

File No. 180206

Committee Item No. 6

Board Item No. 3

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: April 18, 2018

Board of Supervisors Meeting:

Date: April 24, 2018

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Prepared by: John Carroll

Date: April 13, 2018

Prepared by: John Carroll

Date: April 19, 2018

1 [Settlement of Lawsuit - Elvin I. Smith - \$500,000]

2  
3 **Ordinance authorizing settlement of the lawsuit filed by Elvin I. Smith against the City**  
4 **and County of San Francisco for \$500,000; the lawsuit was filed on April 12, 2017, in**  
5 **San Francisco Superior Court, Case No. CGC-17-558134; entitled Elvin I. Smith v. City**  
6 **and County of San Francisco; the lawsuit involves alleged personal injury on a City**  
7 **street.**

8  
9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby  
11 authorizes the City Attorney to settle the action entitled Elvin I. Smith v. City and County of  
12 San Francisco, San Francisco Superior Court, Case No. CGC-17-558134 by the payment  
13 of \$500,000. The lawsuit involves alleged personal injury on a City street.

14 Section 2. The above-named action was filed in San Francisco Superior Court on  
15 April 12, 2017, and the following parties were named in the lawsuit: Plaintiff: Elvin I. Smith,  
16 Defendant: City and County of San Francisco.

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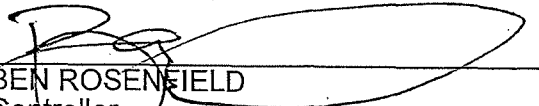
APPROVED AS TO FORM AND  
RECOMMENDED:

DENNIS J. HERRERA  
City Attorney



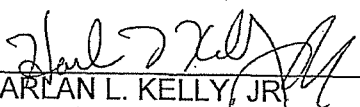
CHERYL ADAMS  
Chief Trial Deputy

FUNDS AVAILABLE:

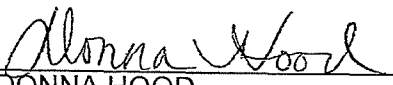
  
BEN ROSENFELD  
Controller

RECOMMENDED:

PUBLIC UTILITIES COMMISSION

  
HARLAN L. KELLY, JR.  
General Manager

APPROVED:

  
DONNA HOOD  
Secretary, Public Utilities Commission

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Date 3/1/18 File Number (if applicable) 180206

- Legislation for Introduction (NEW)      ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)      ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)      ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

- Grant Ordinance:**
- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format.
  - Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
  - Supporting documents: 1 full set, and separate pdf copies of each in email
    - Cover letter (original)
    - Grant budget/application
    - Grant information form, including signed disability checklist
    - Letter of Intent or grant award letter from funding agency
    - Contract, Leases/Agreements (if applicable)
    - Ethics Form 126 (if applicable) in **Word** format
    - Other support documents as identified in the cover letter and legislation
  - E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

- Ordinance:**
- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
  - Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
  - Supporting documents: 1 full set, and separate pdf copies of each in email
    - Cover letter (original)
    - Settlement Report/Agreement (for settlements)
    - Other support documents as identified in the cover letter and legislation
  - E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

- Grant Resolution:**
- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
  - Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
  - Supporting documents: 1 full set, and separate pdf copies of each in email
    - Cover letter (original)
    - Grant budget/application
    - Grant information form, including signed disability checklist
    - Letter of Intent or grant award letter from funding agency
    - Contract, Leases/Agreements (if applicable)
    - Ethics Form 126 (if applicable) in **Word** format
    - Other support documents as identified in the cover letter and legislation
  - E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

- Resolution:**
- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
  - Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
  - Supporting documents: 1 full set, and separate pdf copies of each in email
    - Cover letter (original)
    - Settlement Report/Agreement (for settlements)
    - Other support documents as identified in the cover letter and legislation
  - E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 554-3869  
Name and Telephone Number

City Attorney  
Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about-the-board/general/legislative-process-handbook