

File No. 140361

Committee Item No. 6

Board Item No. 4

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules

Date April 17, 2014

Board of Supervisors Meeting

Date April 29, 2014

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Alisa Miller Date April 11, 2014
 Completed by: Monica Guzman Date April 24, 2014

1 [Appointments, Commission on the Aging Advisory Council - Diane Lawrence and Ken Prag]

2
3 **Motion appointing Diane Lawrence and Ken Prag, terms ending March 31, 2016, to the**
4 **Commission on the Aging Advisory Council.**

5
6 MOVED, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated persons to serve as members of the Commission
8 on the Aging Advisory Council, pursuant to the provisions of Administrative Code, Section
9 5.54, for the terms specified:

10 Diane Lawrence, seat 5, succeeding herself, term expired, must be a nominee of the
11 District 4 Supervisor, for the unexpired portion of a two-year term ending March 31, 2016.

12 Ken Prag, seat 7, succeeding himself, term expired, must be a nominee of the District 8
13 Supervisor, for the unexpired portion of a two-year term ending March 31, 2016.

MEMORANDUM

TO: Rules Committee Clerk
FROM: Dyanna Quizon
DATE: 4/3/14
SUBJECT: Appointment by Supervisor Katy Tang

Please be advised that Supervisor Katy Tang has selected Diane Lawrence to be appointed to the Advisory Council to the Aging and Adult Services Commission.

This appointment will fill seat 5.

Applicant's address is: Santiago Street, San Francisco, CA 94116

Attachment: [Application must be attached]

For Clerk's office use only:

Seat #: _____ Term expiration date: _____ Seat Vacated: _____



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Advisory Council on Aging and Adult Services

Seat # or Category (If applicable): District: 4

Name: Diane C. Lawrence

Home Address: Santiago Zip: 94116

Home Phone: 415- Occupation: Retired Senior VP of Corporate Underwriting

Work Phone: Employer:

Business Address: Zip:

Business E-Mail: Home E-Mail: dlawrence47@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [] If No, where registered:

Resident of San Francisco [checked] Yes [] No [] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a fourth generation San Franciscan and have lived the majority of my life in the Sunset. I have worked with people with disabilities and assisted with the care of my disabled mother and also my grandmother. I am knowledgeable of the challenges facing the aging population in getting around San Francisco, dealing with mobility issues especially stairs in light of the typical Sunset home or apartment. As a native, I am aware of the history and challenges facing the neighborhood and worked with a diverse population during my working career, I would like to give back to the City I love.

Business and/or professional experience:

State Compensation Insurance Fund 1981-2013 retiring as Senior VP of Corporate Underwriting.
University of Portland, Portland, OR 1979-1980--admissions counselor
Mercy High School, San Francisco 1970-1979--teacher, counselor and administrator

Bachelor of Arts in History and Master of Arts in Teaching History, University of San Francisco
Master of Arts in Counseling Psychology, Santa Clara University

Civic Activities:

Advisory Council on Aging and Adult Services, Dec 2013-March 2014 filling an unexpired term;
Board of Directors, Mercy High School, San Francisco
Epiphany Project, Mt. St. Joseph's-St. Elizabeth's working with clients as part of the Ladies of Charity of the Archdiocese of San Francisco
Fromm Institute for Lifelong Learning at the University of San Francisco
The Commonwealth Club
Active in St. Gabriel's Parish in the Sunset
Served in the past on Archdiocesan Committees along with Mercy Alumnae Association Council including president.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 3/24/2014 **Applicant's Signature: (required)** Diane C. Lawrence

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Diane Lawrence

██████████ Santiago Street
San Francisco, CA 94116-1621
415-██████████ home
Dlawrence47@██████████

EDUCATION

- 1969 Bachelor of Arts in History, University of San Francisco
- 1970 Secondary Teaching Credential issued for Life, University of San Francisco
- 1978 Master of Arts in Teaching History, University of San Francisco
- 1978 Master of Arts in Counseling Psychology, Santa Clara University
Community College Teaching Credentials in Counseling and in Psychology issued for Life.

