

1 [Conflict of Interest Code Amendments.]

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Ordinance amending sections 3.1-109, 3.1-110, 3.1-120, 3.1-135, 3.1-140, 3.1-145, 3.1-150, 3.1-155, 3.1-170, 3.1-175, 3.1-195, 3.1-230, 3.1-240, 3.1-245, 3.1-250, 3.1-260, 3.1-265, 3.1-270, 3.1-275, 3.1-310, 3.1-315, 3.1-320, 3.1-335, 3.1-345, 3.1-350, 3.1-360, 3.1-365, 3.1-375, 3.1-390, 3.1-395, 3.1-430, 3.1-435, and 3.1-445; deleting section 3.1-330 of the Campaign and Governmental Conduct Code; and adding sections 3.1-169 and 3.1-225 to the Campaign and Governmental Conduct Code to update the list of designated employees who must file financial disclosure statements and to modify the applicable disclosure requirements.

11

Note: Additions are *single-underline italics Times New Roman*;
deletions are ~~*strikethrough italics Times New Roman*~~.
Board amendment additions are double underlined.
Board amendment deletions are ~~strikethrough normal~~.

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Be it ordained by the People of the City and County of San Francisco:

15

Section 1. The San Francisco Campaign and Governmental Conduct Code is hereby amended by amending Section 3.1-109, to read as follows:

16

17

SEC. 3.1-109. ADMINISTRATIVE SERVICES, DEPARTMENT OF.

18

(a) **Disclosure Category 2.** Persons in this category shall disclose all interests in real property.

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(b) **Disclosure Category 3.** Persons in this category shall disclose all investments and business positions in business entities, interests in real property, and income from any source that is subject to the regulatory, permit or licensing authority of the Department of Administrative Services.

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(c) **Disclosure Category 4.** Persons in this category shall disclose all investments and business positions in business entities and income from any source which

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1 provides, or contracts with the City and County of San Francisco and its Purchasing
 2 Department to provide commodities or services to the City and County of San Francisco, or
 3 has provided commodities or services to the City and County of San Francisco within the last
 4 two years.

5 (d) **Disclosure Category 5.** Persons in this category shall disclose all
 6 investments and business positions in business entities and income from any source which
 7 provides, or contracts with the City and County of San Francisco to provide, or has provided
 8 within the last two years, commodities or services to either the Division of the Purchasing
 9 Department to which the person is assigned, or the Department (other than the Purchasing
 10 Department), to which the person is assigned.

Designated Positions	Disclosure Categories
<i><u>Department of Administrative Services Main Office</u></i>	
Director, Administrative Services	1
Deputy Director, Administrative Services	1
<i><u>Project Manager</u></i>	<i>1</i>
Director of Information Technology	1
<i><u>City Hall Building Manager</u></i>	<i>1</i>
City Architect	1
Deputy City Architect	1
Risk Manager	1
<i><u>Deputy Risk Manager</u></i>	<i>1</i>
<i><u>County Clerk</u></i>	<i>1</i>
<i><u>Director, County Clerk's Office</u></i>	<i>1</i>
<i><u>Director, Disability Office</u></i>	<i>1</i>

1	<i>Deputy Director, Disability Office</i>	<u>1</u>
2	<i>Assistant Director, Disability Office</i>	<u>1</u>
3	<i>Director of Property</i>	<u>1</u>
4	<i>Assistant Director of Property</i>	<u>1</u>
5	<i>Principal Real Property Officer</i>	<u>1</u>
6	<i>Senior Real Property Officer</i>	<u>1</u>
7	<i>Real Property Officer</i>	<u>1</u>
8	<i>Head Accountant</i>	<u>1</u>
9	<i>Reproduction Manager</i>	<u>5</u>
10	<i>Assistant Reproduction Manager</i>	<u>5</u>
11	<i>Manager, Fleet Services</i>	<u>5</u>
12	<i>Assistant Manager, Fleet Services</i>	<u>5</u>
13	<i>Supervising Parts Storekeeper</i>	<u>5</u>
14	<i>Principal Parts Storekeeper</i>	<u>5</u>
15	<i>Senior Parts Storekeeper</i>	<u>5</u>
16	<i>Parts Storekeeper</i>	<u>5</u>
17		
18	Animal Control Department	
19	Executive Director	1
20	Deputy Director	1
21		
22	Convention Facilities	
23	Director	3
24	Deputy Director	3
25	<i>City Hall Building Manager</i>	<u>1</u>

1		
2	County Clerk	
3	<i>County Clerk</i>	<i>1</i>
4	<i>Director</i>	<i>1</i>
5		
6	Mayor's Office on Disability	
7	<i>Director</i>	<i>1</i>
8	<i>Deputy Director</i>	<i>1</i>
9	<i>Assistant Director</i>	<i>1</i>
10		
11	Medical Examiner	
12	Chief Medical Examiner	1
13	Administrator	1
14		
15	Office of Contract Administration	
16	Director of Purchasing	1
17	Assistant Director	2, 4
18	Supervising Purchaser	4
19	Senior Purchaser	4
20	Purchaser	4
21	Assistant Purchaser	4
22	<i>Contract Compliance Officer</i>	<i>4</i>
23	<i>Reproduction Manger</i>	<i>5</i>
24	<i>Senior Storekeeper</i>	<i>5</i>
25	<i>Supervising Parts Storekeeper</i>	<i>5</i>

1	<i>Principal Parts Storekeeper</i>	5
2	<i>Senior Parts Storekeeper</i>	5
3	<i>Parts Storekeeper</i>	5
4	<i>Storekeeper</i>	5
5	<i>Materials Coordinator</i>	5
6	<i>Manager, Fleet Services</i>	5
7	<i>Assistant Manager, Fleet Services</i>	5
8		
9	<i>Real Estate Department</i>	
10	<i>Director of Property</i>	1
11	<i>Assistant Director of Property</i>	1
12	<i>Principal Real Property Officer</i>	1
13	<i>Senior Real Property Officer</i>	1
14	<i>Real Property Officer</i>	1

16 Section 2. The San Francisco Campaign and Governmental Conduct Code is hereby
17 amended by amending Section 3.1-110, to read as follows:

18 **SEC. 3.1-110. AGING AND ADULT SERVICES, DEPARTMENT OF.**

19	Designated Positions	Disclosure Categories
20	Executive Director	All 1
21	Member, Commission on Aging and Adult Services	
22	<i>Deputy Executive Director</i>	
23	<i>Director, Mental Health Conservator Office</i>	
24	<u><i>Public Guardian/Public Conservator</i></u>	
25	Public Administrator/ <i>Public Guardian</i>	

1 Assistant Public Administrator/~~Public Guardian~~
 2 Public Administrator/Public Guardian Attorneys
 3 Director, Office on the Aging
 4 Director, Adult Protective Services Division
 5 Deputy Director of Finance and Administration
 6 Deputy Director of Programs
 7

8 Section 3. The San Francisco Campaign and Governmental Conduct Code is hereby
 9 amended by amending Section 3.1-120, to read as follows:

10 **SEC. 3.1-120. AIRPORTS COMMISSION.**

11 (a) **Disclosure Category 2.** Persons in this category shall disclose all
 12 investments and business positions in business entities and income from any source which
 13 provides, or contracts with the City and County of San Francisco and its Airports Commission
 14 to provide, services, supplies, materials, machinery or equipment to the Airports Commission.

15 (b) **Disclosure Category 3.** Persons in this category shall disclose all
 16 investments and business positions in business entities, interests in real property, and income
 17 from any source subject to the regulatory, permit or licensing authority of the Airports
 18 Commission.

Designated Positions	Disclosure Categories
Airport Commissioners	1
Airport Director	1
Airport Deputy Directors	1
<u>Assistant Deputy Directors</u>	<u>1</u>
<u>Assistant Director, SF Airport Museums</u>	<u>2,3</u>

1	<i>Assistant Director, SF Airport Museums Programs</i>	2,3
2	<i>Associate Deputy Directors</i>	1
3	<i>Building Inspector</i>	2,3
4	<i>Secretary, Airport Commission</i>	1
5	Chief Financial Officer	1
6	Chief Operating Officer	1
7	<i>Chief of Staff</i>	1
8	<i>Commission Secretary</i>	1
9	<i>Construction Inspector</i>	2,3
10	<i>Consultant*</i>	1
11	<i>Coordinator, Operations</i>	2,3
12	<i>Curator IV</i>	2,3
13	<i>Curator V</i>	2,3
14	<i>Director, Airfield Development</i>	1
15	Director, Bureau of Community Affairs	1
16	Director, International Aviation Development	1
17	<i>Director, International Services</i>	1
18	<i>Director, S.F. Airport Museums/Chief Curator</i>	1
19	<i>Director of Airport Runways</i>	1
20	<i>Assistant Deputy Directors</i>	1
21	<i>Associate Airport Deputy Directors</i>	1
22	<i>Airport Assistant Administrators</i>	1
23	<i>Airport Budget Managers</i>	2,3
24	<i>Airport Communications Coordinators</i>	2,3
25	<i>Airport</i> Economic Planners	2, 3

1	<i>Electrical Inspector</i>	2,3
2	<i>Environmental Planner III</i>	2,3
3	<i>Financial Manager</i>	1
4	<i>Airport Facilities Service Managers</i>	2,3
5	<i>Special Assistants XXII</i>	1
6	<i>Special Assistants XXI</i>	1
7	<i>Special Assistants XX</i>	1
8	<i>Special Assistants XIX</i>	1
9	<i>Special Assistants XVIII</i>	1
10	<i>Special Assistants XVII</i>	1
11	<i>Special Assistants XVI</i>	1
12	<i>Special Assistants XV</i>	1
13	<i>Special Assistants XIV</i>	1
14	<i>Airport</i> Insurance Managers	2, 3
15	<i>IS Director</i>	1
16	<i>IS Manager</i>	1
17	<i>IS Project Director</i>	1
18	<i>IS Business Analyst – Principal</i>	2,3
19	<i>Librarian II</i>	2,3
20	<i>Manager I</i>	2,3
21	<i>Manager II (except Duty Managers)</i>	2,3
22	<i>Manager III</i>	2,3
23	<i>Manager IV</i>	2,3
24	<i>Manager V</i>	2,3
25	<i>Manager VI</i>	1

1	<i>Manager VII</i>	<i>1</i>
2	<i>Manager VIII</i>	<i>1</i>
3	<i>Manager, Customer Service</i>	<i>2, 3</i>
4	<i>Manager, Employment Community Partnership</i>	<i>2,3</i>
5	<i>Manager, Health and Safety</i>	<i>2,3</i>
6	<i>Manager, Prevailing Wage</i>	<i>2,3</i>
7	<i>Manager, Scheduling and Control</i>	<i>2, 3</i>
8	<i>Mechanical Inspector</i>	<i>2,3</i>
9	<i>Mechanical Maintenance Supervisor</i>	<i>2,3</i>
10	<i>Airport Operations Superintendents</i>	<i>2,3</i>
11	<i>Airport</i> Parking Managers	<i>2, 3</i>
12	<i>Planner III</i>	<i>2,3</i>
13	<i>Planner IV</i>	<i>2,3</i>
14	<i>Planner V</i>	<i>1</i>
15	<i>Airport Property Specialists</i>	<i>2,3</i>
16	<i>Building Inspector/Quality Control Branch Head – FOM</i>	<i>2,3</i>
17	<i>Chief of Systems</i>	<i>1</i>
18	<i>Consultants*</i>	<i>2,3</i>
19	<i>Construction Inspectors</i>	<i>2,3</i>
20	<i>Curator in Charge of Aviation Library</i>	<i>2,3</i>
21	<i>Curator V</i>	<i>2</i>
22	<i>Senior Museum Registrar</i>	<i>2,3</i>
23	<i>Assistant Director, Exhibitions</i>	<i>2,3</i>
24	<i>Electrical Inspectors</i>	<i>2,3</i>
25	<i>Economic Planners</i>	<i>2,3</i>

