



San Francisco International Airport
June 19, 2020

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: Approval of Modification No. 3 to Professional Services Agreement Contract No. 50052, for Airport Information and Guest Assistance Services with Hallmark Aviation Services, L.P. and the City and County of San Francisco acting by and through its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for Board of Supervisors' approval of Modification No. 1 to the Professional Services Contract No. 50052, for Airport Information and Guest Assistance Services, between Hallmark Aviation Services, L.P. and the City and County of San Francisco, acting by and through its Airport Commission, to exercise the second of three (3) two-year extensions in an amount not-to-exceed \$13,758,746, for a new not to exceed contract amount of \$41,111,970. The Airport Commission has approved the terms of the contract by adopting Resolution No. 20-0113 on June 16, 2020.

The following is a list of accompanying documents:

- Board of Supervisors Resolution; and
- Approved Airport Commission Resolution No. 20-0113 and Memorandum to the Airport Commission recommending Resolution No. 20-0113; and
- Approved Airport Commission Resolution No. 18-0096 and Memorandum to the Airport Commission recommending Resolution No. 18-0096; and
- Form SFEC Form 126f4BOS for the Board of Supervisors; and
- Copy of original Agreement No. 50052; and
- Copy of Modification No. 1 to Agreement No. 50052; and
- Copy of Modification No. 2 to Agreement No. 50052; and
- Copy of Modification No. 3 to Agreement No. 50052, executed by Hallmark Aviation Services, L.P.

Please contact Cathy Widener, Airport Government Affairs at 650-821-5023 if you have any questions or concerns regarding this matter.

Very truly yours,

Corina Monzón /s/

Corina Monzón
Commission Secretary

Enclosures

cc: Cathy Widener, Governmental Affairs

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