

File No. 240862

Committee Item No. 3

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date October 2, 2024

Board of Supervisors Meeting Date \_\_\_\_\_

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Completed by: Brent Jalipa Date September 26, 2024

Completed by: Brent Jalipa Date \_\_\_\_\_

1 [Agreement Amendment - ARAMARK Correctional Services, Inc. - Jail Food Services -  
2 \$24,783,723]

3 **Resolution authorizing the Sheriff’s Office to execute a Third Amendment to the**  
4 **existing Agreement with ARAMARK Correctional Services, LLC (ARAMARK), for jail**  
5 **food services to exercise the final option to extend the contract term 12 months from**  
6 **November 1, 2024, for a total term of November 1, 2018, through October 31, 2025, and**  
7 **to increase the not to exceed contract amount from \$20,000,000 to \$24,783,723.**

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9 WHEREAS, Charter, Section 9.118 (b) of the Charter of the City and County of San  
10 Francisco requires that contracts or agreements entered into by a department, board or  
11 commission requiring anticipated expenditures of \$10,000,000 shall be subject to approval of  
12 the Board of Supervisors by Resolution; and

13 WHEREAS, Pursuant to Charter, Section 9.118, the Board of Supervisors adopted  
14 Resolution 361-18 authorizing the Sheriff’s Office to enter into a contract with Aramark; and

15 WHEREAS, On July 24, 2018, in File No. 180590, the Board of Supervisors approved  
16 the Controller’s certification that county jail food service management operations can  
17 practically be performed by a private contractor at a lower cost than if work were performed by  
18 City employees at budgeted levels pursuant to Charter, Section 10.104.15; and

19 WHEREAS, The proposed contract agreement with Aramark Correctional Services,  
20 Inc. to provide jail food services (“Agreement”) is on file with the Clerk of the Board of  
21 Supervisors in File No. 240862, which is hereby declared to be a part of this Resolution as set  
22 forth fully herein; now, therefore, be it

23 RESOLVED, That the Board of Supervisors hereby approves the Agreement on  
24 file with the Clerk of the Board of Supervisors in File No. 240862; and, be it

1           FURTHER RESOLVED, That the Board of Supervisors hereby authorizes the  
2 Sheriff's Office to execute the Third Amendment to the Agreement with ARAMARK  
3 Correctional Services, LLC, to extend the contract term 12 months to October 31, 2025,  
4 and increase the not to exceed contract amount to \$24,783,723; and, be it

5           FURTHER RESOLVED, That within thirty (30) days of the contract being fully  
6 executed by all parties, the Sheriff's Department shall provide the final contract to the  
7 Clerk of the Board for inclusion into the official file.

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<p><b>Item 3</b> <b>File 24-0862</b></p>	<p><b>Department:</b> Sheriff’s Department (Sheriff)</p>
<p><b>EXECUTIVE SUMMARY</b></p>	
<p style="text-align: center;"><b>Legislative Objectives</b></p> <ul style="list-style-type: none"> <li>• The proposed resolution would approve a third amendment to the food service contract between the Sheriff’s Department and Aramark, increasing the not-to-exceed amount by \$4,783,723, from \$20,000,000 to \$24,783,723, and exercise the final option to extend the term by 12 months for a total contract term of seven years, from November 1, 2018 through October 31, 2025.</li> </ul> <p style="text-align: center;"><b>Key Points</b></p> <ul style="list-style-type: none"> <li>• Aramark was selected to provide jail food services based on a competitive solicitation in July 2018. In October 2018, the Board of Supervisors approved a food service contract between the Sheriff’s Department and Aramark for a five-year term from November 1, 2018 through October 31, 2023 and an amount not to exceed \$20 million, with two one-year options to extend the contract (File 18-0906). The Sheriff’s Department approved two amendments to the contract that increased the inmate and staff meal unit prices in response to food price inflation. The contract amount of \$20,000,000 was unchanged for both amendments due to the decrease in the jail population and lower than expected expenditures, and therefore, the amendments did not require Board approval.</li> <li>• On July 26, 2024, the Board of Supervisors approved the Controller’s certification that food service at the County Jails can be performed by a private contractor at a lower cost than if performed by City employees, pursuant to Proposition J (1976) (File 24-0612).</li> <li>• Aramark would continue providing three inmate meals and three staff meals daily at the Hall of Justice and San Bruno jail facilities, as well as coffee service and garbage service.</li> </ul> <p style="text-align: center;"><b>Fiscal Impact</b></p> <ul style="list-style-type: none"> <li>• The proposed third amendment increases the not-to-exceed amount of the contract by \$4,783,723 to a total of \$24,783,723, which includes an approximately 14.6 percent contingency. Meal unit prices increase by four percent in year seven of the contract. Meal costs for the proposed extension year assume a five percent jail and staff population increase over the highest levels in CY 2023 and include a cost inflation factor.</li> <li>• The contract is funded by the General Fund.</li> </ul> <p style="text-align: center;"><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• Approve the proposed resolution.</li> </ul>	

## MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that (1) has a term of more than ten years, (2) requires expenditures of \$10 million or more, or (3) requires a modification of more than \$500,000 is subject to Board of Supervisors approval.

## BACKGROUND

### Competitive Solicitation Process

In January 2018, the San Francisco Sheriff's Department issued a Request for Proposals (RFP) soliciting vendors to deliver food service at the County Jail facilities for an anticipated term of five years with two options to extend the term for one year each. ARAMARK Correctional Services, LLC (Aramark) was selected to receive funding based on a review by a selection panel.<sup>1</sup> Proposals were evaluated based on project approach (30 points), assigned project staff (15 points), experience and expertise of firm (15 points), vendor presentation and interview (5 points), and financial proposal (35 points) for a total possible score of 100 points. Aramark was one of two vendors<sup>2</sup> to submit proposals in response to the RFP and received the highest average score of 83.0 out of 100 possible points.

### Contract History

In October 2018, the Board of Supervisors approved a food service contract between the Sheriff's Department and Aramark for a five-year term from November 1, 2018 through October 31, 2023 and an amount not to exceed \$20 million, with two one-year options to extend the contract (File 18-0906). In November 2022, the Sheriff's Department approved a first amendment to the contract, modifying the inmate meal prices from a fixed unit price of \$1.615 to a range of \$1.715 to \$2.165 (corresponding to the jail population), increasing the staff meal unit price from \$2.99 to \$3.125, increasing the coffee and garbage services from \$3,900 to \$4,077 per month, and adding a provision for a Contractor Vaccination Policy. The price changes were retroactive to November 2020. According to the Sheriff's Department, the average daily jail population fell because of the pandemic and Aramark was impacted by the supply chain shortage and inflation. ARAMARK requested the change to a variable pricing structure that had higher unit costs as the population decreased. The jail population has fluctuated since the contract was executed, from

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<sup>1</sup> The selection panel consisted of a Captain at the Sheriff's Department, a Principal Administrative Analyst at the Juvenile Probation Department, and the Executive Director of a nonprofit that focuses on the procurement of food for public institutions. The panelists reviewed and scored proposals based on the following criteria: project approach, assigned project staff, the experience and expertise of the firm, vendor presentation and interview, and the financial proposal.

<sup>2</sup> The other vendor was Trinity, which scored 77.0 points out of 100.

1,343, on average, in October 2018, to approximately 750 during the second half of 2020, to 1,119 in August 2024.<sup>3</sup>

In November 2023, the Sheriff's Department approved a second amendment to the contract, exercising the first one-year option to extend the contract to October 31, 2024. The amendment also increased the inmate meal price from \$1.715 to \$2.185 at an average daily jail population of 1100 to 1199 and increased the inmate meal price from \$1.715 to \$2.115 at an average daily jail population of 1200 to 1299+. The staff meal unit price increased by 7.97 percent from \$3.125 to \$3.374. The coffee and garbage service also increased from \$4,077 to \$4,402. The average unit price for an inmate meal increased by 24.3 percent (from \$1.89 to \$2.35), similar to the inflation for food at the time. Under the contract, either Aramark or the City may request a renegotiation of the unit price per meal up to the amount of the CPI. Aramark provided market analysis of the inflation and supply chain to support the price increases. The contract amount of \$20,000,000 was unchanged for both the first and second amendments due to the decrease in the jail population and lower than expected expenditures, and therefore, the amendments did not require Board approval.

On July 26, 2024, the Board of Supervisors approved the Controller's certification that food service at the County Jails can be performed by a private contractor at a lower cost than if performed by City employees, pursuant to Proposition J (1976) (File 24-0612).

## DETAILS OF PROPOSED LEGISLATION

The proposed resolution would approve a third amendment to the food service contract between the Sheriff's Department and Aramark, increasing the not-to-exceed amount by \$4,783,723, from \$20,000,000 to \$24,783,723, and exercise the final option to extend the term by 12 months for a total contract term of seven years, from November 1, 2018 through October 31, 2025.

### Services

Under the proposed amendment, Aramark would continue providing three inmate meals and three staff meals daily at the Hall of Justice and San Bruno jail facilities, as well as coffee service and garbage service. The unit prices of an inmate meal at various average daily populations, as well as the staff meal unit price, increased by approximately four percent<sup>4</sup>, while the monthly unit price for garbage service remains the same at \$4,402. The monthly coffee service for staff increased by 95.4 percent from \$4,402 to \$8,602. According to the Sheriff's Department, this is due to the implementation of enhanced coffee services in the jails.

### Performance Monitoring

While the contract does not include specific performance measures, it requires Aramark to adhere to specifications that address quality levels, size, grade and other issues when purchasing

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<sup>3</sup> Jail population data is compiled by the Controller's Office: <https://www.sf.gov/data/county-jail-population>

<sup>4</sup> According to the Sheriff's Department, this is below the Controller's Office recommended CPI price increase 4.63 percent.

all food products and disposable service ware and packaging. Aramark is also required to provide written menus to the Sheriff’s Department at least ten days in advance that meet minimum nutritional and serving requirements and ensure adequate food preparation, quality and presentation, and sanitation standards. Finally, Aramark is required to provide monthly meal count reports that detail actual meals served by location to inmates and staff and all preventative maintenance and repairs performed on equipment, to support monthly invoices.

**FISCAL IMPACT**

The proposed third amendment increases the not-to-exceed amount of the contract by \$4,783,723 to a total of \$24,783,723, which includes an approximately 14.6 percent contingency. The actual and projected expenditures breakdown from November 1, 2018 to October 31, 2025 are shown in Exhibit 1 below.

**Exhibit 1: Actual and Projected Expenditures of Aramark Contract, November 1, 2018 to October 31, 2025**

Year	Inmate Meals	Staff Meals	Coffee Service	Garbage Service	Taxes	Total
FY 2018-19 (9 mos., actual spending)	2,274,908	274,957	31,200	31,200	220,264	2,832,529
FY 2019-20	2,255,159	397,616	46,800	46,800	233,935	2,980,311
FY 2020-21	1,813,648	356,492	46,800	46,800	189,043	2,452,782
FY 2021-22	2,366,721	297,396	48,570	48,570	241,927	3,003,184
FY 2022-23	2,400,394	394,309	48,924	48,924	253,518	3,146,070
FY 2023-24	2,894,536	569,679	72,199	51,219	312,390	3,900,023
Projected Costs, 8/1/24-10/31/24	723,634	142,420	25,806	13,206	81,193	986,258
<b>Subtotal, Current Contract</b>	<b>14,729,001</b>	<b>2,432,870</b>	<b>320,299</b>	<b>286,719</b>	<b>1,532,269</b>	<b>19,301,157</b>
Proposed Extension, 11/2024 - 10/2025	3,719,678	523,218	103,224	52,824	384,779	4,783,723
Contingency	531,994	101,332			65,516	698,843
<b>Total</b>	<b>18,980,673</b>	<b>3,057,420</b>	<b>423,523</b>	<b>339,543</b>	<b>1,982,564</b>	<b>24,783,723</b>

Source: Sheriff’s Department

As noted above, the proposed contract amendment increases meal unit prices by four percent in year seven of the contract. Meal costs for the proposed extension year also assume a five percent jail and staff population increase over the highest levels in CY 2023.

**Source of Funding**

The proposed amendment will be funded by the General Fund.

**RECOMMENDATION**

Approve the proposed resolution.



**City and County of San Francisco  
Office of Contract Administration  
Purchasing Division**

**Third Amendment**

**Contract ID: 1000023123**

THIS THIRD AMENDMENT (“Amendment”) is made as of **November 1, 2024**, in San Francisco, California, by and between **ARAMARK Correctional Services, LLC** (“Contractor”), and the City and County of San Francisco, a municipal corporation (“City”), acting by and through its Director of the Office of Contract Administration.

**Recitals**

WHEREAS, City and Contractor have entered into the Agreement (as defined below); and

WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to exercise the final option to extend contract term for 1-year, increase the contract amount by \$4,783,723 and to modify Appendix B-2 Calculation of Charges; and

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WHEREAS, Contractor was competitively selected pursuant to a Request for Proposals entitled Jail Food Service issued through Sourcing Event ID #0000000468 and this Amendment is consistent with the terms of the RFP and the awarded Contract; and

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WHEREAS, this is a contract for Services and the Local Business Enterprise (“LBE”) subcontracting participation requirement for the Services has been waived pursuant to waiver CMD14B0003147 approved by CMD on May 21, 2024, and this Amendment is consistent with that waiver; and

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WHEREAS, this Agreement was approved by the Board of Supervisors pursuant to the requirements of City Charter Section 10.104-15 on July 16, 2024 under Resolution 391-24; and

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WHEREAS, this Amendment is consistent with an approval obtained from the City’s **Board of Supervisors** under **[insert resolution number]** approved on **[insert date of Board action]** in the amount of \$24,783,723 for the period commencing November 1, 2024 and ending October 31, 2025; and

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WHEREAS, the Department has filed Ethics Form 126f4 (Notification of Contract Approval) because this Agreement, as amended herein, has a value of \$100,000 or more in a fiscal year and will require the approval of Sheriff Paul Miyamoto, an elected officer of the City; and

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Now, THEREFORE, the parties agree as follows:

### **Article 1      Definitions**

The following definitions shall apply to this Amendment:

1.1 **Agreement.** The term “Agreement” shall mean the Agreement dated November 1, 2018 between Contractor and City, as amended by the:

Novation Agreement,	dated July 1, 2021, and
First Amendment,	dated November 1, 2022, and
Second Amendment,	dated November 1, 2023.

1.2 **San Francisco Labor and Employment Code.** As of January 4, 2024, San Francisco Administrative Code Chapters 21C (Miscellaneous Prevailing Wage Requirements), 12B (Nondiscrimination in Contracts), 12C (Nondiscrimination in Property Contracts), 12K (Salary History), 12P (Minimum Compensation), 12Q (Health Care Accountability), 12T (City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions), and 12U (Sweatfree Contracting) are redesignated as Articles 102 (Miscellaneous Prevailing Wage Requirements), 131 (Nondiscrimination in Contracts), 132 (Nondiscrimination in Property Contracts), 141 (Salary History), 111 (Minimum Compensation), 121 (Health Care Accountability), 142 (City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions), and 151 (Sweatfree Contracting) of the San Francisco Labor and Employment Code, respectively. Wherever this Agreement refers to San Francisco Administrative Code Chapters 21C, 12B, 12C, 12K, 12P, 12Q, 12T, and 12U, it shall be construed to mean San Francisco Labor and Employment Code Articles 102, 131, 132, 141, 111, 121, 142, and 151, respectively.

1.3 **Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement

### **Article 2      Modifications of Scope to the Agreement**

The Agreement is hereby modified as follows:

2.1 **Term of the Agreement.** Article 2, Term of the Agreement of the Agreement currently reads as follows:

**Article 2      Term of the Agreement**

2.1 The term of this Agreement shall commence on the later of: (i) November 1, 2018; or (ii) the Effective Date and expire on October 31, 2024, unless earlier terminated as

otherwise provided herein.

2.2 The City has one option to renew the Agreement for a period of one year each. The City may extend this Agreement beyond the expiration date by exercising an option at the City's sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, "Modification of this Agreement."

***Such section is hereby amended in its entirety to read as follows:***

**Article 2 Term of the Agreement**

2.1 The term of this Agreement shall commence on the later of: (i) November 1, 2018; or (ii) the Effective Date and expire on October 31, 2025, unless earlier terminated as otherwise provided herein.

2.2 Reserved.

2.2 Payment. Article 3 Financial Matters, Section 3.3.1, Payment of the Agreement currently reads as follows:

3.3.1 **Payment.** Contractor shall provide an invoice to the City on a monthly basis for Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B-2, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the Sheriff, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed Twenty Million Dollars (\$20,000,000). The breakdown of charges associated with this Agreement appears in Appendix B-2, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. A portion of payment may be withheld until conclusion of the Agreement if agreed to by both parties as retainage, described in Appendix B-2. In no event shall City be liable for interest or late charges for any late payments.

***Such section is hereby amended in its entirety to read as follows:***

3.3.1 **Payment.** Contractor shall provide an invoice to the City on a monthly basis for Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B-2, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the Sheriff, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the

City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed Twenty Four Million Seven Hundred Eighty Three Thousand Seven Hundred Twenty-Three Dollars (\$24,783,723). The breakdown of charges associated with this Agreement appears in Appendix B-2, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. A portion of payment may be withheld until conclusion of the Agreement if agreed to by both parties as retainage, described in Appendix B-2. In no event shall City be liable for interest or late charges for any late payments.

2.3 Appendix A. Appendix A - Scope of Services, Section I.S, Staff Meals of the Agreement currently reads as follows:

**S. Staff Meals.**

1. ARMARK will supply the staff meal at the negotiated and agreed upon price-per-meal, and this price will include all necessary service items such as disposable plates, cups, cup holders, sugar, creamer, stirrers, napkins, disposable utensils, condiments, etc. ARAMARK will provide a fixed Staff Menu. (See Appendix C-1)
2. Staff meals will only be prepared by ARAMARK employees.
3. A fixed staff menu as described in Appendix C-1 will be provided for staff assigned to jail facilities. One meal for each staff member on shift will be provided at facilities that operate with three 8-hour shifts. A minimum of one meal and maximum of two meals per shift will be provided for each staff member at jails that operate with two 12-hour shifts. The menu will provide a variety of cold and hot meals during a six week cycle.
4. The procedure for SFSO staff to order meals will be as follows:
  - a. Meal tickets will be passed out during Muster.
  - b. The completed meal tickets will be collected by SFSO staff (the Kitchen Deputy or Trustee Boss post assignments).
  - c. The meal tickets will be delivered to Aramark personnel in the kitchen.
  - d. Aramark employees will place the ordered meals in individual bags marked with a name or star number.
  - e. The meals will be delivered to the Officer Dining Room (ODR) by Aramark employees. Depending on the type of meal ordered, the Aramark employee will either place the meal in the cooler or heater.
5. At the request of SFSO Facility Commander, the menu will be reviewed every six months and revised to provide variety.
6. SFSO reserves the right to decline the provision of staff meals, during the course of this agreement pending the re-negotiation of the Memorandum of

Understanding with the Sheriff's Deputy Unions.

7. ARAMARK will not be allowed to install vending machines in any area of any jail.

8. **Coffee Service.** ARAMARK will provide coffee service for Sheriff's Office's Staff at the following locations: County Jail #1 breakroom, Custody Operations Division, County Jail #2 ODR, County Jail #4 ODR, County Jail #5 ODR, and Training Unit at the San Bruno Facility. (Please Note: In the event County Jail #4 is closed, staff coffee service would no longer be needed. In the event County Jail #6 is opened, staff coffee service will be required).

a. **Coffee Machines and Coffee.** ARAMARK will provide six (6) commercial grade coffee machines and coffee at designated areas located at County Jail #1 (CJ1), Custody Operations Division (COD) Admin staff, County Jail #2 (CJ2), County Jail #4 (CJ4), County Jail #5 (CJ5), and the Training Unit at the San Bruno Facility. The coffee machines will provide hot water on demand for single serve teas and decaf coffee and will require plumbing to the facilities water supply. A manual, pour-in, coffee machine will be provided as an option for locations that cannot accommodate a machine that requires a fixed water supply.

b. **Supplies.** ARAMARK shall provide coffee supplies that include, at the minimum, artisanal sustainable and certified coffee, paper cups, stir sticks, sugar and creamer.

i. ARAMARK will monitor the coffee supply inventory of coffee, cups, stir sticks, sugar, and creamer to ensure supplies are always stocked to meet the Staff Count per Appendix A Section I, S. 8. d.

ii. All food service ware (cups, napkins, spoons, stir sticks) provided by ARAMARK shall be Biodegradable/Compostable or Recyclable and cannot be made, in whole or in part, from Polystyrene Foam to comply with San Francisco Environment Code Chapter 16, Food Service and Packaging Waste Reduction Ordinance.

iii. Per Amended San Francisco Environment Code Chapter 16, beginning July 1, 2019, City contractors are prohibited from selling, using or distributing any straws, stirrers, splash sticks, cocktail sticks, or toothpicks made with plastic.

iv. Beginning January 1, 2020, all Food Service Ware must be Fluorinated Chemical Free.

c. **Maintenance and Repair.** ARAMARK will provide monthly maintenance on the coffee machines to ensure they are operating properly, ARAMARK will replace an inoperable coffee machine within twenty-four (24) hours following notification to ARAMARK from SFSO Command Staff.

d. **Staff Count.** ARAMARK will provide coffee to meet the demands of the following Sheriff's staff counts (\*Note: Staff counts may fluctuate as a result of staff reassignments):

- i. County Jail #1 (CJ1) – 41 staff
- ii. Custody Operations Division (COD) – 21 staff
- iii. County Jail #2 (CJ2) – 52 staff
- iv. County Jail #4 (CJ4) – 33 staff
- v. County Jail #5 (CJ5) – 102 staff
- vi. Training Unit at San Bruno Facility – 15 staff

e. **Invoice.** ARAMARK will remit a monthly invoice to the Sheriff's Office for the Coffee Service per Appendix B – Calculation of Charges. The invoice must include a unique invoice number containing a detailed description of the items and service being invoiced.

**Such section is hereby amended in its entirety to read as follows:**

**S. Staff Meals.**

1. ARAMARK will supply the staff meal at the negotiated and agreed upon price-per-meal, and this price will include all necessary service items such as disposable plates, cups, cup holders, sugar, creamer, stirrers, napkins, disposable utensils, condiments, etc. ARAMARK will provide a fixed Staff Menu. (See Appendix C-1)

2. Staff meals will only be prepared by ARAMARK employees.

3. A fixed staff menu as described in Appendix C-1 will be provided for staff assigned to jail facilities. One meal for each staff member on shift will be provided at facilities that operate with three 8-hour shifts. A minimum of one meal and maximum of two meals per shift will be provided for each staff member at jails that operate with two 12-hour shifts. The menu will provide a variety of cold and hot meals during a six week cycle.

a. **Supplemental Staff Snacks.** Aramark will provide in the ODRs fresh seasonal fruits (oranges, apples, and bananas), sliced bread with no added sugar or high fructose syrup, single-serve packets of peanut butter, single-serve packets of an assortment of jams and jellies to supplement the fixed staff menu.

b. Aramark will monitor staff usage and will make adjustments to ensure the optimum levels of food is available to staff on a daily basis and to minimize food waste.

c. SFSO Custody Commander will review the Supplemental Staff Snacks every three (3) months with Aramark to determine if modifications are required.

4. The procedure for SFSO staff to order meals will be as follows:
  - a. Meal tickets will be passed out during Muster.
  - b. The completed meal tickets will be collected by SFSO staff (the Kitchen Deputy or Trustee Boss post assignments).
  - c. The meal tickets will be delivered to Aramark personnel in the kitchen.
  - d. Aramark employees will place the ordered meals in individual bags marked with a name or star number.
  - e. The meals will be delivered to the Officer Dining Room (ODR) by Aramark employees. Depending on the type of meal ordered, the Aramark employee will either place the meal in the cooler or heater.
5. At the request of SFSO Facility Commander, the menu will be reviewed every six months and revised to provide variety.
6. SFSO reserves the right to decline the provision of staff meals, during the course of this agreement pending the re-negotiation of the Memorandum of Understanding with the Sheriff's Deputy Unions.
7. ARAMARK will not be allowed to install vending machines in any area of any jail.
8. **Coffee Service.** ARAMARK will provide enhanced coffee service for Sheriff's Office Staff at the following locations: County Jail #1 breakroom, Custody Operations Division, County Jail #2 ODR, , County Jail #3 ODR, County Jail #3 Annex ODR and Training Unit at the San Bruno Facility. (Please Note: In the event additional jail facility is opened, staff coffee service will be required).
  - a. **Coffee Machines and Coffee.** ARAMARK will provide up to six (6) commercial grade coffee machines and coffee at designated areas located at County Jail #1 (CJ1), County Jail 3 Annex, located at 1 Moreland Driv , County Jail #2 (CJ2), , County Jail #3 (CJ3), located at 1 Moreland Dr., San Bruno, CA 94066), and the Training Unit at the San Bruno Facility. For the avoidance of doubt, Aramark will provide up to six (6) commercial grade coffee machines to be distributed across the locations identified in this section as agreed by the parties and not at each individual location. The coffee machines will provide hot water on demand for single serve teas and decaf coffee and will require plumbing to the facilities water supply. A manual, pour-in, coffee machine will be provided as an option for locations that cannot accommodate a machine that requires a fixed water supply.
  - b. ARAMARK will provide and install three (3) specialty coffee machines at SFSO designated areas. The coffee machines will have the capability to make specialty drinks such as mocha, lattes, and hot chocolate, including a variety of brewed coffee and brewed hot teas.

Aramark will provide the flavors and brand of drink packets based on consultation with Custody Administration and as part of this contract. Ice packs will be provided to make all coffee drinks iced.

b. **Supplies.** ARAMARK shall provide coffee supplies that include, at the minimum, artisanal sustainable and certified coffee and tea, paper cups, stir sticks, sugar and creamer.

i. ARAMARK will monitor the supply inventory of coffee, specialty drinks, teas, cups, lids, stir sticks, sugar, and creamer to ensure supplies are always stocked to meet the Staff Count per Appendix A Section I, S.8.d.

ii. All food service ware (cups, lids, napkins, spoons, stir sticks) provided by ARAMARK shall be Biodegradable/Compostable or Recyclable and cannot be made, in whole or in part, from Polystyrene Foam to comply with San Francisco Environment Code Chapter 16, Food Service and Packaging Waste Reduction Ordinance.

iii. Per Amended San Francisco Environment Code Chapter 16, beginning July 1, 2019, City contractors are prohibited from selling, using or distributing any straws, stirrers, splash sticks, cocktail sticks, or toothpicks made with plastic.

iv. Beginning January 1, 2020, all Food Service Ware must be Fluorinated Chemical Free.

c. **Maintenance and Repair.** ARAMARK will provide monthly maintenance on the coffee machines referenced in Appendix A, Section I.S.8., Coffee Service to ensure they are operating properly, ARAMARK will replace an inoperable coffee machine within twenty-four (24) hours following notification to ARAMARK from SFSO Command Staff.

d. **Staff Count.** ARAMARK will provide coffee to meet the demands of the following Sheriff's staff counts (\*Note: Staff counts may fluctuate as a result of staff reassignments):

i. County Jail #1 (CJ1) – 85 staff

ii. Custody Operations Division (COD) – 35 staff

iii. County Jail #2 (CJ2) – 125 staff

iv. County Jail #3 (CJ3 San Bruno includes the Annex) – 250 staff

v. Training Unit at San Bruno Facility – 15 staff

e. **Invoice.** ARAMARK will remit a monthly invoice to the Sheriff's Office for the Coffee Service per Appendix B-3 – Calculation of Charges. The invoice must include a unique invoice number containing a detailed description of the items and service being invoiced.





