy Reform in San Francisco. Over 70% the 170 recommendations issued from the Justice and Courage Oversight Panel over its 12 years have been completed. These recommendations included but were not limited to policy reform, training mandates, and improvements to data systems. The Justice and Courage Oversight Panel identified a number of system gaps that are particular to victims who are considered to be at high risk of lethality in relationships as well as gaps that are particular to the criminal justice system partners. The oversight panel found that recommendations that required interagency cooperation were more likely to remain unfinished. The team found that San Francisco's criminal justice system does not *systematically* identify those factors that may make a victim more vulnerable to future harm and, therefore, does not adequately adapt its response based on the risk to a victim. From 911 to police, investigation to prosecution and to probation, opportunities to collect information relating to risk and dangerousness that could help the system promote safety for victims routinely are missed by practitioners in all agencies. To ensure that these reform efforts continue the Oversight Panel developed a roadmap to address the unfinished recommendations.

The City and County of San Francisco, through the activities identified in this proposal, aims address the following seven unfinished recommendations; (1) institutionalize written protocols on interagency communication; in particular the notification of probationers involved in new offenses, and shared data systems, in order to ensure interdepartmental access to current, accurate , and complete information on domestic violence and criminal cases, (2) improve protocols to identify primary aggressors; (3) Improve policies on victim contact; (4) institutionalize risk assessment tools in all criminal justice agencies, (5) Review Communication procedures between victim services and criminal justice agencies, (6) Evaluate the existing

OVW FY2015 Grants to Encourage Arrest Policies
San Francisco Proposal

engaged in ongoing cycles of crime and trauma under one roof. At younger ages, this cycle manifests in dating violence. The impact of crime and violence on the community as a whole is pervasive, persistent, and only beginning to be fully understood. Crime victim services clients in the Bayview are disproportionately black, disproportionately female, and disproportionately between the ages of 20 and 40. Lastly, while there is a significant need for domestic violence services in the Bayview neighborhood, there is no domestic violence provider located within this isolated community's geographic boundaries.

The purpose of this proposal is to build upon the work of the High Lethality subunit in the San Francisco District Attorney's Domestic Violence Unit for cases involving victims who are considered to be at high risk of lethality in relationships, enhance the training and policy partnership between the District Attorney's Office, Police Department and a community-based collaboration, led by La Casa de las Madres, Bayview YMCA and Glide. This project aims to pilot a High Lethality Risk Team (HRT) model in the Bayview District, building off the foundation provided from previous OVW funding. This project will enable San Francisco to better serve victims who are considered to be at high risk of lethality in relationships and improve law enforcement's ability to bring batterers to justice.

CURRENT SERVICES AND GAPS: Women in the United States are murdered by an intimate partner or former partner more often than by an acquaintance or stranger. In cases of intimate partner homicide, the victim or perpetrator or both have usually had contact with criminal justice, victim assistance, and/or health agencies (Sharps, 2001). As in the Tempongko case, the criminal justice system and the community wonder if something more could have been done to protect. Lethality assessments serve to identify victims that are at high risk of lethality and inform safety planning, including protective orders, and other supportive services.

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City has worked to systematically address each of the gaps in the system that failed to protect her and other victims. Support from the Office of Violence Against Women through a prior Grant to Encourage Arrest Policies award was critical to this work.

At the time of Claire Joyce Tempongko's death in 2000, roughly 40% of the female homicides in San Francisco were linked to domestic violence. In 2014, this is still the case statewide and nationally. From June 2010 to January 2014, San Francisco experienced an unprecedented 44 months without a domestic violence homicide. San Francisco set an example of coordination and collaboration through efforts to reform domestic violence policy through the Justice and Courage Oversight Panel. However the 4 recent intimate partner homicides and suicide that have occurred since January 2014 illustrate that there is still work to do.

Data from the Family Violence Council's 2013 Annual Report indicates that in fiscal year 2012-2013 there were 7,979 domestic violence related calls to 911 emergency services, 4,031 domestic violence cases assessed by the Police Department, and 24,461 domestic violence crisis line calls. Additionally, when compared to previous reports, trends suggest a 161% increase in cases brought to trial by the District Attorney's Office, a 73% increase in the number of cases investigated by the police department, and 45% increase in the number of adult domestic violence probation revocations. San Francisco recognizes that any domestic violence-related call has the potential to become a domestic violence homicide and has been working on many fronts to prevent this possibility.

In addition, the Bayview District stands out for its exceptionally high rates of family violence. The average rate of domestic violence from 2012 to 2014 was 325.4 per capita, the second-highest of the ten SFPD Districts and over 1.7 times the average rate citywide. Given Bayview's high rate of family violence, many offenders and victims are in the same family units,

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San Francisco Proposal

born, with 45% speaking a language other than English at home (U.S. Census Bureau State & County Quick Facts). Twenty-six percent of San Francisco residents speak an Asian Pacific Islander (API) language, and more than 58% of these report speaking English *less than very well*. Spanish speakers represent approximately 12% of the population of the City, and almost 42% of these county residents report not speaking English very well. In fiscal year 2014, the District Attorney's Victim Services Division served 1136 victims of domestic violence. Over two thirds of these survivors are African American and Latina women.

San Francisco's Bayview District has the highest concentration of public and subsidized rental housing units in San Francisco. Over 40% of its households live in poverty or with extremely low incomes, and 32% of children live in households below the poverty line, compared with 13% citywide. Once a thriving working-class African American community, Eastern Bayview was severely impacted by the closure of the naval shipyard that had been its prime economic driver. The community has also been impacted by the closure, this year, of Candlestick Park, the longstanding home of the San Francisco 49ers and a provider of economic opportunity for Bayview residents.

PROBLEM TO BE ADDRESSED: Over the last 12 years, San Francisco has devoted significant resources to address the cross system response to domestic violence and stalking. While significant achievements have been made by individual departments, opportunities remain for multidisciplinary work on danger assessment, first response, prosecution, victim services and data sharing.

Since 2000, San Francisco has been engaged in a broad-based reform of our domestic violence response system. Following the tragic death of a young Filipino woman named Claire Joyce Tempongko – after the victim's repeated attempts to access services and protection – the

Purpose of Application

NEED: From June 2010 to January 2014, San Francisco experienced an unprecedented 44 months without a domestic violence homicide. San Francisco set an example of coordination and collaboration through efforts to reform domestic violence policy through the Justice and Courage Oversight Panel and the consolidation of both Domestic Violence (DV) Misdemeanors and Felonies under the San Francisco District Attorney's Office DV Unit. However the 4 recent intimate partner homicides and suicide that have occurred since January 2014 illustrate that there is a continued need for the High Lethality Project. This continuation proposal seeks to improve San Francisco's criminal justice systems' responses to domestic violence, will enable San Francisco to better identify victims at risk for high lethality, enhance services to survivors of domestic violence and stalking, enhance our police department first response to incidents of domestic violence and improve our prosecutors' ability to bring perpetrators to justice.

PROJECT SERVICE AREA: The City and County of San Francisco is the financial and cultural core of a metropolitan area of seven million people. The City covers roughly 46 square miles and is home to approximately 837,442 people (U.S. Census Bureau 2013). San Francisco is the only city-county dual jurisdiction government in California. San Francisco's Bayview District is the project service area for the pilot High Lethality Risk Team. Eastern Bayview is geographically isolated from the rest of San Francisco, located in the far southeast corner of the City.