1	<i>Environmental Planners III</i>	2,3
2	<i>Facilities Planning Managers</i>	2,3
3	<i>Managers, Scheduling and Control</i>	2,3
4	<i>Manager Prevailing Wage</i>	2,3
5	<i>Manager, Employment Development</i>	2,3
6	<i>Manager, Customer Service</i>	2,3
7	<i>Mechanical Inspectors</i>	2,3
8	Plumbing Inspectors	2, 3
9	Principal Architects	2, 3
10	<i>Principal Engineer</i>	2,3
11	<i>Principal Civil Engineers</i>	2,3
12	Project Managers I	2, 3
13	Project Managers II	2, 3
14	Project Managers III	2, 3
15	Project Managers IV	12,3
16	<i>Property Specialist I</i>	2,3
17	<i>Property Specialist II</i>	2,3
18	<i>Property Specialist III</i>	2,3
19	Senior Architects	2, 3
20	Senior Departmental Personnel Officers	2, 3
21	Senior Engineer/ <i>Scheduling & Control</i> —FOM	2, 3
22	<i>Senior Museum Registrar</i>	2,3
23	<i>Senior Traffic Engineer, Landside Operations</i>	2,3
24	Superintendent <i>of Maintenance</i> —FOM	2, 3
25	Supervising Fiscal Officers	2, 3

1	<i>Transportation Planner V, Bureau of Planning</i>	<i>1</i>
2	<i>Airport Operations Coordinators</i>	<i>1</i>
3	<i>IS Manager</i>	<i>2</i>
4	<i>Manager, Budget and Performance Monitoring</i>	<i>3</i>
5	<i>Sr. Administrative Analyst, Contracts</i>	<i>2</i>

6

7 *With respect to consultants, the Airport Director may determine in writing that a

8 particular consultant is hired to perform a range of duties that are limited in scope and thus is

9 not required to comply with the disclosure requirements described in this category. Such

10 determination shall include a description of the consultant's duties and, based upon that

11 description, a statement of the extent of disclosure requirements. The Airport Director shall

12 forward a copy of this determination to the Board of Supervisors. Nothing herein excuses any

13 such consultant from any other provision of this Conflict of Interest Code.

14

15 Section 4. The San Francisco Campaign and Governmental Conduct Code is hereby

16 amended by amending Section 3.1-135 to read as follows:

17 **SEC. 3.1-135. ASIAN ART MUSEUM.**

18 **Disclosure Category 2.** Persons in this category shall disclose all investments

19 in, income from, and business positions in any business entity involved in the buying or selling

20 of works of Asian art or in the business of installing or maintaining security systems, which do

21 business in the jurisdiction, or which have done business in the jurisdiction in the past two

22 years, or which may foreseeably do business in the jurisdiction in the future.

23		
24	Designated Positions	Disclosure Categories
25	Commissioner	All 2

- 1 Director
- 2 Chief Curator
- 3 Curator
- 4 Chief Operating Officer

5

6 Section 5. The San Francisco Campaign and Governmental Conduct Code is hereby
 7 amended by amending Section 3.1-140 to read as follows:

8 **SEC. 3.1-140. ART COMMISSION.**

9 (a) **Disclosure Category 2.** Persons in this disclosure category shall
 10 disclose all investments and business positions in any business entity, and income from any
 11 source, which does business with the Art Commission, or has done business with the Art
 12 Commission within the two years prior to the date any disclosure statement must be filed, or
 13 which may foreseeably do business with the Art Commission in the future.

14 (b) **Disclosure Category 3.** Persons in this disclosure category shall
 15 disclose all investments and business positions in any business entity, and income from any
 16 source, which is subject to the regulatory, permit or licensing authority of the Art Commission.

18 Designated Positions	19 Disclosure Categories
20 Commissioners	2
21 Director of Cultural Affairs	1
22 Assistant Deputy Director	1
23 <u>Management Assistants</u>	<u>2</u>
24 Curator	2
25 Curatorial Aide	2
Registrar	2

1	Street Artist Director	2
2	Street Artist Advisory Committee	3
3	Neighborhood Arts Program Director	2
4	Arts Education Officer	2
5	<u>Personnel Officer</u>	2
6	Special Assistant Cultural Facilities Manager Management	2
7	Project Manager, Writers Corps	2
8	<u>Cultural Equity Grants Manager</u>	2

9
10 Section 6. The San Francisco Campaign and Governmental Conduct Code is hereby
11 amended by amending Section 3.1-145 to read as follows:

12 **SEC. 3.1-145. ASSESSOR-RECORDER.**

13	Designated Positions	Disclosure Categories
14	Assessor- <u>Recorder</u>	All 1
15	<u>Chief Deputy</u>	
16	<u>Deputy Director</u>	
17	<u>Chief Deputy (Records)</u>	
18	<u>Chief Real Property</u>	
19	<u>Chief Personal Property</u>	
20	<u>Chief Assessment Standards</u>	
21	<u>Chief Technical Services</u>	
22	<u>Project Director (MIS)</u>	
23	<u>Manager V</u>	
24	Executive Assistant	
25	Chief Assistant Assessor	

- 1 *Recorder*
- 2 *Chief Appraiser*
- 3 *Chief Personal Property Appraiser*
- 4 ~~Assistant Chief~~Principal Real Property Appraiser
- 5 Senior Real Property Appraiser
- 6 Real Property Appraiser
- 7 Real Property Appraiser Trainee
- 8 ~~Assistant Chief~~*Personal Property Auditor*
- 9 ~~Chief, Technical Services~~
- 10 ~~Assistant Chief, Technical Services~~
- 11 ~~Chief, Assessment Standards~~
- 12 ~~Principal Real Property Appraiser—Special Valuations~~
- 13 ~~Principal Real Property Appraiser~~
- 14 Principal ~~Personal~~ Property Auditor
- 15 ~~Senior Real Property Appraiser~~
- 16 Senior Personal Property Auditor
- 17 ~~Real Property Appraiser~~
- 18 ~~Real Property Appraiser Trainee~~
- 19 ~~Senior Manager~~*Principal Accountant*
- 20 Personal Property Auditor
- 21 Administrator III
- 22 Civil Engineering Associate
- 23 Principal Administrative Analyst
- 24 Senior Administrative Analyst
- 25 Management Assistant

1 Confidential Secretary to the Assessor – Recorder

2 *MIS*

3 *MIS Manager*

4 *MIS Specialist*

5

6 Section 7. The San Francisco Campaign and Governmental Conduct Code is hereby
7 amended by amending Section 3.1-150 to read as follows:

8 **SEC. 3.1-150. BOARD OF SUPERVISORS.**

9 (a) **Disclosure Category 2.** Persons in this category shall disclose all
10 investments and business positions held in business entities, and income from any business
11 entity, engaged in the development, manufacture, distribution, sale or lease of computer
12 hardware or software.

13 (b) **Disclosure Category 3.** Persons in this category shall disclose all
14 interests in real property.

15

16	Designated Positions	Disclosure Categories
17	Member, Board of Supervisors	See Sec. 3.1-500
18	Clerk of the Board	1
19	Assistant Clerk of the Board	1
20	<u>Deputy Clerk</u>	<u>1</u>
21	Budget Analyst	1
22	Member, Assessment Appeals Board	1
23	Alternate Member, Assessment Appeals Board	1
24	Hearing Officer, Assessment Appeals	1
25	Assessment Appeals Administrator	3

1	Administrator, Sunshine Ordinance Task Force	1
2	IS Administrator III	2
3	Senior Accountant	2
4	Legislative Assistant	1
5	Chief Legislative Analyst	1
6	Senior Legislative Analyst	1
7	Legislative Analyst	1
8	Constituent Liaison	1

9

10 Section 8. The San Francisco Campaign and Governmental Conduct Code is hereby

11 amended by amending Section 3.1-155 to read as follows:

12 **SEC. 3.1-155. BUILDING INSPECTION, DEPARTMENT OF.**

13	Designated Positions	Disclosure Categories
14	Building Inspection Commission Member	All 1
15	Building Inspection Commission Secretary	
16	Director of Building Inspection	
17	Assistant Director	
18	Deputy Director, Permit Services	
19	Deputy Director, Inspection Services	
20	Departmental Personnel Officer	
21	Manager of Administration	
22	Manager of Central Permit Bureau	
23	Special Projects Manager	
24	Building Code Analyst	
25	Principal Engineer	

- 1 Senior Civil Engineer
- 2 Building Plans Engineer
- 3 Mechanical Engineer
- 4 Senior Mechanical Engineer
- 5 Assistant Mechanical Engineer
- 6 Structural Engineer
- 7 Civil Engineer
- 8 Associate Civil Engineer
- 9 Assistant Civil Engineer
- 10 Chief Building Inspector
- 11 Senior Building Inspector
- 12 Building Inspector
- 13 Chief Electrical Inspector
- 14 Senior Electrical Inspector
- 15 Electrical Inspector
- 16 Chief Plumbing Inspector
- 17 Plumbing Inspector
- 18 Chief Housing Inspector
- 19 Senior Housing Inspector
- 20 Housing Inspector
- 21 Management Assistant (Permit Expediter)
- 22 Board of Examiners Member
- 23 Senior Plumbing Inspector
- 24 Chief Clerk
- 25 Permit Clerk II

- 1 Access Appeals Commission Member
- 2 Seismic Investigation and Hazard Survey Advisory Committee Member
- 3 Unreinforced Masonry Buildings Appeals Board Member
- 4 One-Stop Permit Manager
- 5 One-Stop Permit Coordinator
- 6 One-Stop Permit Clerk
- 7 Manager of Customer Services
- 8 Secretary to the Director
- 9 Secretary to the Assistant Director
- 10 Prinicpal Administrative Analyst
- 11 Information Systems Business Analyst, Principal
- 12 Manager of management Informations Systems
- 13 Prinicpal Clerk, Central Permit Bureau
- 14 Manager IV

16 Section 9. The San Francisco Campaign and Governmental Conduct Code is hereby
 17 amended by adding Section 3.1-169 to read as follows:

18 **SEC. 3.1-169. Citizen's General Obligation Bond Oversight Committee**

<u>Designated Position</u>	<u>Disclosure Category</u>
<u>Members</u>	<u>1</u>

23 Section 10. The San Francisco Campaign and Governmental Conduct Code is hereby
 24 amended by amending Section 3.1-170 to read as follows:

25 **SEC. 3.1-170. CITY ADMINISTRATOR.**

1 (a) **Disclosure Category 2.** Persons in this category shall disclose all
2 investments and business positions in business entities and income from any source which
3 provides, or contracts with the City and County of San Francisco and its City Administrator to
4 provide, services, supplies; materials, machinery or equipment to the City Administrator.

5 (b) **Disclosure Category 3.** Persons in this category shall disclose all
6 investments and business positions in business entities, interests in real property, and income
7 from any source that is subject to the regulatory, permit or licensing authority of the City
8 Administrator.

9 (c) **Disclosure Category 4.** Persons in this category shall disclose all
10 income from, investments in, business positions in business entities, and interests in real
11 property that are subject to the regulatory, permit or licensing authority of the Department of
12 Consumer Assurance, Regulatory Compliance and Agricultural Standards.

