

File No. 190442

Committee Item No. 3

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Sub-Committee

Date May 8, 2019

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong

Date May 3, 2019

Completed by: Linda Wong

Date _____

1 [Apply for, Accept, and Expend Grant - United States Department of Housing and Urban
2 Development - Housing Opportunities for Persons with AIDS Program - \$7,570,360 - FY2019-
3 2020]

4 **Resolution approving the FY2019-2020 Housing Opportunities for Persons with AIDS**
5 **(“HOPWA”) Program; and authorizing the Mayor, on behalf of the City and County of**
6 **San Francisco, to apply for, accept, and expend the City’s FY2019-2020 HOPWA**
7 **Program entitlement from the United States Department of Housing and Urban**
8 **Development in the amount of \$7,520,360 and to expend program income of \$50,000 for**
9 **a combined total of \$7,570,360 for the period of July 1, 2019, through June 30, 2024.**

10
11 WHEREAS, Under the AIDS Housing Opportunity Act, Subtitle D of Title VIII of the
12 National Affordable Housing Act of 1990, Public Law Number 101-625, the City and County of
13 San Francisco is eligible to apply for and receive funds from the Housing Opportunities for
14 Persons with AIDS (HOPWA) Program; and

15 WHEREAS, The City and County of San Francisco anticipates receiving
16 approximately \$7,520,360 in FY2019-2020 HOPWA Program funds from HUD and has
17 approximately \$50,000 in anticipated Program Income, for a combined total of approximately
18 \$7,570,360; and

19 WHEREAS, The City and County of San Francisco is responsible for distributing a
20 portion of the HOPWA funds to the County of San Mateo as the lead agency for the San
21 Francisco Eligible Metropolitan Statistical Area (EMSA); and

22 WHEREAS, The Mayor’s Office of Housing and Community Development (MOHCD)
23 has prepared programs and a proposed Expenditure Schedule for FY2019-2020 HOPWA
24 funding, including the distributions to the County of San Mateo, a copy of which is located in
25 Clerk of the Board of Supervisors File No. _____ (the "Expenditure Schedule"); and

1 WHEREAS, The proposed grant does not require an Annual Salary Ordinance
2 amendment; and

3 WHEREAS, The funding agency (HUD) does not allow use of grant on indirect costs;
4 now, therefore, be it

5 RESOLVED, That the Mayor of the City and County of San Francisco is hereby
6 authorized to apply for, accept, and expend the City's FY2019-2020 HOPWA Program
7 entitlement grant from HUD and expend an estimated \$50,000 in Program Income, all in
8 accordance with the purposes and goals for the funding as generally set forth in the 2015-
9 2019 Five Year Consolidated Plan and the Expenditure Schedule; and, be it

10 FURTHER RESOLVED, That the Board of Supervisors does hereby approve the
11 purposes and goals for FY2019-2020 HOPWA Program funding as set forth in the
12 Expenditure Schedule for recipient agencies and departments; and, be it

13 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
14 indirect costs in the grant budget; and, be it

15 FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute
16 agreements between the City and County of San Francisco and the various agencies
17 consistent with the FY2019-2020 HOPWA Program and the Expenditure Schedule; and, be it

18 FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation
19 and certifications as may be requested or required by HUD, and to take such additional
20 actions as may be required to apply for, accept and expend the FY2019-2020 HOPWA funds
21 consistent with this Resolution and the goals of the FY2019-2020 HOPWA Program and all
22 applicable legal requirements, and any such actions are solely intended to further the
23 purposes of this Resolution, and are subject in all respect to the terms of this Resolution, and
24 any such action cannot increase the risk to the City, or require the City to expend any
25 resources, and that the Mayor shall consult with the City Attorney prior to execution and


1 provided that within 30 days of the agreements approved by this Resolution being executed
2 by all parties, such final documents (showing marked changes, if any) shall be provided to the
3 Clerk of the Board, for inclusion in the official file, together with a brief explanation of any
4 actions from the date of the adoption of this Resolution; and, be it

5 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City
6 with respect to the application for, or the acceptance or expenditure of, FY2019-2020 HOPWA
7 funds as consistent with the documents herein and this Resolution, are hereby approved,
8 confirmed and ratified.