TARGET POPULATION AND DESCRIPTION OF COMMUNITY TO BE SERVED: The target population for this proposal is victims who are at high risk of lethality in relationships in San Francisco—with additional emphasis on the Bayview Community. San Francisco's residents include 34% people of Asian descent, 15% of Hispanic or Latino descent and 6% African American descent. (2013 U.S. Census) Approximately 36% of residents are foreign



Department of Justice
Office on Violence Against Women

September 28, 2015

Washington, D.C. 20531

The Honorable Edwin M. Lee
City and County of San Francisco
1 Dr Carlton B Goodlett Place
San Francisco, CA 94102-6033

Dear Mayor Lee:

On behalf of Attorney General Loretta Lynch, it is my pleasure to inform you that the Office on Violence Against Women has approved your application for funding under the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program in the amount of \$750,000 for City and County of San Francisco. The Arrest Program is designed to encourage partnerships between state, local, and tribal governments, courts, victim service providers, coalitions and rape crisis centers, to ensure that sexual assault, domestic violence, dating violence, and stalking are treated as serious violations of criminal law.

Enclosed you will find the award package. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact Sue Pugliese at (202) 305-1660. For financial grants management questions, contact the OVW Grants Financial Management Division at (202) 514-8556, or by e-mail at ovw.gfind@usdoj.gov. For payment questions, contact the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or by email at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Bea Hanson", is written over a horizontal line.

Bea Hanson
Principal Deputy Director

Enclosures



OFFICE FOR CIVIL RIGHTS

Office of Justice Programs
Department of Justice
810 7th Street, NW
Washington, DC 20531

Tel: (202) 307-0690
TTY: (202) 307-2027
E-mail: askOCR@usdoj.gov
Website: www.ojp.usdoj.gov/ocr

September 28, 2015

The Honorable Edwin M. Lee
City and County of San Francisco
1 Dr Carlton B Goodlett Place
San Francisco, CA 94102-6033

Dear Mayor Lee:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

Ensuring Access to Federally Assisted Programs

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at <http://ojp.gov/about/ocr/vawafaqs.htm>.

Enforcing Civil Rights Laws

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The DOJ regulation, Equal Treatment for Faith-Based Organizations, 28 C.F.R. pt. 38, requires State Administering Agencies (SAAs) to treat faith-based organizations the same as any other applicant or recipient. The regulation prohibits SAAs from making awards or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see the OCR's website at http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm.

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789d(c); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and VAWA, Pub. L. No. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

Using Arrest and Conviction Records in Making Employment Decisions

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at http://www.ojp.usdoj.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOs) (see below).

Complying with the Safe Streets Act

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEO (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(c), .205(c)(5)).

Meeting the EEOP Requirement

If your organization has less than fifty employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEOP requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and receives an award of \$25,000 or more, but less than \$500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and has received an award for \$500,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form) and submit it to the OCR for review within sixty days from the date of this letter. For assistance in developing a Utilization Report, please consult the OCR's website at <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>. In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

To comply with the EEOP requirements, you may request technical assistance from an EEOP specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at EEOSubmission@usdoj.gov.

Meeting the Requirement to Submit Findings of Discrimination

If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

Ensuring the Compliance of Subrecipients

SAAAs must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAAAs must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see http://www.ojp.usdoj.gov/funding/other_requirements.htm.

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office on Violence Against Women

Grant

PAGE 1 OF 9

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City and County of San Francisco 1 Dr Carlton B Goodlett Place San Francisco, CA 94102-6033		4. AWARD NUMBER: 2015-WE-AX-0002	
2a. GRANTEE IRS/VENDOR NO. 946000479		5. PROJECT PERIOD: FROM 10/01/2015 TO 09/30/2018 BUDGET PERIOD: FROM 10/01/2015 TO 09/30/2018	
2b. GRANTEE DUNS NO. 070384255		6. AWARD DATE 09/28/2015	7. ACTION Initial
3. PROJECT TITLE City and County of San Francisco's Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project		8. SUPPLEMENT NUMBER 00	9. PREVIOUS AWARD AMOUNT \$ 0
		10. AMOUNT OF THIS AWARD \$ 750,000	11. TOTAL AWARD \$ 750,000
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 3796hh - 3796hh-4 (OVW - Arrest)			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.590 - Grants to Encourage Arrest Policies and Enforcement of Protection Orders			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Bea Hanson Principal Deputy Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Edwin M. Lee Mayor	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X A W4 29 00 00 750000		21. W415D00004	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office on Violence Against Women

**AWARD CONTINUATION
SHEET**
Grant

PAGE 2 OF 9

PROJECT NUMBER 2015-WE-AX-0002

AWARD DATE 09/28/2015

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in 2 CFR Part 200 and the current edition of the Department of Justice (DOJ) Grants Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.
3. The recipient agrees to comply with the applicable audit requirements of 2 CFR Part 200 or OMB Circular A-133, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) are not satisfactorily and promptly addressed as further described in the audit requirements and the current edition of the DOJ Grants Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government without the express prior written approval of OVW, in order to avoid violation of 18 USC § 1913. The recipient may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 42 USC 13925(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.
5. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: oig.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881 Additional information is available from the DOJ OIG website at www.usdoj.gov/oig



Department of Justice
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6. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient --

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized to make subawards or contracts under this award --

a. it represents that --

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

7. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OVW.

8. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee.



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9. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OVW). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office on Violence Against Women web site at <http://www.ovw.usdoj.gov/docs/sam-award-term.pdf> (Award condition: Registration with the System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
10. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ovw.usdoj.gov/grantees.html>.
12. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
13. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
14. The grantee agrees to follow the applicable set of general terms and conditions which are available at <http://www.justice.gov/ovw/grantees>. These do not supersede any specific conditions in this award document.
15. The Violence Against Women Reauthorization Act of 2013 added a new civil rights provision that applies to all OVW grants issued in FY 2014 or after. This provision prohibits OVW grantees from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. The grantee acknowledges that it will comply with this provision.
16. The recipient acknowledges that they are responsible for maintaining updated contact information in the Grants Management System. To update information in GMS for either the point of contact and/or the authorized representative, grantees must submit a Grant Adjustment Notice.
17. The grantee agrees that funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.