13

14 Designated Positions	Disclosure Categories
Main Office	
16 City Administrator	1
17 Assistant to City Administrator VIII	1
18 Project Manager, Special Assistant XIII	2
19 Director, Grants for the Arts Program	1
20 Director, Neighborhood Beautification Program	1
Department of Consumer Assurance, Regulatory Compliance and Agricultural Standards	
25 Director/Agricultural Commissioner/Sealer	1

1	Assistant Director/Commissioner/Sealer	1
2	Deputy Director/Supervisor	1
3	Farmers' Market Manager	1
4	Agricultural Inspector	2
5	Weights and Measures Inspector	2
6		
7	<i>Department of the Environment</i>	
8	Commission Member	1
9	Executive Director	1
10	Deputy Director	1
11		
12	<i>Department of Solid Waste</i>	
13	Director	1
14	Public Outreach Coordinator	2
15	Household Hazardous Waste Program Manager	2
16	Residential and Special Projects Coordinator	2
17	Recycling Program Manager	2
18	Organics Recycling Coordinator	2

20 **Immigrant Rights Commission**

21	Commission Member	1
22	Executive Director	1

23 Section 11. The San Francisco Campaign and Governmental Conduct Code is hereby
24 amended by amending Section 3.1-175 to read as follows:

25

1 **SEC. 3.1-175. CITY ATTORNEY.**

2 (a) **Disclosure Category 2.** Persons in this category shall disclose all
3 interests in real property, and all income from and investments in business entities which hold
4 interests in real property in the jurisdiction, and all business positions held in such business
5 entities.

6 (b) **Disclosure Category 3.** Persons in this category shall disclose all
7 sources of income, all investments, and all business positions in any business entity which
8 does business in this jurisdiction.

9 (c) **Disclosure Category 4.** Persons in this category shall, *for services,*
10 *supplies, materials, machinery or equipment that they participate in purchasing,* disclose all income
11 from, ~~and~~ investments in, *and business positions held in* business entities which provide *such*
12 services, supplies, materials, machinery or equipment of the type used by the Office of the
13 City Attorney, ~~and all business positions held in such entities.~~

14

15 Designated Positions	Disclosure Categories
16 City Attorney	See Sec. 3.1-500
17 Chief Assistant City Attorney	1
18 Chief Deputy City Attorney	1
19 Chief Counsel	1
20 Managing Attorney	1
21 <u>Chief, Public Integrity</u>	<u>1</u>
22 Chief, Litigation Division	1
23 Chief, Special Litigation	1
24 Team Leader, Litigation	1
25 Attorneys, Litigation	4

1	Attorneys, Claims	1
2	Adjusters, Claims	1
3	Lead Attorney, Airport	1
4	Airport Attorney, Labor	3
5	Airport Attorney, Business	1
6	Airport Attorney, Land Use	2
7	Airport Attorney, Finance	1
8	Airport Attorney, Construction	1
9	Lead Attorneys, Code Enforcement	1
10	Attorneys, Code Enforcement	2, 4
11	Attorneys, Construction	1
12	Attorneys, Contracts	1
13	Attorneys, Energy	1
14	Attorneys, Environment	1
15	Attorneys, Ethics and Elections	1
16	Attorneys, Finance, Transactions and Special Projects	1
17	Lead Attorney, Government Law Division	1
18	Lead Attorney, Government Law Litigation	1
19	Lead Attorney, Government Law Advice	1
20	Special Assistant, Board of Supervisors	1
21	Attorney, Arts Commission	3
22	Attorney, Asian Art Museum	3
23	Attorney, Assessment Appeals Board	1
24	Attorney, Board of Supervisors	1
25	Attorney, Business Tax Board of Review	3

1	Attorney, Children and Families First Commission	3
2	<u>Attorney, Civil Service Commission</u>	<u>4</u>
3	Attorney, Commission on the Status of Women	3
4	Attorney, Complex Legislation	1
5	Attorney, Courts	3
6	Attorney, Department of Consumer Assurance	3
7	Attorney, Department of Public Works	3
8	Attorney, Fine Arts Museum	3
9	Attorney, Golden Gate Concourse Authority	1
10	Attorney, Human Rights Commission	3
11	Attorney, Library Contracts	3
12	Attorney, Mayor's Office of Children, Youth and Families	3
13	Attorney, Office of Contract Administration	3
14	Attorney, Real Estate Transfer Tax Review Board	1
15	Attorney, Recreation and Park Department	1
16	Attorney, Rent Board	1
17	Attorney, Street Artists Program	3
18	Attorney, Tax Advice and Legislation	1
19	Attorney, Taxi Commission	3
20	Attorneys, Health and Human Services	3
21	Chief Labor Attorney	1
22	Attorneys, Labor	4
23	Attorneys, Land Use	2, 4
24	Attorneys, Port	1
25	Lead Attorney, Public Protection	1

1	Attorneys, Public Transportation	1
2	Attorneys, Public Utilities	1
3	Attorneys, Retirement	1
4	Attorneys, Taxation	1
5	Attorneys, Telecommunications	3
6	Attorneys, Workers Compensation	4
7	Chief, Claims and Investigation Division	3
8	Chief Financial Officer	4
9	<u>City Attorney Librarian</u>	<u>4</u>

10

11 Section 12. The San Francisco Campaign and Governmental Conduct Code is hereby
 12 amended by amending Section 3.1-195 to read as follows:

13 **SEC. 3.1-195. CONTROLLER.**

14	Designated Positions	Disclosure Categories
15	Controller	All 1
16	Chief Assistant Controller	
17	Director, Accounting Operations and Systems Division	
18	<i>Personnel Officer</i>	
19	Director, Payroll and Personnel Systems Division	
20	Director, <i>Internal</i> Audits Division	
21	Director, Budget, <i>and</i> Analysis <i>& Reports</i> Division	
22	<i>Finance and Administration</i> Administrative Manager	
23	Accounting Operations Manager	
24	<i>Financial Systems and Reporting Manager</i>	

25

1 Section 13. The San Francisco Campaign and Governmental Conduct Code is hereby
2 amended by adding Section 3.1-225 to read as follows:

3 **SEC. 3.1-225. ENVIRONMENT, DEPARTMENT OF THE**

4 **(a) Disclosure Category 2. Persons in this category shall disclose all investments**
5 **and business positions in business entities and income from any source which provides, or**
6 **contracts with the Department of the Environment to provide, services, supplies; materials,**
7 **machinery or equipment to the Department of the Environment.**

8

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Commission Member</u>	<u>1</u>
<u>Executive Director</u>	<u>1</u>
<u>Deputy Director</u>	<u>1</u>
<u>Principal Environmental Specialist</u>	<u>2</u>
<u>Environmental Program Manager</u>	<u>2</u>

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15

16 Section 14. The San Francisco Campaign and Governmental Conduct Code is hereby
17 amended by amending Section 3.1-230 to read as follows:

18 **SEC. 3.1-230. ETHICS COMMISSION.**

Designated Positions	Disclosure Categories
Commission Member	All 1
Executive Director	
Deputy Executive Director	
Investigator/Legal Analyst	
Campaign Finance Officer	
Campaign Finance Auditor	

19
20
21
22
23
24
25

1 Campaign Finance Administrator

2 Consultant*

3
4 * Consultants shall be included in the list of designated employees and shall
5 disclose pursuant to the broadest category in the code subject to the following limitation: The
6 executive director may determine in writing that a particular consultant, although a
7 "designated position," is hired to perform a range of duties that is limited in scope and thus is
8 not required to comply fully with the disclosure requirements described in this section. Such a
9 determination shall include a description of the consultant's duties and, based upon that
10 description, a statement of the extent of disclosure requirements. The executive director's
11 determination is a public record and shall be retained for public inspection in the same
12 manner and location as this conflict of interest code.

13
14 Section 15. The San Francisco Campaign and Governmental Conduct Code is hereby
15 amended by amending Section 3.1-240 to read as follows:

16 **SEC. 3.1-240. FILM AND VIDEO ARTS COMMISSION.**

17 **Disclosure Category 2.** Persons in this category shall disclose all investments
18 and business positions in, and income from, any film company that does business in the City
19 and County within two years of the period covered by any statement of economic interest, or
20 may foreseeably do business in the City and County. The term "film company" shall have the
21 meaning ascribed to it by Section 57.1 of the Administrative Code of the City and County of
22 San Francisco.

23
24 **Designated Positions**

Disclosure Categories

25 Commissioner

2

1	Executive Director	1
2	<u>Deputy Director</u>	<u>1</u>
3	Administrative Assistant	1

4

5 Section 16. The San Francisco Campaign and Governmental Conduct Code is hereby
6 amended by amending Section 3.1-245 to read as follows:

7 **SEC. 3.1-245. FINE ARTS MUSEUMS.**

8 (a) **Disclosure Category 2.** Persons in this disclosure category shall
9 disclose all investments and business positions in any business entity, and income from any
10 source, involved in the buying or selling of works of art and which does business with The
11 Fine Arts Museums of San Francisco, or has done business with the Museums within the two
12 years prior to the date any disclosure statement must be filed, or which may foreseeably do
13 business with the Museums in the future.

14 (b) **Disclosure Category 3.** Persons in this disclosure category shall
15 disclose all investments and business positions in any business entity, and income from any
16 source, engaged in the construction trade and which does business with The Fine Arts
17 Museums of San Francisco, or has done business with the Museums within the two years
18 prior to the date any disclosure statement must be filed, or which may foreseeably do
19 business with the Museums in the future.

20 (c) **Disclosure Category 4.** Persons in this disclosure category shall
21 disclose all investments and business positions in any business entity, and income from any
22 source, involved in the sale and/or installation of signalling systems, including fire alarms,
23 burglar alarms and similar systems, which does business with The Fine Arts Museums of San
24 Francisco, or has done business with the Museums within the two years prior to the date any
25

1 disclosure statement must be filed, or which may foreseeably do business with the Museums
2 in the future.

3 (d) **Disclosure Category 5.** Persons in this category shall disclose all
4 investments and business positions in any business entity, and income from any source,
5 which does business with The Fine Arts Museums of San Francisco, or has done business
6 with the Museums within the two years prior to the date any disclosure statement must be
7 filed, or which may foreseeably do business with the Museums in the future.

8 (e) **Disclosure Category 6.** Persons in this disclosure category shall
9 disclose all investments and business positions in any business entity, and income from any
10 source, involved in the design and publication of printed material, or the reproduction of works
11 of art, which does business with The Fine Arts Museums of San Francisco, or has done
12 business with the Museums within the two years prior to the date any disclosure statement
13 must be filed, or which may foreseeably do business with the Museums in the future.

14 (f) **Disclosure Category 7.** Persons in this disclosure category shall
15 disclose all investments and business positions in any business entity, and income from any
16 source, involved in the manufacture, sale, lease, distribution or provision of computers and
17 computer services, which does business with the Fine Arts Museums of San Francisco, or has
18 done business with the Museums within the two years prior to the date any disclosure
19 statement must be filed, or which may foreseeably do business with the Museums in the
20 future.

21 (g) **Disclosure Category 8.** Persons in this disclosure category shall
22 disclose all investments and business positions in any business entity, and income from any
23 source, which manufactures or sells supplies, books, machinery or equipment, or which
24 provides services, of the type used by the department for which the designated employee is
25 manager or director.