EMPLOYMENT

- 1981 to March 2013 State Compensation Insurance Fund, Pleasanton
1991-2005; 2007-March 2013 Corporate Underwriting Department
Various roles from last position as Senior Vice President of Corporate Underwriting to Underwriter; Responsibilities included underwriting product for the company, manuals, publications, and programs as well as legislative review, systems development, special projects, and portfolio analysis; project manager for major Corporate and Department projects ranging from policy contract to reorganization of our Los County Offices; served as a technical and training resource.
- 2005-2007 Program Manager, Project Services Office
Developed initial project management office.
- 1981-1991 Various responsibilities in the Corporate Marketing Department from writing corporate marketing campaigns and collateral materials to supervising a staff that wrote and developed same.
- 1979-1980 -Admissions Counselor, University of Portland
Recruited students in Oregon, Washington, California and Hawaii for the university; developed university's college search materials and program; counseled students. First woman admissions counselor at the University.
- 1970-1979-Mercy High School, San Francisco
1970-1979-Director of Student Activities, Counselor and Social Studies Teacher.
Coordinated testing program for admissions, college counseling program, and student activity program for 900+ students and taught on the 9-11th grade levels.

Community Activities:

- St. Gabriel's Parish
 - Religious Education Teacher—7th and 8th Grade, 1996 to the present
 - Parish Committees and Volunteer activities
 - Strategic Planning Committee for St. Gabriel School, 2011
- Mercy High School, San Francisco Board of Directors Member
- Mercy High School, San Francisco Alumnae Association
 - Council Member 2003-present
 - President (1983-1984), and
 - Board Member (1977-1979, 1980-1985)
 - Mercy Society (1987)
- Various Archdiocesan Committees and Programs
 - Ladies of Charity of the Archdiocese of San Francisco, President (1994-1996) and member (1991-present)
- Advisory Council Member to the Aging and Adult Services Commission December 2013-March 2014
- Fromm Institute for Lifelong Learning at the University of San Francisco
- Tutor at Mt. St., Joseph's-St. Elizabeth's 1993-1995
- References Available upon Request



ADVISORY COUNCIL MEMBERSHIP APPLICATION

1. Name: Diane C. Lawrence
First Middle Last

2. Address: Santiago Street
Number Street

San Francisco, CA 94116
City State Zip

3. Telephone Numbers: Home: 415- Work: retired
Fax: Cell: 415-

4. Current Employer: retired

Address:
Number Street

City State

5. Date of Birth: 01 / 29 / 1947 Sex: M F x

6. Will you be able to commit the time necessary to carry out the duties of a member of the Advisory Council?
 x Yes No

7. Are you willing to serve on at least one Advisory Council committee?
 x Yes No

8. What is your educational background?
Bachelor of Arts in History; Master of Arts in Teaching History and Secondary Teaching
Credential from the University of San Francisco.
Master of Arts in Counseling Psychology from Santa Clara University

9. List Organizations and Clubs of which you are a member.

*Ladies of Charity of the Archdiocese of San Francisco doing volunteer work with the Ehipany at Mt. St. Joseph's/St. Elizabeth's on Masonic Avenue in SF.

*Board of Directors, Mercy High School, San Francisco

*Various committees at St. Gabriel's Parish in the Sunset

*Fromm Institute for Life Long Learning at the University of San Francisco, student

*Advisory Council on Aging and Adult Services December 2013-March 2014, filling an unexpired term

10. List areas of special interest (e.g. housing, transportation, mental health).

*Transportation and traffic including pedestrian safety

*Mental Health and Health Services including home health services

*Education

*Senior Housing availability and housing accessibility

11. Check one of the following (optional):

African American

Asian/Pacific Islander

Japanese

Chinese

Filipino

Samoan

Korean

Other

Caucasian

Latino/Hispanic

Central American

Mexican American

Other

Native American

Other _____


Signature of Applicant

3/23/2014

Date

Return to: Bridget Badasow
Department of Aging and Adult Services

MEMORANDUM

TO: Rules Committee Clerk
FROM: Ken Prag
DATE: February 13, 2014
SUBJECT: Appointment by Supervisor Scott Wiener

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2014 FEB 13 AM 10:52
AK

Please be advised that Supervisor Scott Wiener has selected Ken Prag to be appointed to the Advisory Council – Department on Aging.

This appointment will fill seat #7 and shall be effective March 31, 2014

Ken Prag's address is:

 Laidley St.
San Francisco, CA 94131

For Clerk's office use only:

Seat #: _____ Term expiration date: _____ Seat Vacated: _____



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Application for Boards, Commissions, Committees, & Task Forces

ADVISORY COUNCIL TO THE

Name of Board, Commission, Committee, or Task Force: DEPT. ON AGING

Seat # or Category (If applicable): 7 District: 8

Name: KEN PRAG

Home Address: LADLEY ST., S.F., CA Zip: 94131

Home Phone: (415) [REDACTED] Occupation: DEALER IN HISTORIC PAPER COLLECTIONS

Work Phone: (415) 586-9386 Employer: SELF

Business Address: 486 LADLEY ST., S.F., CA Zip: 94131

Business E-Mail: KPRAG@PLANETERIA.NET Home E-Mail: KPRAG@ [REDACTED]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

PLEASE SEE ATTACHED QUALIFICATIONS SHEET.