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18. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, trainings, and other events), including the provision of food and/ or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at <http://www.ovw.usdoj.gov/grantees.html>.
19. The grantee agrees to comply with all relevant statutory and regulatory requirements which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C 3711 et seq., the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, and OVW's implementing regulations at 28 CFR Part 90.
20. The grantee must be in compliance with specifications outlined in the solicitation under which the approved application was submitted. The program solicitation is hereby incorporated by reference into this award.
21. The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.
22. The recipient understands and agrees that grant funds may be frozen if the recipient does not respond in a timely fashion to requests to address Office of the Inspector General audit findings and financial or programmatic monitoring findings.
23. Grant funds may be used only for the purposes in the recipient's approved application. The recipient shall not undertake any work or activities that are not described in the grant application, and that use staff, equipment, or other goods or services paid for with OVW grant funds, without prior written approval from OVW.
24. The Director of OVW, upon a finding that there has been substantial failure by the recipient to comply with applicable laws, regulations, and/or the terms and conditions of the award or relevant solicitation, will terminate or suspend until the Director is satisfied that there is no longer such failure, all or part of the award, in accordance with the provisions of 28 CFR Part 18, as applicable mutatis mutandis.
25. The grantee agrees that if they receive any funding that is duplicative of funding received under this grant, they will notify their OVW grant manager as soon as possible so that a Grant Adjustment Notice (GAN) can be issued modifying the budget and project activities to eliminate the duplication. Further, the grantee agrees and understands that any duplicative funding that cannot be re-programmed to support non-duplicative activities within the program's statutory scope will be deobligated from this award and returned to OVW.
26. The grantee agrees to comply with the provisions of 42 U.S.C. 13925(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The grantee also agrees to ensure that any subgrantees meet these requirements.
27. The grantee agrees to submit semiannual progress reports that describe project activities during the reporting period. Progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1 - June 30 and July 1 - December 31 for the duration of the award. Future awards may be withheld if progress reports are delinquent. Grantees are required to submit this information online, through the Grants Management System (GMS), on the semi-annual progress report for the relevant OVW grant programs.



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28. Under the Government Performance and Results Act (GPRA), VAWA 2000 and subsequent legislation, grantees are required to collect and maintain data that measure the effectiveness of their grant-funded activities. Accordingly, the grantee agrees to submit semi-annual electronic progress reports on program activities and program effectiveness measures. Grantees are required to collect the information that is included on the Measuring Effectiveness Progress Report for the OVW Program under which this award is funded.
29. A final report, which provides a summary of progress toward achieving the goals and objectives of the award, significant results, and any products developed under the award, is due 90 days after the end of the award. The Final Progress Report should be submitted to the Office on Violence Against Women through the Grants Management System with the Report Type indicated as "Final".
30. The recipient agrees that it will submit quarterly financial status reports to OVW on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.
31. The grantee agrees to attend and participate in OVW-sponsored technical assistance. Technical assistance includes, but is not limited to, national and regional conferences, audio conferences, webinars, peer-to-peer consultations, and workshops conducted by OVW-designated technical assistance providers. All training will be coordinated by OVW-designated technical assistance providers.
32. Funds allocated for OVW-sponsored technical assistance may not be used for any other purpose without prior approval by OVW. To request approval, grantees must submit a Program Office Approval Grant Adjustment Notice (GAN) via the Grants Management System (GMS). The grantee must include a copy of the event's brochure, curriculum and/or agenda, a description of the hosts or trainers, and an estimated breakdown of costs should be attached to the GAN. The GAN request must be submitted to OVW at least 20 days prior to registering for the event. Approval to attend non-OVW sponsored events will be considered on a case-by-case basis. This prior approval process also applies to requests for the use of OVW-designated technical assistance funds to pay a consultant or contractor not designated as an OVW technical assistance provider to develop and/or provide training and/or technical assistance.
33. First-time grantees, or continuation grantees if requested, must agree to have key staff members, as identified by OVW, attend the OVW grantee orientation seminar, which may be offered in-person, online, or a combination of both. Additionally, if there is a change in the project director/coordinator during the grant period, the grantee agrees, at the earliest opportunity, to send the new project director/coordinator, regardless of prior experience with this or any other federal award, to an OVW grantee orientation seminar or require completion of the orientation online, whichever is available.
34. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day or \$81.25 per hour. A detailed justification must be submitted to and approved by the Office on Violence Against Women prior to obligation or expenditure of such funds. Although prior approval is not required for consultant rates below these specified amounts, grantees are required to maintain documentation to support all daily or hourly rates.
35. The recipient agrees to submit one copy of all required reports and any other written materials or products that are funded under the project to OVW not less than twenty (20) days prior to public release. If the written material is found to be outside the scope of the program, or in some way to compromise victim safety, it will need to be revised to address these concerns or the grantee will not be allowed to use project funds to support the further development or distribution of the materials.



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36. All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: "This project was supported by Grant No. _____ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women."
37. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.
38. The grantee agrees that grant funds will not support activities that compromise victim safety and recovery, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; pre-trial diversion programs not approved by OVW or the placement of offenders in such programs; mediation, couples counseling, family counseling or any other manner of joint victim-offender counseling; mandatory counseling for victims, penalizing victims who refuse to testify, or promoting procedures that would require victims to seek legal sanctions against their abusers (e.g., seek a protection order, file formal complaint); the placement of perpetrators in anger management programs; or any other activities outlined in the solicitation under which the approved application was submitted.
39. The grantee agrees to submit for OVW review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding, and if applicable, the Internal Memorandum of Agreement.
40. Pursuant to 2 CFR §200.315(b), the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. The Office on Violence Against Women reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish or otherwise use the work, in whole or in part (including in the creation of derivative works), for Federal purposes, and to authorize others to do so.

The Office on Violence Against Women also reserves a royalty-free, nonexclusive and irrevocable right to reproduce publish or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a subrecipient of this award, for Federal purposes, and to authorize others to do so.

In addition, the recipient (or subrecipient, contractor or subcontractor) must obtain advance written approval from the Office on Violence Against Women program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor or subcontractor as applicable) to ensure that this condition is included in any subaward, contract or subcontract under this award.

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Office on Violence Against Women

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41. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office on Violence Against Women web site at: <http://www.ovv.usdoj.gov/docs/ffata-award-term.pdf> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own and/or operate in his or her name).
42. The grantee agrees that funds will not be used for prevention activities (e.g., outreach to elementary and secondary schools, implementation of educational programs regarding domestic and dating violence intervention, and public awareness campaigns). The grantee may use funds to provide outreach regarding the specific services offered under the grant.
43. The grantee agrees to use grant funds to strengthen legal advocacy service programs for victims of domestic violence, dating violence, sexual assault and stalking, including strengthening assistance to such victims in immigration matters. Grant funds may not be used to provide long-term or short-term legal representation.
44. Grant funds may not be used to directly address child abuse, or other family violence issues such as violence perpetrated by a child against a parent, or violence perpetrated by a sibling against another sibling. Grant funds also may not be used for caregiver abuse of elders and other vulnerable adults.
45. Pursuant to 42 USC 3796hh(d), the grantee understands that 5% of this award is being withheld and that it may not obligate, expend or drawdown that 5% unless, by the period ending on the date on which the next session of the State legislature ends, the State or unit of local government:

(1) certifies that it has a law, policy, or regulation that requires -

(A) the State or unit of local government at the request of a victim to administer to a defendant, against whom an information or indictment is presented for a crime in which by force or threat of force the perpetrator compels the victim to engage in sexual activity, testing for the immunodeficiency virus (HIV) not later than 48 hours after the date on which the information or indictment is presented and the defendant is in custody or has been served with the information or indictment;

(B) as soon as practicable notification to the victim, or parent and guardian of the victim, and defendant of the testing results; and

(C) follow-up tests for HIV as may be medically appropriate, and that as soon as practicable after each such test the results be made available in accordance with subparagraph (B).

The "next session of the State legislature" means the next session after the date on which the application for this award was submitted.

If the grantee submits a certification, a Grant Adjustment Notice (GAN) will be issued, and the funds will become available for drawdown. If by the date on which the next session of the State legislature ends, the grantee is not in compliance with this provision, the withheld funds will be deobligated from the amount of funds awarded for this award period.