1		
2	Designated Positions	Disclosure Categories
3	Trustee	2, 3, 4
4	Director	5
5	Associate Director/Chief Curator	5
6	Director of Exhibitions and Technical Production	3, 5
7	Director of Advertising and Promotion	8
8	Director of Membership and Annual Fund	5
9	Deputy Director for Administration and Finance	5
10	Deputy Director for Development	5
11	Deputy Director for Marketing and Communication	5, 6, 7, 8
12	<u>Curator, New de Young Planning</u>	<u>2,6</u>
13	Curator-In-Charge, American Art	2, 6
14	<u>Curator-In-Charge, European Art</u>	<u>2,6</u>
15	Curator-In-Charge, Textiles	2, 6
16	Curator-In-Charge, Africa, Oceania and the Americas	2, 6
17	Curator-In-Charge, Achenbach Foundation for Graphic Arts	2, 6
18	Chairman of Conservation Labs / Head of Paper Conservation Lab /	
19	Director of Collection Imaging	2, 7
20	Head Conservator, Paintings Conservation	2
21	Head Conservator, Paper Conservation Lab	2
22	Head Conservator, Textiles Conservation	2
23	Head Conservator, Objects Conservation	2
24	Director of Registration	7
25	Buildings & Grounds Maintenance Superintendent	3, 4, 8

1	Controller	5
2	Director of Education	6
3	Director of Exhibition Planning	5
4	Librarian	6
5	Director of Publications and Graphic Design	6
6	General Manager of Museum Stores	8
7	Director of Media Relations	8
8	de Young Project Director	3, 4, 5, 7, 8

9
10 Section 17. The San Francisco Campaign and Governmental Conduct Code is hereby
11 amended by amending Section 3.1-250 to read as follows:

12 **SEC. 3.1-250. FIRE DEPARTMENT.**

13 (a) **Disclosure Category 2.** Persons in this disclosure category shall
14 disclose all interests in real property, and all investments in, income from, and any business
15 position in any business entity which manufactures or sells supplies, materials, machinery or
16 equipment of the type purchased by the San Francisco Fire Department, or which provides
17 services of the type used by the Department.

18 (b) **Disclosure Category 3.** Persons in this disclosure category shall
19 disclose all investments and business positions in business entities, and income from any
20 source, which manufactures or sells supplies, materials, machinery or equipment of the type
21 purchased by the San Francisco Fire Department, or which provides services of the type used
22 by the Department.

23 (c) **Disclosure Category 4.** Persons in this disclosure category shall
24 disclose all investments and business positions in business entities, and income from any
25 source, which provides personnel training services of the type used by the Department.

1		
2	Designated Positions	Disclosure Categories
3	Commissioners	1
4	Chief of Department	1
5	Deputy Chief of Department	1
6	Chief Financial Officer	1
7	Assistant Deputy Chief II	2
8	Captain, Bureau of Equipment	3
9	Captain, Bureau of Support Services	3
10	Assistant <i>Deputy</i> Chief, Airport	1
11	Fire Marshal	1
12	Assistant Chief	3
13	<i>Bureau of Fire Investigation – all personnel</i>	<u>2</u>
14	Fire Prevention - all ranks Employees with inspection responsibilities	1
15	<i>Water Supply Supervisor</i>	<u>3</u>
16	<i>Facilities Maintenance Supervisor</i>	<u>3</u>
17	Utility Plumber Supervisor I	2
18	Utility Plumber Supervisor II	2
19	H-53 EMS Chief	2
20	H-43 EMS Section Chiefs	2
21	Human Resources Director	<u>34</u>
22	<i>Public Information Officer</i>	<u>4</u>
23	<i>Fire Commission Secretary</i>	<u>4</u>
24		
25		

1 Section 18. The San Francisco Campaign and Governmental Conduct Code is hereby
2 amended by amending Section 3.1-260 to read as follows:

3 **SEC. 3.1-260. HEALTH AUTHORITY.**

4 **Disclosure Category 2.** Persons in this category shall disclose all investments
5 in, ~~and~~ business positions with, and income from business entities, including nonprofit entities,
6 which ~~may~~ receive funds from the Health Authority, or contract with the Health Authority, or
7 provide services of the type utilized by the Health Authority, including but not limited to health
8 care providers and community-based health and social service organizations. *Persons in this*
9 *category shall also disclose all income from persons and entities that may receive funds from the*
10 *Health Authority, or contract with the Health Authority, or provide services of the type utilized by the*
11 *Health Authority, including but not limited to health care providers and community-based health and*
12 *social service organizations.*

14 Designated Positions	14 Disclosure Categories
15 Members of the Governing Board	2
16 Chief Executive Officer	2
17 <u>All staff at the Director level or above</u>	<u>2</u>
18 Director of Business Development	2
19 Consultants*	2

20
21 ~~*With respect to consultants, the CEO of the Health Authority may determine in writing that a~~
22 ~~particular consultant is hired to perform a range of duties that are limited in scope and thus the~~
23 ~~consultant is not required to comply with the disclosure requirements. Such a determination shall~~
24 ~~include a description of the consultant's duties and, based on those duties, a statement of the applicable~~
25

1 ~~disclosure requirements. The CEO shall forward a copy of this determination to the Ethics~~
2 ~~Commission. The determination is a public record and shall be retained for public inspection.~~

3
4 Section 19. The San Francisco Campaign and Governmental Conduct Code is hereby
5 amended by amending Section 3.1-265 to read as follows:

6 **SEC. 3.1-265. HEALTH, DEPARTMENT OF PUBLIC.**

7 (a) **Disclosure Category 2.** Persons in this category shall disclose all
8 investment and business positions in business entities and income from all laboratories,
9 clinics, hospitals, rest homes, nursing homes, and outpatient care facilities, all medical,
10 surgical, psychiatric, psychological, and related practices, all medical supply firms, drug
11 companies, and insurance companies; all child or adult care facilities; all medical or social
12 service consulting firms; and any source which provides, or contracts with the City and County
13 of San Francisco and its Public Health Department to provide services, supplies, materials,
14 machinery or equipment to the Public Health Department.

15 (b) **Disclosure Category 3.** Persons in this category shall disclose all
16 investment and business positions in business entities, interests in real property, and income
17 from any source subject to the regulatory, permit or licensing authority of the Department of
18 Public Health.

19

20	Designated Positions	Disclosure Categories
21	Health Commissioner	1
22	Executive Assistant to the Director of Health	2
23	Administrator, SFGH Medical Center	1
24	Director of Health	1
25	Departmental Personnel Officer	2

1	Senior Personnel Officer	2
2	Personnel Director	1
3	Finance Director, DPH	1
4	Supervising Fiscal Officer	2
5	MIS Manager	2
6	Senior Administrative Analyst (Contracts Office Only)	2
7	Principal Administrative Analyst (Contracts Office Only)	2
8	Materials and Supplies Supervisor	2
9	Materials Coordinator	2
10	Chief Medical Records Administrator	2
11	Director of Patient Financial Services and Admissions	2
12	Hospital Assistant Administrator	1
13	Hospital Associate Administrator	1
14	Associate Administrator, Medical Services, LHH	1
15	Administrator, LHH	1
16	Director, Dental Division	1
17	Senior Physician Specialist (Leadership Positions Only)	2
18	Supervising Physician Specialist	2
19	Radiologist Chief of Medical Staff	1
20	Head Nurse <u>Manager</u>	2
21	Assistant Director of Nursing	1
22	Director of Nurses, LHH	1
23	Senior Pharmacist	2
24	Director of Pharmaceutical Services	2
25	Pharmacy Director, LHH	2

1	Director, Public Health Laboratories	2
2	Administrative Chef	2
3	Director of Food Services	2
4	Assistant General Services Manager	2
5	General Services Manager	2
6	Associate Director, AIDS	1
7	Deputy Director for Business and Operations	1
8	Deputy Director for Mental Health Programs	1
9	Deputy Director, Public Health Programs	1
10	Medical Social Worker Supervisor	2
11	Chief, Medical Social Services	2
12	Conservatorship/Case Management Supervisor	2
13	Environmental Health Inspector	3
14	Senior Environmental Health Inspector	3
15	Principal Environmental Health Inspector	3
16	Director, Bureau of Environmental Health Services	1
17	Assistant Director, Bureau of Environmental Health Services	1
18	Industrial Hygienist	2
19	Building and Grounds Maintenance Superintendent	2
20	Chief Stationary Engineer	2
21	institutional Police Lieutenant	2
22	MIS Director	1
23	Administrator, Health Information Services	2
24	Associate Affirmative Action Coordinator	2
25	Secretary, Health Commission	1

1	Director of Patient Accounts	2
2	Senior Storekeeper	2
3	Assistant Materials Coordinator	2
4	Director of Medical Records	2
5	Senior Associate Administrator	1
6	Medical Director, DPH	1
7	Nursing Supervisor	2
8	Assistant Director of Nursing, Staff Development and Research	1
9	Assistant Director of Nursing, LHH	2
10	Rad. Tech. Supervisor	2
11	Director, Radiology	1
12	Emergency Medical Services Agency Specialist	2
13	Rehabilitation <u>Coordinator</u> Coordination	2
14	Employee Referral Program Director (EAP)	2
15	Food Service Manager	2
16	Principal Disease Control Investigator	2
17	Chief, Bureau of Records and Statistics	2
18	Director of Health Program Planning	1
19	Chief, Bureau of Health Education	2
20	Director, WIC Program, DPH	1
21	Director, Business and Operations Support, MHP	1
22	Deputy Director of Adult Services, CMHS	1
23	Deputy Director of Institutions, DPH	1
24	Program Chief, CPHS	1
25	Hospital Eligibility Manager	2

1	DPH Contract Compliance Officer II	2
2	Contract Compliance Officer I	2
3	Assistant Industrial Hygienist	2
4	Senior Industrial Hygienist	2
5	Hazardous Materials Permit Program Manager	2
6	Manager, Office of Health and Safety	2
7	Director of Toxics and Safety Services	1
8	Institutional Police Sergeant	2
9	Institutional Police Captain	2
10	Director of Homeless Programs	2
11	Director of Public Information	2
12	Telecommunications Systems Director	2
13	Assistant Director, MIS	2
14	Health Center Manager	2
15	Elig. Section Manager	2
16	Special Assistant (VII – XVII)	2
17	Director of Activities, Therapy and Volunteer Services	2
18	Nursing Supervisor, Psychiatry	2

19
20 Section 20. The San Francisco Campaign and Governmental Conduct Code is hereby
21 amended by amending Section 3.1-270 to read as follows:

22 **SEC. 3.1-270. HOUSING AUTHORITY.**

23 (a) **Disclosure Category 2.** Persons in this disclosure category shall
24 disclose all investments in, income from, and any business position in any business entity
25 which leases, rents or operates from property of the San Francisco Housing Authority, or

1 which provides or contracts with the Housing Authority to provide, services, supplies,
 2 materials, machinery or equipment to the Authority, or which has done so within the two years
 3 prior to the filing of any disclosure statement, or which may foreseeably do so in the future.