2.4 **Appendix B-3.** Appendix B-2 is hereby replaced in its entirety by Appendix B-3, attached to this Amendment and fully incorporated within the Agreement. To the extent the Agreement refers to Appendix B-2 in any place, the true meaning shall be Appendix B-3, which is a correct and updated version.

**Article 3 Updates of Standard Terms to the Agreement**

The Agreement is hereby modified as follows:

3.1 **Section 4.2 Personnel.** *Section 4.2 of the Agreement is replaced in its entirety to read as follows:*

**4.2 Qualified Personnel.** Contractor represents and warrants that it is qualified to perform the Services required by City, and that all Services will be performed by competent personnel with the degree of skill and care required by current and sound professional procedures and practices. Contractor will comply with City’s reasonable requests regarding assignment and/or removal of personnel, but all personnel, including those assigned at City’s request, must be supervised by Contractor. Contractor shall commit sufficient resources for timely completion within the project schedule

3.2 **Article 13 Data and Security.** **Article 13 is hereby replaced in its entirety to read as follows:**

**13.1 Nondisclosure of Private, Proprietary or Confidential Information.**

**13.1.1 Protection of Private Information.** If this Agreement requires City to disclose “Private Information” to Contractor within the meaning of San Francisco Administrative Code Chapter 12M, Contractor and subcontractor shall use such information only in accordance with the restrictions stated in Chapter 12M and in this Agreement and only as necessary in performing the Services. Contractor is subject to the enforcement and penalty provisions in Chapter 12M.

**13.1.2 City Data; Confidential Information.** In the performance of Services, Contractor may have access to, or collect on City’s behalf, City Data, which may include proprietary or Confidential Information that if disclosed to third parties may damage City. If City discloses proprietary or Confidential Information to Contractor, or Contractor collects such information on City’s behalf, such information must be held by Contractor in confidence and used only in performing the Agreement. Contractor shall exercise the same standard of care to protect such information as a reasonably prudent contractor would use to protect its own proprietary or Confidential Information.

**13.2 Reserved.**

**13.3 Reserved.**

**13.4 Management of City Data.**

**13.4.1 Use of City Data.** Contractor agrees to hold City Data received from, or created or collected on behalf of, City, in strictest confidence. Contractor shall not use or disclose City Data except as permitted or required by the Agreement or as otherwise authorized in writing by City. Any work by Contractor or its authorized subcontractors using, or sharing or storage of, City Data outside the United States is prohibited, absent prior written authorization by City. Access to City Data must be strictly controlled and limited to Contractor's staff assigned to this project on a need-to-know basis only. City Data shall not be distributed, repurposed or shared across other applications, environments, or business units of Contractor. Contractor is provided a limited non-exclusive license to use City Data solely for performing its obligations under the Agreement and not for Contractor's own purposes or later use. Nothing herein shall be construed to confer any license or right to City Data, by implication, estoppel or otherwise, under copyright or other intellectual property rights, to any third-party. Unauthorized use of City Data by Contractor, subcontractors or other third-parties is prohibited. For purpose of this requirement, the phrase "unauthorized use" means the data mining or processing of data, stored or transmitted by the service, for commercial purposes, advertising or advertising-related purposes, or for any purpose other than security or service delivery analysis that is not explicitly authorized.

**13.4.2 Disposition of City Data.** Upon request of City or termination or expiration of this Agreement, Contractor shall promptly, but in no event later than thirty (30) calendar days, return all City Data given to, or collected or created by Contractor on City's behalf, which includes all original media. Once Contractor has received written confirmation from City that City Data has been successfully transferred to City, Contractor shall within ten (10) business days clear or purge all City Data from its servers, any hosted environment Contractor has used in performance of this Agreement, including its subcontractor's environment(s), work stations that were used to process the data or for production of the data, and any other work files stored by Contractor in whatever medium. Contractor shall provide City with written certification that such purge occurred within five (5) business days of the purge. Secure disposal shall be accomplished by "clearing," "purging" or "physical destruction," in accordance with National Institute of Standards and Technology (NIST) Special Publication 800-88 or most current industry standard.

**13.5. Ownership of City Data.** The Parties agree that as between them, all rights, including all intellectual property rights, in and to City Data and any derivative works of City Data is the exclusive property of City.

**13.6 Loss or Unauthorized Access to City's Data; Security Breach Notification.** Contractor shall comply with all applicable laws that require the notification to individuals in the event of unauthorized release of PII, PHI, or other event requiring notification. Contractor shall notify City of any actual or potential exposure or misappropriation of City Data (any "Leak") within twenty-four (24) hours of the discovery of such, but within twelve (12) hours if the Data Leak involved PII or PHI. Contractor, at its own expense, will reasonably cooperate with City and law enforcement authorities to investigate any such Leak and to notify injured or potentially injured parties. The remedies and obligations set forth in this subsection are in addition to any other City may have. City shall conduct all media communications related to such Leak.

**3.4 Appendix A, Section I, Description of Services of the Agreement currently reads as follows:**

**I. Description of Services**

Contractor agrees to perform the following Services:

All written Deliverables, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**ARAMARK Correctional Services, LLC.** will deliver daily quality food service for staff and inmates of the County jails, while maintaining the established nutritional and health standards per the State of California Board of State and Community Corrections (BSCC), Title 15, Minimum Standards for Local Detention Facilities, Article 12. Food – Sections 1240 to 1248, Recommended Dietary Allowances (RDA) stated by the National Academy of Sciences; the USDA guidelines for food compositions; and a specific per meal requirement of no more than 2.5 grams sodium and saturated dietary fat should not exceed 10 percent of total calories on a weekly basis. In addition, ARAMARK agrees to provide a comprehensive culinary program, including SafeServe training and California State certification, for inmates working in the jail kitchens and participating in jail educational programs. This program will be coordinated through the jail education program (Five Keys Charter School) and/or Five Keys’ post-release program, and shall make a good faith effort to assist with job placement opportunities. ARAMARK must work with the SFSO and Purchasing to complete a baseline assessment within 12-months of contract execution and must comply with at least the Good Food Purchasers 1-Star level per Appendix H.

ARAMARK agrees to provide the number and types of meals, and perform services, as specified in this Appendix A.

**Such section is hereby amended in its entirety to read as follows:**

**I. Description of Services**

Contractor agrees to perform the following Services:

All written Deliverables, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**ARAMARK Correctional Services, LLC.** will deliver daily quality food service for staff and inmates of the County jails, while maintaining the established nutritional and health standards per the State of California Board of State and Community Corrections (BSCC), Title 15, Minimum Standards for Local Detention Facilities, Article 12. Food – Sections 1240 to 1248, Recommended Dietary Allowances (RDA) stated by the National Academy of Sciences; the USDA guidelines for food compositions; and a specific per meal requirement of no more than 2.5 grams sodium and saturated dietary fat should not exceed 10 percent of total calories on a weekly basis. In addition, ARAMARK agrees to provide its IN2WORK Program delivering training, certification internships, and scholarships to graduates. This program will be a comprehensive culinary program, and will include SafeServe training and California State certification, for inmates working in the jail kitchens. ARAMARK must work with the SFSO and Purchasing to complete a baseline assessment within 12-months of contract execution and

must comply with at least the Good Food Purchasers 1-Star level per Appendix H.  
ARAMARK agrees to provide the number and types of meals, and perform services, as specified in this Appendix A.

**3.5 Appendix A, Section I. R, Culinary/Vocational Program for Inmates of the Agreement** currently reads as follows:

**R. Culinary/Vocational Program for Inmates.** ARAMARK will coordinate up to two culinary/vocational training programs for inmates in one or more designated jail kitchen facilities in cooperation with the Five Keys Charter School, and will maintain the programs on a continual basis over the life of the contract. The SFSO, ARAMARK and Five Keys Charter School will work closely to ensure that all State and Five Keys' requirements are met in order to provide educational credits for the program. (See Appendix G, ARAMARK Culinary Program)

SFSO will provide a minimum of 20 inmate workers at CJ#4, and a minimum of 20 inmate workers at CJ#5 for participation in the culinary program. CJ#2 may be substituted in or added as an additional program site upon mutual agreement between ARAMARK and the SFSO. ARAMARK will provide post-release employment references and referrals for inmates who successfully complete the culinary vocational training program.

1. ARAMARK will provide a grant of \$20,000 to the SFSO annually during each year of the Agreement to aid in the expansion of the Culinary/Vocational/ServSafe program. The \$20,000 grant will be issue to SFSO on the anniversary of the Agreement execution date.

2. The Contractor shall coordinate the implementation of this culinary/vocational training programs with Five Keys Charter School's academic calendar, in all jail facilities with kitchens within 60 days of being awarded the contract and shall maintain the program on a continual basis over the life of this contract.

3. The Contractor must also document referrals and linkages to include post-release employment opportunities for inmates who participate in this culinary/vocational training program.

a. The documentation will be provided to the SFSO Director of Programs or their designee.

4. Contractor will work with the SFSO to develop performance metrics and provide quarterly reports regarding employment for participants.

a. The metrics will be developed with the SFSO Director of Programs and the Chief Deputy of Custody or their respective designee.

b. The quarterly reporting will be provided to the SFSO Director of Programs

**Such section is hereby amended in its entirety to read as follows:**

**R. Culinary/Vocational Program for Inmates.** "IN2WORK. Aramark shall provide vocational training and classroom instruction regarding proper food production skills to

qualified inmates through its IN2WORK program (“I2W”). Training will include deployment of Aramark’s proprietary materials. The County acknowledges that Aramark’s willingness to implement the I2W program under this Agreement does not give the County any right, title, license, or interest in the program.”

ARAMARK will coordinate up to two culinary/vocational training programs for inmates in one or more designated jail kitchen facilities. ARAMARK will provide post-release employment references and referrals for inmates who successfully complete the culinary vocational training program. ARAMARK will ensure that the culinary certificate earned in the program will be recognized outside of the County Jails and provides employment opportunities directly with ARAMARK.

1. ARAMARK will provide a grant of \$20,000 to the SFSO annually during each year of the Agreement to aid in the support of the Culinary/Vocational/ServSafe program. The \$20,000 grant will be issued to SFSO on the anniversary of the Agreement execution date.

The Contractor must also document referrals and linkages to include post-release employment opportunities for inmates who participate in this culinary/vocational training program.

a. The documentation will be provided to the SFSO Director of Programs or their designee.

4. Contractor will work with the SFSO to develop performance metrics and provide quarterly reports regarding employment for participants.

a. The metrics will be developed with the SFSO Director of Programs and the Chief Deputy of Custody or their respective designee.

b. The quarterly reporting will be provided to the SFSO Director of Programs

### 3.6 Appendix G, Aramark Culinary Program Expectations currently reads as follows:

#### APPENDIX G

#### Aramark Culinary Program Expectations

ARAMARK shall provide a comprehensive culinary program, including the ServSafe training and certification, ServSafe Managerial training and certification, and the CA Food Handler’s Test for prisoners working in the jail kitchens and participating in jail educational programs. These programs will be coordinated through the jail educational program (Five Keys Charter School) and/or Five Keys post-release program, and include a job placement component.

1. Aramark shall provide Five Keys a formal outline and curriculum of a comprehensive prisoner culinary/vocational/ServSafe training program in Food Preparation and Basic Cooking.

2. This curriculum must be current and the industry standard for preparing individuals for state certification.

3. Aramark shall pay all expenses related to curriculum cost, including test material, testing fees and certification.

4. Aramark shall provide proctors for all certification exams, and offer the exams for each group of students completing the courses.
5. Aramark's certification programs shall be coordinated and taught in conjunction with Five Keys Charter school's daily school schedule.
6. Aramark staff will coordinate scheduling of the classes with Five Keys, not to conflict with Five Keys daily schedule.
7. Aramark and Five Keys shall jointly provide instruction for this class with Five Keys as the lead agency and Aramark providing technical support and assistance to Five Keys instructors for implementing the curriculum.
8. Aramark staff shall be available at least one day per week to provide instructional assistance and technical support to Five Keys.
9. Aramark shall be responsible for providing instruction and implementing the practicum portion of the program.
10. Aramark shall be required to work closely with Five Keys charter School Staff to meet State and Five Keys requirements to provide educational credits for the program.
11. Aramark shall maintain the program on a continual basis over the life of the contract.
12. Aramark must also include post release employment opportunities and referrals to prisoners who participate in the culinary/vocational training program.

**Such section is hereby amended in its entirety to read as follows:**

#### APPENDIX G

##### Aramark Culinary Program Expectations

ARAMARK shall provide a comprehensive culinary program, including the ServSafe/ IN2WORK ("I2W") training and certification, ServSafe/ I2W Managerial training and certification, and the CA Food Handler's Test for prisoners working in the jail kitchens and participating in jail educational programs. These programs will be coordinated through the SFSO jail educational program and/or post-release program, and include a job placement component.

1. Aramark shall provide the SFSO Director of Programs a formal outline and curriculum of a comprehensive prisoner culinary/vocational/ServSafe/ I2W training program in Food Preparation and Basic Cooking.
2. This curriculum must be current and the industry standard for preparing individuals for state certification.
3. Aramark shall pay all expenses related to curriculum cost, including test material, testing fees and certification.
4. Aramark shall provide proctors for all certification exams, and offer the exams for each

group of students completing the courses.

5. Aramark's certification programs shall be coordinated and taught in conjunction with Jail Programs' daily school schedule.

6. Aramark staff will coordinate scheduling of the classes with SFSO Director of Programs, not to conflict with Jail Programs' daily schedule.

7. Aramark shall provide instruction for this class with Jail Programs as the lead agency. And Aramark providing technical support.

8. Aramark shall be responsible for providing instruction and implementing the practicum portion of the program.

9. Aramark shall be required to work closely with SFSO Jail Program Staff to meet State and Jail Programs requirements to provide educational credits for the program.

10. Aramark shall maintain the program on a continual basis over the life of the contract.

11. Aramark must also include post release employment opportunities and referrals to prisoners who participate in the culinary/vocational training program.

#### **Article 6      Effective Date**

Each of the modifications set forth herein shall be effective on and after November 1, 2024.

#### **Article 7      Legal Effect**

Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Contractor and City have executed this Amendment as of the date first referenced above.

CITY  
Recommended by:

CONTRACTOR  
ARAMARK Correctional Services, LLC

\_\_\_\_\_  
Paul Miyamoto  
Sheriff  
San Francisco Sheriff's Office

\_\_\_\_\_  
Stephen Yarsinsky  
Vice President, Finance  
2400 Market Street.  
Philadelphia, PA 19103

City Supplier number: 0000025201

Approved as to Form:

David Chiu  
City Attorney

By: \_\_\_\_\_  
Sarah Fabian  
Deputy City Attorney

Approved:

Sailaja Kurella  
Director of the Office of Contract  
Administration, and Purchaser

By: \_\_\_\_\_

**Attached Appendix:**

Appendix B-3 – Calculation of Charges



**Appendix B-3  
Calculation of Charges**

The Contractor will be compensated monthly, on a price per meal basis. Price per-meal must include the cost of all necessary service items such as disposable plates, cups, napkins, disposable utensils, condiments, gloves, etc. The parties agree to the following per meal prices, effective November 1, 2024:

Description	Unit of Measure	Unit Price
Inmate Meal at Avg. Daily Population of 1200 to 1299+	Per Inmate Meal	\$2.200
Inmate Meal at Avg. Daily Population of 1100 to 1199	Per Inmate Meal	\$2.272
Inmate Meal at Avg. Daily Population of 1000 to 1099	Per Inmate Meal	\$2.361
Inmate Meal at Avg. Daily Population of 900 to 999	Per Inmate Meal	\$2.470
Inmate Meal at Avg. Daily Population of 800 to 899	Per Inmate Meal	\$2.605
Inmate Meal Avg. Daily Population of 700 to 799	Per Inmate Meal	\$2.782
**Transition Meal Surcharge (Per Appendix A-1, Section I. P.4 – Transition Meals)	Per Inmate Meal	\$0.187
Staff Meals	Per Staff Meal	\$3.509
Inmate Coffee During Breakfast Meal	Per Cup Price	\$0.00 – FREE
**Transition Meal Surcharge effective on the date Transition Meals to the Downtown jail facility is implemented.		
<b>***The Unit Price for each Inmate Meal served shall be determined on a weekly basis based on each week’s Average Daily Population provided by the Sheriff’s Office Administration or Custody Operations Division***</b>		

- Applicable taxes (by County where the meal is served) will be paid by City in addition to above prices. Currently San Francisco Tax is 8.625%, and San Bruno Tax is 9.375%.

City agrees that after the first 24 months of the contract term, either party may request a renegotiation of the per meal price one time every 12 months, but that any upward adjustment of these prices may not result in an annual projected cost increase in excess of that justified by the U.S. Department of Labor Consumer Price Index – All Urban Consumers (Current Series), Not Seasonally Adjusted, San Francisco-Oakland-Hayward, CA, Current, Food Away from Home, for the calculated average percent change of the monthly Consumer Price Index for the twelve (12) months prior to the agreed effective date of the renegotiated per meal price.

In addition, the parties agree that the financial arrangements in this Agreement are based on conditions existing as of the Effective Date including any representations regarding existing and future conditions made by City in connection with the negotiation and execution of this Agreement. If such conditions change due to causes beyond ARAMARK’s control, including, but not limited to, a change in the scope of ARAMARK’s services; menu changes outside of the scope of services detailed in Appendix A; a decrease in the City’s inmate population below 900 or a decrease to available inmate labor below 18 assigned to assist in the daily food service in each shift at County Jail No. 2 and County Jail No. 3; a change in Federal, State and local sales, and other taxes; an increase to the minimum wage per Section 10.7 Minimum Compensation Ordinance, then ARAMARK shall give City written notice of Aramark’s request for an increase or change, and within thirty (30) calendar days after such notice, ARAMARK and City shall mutually agree upon modification(s) to offset the impact of the increase or change, which modifications may include any or a combination of the following: an adjustment to ARAMARK’s price per meal, modifications to the menu or product offerings, changes to product pricing or modifications to ARAMARK’s scope of services. Modifications to the contract cannot be made without the approval of the SFSO.

The Contractor will be compensated monthly for **SFSO Staff Coffee Service** and **Garbage Service**. The parties agree to the following per month prices at the outset of this Agreement:

Description	Unit of Measure	Unit Price
SFSO Staff Coffee Service	Per Month	\$8,602
Garbage Service	Per Month	\$4,402

**City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102-4685**

**Agreement between the City and County of San Francisco and  
ARAMARK Correctional Services, LLC.**

This Agreement is made this First day of November, 2018, in the City and County of San Francisco ("City), State of California, by and between ARAMARK Correctional Services, LLC ("Contractor" or "ARAMARK"), 1101 Market St., Philadelphia, PA 19107 and City.

**Recitals**

WHEREAS, the San Francisco Sheriff's Department ("Department") wishes to secure jail food services in the San Francisco County Jails; and,

WHEREAS, this Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21.1 through RFP# SHF2018-01/Sourcing Event# 0000000468 a Request for Proposal ("RFP") issued on January 5, 2018, in which City selected Contractor as the highest qualified scorer pursuant to the RFP; and

WHEREAS, there is no Local Business Entity ("LBE") subcontracting participation requirement for this Agreement; and

WHEREAS, Contractor represents and warrants that it is qualified to perform the Services required by City as set forth under this Agreement; and

WHEREAS, Proposition J approval for jail food services was obtained from the San Francisco Board of Supervisors on July 24, 2018, File Number 180590;

Now, THEREFORE, the parties agree as follows:

**Article 1 Definitions**

The following definitions apply to this Agreement:

1.1 "Agreement" means this contract document, including all attached appendices, and all applicable City Ordinances and Mandatory City Requirements which are specifically incorporated into this Agreement by reference as provided herein.

1.2 "City" or "the City" means the City and County of San Francisco, a municipal corporation, acting by and through both its Director of the Office of Contract Administration or the Director's designated agent, hereinafter referred to as "Purchasing" and the San Francisco Sheriff's Department."

1.3 "CMD" means the Contract Monitoring Division of the City.

1.4 "Contractor" or "Consultant" means ARAMARK Correctional Services, LLC, 1101 Market St., Philadelphia, PA 19107.

1.5 "Deliverables" means Contractor's work product resulting from the Services that are provided by Contractor to City during the course of Contractor's performance of the Agreement, including without limitation, the work product described in the "Scope of Services" attached as Appendix A.

1.6 "Effective Date" means the date upon which the City's Controller certifies the availability of funds for this Agreement as provided in Section 3.1.

1.7 "Mandatory City Requirements" means those City laws set forth in the San Francisco Municipal Code, including the duly authorized rules, regulations, and guidelines implementing such laws, that impose specific duties and obligations upon Contractor.

1.8 "Party" and "Parties" mean the City and Contractor either collectively or individually.

1.9 "Services" means the work performed by Contractor under this Agreement as specifically described in the "Scope of Services" attached as Appendix A, including all services, labor, supervision, materials, equipment, actions and other requirements to be performed and furnished by Contractor under this Agreement.

## Article 2 Term of the Agreement

2.1 The term of this Agreement shall commence on the later of: (i) November 1, 2018; or (ii) the Effective Date and expire on October 31, 2023, unless earlier terminated as otherwise provided herein.

2.2 The City has two options to renew the Agreement for a period of one year each. The City may extend this Agreement beyond the expiration date by exercising an option at the City's sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, "Modification of this Agreement."

## Article 3 Financial Matters

3.1 **Certification of Funds; Budget and Fiscal Provisions; Termination in the Event of Non-Appropriation.** This Agreement is subject to the budget and fiscal provisions of the City's Charter. Charges will accrue only after prior written authorization certified by the Controller, and the amount of City's obligation hereunder shall not at any time exceed the amount certified for the purpose and period stated in such advance authorization. This Agreement will terminate without penalty, liability or expense of any kind to City at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year. If funds are appropriated for a portion of the fiscal year, this Agreement will terminate, without penalty, liability or expense of any kind at the end of the term for which funds are appropriated. City has no obligation to make appropriations for this Agreement in lieu of appropriations for new or other agreements. City budget decisions are subject to the discretion of the Mayor and the Board of Supervisors. Contractor's assumption of risk of possible non-appropriation is part of the consideration for this Agreement.

THIS SECTION CONTROLS AGAINST ANY AND ALL OTHER PROVISIONS OF THIS AGREEMENT.

**3.2 Guaranteed Maximum Costs.** The City's payment obligation to Contractor cannot at any time exceed the amount certified by City's Controller for the purpose and period stated in such certification. Absent an authorized Emergency per the City Charter or applicable Code, no City representative is authorized to offer or promise, nor is the City required to honor, any offered or promised payments to Contractor under this Agreement in excess of the certified maximum amount without the Controller having first certified the additional promised amount and the Parties having modified this Agreement as provided in Section 11.5, "Modification of this Agreement."

**3.3 Compensation.**

**3.3.1 Payment.** Contractor shall provide an invoice to the City on a monthly basis for Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the Sheriff, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed Twenty Million Dollars (\$20,000,000). The breakdown of charges associated with this Agreement appears in Appendix B, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. A portion of payment may be withheld until conclusion of the Agreement if agreed to both parties as retainage, described in Appendix B. In no event shall City be liable for interest or late charges for any late payments.

**3.3.2 Payment Limited to Satisfactory Services.** Contractor is not entitled to any payments from City until the Sheriff's Department approves Services, including any furnished Deliverables, as satisfying all of the requirements of this Agreement. Payments to Contractor by City shall not excuse Contractor from its obligation to replace unsatisfactory Deliverables, including equipment, components, materials, or Services even if the unsatisfactory character of such Deliverables, equipment, components, materials, or Services may not have been apparent or detected at the time such payment was made. Deliverables, equipment, components, materials and Services that do not conform to the requirements of this Agreement may be rejected by City and in such case must be replaced by Contractor without delay at no cost to the City.

**3.3.3 Withhold Payments.** If Contractor fails to provide Services in accordance with Contractor's obligations under this Agreement, the City may withhold any and all payments due Contractor until such failure to perform is cured, and Contractor shall not stop work as a result of City's withholding of payments as provided herein.

**3.3.4 Invoice Format.** Invoices furnished by Contractor under this Agreement must be in a form acceptable to the Controller and City, and must include a unique invoice number. Payment shall be made by City as specified in 3.3.6," or in such alternate manner as the Parties have mutually agreed upon in writing.

**3.3.5 Reserved. (LBE Payment and Utilization Tracking System.)**

### 3.3.6 Getting paid for goods and/or services from the City.

(a) All City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through the City's Automated Clearing House (ACH) payments service/provider. Electronic payments are processed every business day and are safe and secure. To sign up for electronic payments, visit [www.sfgov.org/ach](http://www.sfgov.org/ach).

(b) The following information is required to sign up: (i) The enroller must be their company's authorized financial representative, (ii) the company's legal name, main telephone number and all physical and remittance addresses used by the company, (iii) the company's U.S. federal employer identification number (EIN) or Social Security number (if they are a sole proprietor), and (iv) the company's bank account information, including routing and account numbers.

3.4 **Audit and Inspection of Records.** Contractor agrees to maintain and make available to the City, during regular business hours, accurate books and accounting records relating to its Services. Contractor will permit City to audit, examine and make excerpts and transcripts from such books and records, and to make audits of all invoices, materials, payrolls, records or personnel and other data related to all other matters covered by this Agreement, whether funded in whole or in part under this Agreement. Contractor shall maintain such data and records in an accessible location and condition for a period of not fewer than five years after final payment under this Agreement or until after final audit has been resolved, whichever is later. The State of California or any Federal agency having an interest in the subject matter of this Agreement shall have the same rights as conferred upon City by this Section. Contractor shall include the same audit and inspection rights and record retention requirements in all subcontracts.

3.5 **Submitting False Claims.** The full text of San Francisco Administrative Code Chapter 21, Section 21.35, including the enforcement and penalty provisions, is incorporated into this Agreement. Pursuant to San Francisco Administrative Code §21.35, any contractor or subcontractor who submits a false claim shall be liable to the City for the statutory penalties set forth in that section. A contractor or subcontractor will be deemed to have submitted a false claim to the City if the contractor or subcontractor: (a) knowingly presents or causes to be presented to an officer or employee of the City a false claim or request for payment or approval; (b) knowingly makes, uses, or causes to be made or used a false record or statement to get a false claim paid or approved by the City; (c) conspires to defraud the City by getting a false claim allowed or paid by the City; (d) knowingly makes, uses, or causes to be made or used a false record or statement to conceal, avoid, or decrease an obligation to pay or transmit money or property to the City; or (e) is a beneficiary of an inadvertent submission of a false claim to the City, subsequently discovers the falsity of the claim, and fails to disclose the false claim to the City within a reasonable time after discovery of the false claim.

### 3.6 Payment of Prevailing Wages

3.6.1 **Covered Services.** Services to be performed by Contractor under this Agreement may involve the performance of trade work covered by the provisions of Section 6.22(e) [Prevailing Wages] of the Administrative Code (collectively, "Covered Services"). The provisions of Section 6.22(e) of the Administrative Code are incorporated as provisions of this Agreement as if fully set forth herein and will apply to any Covered Services performed by Contractor and its subcontractors.