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46. The recipient's budget is pending review and approval. The recipient may obligate, expend and draw down funds for travel related expenses to attend OVW-sponsored technical assistance events up to \$10,000, unless there is another condition on the award prohibiting obligation, expenditure, and drawdown of any funds in which case the condition prohibiting any obligation, expenditure or drawdown of funds will control. Remaining funds will not be available for draw down until the Office on Violence Against Women, Grants Financial Management Division has approved the budget and budget narrative, and a Grant Adjustment Notice has been issued removing this special condition. Any obligations or expenditures incurred by the recipient prior to the budget being approved are made at the recipient's own risk. If applicable, the Indirect Cost Rate will be identified in the Grant Adjustment Notice when the budget is approved.
47. The grantee acknowledges that it has a current grant award under the same OVW grant program from which this new award is being made. The recipient may obligate, expend and draw down from this award only funds for travel related expenses to attend OVW-sponsored technical assistance events up to \$10,000. The grantee agrees not to obligate, expend, or draw down any additional funds until all funds are expended on their current OVW award for the same program. If the grantee needs to obligate, expend, or draw down additional funds from this award prior to the completion/expiration of the current award, they must submit a written request to their Program Specialist for review and approval. Once the request is approved, a Grant Adjustment Notice will be issued allowing the grantee access to funds.
48. The grantee agrees that any victim service provider (except tribal governmental organizations or governmental rape crisis centers not in territories) or population specific organization meeting the mandatory partnership requirement will be an organization that is described in section 501(c)(3) of the Internal Revenue Code of 1986 and is exempt from taxation under section 501(a) of that Code.



Department of Justice

Office on Violence Against Women

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Marnie Shields, Attorney Advisor

Subject: Categorical Exclusion for City and County of San Francisco

The Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (Arrest) implements certain provisions of the Violence Against Women Act, which was enacted in September 1994 as Title IV of the Violent Crime Control and Law Enforcement Act of 1994, reauthorized in the Violence Against Women Act of 2000, 2005, and 2013. The program enhances victim safety and offender accountability in cases of sexual assault, domestic violence, dating violence, and stalking by encouraging jurisdictions to implement pro-arrest policies as an effective intervention that is part of a coordinated community response. An integral component of the Arrest Program is the creation and enhancement of collaborative partnerships between criminal justice agencies, victim services providers, and community organizations which respond to sexual assault, domestic violence, dating violence and stalking.

None of the following activities will be conducted under the OVW federal action:

1. New construction.
2. Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year floodplain.
3. A renovation which will change the basic prior use of a facility or significantly change its size.
4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
5. Implementation of a program involving the use of chemicals. Consequently, the subject federal action meets the criteria for a categorical exclusion as contained in paragraph 4.(b) of Appendix D to Part 61 of the Code of Federal Regulations (adopted by OVW at 28 CFR § 0.122(b)).



Department of Justice
Office on Violence Against Women

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2015-WE-AX-0002

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This project is supported under 42 U.S.C. 3796hh - 3796hh-4 (OVW - Arrest)

1. STAFF CONTACT (Name & telephone number)

Sue Pugliese
(202) 305-1660

2. PROJECT DIRECTOR (Name, address & telephone number)

Stephanie Nguyen
Fiscal & Policy Analyst (CFO)
1 Dr Carlton B Goodlett Place
San Francisco, CA 94102-6033
(415) 252-2573

3a. TITLE OF THE PROGRAM

OVW FY 2015 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

City and County of San Francisco's Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project

5. NAME & ADDRESS OF GRANTEE

City and County of San Francisco
1 Dr Carlton B Goodlett Place
San Francisco, CA 94102-6033

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2015 TO: 09/30/2018

8. BUDGET PERIOD

FROM: 10/01/2015 TO: 09/30/2018

9. AMOUNT OF AWARD

\$ 750,000

10. DATE OF AWARD

09/28/2015

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (Arrest) implements certain provisions of the Violence Against Women Act, which was enacted in September 1994 as Title IV of the Violent Crime Control and Law Enforcement Act of 1994, and reauthorized in the Violence Against Women Acts of 2000, 2005, and 2013. The program enhances victim safety and offender accountability in cases of sexual assault, domestic violence, dating violence, and stalking by encouraging jurisdictions to implement pro-arrest policies as an effective intervention that is part of a coordinated community response. An integral component of the Arrest Program is the creation and enhancement of collaborative partnerships between criminal justice agencies, victim services providers, and community organizations which respond to sexual assault, domestic violence, dating violence and stalking.

The City and County of San Francisco is the financial and cultural core of a metropolitan area of seven million people, and is the only city-county dual jurisdiction government in California. The City covers roughly 46 square miles, and the 2013 U.S. Census estimates that the city's population is 837,442. The target

population for this Arrest Program project will be victims of domestic violence and stalking with an emphasis on victims who are at high risk of lethality.

The City and County of San Francisco, in collaboration with its non-profit, non-governmental victim service providers, Bayview Hunters Point YMCA, La Casa de las Madres, and Glide Foundation Women's Center, will use this new award to sustain project activities. Specifically, the project will: 1) maintain a specialized sub-unit in the District Attorney's Domestic Violence Unit (Limited English Proficient Domestic Violence Sub-unit) to prosecute perpetrators in cases where the victim is at high risk for lethality and Limited English Proficient; 2) support a bilingual prosecutor from the San Francisco District Attorney's Office, who will work exclusively with a caseload of high lethality domestic violence and dating violence victims; 3) support up to four, part-time, victim advocate's from the San Francisco District Attorney's Office, two of whom will be bilingual, and support victims on the prosecutor's caseload by providing them with information for direct services from the victim service community partners; 4) support a case manager from the Glide Foundation Women's Center, who will attend monthly, bi-weekly multi-disciplinary team meetings and provide direct services to domestic violence survivors who are considered at a high-risk of lethality; 5) revise data sharing policies to maximize the amount of information available to law enforcement and community based partners, while ensuring individual client confidentiality; 6) develop a web-based danger assessment smart phone app that law enforcement can access from the field to assist in identifying victims who are considered to be at high risk of lethality in relationships; 7) provide cross-training to law enforcement on domestic violence victim services, community services and engaging with law enforcement; 8) support an administrative coordinator from the Bayview Hunters Point YMCA, who will attend monthly Multidisciplinary Domestic Violence High Lethality Risk Team meetings, quarterly project team meetings, work with La Casa staff to serve domestic violence clients who enter the Family Resource Center of Bayview Hunters Point YMCA; and 9) develop and implement a High Lethality Risk Team (HRT) pilot project in San Francisco's Bayview District.

The timing for performance of this award is 36 months.

CANCF

MEMORANDUM OF UNDERSTANDING

OVW Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

This Memorandum of Understanding stands as evidence that the San Francisco Department on the Status of Women (DOSW), the San Francisco District Attorney's Office (DA), the San Francisco Police Department (SFPD), Bayview Hunters Point YMCA (BVHP YMCA), La Casa de las Madres (La Casa), and Glide have worked together to develop the project set forth below, which would build upon the work of the Justice & Courage Oversight Panel and the previous OVW grant-funded work focused on Limited English Proficient (LEP) victims at high risk for lethality.