4 ~~(b) — Disclosure Category 3. Persons in this disclosure category shall disclose all~~
 5 ~~income from any person who applies for housing with the San Francisco Housing Authority, or who~~
 6 ~~has submitted such an application within the two years prior to the filing of any disclosure statement.~~

7 ~~(c) — Disclosure Category 4. Persons in this disclosure category shall disclose all~~
 8 ~~interests in real property in the City and County of San Francisco, and investments and business~~
 9 ~~positions in business entities and income from any source which owns, leases, rents or manages any~~
 10 ~~real property in the City and County of San Francisco.~~

Designated Positions	Disclosure Categories
Commissioners	1
Executive Director	1
Deputy Executive Director / Executive Assistant	1
General Counsel	1
<u>Accounting Manager, Finance</u>	<u>1</u>
<u>Administrator, Finance Department</u>	<u>1</u>
<u>Administrator, Housing Development & Modernization Department</u>	<u>1</u>
<u>Administrator, Management Services & Support Department</u>	<u>1</u>
<u>Administrator, Public Housing Operations Department</u>	<u>1</u>
<u>Administrator, Section "8" Housing Department</u>	<u>1</u>
<u>Architectural Associate I</u>	<u>2</u>
<u>Architectural Associate II</u>	<u>2</u>
<u>Assistant General Counsel</u>	<u>1</u>

1	<i>Buyer</i>	2
2	<i>Certified Paralegal</i>	2
3	<i>Construction Inspector</i>	2
4	<i>Construction Manager</i>	2
5	<i>Construction Services Manager</i>	1
6	<i>Deputy Administrator, Housing Development & Modernization Department</i>	1
7	<i>Deputy Administrator, Management Services & Support Department</i>	1
8	<i>Deputy Department Administrator, Finance</i>	1
9	<i>Deputy Department Administrator, Office of Fair Housing</i>	1
10	<i>Deputy Executive Director</i>	1
11	<i>Director of Administrative Services</i>	2
12	<i>Director of Central Services</i>	1
13	<i>Director of Computer Learning Centers</i>	2
14	<i>Director of Contracting</i>	2
15	<i>Director of Housing Management</i>	2
16	<i>Director of Human Resources</i>	2
17	<i>Director of MIS</i>	2
18	<i>Director of Occupational Health and Safety</i>	2
19	<i>Financial Advisor</i>	2
20	<i>General Counsel</i>	1
21	<i>General Manager</i>	2
22	<i>Grants Manager</i>	2
23	<i>Human Resources Manager</i>	2
24	<i>Investigator</i>	2
25	<i>Labor / Employee Relations Manager</i>	2

1	<u>Leased Housing Auditor</u>	2
2	<u>Leased Housing Inspector I and II</u>	2
3	<u>Maintenance Manager</u>	2
4	<u>Manager of Central Maintenance</u>	2
5	<u>Material Control Officer</u>	1
6	<u>Materials Manager</u>	1
7	<u>Planning and Program Development Manager</u>	2
8	<u>Program Manager Housing Specialist</u>	2
9	<u>Public Information Officer</u>	2
10	<u>Risk Management Officer</u>	2
11	<u>Risk Manager</u>	2
12	<u>Senior Buyer</u>	2
13	<u>SFHA Program Specialist I, II and III</u>	2
14	<u>Special Programs Manager</u>	2
15	<u>Senior Project Manager</u>	2
16	<u>Supervisor of Examinations, Section "8" Department</u>	1
17	<u>Supervisor of Finance, Section "8" Department</u>	1
18	<u>Supervisor of Examinations</u>	1
19	<u>Supervisor of Inspections, Section "8" Department</u>	1
20	<u>Director of Finance</u>	1
21	<u>Accounting Manager</u>	1
22	<u>Materials Manager</u>	1
23	<u>Material Control Officer</u>	1
24	<u>Construction Services Manager</u>	1
25	<u>Buyer</u>	1

1	<i>Senior Buyer</i>	2
2	<i>Senior Project Manager</i>	2
3	<i>Manager of Central Services</i>	2
4	<i>Construction Manager</i>	2
5	<i>DHS – SFHA Liaison Special Assistant</i>	2
6	<i>Construction Inspector</i>	2
7	<i>Leased Housing Auditor</i>	2
8	<i>Budget Manager</i>	2
9	<i>Investigator</i>	2
10	<i>Architectural Associate I</i>	2
11	<i>Architectural Associate II</i>	2
12	<i>Public Information Officer</i>	2
13	<i>Director of Human Resources</i>	2
14	<i>Recruitment/Classification Manager</i>	2
15	<i>Director of Computer Learning Center</i>	2
16	<i>Housing Manager III</i>	2
17	<i>Administrator of Modernization & Rehabilitation</i>	2
18	<i>Administrator of Business Administration & Support</i>	2
19	<i>Administrator of Housing Development</i>	2
20	<i>Customer Service Administrator</i>	2
21	<i>Administrator of Leased Housing</i>	2
22	<i>Assistant Project Manager</i>	2
23	<i>Assistant General Counsel</i>	2
24	<i>Senior Attorney</i>	2
25	<i>Certified Paralegal</i>	2

1	<i>Certified Paralegal / Risk Management Officer</i>	2
2	<i>Eligibility Supervisor</i>	2
3	<i>Director of Management Information Systems</i>	2
4	<i>Director of Contracting</i>	2
5	<i>Labor / Employee Relations Manager</i>	2
6	<i>Director of Administrative Services</i>	2
7	<i>Housing Specialist II</i>	2
8	<i>Housing Specialist I</i>	2
9	<i>Director of Central Services</i>	2
10	<i>Planning and Program Development Manager</i>	2
11	<i>General Manager, Family Sweep</i>	2
12	<i>Deputy Administrator of Social Services</i>	2
13	<i>Director of Safety</i>	2
14	<i>Financial Advisor</i>	2

15

16 Section 21. The San Francisco Campaign and Governmental Conduct Code is hereby
 17 amended by amending Section 3.1-275 to read as follows:

18 **SEC. 3.1-275. HUMAN RESOURCES DEPARTMENT.**

19 **Disclosure Category 2.** Persons in this category shall disclose all investments
 20 and business positions in business entities and income from any source which provides, or
 21 contracts with the City and County of San Francisco and its Human Resources Department to
 22 provide, services, supplies, materials, machinery or equipment to the Human Resources
 23 Department.

24

25

Designated Positions

Disclosure Categories

1	Human Resources Director	1
2	Deputy Director	1
3	Assistant Deputy Director	2
4	Executive Director, Health Services System	1
5	Members, Health Service Board	1
6	Employee Relations Director	1
7	Division Manager, Personnel	1
8	Assistant Division Manager, Personnel	2
9	Affirmative Action Coordinator	1
10	EEO Manager	1
11	Director of Training	2

12
13 Section 22. The San Francisco Campaign and Governmental Conduct Code is hereby
14 amended by amending Section 3.1-310 to read as follows:

15 **SEC. 3.1-310. LIBRARY, PUBLIC.**

16 **Disclosure Category 2.** Persons in this category shall disclose all investments
17 and business positions in business entities and income from any source which provides, or
18 contracts with the City and County of San Francisco and its Public Library Department to
19 provide, services, supplies, materials, machinery or equipment to the Public Library
20 Department.

22	Designated Positions	Disclosure Categories
23	Commissioners	1
24	City Librarian	1
25	Deputy City Librarian	2

1	Finance Director	2
2	Director of Operations and Maintenance	2
3	<u>Departmental Personnel Officer</u>	<u>2</u>
4	Librarian IV	2
5	Secretary to the Library Commission	2

6

7 Section 23. The San Francisco Campaign and Governmental Conduct Code is hereby

8 amended by amending Section 3.1-315 to read as follows:

9 **SEC. 3.1-315. MAYOR'S OFFICE.**

10	Designated Positions	Disclosure Categories
11	Mayor	See Sec. 3.1-500
12	Administrative Secretary to the Mayor	1
13	Mayor's Program Manager	1
14	Special Assistant for Program Development	1
15	Coordinator for Citizen Involvement	1
16	Intergovernmental Affairs Coordinator	1
17	Deputy Director, Mayor's <i>Office of Criminal Justice Council</i>	1
18	Port Director/Treasure Island	1
19	Director, Mayor's Office of Business & Economic Development/ Chief Economic Advisor	1
21	Special Assistant II	1
22	Special Assistant III	1
23	Special Assistant IV	1
24	Special Assistant V	1
25	Special Assistant VI	1

1	Special Assistant VII	1
2	Special Assistant VIII	1
3	Special Assistant IX	1
4	Special Assistant X	1
5	Special Assistant XI	1
6	Special Assistant XII	1
7	Special Assistant XIII	1
8	Special Assistant XIV	1
9	Special Assistant XV	1
10	Special Assistant XVI	1

11
12 Section 24. The San Francisco Campaign and Governmental Conduct Code is hereby
13 amended by amending Section 3.1-320 to read as follows:

14 **SEC. 3.1-320. MUNICIPAL TRANSPORTATION AGENCY.**

15 (a) **Disclosure Category 2.** Persons in this category shall disclose all
16 sources of income, investments and his or her status as a director, officer, partner, trustee,
17 employee, or holder of a management position in any business entity.

18	Designated Positions	Disclosure Categories
19	Board of Directors	
20	Member, Board of Directors	1
21	Administrative Secretary, Municipal Transportation Agency, Board of Directors	1

22
23
24
25

1	Municipal Railway Department	
2	General Manager of SF Municipal Railway	1
3	Chief Operations <u>Operating</u> Officer	1
4	Deputy General Manager of Finance, Administration and Personnel	1
5	Deputy General Manager of Maintenance	1
6	Deputy General Manager of Operations	1
7	Deputy General Manager LR/HR/EEO Employment Programs	1
8	Deputy General Manager Safety and Training	1
9	Deputy General Manager Capital Planning and Legislative Affairs	1
10	Senior Industrial Hygienist	1
11	Deputy General Manager, Construction Management	1
12	Senior Administrative Analyst	1
13	<u>Transit Manager I</u>	<u>1</u>
14	Transit Manager II	1
15	Transit Manager III	1
16	System Safety Inspector	1
17	Director of Service Planning	1
18	Administrative Service Manager	1
19	Material Coordinator	1
20	Assistant Material Coordinator	1
21	Electrical Transit Mechanic, Equipment Assistant Supervisor	1
22	<u>Automotive Transit Equipment Supervisor</u>	<u>1</u>
23	Automotive Transit Shop Supervisor I	2
24	Electrical Transit Shop Supervisor I	2
25	Transit Equipment Engineer	2

1	<u>Senior</u> LRV Equipment Engineer	2
2	Senior Management Assistant	1
3	Janitorial Service Supervisor	2
4	Senior Civil Engineer	1
5	<u>Senior Engineer</u>	<u>1</u>
6	<u>Administrative Engineer</u>	<u>1</u>
7	<u>Chief Stationary Engineer</u>	<u>1</u>
8	Senior Electrical Engineer	1
9	Senior Mechanical Engineer	1
10	Superintendent, Buildings and Grounds	1
11	Chief Sanitary Engineer	2
12	Signal and Systems Engineer	2
13	Powerhouse <u>Electrician</u> Electrical Supervisor II	2
14	Deputy Director of Resource, Planning and Development	1
15	Chief Accountant	1
16	Supervising Fiscal Officer	1
17	Principal Administrative Analyst	1
18	Senior Administrative Analyst	1
19	Manager of Engineering Services	1
20	Manager of Construction Services	1
21	Manager of Project Management	1
22	<u>Manager I</u>	<u>1</u>
23	<u>Manager II</u>	<u>1</u>
24	<u>Manager III</u>	<u>1</u>
25	<u>Manager IV</u>	<u>1</u>

1	Project Manager	1
2	<i>Project Managers I, II, III, IV</i>	<i>1</i>
3	Principal Civil Engineer	1
4	Departmental Personnel Director	1
5	<i>Senior Departmental Personnel Officer</i>	<i>1</i>
6	<i>Assistant Deputy Director, HR</i>	<i>1</i>
7	Contract Compliance Director	1
8	Contract Compliance Officer II	1
9	Contract Compliance Officer I	1
10	Chief, Protective Services, <i>Transportation Commission and Investigation Bureau</i>	1
11	<i>Manager of Information Services</i>	<i>1</i>
12	<i>IS Manager</i>	<i>1</i>
13	<i>Is Project Director</i>	<i>1</i>
14	Director Community Affairs	1
15	Financial Manager	1
16	Senior Operations Managers	1
17	<i>Transit Operations Specialist</i>	<i>1</i>
18	<i>Transit Planner IV</i>	<i>1</i>
19	<i>Special Assistant XI</i>	<i>1</i>
20	<i>Special Assistants to General Manager</i>	<i>1</i>
21	<i>Special Assistants to Finance</i>	<i>1</i>
22	<i>Special Assistants to Construction Management</i>	<i>1</i>
23	<i>Special Assistants to Operations</i>	<i>1</i>
24	<i>Special Assistants to Maintenance</i>	<i>1</i>
25		

1 **Parking and Traffic Department**

2 Executive Director All 1

3 Deputy Director, Finance and Administration

4 Deputy Director, Traffic

5 Deputy Director, Enforcement

6 Deputy Director, Parking Services

7

8 Section 25. The San Francisco Campaign and Governmental Conduct Code is hereby
9 amended by deleting Section 3.1-330 as follows:

10 ~~**SEC. 3.1-330. PARKING AND TRAFFIC, DEPARTMENT OF.**~~

11

12 ~~**Designated Positions**~~ ~~**Disclosure Categories**~~

13 ~~Commissioners~~ ~~All 1~~

14 ~~Executive Director~~

15 ~~Deputy Director, Finance and Administration~~

16 ~~Deputy Director, Traffic~~

17 ~~Deputy Director, Enforcement~~

18 ~~Deputy Director, Parking Services~~

19

20 Section 26. The San Francisco Campaign and Governmental Conduct Code is hereby
21 amended by amending Section 3.1-335 to read as follows:

22 **SEC. 3.1-335. PLANNING DEPARTMENT.**

23 (a) **Disclosure Category 2.** Persons in this category shall disclose all
24 interests in real property, and all income from, and investments and business positions in any

25

1 business entity that is principally involved in real estate development, architecture, design,
2 engineering, real estate brokerage, real estate finance or appraisal, or historic preservation.

