



C A L I F O R N I A  
DEPARTMENT OF JUSTICE

**Rob Bonta**  
**Attorney General**

DIVISION OF OPERATIONS  
OFFICE OF THE CHIEF  
GRANT SERVICES BRANCH  
TOBACCO GRANT PROGRAM  
P.O. Box 160187  
Sacramento, CA 95816-0187  
Telephone: (916) 210-6422  
E-Mail Address: TobaccoGrantRFP@doj.ca.gov

October 11, 2023

Janine Young, Senior Health Inspector  
San Francisco Department of Public Health  
49 South Van Ness Avenue, Suite 600  
San Francisco, CA 94103

Re: Tobacco Grant Award Notification Fiscal Year 2023-24 (RFP: DOJ-PROP56-2023-24-1)

Dear: Janine Young

Congratulations! On behalf of the California Department of Justice (DOJ), Tobacco Grant Program, I am pleased to inform you that your agency's grant application for the fiscal year 2023-24 grant cycle has been approved for grant funds authorized under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016. The total amount of your agency's grant award is \$2,888,144.

The Tobacco Grant Program's award process is highly competitive, and for the 2023-24 grant cycle, the Department received over \$48 million in requests. As noted in the application materials, grant funding prioritized support for local retailer enforcement and education efforts, including enforcement of flavored tobacco bans. Consequently, some awards were approved with modifications based upon funding priorities.

**To accept the 2023-24 grant award, please complete and return the following by email within 15 calendar days of the date of this letter:**

1. Signed Letter of Intent (template attached), affirming either:
  - a. Your agency will seek a resolution from the governing body to accept the award (*if your agency has a governing body*); or
  - b. No governing body exists and no resolution is required.
28. Summary of Award (template attached)

Please email the signed Letter of Intent and Summary of Award as indicated above to [TobaccoGrantRFP@doj.ca.gov](mailto:TobaccoGrantRFP@doj.ca.gov) with the subject line including the name of your agency: "FY 23-24\_Letter of Intent\_San Francisco Department of Public Health." Upon receipt of this information, the Department will provide your agency with additional documents for

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execution/use (e.g., Memorandum of Understanding, Grantee Handbook, etc.). These documents will contain more information about the process for reimbursement and other important details. Activities for reimbursement under this grant may commence November 1, 2023.

Should you have any questions regarding this letter or the required follow up information, please email [TobaccoGrantRFP@doj.ca.gov](mailto:TobaccoGrantRFP@doj.ca.gov).

Sincerely,

STACY HEINSEN  
Manager, Tobacco Grant Program

For ROB BONTA  
Attorney General

Attachments:  
Letter of Intent  
Summary of Award  
Budget Detail