If selected for funding, the identified collaborative proposes to: (1) Institutionalize written protocols on interagency communication, in particular the notification of probationers involved in new offenses, and shared data systems, in order to ensure interdepartmental access to current, accurate, and complete information on domestic violence and criminal cases; (2) Improve protocols to identify primary aggressors; (3) Improve policies on victim contact; (4) Institutionalize risk assessment tools in all criminal justice agencies; (5) Review communication procedures between governmental and community-based victim services and criminal justice agencies; (6) Evaluate the existing criminal justice advocacy services provided to victims by community based agencies; and, (7) Increase resources for community based organizations serving the diversity of survivors.

These goals will be met through the following five objectives: (1) Developing and implementing a High Lethality Risk Team pilot project in San Francisco's Bayview District; (2) Maintaining centralized prosecution and victim support services; (3) Developing policies and data collection systems to improve the tracking of cases and classification of complaints involving domestic and dating violence; (4) Developing a web-based danger assessment smart phone application that all law enforcement can access from the field to assist in identifying victims who are considered to be at high risk of lethality in relationships; and, (5) Enhancing direct services for victims who are considered to be at high risk of lethality in relationships.

The collaborating agencies identified in this MOU will work to ensure the successful coordination of community response to domestic violence high lethality risk cases. To this end, all agencies agree to submit this proposal in response to the solicitation of the Office on Violence Against Women Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program and, if selected for funding, to perform the duties set forth in this MOU.

History of Collaboration

San Francisco's public agencies and domestic violence and sexual assault service providers have worked together for many years to create a collaborative approach to preventing and addressing gender-based violence in the City and County of San Francisco.

DOSW, DA, and SFPD have a long history of collaboration, both having been integral participants in the Justice and Courage Oversight Panel on Domestic Violence Policy Reform and the Family Violence Council, two local initiatives that seek to develop and monitor protocols for criminal justice system response to domestic violence and to facilitate communication and

collaboration among criminal justice agencies, social service agencies, and community-based organizations that serve survivors of domestic violence, sexual assault, child abuse, and elder abuse. Most recently, DOSW, DA, and SFPD have been working in close collaboration on the San Francisco Mayor's Task Force on Anti-Human Trafficking to address gaps in local policies and protocols that impact victims of human trafficking. In addition, DOSW, DA, SFPD, and several community partners currently work together to enhance services to domestic violence survivors at high risk for lethality through the OVW Fiscal Year 2012 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program.

DOSW has also worked extensively with Glide Foundation and La Casa de las Madres for numerous years. These two community-based organizations have been Partner Agencies in DOSW's Violence Against Women Prevention & Intervention Grants Program since 1997. Most recently, La Casa received funding from DOSW to begin a Safe Housing project at the San Francisco Housing Authority sites in the Bayview District. DA has worked with Bayview Hunters Point YMCA to promote the health and safety of Bayview youth through local grants coordinated by DA and through work with the Family Resource Center located at BVHP YMCA.

This proposal seeks to build upon prior efforts to address gaps in San Francisco's criminal justice response to domestic violence including the lack of a systemic process to identify risk factors and assess dangerousness in domestic violence cases on a consistent basis and the lack of domestic violence resources located in the communities that need them the most.

San Francisco Department on the Status of Women (DOSW):

DOSW works to foster equitable treatment and advancement of the women and girls of San Francisco through policies, legislation, and programs, with particular focus on marginalized populations and survivors of gender-based violence. DOSW seeks to do the following: (1) create comprehensive protocols in San Francisco to advance the status of women and girls by working collaboratively with community leaders, other departments, and elected officials; (2) develop legislation and policy reforms informed by research and collaboration; and (3) provide fiscal and programmatic oversight to DOSW's Violence Against Women (VAW) Prevention & Intervention Grants Program, a network of community-based organizations selected to meet the needs of survivors of sexual assault, domestic violence, and human trafficking in San Francisco. DOSW currently staffs the Family Violence Council, which is an inter-agency council addressing child abuse, domestic violence, and elder abuse in San Francisco. DOSW piloted the Bridges to Freedom Project, which sought to expand the organizational capacity of San Francisco's law enforcement and emergency response agencies to improve language fluency and knowledge capacity of bilingual personnel in order to meet the cultural and linguistic needs of LEP victims of domestic violence.

San Francisco District Attorney's Office (DA):

For over 25 years, the DA's Office has been dedicated to prosecuting crime with resolve while remaining committed to rehabilitation and preserving civil liberties. The felony conviction rates continue to rise and there is comprehensive and culturally competent advocacy and support for victims. In Fiscal Year 2014, the DA's Domestic Violence Unit handled over 1500 cases and took action on over nearly 400 cases. In fiscal year 2014, the District Attorney's Victim Services Division served 1136 victims of domestic violence, an increase consistent with the division wide

trend. As a part of the DA's Office continued emphasis on addressing domestic violence, the service lens has shifted to expand the quality of services provided to victims.

San Francisco Police Department (SFPD):

The San Francisco Police Department's Special Victims Unit Domestic Violence Section investigates all felony arrest cases involving abuse committed against any person, including minors, by a current or former spouse, cohabitant, dating partner, fiancé, or person with a child in common, and includes cases of same sex relationships. The Domestic Violence Response Section includes one Assignment Officer, an inspector who is responsible for reviewing 350 to 400 incident reports each month, compiling statistics for the Section, and running background searches on all the suspects involved in the cases. The Assignment Officer reviews all reports, checking suspects for probation and parole status. If the suspect is found to be on probation or parole, the Assignment Officer notifies the appropriate agency.

An investigation consists of interviews with the victim, witnesses, and suspects. Inspectors seek to corroborate evidence in an attempt to bring an unbiased case to the District Attorney's Office. Inspectors also collect evidence and do computer background checks on all parties involved. The Police Department sends all misdemeanor arrest cases directly to the District Attorney's Office. Misdemeanor cases are only assigned for investigation when a victim specifically requests that an unassigned misdemeanor case receive warrant consideration. Because all felony arrest reports are time-sensitive and must be presented to the District Attorney's Office within 48 hours, if the case meets the criteria for active investigation, it is immediately assigned to an inspector who conducts a thorough investigation. The case is then presented to the District Attorney's Office for warrant consideration or formal charging if the suspect is already in custody. In non-arrest cases that are not assigned for investigation, the Assignment Officer calls every victim in an attempt to advise him or her about follow-up procedures and referrals. Special Victims Unit inspectors attempt to contact all victims in every domestic violence and stalking case.

Bayview Hunters Point YMCA (BVHP YMCA):

The Bayview Hunters Point (BVHP) YMCA works to strengthen the foundation of its community through youth development, healthy living, and social responsibility. The BVHP YMCA has been providing free and low-cost programs to vulnerable youth and families for over 19 years. We now offer a wide spectrum of programs to support the needs of BVHP residents and are recognized as a community anchor that attracts people throughout District 10. Our 1601 Lane Street facility includes conference space, a commercial grade kitchen, a Family Resource Center, health & wellness programs, after school programs, a child development center, and a school that helps chronic truants realize academic achievement.

