

File No. 190350

Committee Item No. \_\_\_\_\_

Board Item No. 27

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: \_\_\_\_\_  
Board of Supervisors Meeting

Date: \_\_\_\_\_  
Date: May 7, 2019

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

#### OTHER

- Report of Cost - FY2019-2020 - April 19, 2019
- Public Works Order No. 200821
- Public Works Letter - March 29, 2019
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: Brent Jalipa  
Prepared by: \_\_\_\_\_

Date: May 2, 2019  
Date: \_\_\_\_\_

1 [Report of Assessment Costs - Sidewalk Inspection and Repair Program]  
2

3 **Resolution approving report of assessment costs submitted by the Director of Public**  
4 **Works for sidewalk and curb repairs through the Sidewalk Inspection and Repair**  
5 **Program, ordered to be performed by said Director pursuant to the provisions of Public**  
6 **Works Code, Section 706.9, and Administrative Code, Chapter 80, the costs thereof**  
7 **having been paid for out of a revolving fund.**  
8

9 WHEREAS, Pursuant to the provisions of Public Works Code, Section 706.9, and  
10 Administrative Code, Chapter 80, the Director of Public Works did cause the correction of  
11 sidewalk conditions at various locations where the obligation to perform such correction is that  
12 of the property owners; and

13 WHEREAS, Following public hearings on December 27, 2017, January 31, 2018,  
14 March 7, 2018, March 28, 2018, April 11, 2018, May 2, 2018, June 6, 2018, June 27, 2018,  
15 and September 26, 2018, the Director of Public Works considered objections to work done or  
16 caused to be done through the Sidewalk Inspection and Repair Program pursuant to the  
17 provisions of Public Works Code, Section 706.9 and Administrative Code, Chapter 80; and

18 WHEREAS, By Public Works Order No. 200821, the Director of Public Works approved  
19 a Report of Assessment Costs for sidewalk and curb repairs through the Sidewalk Inspection  
20 and Repair Program, ordered to be performed by said Director pursuant to the provisions of  
21 Public Works Code, Sections 706.9, and Administrative Code, Chapter 80, the costs thereof  
22 having been paid for out of a revolving fund; and

23 WHEREAS, On May 7, 2019, the Board of Supervisors held a duly-noticed public  
24 hearing to consider the report of assessment costs; and  
25

1           WHEREAS, Following the public hearing the Board of Supervisors made any  
2 corrections, revisions, or modifications to the report as it deems necessary; now, therefore, be  
3 it

4           RESOLVED, The Board does hereby confirm said Report of Assessment Cost  
5 described in Public Works Order No. 200821; and, be it

6           FURTHER RESOLVED, That a copy of this Resolution and a copy of said itemized  
7 Report of Assessment Costs confirmed by the Board shall be transmitted to the Controller and  
8 Tax Collector of the City and County, whereupon it shall be the duty of said officers to add the  
9 amount of each assessment to the next regular bill for taxes levied against each respective  
10 parcel of land, and thereafter each said amount shall be collected at the same time and in the  
11 same manner as ordinary City and County taxes are collected, and shall be subject to the  
12 same procedure under foreclosure and sale in case of delinquency as provided for ordinary  
13 taxes of the City and County; and, be it

14           FURTHER RESOVED, That all monies received in payment of the assessments shall  
15 be credited to the revolving fund provided for in Public Works Code, Section 706.8, except  
16 that the portion of the assessments attributable to the cost of City Administration shall be  
17 credited to the Administrative Account of Sidewalk Repair.

18  
19       // // //

20  
21       // // //

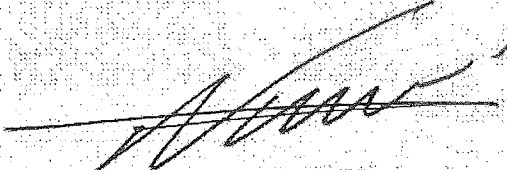
22  
23       // // //

1 Revolving Fund (Fund 13980, Department 229902, Project 10032484, Authority 17435,  
2 Activity 0065)

3  
4 RECOMMENDED:

5 APPROVED:

6  
7 

8 

9 Michael Lennon  
10 Deputy Bureau Manager  
11 Bureau of Street-Use & Mapping

12 Mohammed Nuru  
13 Director of Public Works



Report of Cost as of April 19, 2019  
Sidewalk Inspection and Repair Program  
Special Assessment for FY 19-20 Property Tax Bill

