

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Ryan White HIV/AIDS Program Part A COVID-19 Response

2. Department: Department of Public Health
HIV Health Service Section

3. Contact Person: Dean Goodwin Telephone: 628-206-7675

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$488,185

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable): N/A

7a. Grant Source Agency: Health Resources and Services Administration (HRSA)

b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary:

The San Francisco RWPA Eligible Metropolitan Areas (EMA) has received \$488,185 in FY-2020 Coronavirus Aid, Relief and Economic Security (CARES) Act funding, representing about 3% of our RWPA current annual grant award. This funding was allocated across our three county EMA based on proportion of living HIV cases with San Francisco County receiving 84.8% of the funding (\$413,758), San Mateo County receiving 11% (\$53,715) and Marin County receiving 4.2% (\$20,712).

San Mateo will be allocating all of their share of this funding to the RWPA funded food provider to address food security needs of their clients. Marin will be allocating their funding to Emergency Financial Assistance to help clients with the financial impact of the COVID-19 epidemic, particularly for rental assistance and other living expenses needs.

HIV Health Services received nearly 30 completed surveys, with a handful of agencies reporting that they had little or no accrued expenses or had provided for these expenses with other funding sources. Based on the results of our provider budget survey HIV Health Services will be allocating \$198,197 to 15 different Community Based Organizations to offset COVID-19 related expense that have impacted each of their budget. HIV Health Services will be expending another \$215,561 of the RW Part A COVID19 funding to expand or create additional client services in priority areas including: food, emergency housing and emergency financial assistance grants.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 04/01/2020

End-Date: 03/31/2021

10a. Amount budgeted for contractual services: \$488,185

b. Will contractual services be put out to bid? No, existing services

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A

d. Is this likely to be a one-time or ongoing request for contracting out? One time

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$0

b2. How was the amount calculated? N/A

c1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain): DPH indirect cost is based on total personnel cost. No personnel cost is being charged to project.

c2. If no indirect costs are included, what would have been the indirect costs? n/a

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to April 01, 2020. The Department received the letter of funding allocation on April 10, 2020.

Proposal ID: CTR00001871

Version ID: V101

Department ID: 162644

Project ID: 10036397

Activity ID: 0001

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD

(Name)

DPH ADA Coordinator

(Title)

Date Reviewed: 6/3/2020 | 9:22 AM PDT

DocuSigned by:

Toni Rucker

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

* Dr. Grant Colfax

(Name)

Director of Health

(Title)

Date Reviewed: 6-9-20

[Signature]

(Signature Required)