Bayview Hunters Point YMCA Family Resource Center (FRC) has been delivering wraparound services since 2008. The FRC has a dedicated staff that has been trained in multiple areas of child/human development, social work, crisis intervention. The FRC strengthens families through case management, certified parenting education classes, anger management classes, fatherhood support group, substance abuse support group, emergency food box, and emergency fund, assistance with securing shelter and/or housing, access to basic necessities, therapeutic counseling for young children and parents, completion or translation of paperwork, escort to

court hearings, and linkages to other programs and community services, and advocacy. The FRC Staff have completed 40-hour of domestic violence training at A Safe Place in Oakland, California and has been cross-trained in evidence based best practices that include trauma-informed care.

La Casa de las Madres (La Casa):

In 1976, La Casa de las Madres was California's first shelter dedicated to women and children escaping domestic violence. Today, that once-quiet safehouse sustains a 24-hour lifeline for survivors, and La Casa is a leading voice for abused women, their children, teens, and older adults in the San Francisco Bay Area. La Casa offers a continuum of free, confidential, culturally inclusive, and multilingual domestic violence services evolved to meet the diverse and context-specific needs of our diverse community. In broad and targeted partnerships, we empower individual and community changes empowering victims, survivors, and those at-risk of abuse to break free from overlapping cycles of violence and vulnerability. Last year, La Casa engaged 11,745 individuals and professionals in prevention education, opening the door for individualized support and social change. La Casa also served 9,110 local survivors—89% of whom achieved critical improvements across five impact dimensions: safety, connection, knowledge, empowerment, and stability. La Casa's mission is to respond to calls for help from domestic violence victims, of all ages, 24 hours a day, 365 days a year. La Casa gives survivors the tools to transform their lives and seeks to prevent future violence by educating the community and by redefining public perceptions about domestic violence.

Glide Foundation (Glide):

Having recently reached its landmark fiftieth anniversary of daily service, Glide has worked for decades to create a radically inclusive, just and loving community mobilized to alleviate suffering and break the cycles of poverty and marginalization. Building upon the charitable work engendered through the formation of Glide Methodist Church in 1929, the Glide Foundation was formed in 1969 by community members in response to the crises faced by residents of the Tenderloin and surrounding neighborhoods within San Francisco. Glide serves a diverse cross-section of homeless, low-income and marginalized populations, providing an array of programs including free meals, housing, primary and mental health care, domestic violence counseling and abatement, substance abuse recovery, childcare for children aged 18 months to five years, afterschool and summer programs for youth in grades K-5, and a family resource center. Over the past fifty years, Glide has founded and sustained visionary programming and achieved tangible results for tens of thousands of individuals and families, all once thought to be beyond the possible. The organization literally and figuratively unlocks doors once closed to people on the margins, making Glide a life-changing gateway to comprehensive one-stop-shop care that embraces every individual with dignity and respect.

The Women's Center of Glide opened its doors in 2007 with the intention of reaching the women who are most underserved by San Francisco's domestic violence service sector, particularly homeless, low-income and African American women. Today, the Center offers direct support and services to help mitigate the consequences of domestic violence and empower a diverse population of women to make healthier decisions and live healthier and more stable lives. The Center's domestic violence education, prevention and intervention services address the enduring emotional impact from childhood and adulthood abuse, and provide women with new tools for

decision-making and healthier behaviors. As a result, clients seek out and find new opportunities for continued education, employment and economic self-sufficiency. In addition, the Women's Center works collaboratively with other Glide programs to secure safety, health and stability supportive services for its participants. In FY 13-14, the Women's Center touched the lives of 356 unduplicated women through its education support groups, crisis intervention, individual counseling, information and referrals, and case management services for a total of 2,605 units of service. Forty-seven percent (47%) of women served identify as African American/Black.

Participation in Developing the Application

This project and the accompanying proposal were developed by the following representatives of the above-listed agencies:

- **DOSW:** Emily Murase, PhD, Executive Director; Minouche Kandel, Director of Women's Policy; Stephanie Nguyen, Fiscal & Policy Analyst
- **DA:** Gena Castrorodriguez, Chief of Victim Services; Elizabeth Tarchi, Managing Attorney of the Domestic Violence Unit; Tara Anderson, Policy & Grants Manager
- **SFPD:** Commander Bob Moser, Captain Robert O'Sullivan (Bayview District), Lieutenant Edward Santos (Special Victims Unit), Commander Garret Tom, Deputy Chief Sharon Ferrigno, Chief Greg Suhr
- **BVHP YMCA:** Takija Gardner, Executive Director; Neal Hatten, Associate Executive Director; Tami Minix, Family Resource Center Director
- **La Casa:** Kathy Black, Executive Director; Katharine Berg, Associate Director
- **Glide:** Rita Shimmin, Executive Director; Lillian Mark, Community Building Division, Operations Manager

This proposal was developed by the San Francisco Department on the Status of Women, the San Francisco District Attorney's Office, the San Francisco Police Department, YMCA of San Francisco Bayview Hunters Point, La Casa de las Madres, and Glide Foundation through multiple conversations. The San Francisco Department on the Status of Women will be the lead agency.

Roles and Responsibilities

Department on the Status of Women

- I. **Roles:** To monitor, report, and coordinate grant activities; to actively participate at quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to support data analysis of high lethality cases; to develop policies and protocols that enhance the City's coordinated response to domestic violence.
- II. **Responsibilities:**
 - a. DOSW staff will attend quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings with DA, SFPD, BVHP YMCA, La Casa, and Glide.
 - b. DOSW staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.

- c. DOSW will work with DA and SFPD to coordinate data analysis and tracking of relevant police incident data and other criminal justice data to identify cases with victims at high risk of lethality.
 - d. DOSW will collaborate with Project Team to develop and enhance local victim-centered policies and protocols that promote the accountability of domestic violence offenders and protection of victims.
 - e. DOSW will monitor grant activities and provide fiscal and programmatic reports to the Office on Violence Against Women.
- III. *Resources:* In-kind contributions include the following:
- a. Office and meeting space.
 - b. Project staff—Director of Women’s Policy, Fiscal & Policy Analyst (Year 1).

District Attorney’s Office

- I. *Role:* To prosecute perpetrators of domestic and dating violence against women and provide victims with support throughout the court process and access to victim compensation; to develop protocols to improve the criminal justice system’s identification and protection of victims who are considered to be at high risk of lethality in relationships.
- II. *Responsibilities:*
 - a. The Victim Advocate, Policy & Grants Manager, and Chief of Victim Services will attend quarterly Project Team Meetings to monitor grant implementation activities.
 - b. DA staff will attend monthly Multidisciplinary High Lethality Risk Team meetings.
 - c. DA staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.
 - d. DA will fund a 1.0 FTE Prosecutor position in Years 2 & 3 to be staffed by an experienced attorney who will carry a full caseload of domestic violence cases in which the victim has been identified by the San Francisco Police Department’s Special Victims Unit and/or the Project Team to be at high risk of lethality. (DV Prosecutor)
 - e. DA will fund a 1.0 FTE Victim Advocate position in Years 2 & 3 who will work with the DV prosecutor to provide services to the victims on her caseload, including (i) supporting victims throughout the court process, (ii) connecting victims to community-based service providers, and (iii) assisting victims’ access to state victim compensation.
 - f. DA will collaborate with the Project Team to develop and enhance existing protocols.
 - g. DA will work with DOSW and SFPD to track relevant police incident data and other criminal justice data to identify cases with victims at high risk of lethality.
 - h. DA will collect data required for grant reporting.
- III. *Resources:* In-kind contributions include the following:
 - a. Office and meeting space.
 - b. Project staff – Managing Attorney of Domestic Violence Unit, Chief of Victim

Services, DV Prosecutor (Year 1), Victim Advocate (Year 1), Policy & Grants Manager.

