

1 [Airport Contract Modification - Hallmark Aviation Services, L.P. - Airport Information and
2 Guest Assistance Services - Not to Exceed \$30,403,645]

3 **Resolution approving Modification No. 3 to Contract No. 50365 with Hallmark Aviation**
4 **Services, L.P. for Airport Information and Guest Assistance Services; to extend the**
5 **term for one year from June 30, 2026, for a total term of July 1, 2024, through June 30,**
6 **2027, and to increase the contract amount by \$10,402,226 for a new contract amount**
7 **not to exceed \$30,403,645, pursuant to Charter, Section 9.118(b).**

8
9 WHEREAS, On June 4, 2024, by Resolution No. 24-0119, the Airport Commission
10 awarded the Contract No. 50365 ("Contract") to Hallmark Aviation Services, L.P. for Airport
11 Information and Guest Assistance Services ("Hallmark") in an amount not to exceed
12 \$9,299,429 for a term of one year, ending on June 30, 2025, with three one-year options to
13 extend, exercisable at the sole discretion of the Airport Commission; and

14 WHEREAS, On February 7, 2025, the Airport Director approved Modification No. 1 to
15 the Contract to retroactively correct the hourly rates, benefits, and other direct costs set forth
16 in the Calculation of Charges back to July 1, 2024, and update certain standard contract
17 provisions; and

18 WHEREAS, On April 1, 2025, by Resolution No. 25-0047, the Airport Commission
19 approved Modification No. 2 to the Contract to exercise the first of three one-year options to
20 extend the term to June 30, 2026 and increase the contract amount by \$10,701,990 for a new
21 total not-to-exceed amount of \$20,001,419; and

22 WHEREAS, JANUARY 20, 2026, by Resolution No. 26-0010, the Airport Commission
23 approved Modification No. 3 to the Contract to exercise the second of three one-year options
24 to extend the term to June 30, 2027, and increase the contract amount by \$10,402,226 for a
25 new total not to exceed amount of \$30,403,645 ("Modification No. 3"); and

1 WHEREAS, Charter, Section 9.118(b), provides that the agreements entered into by a
2 department, board or commission requiring anticipated expenditures by the City and County
3 of ten million dollars, shall be subject to approval by the Board of Supervisors by Resolution;
4 and

5 WHEREAS, A copy of Modification No. 3 is on file with the Clerk of the Board of
6 Supervisors in File No. _____; now, therefore, be it

7 RESOLVED, That the Board of Supervisors hereby approves Modification No. 3 to
8 Contract No. 50365 with Hallmark Aviation Services, L.P. to exercise the second of three one-
9 year options to extend the term to June 30, 2027, and increase the contract amount by
10 \$10,402,226 for a new total not to exceed amount of \$30,403,645; and, be it

11 FURTHER RESOLVED, That within thirty (30) days of Modification No. 3 being fully
12 executed by all parties, the Airport Commission shall provide the executed copies to the Clerk
13 of the Board for inclusion into the official file.