



City and County of San Francisco
Daniel Lurie
Mayor

San Francisco Department of Public Health

Daniel Tsai
Director of Health

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, July 17, 2025

RE: **Retroactivity re: Files 250725 and 250743**

These Resolutions seek authorization for the Department of Public Health (DPH) to retroactively accept and expend two grant increases in the amounts of \$105,832 and \$108,968, respectively, from the National Institutes of Health (NIH) through the Fred Hutchinson Cancer Center and Family Health International for HIV research and prevention.

File 250725: Accept and Expend Grant - Retroactive - National Institutes of Health - Fred Hutchinson Cancer Center - Statistical Methods for Advancing HIV Prevention - \$105,832 – The initial project period for this grant began on March 1, 2023. DPH has since received several increases for this grant. DPH received notice of the most recent grant increase on May 12, 2025, for a project start date of March 1, 2025. The project start date was predetermined by the grantor. Upon receiving the notice of grant increase, DPH brought the item to the Controller's Office for review on May 30, 2025. The Controller's Office reviewed and forwarded the packet to the Mayor's Office on June 23, 2025, for introduction on July 1, 2025.

File 250743: Accept and Expend Grant - Retroactive - National Institutes of Health - Family Health International - HIV Prevention Trials Network - \$108,968 - The initial project period for this grant began on April 1, 2024. DPH has since received several increases for this grant. DPH received notice of the most recent grant increase on April 17, 2025, for a project start date of March 1, 2025. The project start date was predetermined by the grantor. Upon receiving the notice of grant increase, DPH brought the item to the Controller's Office for review on June 3, 2025. The Controller's Office reviewed and forwarded the packet to the Mayor's Office on June 30, 2025, for introduction on July 8, 2025.

We respectfully request retroactive authorization for these items. Please contact Christina Chiong, SFDPH Accept & Expend Unit Manager, at christina.chiong@sfdph.org for any questions about this request for retroactive authorization.