3.6.2 **Wage Rates.** The latest prevailing wage rates for private employment on public contracts as determined by the San Francisco Board of Supervisors and the Director of the California Department of Industrial Relations, as such prevailing wage rates may be changed during the term of this Agreement, are hereby incorporated as provisions of this Agreement. Copies of the prevailing wage rates as fixed and determined by the Board of Supervisors are available from the Office of Labor Standards and Enforcement ("OLSE") and are also available on the Internet at <http://www.dir.ca.gov/DLSR/PWD>. Contractor agrees that it shall pay not less than the prevailing wage rates, as fixed and determined by the Board, to all workers employed by Contractor who perform Covered Services under this Agreement. Contractor further agrees as follows:

3.6.3 **Subcontract Requirements.** As required by Section 6.22(e)(5) of the Administrative Code, Contractor shall insert in every subcontract or other arrangement, which it may make for the performance of Covered Services under this Agreement, a provision that said subcontractor shall pay to all persons performing labor in connection with Covered Services under said subcontract or other arrangement not less than the highest general prevailing rate of wages as fixed and determined by the Board of Supervisors for such labor or services.

3.6.4 **Posted Notices.** As required by Section 1771.4 of the California Labor Code, Contractor shall post job site notices prescribed by the California Department of Industrial Relations ("DIR") at all job sites where Covered Services are to be performed.

3.6.5 **Payroll Records.** As required by Section 6.22(e)(6) of the Administrative Code and Section 1776 of the California Labor Code, Contractor shall keep or cause to be kept complete and accurate payroll records for all trade workers performing Covered Services. Such records shall include the name, address and social security number of each worker who provided Covered Services on the project, including apprentices, his or her classification, a general description of the services each worker performed each day, the rate of pay (including rates of contributions for, or costs assumed to provide fringe benefits), daily and weekly number of hours worked, deductions made and actual wages paid. Every subcontractor who shall undertake the performance of any part of Covered Services shall keep a like record of each person engaged in the execution of Covered Services under the subcontract. All such records shall at all times be available for inspection of and examination by the City and its authorized representatives and the DIR.

3.6.6 **Certified Payrolls.** Certified payrolls shall be prepared pursuant to Administrative Code Section 6.22(e)(6) and California Labor Code Section 1776 for the period involved for all employees, including those of subcontractors, who performed labor in connection with Covered Services. Contractor and each subcontractor performing Covered Services shall submit certified payrolls to the City and to the DIR electronically. Contractor shall submit payrolls to the City via the reporting system selected by the City. The DIR will

specify how to submit certified payrolls to it. The City will provide basic training in the use of the reporting system at a scheduled training session. Contractor and all subcontractors that will perform Covered Services must attend the training session. Contractor and applicable subcontractors shall comply with electronic certified payroll requirements (including training) at no additional cost to the City.

**3.6.7 Compliance Monitoring.** Covered Services to be performed under this Agreement are subject to compliance monitoring and enforcement of prevailing wage requirements by the DIR and /or the OLSE. Contractor and any subcontractors performing Covered Services will cooperate fully with the DIR and/or the OLSE and other City employees and agents authorized to assist in the administration and enforcement of the prevailing wage requirements, and agrees to take the specific steps and actions as required by Section 6.22(e)(7) of the Administrative Code. Steps and actions include but are not limited to requirements that: (A) the Contractor will cooperate fully with the Labor Standards Enforcement Officer and other City employees and agents authorized to assist in the administration and enforcement of the Prevailing Wage requirements and other labor standards imposed on Public Works Contractor by the Charter and Chapter 6 of the San Francisco Administrative Code; (B) the Contractor agrees that the Labor Standards Enforcement Officer and his or her designees, in the performance of their duties, shall have the right to engage in random inspections of job sites and to have access to the employees of the Contractor, employee time sheets, inspection logs, payroll records and employee paychecks; (C) the contractor shall maintain a sign-in and sign-out sheet showing which employees are present on the job site; (D) the Contractor shall prominently post at each job-site a sign informing employees that the project is subject to the City's Prevailing Wage requirements and that these requirements are enforced by the Labor Standards Enforcement Officer; and (E) that the Labor Standards Enforcement Officer may audit such records of the Contractor as he or she reasonably deems necessary to determine compliance with the Prevailing Wage and other labor standards imposed by the Charter and this Chapter on Public Works Contractors. Failure to comply with these requirements may result in penalties and forfeitures consistent with analogous provisions of the California Labor Code, including Section 1776(g), as amended from time to time.

**3.6.8 Remedies.** Should Contractor, or any subcontractor who shall undertake the performance of any Covered Services, fail or neglect to pay to the persons who perform Covered Services under this Contract, subcontract or other arrangement for the Covered Services, the general prevailing rate of wages as herein specified, Contractor shall forfeit, and in the case of any subcontractor so failing or neglecting to pay said wage, Contractor and the subcontractor shall jointly and severally forfeit, back wages due plus the penalties set forth in Administrative Code Section 6.22 (e) and/or California Labor Code Section 1775. The City, when certifying any payment which may become due under the terms of this Agreement, shall deduct from the amount that would otherwise be due on such payment the amount of said forfeiture.

#### **Article 4 Services and Resources**

**4.1 Services Contractor Agrees to Perform.** Contractor agrees to perform the Services provided for in Appendix A, "Scope of Services." Officers and employees of the City are not authorized to request, and the City is not required to reimburse the Contractor for,



Services beyond the Scope of Services listed in Appendix A, unless Appendix A is modified as provided in Section 11.5, "Modification of this Agreement."

**4.2 Qualified Personnel.** Contractor shall utilize only competent personnel under the supervision of, and in the employment of, Contractor (or Contractor's authorized subcontractors) to perform the Services. Contractor will comply with City's reasonable requests regarding assignment and/or removal of personnel, but all personnel, including those assigned at City's request, must be supervised by Contractor. Contractor shall commit adequate resources to allow timely completion within the project schedule specified in this Agreement.

**4.3 Subcontracting.**

4.3.1 Contractor may subcontract portions of the Services only upon prior written approval of City. Contractor is responsible for its subcontractors throughout the course of the work required to perform the Services. All Subcontracts must incorporate the terms of Article 10 "Additional Requirements Incorporated by Reference" of this Agreement, unless inapplicable. Neither Party shall, on the basis of this Agreement, contract on behalf of, or in the name of, the other Party. Any agreement made in violation of this provision shall be null and void.

4.3.2 City's execution of this Agreement constitutes its approval of the subcontractors listed below.

Contractor will not employ subcontractors.

**4.4 Independent Contractor; Payment of Employment Taxes and Other Expenses.**

4.4.1 **Independent Contractor.** For the purposes of this Article 4, "Contractor" shall be deemed to include not only Contractor, but also any agent or employee of Contractor. Contractor acknowledges and agrees that at all times, Contractor or any agent or employee of Contractor shall be deemed at all times to be an independent contractor and is wholly responsible for the manner in which it performs the services and work requested by City under this Agreement. Contractor, its agents, and employees will not represent or hold themselves out to be employees of the City at any time. Contractor or any agent or employee of Contractor shall not have employee status with City, nor be entitled to participate in any plans, arrangements, or distributions by City pertaining to or in connection with any retirement, health or other benefits that City may offer its employees. Contractor or any agent or employee of Contractor is liable for the acts and omissions of itself, its employees and its agents. Contractor shall be responsible for all obligations and payments, whether imposed by federal, state or local law, including, but not limited to, FICA, income tax withholdings, unemployment compensation, insurance, and other similar responsibilities related to Contractor's performing services and work, or any agent or employee of Contractor providing same. Nothing in this Agreement shall be construed as creating an employment or agency relationship between City and Contractor or any agent or employee of Contractor. Any terms in this Agreement referring to direction from City shall be construed as providing for direction as to policy and the result of Contractor's work only, and not as to the means by which such a result is obtained. City does not retain the right to control the

means or the method by which Contractor performs work under this Agreement. Contractor agrees to maintain and make available to City, upon request and during regular business hours, accurate books and accounting records demonstrating Contractor's compliance with this section. Should City determine that Contractor, or any agent or employee of Contractor, is not performing in accordance with the requirements of this Agreement, City shall provide Contractor with written notice of such failure. Within five (5) business days of Contractor's receipt of such notice, and in accordance with Contractor policy and procedure, Contractor shall remedy the deficiency. Notwithstanding, if City believes that an action of Contractor, or any agent or employee of Contractor, warrants immediate remedial action by Contractor, City shall contact Contractor and provide Contractor in writing with the reason for requesting such immediate action.

**4.4.2 Payment of Employment Taxes and Other Expenses.** Should City, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Division, or both, determine that Contractor is an employee for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Contractor which can be applied against this liability). City shall then forward those amounts to the relevant taxing authority. Should a relevant taxing authority determine a liability for past services performed by Contractor for City, upon notification of such fact by City, Contractor shall promptly remit such amount due or arrange with City to have the amount due withheld from future payments to Contractor under this Agreement (again, offsetting any amounts already paid by Contractor which can be applied as a credit against such liability). A determination of employment status pursuant to the preceding two paragraphs shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, Contractor shall not be considered an employee of City. Notwithstanding the foregoing, Contractor agrees to indemnify and save harmless City and its officers, agents and employees from, and, if requested, shall defend them against any and all claims, losses, costs, damages, and expenses, including attorneys' fees, arising from this section.

**4.5 Assignment.** The Services to be performed by Contractor are personal in character and neither this Agreement nor any duties or obligations hereunder may be assigned or delegated by Contractor unless first approved by City by written instrument executed and approved in the same manner as this Agreement. Any purported assignment made in violation of this provision shall be null and void.

**4.6 Warranty.** Contractor warrants to City that the Services will be performed with the degree of skill and care that is required by current, good and sound professional procedures and practices, and in conformance with generally accepted professional standards prevailing at the time the Services are performed so as to ensure that all Services performed are correct and appropriate for the purposes contemplated in this Agreement.

**4.7 Liquidated Damages.** By entering into this Agreement, Contractor agrees that if inmate meals are delivered more than thirty (30) minutes late, or not at all (including those cases where the meal must be re-prepared because, based on the good faith judgment of designated SFSD staff, the initial preparation does not meet the quality, composition or portion size standards specified in Appendix A, attached), City will suffer actual damages that will be impractical or extremely difficult to determine; further, Contractor agrees that a per-meal charge (\$1.615 (one dollar and sixty-one and a half cents)/per-meal) multiplied by the number of meals

affected may be deducted from any money due to Contractor, following notice and a reasonable cure period, and that this is not a penalty, but is a reasonable estimate of the loss that City will incur based on the delay or failure to perform, established in light of the circumstances existing at the time this contract was awarded. City may deduct this sum as liquidated damages. Such deductions shall not be considered a penalty, but rather agreed upon monetary damages sustained by City because of Contractor's failure to furnish deliverables to City within the time fixed. Notwithstanding the foregoing, Contractor shall not be liable for any liquidated damages if the late delivery or failure to deliver inmate meals is not due solely to Contractor's failure to meet its obligations under the contract for reasons within Contractor's control.

## **Article 5 Insurance and Indemnity**

### **5.1 Insurance.**

**5.1.1 Required Coverages.** Without in any way limiting Contractor's liability pursuant to the "Indemnification" section of this Agreement, Contractor must maintain in force, during the full term of the Agreement, insurance in the following amounts and coverages:

(a) Workers' Compensation, in statutory amounts, with Employers' Liability Limits of \$1,000,000 each accident, injury, or illness; and

(b) Commercial General Liability Insurance with limits of \$5,000,000 each occurrence and \$10,000,000 general aggregate for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Food Product Liability; Products and Completed Operations; and

(c) Commercial Automobile Liability Insurance with limits of \$1,000,000 each occurrence, "Combined Single Limit" for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

(d) Contractor shall maintain in force during the full life of the agreement Cyber and Privacy Insurance with limits of \$1,000,000 per occurrence. Such insurance shall include coverage for liability arising from theft, dissemination, and/or use of confidential information, including but not limited to, bank and credit card account information or personal information, such as name, address, social security numbers, protected health information or other personally identifying information, stored or transmitted in electronic form.

**5.1.2 Commercial General Liability and Commercial Automobile Liability Insurance policies must be endorsed to provide:**

(a) Name as Additional Insured the City and County of San Francisco, its Officers, and Employees.

(b) That such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought.

5.1.3 Contractor shall provide thirty (30) days' advance written notice to the City of cancellation, intended non-renewal, or reduction in coverages, except for non-payment for which no less than ten (10) days' notice shall be provided to City. Notices shall be sent to the City address set forth in Section 11.1 entitled "Notices to the Parties."

5.1.4 Should any of the required insurance be provided under a claims-made form, Contractor shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three years beyond the expiration of this Agreement, to the effect that, should occurrences during the contract term give rise to claims made after expiration of the Agreement, such claims shall be covered by such claims-made policies.

5.1.5 Should any of the required insurance be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

5.1.6 Should any required insurance lapse during the term of this Agreement, requests for payments originating after such lapse shall not be processed until the City receives satisfactory evidence of reinstated coverage as required by this Agreement, effective as of the lapse date. If insurance is not reinstated, the City may, at its sole option, terminate this Agreement effective on the date of such lapse of insurance.

5.1.7 Before commencing any Services, Contractor shall furnish to City certificates of insurance and additional insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to City, in form evidencing all coverages set forth above. Approval of the insurance by City shall not relieve or decrease Contractor's liability hereunder.

5.1.8 Any insurance coverage (additional insured or otherwise) that Contractor provides for the Additional Insureds shall only cover insured liability assumed by Contractor in this Agreement; such insurance coverage shall not otherwise cover liability in connection with or arising out of the wrongful or negligent acts or omissions of the Additional Insureds.

5.1.9 The Workers' Compensation policy(ies) shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.

5.2 **Indemnification.** Contractor shall indemnify and hold harmless City and its officers, agents and employees from, and, if requested, shall defend them from and against any and all claims, demands, losses, damages, costs, expenses, and liability (legal, contractual, or otherwise) arising from or in any way connected with any: (i) injury to or death of a person, including employees of City or Contractor; (ii) loss of or damage to property; (iii) violation of local, state, or federal common law, statute or regulation, including but not limited to privacy or personally identifiable information, health information, disability and labor laws or regulations; (iv) strict liability imposed by any law or regulation; or (v) losses arising from Contractor's execution of subcontracts not in accordance with the requirements of this Agreement applicable to subcontractors; so long as such injury, violation, loss, or strict liability (as set forth in

subsections (i) – (v) above) arises directly or indirectly from Contractor’s performance of this Agreement, including, but not limited to, Contractor’s use of facilities or equipment provided by City or others, regardless of the negligence of, and regardless of whether liability without fault is imposed or sought to be imposed on City, except to the extent that such indemnity is void or otherwise unenforceable under applicable law, and except where such loss, damage, injury, liability or claim is the result of the active negligence or willful misconduct of City and is not contributed to by any act of, or by any omission to perform some duty imposed by law or agreement on Contractor, its subcontractors, or either’s agent or employee. The foregoing indemnity shall include, without limitation, reasonable fees of attorneys, consultants and experts and related costs and City’s costs of investigating any claims against the City.

In addition to Contractor’s obligation to indemnify City, Contractor specifically acknowledges and agrees that it has an immediate and independent obligation to defend City from any claim which actually or potentially falls within this indemnification provision, even if the allegations are or may be groundless, false or fraudulent, which obligation arises at the time such claim is tendered to Contractor by City and continues at all times thereafter.

Contractor shall indemnify and hold City harmless from all loss and liability, including attorneys’ fees, court costs and all other litigation expenses for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark, and all other intellectual property claims of any person or persons arising directly or indirectly from the receipt by City, or any of its officers or agents, of Contractor's Services.

## **Article 6      Liability of the Parties**

**6.1      Liability of City.** CITY’S PAYMENT OBLIGATIONS UNDER THIS AGREEMENT SHALL BE LIMITED TO THE PAYMENT OF THE COMPENSATION PROVIDED FOR IN SECTION 3.3.1, “PAYMENT,” OF THIS AGREEMENT. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, IN NO EVENT SHALL CITY BE LIABLE, REGARDLESS OF WHETHER ANY CLAIM IS BASED ON CONTRACT OR TORT, FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES PERFORMED IN CONNECTION WITH THIS AGREEMENT.

**6.2      Liability for Use of Equipment.** City shall not be liable for any damage to persons or property as a result of the use, misuse or failure of any equipment used by Contractor, or any of its subcontractors, or by any of their employees, even though such equipment is furnished, rented or loaned by City.

**6.3      Liability for Incidental and Consequential Damages.** Notwithstanding any other provision of this agreement, Contractor shall not be responsible for incidental and consequential damages resulting in whole or in part from Contractor’s acts or omissions. However, Contractor shall be liable for incidental and consequential damages resulting from (1) damages caused by Contractor’s gross negligence, reckless conduct or willful acts or omissions, (2) claims or damages that fall within the insurance coverage of this agreement, (3) statutory damages specified in this agreement, (4) Contractor’s obligation to indemnify and defend City

for intellectual property infringement, (5) Contractor's warranties under this agreement, (6) wrongful death caused by Contractor, (7) punitive or treble damages, and (8) damages caused by Contractor's default or breach of the agreement.

## **Article 7      Payment of Taxes**

7.1      Except for any applicable California sales and use taxes charged by Contractor to City, Contractor shall pay all taxes, including possessory interest taxes levied upon or as a result of this Agreement, or the Services delivered pursuant hereto. Contractor shall remit to the State of California any sales or use taxes paid by City to Contractor under this Agreement. Contractor agrees to promptly provide information requested by the City to verify Contractor's compliance with any State requirements for reporting sales and use tax paid by City under this Agreement.

7.2      Contractor acknowledges that this Agreement may create a "possessory interest" for property tax purposes. Generally, such a possessory interest is not created unless the Agreement entitles the Contractor to possession, occupancy, or use of City property for private gain. If such a possessory interest is created, then the following shall apply:

7.2.1    Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that Contractor, and any permitted successors and assigns, may be subject to real property tax assessments on the possessory interest.

7.2.2    Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that the creation, extension, renewal, or assignment of this Agreement may result in a "change in ownership" for purposes of real property taxes, and therefore may result in a revaluation of any possessory interest created by this Agreement. Contractor accordingly agrees on behalf of itself and its permitted successors and assigns to report on behalf of the City to the County Assessor the information required by Revenue and Taxation Code section 480.5, as amended from time to time, and any successor provision.

7.2.3    Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that other events also may cause a change of ownership of the possessory interest and result in the revaluation of the possessory interest. (see, e.g., Rev. & Tax. Code section 64, as amended from time to time). Contractor accordingly agrees on behalf of itself and its permitted successors and assigns to report any change in ownership to the County Assessor, the State Board of Equalization or other public agency as required by law.

7.2.4    Contractor further agrees to provide such other information as may be requested by the City to enable the City to comply with any reporting requirements for possessory interests that are imposed by applicable law.

## **Article 8      Termination and Default**

### **8.1      Termination for Convenience**

8.1.1    Contractor shall have the option, in its sole discretion, to terminate this Agreement, upon 180 days prior written notice to City, for convenience and without cause. The notice shall specify the date on which termination shall become effective. City shall have the option, in its sole discretion, to terminate this Agreement, at any time during the term hereof, for

convenience and without cause. City shall exercise this option by giving Contractor written notice of termination. The notice shall specify the date on which termination shall become effective.

8.1.2 Upon receipt of the notice of termination, Contractor shall commence and perform, with diligence, all actions necessary on the part of Contractor to effect the termination of this Agreement on the date specified by City and to minimize the liability of Contractor and City to third parties as a result of termination. All such actions shall be subject to the prior approval of City. Such actions shall include, without limitation:

- (a) Halting the performance of all Services under this Agreement on the date(s) and in the manner specified by City.
- (b) Terminating all existing orders and subcontracts.
- (c) Not placing any further orders or subcontracts for materials, Services, equipment or other items.
- (d) At City's direction, assigning to City any or all of Contractor's right, title, and interest under the orders and subcontracts terminated. Upon such assignment, City shall have the right, in its sole discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts.
- (e) Subject to City's approval, settling all outstanding liabilities and all claims arising out of the termination of orders and subcontracts.
- (f) Completing performance of any Services that City designates to be completed prior to the date of termination specified by City.
- (g) Taking such action as may be necessary, or as the City may direct, for the protection and preservation of any property related to this Agreement which is in the possession of Contractor and in which City has or may acquire an interest.

8.1.3 Within 30 days after the specified termination date, Contractor shall submit to City an invoice, which shall set forth each of the following as a separate line item:

- (a) The reasonable cost to Contractor, without profit, for all Services prior to the specified termination date, for which Services City has not already tendered payment. Reasonable costs may include a reasonable allowance for actual overhead, not to exceed a total of 10% of Contractor's direct costs for Services. Any overhead allowance shall be separately itemized. Contractor may also recover the reasonable cost of preparing the invoice.
- (b) A reasonable allowance for profit on the cost of the Services described in the immediately preceding subsection (a), provided that Contractor can establish, to the satisfaction of City, that Contractor would have made a profit had all Services under this Agreement been completed, and provided further, that the profit allowed shall in no event exceed 5% of such cost.
- (c) The reasonable cost to Contractor of handling material or equipment returned to the vendor, delivered to the City or otherwise disposed of as directed by the City.

(d) A deduction for the cost of materials to be retained by Contractor, amounts realized from the sale of materials and not otherwise recovered by or credited to City, and any other appropriate credits to City against the cost of the Services or other work.

8.1.4 In no event shall City be liable for costs incurred by Contractor or any of its subcontractors after the termination date specified by City, except for those costs specifically enumerated and described in Section 8.1.3. Such non-recoverable costs include, but are not limited to, anticipated profits on the Services under this Agreement, post-termination employee salaries, post-termination administrative expenses, post-termination overhead or unabsorbed overhead, attorneys' fees or other costs relating to the prosecution of a claim or lawsuit, prejudgment interest, or any other expense which is not reasonable or authorized under Section 8.1.3.

8.1.5 In arriving at the amount due to Contractor under this Section, City may deduct: (i) all payments previously made by City for Services covered by Contractor's final invoice; (ii) any claim which City may have against Contractor in connection with this Agreement; (iii) any invoiced costs or expenses excluded pursuant to the immediately preceding subsection 8.1.4; and (iv) in instances in which, in the opinion of the City, the cost of any Service performed under this Agreement is excessively high due to costs incurred to remedy or replace defective or rejected Services, the difference between the invoiced amount and City's estimate of the reasonable cost of performing the invoiced Services in compliance with the requirements of this Agreement.

8.1.6 City's payment obligation under this Section shall survive termination of this Agreement.

**8.2 Termination for Default; Remedies.**

8.2.1 Each of the following shall constitute an immediate event of default ("Event of Default") under this Agreement:

(a) Contractor fails or refuses to perform or observe any term, covenant or condition contained in any of the following Sections of this Agreement:

3.5	Submitting False Claims.	10.10	Alcohol and Drug-Free Workplace
4.5	Assignment	10.13	Working with Minors
Article 5	Insurance and Indemnity	11.10	Compliance with Laws
Article 7	Payment of Taxes	13.1	Nondisclosure of Private, Proprietary or Confidential Information

(b) Contractor fails or refuses to perform or observe any other term, covenant or condition contained in this Agreement, including any obligation imposed by ordinance or statute and incorporated by reference herein, and such default continues for a period of ten days after written notice thereof from City to Contractor.

(c) Contractor (i) is generally not paying its debts as they become due; (ii) files, or consents by answer or otherwise to the filing against it of a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take



advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction; (iii) makes an assignment for the benefit of its creditors; (iv) consents to the appointment of a custodian, receiver, trustee or other officer with similar powers of Contractor or of any substantial part of Contractor's property; or (v) takes action for the purpose of any of the foregoing.

(d) A court or government authority enters an order (i) appointing a custodian, receiver, trustee or other officer with similar powers with respect to Contractor or with respect to any substantial part of Contractor's property, (ii) constituting an order for relief or approving a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction or (iii) ordering the dissolution, winding-up or liquidation of Contractor.

8.2.2 On and after any Event of Default, City shall have the right to exercise its legal and equitable remedies, including, without limitation, the right to terminate this Agreement or to seek specific performance of all or any part of this Agreement. In addition, where applicable, City shall have the right (but no obligation) to cure (or cause to be cured) on behalf of Contractor any Event of Default; Contractor shall pay to City on demand all costs and expenses incurred by City in effecting such cure, with interest thereon from the date of incurrence at the maximum rate then permitted by law. City shall have the right to offset from any amounts due to Contractor under this Agreement or any other agreement between City and Contractor: (i) all damages, losses, costs or expenses incurred by City as a result of an Event of Default; and (ii) any liquidated damages levied upon Contractor pursuant to the terms of this Agreement; and (iii), any damages imposed by any ordinance or statute that is incorporated into this Agreement by reference, or into any other agreement with the City.

8.2.3 All remedies provided for in this Agreement may be exercised individually or in combination with any other remedy available hereunder or under applicable laws, rules and regulations. The exercise of any remedy shall not preclude or in any way be deemed to waive any other remedy. Nothing in this Agreement shall constitute a waiver or limitation of any rights that City may have under applicable law.

8.2.4 Any notice of default must be sent by registered mail to the address set forth in Article 11.

8.3 **Non-Waiver of Rights.** The omission by either party at any time to enforce any default or right reserved to it, or to require performance of any of the terms, covenants, or provisions hereof by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.

**8.4 Rights and Duties upon Termination or Expiration.**

8.4.1 This Section and the following Sections of this Agreement listed below, shall survive termination or expiration of this Agreement:

3.3.2	Payment Limited to Satisfactory Services	9.1	Ownership of Results
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		9.2	Works for Hire
3.4	Audit and Inspection of Records	11.6	Dispute Resolution Procedure
3.5	Submitting False Claims	11.7	Agreement Made in California; Venue
Article 5	Insurance and Indemnity	11.8	Construction
6.1	Liability of City	11.9	Entire Agreement
6.3	Liability for Incidental and Consequential Damages	11.10	Compliance with Laws
Article 7	Payment of Taxes	11.11	Severability
8.1.6	Payment Obligation	13.1	Nondisclosure of Private, Proprietary or Confidential Information

8.4.2 Subject to the survival of the Sections identified in Section 8.4.1, above, if this Agreement is terminated prior to expiration of the term specified in Article 2, this Agreement shall be of no further force or effect. Contractor shall transfer title to City, and deliver in the manner, at the times, and to the extent, if any, directed by City, any work in progress, completed work, supplies, equipment, and other materials produced as a part of, or acquired in connection with the performance of this Agreement, and any completed or partially completed work which, if this Agreement had been completed, would have been required to be furnished to City.

#### **Article 9 Rights In Deliverables**

9.1 **Ownership of Results.** Any interest of Contractor or its subcontractors, in the Deliverables, including any drawings, plans, specifications, blueprints, studies, reports, memoranda, computation sheets, computer files and media or other documents prepared by Contractor or its subcontractors for the purposes of this agreement, shall become the property of and will be transmitted to City. However, unless expressly prohibited elsewhere in this Agreement, Contractor may retain and use copies for reference and as documentation of its experience and capabilities.