BOS	Block	Lot	Number	Street Name	Location Description	NTR No.	Invoice Date	Invoice No.	Amount	Balance	12% Admin Fee	Property Bill
02	0556	048	2039	GREEN ST	2039 - 2043 GREEN ST	1128540	1/23/2019	249946	\$ 220.00	\$ 220.00	\$ 26.40	\$ 246.40
02	0555	022	1971	GREEN ST	1969 - 1971 GREEN ST	1129161	1/23/2019	249964	\$ 330.00	\$ 330.00	\$ 39.60	\$ 369.60
02	0555	026	1943	GREEN ST	1943 - 1945 GREEN ST	1127724	1/23/2019	249966	\$ 121.00	\$ 121.00	\$ 14.52	\$ 135.52
02	0555	040	2072	VALLEJO ST	2072 - 2072 VALLEJO ST	1128277	1/23/2019	249973	\$ 440.00	\$ 440.00	\$ 52.80	\$ 492.80
02	0566	016B	2760	BUCHANAN ST	2760 - 2760 BUCHANAN ST	1130430	1/31/2019	250727	\$ 2,090.00	\$ 2,090.00	\$ 250.80	\$ 2,340.80
02	0554	032	1958	VALLEJO ST	1958 - 1958 VALLEJO ST	1131939	1/31/2019	250763	\$ 1,357.00	\$ 1,357.00	\$ 162.84	\$ 1,519.84
02	0568	001	2461	GOUGH ST	2461 - 2461 GOUGH ST	1132001	2/19/2019	252241	\$ 1,430.00	\$ 1,430.00	\$ 171.60	\$ 1,601.60
02	0568	024	1815	VALLEJO ST	1815 - 1815 VALLEJO ST	1132038	2/19/2019	252254	\$ 660.00	\$ 660.00	\$ 79.20	\$ 739.20
02	0553	020	1769	GREEN ST	1767 - 1769 GREEN ST	1131791	2/22/2019	252596	\$ 220.00	\$ 220.00	\$ 26.40	\$ 246.40
02	0553	031	2616	OCTAVIA ST	2616 - 2616 OCTAVIA ST	1139360	2/22/2019	252603	\$ 1,535.00	\$ 1,535.00	\$ 184.20	\$ 1,719.20
02	0606	004	2433	FILLMORE ST	2431 - 2433 FILLMORE ST	1120614	2/22/2019	252614	\$ 561.00	\$ 561.00	\$ 67.32	\$ 628.32
<b>TOTAL</b>										<b>\$ 100,997.83</b>	<b>\$ 12,119.74</b>	<b>\$ 113,117.57</b>

City and County of San Francisco



London N. Breed, Mayor  
Mohammed Nuru, Director

San Francisco Public Works

GENERAL - DIRECTOR'S OFFICE  
City Hall, Room 348  
1 Dr. Carlton B. Goodlett Place, S.F., CA 94102  
(415) 554-6920 [www.SFPublicWorks.org](http://www.SFPublicWorks.org)



Public Works Order No: 200821

CITY AND COUNTY OF SAN FRANCISCO  
SAN FRANCISCO PUBLIC WORKS

REPORT TO THE BOARD OF SUPERVISORS OF ASSESSEMENT COSTS OF SIDEWALK REPAIRS AT VARIOUS LOCATIONS, AND TRANSMITTING RESOLUTION TO SAID BOARD CONFIRMING SAID REPORT.

PURSUANT TO THE PROVISIONS OF SECTION 706.9 OF THE PUBLIC WORKS CODE AND CHAPTER 80 OF THE ADMINISTRATIVE CODE, THE DIRECTOR OF PUBLIC WORKS DID CAUSE THE REPAIR AND REPLACEMENT OF SIDEWALKS AT VARIOUS LOCATIONS WHERE THE OBLIGATION TO PERFORM SUCH REPAIR OR REPLACEMENT IS THAT OF THE PROPERTY OWNERS.

IN ACCORDANCE WITH SECTION 706.9 OF THE PUBLIC WORKS CODE AND CHAPTER 80 OF THE ADMINISTRATIVE CODE, EACH OF THE ASSESSMENTS INCLUDES THE EXPENSE OF THE WORK, PLUS TWELVE PERCENT THEREOF TO COVER THE COST OF CITY ADMINISTRATION.

THE OWNERS HAVE REQUESTED THE CITY TO PERFORM THE REPAIRS AND PLACE THE COST OF THE WORK AS AN ASSESSMENT ON THEIR PROPERTY TAXES, OR HAVE OTHERWISE FAILED, REFUSED, OR NEGLECTED TO REIMBURSE THE CITY FOR THE COST OF THE WORK. THEREFORE, IT IS RECOMMENDED THAT PURSUANT TO PROVISIONS OF SECTION 706.9 OF THE PUBLIC WORKS CODE AND CHAPTER 80 OF THE ADMINISTRATIVE CODE, THAT THE BOARD OF SUPERVISORS ATTACH THE ASSESSED COSTS ONTO THE PROPERTY TAX BILLS OF THE AFORMENTIONED PROPERTIES.