3 (b) **Disclosure Category 3.** Persons in this category shall disclose all
4 investments and business positions in business entities and income from any source which
5 provides, or contracts with the City and County of San Francisco and the Department of City
6 Planning to provide, services, supplies, materials, machinery or equipment to the Department
7 of City Planning.

8

9	Designated Positions	Disclosure Categories
10	Planning Commissioners	See Sec. 3.1-500
11	Director of Planning	1
12	Special Assistant XVI	1
13	1375 Special Assistant XVI	1
14	Assistant Director—Implementation	1
15	0932 Manager IV	1
16	Planner V—General	1
17	Planner V—Zoning	1
18	Environmental Review Officer	1
19	Administrative Secretary, City Planning Commission	1
20	Planner IV—General	1
21	Planner IV—Zoning	1
22	Planner IV—Environmental Review	1
23	Planner IV—Urban Systems Analyst	1
24	Planner III—Urban Design	2
25	Planner III—Transportation	2

1	Planner III—General	2
2	Planner III—Zoning	2
3	Planner III—Environmental Review	2
4	Planner II	2
5	Planner I	2
6	Transit Planner IV	1
7	Transit Planner III	2
8	Transit Planner II	2
9	Architectural Assistant II	2
10	Architectural Assistant I	2
11	Consultants*	1

12

13 *With respect to consultants, the Director of Planning may determine in writing that a
14 particular consultant is hired to perform a range of duties that are limited in scope and thus is
15 not required to comply with the disclosure requirements described in this category. Such
16 determination shall include a description of the consultant's duties and, based upon that
17 description, a statement of the extent of disclosure requirements. The Director of Planning
18 shall forward a copy of this determination to the Board of Supervisors. Nothing herein
19 excuses any such consultant from any other provision of this Conflict of Interest Code.

20

21 Section 27. The San Francisco Campaign and Governmental Conduct Code is hereby
22 amended by amending Section 3.1-345 to read as follows:

23 **SEC. 3.1-345. PORT COMMISSION.**

24 **Disclosure Category 2.** Persons in this category shall disclose all investments
25 in any business entity and income from any source which leases, rents or operates from

1 property under the jurisdiction of the Port Commission, or which provides, or contracts with
 2 the City and County of San Francisco or the Port Commission to provide, services (including
 3 construction, repair and maintenance), equipment, materials, supplies, vehicles, or other
 4 items of use to the Port Commission, or which may foreseeably do so in the future, or which
 5 has done so within two years prior to any time period covered by a statement of economic
 6 interest, and his or her status as a director, officer, partner, trustee, employee, or holder of
 7 any management position in any such business entity.

8

Designated Positions	Disclosure Categories
Port Commissioners	1
Port Director	1
<i>Deputy Directors, Port</i>	<u>1</u>
<i>Chief Harbor Engineer</i>	<u>1</u>
<i>Government and Public Affairs Manager</i>	<u>1</u>
<i>Financial Manager</i>	<u>1</u>
<i>Supervising Fiscal Officer</i>	<u>1</u>
<i>Commercial Property Manager</i>	2
<i>Assistant Rental Manager</i>	2
<i>Cargo Operations Manager</i>	2
<i>Wharfinger II</i>	2
<i>Chief Harbor Engineer</i>	1
Chief Building Inspector	<u>12</u>
<i>Executive Assistant to the Port Director</i>	<u>2</u>
<i>Assistant Deputy Director, Port</i>	<u>2</u>
<i>Superintendent, Harbor Maintenance</i>	<u>2</u>

1	<i>Senior Building Inspector</i>	2
2	Building Inspector	2
3	Construction Inspector	2
4	<i>Supervising Fiscal Officer</i>	1
5	<i>Superintendent, Harbor Maintenance</i>	1
6	<i>Deputy Directors, Port</i>	1
7	<i>Government and Public Affairs Manager, Port</i>	1
8	<i>Cargo Sales and Marketing Representative</i>	2
9	Senior Property Manager	2
10	<i>Property Manager</i>	2
11	<i>Maritime Marketing Representative</i>	2
12	<i>Wharfinger II</i>	2
13	<i>Manager, Port Planning and Development</i>	2
14	Manager, Regulatory and Environmental Affairs	2
15	<i>Marketing Manager</i>	1
16	<i>Financial Manager</i>	1
17	<i>Assistant Superintendent Harbor Maintenance</i>	2
18	<i>Manager, Leasing and Tenant Services</i>	1
19	<i>Administrative Services Officer</i>	2
20	<i>Executive Assistant to Port Director</i>	1
21	Development Project Coordinator	2
22	<i>Planner V</i>	2
23	Planner IV	2
24	Planner III	2
25	<i>Feasibility Analyst</i>	2

1	<i>Principal Administrative Analyst</i>	2
2	<i>IS Manager</i>	2
3	<i>Special Assistant</i>	2

4

5 Section 28. The San Francisco Campaign and Governmental Conduct Code is hereby
6 amended by amending Section 3.1-350 to read as follows:

7 **SEC. 3.1-350. PRIVATE INDUSTRY COUNCIL/WORKFORCE INVESTMENT**

8 **BOARD.**

9 (a) **Disclosure Category 2.** Persons in this disclosure category shall
10 disclose all investments and positions of management in, and income from any organization
11 that, during the period being reported, has proposed to enter into or has entered into a
12 subcontract or other financial agreement with the Private Industry Council of San Francisco,
13 Inc.

14 (b) **Disclosure Category 3.** Members of the Workforce Investment San
15 Francisco Board Private Industry Council and of its Executive Committee, Employer Services
16 Committee, One Stop Committee, Program Resources Committee, and any other committee of the
17 Workforce Investment San Francisco Board that recommends or selects parties to financial agreements
18 with Audit, Planning, Refugee, or any other committee that selects or recommends the selection of
19 subcontractors of the Private Industry Council of San Francisco, Inc. shall disclose all income
20 from, and investments and positions of management in any organization that, during the
21 period being reported, has been a candidate for any financial agreement with the Private Industry
22 Council of San Francisco, Inc. that is such a subcontract subject to the Council's Board's selection.

23

24	Designated Positions	Disclosure Categories
25	Member; <u>Workforce Investment San Francisco Board Private Industry Council</u>	3

1	Member, Designated Committee of the <u>Board Council</u>	3
2	President, <u>Private Industry Council</u>	2, 3
3	Vice Presidents, <u>Private Industry Council</u>	2, 3
4	Director, Welfare-to-Work, <u>Private Industry Council</u>	2, 3
5	Controller, <u>Private Industry Council</u>	2, 3
6	Associate Vice Presidents, <u>Private Industry Council</u>	2, 3
7	Consultants*	1

8

9 *With respect to consultants, the President of the Private Industry Council may

10 determine in writing that a particular consultant is hired to perform a range of duties that are

11 limited in scope and thus is not required to comply with the disclosure requirements described

12 in this category. Such determination shall include a description of the consultant's duties and,

13 based upon that description, a statement of the extent of disclosure requirements. The

14 President shall forward a copy of this determination to the Board of Supervisors. Nothing

15 herein excuses any such consultant from any other provision of this Conflict of Interest Code.

16

17 Section 29. The San Francisco Campaign and Governmental Conduct Code is hereby

18 amended by amending Section 3.1-360 to read as follows:

19 **SEC. 3.1-360. PUBLIC DEFENDER.**

20	Designated Positions	Disclosure Categories
21	Public Defender	1
22	<u>Chief Attorney</u>	<u>1</u>

23

24

25

1 Section 30. The San Francisco Campaign and Governmental Conduct Code is hereby
2 amended by amending Section 3.1-365 to read as follows:

3 **SEC. 3.1-365. PUBLIC UTILITIES COMMISSION.**

4 (a) **Disclosure Category 2.** Persons in this category shall disclose all
5 investments in any business entity and any income from a source which, within the previous
6 two years, did or in the future foreseeably might, lease, rent, or operate from the property of
7 the Clean Water Enterprise or provide or contract with the Clean Water Enterprise to provide
8 service (including construction, repair, and maintenance), equipment, materials, supplies,
9 vehicles, or other items of use to the Clean Water Enterprise, and his or her business position
10 in any such business entity.

11 (b) **Disclosure Category 3.** Persons in this category shall disclose all
12 investments in any business entity and any income from a source which, within the previous
13 two years, did or in the future foreseeably might, lease, rent, or operate from the property of
14 the San Francisco Water Department or provide or contract with the San Francisco Water
15 Department to provide service (including construction, repair, and maintenance), equipment,
16 materials, supplies, vehicles, or other items of use to the San Francisco Water Department,
17 and his or her business position in any such business entity.