9.2 **Reserved. (Works for Hire.)**

#### **Article 10 Additional Requirements Incorporated by Reference**

10.1 **Laws Incorporated by Reference.** The full text of the laws listed in this Article 10, including enforcement and penalty provisions, are incorporated by reference into this Agreement. The full text of the San Francisco Municipal Code provisions incorporated by reference in this Article and elsewhere in the Agreement ("Mandatory City Requirements") are available at [http://www.amlegal.com/codes/client/san-francisco\\_ca/](http://www.amlegal.com/codes/client/san-francisco_ca/) .

10.2 **Conflict of Interest.** By executing this Agreement, Contractor certifies that it does not know of any fact which constitutes a violation of Section 15.103 of the City's Charter; Article III, Chapter 2 of City's Campaign and Governmental Conduct Code; Title 9, Chapter 7 of the California Government Code (Section 87100 *et seq.*), or Title 1, Division 4, Chapter 1,

Article 4 of the California Government Code (Section 1090 *et seq.*), and further agrees promptly to notify the City if it becomes aware of any such fact during the term of this Agreement.

**10.3 Prohibition on Use of Public Funds for Political Activity.** In performing the Services, Contractor shall comply with San Francisco Administrative Code Chapter 12G, which prohibits funds appropriated by the City for this Agreement from being expended to participate in, support, or attempt to influence any political campaign for a candidate or for a ballot measure. Contractor is subject to the enforcement and penalty provisions in Chapter 12G.

**10.4 Reserved.**

**10.5 Nondiscrimination Requirements.**

**10.5.1 Non Discrimination in Contracts.** Contractor shall comply with the provisions of Chapters 12B and 12C of the San Francisco Administrative Code. Contractor shall incorporate by reference in all subcontracts the provisions of Sections 12B.2(a), 12B.2(c)-(k), and 12C.3 of the San Francisco Administrative Code and shall require all subcontractors to comply with such provisions. Contractor is subject to the enforcement and penalty provisions in Chapters 12B and 12C.

**10.5.2 Nondiscrimination in the Provision of Employee Benefits.** San Francisco Administrative Code 12B.2. Contractor does not as of the date of this Agreement, and will not during the term of this Agreement, in any of its operations in San Francisco, on real property owned by San Francisco, or where work is being performed for the City elsewhere in the United States, discriminate in the provision of employee benefits between employees with domestic partners and employees with spouses and/or between the domestic partners and spouses of such employees, subject to the conditions set forth in San Francisco Administrative Code Section 12B.2.

**10.6 Local Business Enterprise and Non-Discrimination in Contracting Ordinance.** Contractor shall comply with all applicable provisions of Chapter 14B ("LBE Ordinance"). Contractor is subject to the enforcement and penalty provisions in Chapter 14B.

**10.7 Minimum Compensation Ordinance.** Contractor shall pay covered employees no less than the minimum compensation required by San Francisco Administrative Code Chapter 12P. Contractor is subject to the enforcement and penalty provisions in Chapter 12P. By signing and executing this Agreement, Contractor certifies that it is in compliance with Chapter 12P.

**10.8 Health Care Accountability Ordinance.** Contractor shall comply with San Francisco Administrative Code Chapter 12Q. Contractor shall choose and perform one of the Health Care Accountability options set forth in San Francisco Administrative Code Chapter 12Q.3. Contractor is subject to the enforcement and penalty provisions in Chapter 12Q.

**10.9 First Source Hiring Program.** Contractor must comply with all of the provisions of the First Source Hiring Program, Chapter 83 of the San Francisco Administrative Code, that apply to this Agreement, and Contractor is subject to the enforcement and penalty provisions in Chapter 83.

**10.10 Alcohol and Drug-Free Workplace.** City reserves the right to deny access to, or require Contractor to remove from, City facilities personnel of any Contractor or subcontractor who City has reasonable grounds to believe has engaged in alcohol abuse or illegal drug activity

which in any way impairs City's ability to maintain safe work facilities or to protect the health and well-being of City employees and the general public. City shall have the right of final approval for the entry or re-entry of any such person previously denied access to, or removed from, City facilities. Illegal drug activity means possessing, furnishing, selling, offering, purchasing, using or being under the influence of illegal drugs or other controlled substances for which the individual lacks a valid prescription. Alcohol abuse means possessing, furnishing, selling, offering, or using alcoholic beverages, or being under the influence of alcohol.

**10.11 Limitations on Contributions.** By executing this Agreement, Contractor acknowledges that it is familiar with section 1.126 of the City's Campaign and Governmental Conduct Code, which prohibits any person who contracts with the City for the rendition of personal services, for the furnishing of any material, supplies or equipment, for the sale or lease of any land or building, or for a grant, loan or loan guarantee, from making any campaign contribution to (1) an individual holding a City elective office if the contract must be approved by the individual, a board on which that individual serves, or the board of a state agency on which an appointee of that individual serves, (2) a candidate for the office held by such individual, or (3) a committee controlled by such individual, at any time from the commencement of negotiations for the contract until the later of either the termination of negotiations for such contract or six months after the date the contract is approved. The prohibition on contributions applies to each prospective party to the contract; each member of Contractor's board of directors; Contractor's chairperson, chief executive officer, chief financial officer and chief operating officer; any person with an ownership interest of more than 20 percent in Contractor; any subcontractor listed in the bid or contract; and any committee that is sponsored or controlled by Contractor. Contractor must inform each such person of the limitation on contributions imposed by Section 1.126 and provide the names of the persons required to be informed to City.

**10.12 Reserved. (Slavery Era Disclosure.)**

**10.13 Reserved. (Working with Minors.)**

**10.14 Consideration of Criminal History in Hiring and Employment Decisions.**

10.14.1 Contractor agrees to comply fully with and be bound by all of the provisions of Chapter 12T, "City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions," of the San Francisco Administrative Code ("Chapter 12T"), including the remedies provided, and implementing regulations, as may be amended from time to time. The provisions of Chapter 12T are incorporated by reference and made a part of this Agreement as though fully set forth herein. The text of the Chapter 12T is available on the web at <http://sfgov.org/olse/fco>. Contractor is required to comply with all of the applicable provisions of 12T, irrespective of the listing of obligations in this Section. Capitalized terms used in this Section and not defined in this Agreement shall have the meanings assigned to such terms in Chapter 12T.

10.14.2 The requirements of Chapter 12T shall only apply to a Contractor's or Subcontractor's operations to the extent those operations are in furtherance of the performance of

this Agreement, shall apply only to applicants and employees who would be or are performing work in furtherance of this Agreement, and shall apply when the physical location of the employment or prospective employment of an individual is wholly or substantially within the City of San Francisco. Chapter 12T shall not apply when the application in a particular context would conflict with federal or state law or with a requirement of a government agency implementing federal or state law.

**10.15 Reserved. (Public Access to Nonprofit Records and Meetings.)**

**10.16 Food Service Waste Reduction Requirements.** Contractor shall comply with the Food Service Waste Reduction Ordinance, as set forth in San Francisco Environment Code Chapter 16, including but not limited to the remedies for noncompliance provided therein.

**10.17 Sugar-Sweetened Beverage Prohibition.** Contractor agrees that it will not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

**10.18 Tropical Hardwood and Virgin Redwood Ban.** Pursuant to San Francisco Environment Code Section 804(b), the City urges Contractor not to import, purchase, obtain, or use for any purpose, any tropical hardwood, tropical hardwood wood product, virgin redwood or virgin redwood wood product.

**10.19 Reserved. (Preservative Treated Wood Products.)**

**Article 11 General Provisions**

**11.1 Notices to the Parties.** Unless otherwise indicated in this Agreement, all written communications sent by the Parties may be by U.S. mail or e-mail, and shall be addressed as follows:

To City: **SAN FRANCISCO SHERIFF'S DEPARTMENT  
ATTN: Paul Miyamoto, Chief Deputy  
City Hall, Room 456  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4676**

**Email: [paul.miyamoto@sfgov.org](mailto:paul.miyamoto@sfgov.org)  
Fax: (415) 522-8195**

To Contractor: **ARAMARK Correctional Services, LLC.  
ATTN: Vice President, Finance  
1101 Market Street  
Philadelphia, PA 19107**

**Email: [adams-mark@aramark.com](mailto:adams-mark@aramark.com)**

Any notice of default must be sent by registered mail. Either Party may change the address to which notice is to be sent by giving written notice thereof to the other Party. If email notification is used, the sender must specify a receipt notice.

**11.2 Compliance with Americans with Disabilities Act.** Contractor shall provide the Services in a manner that complies with the Americans with Disabilities Act (ADA), including but not limited to Title II's program access requirements, and all other applicable federal, state and local disability rights legislation.

**11.3 Reserved.**

**11.4 Sunshine Ordinance.** Contractor acknowledges that this Agreement and all records related to its formation, Contractor's performance of Services, and City's payment are subject to the California Public Records Act, (California Government Code §6250 et. seq.), and the San Francisco Sunshine Ordinance, (San Francisco Administrative Code Chapter 67). Such records are subject to public inspection and copying unless exempt from disclosure under federal, state or local law.

**11.5 Modification of this Agreement.** This Agreement may not be modified, nor may compliance with any of its terms be waived, except as noted in Section 11.1, "Notices to Parties," regarding change in personnel or place, and except by written instrument executed and approved in the same manner as this Agreement. Contractor shall cooperate with Department to submit to the Director of CMD any amendment, modification, supplement or change order that would result in a cumulative increase of the original amount of this Agreement by more than 20% (CMD Contract Modification Form).

**11.6 Dispute Resolution Procedure.**

**11.6.1 Negotiation; Alternative Dispute Resolution.** The Parties will attempt in good faith to resolve any dispute or controversy arising out of or relating to the performance of services under this Agreement. If the Parties are unable to resolve the dispute, then, pursuant to San Francisco Administrative Code Section 21.36, Contractor may submit to the Contracting Officer a written request for administrative review and documentation of the Contractor's claim(s). Upon such request, the Contracting Officer shall promptly issue an administrative decision in writing, stating the reasons for the action taken and informing the Contractor of its right to judicial review. If agreed by both Parties in writing, disputes may be resolved by a mutually agreed-upon alternative dispute resolution process. If the parties do not mutually agree to an alternative dispute resolution process or such efforts do not resolve the dispute, then either Party may pursue any remedy available under California law. The status of any dispute or controversy notwithstanding, Contractor shall proceed diligently with the performance of its obligations under this Agreement in accordance with the Agreement and the written directions of the City. Neither Party will be entitled to legal fees or costs for matters resolved under this section.

**11.6.2 Government Code Claim Requirement.** No suit for money or damages may be brought against the City until a written claim therefor has been presented to and rejected by the City in conformity with the provisions of San Francisco Administrative Code Chapter 10 and California Government Code Section 900, et seq. Nothing set forth in this Agreement shall operate to toll, waive or excuse Contractor's compliance with the California Government Code

Claim requirements set forth in San Francisco Administrative Code Chapter 10 and California Government Code Section 900, et seq.

**11.7 Agreement Made in California; Venue.** The formation, interpretation and performance of this Agreement shall be governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation and performance of this Agreement shall be in San Francisco.

**11.8 Construction.** All paragraph captions are for reference only and shall not be considered in construing this Agreement.

**11.9 Entire Agreement.** This contract sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only as provided in Section 11.5, "Modification of this Agreement."

**11.10 Compliance with Laws.** Contractor shall keep itself fully informed of the City's Charter, codes, ordinances and duly adopted rules and regulations of the City and of all state, and federal laws in any manner affecting the performance of this Agreement, and must at all times comply with such local codes, ordinances, and regulations and all applicable laws as they may be amended from time to time.

**11.11 Severability.** Should the application of any provision of this Agreement to any particular facts or circumstances be found by a court of competent jurisdiction to be invalid or unenforceable, then (a) the validity of other provisions of this Agreement shall not be affected or impaired thereby, and (b) such provision shall be enforced to the maximum extent possible so as to effect the intent of the parties and shall be reformed without further action by the parties to the extent necessary to make such provision valid and enforceable.

**11.12 Cooperative Drafting.** This Agreement has been drafted through a cooperative effort of City and Contractor, and both Parties have had an opportunity to have the Agreement reviewed and revised by legal counsel. No Party shall be considered the drafter of this Agreement, and no presumption or rule that an ambiguity shall be construed against the Party drafting the clause shall apply to the interpretation or enforcement of this Agreement.

**11.13 Order of Precedence.** Contractor agrees to perform the services described below in accordance with the terms and conditions of this Agreement, implementing task orders, the RFP, and Contractor's proposal dated February 7, 2018. The RFP and Contractor's proposal are incorporated by reference as though fully set forth herein. Should there be a conflict of terms or conditions, this Agreement and any implementing task orders shall control over the RFP and the Contractor's proposal.

## **Article 12 Department Specific Terms**

### **12.1 Reserved.**

## **Article 13 Data and Security**

### **13.1 Nondisclosure of Private, Proprietary or Confidential Information.**

13.1.1 If this Agreement requires City to disclose "Private Information" to Contractor within the meaning of San Francisco Administrative Code Chapter 12M, Contractor and subcontractor shall use such information only in accordance with the restrictions stated in Chapter 12M and in this Agreement and only as necessary in performing the Services. Contractor is subject to the enforcement and penalty provisions in Chapter 12M.

13.1.2 In the performance of Services, Contractor may have access to City's proprietary or confidential information, the disclosure of which to third parties may damage City. If City discloses proprietary or confidential information to Contractor, such information must be held by Contractor in confidence and used only in performing the Agreement. Contractor shall exercise the same standard of care to protect such information as a reasonably prudent contractor would use to protect its own proprietary or confidential information.

### **13.2 Reserved. (Payment Card Industry ("PCI") Requirements.)**

### **13.3 Reserved. (Business Associate Agreement.)**

## **Article 14 MacBride And Signature**

14.1 **MacBride Principles - Northern Ireland.** The provisions of San Francisco Administrative Code §12F are incorporated herein by this reference and made part of this Agreement. By signing this Agreement, Contractor confirms that Contractor has read and understood that the City urges companies doing business in Northern Ireland to resolve employment inequities and to abide by the MacBride Principles, and urges San Francisco companies to do business with corporations that abide by the MacBride Principles.



IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day first mentioned above.

**CITY**

Recommended by:



**Vicki Hennessy**  
Sheriff  
San Francisco Sheriff's Department

**CONTRACTOR**

**ARAMARK Correctional Services, LLC**



**Mark R. Adams**  
Vice President, Finance  
1101 Market Street  
Philadelphia, PA 19107

City vendor number: 0000025201

Approved as to Form:


Dennis J. Herrera  
City Attorney

By:



**Jana Clark**  
Deputy City Attorney

Approved:



**Jaci Fong**  
Director of the Office of Contract  
Administration, and Purchaser

**Appendices**

- A: Scope of Services
- B: Calculation of Charges
- C: Sample Menu Forms (C-1, C-2, C-3, C-4)
- D: Meal Count Forms (D-1, D-2, D-3)
- E: Jail Owned Equipment Inventory Record
- F: Jail Owned Equipment Maintenance Record
- G: Culinary Program
- H: Good Food Purchasing Star Level 1

Received By:  
OCT 9 '18 PM 1:17  
Purchasing Department

## Appendix A Scope of Services

### I. Description of Services

Contractor agrees to perform the following Services:

All written Deliverables, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**ARAMARK Correctional Services, LLC.** will deliver daily quality food service for staff and inmates of the County jails, while maintaining the established nutritional and health standards per the State of California Board of State and Community Corrections (BSCC), Title 15, Minimum Standards for Local Detention Facilities, Article 12. Food – Sections 1240 to 1248, Recommended Dietary Allowances (RDA) stated by the National Academy of Sciences; the USDA guidelines for food compositions; and a specific per meal requirement of no more than 2.5 grams sodium and saturated dietary fat should not exceed 10 percent of total calories on a weekly basis. In addition, ARAMARK agrees to provide a comprehensive culinary program, including SafeServe training and California State certification, for inmates working in the jail kitchens and participating in jail educational programs. This program will be coordinated through the jail education program (Five Keys Charter School) and/or Five Keys' post-release program, and shall make a good faith effort to assist with job placement opportunities. ARAMARK must work with the SFSD and Purchasing to complete a baseline assessment within 12-months of contract execution and must comply with at least the Good Food Purchasers 1-Star level per Appendix H.

ARAMARK agrees to provide the number and types of meals, and perform services, as specified in this Appendix A.

#### A. Description of Jail Facilities

##### 1. Hall of Justice Facility

- a. County Jail #1\*: 425 7<sup>th</sup> Street (Holding Cells Only)  
Authorized Staff: Total 83  
Inmate Population Total Holding Capacity: 301

\*As this is the Intake and Release Facility for the jail system, this jail has no rated beds. All cells are holding cells, with men and women housed in designated areas. Only sack lunches are provided to arrestees in this jail. Sack lunches received from the kitchen will be secured in a designated area. There is a break room in the facility for staff. There is no Officer Dining Room in this jail. Staff may eat in the break room or in the Officer Dining Room at County Jail #2.

- b. County Jail #2\*: 425 7<sup>th</sup> Street, San Francisco

Authorized Staff Total: 105

Inmate Capacity Total: 336 (Men: 176, Women: 160)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0500-0530	1000	1600
Officer Dining Room Hours	0100-0600	1000-1400	1800-2200

\* This jail has an additional 72 inmate beds for medical and psychiatric special housing. (Please Note: During the life of the contract, it is expected that County Jail #4 may close and County Jail #2 kitchen may be renovated and operational as a replacement).

c. County Jail #3: 850 Bryant Street, 6<sup>th</sup> Floor, San Francisco  
**(Currently Closed)**

Authorized Staff Total: 77

Inmate Operational Capacity Total: 426 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0430-0500	0930-1000	1530-1600
Officer Dining Room Hours	0100-0400	1000-1330	1600-2030

d. County Jail #4: 850 Bryant Street, 7<sup>th</sup> Floor, San Francisco

Authorized Staff Total: 91

Inmate Capacity Total: 402 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0430-0500	0930-1000	1600-1630
Officer Dining Room Hours	1000-1400	2200-0200	

## 2. San Bruno Facility

a. County Jail #5. 1 Moreland Drive, San Bruno, CA

Authorized Staff Total: 183

Inmate Capacity Total: 768 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0445	1030	1600

Officer Dining Room Hours	0100-0500	1030-1300	1730-2100
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- b. County Jail #6: 1 Moreland Drive, San Bruno, CA (Currently closed, but may be re-opened as inmate population rises. Additionally, it is anticipated that County Jail #6 may open and have its meals prepared in the County Jail #5 kitchen).

Authorized Staff Total: 62

Inmate Capacity Total: 372 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0445	1030	1600
Officer Dining Room Hours	0100-0500	1030-1300	1730-2100

**B. Purchasing – Food & Disposables Specifications.** ARAMARK will adhere to the following minimum purchasing specifications when purchasing all food products and disposable service ware. The specifications will address the levels of quality, grade, size, pack, count and other relevant information. The San Francisco Sheriff's Department ("SFSD") must approve, in writing, and changes from the stated specifications. ARAMARK is responsible for receiving and properly securing all food and other goods received at the kitchen loading area or food service warehouse/storage area.

1. ARAMARK shall work with the SFSD and Good Food Purchasing Program to complete a baseline assessment within 4-month of contract execution.

ARAMARK shall assess their operations in following areas:

- a. What are the advantages to your institution and the community for purchasing Good Food?
- b. What percentage of currently purchased food is already local, sustainable, and fairly produced?
- c. What barriers will limit participation in the program?
- d. Are there extra transportation costs affiliated with purchasing an increased volume in local products?
- e. What are the additional processing costs affiliated with purchasing local? What methods exist for offsetting such costs?
- f. What types of local, sustainable, and fairly produced products do existing distributors or vendors offer?

g. How will your institution communicate the changes to consumers and employees?

2, ARAMARK must meet or exceed the Sheriff's Department's Good Food Purchasing 1 Star Level Standard as detailed in Appendix H – Good Food Purchasing Program in years 2 through 5, as well as, through any contract extensions.

3. **Food.** All Food purchased for use under this contract shall meet the following minimum specifications:

a. Beef, veal and lamb shall be of at least US Select grade under current USDA Grading for meat quality. The fat content of all ground beef products used cannot be in excess of 20 percent and the soy content cannot be in excess of six percent. Meat blends (i.e., beef and turkey) must be of equal proportions. All breaded products must have a product weight of 3 oz. before breading.

b. Poultry shall be at least USDA Grade B. Chicken quarters can be no less than 8 oz. raw weight. Legs or thighs must be 6 oz. minimum raw weight. All breaded products must have a product weight of 3 oz. before breading.

c. Canned fruits and vegetables must be at least USDA Grade C or standard. Frozen fruits and vegetables must be at least Grade B.

d. Fresh produce must be at least USDA No.2.

e. Each individual serving must be of sufficient size to meet the nutritional requirements listed in this section B, "Food Specifications"; section D, "Nutritional Requirements"; section E, "Six Week Menu Cycle"; section #7 "Menus and Specifications" and section H, "Food Preparation, Presentation and Quality".

f. Dairy products must be at least USDA Grade A. Butter may be substituted for margarine when it is a commodity item. Low fat (1 percent) fluid milk must be used when milk is served as a beverage. Dry/powdered milk may be used in cooking/baking.

g. Eggs must be at least USDA Grade B Medium.

h. All seafood products must be approved by SFSD. Frozen fish and seafood must be from nationally distributed brands, packed under continuous government inspection.

i. Bakery products: All bakery products shall contain a minimum of 60% whole grain. Day-old breads may be purchased but must be used within 48 hours or frozen until the time of use.

j. ARAMARK will not purchase "second market" and/or distressed food items (including expired freshness dates) without the prior written approval from the SFSD Liaison.

k. ARAMARK shall provide a statement as to how often a physical inventory of processed and non-processed food and supply items will be taken.

l. ARAMARK shall comply with Administrative Code Chapter 27: Antibiotic Use In Food Animals. ARAMARK will work collaboratively with SFSD and the Department of the Environment to determine the feasibility of transitioning to procuring meat and poultry raised without routine use of medically important antibiotics. In the event ARAMARK and SFSD mutually determine a transition to procuring such meat and poultry is feasible, the parties shall negotiate and amend the unit prices set forth in Appendix B to reflect the incremental cost increase associated with Aramark's procurement of such meat and poultry.

**4. Surplus Food Usage.** At the present time, Federal Government sponsored commodities are not being made available for correctional institutions. In the event that they should be available during the life of this contract, it is to the SFSD's fiscal advantage that ARAMARK make their best efforts to obtain and maximize the use of Federal Government Surplus Commodities according to all rules in place at the time.

a. Aramark shall provide for the utilization of federally supplied commodities, which shall be strictly accounted for and used only for the benefit of the SFSD's food service operation, to the maximum extent allowed.

b. The liability for proper use and accountability for these commodities shall be the responsibility of ARAMARK.

c. Surplus food must be ordered, received, stored, and accounted for in accordance with State of California procedures.

d. ARAMARK shall submit its quarterly orders to the designated Facility Commander(s) for review and approval prior to forwarding to the State no later than the time and date specified.

e. A four (4) month estimate of surplus food usage must be submitted to the Facility Commander(s) no later than the fifteenth of November, March and July each year for the purposes of ordering (dates subject to change).

f. ARAMARK will pay the SFSD, in the form of a credit against meal charges; the State of California approved wholesale value of the surplus commodities. Shipping/handling fees incurred for picking up and transporting the surplus food will be the responsibility of ARAMARK.

g. ARAMARK will submit copies of its receipts (if received during that period) and prepared inventory/period usage report showing beginning inventory, receipts, usage and ending inventory along with the State of California approved wholesale value (by item and extended) to the designated Facility Commander(s) with its billing to the SFSD.

h. In the event that ARAMARK receives spoiled commodities, the responsible State of California agency is to be notified and disposition handled in accordance with their instructions.

i. Copies of all disposition records are to be forwarded to the Facility Commander in order for a credit to be made to the Contractor's commodity usage.

**5. Single Use/Disposables.** Below are the minimum requirements for compostable plastic food service packaging purchased and used by ARAMARK under this contract.

- a. All disposable food service ware (cups, napkins, spoons, utensils, etc.) shall use biodegradable/compostable or recyclable product to comply with San Francisco Environment Code Chapter 16, Food Service and Packaging Waste Reduction Ordinance
- b. All compostable plastics provided to the jails under this contract must be certified compostable and meet the Standard Specification for Compostable Plastics D6400 or Standard Specification for Biodegradable Plastics D6868, as adopted or subsequently amended by the American Society for Testing and Materials (ASTM).
- c. Compostable plastic products must be clearly labeled as "compostable" with green lettering or green stripe and readily distinguishable from any non-compostable plastic products for both users as well as for those handling the products once they are discarded.
- d. For items intended for "hot use", products must not melt, deform or break apart when they come in contact with hot food or liquids.
- e. Plastic packaging which is considered "biodegradable" only, "oxy-degradable", "degradable" is not third-party certified as compostable or is not clearly labeled as compostable will not be considered for this contract.
- f. ARAMARK must supply aprons, hairnets or hats and plastic gloves for use by inmate workers in the kitchen, as well as those delivering meals.
- g. Per Amended San Francisco Environment Code Chapter 16, beginning July 1, 2019, City contractors are prohibited from selling, using or distributing any straws, stirrers, splash sticks, cocktail sticks, or toothpicks made with plastic.
- h. Beginning January 1, 2020, all Food Service Ware must be Fluorinated Chemical Free.

#### **D. Nutritional Requirements.**

##### **1. Menu Certifications.**

- a. ARAMARK will maintain menus reviewed and approved in writing by their Registered Dietitian, which, as adjusted for age, sex and activity level comply with the Recommended Dietary Allowances (RDA) stated by the National Academy of Sciences, and the nutritional requirements described in Title 15, Article 12: Food, Section 1241.
- b. ARAMARK's menus will conform as closely as possible to the United States Department of Agriculture (USDA) guidelines for food composition, including those related to the amount of fat, cholesterol, sodium and dietary fiber. As required by the SFSD, ARAMARK's menus will contain no more than 2.5 gm. of sodium, and 30 percent fat.
- d. ARAMARK shall provide the SFSD with written certification of the above menu review for each cycle menu prior to implementation. The data must provide at a minimum, weekly and total cycle summaries and list all Recommended Daily Allowance (RDA) vitamins and nutrients as well as cholesterol, sodium and fiber contents.
- e. The SFSD reserves that right to request additional menu and/or nutritional modifications as part of any contract amendment renewal and/or price adjustment.

**E. Six Week Menu Cycle.** ARAMARK shall provide three meals per day as follows: Aramark will maintain a 42 day, (six week) inmate menu cycle, and will provide the SFSD liaison with a written description of the menus for each cycle at least ten days in advance. The description must include at a minimum, weekly and total cycle summaries, and list the amounts of all RDA vitamins and nutrients provided, as well as cholesterol, sodium and fiber contents. The SFSD reserves the right to request additional menu and/or nutritional modifications as part of any contract amendment, renewal, or price adjustment process. The menu will ensure the minimum daily caloric requirement of 2500 for adults is met or exceeded. (See Appendices C-2 through C-4).