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Recommended:




Kate Hartley, Director

Approved:



London N. Breed, Mayor

for



Ben Rosenfield, Controller

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. **Grant Title:** Housing Opportunities for Persons with AIDS

2. **Department:** Mayor's Office of Housing

3. **Contact Person:** Benjamin McCloskey Telephone: 415-701-5575

4. **Grant Approval Status (check one):**

Approved by funding agency

Not yet approved

5. **Amount of Grant Funding Approved or Applied for:** \$7,520,360 plus an estimated \$50,000 in program income

6a. **Matching Funds Required:** N/A

b. **Source(s) of matching funds (if applicable):**

7a. **Grant Source Agency:** US Department of Housing and Urban Development

b. **Grant Pass-Through Agency (if applicable):** N/A

8. **Proposed Grant Project Summary:** Proposed Expenditure Schedule attached

9. **Grant Project Schedule, as allowed in approval documents, or as proposed:**

Start-Date: July 1, 2019

End-Date: June 30, 2024

10a. **Amount budgeted for contractual services:** None; attached expenditure schedule details grants to be made to nonprofit agencies.

b. **Will contractual services be put out to bid?** N/A

c. **If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?** N/A

d. **Is this likely to be a one-time or ongoing request for contracting out?** N/A

11a. **Does the budget include indirect costs?** Yes No

b1. **If yes, how much?** \$

b2. **How was the amount calculated?**

c1. **If no, why are indirect costs not included?**

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. **If no indirect costs are included, what would have been the indirect costs?** None.

12. Any other significant grant requirements or comments: CFDA 14.241

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Eugene Flannery
(Name)

Environmental Compliance Manager
(Title)

Date Reviewed: 4/2/2019

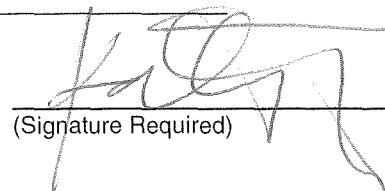

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Kate Hartley
(Name)

Director
(Title)

Date Reviewed: 4/5/19


(Signature Required)

2019-2020 HOPWA Proposed Expenditure Schedule

MOHCD serves as the lead agency for the HOPWA program for the San Francisco EMSA, which consists of San Francisco and San Mateo Counties.

San Francisco HOPWA Projects

The following is a list of proposed expenditures for the 2019-2020 HOPWA program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2015-2019 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

➤ Priority Need 1B: Make Housing Affordable

- Goal 1Biii. Increase access to rental and homeownership housing

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	Housing information and referral project	\$48,000
	Subtotal	\$48,000

Objective 1: Families and Individuals are Stably Housed

➤ Priority Need 1D: Provide Supportive Housing Services

- Goal 1Dii. Increased access to permanent supportive housing and transitional housing for PLWHA

Agency Name	Project Description	HOPWA Funding Amount
Brilliant Corners	Services Associated with HIV/AIDS Long-Term Rental Subsidy Program	\$290,000
Catholic Charities CYO of the Archdiocese of San Francisco	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	\$326,488
Catholic Charities CYO of the Archdiocese of San Francisco	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	\$758,187
Dolores Street Community Services, Inc.	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	\$479,350
Larkin Street Youth Services	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	\$348,144
Maitri Compassionate Care	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	\$492,167
Mayor's Office of Housing and Community Development	Capital pool - HOPWA (includes \$50,000 in HOPWA program income)	\$657,868*
Mayor's Office of Housing and Community Development	Long term rental subsidy and housing advocacy program for persons with HIV/AIDS	\$3,153,166
Mercy Housing California XVII, A California Limited Partnership	Operating costs for a residence for persons with HIV/AIDS	\$50,000
Rafiki Coalition for Health and Wellness	Transitional housing for persons with HIV/AIDS	\$50,000

* The difference between the projected and actual 2019-2020 HOPWA entitlement amount that San Francisco receives from HUD will result in changes to the expenditure line items noted with an asterisk.