- c. Materials and supplies.

San Francisco Police Department (SFPD)

- I. *Role:* To participate in quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to identify and refer domestic violence cases considered to be at high risk of lethality to Project Team and partner agencies; to monitor and report on relevant police incident data to improve identification and protection of domestic violence victims at highest risk of lethality.
- II. *Responsibilities:*
 - a. SFPD will attend all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings.
 - b. SFPD staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.
 - c. SFPD staff will work with Project Team to screen, refer, and identify domestic violence cases at highest risk of lethality to partner agencies.
 - d. SFPD will work with DA and DOSW to develop a web-based danger assessment smart phone application that all law enforcement can access from the field to assist in identifying victims who are considered to be at high risk of lethality in relationships.
 - e. SFPD will work with DA and DOSW to track relevant police incident data and other criminal justice data to identify cases with victims at high risk of lethality.
 - f. SFPD will collect data required for grant reporting.
- III. *Resources:* In-kind contributions include the following:
 - a. Police Department personnel.

YMCA of San Francisco Bayview Hunters Point (BVHP YMCA)

- I. *Role:* To coordinate quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to provide in-kind direct services at the Family Resource Center that support domestic violence survivors considered to be high risk of lethality by Project Team; to identify and refer domestic violence cases to Project Team; to track and monitor cases considered to be at highest risk of lethality.
- II. *Responsibilities:*
 - a. BVHP YMCA will fund a part-time (0.5 FTE) Administrative Coordinator who will coordinate all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings. BVHP YMCA staff will work with Project Team to refer and identify domestic violence cases at highest risk of lethality.
 - b. BVHP YMCA staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.
 - c. BVHP YMCA will track and monitor cases identified by Project Team as being at highest risk of lethality. These activities will be significantly supported by La

Casa staff on-site at BVHP YMCA.

- d. Prior to participation at monthly Multidisciplinary High Lethality Risk Team meetings, BVHP YMCA staff must complete 40-hour Domestic Violence Training and agree to all collaborative confidentiality agreements to ensure the protection of domestic violence victims.
 - e. BVHP YMCA will serve as a point of referral for the Project Team and offer direct crisis intervention services as available to domestic violence survivors determined by the Project Team to be of greatest need, with support from La Casa de las Madres.
 - f. BVHP YMCA staff will collect data required for grant reporting.
- III. *Resources:* In-kind contributions include the following:
- a. Support of program staff.
 - b. Office space and materials for La Casa staff.
 - c. Existing services of BVHP YMCA's Family Resource Center.

La Casa de las Madres (La Casa)

- I. *Role:* To actively participate in quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to provide in-kind direct services at La Casa that support domestic violence survivors considered to be high risk of lethality by Project Team; to provide training and support to BVHP YMCA staff on identifying and serving domestic violence survivors.
- II. *Responsibilities:*
 - a. La Casa's Program Director or his/her designee will attend all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings. La Casa staff will work with Project Team to refer and identify domestic violence cases at highest risk of lethality.
 - b. La Casa staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.
 - c. La Casa will serve as a point of referral for the Project Team and offer direct services as available to domestic violence survivors identified by the Project Team to be of greatest need.
 - d. La Casa will fund a part-time Case Manager who will qualify as a Domestic Violence Counselor pursuant to California Welfare and Institutions Code 18290-18309.8 and Evidence Code 1037-1037.8 and be co-located at BVHP YMCA's Family Resource Center to offer domestic violence counseling and case management to identified and referred survivors as well as technical assistance, programmatic support, and training related to best practices, protections, and support for domestic violence survivors to the primary grant staff at BVHP YMCA.
 - e. Prior to participation at monthly Multidisciplinary High Lethality Risk Team meetings, La Casa staff must meet the criteria of a Domestic Violence Counselor under the provisions referenced above and agree to all related confidentiality agreements to ensure the protection of domestic violence victims. La Casa staff will participate in information sharing with the Project Team only to the degree

allowed by legal constructs protecting domestic violence counselor confidential communications.

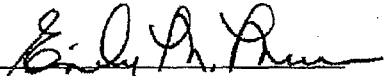
- f. La Casa staff will collect data required for grant reporting.
- III. *Resources:* In-kind contributions include the following:
 - a. Support of program staff.
 - b. Existing services of La Casa de las Madres.

Glide Foundation (Glide)

- I. *Role:* To actively participate in quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings; to provide direct services that support domestic violence survivors considered to be high risk of lethality by Project Team.
- II. *Responsibilities:*
 - a. Glide will attend all quarterly Project Team meetings and monthly Multidisciplinary High Lethality Risk Team meetings. Glide staff will collaboratively work with Project Team to refer and identify domestic violence cases at highest risk of lethality.
 - b. Glide staff will collaboratively develop a research based system of response that results in the identification and screening of chronic and high risk cases for multidisciplinary team review.
 - c. Glide will serve as a point of referral for the Project Team and offer direct services as available to domestic violence survivors identified by the Project Team to be of greatest need.
 - d. Glide will provide technical assistance as needed to BVHP YMCA grant staff around serving homeless and African-American domestic violence survivors.
 - e. Prior to participation at monthly Multidisciplinary High Lethality Risk Team meetings, Glide staff must complete 40-hour Domestic Violence Training and agree to all collaborative confidentiality agreements to ensure the protection of domestic violence victims.
 - f. Glide staff will collect data required for grant reporting.
- III. *Resources:* In-kind contributions include the following:
 - a. Support of program staff.
 - b. Existing services of Glide.

Approval

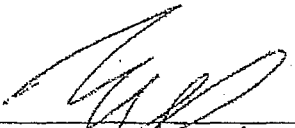
The parties to this MOU through their duly authorized representatives have executed this MOU on the days set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

By 
EMILY M. MURASE
Executive Director
Department on the Status of Women
City & County of San Francisco
San Francisco, CA

Date 3.24.2015

Approval

The parties to this MOU through their duly authorized representatives have executed this MOU on the days set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

By 
GEORGE GASCÓN
District Attorney
City & County of San Francisco
San Francisco, CA

Date 3-23-15

Approval

The parties to this MOU through their duly authorized representatives have executed this MOU on the days set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

By Sharon Ferrigno for
SHARON FERRIGNO
Police Department
City & County of San Francisco
San Francisco, CA

Date 3/24/15

Approval

The parties to this MOU through their duly authorized representatives have executed this MOU on the days set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

By 

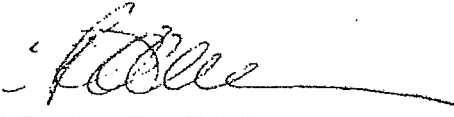
TAKIJA GARDNER
YMCA of San Francisco Bayview Hunters Point
Executive Director
San Francisco, CA