18 (c) **Disclosure Category 4.** Persons in this category shall disclose all
19 investments in any business entity and any income from a source which, within the previous
20 two years, did or in the future foreseeably might, lease, rent, or operate from the property of
21 Hetch Hetchy or provide or contract with Hetch Hetchy to provide service (including
22 construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other
23 items of use to Hetch Hetchy, and his or her business position in any such business entity.
24
25

1	Designated Positions	Disclosure Categories
2		
3	Public Utilities Commission & General Manager	
4	Member, Public Utilities Commission	All 1
5	General Manager, Public Utilities Commission	
6	Administrative Secretary, Public Utilities Commission	
7	Assistant General Manager, <u>Business Services</u> Finance and Administration	
8	Assistant General Manager, Operations	
9	<u>Assistant General Manager, Infrastructure</u>	
10	<u>Assistant General Manager, Power Policy, Planning & Resource Development</u>	
11	<u>Public Relations Officer</u>	
12	<u>Member, Residential Users Appeals Board</u>	
13	<u>Member, Rate Fairness Board</u>	
14	Executive Assistant to the General Manager	
15	Contract Compliance Officer*	
16	Consultant**	
17		
18	<u>Communications Division</u>	
19	<u>Director, Communications Division</u>	<u>All 1</u>
20	<u>Principal Administrative Analyst, Communications</u>	
21	<u>Project Manager IV, Coordinator of Citizen Involvement</u>	
22		
23	Hetch Hetchy Water & Power	
24	<u>General Manager, Hetch Hetchy</u>	<u>1</u>
25	Maintenance Engineering Manager	1

1	Superintendent of Operations	1
2	Administrative Engineer	4
3	General Manager, Hetch Hetchy	1
4	Water and Power <u>Utility Specialist</u>	4
5	Water and Power Resources Manager	1
6	Maintenance and Repair Superintendent	4
7	Electrical Operation and Maintenance Superintendent	4
8	Power Generation Technician I	4
9	Power Generation Technician II	4
10	Senior Power Generation Technician	4
11	Power Generation Supervisor	4
12	Mechanical Shop and Equipment Superintendent	4
13	Sanitary Engineering Technician <u>Water Quality Technician I/II</u>	4
14	Senior Mechanical Engineer	4
15	Senior Electrical Engineer	4
16	Electrical Engineer	4
17	Electrical Engineering Assistant	4
18	Engineering Associate II	4
19	Associate Engineer	4
20	Prinicpal Adminstrative Analyst	4
21	Senior Administrative Analyst	4
22	Administrative Services Manager	4
23	Senior Management Assistant	4
24	Program Manager II	4
25	Site Manager	4

1		
2	Water Supply and Treatment Division	
3	<u>Water Supply and Treatment Manager</u>	<u>1</u>
4	Operations Manager <u>Program Manager II</u>	1
5	Watershed Resources <u>Land and Resource</u> Manager	3
6	Water Supply and Treatment Manager	1
7	Water Construction and Maintenance Superintendent	3
8	Principal Civil Engineer	3
9	Capital Program Liaison	2
10		
11	City Distribution Division	
12	City Distribution Division Manager	1
13	Senior Administrative Analyst	1
14	Administrative Service Manager	1
15	Senior Civil Engineer <u>Engineering Section Manager</u>	3
16	Superintendent, Buildings and Grounds	3
17	Water Construction and Maintenance Superintendent	3
18	Water Shops and Equipment Superintendent	3
19	Stores and Equipment Asst. Supervisor	3
20	<u>Special Projects Manager</u>	<u>3</u>
21		
22	Water Pollution Control Division	
23	<u>Manager, Bureau of Water Pollution Control</u>	<u>1</u>
24	<u>Deputy Manager, Bureau of Water Pollution Control</u>	<u>1</u>
25	Administrative Services Manager	2

1	Public Buildings Maintenance and Repair Assistant Superintendent <u>Manager</u>	2
2	Sewage Treatment Plant Superintendent	2
3	Southeast Facility Executive Director	<u>2</u>
4	Acting Superintendent	<u>2</u>
5	Principal Engineer	<u>2</u>
6	Manager, Bureau of Water Pollution Control	<u>1</u>
7	Deputy Manager, Bureau of Water Pollution Control	<u>1</u>
8	Chief Stationary Engineer, Materials	<u>2</u>
9	Senior Stationary Engineer, Materials <u>Materials</u>	2
10		
11	Water Quality Bureau	
12	Bureau Manager, Water Quality	1
13	Program Manager I	1
14	Program Manager II	1
15	Principal Engineer	1
16	Administrative Services Manager	<u>13</u>
17		
18	Customer Service Bureau	
19	Manager <u>Director</u> , Customer Service Bureau	1
20	Water Conservation Administrator	3
21		
22	Utilities Engineering Bureau	
23	Special Assistant XVII	All 1
24	Special Assistant XVIII	
25	Manager, Utilities Engineering Bureau	

- 1 Principal Civil Engineer
- 2 ~~Principal Administrative Analyst~~
- 3 Program Manager III
- 4 ~~Capital Program Management Division Manager~~
- 5 ~~Capital Program Resources Manager~~
- 6 ~~Construction Engineering Manager~~
- 7 ~~GED Manager~~
- 8 CIP Program Manager
- 9
- 10 **Real Estate Services Bureau of Commercial Land Management**
- 11 Director, Real Estate Services Bureau of Commercial Land Management All 1
- 12 Senior Real Property Officer
- 13 Real Property Officer
- 14 Assistant Civil Engineer
- 15
- 16 **Financial Services Bureau of Finance**
- 17 Director, Financial Services All 1
- 18 Supervising Fiscal Officer
- 19 ~~Assistant General Manager, Finance~~
- 20 Senior Systems Accountant
- 21 Senior Administrative Analyst
- 22 Principal Administrative Analyst
- 23 Rate Administrator
- 24 ~~Financial Manager~~
- 25 Special Assistant XV

1	<u>Director of Accounting</u>	
2	<u>Budget Manager</u>	
3	<u>Fiscal Officer</u>	
4		
5	<u>Information Technology Services</u> Bureau of Management Information Systems	
6	<u>Director, ITS Manager, Bureau of Management Information Systems</u>	<u>All 1</u>
7	<u>IT Manager</u>	
8	<u>Principial Administrative Analyst</u>	
9		
10	<u>Human Resource Services</u>	
11	<u>Director, Human Resource Services</u>	<u>All 1</u>
12	<u>Manager, Labor Relations Unit</u>	
13	<u>Manager, Discipline Process Unit</u>	
14	<u>Manager, Staffing Unit</u>	
15		
16	<u>Bureau of Systems & Strategic Planning</u>	
17	<u>Manager</u>	<u>All 1</u>
18	<u>Legislative Affairs Manager</u>	
19	<u>Clean Water Planning Manager</u>	
20	<u>Water Resources Planning Manager</u>	
21	<u>Water Conservation Administrator</u>	
22		
23	Bureau of System Planning & Environmental <u>Regulation and Management</u> Compliance	
24	Bureau Manager	1
25	Senior Water Services Clerk	2

1	Administrative Engineer	2
2	Junior Civil Engineer	2
3	Assistant Civil Engineer	2
4	Associate Civil Engineer	2
5	Senior Civil Engineer	2
6	Principal Engineer	2
7	<u>Water Quality Technician I/II</u>	<u>2</u>
8	Sanitary Engineering Technician	2
9	Wastewater Control Inspector	2
10	Supv. Wastewater Control Inspector	2
11	Manager, Regulatory and Environmental Affairs	1
12	Senior Industrial Hygienist	1
13	Principal Administrative Analyst	2
14	Program Manager I	2
15	Program Manager II	2
16	Program Manager III	2
17	<u>Manager, Office of Health & Saftety</u>	<u>1</u>
18	<u>Safety Officer</u>	<u>1</u>

19

20 *All personnel, except clerical, assigned by the Human Rights Commission to the

21 Public Utilities Commission to serve as Contract Compliance Officers shall comply with the

22 filing requirements for Contract Compliance Officers under this Section (Sec. 3.1-365).

23

24

25

1 **With respect to consultants, the General Manager of Public Utilities may determine
2 that a particular consultant is hired to perform a range of duties that fall within those required
3 to comply with the disclosure requirements of this Conflict of Interest Code.

4
5 Section 31. The San Francisco Campaign and Governmental Conduct Code is hereby
6 amended by amending Section 3.1-375 to read as follows:

7 **SEC. 3.1-375. PUBLIC WORKS DEPARTMENT.**

8 **Designated Positions**

Disclosure Categories

9 **General Office**

All 1

10 Director of Public Works

11 Assistant to Director of Public Works

12 Deputy Director of Public Works and Engineering

13 Deputy Director of Public Works and Operations

14 *Director of Government and Public Affairs*

15 Assistant City Engineer

16 *Stores & Equipment Assistant Supervisor*

17 Manager VI

18
19 **Office of Financial Management and Administration**

All 1

20 Deputy Director for Financial Management and Administration

21 Financial Manager

22 Computer Services Division Manager

23 Contract Section Manager

1	Bureau of Architecture	All 1
2	Bureau Manager - BOA	
3	Assistant City Architect	
4	<u>Principal Architect</u>	
5	<u>Senior Architect</u>	
6	<u>Architect</u>	
7	<u>Project Manager II</u>	
8	<u>Project Manager III</u>	
9		
10	Bureau of Building Repair	All 1
11	Operations Bureau Superintendent - BBR	
12	Public Building Maintenance and Repair Assistant Superintendent	
13	<u>Building and Grounds Maintenance Supervisor</u>	
14	<u>Assistant Mobile Equipment Supervisor</u>	
15	<u>Cement Finisher Supervisor II</u>	
16	<u>Glazier Supervisor I</u>	
17	<u>Locksmith Supervisor I</u>	
18	<u>Plumber Supervisor II</u>	
19	<u>Sheet Metal Supervisor II</u>	
20	<u>Maintenance Planner</u>	
21	<u>Carpenter Supervisor II</u>	
22	<u>Electrician Supervisor II</u>	
23	<u>Painter Supervisor II</u>	
24	<u>Steam Fitter Supervisor I</u>	
25	<u>General Services Manager</u>	

1 Senior Stationary Engineer

2

3 **Bureau of Engineering**

All 1

4 Chief of Engineering

5 Principal Engineer

6 Project Manager I

7 Project Manager II

8 Project Manager III

9 Project Manager IV

10 Manager VI

11 Manager VIII

12 Program Manger I

13 Senior Engineer

14 Engineer

15 Administrative Engineer

16 Associate Engineer

17 Senior Landscape Architect

18 Landscape Architect

19 Landscape Architectural Associate I

20 Landscape Architectural Associate II

21 Disability Access Coordinator

22 Plan Checker

23 Manager, Regulatory and Environmental Affairs

24

25

1	Bureau of Environmental Services	All 1
2	Operations Bureau Superintendent - BSES	
3	Street Cleaning and Planting Assistant Superintendent	
4	<u>Senior Environmental Control Officer</u>	
5	<u>Environmental Control Officer</u>	
6	<u>Street Environmental Services Operations Supervisor</u>	
7	<u>Mobile Equipment Supervisor</u>	
8	<u>Assistant Mobile Equipment Supervisor</u>	
9		
10	Bureau of Street and Sewer Repair	All 1
11	Operations Bureau Superintendent - BSSR	
12	Assistant Superintendent of Streets and Sewer Repair	
13	Mobile Equipment Supervisor	
14	Assistant Mobile Equipment Supervisor	
15	<u>Asphalt Plant Supervisor I</u>	
16	<u>Senior Stationary Engineer</u>	
17	<u>Street Repair Supervisor II</u>	
18	<u>Sewer Repair Supervisor</u>	
19		
20	Bureau of Construction Management	All 1
21	Bureau Manager - BCM	
22	Principal Engineer	
23	Senior Engineer	
24	Administrative Engineer	
25	<i>Civil</i> Engineer	

- 1 Associate ~~Civil~~ Engineer
- 2 Assistant ~~Civil~~ Engineer
- 3 Chief Surveyor
- 4 Building Inspector
- 5 Senior Building Inspector
- 6 Construction Inspector
- 7 Cost Estimator
- 8 Junior-~~Civil~~ Engineer
- 9 Program Manager I
- 10 Program Manager II
- 11 Consultants*

12

13 **Bureau of Street Use and Mapping**

All 1

- 14 Bureau Manager - BSM
- 15 Senior Plan Checker
- 16 Senior ~~Civil~~ Engineer
- 17 Associate ~~Civil~~ Engineer
- 18 Assistant Engineer
- 19 Junior Engineer
- 20 Chief Surveyor
- 21 ~~Construction Inspector~~
- 22 Engineering Associate II
- 23 Street Inspector
- 24 Senior Street Inspector
- 25 Street Inspection Supervisor

1 Planner III

2 Project Manager I

3 Project Manager IV

4 Manager II

5 Manager IV

6 Manager V

7

8 **Bureau of Urban Forestry** All I

9 Bureau Superintendent

10 Assistant Bureau Superintendent

11 Assistant Mobile Equipment Supervisor

12 Street Environmental Services Operations Supervisor

13 Urban Forester

14 Tree Topper Supervisor II

15 Program Support Analyst

16

17 *With respect to consultants, the Director of Public Works may determine in writing that a
18 particular consultant is hired to perform a range of duties that are limited in scope and thus is not
19 required to comply with the disclosure requirements described in this category. Such determination
20 shall include a description of the consultant's duties and, based upon that description, a statement of
21 the extent of disclosure requirements. The Director shall forward a copy of this determination to the
22 Board of Supervisors. Nothing herein excuses any such consultant from any other provision of this
23 Conflict of Interest Code.