**1. Minimum Menu Requirements.**

- a. **Heart Healthy and/or Low Sodium General Population Meals.** The ARAMARK menu will provide the general population low sodium (approximately 2.5grams) heart healthy meals.
- b. **Meal Designations.** ARAMARK will provide a cold breakfast, a cold lunch and a hot dinner meal to the inmates at each facility other than County Jail #1. All meals at County Jail #1 will be a cold sack lunch meal. Service for more than one cold meal per day at the remaining facilities shall be upon mutual agreement of the SFSD and ARAMARK. Cold meals must remain within the nutritional/caloric guidelines spelled out in the Agreement. The SFSD will have the option to modify the menu to a hot breakfast, a cold lunch and a hot dinner meal by providing ARAMARK a written notification of change. ARAMARK will implement the new menu within 30 days receiving the notification.



c. Dinners must always be a hot meal elevated in appearance, flavor, and taste as detailed in Appendix C-2, C-3, and C-4 – Regular Menu, Religious Menu, and Vegetarian Menu.

d. The menus must contain no more than an aggregate of twenty percent (20%) protein derived from soy products

e. **Beverages.** ARAMARK will provide a beverage at each meal to include a minimum of eight ounces of low fat (1 percent) fluid milk at breakfast and dinner daily and four ounces of fruit juice (not fruit drink) served a minimum of three times a week, at breakfast.

f. **Inmate Coffee.** ARAMARK will provide coffee for inmates housed in County Jail #2, County Jail #4, and County Jail #5. The coffee will only be provided for breakfast. Contractor shall provide coffee supplies that include, at the minimum, coffee, paper cups, stir sticks, sugar, and creamer.

i. SFSD shall have the option for ARAMARK to either provide cups and individually packaged instant coffee that will provide an eight (8) ounce serving once hot water is added to the cup or provide carafes of freshly brewed coffee and cups to serve an eight (8) ounce serving to each inmate.

ii. ARAMARK shall provide the insulated carafes to SFSD to dispense hot water or brewed coffee during the breakfast meals.

iii. ARAMARK shall immediately repair or replace damaged or leaking insulated carafes.

iv. SFSD staff will distribute the cups, coffee, and hot water during breakfast meals.

v. ARAMARK will provide inmate coffee service at no cost to the SFSD.

vi. All single-use/disposables such as, paper cups, stir sticks, spoons and straws must comply with Appendix A, Section I. B. 5., Single-Use/Disposables.

g. **Chicken.** Whole meat chicken (breast or leg and thigh combination) must be provided by ARAMARK at least once a week. Chicken quarters can be no less than 8 oz. raw weight. Legs or thighs must be 6 oz. minimum raw weight. All breaded products must have a product weight of 3 oz. before breading.

h. **Fresh fruit.** At a minimum the following fresh fruits will be served: oranges, apples, and petite bananas. ARAMARK will rotate the fruit served throughout the six-week inmate menu cycle. Inmates will be provided two servings of fruit a day.

## 2. Menu Substitutions/Changes.

a. ARAMARK's registered dietitian shall review and approve in writing all temporary substitutions as well as permanent changes to the published menu, as being nutritionally comparable to the item or items being replaced.

b. Permanent changes to the published menu must also be approved in writing by the SFSD liaison prior to implementation, and shall be noted in writing on the posted menu in the kitchen(s).

c. The revised menu shall also be forwarded to each of the Facility Commanders. ARAMARK will document the content of the meals as they are actually served, and retain this documentation as verification that Aramark is providing a nutritionally adequate diet. Such documentation will be submitted to the Facility Commander(s) if requested.

d. Any time there is a temporary menu change or last minute substitutions, for whatever reason, all Facility Commanders, or Watch Commander designees, must be notified via email at the time the change occurs, with a copy to the Chief of the Custody Operations Division, within 24 hours of the occurrence. The email shall contain the following:

i. The facility or facilities where the substitution occurred.

ii. The date and meal that was affected.

iii. The item(s) that was initially scheduled, the substitution with amount provided.

iv. The reason for the substitution.

e. Upon request, ARAMARK will provide a chronological log detailing all full or partial menu substitutions.

f. Documentation of menus as they are actually served must be maintained as verification of providing a nutritionally adequate diet and such documentation must be submitted to the Facility Commander(s), or Chief Deputy of Custody Operations if requested to do so.

**F. Special Dietary Guidelines.** The Medical Department prescribed meals for therapeutic/medical diets and religious diets shall be prepared, portioned and transported in the same manner as general population meals, and at the same cost per meal. ARAMARK will provide a current diet manual at each kitchen site and one to the SFSD Dietician.

**1. Medical/Therapeutic Diets.** ARAMARK will provide and distribute the following diets as requested, in writing, by the Jail Health Services (JHS) at the same per meal cost as regular diets.

a. **Cardiac Diet:** Low fat, low sodium, low cholesterol. Approximately 2.5 gm. sodium per meal and lower fat and cholesterol levels than the regular meal. The goal of this diet is to limit total fat to no more than 30% of calories and saturated fats to no more than 10% of calories.

- b. **Support 1:** (high calorie, high protein for malnutrition), 600-700 additional calories, 25 to 35 grams of protein and 60 mg. of Vitamin C above the regular menu (additional milk provided for a total of 32 ounces (4 cups) daily), additional evening snack of 2 slices bread, 3 oz. of meat and condiments, plus one fresh fruit (not citrus or tomato as not well tolerated).
- c. **Pregnancy:** Pregnancy diets will always include a hot breakfast and an evening snack consisting of a sandwich, milk, and non-citrus fruit or the nutritional equivalent.
- d. **Diabetic:** (1500, 1800, 2000, 2500, 2800, 3000 calorie levels).
- e. **Renal:** Restricted protein, sodium and potassium diet. Diet is approximately 2000mg sodium and 2500 mg potassium per day. Marginal in some minerals and vitamins.
- f. **Low-gluten Diet:** (for confirmed, diagnosed inmates with celiac disease only).
- g. **Food Allergy or Intolerance Diets:** This may be to address a single allergy or multiple allergies. All efforts are undertaken to accommodate inmate allergies, which may include, but are not limited to: Tomato, Eggs, Citrus, Peanut Butter, Soy. Specific information will be provided to ARAMARK by JHS.
- h. **Lactose Intolerance:** Low lactose diet: to reduce consumption of lactose for inmates with mild to moderate intolerance. Not lactose free; many individuals with lactose intolerance can consume moderate amounts without symptoms.
- i. **Dental Soft:** To provide foods that are easy to chew and swallow for: mild chewing or swallowing problems, healing after oral surgery. Nutritional adequacy of this diet is appropriate for most inmates.
- j. **Blenderized Diet** (broken jaw): Intended for wired or banded jaw, those are temporarily edentulous, throat or oral surgery. This is the regular 2500 calorie diet that has been blenderized. This diet may be inadequate in fiber and may be ordered to be higher in fat with added butter, oil.
- k. **Full Liquid:** intended for inmates who are recovering from surgery or GI procedure. Diet progression: full liquid to dental soft or regular. Not nutritionally complete; may provide 1350-1500 calories + average 45 grams protein. For use no more than 72 hours; advance off as soon as possible. Tray includes everything from clear liquid + strained creamy soups, pudding & milkshakes.
- l. **Clear Liquid:** Intended for inmates in pre-op and immediate post-op states. Progression: clear liquid to liquid to dental soft or regular. For use for no more than 72 hours; advance off as soon as possible. Tray includes broth, Jell-O, popsicles, tea, clear juices – diet is not nutritionally complete.

**m. Nutritional Supplements.** If the SFSD requests ARAMARK to provide specific nutritional supplements, ARAMARK will invoice supplements at their cost, plus a markup of no more than 5%.

ARAMARK will prepare and serve specific therapeutic/medical meals according to the orders of the attending physician or dentist, or as directed by the responsible health authority official. ARAMARK will use the *Manual of Clinical Dietetics, Sixth Edition*, published by the American Dietetic Association (ISBN 0-88091-187-01), or a comparable source approved by the SFSD dietician.

**2. Religious Diets.** ARAMARK shall provide religious diets only if approved and requested in writing to ARAMARK by the SFSD Religious Services coordinator or the Facility Commander(s). Once an inmate is designated to receive a religious diet, ARAMARK shall not allow the inmate to alternate between a religious diet and a general diet.

a. The following diets are included as religious diets.

- i. Lacto-ovo vegetarian
- ii. Vegan (total vegetarian, excluding milk and eggs)
- iii. Pork free diets
- iv. Kosher

b. Religious diet orders are issued only on approved request forms from the SFSD Religious Services Coordinator or the Facility Commander(s). The request forms are submitted to the ARAMARK food service staff. The request forms shall include:

- i. Correct diet terminology
- ii. Date of transmittal
- iii. Authorization signature
- iv. Housing area
- v. Inmate name and classification

**3. Special Meals.** ARAMARK will serve special holiday meals on Christmas, New Years, Easter, and Thanksgiving. Special Meals may include special events such as Superbowl, Spirit-lifter, and Summer BBQ. ARAMARK's registered dietitians will provide a holiday menu that will include the following:

- a. Meets the most current Recommended Dietary Allowances and BSCC Title 15, Minimum Standards for Local Detention Facilities.
- b. Inmate preferences
- c. Enhance each meal's appearance on the service tray
- d. Consistency in quantity of food for each holiday meal
- e. Variety in type of items, colors, shapes, and texture.

## H. Food Preparation, Presentation and Quality.

1. **Method of Preparation.** ARAMARK will use recipes, plan menus and utilize production schedules designed to minimize the risk of food spoilage and waste. ARAMARK will prepare the meals in a conventional cook/ serve food service operation. If the SFSD decide to pursue a cook-chill service operation, ARAMARK will work collaboratively with SFSD and the City to evaluate the capital expense required to convert to a cook-chill operation and develop an implementation plan.

2. **Recipes.** ARAMARK will utilize and maintain a file of tested mass cook and serve production recipes adjusted to provide a yield appropriate to the number of people being served through each kitchen facility. ARAMARK will certify in writing to the Chief of the Custody Operation and the SFSD liaison that such recipes have been tested and meet dietary requirements and that the ingredients are readily available.

### 3. Appearance.

a. All food shall be served in such a fashion as to be appealing to the inmate and staff. It shall be served in sufficient quantity and at the appropriate temperature as to make the food offered palatable.

b. All equipment and utensils used in the service of meals shall be clean and free of defects that will render the food unappealing.

c. A National Sanitation Foundation (NSF) approved ounce scale shall be provided at all food preparation serving areas to ensure portion controls.

d. ARAMARK shall possess operating procedures to prevent foods or beverages from deteriorating while holding. Such a system shall ensure that food quality (taste, appearance, texture, temperature) does not deviate from the SFSD standards per Appendix A.

e. Thermometers will be used on service lines to ensure all foods and beverages are being held at proper temperatures. Thermometers used must be consistent in all facilities. Thermometers proposed must be NSF approved. The use of instruments that indicate temperature will be subject to the inspection and approval of the SFSD.

4. **Portioning.** ARAMARK will provide all food portion sizes on the menu as cooked-weight, unless specifically identified as raw weight. All meat portions in casseroles or combination dishes will be quantified. ARAMARK will clearly indicate by date, item, and weight of all contents of sack lunches. Menus will include the portion size of the servings for each meal, including the number and type of condiment packages. ARAMARK will create and maintain written procedures for portioning and serving, and will consistently execute meal service in a manner so that each inmate receives no less, or more than the portions specified. To this end, all measuring utensils must be clearly marked and maintained by ARAMARK with precise measurement to provide accurate portion

size, and recorded as such during physical inventories. ARAMARK will actively supervise portioning for all therapeutic/medical diets and religious meals.

**5. Condiments.** ARAMARK will serve on each inmate's tray or in each sack meal, all condiments required per the menu such as pepper, catsup, mustard, relish, salad dressings and others in individual, disposable packets/containers. ARAMARK will monitor that condiments are not handled or distributed individually by inmate workers.

**6. Quality Assurance.** ARAMARK will monitor all food served for minimum portion standards, taste and temperature. ARAMARK will not add sulfites or additives to any foods served under this contract. ARAMARK will adhere to generally accepted best practices for the food service industry, as well as all State and County Health Department requirements. ARAMARK will provide for the correct handling, prompt storage, rotation and issuing of food purchased or used in the facilities. ARAMARK will clearly identify and display the date stored of all purchased and prepared products. ARAMARK will not serve any products which have been frozen in excess of one year.

**7. Food Samples.** ARAMARK will save samples of all prepared foods for a period of not less than seventy-two (72) hours of its service for review by SFSD dietician or command staff and/or testing in the event of an outbreak of food poisoning. All sample breakfast and dinner meals must be saved in the original serving container, (Aladdin tray). All sample sack lunches saved in the serving sack. All meals, regardless of type will be clearly marked as to the dates and times of the preparation, service and storage.

**8. Record Keeping.** ARAMARK will maintain sufficient records to establish a verifiable audit trail that the required number of meals have been properly prepared, with the proper amount and type of ingredients described in this Agreement and that servings are accurately portioned for each meal.

**9. Inspections.** The Sheriff, or the Sheriff's designated representatives (including the SFSD's Dietitian), may, for the purpose of ensuring security, sanitation, food standards, quality of food preparation and service, observing ARAMARK employee performance, or for any other valid reason, conduct unannounced inspections of the kitchen jail facilities used in the performance of this Agreement. Inspections may occur on weekdays, weekends and holidays. If ARAMARK's General Manager is not on-site at the time of an unannounced arrival, any other ARAMARK employee will be expected to cooperate with this requirement. After each inspection, ARAMARK will be advised in writing of any unsatisfactory condition for which they are responsible. Within five (5) business days after the date of the notice, ARAMARK will correct any deficiency and communicate in writing how it corrected the condition, when it corrected the condition, and what it did to prevent recurrence of the condition.

**I. Food Deliveries and Service.** ARAMARK will adhere to all SFSD security guidelines for movement of food, dirty/clean trays, carts and personnel within the Jail Complex. The

Custody Division command Staff are responsible for apprising ARAMARK in writing of any changes to any security guidelines affecting food service. ARAMARK will follow the direction of the SFSD Command Staff for jail food procedures involving SFSD staff such as delivering meal trays, transporting dirty/clean trays, and SFSD escorts for ARAMARK staff.

1. **Use of Trays.** ARAMARK will continue to use the Aladdin tray system currently in use for hot meals, and will clean all food spills on trays prior to transport and service. ARAMARK will portion and serve all hot meals on trays with lids.
2. **Use of Carts.** SFSD will provide all carts used for the transportation of meals and beverages. ARAMARK will maintain all carts in a clean, safe and fully workable condition. The carts must have appropriate bumpers to reduce facility damage.
3. **Food Temperature.** ARAMARK will serve all chilled food at no more than 40 degrees F, and all hot food at no less than 140 degrees F, but no more than 180 degrees F. Cook-chill refrigerated foods will be maintained at a temperature between 28.5 degrees F and 31 degrees F.
4. **Meal Counts.** Prior to each inmate meal service, the SFSD will provide an accurate count of meals required, by location, housing unit and type, to be served to the inmates. The meal count will include a count for sack meals for inmates who are awaiting transportation, housing assignments or release.
  - a. **Inmate Workers Meals.** ARAMARK will provide a double portion of whatever meal (sack or tray) is being served at the time, to inmate workers identified by the SFSD.
  - b. **Meals Served Form.** ARAMARK will complete a "Meals Served" form provided by SFSD to report the following information on a per meal, per day and per week basis:
    - i. The number of inmates served by housing unit
    - ii. The number of meals served per housing unit
    - iii. Entry to the form will include identification of any discrepancies in the numbers and, if know, the reason for the discrepancy.
    - iv. The number of bag/sack lunches ordered and delivered to each of the following facilities the Intake Facility (CJ#1), court holding, alternative programs and any other non-jail facility, as well as the combined total of bag/sack lunches served at all of these facilities.
5. **Meal Transmittal/Evaluation Form.** The SFSD Watch Commander or designee at each facility will complete an evaluation of each meal served and document same on the Meal Transmittal/Evaluation Form. ARAMARK will maintain the completed forms, and have them accessible for review by the Facility Commander or designee. ARAMARK's Meal Transmittal/Evaluation form will include spaces for meal evaluation based on the following factors:

appearance, taste, temperature, correct portion size, completeness of tray, adherence to menu, and overall acceptance by the inmates. In addition, spaces for the Watch Commander name, star number and signature will be provided.

**6. Food Delivery and Service Liability.** ARAMARK will be responsible for ensuring all trays and/or sack meals are properly prepared and correctly portioned when they leave the kitchen. ARAMARK will assume full fiscal responsibility for any damage incurred to the SFSD facilities due to their employees' negligent handling of carts and related equipment. ARAMARK must immediately correct deficiencies the meal if the Facility Commander or designee determines that the meal is unacceptable following a review of the transmittal evaluation.

**7. Date Codes.** ARAMARK will date all sack meals to prevent consumption of outdated and/or spoiled foods. ARAMARK will properly refrigerate all unused bag meals, and discard any perishable portions of those meals after 48 hours. Those items packaged in unopened, sealed packages, that are not expired (condiments, etc.) may be re used.

#### **J. Equipment and Facilities.**

**1. Inventory of County Equipment.** Within sixty (60) days of the execution of this Agreement, ARAMARK and the SFSD will jointly inventory all capital equipment and SFSD owned equipment to provide an agreed upon base inventory. During this inventory process, a general assessment as to the expected useful life of each item will be made and documented. At least every six months thereafter, ARAMARK and the SFSD will jointly inventory all capital equipment and SFSD-owned equipment under ARAMARK's direct control. At the conclusion of each inventory, ARAMARK will be liable for the replacement cost for all unaccounted for items. (See Appendices E-1 through E-3, SFSD Owned Equipment Inventory).

**2. Use and Maintenance of City Equipment.** SFSD will permit ARAMARK to use the existing capital equipment which SFSD deems necessary for food service and related activities. Given written proof of adequate maintenance, SFSD Facilities Services Director will evaluate and authorize replacement equipment the SFSD has provided, as he deems necessary, considering the average life of the equipment as determined by the manufacturer as well as any extraordinary circumstance. Equipment that is determined by SFSD Facilities Services Director to be damaged by ARAMARK employees, from negligence or misuse, and needs to be replaced will be replaced at ARAMARK'S expense.

**3. Preventative Maintenance.** ARAMARK is responsible for the care and maintenance of equipment in the storage, receiving and kitchen areas, including all refrigeration equipment, and will provide preventative maintenance and repair on such equipment. During the term of the contract, and all contract extensions, ARAMARK shall provide, at no expenses to SFSD, a preventative maintenance and repair contract on all equipment, inclusive of SFSD equipment, under its direct control and/or use in providing the contracted services. The preventative maintenance and repair contract must be with a reputable company with the resource and expertise in expediting repairs of commercial kitchen equipment.



The Chief of the Custody Operations Division may request that ARAMARK change the company providing the preventative maintenance and repair contract if it is determined that equipment repairs are not made within a 30-day window. ARAMARK will identify the preventive maintenance requirements for each piece of equipment per the manufacturers and as recommended by the SFSD's Bureau of Buildings and Structures (SBBS). ARAMARK will schedule the work evenly throughout the year in accordance with equipment requirements. Aramark will perform inspection tours of all equipment, even if preventive maintenance is not required, and provide a summary report of their inspection findings to SBBS. ARAMARK will maintain a chronological log of all preventative maintenance and repairs on equipment. (See Appendices F-1 through F-3, Equipment Maintenance Record) Aramark will also provide written reports and relevant documentation as to what preventative maintenance and/or repairs have been performed on each piece of equipment. This report and documentation must be provided quarterly, no later than fifteen business days after the end of each quarter, March 31, June 30, September 30 and December 31. An annual report of all preventative maintenance and repair work performed will be submitted by ARAMARK to the SFSD Facilities Services Director within thirty (30) days of the end of the calendar year and may be combined with the quarterly report noted in this section. The SFSD reserves the right to audit these records at any time.

- a. During the term of the contract, and all contract extensions, ARAMARK shall provide, at no cost to the SFSD, for the cleaning and disposal of the grease trap at the San Bruno Jail Facility twice per year.

**4. Equipment Repair.** Any kitchen equipment that is out of service must be reported, in writing, to the SFSD Facility Services Director or designee within 72 hours of going out of service. ARAMARK shall repair equipment as required by this contract and may not remove equipment without written permission of the SFSD Facility Services Director or designee.

**5. Equipment Replacement.** ARAMARK must immediately notify the SFSD Facilities Services Director, via an email, if any SFSD kitchen equipment is determined by ARAMARK's maintenance and repair contractor to be irreparable. The email notification must detail the equipment and its use, the attempts to repair the equipment, and three (3) quotes to replace equipment. The SFSD Facilities Services Director will review the equipment replacement report with the Deputy Chief of the Custody Operation Division to validate equipment replacement and to authorize and initiate the procurement process.

**6. Installation of New Equipment.** SFSD is responsible for working with ARAMARK to provide utilities to newly installed equipment when the installation of this equipment has been approved by the SFSD in writing. All items that are required for installation of new equipment will be purchased by the entity providing the new equipment. ARAMARK must receive written permission from the SFSD Services Director or designee, prior to the purchase of any new equipment that requires electrical, water, steam, gas or any other utility.

**7. Office Equipment.** SFSD will provide any office furnishings listed in the kitchen inventory (Appendices E-1, E-2, and E-3), by jail site. If ARAMARK wants to provide its own furniture and/or equipment for the offices, such equipment must be inventoried and a copy of the inventory provided to the SFSD Liaison.

**8. Small Wares.** ARAMARK is responsible for the repair or the replacement of small wares and service wares. All repairs shall be made using approved manufacturer parts. ARAMARK will purchase all replacement small wares and service wares, including Aladdin trays, "Cambro" drink dispensers, and carts as necessary to meet the requirements of the contract and serve the inmate population. ARAMARK will keep an inventory on site of at least 100 new Aladdin trays for replacement of worn out or unusable trays. All wares purchased by ARAMARK for this contract shall become the property of the SFSD.

**9. Vehicles.** Any vehicle required by ARAMARK in the execution of this contract shall be purchased, used and maintained at ARAMARK's expense. ARAMARK is responsible to plan for any temporary replacements of one or more vehicles in the event of mechanical breakdowns.

**K. Utilities.** SFSD will provide all utilities necessary for the performance of the food service operations to the extent described in this section. SFSD is responsible for bringing all utilities, including electrical, water, steam and gas to each kitchen, kitchen office and kitchen storage areas, including walk-in cold storage. SFSD is responsible for repairing parts of the building located in the kitchen that require repair due to normal wear and tear, such as the drains, light fixtures, steam lines, pipes conduit, etc. SFSD will not guarantee an uninterrupted supply of water, electricity, gas, heat, air-conditioning or phone service. SFSD will be diligent in restoring services following an interruption.

**1. Telecommunications.** SFSD will provide one phone line and one data line in each kitchen, without charge. The SFSD phone lines and data lines are for local phone call and work related usage only. SFSD will permit ARAMARK, at ARAMARK's expense, to add additional phone lines if the locations can support additional phone lines. ARAMARK will request, in writing, permission to add any additional phone lines and must have written permission from the Facility Commander prior to adding any additional phone lines. ARAMARK will pay for on-going phone use of any lines they install. ARAMARK will be allowed to maintain their internet data line at County Jail #4 and work with SFSD staff to maintain their internet data line at CJ#5 through the SFSD portal.

**2. Energy Conservation.** When kitchens are not in use, or when food preparation is at a minimum, ARAMARK will assume maximum utility and energy cost conservation by turning off or down all non-essential equipment, lights, fans, water, ovens, steam equipment and other energy-consuming items.

**L. Sanitation and Health.** ARAMARK is responsible for maintaining a clean and healthy kitchen area, including all reception and storage areas assigned to ARAMARK as part of this contract.

1. **Sanitation Standards.** ARAMARK will obey all federal, state and local laws and ordinances regarding fire safety and workplace safety generally, including the California Uniform Retail Food Facilities Law. ARAMARK will be subject to inspections in the kitchens by authorized personnel from the San Francisco Department of Public Health, the State/Local Fire Marshall and the State Board of Community Corrections. ARAMARK managers shall be responsible for participating in all inspections, along with SFSD staff, of the food service operations as requested by the above agencies.

2. **Trash Disposal.** ARAMARK is responsible for preparing the garbage from the kitchen area for disposal. ARAMARK is responsible for keeping the areas of the kitchens where the garbage awaits disposal in a neat and sanitary condition at all times. All garbage must be broken down or reduced in size so as to minimize the amount of space needed in the dumpster. ARAMARK will participate in all County mandated recycling programs and will clean, crush and/or break down recyclable materials as specified by the recycler.

a. **Garbage Service.** Garbage from units, pantries and all other areas served by ARAMARK shall be removed by ARAMARK within one (1) hour after completion of Breakfast and Dinner Service. All garbage, inclusive of the garbage collected by SFSD staff and inmate workers from the units, shall be transported by ARAMARK from each Downtown County Jail Facility to the Facility's central trash site at the Hall of Justice, stored in impervious containers, and the garbage site cleaned as instructed by the Sheriff's Department.

i. **County Jail #1 (CJ1) and County Jail #2 (CJ2):** SFSD sworn staff and inmate workers will collect and prepare the garbage from the units at County Jail #1 (CJ1) and County Jail #2 (CJ2) and transport the garbage in bins to the designated area in the basement of the Hall of Justice (HOJ). ARAMARK (employees only) will transport the garbage bins from the designated area in the basement to the dumpster located at the Hall of Justice.

ii. **County Jail #4 (CJ4):** SFSD sworn staff and inmate workers will collect the garbage from the units at County Jail #4 (CJ4). ARAMARK will supervise inmate workers in the preparation of the garbage in the kitchen/designated work area located in County Jail #4 (CJ4). ARAMARK (employees only) will transport the garbage bins from the kitchen/designated work area located in County Jail #4 (CJ4) to the dumpster located at the basement of the Hall of Justice.

iii. The average volume of daily garbage may increase or decrease as it corresponds to the inmate population and SFSD employees.

iv. **Cleaning of Bins.** At the minimum, ARAMARK will clean the bins utilized for the daily garbage service once a week to meet the Sheriff's Department's standards for sanitation and health.

v. **Invoice.** ARAMARK will remit a monthly invoice to the Sheriff's Department for the Garbage Service per Appendix B – Calculation of Charges. The invoice must include a unique invoice number containing a detailed description of the items and service being invoiced

3. **Facility Sanitation.** ARAMARK is responsible for all day-to-day as well as periodic major cleaning of the entire kitchen area assigned to the Contractor. This includes walk-ins, storerooms, freezers, dish rooms, kitchens, employee rooms, offices and receiving areas. Inmate labor may be used for this purpose and an ARAMARK employees will be assigned to supervise inmate conduct during major cleaning events. ARAMARK will supply hand soap, eye wash stations, paper towels and toilet tissue for all employee and inmate kitchen worker restrooms and hand washing sinks in the kitchen and food staging area.

**a. After Meal Service Clean-up**

i. After meals are concluded at each service, ARAMARK shall remove food carts, disposable plastic and paper supplies from the serving areas and return them to the kitchen.

ii. ARAMARK shall clean the kitchen, dining rooms which are not an integral part of the living units, and pantries used by Contractor following the serving of each meal.

iii. All pots, pans, dishes, utensils and flatware are to be washed at a temperature of from 140 degree F. to 160 degree F. Final rinse temperature is to be 180 degree F. or a sanitizing agent is to be used.

iv. All work areas, work tables, sinks, stoves, ovens and mixers must be washed and sanitized after each meal.

v. ARAMARK shall be responsible for preparing the trash from the kitchen/work area for disposal.

vi. All garbage must be broken down or reduced in size so as to minimize the amount of space needed in the dumpster

vii. ARAMARK shall be responsible for keeping the area of the kitchen where the garbage awaits disposal in a neat and sanitary condition at all times.

viii. ARMARK shall participate in all City and County mandated recycling programs and shall clean, crush, and/or break down recyclable materials as specified by the recycler.

