

BOARD of SUPERVISORS



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## MEMORANDUM

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Date: November 18, 2025  
To: Elias French, City and County Surveyor, Public Work  
From: *ACC* Angela Calvillo, Clerk of the Board  
Subject: 350 Amber Drive - Conditional Use Appeal

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We are in receipt of your letter dated November 18, 2025, regarding your updated response for the 350 Amber Drive Conditional Use appeal that was filed with my office on October 27, 2025.

In your updated letter, you deferred to me on whether the submitted signature list meets the threshold for an appeal under Planning Code, Section 308.1; however, I am unable to make this determination. Planning Code, Section 308.1(b), provides that I submit the notice of appeal and subscribed signatures to Public Works for its determination on whether the signatures meet the 20% threshold of property owners or verified tenants affected. I cannot assume authority for this decision.

I understand from your letter that the signatures provided by the possible appellant do not properly identify whether the individual is an owner or verified tenant, which has resulted in your uncertain calculations.

Due to these discrepancies, I ask that you re-evaluate the subscribed signatures and provide my office with a final determination on whether this filing will meet the 20% threshold by Monday, November 24, 2025.

c:	Michael Tsai, Michell M. Tsai Law Firm	Corey Teague, Planning Department
	Daniel Schreck, Diamond Heights	Tina Tam, Planning Department
	Community Association	Josh Switzky, Planning Department
	AT&T Wireless c/o Eric Lentz	Dan Sider, Planning Department
	Bernie Tse, Public Works	Aaron Starr, Planning Department
	Nicolas Huff, Public Works	Elizabeth Watty, Planning Department
	Jason Wong, Public Works	Jonas Ionin, Planning Commission
	Ian Schneider, Public Works	John Dacey, Planning Department
	Brad Russi, Deputy City Attorney	Julie Lamarre, Board of Appeals
	Kristen Jensen, Deputy City Attorney	Alec Longaway, Board of Appeals
	Austin Yang, Deputy City Attorney	
	Lisa Gibson, Planning Department	
	Joy Navarrete, Planning Department	