Date 3-24-2015

Approval

The parties to this MOU through their duly authorized representatives have executed this MOU on the days set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

By




KATHY BLACK
La Casa de las Madres
Executive Director
San Francisco, CA

Date

3/24/15

Approval

The parties to this MOU through their duly authorized representatives have executed this MOU on the days set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

By 

RITA SHIMMIN
Co-Executive Director
Glide Foundation
San Francisco, CA

Date 3-24-15



*San Francisco Commission on the Status of Women
Resolution Authorizing the Department on the Status of Women to accept a \$750,000
grant from the Department of Justice Office of Violence Against Women*


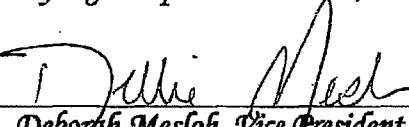
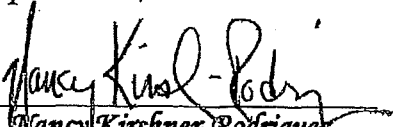
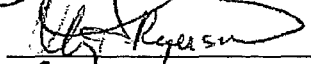


BE IT KNOWN That the Commission on the Status of Women of the City & County of San Francisco hereby issues, and authorizes the execution, by the subscribing Commissioners, of the following resolution:

WHEREAS, The Department on the Status of Women partnered with the District Attorney's Office, San Francisco Police Department, and three community-based organizations – YMCA Bayview, La Casa de las Madres, and, Glide – to better serve victims who are at high risk of lethality in relationships and to improve prosecutors' ability to bring perpetrators to justice; and,

WHEREAS, The project, titled "Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project" was built upon the San Francisco Community Informed Domestic Violence Risk Assessment project that was previously funded by the Office of Violence Against Women and, the work of the Limited English Proficiency sub-unit in the District Attorney's Domestic Violence Unit to enhance the training and policy partnerships on cases involving victims in high risk of lethality in relationships; and,

WHEREAS, The goals of the project are to (1) maintain centralized prosecution and victim support services for domestic violence survivors; (2) develop policies and data collection systems to improve the tracking of cases and classification of complaints involving domestic violence; (3) enhance direct services for domestic violence victims with high risk of lethality in relationships, and (4) develop and implement a domestic violence high lethality risk team pilot project in San Francisco's Bayview District; and,

NOW THEREFORE BE IT RESOLVED That the San Francisco Commission on the Status of Women authorizes the Department on the Status of Women to accept the \$750,000 3-year Encourage Arrest Policies and Enforcement of Protection Orders Program grant from the U.S. Department of Justice Office of Violence Against Women to carry out the "Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project" for grant period October 1, 2015 to September 30, 2018.

 Andrea Shorter, President	 Deborah Mesloh, Vice President	 Nancy Kirshner-Rodriguez
 Olga A. Ryerson	 Julie D. Soo	 Breanna Zwart

*San Francisco Commission on the Status of Women
January 27, 2016*

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative

Sponsor(s):

Cohen

Subject:

[]

The text is listed below or attached:

Accept and Expend Grant - Domestic Violence High Lethality Risk Term - \$750,000

Signature of Sponsoring Supervisor:

Melie Cohen 2/23/16.

For Clerk's Use Only:

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Bayview YMCA	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
<i>(1) members of the contractor's board of directors:</i> A. Tyra Fennell, Abuseri Ohwofasa, Charlie Hale, Emily Castor, Eric Prosnitz, Greg Narvick, Greg Suhr, John Baldo, Kathy Jamison, Olivia Herriford.	
<i>(2) the contractor's chief executive officer, chief financial officer and chief operating officer:</i> Takija Gardner, Executive Director; Javieree Pruitt-Hill, Administrative Services Director of Finance; Tacing Parker, Associate Executive Director.	
<i>(3) any person who has an ownership of 20 percent or more in the contractor:</i> N/A, the Bayview YMCA is a 501(c)3 nonprofit agency	
<i>(4) any subcontractor listed in the bid or contract:</i> N/A	
<i>(5) any political committee sponsored or controlled by the contractor:</i> N/A	
Contractor address: 601 Lane Street, San Francisco, CA 94124	
Date that contract was approved: <i>(By the SF Board of Supervisors)</i>	Amount of contracts: \$94,000
Describe the nature of the contract that was approved: As part of the Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project funded by the U.S. Department of Justice Office of Violence Against Women, the Bayview YMCA will be responsible for administrative support for the grant implementation and to work with the Project Team to outreach to domestic violence survivors at highest risk of lethality.	
Comments: None	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

**FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL**
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Glide	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
<i>(1) members of the contractor's board of directors: Warner H. Brown, Jr., Miguel Bustos, John Philip Coghlan, Paula R. Collins, Lars Dalgaard, Stephen J. Davis, Catherine Dodd, Amy J. Errett, Erby L. Foster, Jr., Nicole D. Harris, Dixie D. Horning, Odette Lockwood-Stewart, Christopher Lord, Shireen McSpadden, Janice Mirikitani, Craig D. Ramsey, Jerry Vallery, Michael L. Warren, Cecil Williams, Phillip M. Zackler, Faham Zakariaei</i>	
<i>(2) the contractor's chief executive officer, chief financial officer and chief operating officer: (3) any person who has an ownership of 20 percent or more in the contractor: N/A</i>	
<i>(4) any subcontractor listed in the bid or contract: N/A</i>	
<i>(5) any political committee sponsored or controlled by the contractor: N/A</i>	
Contractor address: 434 Ellis St, San Francisco, CA 94102	
Date that contract was approved: <i>(By the SF Board of Supervisors)</i>	Amount of contracts: \$42,747.38
Describe the nature of the contract that was approved: As part of the Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project funded by the U.S. Department of Justice Office of Violence Against Women, Glide will be responsible for working with the Project Team to outreach to domestic violence survivors at highest risk of lethality.	
Comments: None.	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

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**FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)**

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: La Casa de las Madres (La Casa)	
<p><i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i></p> <p>(1) members of the contractor's board of directors: Maria Bee, Julie Roberts, Bob Littlefield, Betty Miller Creary, Lisa Polacci, Michelle Zauss, Kimberly Taber, Nanci Tucker, Christina Omata, Carmen Sanchez</p> <p>(2) the contractor's chief executive officer, chief financial officer and chief operating officer: Kathy Black, Executive Director; Denise Donovan, Finance and Administration Manager; Lindsay Sweetnam, Community Programs Director</p> <p>(3) any person who has an ownership of 20 percent or more in the contractor: N/A, La Casa is a 501(c)3 nonprofit agency</p> <p>(4) any subcontractor listed in the bid or contract: N/A</p> <p>(5) any political committee sponsored or controlled by the contractor: N/A</p>	
Contractor address: 1663 Mission Street, Suite 225, San Francisco, CA 94103	
Date that contract was approved: <i>(By the SF Board of Supervisors)</i>	Amount of contracts: \$57,000
Describe the nature of the contract that was approved: As part of the Multidisciplinary Domestic Violence High Lethality Risk Team Pilot Project funded by the U.S. Department of Justice Office of Violence Against Women, La Casa de las Madres will be responsible providing trained staff to the Project Team and participate fully in the implementation of the grant.	
Comments: None.	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

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Signature of City Elective Officer (if submitted by City elective officer)

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