

1 [Accept and Expend Grant - United States Department of Energy - Clean Cities and
2 Communities Energy and Environmental Justice Initiative - Community Engagement Liaison
3 Cohort 2 - \$284,800]

3

4 **Resolution authorizing the Department of the Environment (“Environment**
5 **Department”) to accept and expend a grant award of up to \$284,800 for the period from**
6 **April 1, 2025, to March 31, 2027, from the United States Department of Energy, to hire a**
7 **new Community Engagement Liaison (CEL) position for two years to support energy**
8 **and environmental justice (EEJ) work for the San Francisco Clean Cities Coalition and**
9 **Clean Transportation program; and authorizing the Director of the Environment**
10 **Department to execute the grant agreement and enter into amendments or**
11 **modifications to the grant agreement that are necessary to effectuate the purposes of**
12 **the grant agreement and/or this Resolution.**

13

14 WHEREAS, The City and County of San Francisco is a long-standing leader in local
15 and regional vehicle electrification program development and implementation; and

16 WHEREAS, On July 16, 2019, Mayor London Breed adopted the Citywide Electric
17 Vehicle (EV) Roadmap, a plan with six strategies to make all forms of transportation electric
18 by 2040; and

19 WHEREAS, On December 8, 2021, Mayor London Breed released a new Climate
20 Action Plan to make San Francisco a net-zero greenhouse gas (GHG) emissions city by 2040;
21 and

22 WHEREAS, According to 2022 emissions data, the transportation sector is currently
23 the single largest contributor to GHG emissions and air pollution in San Francisco, with cars
24 and trucks representing over 90% of these emissions; and

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1 WHEREAS, The 2021 San Francisco Climate Action Plan has equity and
2 environmental justice goals to increase public awareness of available e-mobility incentives in
3 equity priority/Justice40 communities and deploy e-mobility charging infrastructure that
4 benefits equity priority/Justice40 communities and residents living in multifamily housing; and

5 WHEREAS, The San Francisco Clean Cities Coalition is a founding member of the
6 Department of Energy’s Clean Cities and Communities initiative, which is hosted by the San
7 Francisco Environment Department and represents the City and County of San Francisco and
8 a range of local and regional stakeholders; and

9 WHEREAS, On October 21, 2024, the U.S. Department of Energy (DOE) requested
10 proposals to participate in the second Clean Cities and Communities Energy and
11 Environmental Justice Initiative’s Community Engagement Liaison (CEL) Cohort for both the
12 hiring of a CEL and coalition leadership efforts; and

13 WHEREAS, The Environment Department on November 20, 2024, submitted its
14 application with a concept aimed at hiring a new, full-time, temporary two-year CEL position to
15 develop and implement community engagement within several equity priority/Justice 40
16 communities in San Francisco; and

17 WHEREAS, On December 18, 2024, the United States Department of Energy
18 announced proposed awards including an award of up to \$284,800 to the Environment
19 Department; and

20 WHEREAS, The grant will provide up to \$284,800 in funding to the San Francisco
21 Environment Department, consisting of \$166,400 in CEL salary stipend; \$40,000 in coalition
22 staff effort payment; \$48,400 in workshop and conference travel stipends; and \$30,000 for
23 support of outreach and engagement by one or more community-based organizations that will
24 be chosen through a competitive RFP process; and

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1 WHEREAS, The anticipated term of the grant is from April 1, 2025, to March 31, 2027;

2 and

3 WHEREAS, The grant does not require an amendment to the Annual Salary

4 Ordinance; and

5 WHEREAS, The following accompanying documents are required in a Accept and

6 Expend package submitted to the Board of Supervisors to be placed on file with the Clerk of

7 the Board of Supervisors in File No. 250026 1) proposed grant resolution signed by the

8 Department, Mayor, and Controller; 2) grant information form, including a disability checklist;

9 3) grant budget; 4) grant application; 5) grant award letter from funding agency; 6) contract

10 and/or, leases (if applicable), or agreements (if applicable); 7) grant agreement; 8) and other

11 forms (if applicable); and

12 WHEREAS, The Environment Department submits with this Resolution, all of the

13 above-listed required documents that are applicable to this grant, including the grant

14 information form, with the disability checklist, grant budget, grant application, and grant award

15 letter from the funding agency; with the exception of the grant agreement, as the Department

16 does not have the document at this time, and this item will be submitted for inclusion in the

17 Board File once complete; and

18 WHEREAS, The grant budget does not include provision for indirect costs; now,

19 therefore, be it

20 RESOLVED, Due to incomplete documentation in the Accept and Expend submission,

21 the funds accepted for this grant shall be placed into the Board of Supervisors' reserve until

22 released; and, be it

23 FURTHER RESOLVED, The Board of Supervisors hereby waives the inclusion of

24 indirect costs in the grant budget; and, be it

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1 FURTHER RESOLVED, Once all outstanding documents have been submitted, the
2 Board of Supervisors delegates their authority to release these funds to the Budget and
3 Finance Committee and the Clerk of the Board is directed to schedule a hearing of the Budget
4 and Finance Committee to duly review the complete file and submitted documents and
5 consider the release of the funds to the Environment Department; and, be it

6 FURTHER RESOLVED, That the Director of the Environment Department is hereby
7 authorized to accept the United States Department of Energy, Office of State and Community
8 Energy Programs grant award of up to \$284,800 on behalf of the City, in accordance with the
9 purposes and goals for the funding; and, be it

10 FURTHER RESOLVED, That no new position shall be funded by this grant unless it is
11 approved by a future amendment to the Annual Salary Ordinance by an ordinance containing
12 the classification, duration and number of positions to be funded, and any continuing positions
13 funded by this grant shall be identified, along with each position's authority and funding that
14 was previously approved, prior to the Release of Reserve Hearing to be held at the Budget
15 and Finance Committee and considered with the complete file; and, be it

16 FURTHER RESOLVED, That the Director of the Environment Department is hereby
17 authorized to enter into and execute the grant agreement, and amendments thereto, and to
18 execute agreements between the City and various agencies consistent with the
19 aforementioned proposal and necessary to carry out the purpose of the grant, notwithstanding
20 the outstanding documents to be received; and, be it

21 FURTHER RESOLVED, The Department of the Environment shall be hereby
22 authorized to expend the United States Department of Energy, Office of State and Community
23 Energy Programs grant award of up to \$284,800, upon the release of the funds from Board of
24 Supervisors' Reserve.