- GENERAL MILLS AND ROCKWELL INTERNATIONAL - VARIOUS FINANCIAL STAFF & SUPERVISORY POSITIONS 1966-1972
- SELF-EMPLOYED DEALER IN HISTORIC PAPER COLLECTIBLES 1972 TO PRESENT

Civic Activities:

GLEN PARK ASSOCIATION, FRIENDS OF GLEN CANYON, PRIME TIMERS, OPENHOUSE L.G.B.T. ORGANIZATION, CASTRO SENIOR CENTER, S.F. MUSEUM & HISTORICAL SOCIETY, S.F. HISTORY ASSOCIATION, FINE ARTS MUSEUMS OF SAN FRANCISCO

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 3/6/14 Applicant's Signature: (required) *Ken Pring*
(Manually sign or type your complete name.
 NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
 Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

1) I have had extensive experience with all facets of aging through both social interactions with other seniors and as a long-term care giver for my disabled partner c 27 years.

Thus I have had extensive experience with and continue to be solely responsible for dealing with:

- over-all health management
- medication compliance
- medical care people and facilities
- wheel chair, walker, and cane usage
- significant hearing loss and use of hearing aids
- partial vision loss
- severe short term memory loss
- HIV disease and all its ramifications

2) I have developed and documented the extensive modifications needed to make a home workable for the disabled, which the Shanti Project found helpful.

3) Realizing how important social interaction is for seniors, I have proposed a program Openhouse so that seniors with common interests or who live in the same neighborhoods can meet and stay connected.

4) I gather and distribute all of the personal contact information for each of our neighbors so that we can all be in touch with each other.

5) As a "block captain" for the Laidley - Roanoke Streets area of Glen Park, I attend all local community meetings and distribute pertinent news and any local crime information to my neighbors.

6) I believe that I am a compassionate person and a good listener and communicator.

I STRONGLY BELIEVE I CAN HELP TO MAKE SENIORS' LIVES BETTER!

Ken Prag
— Laidley St.
San Francisco, CA 94131

11 E _____

San Francisco
BOARD OF SUPERVISORS

Date Printed: April 11, 2014

Date Established: November 28, 1980

Active

COMMISSION ON THE AGING ADVISORY COUNCIL

Contact and Address:

Bridget Badasow Advisory Council Secretary
Department of Aging and Adult Services
1650 Mission Street, 5th Floor
San Francisco, CA 94103

Phone: (415) 355-3509

Fax:

Email: bridget.badasow@sfgov.org

Authority:

Administrative Code, Section 5.54 (Ordinance Nos. 500-80, and 248-85; Res. No. 499-03) and Bylaws of the Advisory Council

Board Qualifications:

The Advisory Council is not to exceed 22 members (voting members), 11 of whom shall be appointed by the Board of Supervisors and 11 members appointed by the Commission on the Aging. More than 50% of each group of 11 members shall be persons who are 60 years of age or older. The Council shall be representative of the geographic and ethnic populations of the City and County of San Francisco by districts determined by the Commission. The Council shall include service providers, older persons with the greatest socio and economic need, consumers, and others specified by federal regulation.

The Advisory Council members shall be appointed to serve two-year terms. When vacancies occur due to resignation or other causes, they shall be filled by the appointment of a person to fill the unexpired portion of the term by the Commission or corresponding Supervisor.

The Advisory Council shall advise the Commission on the Aging on all matters relating to the development and administration of its area plan and the operations conducted thereunder, including needs assessment, priorities, programs, and budgets, and such other matters relating to the well-being of all senior citizens 60 years of age and older within the scope and spirit of Federal, State and local regulations, laws and ordinances. The Advisory Council member shall be responsible for representing the needs and concerns of all senior citizens in the City and County of San Francisco, duties of which are outlined in the Bylaws.

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

Council members shall collect all appropriate information in order to provide the Commission with advice in the Commission's decision-making on the needs, assessments, priorities, programs and budgets concerning older San Franciscans.

Reports: Annual Report

Sunset Clause: Non