

File No. 221131

Committee Item No. 1

Board Item No. 25

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight  
Board of Supervisors Meeting:

Date: November 17, 2022  
Date: November 29, 2022

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract / DRAFT Mills Act Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

### OTHER

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Prepared by: Stephanie Cabrera

Date: November 10, 2022

Prepared by: Stephanie Cabrera

Date: November 18, 2022

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1 [Amending the Budget and Legislative Analyst Services Audit Plan - Delegated Procurement  
2 Authority Under Chapter 6 of the Administrative Code and Citywide Conflicts of Interest -  
3 FY2022-2023]

4 **Motion directing the Budget and Legislative Analyst to conduct two additional**  
5 **performance audits in Fiscal Year (FY) 2022-2023 consisting of 1) a multi-part audit of**  
6 **various departments' delegated authority for public works contracts pursuant to**  
7 **Chapter 6 of the Administrative Code; and 2) how conflicts of interest are managed**  
8 **citywide.**

9  
10 WHEREAS, It is the policy of the Board of Supervisors that each program of the City  
11 and County of San Francisco be the subject of a performance audit at least once every eight  
12 years; and

13 WHEREAS, The function of regular performance audits is to ensure that City  
14 departments and agencies make prudent and efficient use of City resources and also  
15 effectively perform the functions assigned to them by the Charter and applicable laws; and

16 WHEREAS, The Board recently augmented the Budget and Legislative Analyst's audit  
17 capacity in order to conduct more proactive oversight of City departments, processes, and  
18 practices to identify potential areas of improvement and mitigate the potential for corruption;  
19 now, therefore, be it

20 MOVED, That the Budget and Legislative Analyst is hereby directed to initiate a multi-  
21 part performance audit in Fiscal Year (FY) 2022-2023 of various City departments' delegated  
22 authority for procurement of public works contracts pursuant to Chapter 6 of the  
23 Administrative Code including, but not limited to (i) Airport, (ii) Municipal Transportation  
24 Agency, (iii) Port, (iv) Public Utilities Commission, and (v) Recreation and Parks; and, be it

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1            FURTHER MOVED, That the Budget and Legislative Analyst is hereby directed to  
2            initiate a performance audit in FY2022-2023 of the City’s approach to minimize conflicts of  
3            interest amongst public officials, staff, and contractors; the audit may include, but not be  
4            limited to, a review of statements of economic interests, an assessment of departmental  
5            controls, and a survey of other jurisdictions.

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