

1 [Motion adopting a proposed schedule of audits to be conducted of programs of City and
2 County departments.]

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4 **and County departments.**

5 WHEREAS, It is the policy of the Board of Supervisors that each program of the City
6 and county of San Francisco be the subject of a performance or management audit at least
7 once every eight years; and

8 WHEREAS, The function of regular audits is to ensure that city departments and
9 agencies make prudent and efficient use of city resources and also effectively perform the
10 functions assigned to them by the charter and applicable laws; and,

11 WHEREAS, Rule 6.18 of the Rules of Order outlines the criteria to be used in
12 developing the proposed audit schedule, and those priorities include programs that have
13 never undergone a management audit as well as programs that have gone the longest period
14 of time since their last management audit; and,

15 WHEREAS, The Budget Analyst is in the completion phase of (a) a management audit
16 and policy review of Citywide Jobs Creation Programs and (b) a management audit and policy
17 review of Citywide Information Technology functions, which are the last remaining audits
18 under its current audit, be it

19 MOVED, That the Budget Analyst is hereby directed to include in its schedule of audits,
20 in the following order of priority, (a) an evaluation of all of the City's plans and programs to
21 encourage and assist City employees to lead a healthy lifestyle; (b) an audit follow up of the
22 implementation of recommendations regarding cash handling practices at the Recreation and
23 Park Department; (c) an audit of the Marina Yacht Harbor fund sources and uses of funds and
24 the appropriateness of expenditures from the fund; and (d) an analysis of fixed post staffing in
25 City and County operated jails; and, be it

1 FURTHER MOVED, that the Budget Analyst is directed to assign professional staff to
2 all projects in a manner that, in the judgment of the Budget Analyst, results in maximum
3 effectiveness for utilization of Budget Analyst resources, and be it

4 FURTHER MOVED, That the Budget Analyst is authorized to initiate focused special
5 projects to the extent that staff resources are available and if there are no pending special
6 project assignments as directed by the Board of Supervisors, after informing the President of
7 the Board of Supervisors and the Chair of the Government Audit and Oversight Committee.

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City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails
Motion

File Number: 070847

Date Passed: July 31, 2007

Motion adopting a proposed schedule of audits to be conducted of programs of City and County departments.

July 31, 2007 Board of Supervisors — APPROVED

Ayes: 9 - Alioto-Pier, Ammiano, Elsbernd, Jew, Maxwell, McGoldrick, Mirkarimi, Peskin, Sandoval

Noes: 1 - Daly

Absent: 1 - Duffy

File No. 070847

I hereby certify that the foregoing Motion was APPROVED on July 31, 2007 by the Board of Supervisors of the City and County of San Francisco.

A handwritten signature in black ink, appearing to read "Angela Calvillo", written over a horizontal line.

Angela Calvillo
Clerk of the Board