ALSO PURSUANT TO SECTION 706.9 OF THE PUBLIC WORKS CODE AND CHAPTER 80 OF THE ADMINISTRATIVE CODE, PRIOR TO THE ATTACHMENT OF THE ASSESSED COSTS ONTO THE PROPERTY TAX BILLS OF THE AFORMENTIONED LOCATIONS, THIS DEPARTMENT REQUESTS THE BOARD OF SUPERVISORS SCHEDULE A HEARING TO REVIEW THIS REPORT, AND HEAR ANY OBJECTIONS WHICH MAY BE RAISED BY ANY PROPERTY OWNER LIABLE TO BE ASSESSED FOR THE EXPENSE DESCRIBED IN THIS REPORT.

TRANSMITTED HERewith FOR THE BOARD'S CONSIDERATION IS THE FOLLOWING:

1. PROPOSED RESOLUTION CONFIRMING THE REPORT OF ASSESSMENT COSTS OF INSPECTIONS AND / OR REPAIRS AT THE STATED LOCATIONS
2. ATTACHMENT OF THESE COSTS ONTO THE PROPERTY TAX BILLS FOR THOSE SAME LOCATIONS.



San Francisco Public Works  
Making San Francisco a beautiful, livable, vibrant, and sustainable city.

X

DocuSigned by:

*Debra Lutske*

Lutske, Debra  
Deputy Bureau Manager

X

DocuSigned by:

*John Thomas*

Thomas, John  
Deputy Director and City Engineer

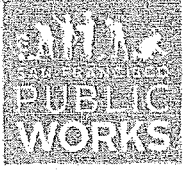
X

DocuSigned by:

*Mohammed Nuru*

Nuru, Mohammed  
Director





March 29, 2019

Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Attention: Ms. Angela Calvillo, Clerk of the Board

London N. Breed  
Mayor

Mohammed Nuru  
Director

Subject: Report of Assessment Costs for Sidewalk and Curb Repairs through the Public Works Sidewalk Inspection and Repair Program

Jerry Sanguinetti  
Manager

Dear Members of the Board:

Street Use and Mapping  
1155 Market St., 3rd floor  
San Francisco, CA 94103  
tel 415-554-5810

The California State Highway Code Section 5611 and San Francisco Public Works Code Section 706 require property owners to maintain the sidewalk adjacent to their property. Under the proactive Sidewalk Inspection and Repair Program ("SIRP"), Public Works inspects and notifies property owners of sidewalk defects requiring repair.

[sfpublicworks.org](http://sfpublicworks.org)  
[facebook.com/sfpublicworks](https://facebook.com/sfpublicworks)  
[twitter.com/sfpublicworks](https://twitter.com/sfpublicworks)

Under SIRP, property owners may elect to have City contractors perform the necessary abatement work and have the repair costs placed on their property tax.

Alternatively, if a property owner does not request City abatement and fails to repair the defects themselves, the City will repair the sidewalk and bill the property owner for inspection fees and repair costs. If the property owner fails to pay the bill pursuant to the provisions of Public Works Code Section 706.9 and Administrative Code, Chapter 80, Public Works will submit an assessment for the outstanding amount to the Board of Supervisors for consideration to include in the next regular tax bill.

Enclosed for your review and approval are:

1. A list of properties that have either chosen to have the City perform the repairs and have the associated costs placed on their property tax and/or property owners who have failed to reimburse the City for sidewalk inspection and repair fees.
2. A Resolution confirming the Order. Public Works conducted nine public hearings throughout the year to allow property owners the opportunity to dispute the area required for repair and associated costs prior to proceeding with repairs.

Please calendar this item for consideration.

Sincerely,

Mohammed Nuru  
Director of Public Works

Attachments: As noted above.



April 1, 2019

2019 APR 1 11:10 AM  
SAN FRANCISCO

2019 APR 1 11:10 AM

*BA*

London N. Breed  
Mayor

Mohammed Nuru  
Director

Jerry Sanguinetti  
Manager

Street Use and Mapping  
1155 Market St, 3rd floor  
San Francisco, CA 94103  
tel 415-554-5810

[sfpublicworks.org](http://sfpublicworks.org)  
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[twitter.com/sfpublicworks](https://twitter.com/sfpublicworks)

**TO:** Brent Jalipa  
Legislative Clerk  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

**FROM:** Kristin Lo  
Administrative Analyst  
Bureau of Street-Use and Mapping  
San Francisco Public Works  
1155 Market Street, 3<sup>rd</sup> Floor  
(415) 554-4502

**SUBJECT:** Submission for May 7, 2019 BOS Hearing for Sidewalk Inspection and Repair Program Assessments:

- 1) Cover Letter
- 2) Resolution
- 3) List of Properties
- 4) Public Works Order No. 200821
- 5) Motion to Sit
- 6) Notice of Public Hearing

Additional documents for Reference:

- 1) Accessible Meeting Information
- 2) Notice of Board of Supervisors Public Hearing (Posting)
- 3) Notice of Board of Supervisors Public Hearing (Mailing)

**Total Number of Pages:** 15 (including cover page)