2019-2020 HOPWA Proposed Expenditure Schedule

Agency Name	Project Description	HOPWA Funding Amount
	Subtotal	\$6,605,370

Administration Costs

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	General HOPWA administration	\$204,227*
	Subtotal	\$204,227

TOTAL 2019-2020 SAN FRANCISCO HOPWA: \$6,857,597

San Mateo HOPWA Projects

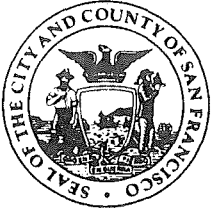
Agency Name	Project Description	HOPWA Funding Amount
San Mateo: Mental Health Association of San Mateo	Housing information referrals and assistance with locating affordable/appropriate housing units for very low-income persons living with HIV/AIDS	\$28,350
San Mateo: Mental Health Association of San Mateo	Project sponsor administrative expenses	\$42,679
San Mateo: Mental Health Association of San Mateo	HUD-defined move-in costs (e.g., deposits) for very low-income persons living with HIV/AIDS	\$25,000
San Mateo: Mental Health Association of San Mateo	Short-term housing subsidies, including pre- and post-placement housing advocacy services for very low-income persons living with HIV/AIDS	\$551,361
San Mateo: San Mateo County STD/HIV Program	Comprehensive case management and community based services for very low-income persons with HIV/AIDS	\$65,373
	Subtotal	\$712,763

TOTAL 2019-2020 SAN MATEO HOPWA: \$712,763

TOTAL 2019-2020 HOPWA: \$7,570,360

* The difference between the projected and actual 2019-2020 HOPWA entitlement amount that San Francisco receives from HUD will result in changes to the expenditure line items noted with an asterisk.

Mayor's Office of Housing and Community Development
City and County of San Francisco



London N. Breed
Mayor

Kate Hartley
Director

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Benjamin McCloskey, Deputy Director Mayor's Office of Housing and Community Development

DATE: March 22, 2019

SUBJECT: Accept and Expend Resolution for Housing Opportunities for Persons with AIDS (HOPWA) Grant

GRANT TITLE: Housing Opportunities for Persons with AIDS (HOPWA) Grant

Attached please find the original and 2 copies of each of the following:

- Proposed resolution; original signed by Department, Mayor, Controller
- Grant information form
- Grant budget
- Ethics Form 126
- Grant application
- Grant award letter from funding agency
- Grant agreement
- Other (Explain):

Departmental representative to receive a copy of the adopted resolution:

Name: Benjamin McCloskey
Phone: 701-5575
Interoffice Mail Address: Benjamin.McCloskey@sfgov.org
Certified copy required: Yes No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
 (S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: See attached list of contractors	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i> See attached	
Contractor address: See attached	
Date that contract was approved: <i>(By the SF Board of Supervisors)</i>	Amount of contract: Contracts total \$2,794,336
Describe the nature of the contract that was approved: HOPWA grants to nonprofit organizations to serve people with HIV/AIDS	
Comments: Attached form includes requested information	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

 Signature of City Elective Officer (if submitted by City elective officer)

 Date Signed

 Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

 Date Signed

2019-2020 HOPWA Proposed Expenditures - Form 126 Attachment

Agency Name	Agency Address	2019-2020 Funding Amount	Project Description	Chief Executive Officer	Chief Financial Officer	Chief Operating Officer	Board Members
Brilliant Corners	1390 Market Street, Suite 405, San Francisco, CA 94102	\$290,000	Services Associated with HIV/AIDS Long-Term Rental Subsidy Program	William Pickel			Dave Coury
							Donny Lieberman
							Robert Mills
							Bruce Oka
							William Pickel
Catholic Charities CYO of the Archdiocese of San Francisco	990 Eddy St., San Francisco, CA 94109	\$326,488	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	Jilma Meneses	Keith Spindle		Shamus Roller
							Paula Bennett
							Joe Boerio
							Theodore Borromeo
							Martha Brigham
							Gregory Bullian
							Kathleen Cardinal
							Timothy Conners
							Salvatore Cordileone
							Herbert Foedisch
							Jerilyn Gelt
							Kathleen Grogan
							David Hultman
							Steven Kane
							Hugo Kostelni
							JayPaul Leupp
							Maura Markus
							Sharon McCarthy Allen
							Kathleen McEligot
							Robert McGrath
SisterMaureen McInerney							
AnnGray Miller							
Lori Mirek							
Stephen Molinelli							
Michael Pautler							
D.Paul Regan							
Mike Selfridge							
George Sundby							