4. **Pest Control.** The SFSD will be responsible for the cost and implementation of a regular monthly program for the extermination of rodents, vermin and other unsanitary vectors in the kitchen or storage areas assigned to ARAMARK.

5. **Food Handler Health.** The SFSD will ensure that all inmate workers assigned to kitchen duty are medically cleared by Jail Health Services to work in the

kitchen prior to such assignment. ARAMARK will ensure that none of their employees and/or inmate workers are permitted to work with any communicable health problems (including open sores). As a precaution, ARAMARK will visually inspect the hands and faces of each inmate worker prior to the start of each of their work shifts. ARAMARK will ensure that any inmates with suspicious symptoms are directly reported to Jail Health Services, and receive a written clearance before being permitted to resume work in the kitchen.

**M. ARAMARK Personnel and Supervision.** ARAMARK will comply with all San Francisco contract requirements, including equal employment opportunities, wages and benefits. All of ARAMARK's employees and agents will comply with all applicable SFSD rules and regulations governing the behavior and activities of employees. This includes being subject to background checks and fingerprinting by the SFSD. If any background check indicates a reason an employee is not suitable for admission to the jails, ARAMARK will be notified, and jail access will be denied. ARAMARK will, at its expense, require prospective employees to submit to, and successfully pass a drug and alcohol screening and will provide documentation of such at the request of the SFSD liaison.

1. **Management Staff.** ARAMARK's General/District Manager for this contract will have at least five (5) years of experience with similar type and size jail food service situations and have the ability and authority to act as the on-site point of contact (POC) for day to day operations. When he/she is not on site, ARAMARK will send an email to the SFSD liaison and the Chief Deputy of the Custody Division with the dates he/she will be absent and the contact information for his/her on-site alternate. Upon request, ARAMARK will furnish resumes for each of the County Jail #4 and County Jail #5 on-site managers. ARAMARK will notify SFSD prior to any transfer or removal of a manager. SFSD must approve any replacement, and may reject any manager with or without cause.

2. **Schedule Requirements and Notifications.** The ARAMARK manager for County Jail #4 and County Jail #5 will provide a prospective schedule of all employees for each kitchen each week on Friday for the week beginning the following Sunday. An experienced ARAMARK management level person, as identified in the contract, will be on duty whenever inmate workers are present in the food operations areas. ARAMARK will staff the food service operation with the optimum number of employees at all times. An additional ARAMARK employee, the assigned Cook, will actively supervise the tray portioning line throughout the meal service. The Cook will also be present to supervise the preparation and packaging of special diets. If ARAMARK fails to provide a minimum of two employees (one a manager), excluding the cook, for a period of more than two days, a credit shall be issued on the next billing to the SFSD, in the amount of each missing person's proportional salary/wages and benefits for each day after the second day.

3. **Medical Examinations and Food Handlers Cards.** ARAMARK will provide medical examinations for their employees, as required by law, and will keep the results on file at the location the employee is assigned to work. These records will be made available for inspection at the request of the Facility Commander or

the SFSD dietician. In order for any ARAMARK employee to return to work after a three (3) or more consecutive day absence due to illness, ARAMARK must request a medical clearance certificate from the employee and have that on file.

**4. Employee Uniforms.** All ARAMARK employees, including management, will be properly attired in a standard uniform the color of which is approved by the SFSD. Inmate workers will be properly attired when working in the kitchen, and the SFSD will provide the clothing. ARAMARK employees will wear uniforms that are easily distinguishable from inmate uniforms. ARAMARK will encourage their employees not to wear their uniforms to and/or from work. If an ARAMARK employee does wear their uniform to and/or from work, a cover jacket must be worn over it. Uniforms will be regularly inventoried and safely stored by ARAMARK to ensure they are not accessible to inmates.

**5. Employee Training.** Prior to assignment, ARAMARK must ensure that its employees attend a training provided by SFSD staff to explain all applicable SFSD Rules and Regulations and facility security requirements including rules of conduct, relationships with inmates and staff, and conduct for normal day-to-day food service operations. A training outline will be prepared by SFSD Training Unit in cooperation with the Custody Division Chief.

ARAMARK will assume the cost of training their employees in the following areas and provide documentation to the SFSD upon request:

- a) Food Handling
- b) Facility and Equipment Sanitation
- c) Personal Hygiene
- d) Facility and Equipment Safety
- e) Effective Supervision of Inmate Workers
- f) Harassment Prevention

**N. Security Requirements.** ARAMARK and their employees will adhere to all SFSD Rules and Regulations regarding security, as well as all security restrictions imposed by the Facility Commander.

**1. Search of Person and Vehicle.** The SFSD will provide ingress and egress to each jail facility per these requirements. All ARAMARK employees will sign in and out when entering and exiting all jail compounds and buildings. All ARAMARK employees may have to pass through a metal detector when entering or exiting a building or a secure facility. Any ARAMARK employee in any jail compound or facility, and in any other building under the control of the SFSD, is subject to search, along with their belongings and vehicles.

**2. Duty of ARAMARK Employee to Display Valid SFSD Identification.** While on duty in SFSD facilities, all ARAMARK employees will wear a valid (not expired) County Jail Clearance Card with their picture, either clipped to their outer-most clothing in the upper left quadrant of the body, or in a plastic pouch secured by a lanyard around the neck.

**3. ARAMARK Vendors.** ARAMARK must make arrangements with the SFSD Facility commander for admission of all uncleared person(s) that ARAMARK schedules for a business or repair call to the facility. ARAMARK may be required to provide information regarding the person(s) so as to allow SFSD staff to perform as criminal clearance check.

**4. Locked Doors and Key Control.** ARAMARK and their employees are responsible for keeping all internal doors in their assigned work areas closed and locked. ARAMARK will keep a record of any SFSD owned keys entrusted to ARAMARK, and any other keys ARAMARK uses to open areas within its assigned SFSD work areas. ARAMARK will not duplicate any keys without the express written permission of the SFSD Facilities Services Director or designee. The SFSD Facilities Services Director will maintain an inventory of any keys, by number and access point, provided to ARAMARK managers. ARAMARK managers will maintain a record of these keys, by number and access point, including the identity of staff that are issued keys and which keys they are issued, as well as any keys made available generally to staff during working hours. ARAMARK will also maintain logs detailing issuance and retrieval of the keys. Costs incurred in connection with keys lost by ARAMARK staff, including re-keying of existing locks or purchase of new locks will be borne by ARAMARK. The SFSD Facilities Services Director will develop a schedule for the regular inventory of all keys issued.

At any time ARAMARK becomes aware that any key(s) are missing, they will immediately report this occurrence to the on duty Watch Commander.

**5. Product Delivery and Kitchen Security.** ARAMARK will strictly adhere to SFSD requirements regarding ARAMARK staff, as well as inmates assigned to inmate kitchen meal duty. ARAMARK will actively follow requirements to ensure that no Contractor personnel are engaged in passing contraband (weapons, drugs, tobacco or other illegal items), other forbidden items, or any item from outside the facility, to the inmates. In addition, ARAMARK will monitor their employees to ensure they do not provide any inmate with access to a cell phone, or any other electronic device (including access to the regular "land line" telephones within the jails). ARAMARK shall monitor and control use of all sharp instruments and utensils (such as knives, forks, spatulas, peelers, etc.). See Section I. N. 6, Sharp Equipment Inventory, below. Prior to the end of the day, or to any change in inmate worker crews, ARAMARK personnel will account for, and document in a log, all equipment issued in order to prevent kitchen and serving line inmates from gaining possession of any food, supplies and kitchen equipment and utensils that could be used as a weapon or made into an illegal substance.

**6. Sharp Equipment Inventory.** ARAMARK will implement a check-out and check-in log procedure for all sharp utensils and other instruments used in an assigned work area. ARAMARK will provide and utilize a locked shadow board for the secure storage and quick inventory of knives, meat forks, and other sharp or pointed utensils.

Prior to the end of an inmate worker shift, ARAMARK will account for all sharp utensils and other sharp instruments. The SFSD reserves the right to enter the kitchen and inventory all such items as its discretion. ARAMARK will report any missing items to the on duty Watch Commander or Officer-in-Charge immediately.

**7. Employee and Inmate Relationships.** It is ARAMARK's responsibility to require its employees to alert them whenever a person who is a relative or personal acquaintance of that employee is admitted to any jail facility as an inmate. If any ARAMARK employee is known to the company as being related to, or in a relationship with any person confined as an inmate in the County Jail complex, ARAMARK will immediately notify SFSD in writing. This includes instances of any evidence of a relationship being started between an ARAMARK employee and one or more inmates. All such reports shall be given to the Facility Commander, or other Command level staff. No ARAMARK employee will be allowed to deliver food, or food service to any inmate with whom there is a family or personal relationship.

#### **O. Financial**

**1. Assignment.** ARAMARK's rights and obligations cannot be transferred or subcontracted without the written approval from the Sheriff of the SFSD or his/her designee. The SFSD, by this Agreement incurs no liability to third parties for payment of any compensation provided herein to ARAMARK.

**2. Invoicing and Payment.** SFSD will compensate ARAMARK on a monthly, per meal basis as detailed in Appendix B, Calculation of Charges. ARAMARK will submit to the SFSD, within five days from the first of the month, a day-by-day statement for the previous month indicating the grand total number of meals prepared and served as well as the total number of meals prepared and served in each of the following categories at each location and on each day of the billing cycle.

- a. Number of inmate meals by jail facility (including special diet and/or religious meals)
- b. Number of inmate meals delivered to the courts
- c. Number of inmate workers meals including sack lunches (inmate workers identified by SFSD staff are eligible for two servings of each meal)
- d. Sheriff's staff meals and itemized staff snacks, selected in lieu of a meal, by jail facility and watch
- e. Number of Jail Health Service staff meals by jail facility and watch
- f. Number of official guests of the Sheriff (prior authorization required)
- g. ARAMARK will retain all documentation supporting its invoices and allow SFSD to review the documentation and invoices upon request.



h. ARAMARK will participate in the City's Automated Clearing House (ACH) enrollment for "electronic payments," as required by the City.

**3. Meal Count Reconciliation.** ARAMARK and the SFSD will reconcile meal counts by month or accounting period. In the event of any dispute regarding meal counts and subsequent charges, the SFSD will resolve any discrepancy by using either its count of the actual number of meals received, or its count of the number of meals ordered, whichever is greater. The meal count figures of the SFSD shall prevail in any dispute. ARAMARK will comply, for accounting cycle purposes, with the City's fiscal year of July 1 to June 30 and calendar month periods. (See Appendices D-1 through D-3, Meal Count Sheets)

**4. Unconsumed Meals.** The SFSD will not pay for unconsumed meals prepared in excess of the counts provided.

**P. Emergency Plans and Contingency Meals.**

**1. Contingency Meals.** ARAMARK will continue to provide food service, at no additional cost to the SFSD, in the event of lock downs, jail disturbances, fire, power failure or other events that would impede normal jail operations. At a minimum, ARAMARK will isolate and maintain an on premise inventory of food and water sufficient to prepare and serve three (3) days of scheduled meals. The SFSD may have the option to request that the three (3) days of scheduled meals be comprised of all cold meals meeting the requirements of Title 15.

**2. Emergency Plans.** ARAMARK will develop a contingency plan that will allow it to continue to provide food service in the face of unexpected events including but not limited to the following:

- a. Power failure
- b. Fire
- c. Riot
- d. Lockdown
- e. Labor strike
- f. Earthquakes
- g. Terrorist attacks
- h. Any man-made or natural disaster

**3. Emergency Water.** ARAMARK will make every effort to provide an emergency source of water for 72 hours if the facility does not have water service due to a catastrophic event. The SFSD will provide storage for "Water in a Box" supplies purchased by ARAMARK to fulfill this requirement.

**Q. Inmate Grievances.** SFSD will submit to ARAMARK copies of written grievances SFSD receives from inmates and staff regarding the food service. ARAMARK will investigate and respond within 72 hours of its receipt of the written grievance from SFSD. The answered grievance shall be forwarded to the Facility Commander from which the grievance originated. In the event there is an appeal from the grievant after

receiving the first response, the SFSD will forward that appeal and ARAMARK will respond within five business days to the originating Facility Commander.

**R. Culinary/Vocational Program for Inmates.** ARAMARK will coordinate up to two culinary/vocational training programs for inmates in one or more designated jail kitchen facilities in cooperation with the Five Keys Charter School, and will maintain the programs on a continual basis over the life of the contract. The SFSD, ARAMARK and Five Keys Charter School will work closely to ensure that all State and Five Keys' requirements are met in order to provide educational credits for the program. (See Appendix G, ARAMARK Culinary Program)

SFSD will provide a minimum of 20 inmate workers at CJ#4, and a minimum of 20 inmate workers at CJ#5 for participation in the culinary program. CJ#2 may be substituted in or added as an additional program site upon mutual agreement between ARAMARK and the SFSD. ARAMARK will provide post-release employment references and referrals for inmates who successfully complete the culinary vocational training program.

1. ARAMARK will provide a grant of \$20,000 to the SFSD annually during each year of the Agreement to aid in the expansion of the Culinary/Vocational/ServSafe program. The \$20,000 grant will be issue to SFSD on the anniversary of the Agreement execution date.
2. The Contractor shall coordinate the implementation of this culinary/vocational training programs with Five Keys Charter School's academic calendar, in all jail facilities with kitchens within 60 days of being awarded the contract and shall maintain the program on a continual basis over the life of this contract.
3. The Contractor must also document referrals and linkages to include post-release employment opportunities for inmates who participate in this culinary/vocational training program.
  - a. The documentation will be provided to the SFSD Director of Programs or their designee.
4. Contractor will work with the SFSD to develop performance metrics and provide quarterly reports regarding employment for participants.
  - a. The metrics will be developed with the SFSD Director of Programs and the Chief Deputy of Custody or their respective designee.
  - b. The quarterly reporting will be provided to the SFSD Director of Programs

#### **S. Staff Meals.**

1. ARMARK will supply the staff meal at the negotiated and agreed upon price-per-meal, and this price will include all necessary service items such as disposable plates, cups, cup holders, sugar, creamer, stirrers, napkins, disposable utensils, condiments, etc. ARAMARK will provide a fixed Staff Menu. (See Appendix C-1)
2. Staff meals will only be prepared by ARAMARK employees.

3. A fixed staff menu as described in Appendix C-1 will be provided for staff assigned to jail facilities. One meal for each staff member on shift will be provided at facilities that operate with three 8-hour shifts. A minimum of one meal and maximum of two meals per shift will be provided for each staff member at jails that operate with two 12-hour shifts. The menu will provide a variety of cold and hot meals during a six week cycle.

4. The procedure for SFSD staff to order meals will be as follows:

- a. Meal tickets will be passed out during Muster.
- b. The completed meal tickets will be collected by SFSD staff (the Kitchen Deputy or Trustee Boss post assignments).
- c. The meal tickets will be delivered to Aramark personnel in the kitchen.
- d. Aramark employees will place the ordered meals in individual bags marked with a name or star number.
- e. The meals will be delivered to the Officer Dining Room (ODR) by Aramark employees. Depending on the type of meal ordered, the Aramark employee will either place the meal in the cooler or heater.

5. At the request of SFSD Facility Commander, the menu will be reviewed every six months and revised to provide variety.

6. SFSD reserves the right to decline the provision of staff meals, during the course of this agreement pending the re-negotiation of the Memorandum of Understanding with the Sheriff's Deputy Unions.

7. ARAMARK will not be allowed to install vending machines in any area of any jail.

8. **Coffee Service.** ARAMARK will provide coffee service for Sheriff's Department's Staff at the following locations: County Jail #1 breakroom, Custody Operations Division, County Jail #2 ODR, County Jail #4 ODR, County Jail #5 ODR, and Training Unit at the San Bruno Facility. (Please Note: In the event County Jail #4 is closed, staff coffee service would no longer be needed. In the event County Jail #6 is opened, staff coffee service will be required).

a. **Coffee Machines and Coffee.** ARAMARK will provide six (6) commercial grade coffee machines and coffee at designated areas located at County Jail #1 (CJ1), Custody Operations Division (COD) Admin staff, County Jail #2 (CJ2), County Jail #4 (CJ4), County Jail #5 (CJ5), and the Training Unit at the San Bruno Facility. The coffee machines will provide hot water on demand for single serve teas and decaf coffee and will require plumbing to the facilities water supply. A manual, pour-in, coffee machine will be provided as an option for locations that cannot accommodate a machine that requires a fixed water supply.

b. **Supplies.** ARAMARK shall provide coffee supplies that include, at the minimum, artisanal sustainable and certified coffee, paper cups, stir sticks, sugar and creamer.

i. ARAMARK will monitor the coffee supply inventory of coffee, cups, stir sticks, sugar, and creamer to ensure supplies are always stocked to meet the Staff Count per Appendix A Section I, S. 8. d.

ii. All food service ware (cups, napkins, spoons, stir sticks) provided by ARAMARK shall be Biodegradable/Compostable or Recyclable and cannot be made, in whole or in part, from Polystyrene Foam to comply with San Francisco Environment Code Chapter 16, Food Service and Packaging Waste Reduction Ordinance.

iii. Per Amended San Francisco Environment Code Chapter 16, beginning July 1, 2019, City contractors are prohibited from selling, using or distributing any straws, stirrers, splash sticks, cocktail sticks, or toothpicks made with plastic.

iv. Beginning January 1, 2020, all Food Service Ware must be Fluorinated Chemical Free.

c. **Maintenance and Repair.** ARAMARK will provide monthly maintenance on the coffee machines to ensure they are operating properly, ARAMARK will replace an inoperable coffee machine within twenty-four (24) hours following notification to ARAMARK from SFSD Command Staff.

d. **Staff Count.** ARAMARK will provide coffee to meet the demands of the following Sheriff's staff counts (\*Note: Staff counts may fluctuate as a result of staff reassignments):

i. County Jail #1 (CJ1) – 41 staff

ii. Custody Operations Division (COD) – 21 staff

iii. County Jail #2 (CJ2) – 52 staff

iv. County Jail #4 (CJ4) – 33 staff

v. County Jail #5 (CJ5) – 102 staff

vi. Training Unit at San Bruno Facility – 15 staff

e. **Invoice.** ARAMARK will remit a monthly invoice to the Sheriff's Department for the Coffee Service per Appendix B – Calculation of Charges. The invoice must include a unique invoice number containing a detailed description of the items and service being invoiced.

**T. Transition to a Subsequent Contractor.** In the event of a change of food service providers, ARAMARK agrees to fully cooperate with any subsequent Contractor, so as to insure a smooth transition in the future.

II. **Services Provided by Attorneys.** Any services to be provided by a law firm or attorney must be reviewed and approved in writing in advance by the City Attorney. No invoices for

services provided by law firms or attorneys, including, without limitation, as subcontractors of Contractor, will be paid unless the provider received advance written approval from the City Attorney.

**III. Reports.** Contractor shall submit written reports as requested by the San Francisco Sheriff's Department. Format for the content of such reports shall be determined by the San Francisco Sheriff's Department. The timely submission of all reports is a necessary and material term and condition of this Agreement. The reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**1. Quarterly Reports.** ARAMARK will submit in writing, within 15 days of the end of each fiscal quarter (September 30, December 31, March 31 and June 30) to the Sheriff's Chief Financial Officer and to the Custody Division Commander, a report of food service activity including, but not limited to the following:

- a. A complete accounting of actual meals served, by month, including hot meals, sack lunches, religious and medical diets and snacks for inmates, by location. A complete accounting of actual staff meals and snacks served to staff, by location.
- b. Details of all preventative maintenance performed on each piece of equipment, including equipment description, location, type of service performed, parts replaced (if applicable), date, and name of firm performing the service.
- c. Details of all repairs performed on each piece of equipment, description, location, problem requiring repair, parts replaced (if applicable), who performed the work, and whether or not it was under warranty.
- d. Provide copies of all reports and records required to qualify for Federal Surplus Commodities. (if any).
- e. Financial (profit and loss) reports detailing the operations of the San Francisco Sheriff's Department's food service on a monthly/accounting period, as well as quarterly and year-to-date-summary basis. These statements must be the same as those produced by ARAMARK in comparable management fee accounts and should include an assessment of the overall program strengths and weaknesses, as well as recommendations for the improvement of food, service, cost control and areas.
- f. ARAMARK shall have 10 business days to respond to any requests by SFSD for additional data, or to any questions posed by SFSD.

**2. Miscellaneous Reports.** Contractor shall submit any additional written reports as requested by the San Francisco Sheriff's Department (SFSD). Format for the content of such reports shall be determined by the SFSD. The timely submission of all reports is a necessary and material term and condition of this Agreement. The reports, including any

copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**a. Emergency Situation Reports.** ARAMARK will immediately notify the on-duty Watch Commander of any fires or accidents occurring in the kitchens or staff dining rooms. A detailed report outlining the facts of the fire or emergency will be submitted by ARAMARK to the Facility Commander within twenty-four (24) hours of the incident.

**b. Antibiotic Use in Food Animals Ordinance Report.** Section 2706(b) of the Environment Code requires ARAMARK to provide an annual report containing the following information:

i. The percentages of meat and poultry procured during the reporting year that were produced with and without routine use of antibiotics (distinguishing, if possible, between meat/poultry raised without any antibiotics and meat/poultry raised without routine use of medically important antibiotics).

ii. A list of the ARAMARK's current meat and poultry suppliers for the SFSD.

iii. Do these suppliers currently offer meat and/or poultry raised without the routine use of antibiotics (distinguishing, if possible, between meat/poultry raised without any antibiotics and meat/poultry raised without routine use of medically important antibiotics)?

iv. Could these suppliers cease routine use of medically important antibiotics within 3 years' time?

v. The estimated cost of obtaining meat and/or poultry raised without the routine use of antibiotics (distinguishing, if possible, between meat and/or poultry raised without any antibiotics and meat and/or poultry raised without routine use of medically important antibiotics).

vi. The expected timeline if the SFSD were to transition to procurement of only meat and/or poultry raised without routine use of medically important antibiotics.

#### **IV. Department Liaison**

In performing the Services provided for in this Agreement, Contractor's liaison with the San Francisco Sheriff's Department will be the Custody Division Chief or his/her designee. The current Custody Division designee is Lieutenant John Caramucci. All reports, emails, concerns will be sent to the following email address; [john.caramucci@sfgov.org](mailto:john.caramucci@sfgov.org) and [SFSD.Foodservice@sfgov.org](mailto:SFSD.Foodservice@sfgov.org).

**Appendix B  
Calculation of Charges**

The Contractor will be compensated monthly, on a price per meal basis. Price per-meal must include the cost of all necessary service items such as disposable plates, cups, napkins, disposable utensils, condiments, gloves, etc. The parties agree to the following per meal prices at the outset of this Agreement:

Description	Unit of Measure	Unit Price
Inmate Meal: 2 Cold Meals & 1 Hot Meal	Per Meal Price	\$1.615
Inmate Meal: 2 Hot Meals & 1 Cold Meal	Per Meal Price	\$1.615
Inmate Coffee during Breakfast Meal	Per Cup Price	\$0.00 - FREE
SFSD Staff Meal	Per Meal Price	\$2.99

- Applicable taxes (by County where the meal is served) will be paid by City in addition to above prices. Currently San Francisco Tax is 8.5%, and San Bruno Tax is 8.75%.

City agrees that after the first 24 months of the contract term, either party may request a renegotiation of the per meal prices, but that any upward adjustment of these prices may not result in an annual projected cost increase in excess of that justified by the U.S. Department of Labor Consumer Price Index – All Urban Consumers, San Francisco Area, Food Away from Home, for the calculated average percent change of the monthly Consumer Price Index for the twelve (12) months prior to the agreed effective date of the renegotiated per meal price.

In addition, the parties agree that the financial arrangements in this Agreement are based on conditions existing as of the Effective Date including any representations regarding existing and future conditions made by City in connection with the negotiation and execution of this Agreement. If such conditions change due to causes beyond ARAMARK's control, including, but not limited to, a change in the scope of ARAMARK's services; menu changes outside of the scope of services detailed in Appendix A; a decrease in the City's inmate population below 900 or a decrease to available inmate labor below 18 assigned to assist in the daily food service in each shift at County Jail No. 4 and County Jail No. 5; a change in Federal, State and local sales, and other taxes; an increase to the minimum wage per Section 10.7 Minimum Compensation Ordinance, then ARAMARK shall give City written notice of such increase or change, and within thirty (30) calendar days after such notice, ARAMARK and City shall mutually agree upon modification(s) to offset the impact of the increase or change, which modifications may include any or a combination of the following: an adjustment to ARAMARK's price per meal, modifications to the menu or product offerings, changes to product pricing or modifications to ARAMARK's scope of services.

\*In the event SFSD staff selects a la carte food items in lieu of a full Staff Meal.

**Side Orders:**

Description	Unit of Measure	Unit Cost
Cold Cereal	Each	\$1.19
Milk (1% for ½ pt.)	Each	\$0.49
Oatmeal Cup	Each	\$1.39
Orange Juice/Fruit Juice	Each	\$0.75
Assorted Chips	Each	\$0.75
Yogurt	Each	\$0.75
Cookies	Each	\$0.75
Salad	Each	\$0.49

The Contractor will be compensated monthly for **SFSD Staff Coffee Service** and **Garbage Service**. The parties agree to the following per month prices at the outset of this Agreement:

Description	Unit of Measure	Unit Price
SFSD Staff Coffee Service	Per Month	\$3,900.00
Garbage Service	Per Month	\$3,900.00



APPENDIX C – 1  
STAFF MENU

Staff Menus - Six Week Cycle



San Francisco Sheriff Department Staff Menu

Staff Meal \$2.99

Meal Option #1- Main Item + Two Sides  
Meal Option #2- Three Sides

MAIN ITEMS: Every Day Favorites

Lighter Fare - all items from Fresh Deli Bakery	
Tuna Salad Sandwich	4.6 oz.
Ham & Cheese Sandwich	4.6 oz.
Deli Stacker Sandwich	4.6 oz.
Turkey & Cheese Sandwich	4.2 oz.
Protein Pack- 2 pk nuts, 1 mozzarella string cheese, 1 egg & 4 oz. cher	6oz.
Smucker's Unstoppable Peanut Butter & Grape Jelly (2)	2.6 oz.
Salads - Freshly prepared each day. All sides are optional. 1/2 cup of dressing (Balsamic Vinaigrette, Caesar, Lite Italian, Ranch)	
Caesar Salad	12 oz.
Chicken Caesar Salad	10 oz.
Spinach Salad with Chicken	14 oz.
Soup	
Beef, Chicken, Sausy Chicken	2.25 oz.
Breakfast	
Assorted Cereals with Milk	1.85 oz.
Quaker Oatmeal Cups- Brown Sugar or Apple Cinnamon	1.63/1.86 oz.
Mini Biscuits Sandwich (2)	3.4 oz.
Hot Entrees- frozen items are prepared and served hot	
Pizza Snack Rolls	5oz.
Chicken Fried Rice	8oz.
Chimichanga Chicken & Cheese	5oz.
Chimichanga Steak & Cheese	5oz.
Chicken Alfredo Florentine	8.5 oz.
Lasagna Alfredo w/ Broccoli	8oz.
Beef & Bean Burrito	10oz.
Chicken Sandwich- BBQ or Teriyaki	4.5oz/5.5oz
Jumbo Cheesecake	7oz.
Corn Dogs (2)	4oz.