24

25

1 Section 32. The San Francisco Campaign and Governmental Conduct Code is hereby
2 amended by amending Section 3.1-390 to read as follows:

3 **SEC. 3.1-390. RECREATION AND PARK DEPARTMENT.**

4 (a) **Disclosure Category 2.** Persons in this category shall disclose all
5 investments and income from any source which leases, rents or operates from property under
6 the jurisdiction of the Recreation and Park Commission, or which provides, or contracts with
7 the City and County of San Francisco or the Recreation and Park Commission to provide,
8 services (including construction, repair and maintenance), equipment, materials, supplies,
9 vehicles, or other items of use to the Recreation and Park Commission or the Recreation and
10 Park Department, or which may foreseeably do so in the future, or which has done so within
11 two years prior to any time period covered by a statement of economic interest, and his or her
12 status as a director, officer, partner, trustee, employee, or holder of any management position
13 in any such business entity.

14 (b) **Disclosure Category 3.** Persons in this category shall disclose all
15 income from, and investments in, any business entity which does business in the jurisdiction,
16 or has done business in the jurisdiction within two years prior to any time period covered by a
17 statement of economic interest, or which may foreseeably do business in the jurisdiction in
18 the future, and his or her status as a director, officer, partner, trustee, employee, or holder of
19 any management position in any such business entity.

20

Designated Positions	Disclosure Categories
Recreation and Park Commissioners	1
General Manager	1
Executive Secretary to General Manager	2
Special Assistant XVI	1

1	Special Assistant XIII (Executive Assistant to the General Manager)	2
2	Executive Secretary III	2
3	Recreation Superintendent	1
4	Parks Superintendent	1
5	Arboretum Director	2
6	Golf Director	2
7	Zoo Director	1
8	Property Manager	2
9	Director of Personnel	2
10	Director of Administration and Finance	1
11	Marina Manager	2
12	Capital Division Manager	1
13	Health & Safety Manager	2
14	Public Information Manager	2
15	Assistant Superintendent of Parks/Structural Maintenance	2
16	Assistant Superintendent of Parks	2
17	Assistant Superintendent Recreation	2
18	Assistant Recreation Supervisor	2
19	IS Administrator—Supervisor	2
20	Principal Administrative Analyst	2
21	Senior Administrative Analyst	2
22	Civil Engineer	1
23	Architect	2
24	Assistant Landscape Architect	2
25	Planner IV	2

1	<i>Planner III</i>	2
2	Chief Stationary Engineer	2
3	<i>Principal Engineer</i>	2
4	<i>Commission Liason</i>	2

5

6 Section 33. The San Francisco Campaign and Governmental Conduct Code is hereby
7 amended by amending Section 3.1-395 to read as follows:

8 **SEC. 3.1-395. REDEVELOPMENT AGENCY.**

9 (a) **Disclosure Category 2.** Persons in this category shall disclose all
10 sources of income, investments, and all business positions in which the designated employee
11 is a director, officer, partner, trustee, employee, or holds any position of management.

12 (b) **Disclosure Category 3.** Persons in this category shall disclose all
13 income from and investments in businesses that manufacture or sell supplies of the type
14 utilized by the Agency.

15 (c) **Disclosure Category 4.** Persons in this category shall disclose all
16 investments in and income from all banks, savings and loan associations, insurance
17 companies, investment companies, stockbrokers, title companies, financial consultants, data
18 processing firms or consultants, but shall not include personal checking or savings accounts
19 or certificates of deposit.

20 (d) **Disclosure Category 5.** Persons in this category who come within the
21 definition of consultant as stated below shall disclose all sources of income, interests in real
22 property and investments.

23 “Consultant” means any natural person who provides, under contract,
24 information, advice, recommendation or counsel to the Agency, provided, however, that
25 “consultant” shall not include a person who:

- 1 (A) Conducts research and arrives at conclusions with respect to his or her
 2 rendition of information, advice, recommendation or counsel independent of the control and
 3 direction of the Agency or of any Agency official, other than normal contract monitoring; and
 4 (B) Possesses no authority with respect to any Agency decision beyond the
 5 rendition of information, advice, recommendation or counsel.

7	Designated Positions*	Disclosure Categories
8	Accounting Supervisor	1
9	Administrative Services Manager	1
10	Agency General Counsel	1
11	Architect	1
12	Architecture <i>and Engineering</i> Supervisor	1
13	<i>Assistant Deputy Executive Director, Housing</i>	1
14	Assistant Development Specialist	1
15	Assistant Harbormaster	2
16	Assistant Project Manager	1
17	Associate Civil Engineer	1
18	Building/Construction Inspector I	1
19	Building/Construction Inspector II	1
20	Citizens Advisory Committee	1
21	Civil Engineer (Project Engineers)	1
22	Commissioners	1
23	<i>Community Services Manager</i>	1
24	Construction Coordinator	1
25	Consultants**	5

1	Contract Compliance Specialist I	1
2	Contract Compliance Specialist II	1
3	Contract Compliance Specialist III	1
4	Contract Compliance Supervisor	1
5	Contract and Fiscal Services Manager	1
6	Deputy Executive Director	1
7	Deputy General Counsel	1
8	Development Services Manager	1
9	Development Specialist	1
10	Engineering and Construction Supervisor	1
11	Environmental Assessment Specialist	1
12	Executive Director	1
13	Finance and Information Services Manager	1
14	Financial Systems Accountant	4
15	Harbormaster	2
16	Human Resources Manager	1
17	Information Systems Supervisor	3, 4
18	Personnel Analyst	2
19	Planning Supervisor	1
20	Program Manager	1
21	Project Area Committee Members	1
22	Project Area Services Supervisor	1
23	Project Manager	1
24	Property Management Supervisor	1
25	Property Management Specialist	1

1	Public Affairs Officer	1
2	Purchasing Assistant	3
3	Records and Information Supervisor	2
4	Relocation Supervisor	1
5	Senior Architect	1
6	Senior Attorney	1
7	Senior Civil Engineer	1
8	Senior Development Specialist	1
9	Senior Financial Analyst	1
10	Senior Landscape Architect	1
11	Senior Personnel Analyst	1
12	Senior Planner	1
13	Senior Project Manager	1
14	Staff Associate IV	1
15	Staff Associate V	1
16	Staff Associate VI	1
17	Staff Attorney I	1
18	Staff Attorney II	1

19

20 *While the listed titles of the designated positions are approved classification titles,

21 occasionally titles are changed or working titles are assigned. In these events, the new titles

22 will be substituted into this Code with the same disclosure categories, as were applicable to

23 the old titles.

24

25

1 **With respect to consultants, the Executive Director may determine in writing that a
 2 particular consultant is hired to perform a range of duties that is limited in scope and thus is
 3 not required to comply with the disclosure requirements described in this Section. Such
 4 determination shall include a description of the consultant's duties and, based upon that
 5 description, a statement of the extent of the disclosure requirements. The Executive Director
 6 shall forward a copy of this determination to the Clerk of the Board of Supervisors. Nothing
 7 herein excuses any consultant from any other provisions of this Conflict of Interest Code.

8
 9 Section 34. The San Francisco Campaign and Governmental Conduct Code is hereby
 10 amended by amending Section 3.1-430 to read as follows:

11 **SEC. 3.1-430. TELECOMMUNICATIONS AND INFORMATION SERVICES,**
 12 **DEPARTMENT OF.**

13 **Disclosure Category 2.** Persons in this category shall disclose all investments
 14 and business positions in business entities and income from any source which provides, or
 15 contracts with the City and County of San Francisco and its Department of
 16 Telecommunications and Information Services to provide services, supplies, materials,
 17 machinery or equipment to the Department of Telecommunications and Information Services.

Designated Positions	Disclosure Categories
Executive Director	1
Assistant Director	1
Deputy Director, of Policy & Planning	1
<u>Chief Administrative Officer</u>	<u>1</u>
Deputy Director of Administration	1
Chief Technology Officer	1

1	Chief Operations Officer	1
2	<u>Director of Technology Operations Public Safety Services</u>	<u>1</u>
3	<u>Financial Services Manager</u>	<u>1</u>
4	<u>Procurement Manager</u>	<u>1</u>
5	<u>Network Technology Manager</u>	<u>1</u>
6	<u>Enterprise Services Manager</u>	<u>1</u>
7	Contracts Manager	2
8	Finance Manager	1
9	Manager Special Projects	2
10	Contracts Administrator	<u>2</u> 1
11	<u>Senior Policy Analyst</u>	<u>1</u>
12	<u>Policy Analyst</u>	<u>2</u>
13	<u>Budget Development</u>	<u>1</u>
14	<u>Client Billing</u>	<u>1</u>
15	Senior Regulatory Analyst	2
16	Business Manager	2
17	COIT Director	2

18

19 Section 35. The San Francisco Campaign and Governmental Conduct Code is hereby

20 amended by amending Section 3.1-435 to read as follows:

21 **SEC. 3.1-435. TRANSPORTATION AUTHORITY, SAN FRANCISCO COUNTY.**

22 Designated Positions	Disclosure Categories
23 Executive Director	All 1
24 Deputy Director— <i>Plans and Programs</i>	
25 Manager Capital Projects	

1 Manager Accounting and Finance

2 Manager of Planning

3

4 Section 36. The San Francisco Campaign and Governmental Conduct Code is hereby
5 amended by amending Section 3.1-445 to read as follows:

6 **SEC. 3.1-445. TREASURER-TAX COLLECTOR.**

7 **Disclosure Category 2.** Persons in this category shall disclose all investments
8 in any business entity and income from any source which provides services, supplies,
9 materials, machinery or equipment to the Treasurer-Tax Collector Department, or which may
10 foreseeably do so in the future, or which has done so within two years prior to any time period
11 covered by a statement of economic interest.

12

13	Designated Positions	Disclosure Categories
14	Treasurer	See Sec. 3.1-500
15	Chief Assistant Treasurer	See Sec. 3.1-500
16	Cash Management and Investment Officer	See Sec. 3.1-500
17	Assistant Cash Management and Investment Officer	See Sec. 3.1-500
18	Principal Administrative Analyst (Business Tax)	2
19	Head <u>Principal</u> Accountant (Administration)	2
20	Tax Administrator	1
21	Deputy Tax Administrator	1
22	Tax Collector Attorney	1
23	Chief Business Tax <u>Personal Property</u> Auditor	1
24	Director, Bureau of Delinquent Revenue (<u>Manager III</u>)	1
25	Chief <u>Principal</u> Investigator	1

1	Director, Real Estate Division (<i>Manager I</i>)	1
2	Senior Administrative Analyst	2
3	Director, Taxpayers Assistance Unit (TPA)	2
4	Special Assistant XV	2
5	Special Assistant XIII <u>Manager I</u>	2
6	<u>Director, Business Tax (Manager V)</u>	1
7	<u>Commercial Division Supervisor</u>	2
8	<u>Special Assistant XII</u>	2
9	<u>Manager III</u>	1
10	<u>IS Engineer – Senior</u>	2

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APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: _____
CHAD A. JACOBS
Deputy City Attorney