2019-2020 HOPWA Proposed Expenditures - Form 126 Attachment

Agency Name	Agency Address	2019-2020 Funding Amount	Project Description	Chief Executive Officer	Chief Financial Officer	Chief Operating Officer	Board Members
							Dr.Pierre Theodore
							Rev.Kenneth Westray
							Lori Whitney
							Peter Wilch
Catholic Charities CYO of the Archdiocese of San Francisco	990 Eddy St., San Francisco, CA 94109	\$758,187	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	Jilma Meneses	Keith Spindle		Paula Bennett
							Joe Boerio
							Theodore Borromeo
							Martha Brigham
							Gregory Bullian
							Kathleen Cardinal
							Timothy Connors
							Salvatore Cordileone
							Herbert Foedisch
							Jerilyn Gelt
							Kathleen Grogan
							David Hultman
							Steven Kane
							Hugo Kostelni
							JayPaul Leupp
							Maura Markus
							Sharon McCarthy Allen
							Kathleen McEligot
							Robert McGrath
							SisterMaureen McInerne
							AnnGray Miller
							Lori Mirek
							Stephen Molinelli
							Michael Pautler
							D.Paul Regan
							Mike Selfridge
							George Sundby
							Dr.Pierre Theodore
							Rev.Kenneth Westray
							Lori Whitney
							Peter Wilch

2019-2020 HOPWA Proposed Expenditures - Form 126 Attachment

Agency Name	Agency Address	2019-2020 Funding Amount	Project Description	Chief Executive Officer	Chief Financial Officer	Chief Operating Officer	Board Members
Dolores Street Community Services, Inc.	938 Valencia Street, San Francisco, CA 94110	\$479,350	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	Moli Steinert		Mason Jeffrys	Amy Beinart
							Chirag Bhakta
							Justine Lauderback
							Anat Leonard-Wookey
							Ward Penfold
							Monica Regan
							Alvaro Sanchez
							JP Soto
							Victor Valdiviezo
							Michael Winn
Larkin Street Youth Services	134 Golden Gate Avenue, San Francisco, CA 94102	\$348,144	RCF-CI (Residential Care Facility for the Chronically Ill) for people with HIV/AIDS	Sherilyn Adams	Karen Frost	Karen Frost	Sherilyn Adams
							Suzi Alexander
							Jeremy Avenier
							Siri Berg
							Jennifer Brahm
							Cecily Cameron
							Daniel Cody
							Conor Famulener
							Art Fatum
							Jeff Garelick
							Blake Grossman
							Nina Hatvany
							Jim Henry
							John Hicks
							Anne Hoecker
							Eric Johnson
							Rick Kerzic
							Terry Kramer
							Adam Moise
							Willis Newton, Jr.
							Laura Powell
							Eric Roos
							Phil Schlein

2019-2020 HOPWA Proposed Expenditures - Form 126 Attachment

Agency Name	Agency Address	2019-2020 Funding Amount	Project Description	Chief Executive Officer	Chief Financial Officer	Chief Operating Officer	Board Members
							Aaron Schwartz
							Sally Shapiro
							John Viola
							Chuck Wibbelsman
							Allison Wysocki
Maitri Compassionate Care	401 Duboce Avenue, San Francisco, CA 94117	\$492,167	RCF-CI (Residential Care Facility for the Chronically ill) for people with HIV/AIDS	Anne Gimbel	Helga Sigvaldadottir	Anne Gimbel	Lindsay Faeder
							Jim King
							Michael Niemeyer
							Walter Parsley
							Jeffrey Sallot
							Patrick Williams
Mercy Housing California XVII, A California Limited Partnership	1360 Mission Street, San Francisco, CA 94103	\$50,000	Operating costs for a residence for persons with HIV/AIDS	Doug Shoemaker	Steven Spears	Michele Mamet	JoAnn Bertges
							Tangerine Brigham
							Ford Fish
							Christina Garcia
							Maryann Leshin
							Ezra Mersey
							Timothy Murray
							William Pavao
							Craig Reigel
							Janet Ruggiero
							Mirian Saez
							Ann Sewill
							Brian Swift
							Steven Wade
							Mary Waskowiak
Rafiki Coalition for Health and Wellness	601 Cesar Chavez Street, San Francisco, CA 94124	\$50,000	Transitional housing for persons with HIV/AIDS	Monique LeSarre	David Brown	Monique LeSarre	May Elawar
							Kevin Frankel
							Phyllis Moats
							Diana Oertel
							Cynthia Prince

2019-2020 HOPWA Proposed Expenditures - Form 126 Attachment

Agency Name	Agency Address	2019-2020 Funding Amount	Project Description	Chief Executive Officer	Chief Financial Officer	Chief Operating Officer	Board Members
							Shirley Strong
							Robert Washington
							Lisa Williams
		\$2,794,336					