MAIN ITEMS: Weekly Salad Showcase 10-12 oz.

Week 1. Mandarin Chicken Salad	Week 4. Broccoli & Carrot Slew Salad
Week 2. Quinoa Salad	Week 5. Tri Color Pasta Salad
Week 3. Beef & Tomato Salad	Week 6. Mexican Bean & Bell Pepper Salad

APPENDIX C – 1  
STAFF MENU



San Francisco Sheriff Department Staff Menu

Staff Meal \$2.99

Meal Option #1- Main Item + Two Sides

Meal Option #2- Three Sides

SIDES

Milk 1/2 Pint	1/2 pint
Orange Juice 1/2 Pint	1/2 pint
Bottle of Water	16 oz.
Cheese Focaccia (2)	.75 oz.
Mixed Nut Focaccia (2)	.5 oz.
Apple Juice (2)	4 oz.
Assorted Yogurt	4 oz.
Assorted Cookies	2 ct
Seasonal Fresh Fruit	varies
Hard Cooked Eggs	2 ct
Side Salad w/ Croutons	5 oz.
Assorted Chips	1.5 oz.
Porcupine	2.75 oz.



We know how important it is to keep a menu fresh and exciting which is why we will rotate in weekly and seasonal specials with the latest product offerings from our vendor partners to bring new tastes to you staff.





Week: 1

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable) **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar **	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

T. Salami	3 ozw	Peanut Butter	4 ozw	Turkey	3 ozw	Peanut Butter	4 ozw	T. Bologna	3 ozw	Peanut Butter	4 ozw	Turkey	3 ozw
Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw	Orange	1 each	Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

Meal Name: Dinner

Country Patty (4 ozw each)	1 patty	Home-style Scalloped Potatoes (3 oz soy)	10 ozw	Crispy Chicken Patty (4 ozw each)	1 patty	Honey Lemon Chicken Quarter	1 each	Cheesy Broccoli Rice Casserole (3 oz soy)	10 ozw	Italian Sauce (3 oz soy)	6 ozw	Charbroiled Patty (3 ozw)	1 patty
Gravy LFLS	2 fl oz	Peas & Carrots LF	3/4 cup	BBQ Sauce	1 fl oz	Pinto Beans LF	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Noodles LF	1 1/2 cup	Mustard	1 packet
Pinto Beans LF	1 1/2 cup	Vinaigrette Calico Coleslaw LFLS	3/4 cup	Boston Baked Beans LF	1 cup	Carrots LF	1/2 cup	Creamy Cotelet LF	3/4 cup	Broccoli LF	1/2 cup	Pinto Beans LF	1 1/2 cup
Broccoli LF	3/4 cup	Fresh Baked Wheat Roll	2 ozw	Broccoli LF	1/2 cup	Garden Salad	3/4 cup	Fresh Baked Wheat Roll	2 ozw	Tossed Salad w/ Carrots	3/4 cup	Colelaw Vinaigrette LF	1 1/2 cup
Garden Salad	3/4 cup	Sandwich Cookies	2 each	Fresh Baked Wheat Roll	2 ozw	Italian Dressing	1/2 fl oz	Fresh Seasonal Fruit	1 each	Salad Dressing LF	1/2 fl oz	Wheat Bread	3/4 cup
French Dressing LF	1/2 fl oz	1% Milk (Half Pint)	1 each	Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	2 ozw	1% Milk (Half Pint)	1 each	Garlic Wheat Roll	2 ozw	Fresh Seasonal Fruit	2 slice
Fresh Baked Wheat Roll	2 ozw			1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each			Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each
Fresh Seasonal Fruit	1 each					1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each		
1% Milk (Half Pint)	1 each												

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

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\*\* This item contains 250mg Calcium

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FLM QUARTERLY MENU REVIEW (Initial/Date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Week: **2**

**MONDAY**

**TUESDAY**

**WEDNESDAY**

**THURSDAY**

**FRIDAY**

**SATURDAY**

**SUNDAY**

Meal Name: **Breakfast**

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable)**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar**	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: **Lunch**

T. Bologna	3 ozw	Peanut Butter	4 ozw	Turkey	3 ozw	Peanut Butter	4 ozw	Turkey	3 ozw	Peanut Butter	4 ozw	T. Ham	3 ozw
Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Fresh Seasonal Fruit	1 each	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Orange	1 each	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

Meal Name: **Dinner**

Crispy Chicken Patty (4 ozw each)	1 patty	Country Patty (4 ozw each)	1 patty	Cajun Chicken Quarter	1 each	Farmhouse Stew (3 oz soy)	10 ozw	Tax-Mex Taco Filling (3 oz soy)	4 ozw	Charbroiled Patty (3 ozw)	1 patty	Cheesy Broccoli Noodle Casserole (3 oz soy)	10 ozw
Gravy LF/LF	2 fl oz	Gravy LF/LF	2 fl oz	Pinto Beans LF	1 1/2 cup	Noodles LF	1 1/4 cup	Cheese Sauce	1 fl oz	Ketchup & Mustard Packets	1 each	Broccoli LF	1/2 cup
Mashed Potatoes LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Broccoli LF	1/2 cup	Green Beans LF	1/2 cup	Pinto Beans LF	1 1/2 cup	Cajun Potatoes LF	1 cup	Carrots LF	3/4 cup
Carrots LF	3/4 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Tossed Salad w/ Carrots	1/2 cup	Coleslaw Vinaigrette LF	3/4 cup	Shredded Lettuce	1/2 cup	Broccoli LF	1/2 cup	Garden Salad	1/2 cup
Mexican Coleslaw LF	3/4 cup	Coleslaw Vinaigrette LF	3/4 cup	French Dressing LF	1/2 fl oz	Fresh Baked Wheat Roll	2 ozw	Corn Tortilla 6"	2 each	Fresh Baked Wheat Roll	2 ozw	Italian Dressing	1/2 fl oz
Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Seasonal Fruit	1 each	Sandwich Cookies	2 each	Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	2 ozw
Sandwich Cookies	2 each	Sandwich Cookies	2 each	Fresh Seasonal Fruit	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	Fresh Seasonal Fruit	1 each
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each					1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

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FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_

In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Week: **3**

**MONDAY**

**TUESDAY**

**WEDNESDAY**

**THURSDAY**

**FRIDAY**

**SATURDAY**

**SUNDAY**

Meal Name: **Breakfast**

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable) **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar **	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: **Lunch**

T. Bologna	3 ozw	Peanut Butter	4 ozw	T. Salami	3 ozw	Peanut Butter	4 ozw	Turkey	3 ozw	Peanut Butter	4 ozw	Turkey	3 ozw
Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Orange	1 each	Carrot Sticks or Coins	3 ozw	Orange	1 each	Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

Meal Name: **Dinner**

Hearty Spanish Rice (3 oz soy)	10 ozw	Charbroiled Patty (3 ozw)	1 patty	Italian Sauce (3 oz soy)	6 ozw	Crispy Chicken Patty (4 ozw each)	1 patty	Lemon Pepper Chicken Quarter	1 each	Savory Stroganoff (3 oz soy)	6 ozw	Macaroni & Cheese Casserole (3 oz soy)	10 ozw
Pinto Beans LF	1 1/2 cup	Gravy LF/LS	2 fl oz	Noodles LF	1 1/2 cup	Gravy LF/LS	2 fl oz	Parsley Potatoes LF	1 cup	Boston Baked Beans LF	3/4 cup	Pinto Beans LF	1 cup
Coleslaw Vinaigrette LF	3/4 cup	Mashed Sweet Potatoes LF	3/4 cup	Broccoli LF	1/2 cup	Pinto Beans LF	1 1/2 cup	Tossed Salad w/ Carrots	1/2 cup	Peas & Carrots LF	1/2 cup	Broccoli LF	1/2 cup
Green Beans LF	1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Garden Salad	1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	French Dressing LF	1/2 fl oz	Creamy Colestlaw LF	3/4 cup	Fresh Baked Wheat Roll	2 ozw
Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Italian Dressing	1/2 fl oz	Mexican Colestlaw LF	3/4 cup	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Sandwich Cookies	2 each
Fresh Seasonal Fruit	1 each	Sandwich Cookies	2 each	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Seasonal Fruit	1 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	Fresh Seasonal Fruit	1 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	2 each		
				1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each		

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FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Week: 4

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Meal Name: Breakfast

100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each
Cinnamon Breakfast Bar ** 1/50 cut	Peanut Butter Breakfast Bar** 1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable) ** 1/50 cut	Peanut Butter Breakfast Bar** 1/50 cut	Cinnamon Breakfast Bar ** 1/50 cut	Peanut Butter Breakfast Bar** 1/50 cut	Cocoa Breakfast Bar ** 1/50 cut
Peanut Butter 1 each	Bran Flakes Cereal 1 cup	Hard Cooked Egg 1 each	Toasted Oats Cereal 1 cup	Peanut Butter 1 each	Bran Flakes Cereal 1 cup	Hard Cooked Egg 1 each
Fresh Baked Wheat Roll 2 ozw	Streusel Coffeecake 1/70 cut	Muffin 1/70 cut	Streusel Coffeecake 1/70 cut	Fresh Baked Wheat Roll 2 ozw	Streusel Coffeecake 1/70 cut	Muffin 1/70 cut
Grape Jelly 1 packet	Apple Jelly 1 packet	Grape Jelly 1 packet	Apple Jelly 1 packet	Grape Jelly 1 packet	Apple Jelly 1 packet	Grape Jelly 1 packet
1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each

Meal Name: Lunch

T. Salami 3 ozw	Peanut Butter 4 ozw	Turkey 3 ozw	Peanut Butter 4 ozw	T. Bologna 3 ozw	Peanut Butter 4 ozw	T. Bologna 3 ozw
Mustard 1 packet	Jelly 1 1/2 fl oz	Mustard 1 packet	Jelly 1 1/2 fl oz	Mustard 1 packet	Jelly 1 1/2 fl oz	Mustard 1 packet
Wheat Bread 2 slice	Wheat Bread 2 slice	Wheat Bread 2 slice	Wheat Bread 2 slice	Wheat Bread 2 slice	Wheat Bread 2 slice	Wheat Bread 2 slice
Carrot Sticks or Coins 3 ozw	Fresh Seasonal Fruit 1 each	Carrot Sticks or Coins 3 ozw	Orange 1 each	Carrot Sticks or Coins 3 ozw	Fresh Seasonal Fruit 1 each	Carrot Sticks or Coins 3 ozw
Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruit Drink w/ B12, C, D, E & Calcium 1 packet

Meal Name: Dinner

Crispy Chicken Patty (4 ozw each) 1 patty	Home-style Scalloped Potatoes (3 oz soy) 10 ozw	BBQ Chicken Quarter 1 each	Savory Rice & Peppers (3 oz gd soy) 10 ozw	Asian Fried Rice (3 oz soy) 10 ozw	Italian Sauce (3 oz soy) 6 ozw	Sloppy Joe Filling (3 oz soy) 4 ozw
Gravy LF/LS 2 fl oz	Broccoli LF 1/2 cup	Gravy LF/LS 2 fl oz	Pinto Beans LF 1 1/2 cup	Broccoli LF 1/2 cup	Noodles LF 1 1/2 cup	Hamburger Bun 1 each
Pinto Beans LF 1 1/2 cup	Tossed Salad w/ Carrots 1/2 cup	Mashed Potatoes LF 1 1/2 cup	Kettle Blend Mixed Vegetables LF 1/2 cup	Garden Salad 1/2 cup	Kettle Blend Mixed Vegetables LF 1/2 cup	Boston Baked Beans LF 1 1/2 cup
Com LF 1/2 cup	French Dressing LF 1/2 fl oz	Peas & Carrots LF 1/2 cup	Garden Salad 1/2 cup	French Dressing LF 1/2 fl oz	Broccoli LF 1/2 cup	Green Beans LF 1/2 cup
Mexican Coleslaw LF 3/4 cup	Fresh Baked Wheat Roll 2 ozw	Coleslaw Vinaigrette LF 3/4 cup	Italian Dressing 1/2 fl oz	Fresh Baked Wheat Roll 2 ozw	Fresh Baked Wheat Roll 2 ozw	Coleslaw Vinaigrette LF 3/4 cup
Fresh Baked Wheat Roll 2 ozw	Sandwich Cookies 2 each	Fresh Baked Wheat Roll 2 ozw	Fresh Baked Wheat Roll 2 ozw	Fresh Seasonal Fruit 1 each	Sandwich Cookies 2 each	Fresh Seasonal Fruit 1 each
Fresh Seasonal Fruit 1 each	1% Milk (Half Pint) 1 each	Fresh Seasonal Fruit 1 each	Sandwich Cookies 2 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each
1% Milk (Half Pint) 1 each		1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each			

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FLM QUARTERLY MENU REVIEW (initial/date) Q1 Q2 Q3 Q4

In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Week: 5

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable) **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar **	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Turkey	3 ozw	Peanut Butter	4 ozw	T. Bologna	3 ozw	Peanut Butter	4 ozw	T. Ham	3 ozw	Peanut Butter	4 ozw	T. Bologna	3 ozw
Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw	Orange	1 each	Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

Meal Name: Dinner

Texan Tomato Pie w/Combread Topping (3 oz soy)	10 ozw	Home-style Scalloped Potatoes (3 oz soy)	10 ozw	Macaroni & Cheese Casserole (3 oz soy)	10 ozw	BBQ Chicken Quarter	1 each	Cheesy Broccoli Rice Casserole (3 oz soy)	10 ozw	Crispy Chicken Patty (4 ozw each)	1 patty	T. Hot Dogs (1.5 oz each)	2 each
Pinto Beans LF	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Boston Baked Beans LF	1/2 cup	Cajun Potatoes LF	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Gravy LF/LS	2 fl oz	Mustard	2 packet
Broccoli LF	1/2 cup	Coleslaw Vinaigrette LF	3/4 cup	Broccoli LF	1/2 cup	Carrots LF	1/2 cup	Vinaigrette Calico Colestlaw LF/LS	3/4 cup	Pinto Beans LF	1 1/2 cup	Wheat Bread	2 slice
Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Garden Salad	1/2 cup	Fresh Baked Wheat Roll	2 ozw	Corn LF	1/2 cup	Boston Baked Beans LF	1 1/2 cup
1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Fresh Seasonal Fruit	1 each	French Dressing LF	1/2 fl oz	Fresh Seasonal Fruit	1 each	Tossed Salad w/ Carrots	1/2 cup	Carrots LF	1/2 cup
		1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	Fresh Baked Wheat Roll	2 ozw	1% Milk (Half Pint)	1 each	French Dressing LF	1/2 fl oz	Coleslaw Vinaigrette LF	3/4 cup
						1% Milk (Half Pint)	1 each			Garlic Wheat Roll	2 ozw	Sandwich Cookies	2 each
										Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each
										1% Milk (Half Pint)	1 each		

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FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Week: 6

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable) **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar**	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Turkey	3 ozw	Peanut Butter	4 ozw	T. Salami	3 ozw	Peanut Butter	4 ozw	T. Bologna	3 ozw	Peanut Butter	4 ozw	Turkey	3 ozw
Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Mustard	1 packet
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Orange	1 each	Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw	Orange	1 each	Carrot Sticks or Coins	3 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

Meal Name: Dinner

Spicy Rice (3 oz soy)	10 ozw	Charbroiled Patty (3 ozw)	1 patty	Crispy Chicken Patty (4 ozw each)	1 patty	Chili Mac (3 oz soy)	10 ozw	Savory Stroganoff (3 oz soy)	6 ozw	Lemon Pepper Chicken Quarter	1 each	Hearty Spanish Rice (3 oz soy)	10 ozw
Pinto Beans LF	1 cup	Mashed Potatoes LF	1 1/4 cup	Gravy LF/LS	2 fl oz	Pinto Beans LF	3/4 cup	Noodles LF	1 1/2 cup	Mashed Sweet Potatoes LF	1 cup	Pinto Beans LF	1 1/2 cup
Broccoli LF	1/2 cup	Gravy LF/LS	2 fl oz	Pinto Beans LF	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Peas & Carrots LF	1/2 cup	Tossed Salad w/ Carrots	1/2 cup	Coleslaw Vinaigrette LF	3/4 cup
Fresh Baked Wheat Roll	2 ozw	Kettle Blend Mixed Vegetables LF	1/2 cup	Cabbage LF	1/2 cup	Mexican Coleslaw LF	3/4 cup	Vinaigrette Calico Coleslaw LF/LS	3/4 cup	French Dressing LF	1/2 fl oz	Green Beans LF	1/2 cup
Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	2 ozw	Garden Salad	1/2 cup	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw
1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Italian Dressing	1/2 fl oz	Sandwich Cookies	2 each	Fresh Seasonal Fruit	1 each	Sandwich Cookies	2 each	Fresh Seasonal Fruit	1 each
		1% Milk (Half Pint)	1 each	Fresh Baked Wheat Roll	2 ozw	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each
				Fresh Seasonal Fruit	1 each								
				1% Milk (Half Pint)	1 each								

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.

\*\* This item contains 250mg Calcium

NUTRITION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_

In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Proposed 7/18 APPENDIX C-3  
VEGETARIAN MENU

SAN FRANCISCO CITY & COUNTY JAILS  
VEGETARIAN MENU  
Weekly Average 2500 Calories Per Day  
Less than 30% of calories from fat; less than 2.5 gram Sodium



Week: 1

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)
Cinnamon Breakfast Bar **	Peanut Butter Breakfast Bar**	Carrot Spice Breakfast Bar (1/4 c vegetable) **	Peanut Butter Breakfast Bar**	Cinnamon Breakfast Bar **	Peanut Butter Breakfast Bar**	Cocoa Breakfast Bar **
Peanut Butter	Bran Flakes Cereal	Hard Cooked Egg	Toasted Oats Cereal	Peanut Butter	Bran Flakes Cereal	Hard Cooked Egg
Fresh Baked Wheat Roll	Streusel Coffeecake	Muffin	Streusel Coffeecake	Fresh Baked Wheat Roll	Streusel Coffeecake	Muffin
Grape Jelly	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly
1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)

Meal Name: Lunch

Vegan Soy Patty	Peanut Butter	Hummus	Peanut Butter	Vegan Soy Patty	Peanut Butter	Hummus
Mustard	Jelly	Wheat Bread	Jelly	Mustard	Jelly	Wheat Bread
Wheat Bread	Wheat Bread	Carrot Sticks or Coins	Wheat Bread	Wheat Bread	Wheat Bread	Carrot Sticks or Coins
Carrot Sticks or Coins	Fresh Seasonal Fruit	1% Milk (Half Pint)	Orange	Carrot Sticks or Coins	Fresh Seasonal Fruit	1% Milk (Half Pint)
1% Milk (Half Pint)	1% Milk (Half Pint)		1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	

Meal Name: Dinner

Pinto Beans LF	Home-styl Scaloped Potatoes (3 oz soy)	Boston Baked Beans LF	Pinto Beans LF	Cheesy Broccoli Rice Casserole (3 oz soy)	Italian Sauce (3 oz soy)	Pinto Beans LF
Rice LF	Peas & Carrots	Rice LF	Noodles LF	Kettle Blend Mixed Vegetables	Noodles LF	Rice LF
Broccoli LF	Vinaigrette Calico Coleslaw	Broccoli LF	Carrots	Creamy Coleslaw LF	Broccoli LF	Coleslaw Vinaigrette
Garden Salad	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Garden Salad	Fresh Baked Wheat Roll	Tossed Salad w/ Carrots	Wheat Bread
French Dressing LF	Fruit (1@ or 1/2 cup equivalent)	Fresh Seasonal Fruit	Italian Dressing	Fresh Seasonal Fruit	Italian Dressing	Fresh Seasonal Fruit
Fresh Baked Wheat Roll	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fresh Baked Wheat Roll	Fruit Drink w/ B12, C, D, E & Calcium	Garlic Wheat Roll	Fruit Drink w/ B12, C, D, E & Calcium
Fresh Seasonal Fruit			Fruit (1@ or 1/2 cup equivalent)		Fruit (1@ or 1/2 cup equivalent)	
Fruit Drink w/ B12, C, D, E & Calcium			Fruit Drink w/ B12, C, D, E & Calcium		Fruit Drink w/ B12, C, D, E & Calcium	

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.  
\*\* This item contains 250mgs Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (Initial/Date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18 Aramark Dietitian's Signature: \_\_\_\_\_ Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Week: **2**

**MONDAY**

**TUESDAY**

**WEDNESDAY**

**THURSDAY**

**FRIDAY**

**SATURDAY**

**SUNDAY**

Meal Name: **Breakfast**

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable)**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar**	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: **Lunch**

Vegan Soy Patty	3 ozw	Peanut Butter	4 ozw	Hummus	1/2 cup	Peanut Butter	4 ozw	Hummus	1/2 cup	Peanut Butter	4 ozw	Vegan Soy Patty	3 ozw
Mustard	1 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Mustard	1 packet
Wheat Bread	2 slices	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Orange	1 each	Wheat Bread	2 slice	Wheat Bread	2 slice
Fresh Seasonal Fruit	1 each	Fresh Seasonal Fruit	1 each	1% Milk (Half Pint)	1 each	Carrot Sticks or Coins	3 ozw	1% Milk (Half Pint)	1 each	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: **Dinner**

Pinto Beans LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Farmhouse Slew (3 oz soy)	10 ozw	Tex-Mex Taco Filling (3 oz soy)	4 ozw	Pinto Beans LF/LS	1 1/2 cup	Cheesy Broccoli Noodle Casserole (3 oz soy)	10 ozw
Mashed Potatoes LF	1 cup	Noodles LF	1 1/4 cup	Rice LF	1/2 cup	Noodles LF	1 1/4 cup	Cheese Sauce	1 fl oz	Cajun Potatoes LF	1 1/2 cup	Broccoli LF	1/2 cup
Carrots	3/4 cup	Kettle Blend Mixed Vegetables	1/2 cup	Broccoli LF	1/2 cup	Green Beans	1/2 cup	Pinto Beans LF	1 1/2 cup	Broccoli LF	1/2 cup	Carrots	3/4 cup
Mexican Coleslaw LF	3/4 cup	Coleslaw Vinaigrette	3/4 cup	Tossed Salad w/ Carrots	1/2 cup	Coleslaw Vinaigrette	3/4 cup	Shredded Lettuce	1/2 cup	Fresh Baked Wheat Roll	2 ozw	Garden Salad	1/2 cup
Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	French Dressing LF	1/2 fl oz	Fresh Baked Wheat Roll	2 ozw	Com Tortilla 6"	2 each	Fresh Seasonal Fruit	1 each	Italian Dressing	1/2 fl oz
Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fresh Baked Wheat Roll	2 ozw	Fresh Seasonal Fruit	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fresh Baked Wheat Roll	2 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fresh Seasonal Fruit	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet			Fresh Seasonal Fruit	1 each
				Fruit Drink w/ B12, C, D, E & Calcium	1 packet							Fruit Drink w/ B12, C, D, E & Calcium	1 packet

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.  
\*\* This item contains 250mgs Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SAN FRANCISCO CITY & COUNTY JAILS  
VEGETARIAN MENU  
Weekly Average: 2500 Calories Per Day  
Less than 30% of calories from fat; less than 2.5 gram Sodium



Week: 3

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable)**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar **	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Hummus	1/2 cup	Peanut Butter	4 ozw	Vegan Soy Patty	3 ozw	Peanut Butter	4 ozw	Hummus	1/2 cup	Peanut Butter	4 ozw	Vegan Soy Patty	3 ozw
Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Mustard	1 packet
Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice
1% Milk (Half Pint)	1 each	Orange	1 each	Carrot Sticks or Coins	3 ozw	Orange	1 each	1% Milk (Half Pint)	1 each	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw
		1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Dinner

Hearty Spanish Rice (3 oz soy)	10 ozw	Pinto Beans LF/LS	1 cup	Italian Sauce (3 oz soy)	6 ozw	Pinto Beans LF/LS	1 cup	Pinto Beans LF/LS	1 cup	Savory Stroganoff (3 oz soy)	6 ozw	Macaroni & Cheese Casserole (3 oz soy)	10 ozw
Pinto Beans LF	1 1/2 cup	Mashed Potatoes LF	1 cup	Noodles LF	1 1/2 cup	Rice	1 cup	Parsley Potatoes	1 cup	Boston Baked Beans LF	3/4 cup	Pinto Beans LF	1 cup
Coleslaw Vinaigrette	3/4 cup	Gravy LF/LS	2 fl oz	Broccoli LF	1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Tossed Salad w/ Carrots	1/2 cup	Peas & Carrots	1/2 cup	Broccoli LF	1/2 cup
Green Beans	1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Garden Salad	1/2 cup	Mexican Coleslaw LF	3/4 cup	French Dressing LF	1/2 fl oz	Creamy Coleslaw LF	3/4 cup	Fresh Baked Wheat Roll	2 ozw
Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Italian Dressing	1/2 fl oz	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion
Fresh Seasonal Fruit	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fresh Baked Wheat Roll	2 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fresh Seasonal Fruit	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit Drink w/ B12, C, D, E & Calcium	1 packet
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fresh Seasonal Fruit	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet		
				Fruit Drink w/ B12, C, D, E & Calcium	1 packet								

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.  
\*\* This item contains 250mgs Calcium

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FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-3  
VEGETARIAN MENU

SAN FRANCISCO CITY & COUNTY JAILS  
VEGETARIAN MENU  
Weekly Average 2500 Calories Per Day  
Less than 30% of calories from fat, less than 2.5 gram Sodium



Week: 4

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)
Cinnamon Breakfast Bar **	Peanut Butter Breakfast Bar**	Carrot Spice Breakfast Bar (1/4 c vegetable)**	Peanut Butter Breakfast Bar**	Cinnamon Breakfast Bar **	Peanut Butter Breakfast Bar**	Cocoa Breakfast Bar **	Cocoa Breakfast Bar **
Peanut Butter	Bran Flakes Cereal	Hard Cooked Egg	Toasted Oats Cereal	Peanut Butter	Bran Flakes Cereal	Hard Cooked Egg	Hard Cooked Egg
Fresh Baked Wheat Roll	Streusel Coffeecake	Muffin	Streusel Coffeecake	Fresh Baked Wheat Roll	Streusel Coffeecake	Muffin	Muffin
Grape Jelly	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly	Grape Jelly
1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)

Meal Name: Lunch

Vegan Soy Patty	Peanut Butter	Hummus	Peanut Butter	Vegan Soy Patty	Peanut Butter	Hummus	Hummus
Mustard	Jelly	Wheat Bread	Jelly	Mustard	Jelly	Wheat Bread	Wheat Bread
Wheat Bread	Wheat Bread	Carrot Sticks or Coins	Wheat Bread	Wheat Bread	Wheat Bread	Carrot Sticks or Coins	Carrot Sticks or Coins
Carrot Sticks or Coins	Fresh Seasonal Fruit	1% Milk (Half Pint)	Orange	Carrot Sticks or Coins	Fresh Seasonal Fruit	1% Milk (Half Pint)	1% Milk (Half Pint)
1% Milk (Half Pint)	1% Milk (Half Pint)		1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)		

Meal Name: Dinner

Pinto Beans LF	Home-style Scalloped Potatoes (3 oz soy)	Pinto Beans LF/LS	Savory Rice & Peppers (3 oz gd soy)	Asian Fried Rice (3 oz soy)	Italian Sauce (3 oz soy)	Sloppy Joe Filling (3 oz soy)	Sloppy Joe Filling (3 oz soy)
Rice LF	Broccoli LF	Gravy LF/LS	Pinto Beans LF	Broccoli LF	Noodles LF	Hamburger Bun	Hamburger Bun
Com LF	Tossed Salad w/ Carrots	Mashed Potatoes LF	Kettle Blend Mixed Vegetables LF	Garden Salad	Kettle Blend Mixed Vegetables LF	Boston Baked Beans LF	Boston Baked Beans LF
Mexican Coleslaw LF	French Dressing LF	Peas & Carrots LF	Garden Salad	French Dressing LF	Broccoli LF	Green Beans LF	Green Beans LF
Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Coleslaw Vinaigrette	Italian Dressing	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Coleslaw Vinaigrette	Coleslaw Vinaigrette
Fresh Seasonal Fruit	Fruit (1@ or 1/2 cup equivalent)	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Fresh Seasonal Fruit	Fruit (1@ or 1/2 cup equivalent)	Fresh Seasonal Fruit	Fresh Seasonal Fruit
Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fresh Seasonal Fruit	Fruit (1@ or 1/2 cup equivalent)	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium
		Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium				

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.  
\*\* This item contains 250mgs Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Week: 5

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Meal Name: Breakfast

100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each	100% Juice (4 oz) 1 each
Cinnamon Breakfast Bar ** 1/50 cut	Peanut Butter Breakfast Bar** 1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable) ** 1/50 cut	Peanut Butter Breakfast Bar** 1/50 cut	Cinnamon Breakfast Bar ** 1/50 cut	Peanut Butter Breakfast Bar** 1/50 cut	Cocoa Breakfast Bar ** 1/50 cut
Peanut Butter 1 each	Bran Flakes Cereal .1 cup	Hard Cooked Egg 1 each	Toasted Oats Cereal 1 cup	Peanut Butter 1 each	Bran Flakes Cereal 1 cup	Hard Cooked Egg 1 each
Fresh Baked Wheat Roll 2 ozw	Streusel Coffeecake 1/70 cut	Muffin 1/70 cut	Streusel Coffeecake 1/70 cut	Fresh Baked Wheat Roll 2 ozw	Streusel Coffeecake 1/70 cut	Muffin 1/70 cut
Grape Jelly 1 packet	Apple Jelly 1 packet	Grape Jelly 1 packet	Apple Jelly 1 packet	Grape Jelly 1 packet	Apple Jelly 1 packet	Grape Jelly 1 packet
1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each

Meal Name: Lunch

Vegan Soy Patty 3 ozw	Peanut Butter 4 ozw	Hummus 1/2 cup	Peanut Butter 4 ozw	Vegan Soy Patty 3 ozw	Peanut Butter 4 ozw	Hummus 1/2 cup
Mustard 1 packet	Jelly 1 1/2 fl oz	Wheat Bread 2 slice	Jelly 1 1/2 fl oz	Mustard 1 packet	Jelly 1 1/2 fl oz	Wheat Bread 2 slice
Wheat Bread 2 slice	Wheat Bread 2 slice	Carrot Sticks or Coins 3 ozw	Wheat Bread 2 slice	Wheat Bread 2 slice	Wheat Bread 2 slice	Carrot Sticks or Coins 3 ozw
Carrot Sticks or Coins 3 ozw	Fresh Seasonal Fruit 1 each	1% Milk (Half Pint) 1 each	Orange 1 each	Carrot Sticks or Coins 3 ozw	Fresh Seasonal Fruit 1 each	1% Milk (Half Pint) 1 each
1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each		1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	1% Milk (Half Pint) 1 each	

Meal Name: Dinner

Texan Tamale Pie w/Combread Topping (3 oz soy) 10 ozw	Home-style Scalloped Potatoes (3 oz soy) 10 ozw	Macaroni & Cheese Casserole (3 oz soy) 10 ozw	Pinto Beans LF/LF 1 1/2 cup	Cheesy Broccoli Rice Casserole (3 oz soy) 10 ozw	Pinto Beans LF 1 1/2 cup	Boston Baked Beans LF 1 1/2 cup
Pinto Beans LF 1 1/2 cup	Kettle Blend Mixed Vegetables 1/2 cup	Boston Baked Beans LF 1/2 cup	Cajun Potatoes LF 1 cup	Kettle Blend Mixed Vegetables 1/2 cup	Noodles LF 1 1/2 cup	Rice LF 1/2 cup
Broccoli LF 1/2 cup	Coleslaw Vinaigrette 3/4 cup	Broccoli LF 1/2 cup	Carrots 1/2 cup	Vinaigrette Calico Coleslaw 3/4 cup	Broccoli LF 1/2 cup	Wheat Bread 2 slice
Fresh Seasonal Fruit 1 each	Fresh Baked Wheat Roll 2 ozw	Fresh Baked Wheat Roll 2 ozw	Garden Salad 1/2 cup	Fresh Baked Wheat Roll 2 ozw	Tossed Salad w/ Carrots 1/2 cup	Carrots 1/2 cup
Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruity Oatmeal Bar 1/70 cut	Fresh Seasonal Fruit 1 each	French Dressing LF 1/2 fl oz	Fresh Seasonal Fruit 1 each	French Dressing LF 1/2 fl oz	Coleslaw Vinaigrette 3/4 cup
	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Fresh Baked Wheat Roll 2 ozw	Fruit Drink w/ B12, C, D, E & Calcium 1 packet	Garlic Wheat Roll 2 ozw	Fruity Oatmeal Bar 1/70 cut
			Sandwich Cookies 2 each		Sandwich Cookies 2 each	Fruit Drink w/ B12, C, D, E & Calcium 1 packet
			Fruit Drink w/ B12, C, D, E & Calcium 1 packet		Fruit Drink w/ B12, C, D, E & Calcium 1 packet	

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FLM QUARTERLY MENU REVIEW (Initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_

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Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Week: 6

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY  
Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Carrot Spice Breakfast Bar (1/4 c vegetable)**	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cinnamon Breakfast Bar **	1/50 cut	Peanut Butter Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar **	1/50 cut
Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each	Toasted Oats Cereal	1 cup	Peanut Butter	1 each	Bran Flakes Cereal	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut	Streusel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Streusel Coffeecake	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet	Apple Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Vegan Soy Patty	3 ozw	Peanut Butter	4 ozw	Hummus	1/2 cup	Peanut Butter	4 ozw	Vegan Soy Patty	3 ozw	Peanut Butter	4 ozw	Hummus	1/2 cup
Mustard	1 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Mustard	1 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice
Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw
Carrot Sticks or Coins	3 ozw	Orange	1 each	1% Milk (Half Pint)	1 each	Fresh Seasonal Fruit	1 each	Carrot Sticks or Coins	3 ozw	Orange	1 each	1% Milk (Half Pint)	1 each
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each		

Meal Name: Dinner

Spicy Rice (3 oz soy)	10 ozw	Pinto Beans LF/LS	1 cup	Pinto Beans LF/LS	1 cup	Chili Mac (3 oz soy)	10 ozw	Savory Stroganoff (3 oz soy)	6 ozw	Pinto Beans LF/LS	1 1/2 cup	Hearty Spanish Rice (3 oz soy)	10 ozw
Pinto Beans LF	1 cup	Mashed Potatoes LF	1 cup	Rice	1 cup	Pinto Beans LF	3/4 cup	Noodles LF	1 1/2 cup	Mashed Sweet Potatoes LF	1 cup	Pinto Beans LF	1 1/2 cup
Broccoli LF	1/2 cup	Gravy LF/LS	2 fl oz	Broccoli LF	1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup	Peas & Carrots	1/2 cup	Tossed Salad w/ Carrots	1/2 cup	Coleslaw Vinaigrette	3/4 cup
Fresh Baked Wheat Roll	2 ozw	Kettle Blend Mixed Vegetables LF	1/2 cup	Garden Salad	1/2 cup	Mexican Coleslaw LF	3/4 cup	Vinaigrette Caico Coleslaw	3/4 cup	French Dressing LF	1/2 fl oz	Green Beans LF	1/2 cup
Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	2 ozw	Italian Dressing	1/2 fl oz	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fresh Baked Wheat Roll	2 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fresh Seasonal Fruit	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fresh Seasonal Fruit	1 each
		Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fresh Seasonal Fruit	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet
				Fruit Drink w/ B12, C, D, E & Calcium	1 packet								

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\*\* This item contains 250mg Calcium

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FLM QUARTERLY MENU REVIEW (Initial/Date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18 Aramark Dietitian's Signature: \_\_\_\_\_ Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Week: 1

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Rinsed Tuna	4 ozw	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup		
Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Mayo Dressing	2 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice		
Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw		
Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion		
Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	3 ozw	Citrus Fruit (1@ or 1/2 cup equivalent)	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each
1% Milk (Half Pint)	1 each	Sandwich Cookies	1 portion	1% Milk (Half Pint)	1 each	Sandwich Cookies	1 portion	Sandwich Cookies	1 portion	Sandwich Cookies	1 portion	Sandwich Cookies	1 portion	1% Milk (Half Pint)	1 each
		1% Milk (Half Pint)	2 each			1% Milk (Half Pint)	2 each	1% Milk (Half Pint)	2 each	1% Milk (Half Pint)	2 each	1% Milk (Half Pint)	2 each		
			1 each				1 each		1 each		1 each		1 each		

Meal Name: Dinner

Turkey A La King	3/4 cup	Pulled BBQ Chicken	3/4 cup	Creamy Chicken Dinner	3/4 cup	Beef Stroganoff	3/4 cup	Taco Meat	3/4 cup	Sweet & Sour Chicken	3/4 cup	Pulled BBQ Chicken	3/4 cup
Kosher Rice LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Wheat Bread	2 slice	Kosher Rotini LF	1 1/2 cup
Garden Salad	1 cup	Kettle Blend Mixed Vegetables LF	1 cup	Green Beans	1 cup	Kettle Blend Mixed Vegetables LF	1 cup	Shredded Lettuce	1 cup	Kosher Rotini LF	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1 cup
Scratch Italian Salad Dressing	1 fl oz	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Flour Tortilla (6")	2 each	Garden Salad	1 cup	Wheat Bread	2 slice
Wheat Bread	2 slice	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Scratch Italian Salad Dressing	1 fl oz	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion
Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Orange	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 packet
Fruit Drink w/ B12, C, D, E & Calcium	1 packet									Fruit Drink w/ B12, C, D, E & Calcium	1 packet		

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRIs for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

General Guidelines: Follow all kosher preparation instructions in recipes for Entrees, Starches and Salads. Utensils used for scooping, cooking and serving must be dedicated for kosher food use ONLY and stored in a special area. No meat is served. Serve meal on disposable or designated kosher trays with disposable or kosher only tableware.

Aramark Dietitian's Signature of Nutritional Adequacy: [Signature]

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: 2

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY  
Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Rinsed Tuna	4 ozw	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup
Mayo Dressing	2 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice
Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw
Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion
Sandwich Cookies	2 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Dinner

Italian Meat Sauce	3/4 cup	Creamy Chicken Dinner	3/4 cup	Italian Chicken	3/4 cup	Taco Meat	3/4 cup	Turkey Tetrazzini	3/4 cup	Chunky Beef Stew	3/4 cup	Sloppy Joe	3/4 cup
Kosher Rotini LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup
Green Beans LF	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Shredded Lettuce	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Carrots LF	1 cup
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Flour Tortilla (6")	2 each	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Orange	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

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Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_



CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: 3

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Rinsed Tuna	4 ozw	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup
Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Mayo Dressing	2 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw
Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion
Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each
1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each
		1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each		

Meal Name: Dinner

Turkey A La King	3/4 cup	Pulled BBQ Chicken	3/4 cup	Creamy Chicken Dinner	3/4 cup	Beef Stroganoff	3/4 cup	Taco Meal	3/4 cup	Sweet & Sour Chicken	3/4 cup	Pulled BBQ Chicken	3/4 cup
Kosher Rice LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Pinto Beans LF	3/4 cup	Wheat Bread	2 slice	Kosher Rotini LF	3/4 cup
Garden Salad	1 cup	Kettle Blend Mixed Vegetables LF	1 cup	Green Beans	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1 1/2 cup	Shredded Lettuce	1 1/2 cup	Kosher Rotini LF	2 slice	Kettle Blend Mixed Vegetables LF	1 1/2 cup
Scratch Italian Salad Dressing	1 cup	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Flour Tortilla (6")	2 each	Garden Salad	1 1/2 cup	Wheat Bread	2 slice
Wheat Bread	2 slice	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Scratch Italian Salad Dressing	1 fl oz	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion
Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Orange	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 packet
Fruit Drink w/ B12, C, D, E & Calcium	1 packet									Fruit Drink w/ B12, C, D, E & Calcium	1 packet		

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

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Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed 7/18



Week: 4

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY  
Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Rinsed Tuna	4 ozw	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup
Mayo Dressing	2 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice
Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion
Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each
Sandwich Cookies	2 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each		

Meal Name: Dinner

Italian Meat Sauce	3/4 cup	Creamy Chicken Dinner	3/4 cup	Italian Chicken	3/4 cup	Taco Meat	3/4 cup	Turkey Tetrazzini	3/4 cup	Chunky Beef Stew	3/4 cup	Stuppy Joe	3/4 cup
Kosher Rotini LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Wheat Bread	2 slice
Green Beans LF	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Shredded Lettuce	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Pinto Beans LF	1 1/2 cup
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Flour Tortilla (6")	2 each	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Orange	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

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Aramark Dietitian's Signature of Nutritional Adequacy: *[Signature]*

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: 5

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Meal Name: Breakfast

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Lunch

Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Rinsed Tuna	4 ozw	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup
Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Mayo Dressing	2 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw
Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion
Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each
1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each
		1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each		

Meal Name: Dinner

Turkey A La King	3/4 cup	Pulled BBO Chicken	3/4 cup	Creamy Chicken Dinner	3/4 cup	Beef Stroganoff	3/4 cup	Taco Meat	3/4 cup	Sweet & Sour Chicken	3/4 cup	Pulled BBQ Chicken	3/4 cup
Kosher Rice LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Wheat Bread	2 slice	Kosher Rotini LF	1 1/2 cup
Garden Salad	1 cup	Kettle Blend Mixed Vegetables LF	1 cup	Green Beans	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1 cup	Shredded Lettuce	1 cup	Kosher Rotini LF	1 1/2 cup	Kettle Blend Mixed Vegetables LF	1 cup
Scratch Italian Salad Dressing	1 fl oz	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Flour Tortilla (6")	2 each	Garden Salad	1 cup	Wheat Bread	2 slice
Wheat Bread	2 slice	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Scratch Italian Salad Dressing	1 fl oz	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion
Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Orange	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 packet
Fruit Drink w/ B12, C, D, E & Calcium	1 packet									Fruit Drink w/ B12, C, D, E & Calcium	1 packet		

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Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

APPENDIX C-4  
RELIGIOUS MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: **6**

**MONDAY      TUESDAY      WEDNESDAY      THURSDAY      FRIDAY      SATURDAY      SUNDAY**

**Meal Name: Breakfast**

100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each	Kosher Peanut Butter	2 1/2 ozw	Hard Cooked Egg	1 each
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

**Meal Name: Lunch**

Rinsed Tuna	4 ozw	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup	Kosher Peanut Butter	4 ozw	Vegan Hummus	3/4 cup
Mayo Dressing	2 packet	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice	Jelly	1 1/2 fl oz	Wheat Bread	2 slice
Wheat Bread	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins	3 ozw	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw
Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion
Sandwich Cookies	2 each	Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each			1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

**Meal Name: Dinner**

Italian Meat Sauce	3/4 cup	Creamy Chicken Dinner	3/4 cup	Italian Chicken	3/4 cup	Taco Meat	3/4 cup	Turkey Terrazzini	3/4 cup	Chunky Beef Stew	3/4 cup	Sloppy Joe	3/4 cup
Kosher Rotini LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Wheat Bread	2 slice
Green Beans LF	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Shredded Lettuce	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Pinto Beans LF	1 1/2 cup
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Flour Tortilla (6")	2 each	Wheat Bread	2 slice	Wheat Bread	2 slice	Kosher Coleslaw Vinaigrette	1 cup
Orange	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Fruit (1@ or 1/2 cup equivalent)	1 portion	Orange	1 each
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

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Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_



APPENDIX D-1  
MONTHLY STAFF  
MEAL COUNT

MONTH: \_\_\_\_\_  
SHIFT: \_\_\_\_\_

PREPARED BY: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

DAY of THE MONTH: Total Meals ordered

MEALS	Midnight Watch		Day Watch		Swing Watch
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
Subtotal:	0		0		0
TOTAL:	0				

APPENDIX D-2  
DAILY MEAL COUNT CJ2

**CJ2 MEAL COUNT SHEET**

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**BREAKFAST MEAL**

Less Kitchen Workers: \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER	
B-Pod							_____ Kitchen Deputy
C-Pod							
D-Pod							_____ Aramark Supervisor
E-Pod							
F-Pod							
Total							_____ Watch Commander

Reason for Add Ons: \_\_\_\_\_

**LUNCH MEAL**

Less Kitchen Workers: \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER	
B-Pod							_____ Kitchen Deputy
C-Pod							
D-Pod							_____ Aramark Supervisor
E-Pod							
F-Pod							
Total							_____ Watch Commander

Reason for Add Ons: \_\_\_\_\_

SFGH Lunches

**DINNER MEAL**

Less Kitchen Workers: \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	Total	KOSHER	
B-Pod							_____ Kitchen Deputy
C-Pod							
D-Pod							_____ Aramark Supervisor
E-Pod							
F-Pod							
Total							_____ Watch Commander

Reason for Add Ons: \_\_\_\_\_

Dinner Snacks

APPENDIX D-2  
 SAN FRANCISCO COUNTY JAIL #3 – 6<sup>TH</sup> FLOOR



## MEAL COUNT

DATE \_\_\_\_\_

DAY OF THE WEEK \_\_\_\_\_

### BREAKFAST

MAINLINE TOTAL \_\_\_\_\_ POST 11 \_\_\_\_\_ TRUSTEES \_\_\_\_\_ = TOTAL \_\_\_\_\_

	REGULAR	DIETS	KOSHER	TOTAL
CART 1 ABC				
CART 2 DEFG				
CART 3 HJ123				
CART 4 456LK				
CART 5 POST11				
TOTAL				

ADD ON		

ARAMARK SUPERVISOR/SFSD  
 Representative


### LUNCH

MAINLINE TOTAL \_\_\_\_\_ POST 11 \_\_\_\_\_ TRUSTEES \_\_\_\_\_ = TOTAL \_\_\_\_\_

	REGULAR	DIETS	KOSHER	TOTAL
CART 1				
CART 2				
CART 3				
CART 4				
CART 5				
TOTAL				

COURT RETURNS	
---------------	--

ADD ON		

ARAMARK SUPERVISOR/SFSD  
 Representative


### DINNER

MAINLINE TOTAL \_\_\_\_\_ POST 11 \_\_\_\_\_ TRUSTEES \_\_\_\_\_ = TOTAL \_\_\_\_\_

	REGULAR	DIETS	KOSHER	TOTAL
CART 1				
CART 2				
CART 3				
CART 4				
CART 5				
TOTAL				

ADD ON		

ARAMARK SUPERVISOR/SFSD  
 Representative


### SNACKS



APPENDIX D-2  
DAILY MEAL COUNT CJ4  
SAN FRANCISCO COUNTY JAIL #4 – 7<sup>TH</sup> FLOOR



## MEAL COUNT

DATE \_\_\_\_\_

DAY OF THE WEEK \_\_\_\_\_

### BREAKFAST

	REGULAR	DIETS	KOSHER	TOTAL
TRUST				
FRONT OFFICE				
H (BACK)				
A				
B				
C				
D				
POST 12				
SOUTH WING				
POST 28				
SAFETY C				
TOTAL				

TRUSTEES
----------

ADD ON		

**ARAMARK SUPERVISOR/SFSD  
Representative**


### LUNCH

	REGULAR	DIETS	KOSHER	TOTAL
TRUST				
FRONT OFFICE				
H (BACK)				
A				
B				
C				
D				
POST 12				
SOUTH WING				
POST 28				
SAFETY C				
TOTAL				

TRUSTEES
----------

ADD ON		

**ARAMARK SUPERVISOR/SFSD  
Representative**


### DINNER

	REGULAR	DIETS	KOSHER	TOTAL
TRUST				
FRONT OFFICE				
H (BACK)				
A				
B				
C				
D				
POST 12				
SOUTH WING				
POST 28				
SAFETY C				
TOTAL				

TRUSTEES
----------

ADD ON		

**ARAMARK SUPERVISOR/SFSD  
Representative**


APPENDIX D-2  
DAILY MEAL COUNT CJ5

*CJ5 MEAL COUNT SHEET*

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**BREAKFAST MEAL**

**Trustee Meals for Kitchen Worker in 1A & 1B:** \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER	
Medical							
1A-Pod							
1B-Pod							
2A-Pod							
2B-Pod							
3A-Pod							
3B-Pod							
4A-Pod							
4B-Pod							
5A-Pod							_____
5B-Pod							<b>Kitchen Deputy</b>
6A-Pod							
6B-Pod							
7A-Pod							
7B-Pod							_____
8A-Pod							<b>Aramark Supervisor</b>
8B-Pod							
A-Pod							
B-Pod							
C-Pod							_____
Safe Cell							<b>Watch Commander</b>
Pending							
TOTAL							

Reason for Add Ons: \_\_\_\_\_

APPENDIX D-2  
DAILY MEAL COUNT CJ5

**CJ5 MEAL COUNT SHEET**

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**LUNCH MEAL**

**Trustee Meals for Kitchen Worker in 1A & 1B:** \_\_\_\_\_

**Van Meals:** \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER
Medical						
1A-Pod						
1B-Pod						
2A-Pod						
2B-Pod						
3A-Pod						
3B-Pod						
4A-Pod						
4B-Pod						
5A-Pod						
5B-Pod						
6A-Pod						
6B-Pod						
7A-Pod						
7B-Pod						
8A-Pod						
8B-Pod						
A-Pod						
B-Pod						
C-Pod						
Safe Cell						
Pending						
<b>TOTAL</b>						

\_\_\_\_\_  
**Kitchen Deputy**

\_\_\_\_\_  
**Aramark Supervisor**

\_\_\_\_\_  
**Watch Commander**

Reason for Add Ons: \_\_\_\_\_

APPENDIX D-2  
DAILY MEAL COUNT CJ5

**CJ5 MEAL COUNT SHEET**

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**DINNER MEAL**

**Trustee Meals for Kitchen Worker in 1A & 1B:** \_\_\_\_\_  
**Bag lunches for Safety Cells:** \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER
Medical						
1A-Pod						
1B-Pod						
2A-Pod						
2B-Pod						
3A-Pod						
3B-Pod						
4A-Pod						
4B-Pod						
5A-Pod						
5B-Pod						
6A-Pod						
6B-Pod						
7A-Pod						
7B-Pod						
8A-Pod						
8B-Pod						
A-Pod						
B-Pod						
C-Pod						
Safe Cell						
Pending						
<b>TOTAL</b>						

\_\_\_\_\_  
Kitchen Deputy

\_\_\_\_\_  
Aramark Supervisor

\_\_\_\_\_  
Watch Commander

Reason for Add Ons: \_\_\_\_\_

*Please Note: Trustee Meals = Back-up meals for diets*











**APPENDIX D-3  
Aramark Meal Count (Weekly)  
CJ5**

WEEK ENDING \_\_\_\_\_

PERIOD: \_\_\_\_\_  
WEEK: \_\_\_\_\_

**WEEKLY MEAL COUNT SUMMARY**

CJ #5	INMATES			STANDARD			KOSHERS			
	B	L	D	B	L	D	B	L	D	
1-Nov	FRI									
2-Nov	SAT									
3-Nov	SUN									
4-Nov	MON									
5-Nov	TUES									
6-Nov	WED									
7-Nov	THU									
<b>TOTAL</b>		0	0	0	0	0	0	0	0	
		INMATES			STANDARD			KOSHERS		
		0			0			0		

TRUSTEES		
B	L	D
0	0	0
TRUSTEES		
0		

GRAND TOTAL		
B	L	D
0	0	0
GRAND TOTAL		
0		

CJ #5	STAFF MEALS		
	B	L	D
1-Nov	FRI		
2-Nov	SAT		
3-Nov	SUN		
4-Nov	MON		
5-Nov	TUES		
6-Nov	WED		
7-Nov	THU		
<b>TOTAL</b>		0	0
		STAFF MEALS	
		0	

VAN MEALS		
B	L	D
0	0	0
VAN MEALS		
0		

NOTES

DISCREPANCIES		
B	L	D
0	0	0
DISCREPANCIES		
0		

G.F.F
TOTAL STAFF
TOTAL INMATE MEALS

STAFF MEALS	0
INMATE MEALS	0
TRUSTEE MEALS	0

ARAMARK Representative

San Bruno County Jail Representative

\_\_\_\_\_  
Food Service Director

\_\_\_\_\_  
Captain McConnell

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPENDIX E-1  
CJ#2 SFSD Owned Equipment Inventory**

Appendix E-1

CJ2 SFSD Owned Equipment Inventory

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
1	2	60 Gal Gas Fired Steam Kettle	Vulcan	GS60E	27-1178733	Kitchen		
2	1	Rotary Chopper	Hobart			Kitchen		
3	2	Coffee Maker	American Ware			Kitchen		Not in use. Left unit missing sightglass
4	1	Convection Oven	Vulcan			Kitchen		
5	1	Double Convection Oven	Snorkel Vulcan			Kitchen		
6	2	Food Warmer	Crescor			Kitchen		
7	2	Griddles	Vulcan			Kitchen		
8	1	Ice Machine	Monitowoc			Kitchen		
9	1	Mixer	Hobart	H-600T	11-1010-744	Kitchen		
10	2	Mixer	Welbelt	W-20	9909030001	Kitchen		
11	1	Mixer	Hobart	A-120T	11-1010-411	Kitchen		
12	1	Reach-in Cooler	Victory			Kitchen		
13	2	Electric Slicer				Kitchen		Hobart and Chefmate Electric Slicer
14	1	Tilting Skittle (Steamer)	Vulcan			Kitchen		
15		Trays (Meal Service)				Kitchen		100 must be kept in reserve at all times
16	1	Tray Washer w/Booster	The Stero Company	SCT-76SC	59491-6-93	Kitchen		
17	1	Walk-in Cooler				Kitchen		
18	1	Walk-in Cooler and Freezer				Kitchen		
19	1	Walk-in Coolers and Freezer Refrigeration Unit	Cold Zone	CZ6S3A	B03203439	Roof		
20	3	Weight Scales				Kitchen		
21	7	Shelving Racks				Kitchen		
22	6	Bread Racks				Kitchen		
23	6	Baker Racks				Kitchen		
24	15	Portable Liquid Containers				Kitchen		
25	3	Food Tray Carts				Kitchen		
26	6	Flat Carts				Kitchen		
27	1	Serving Table				Kitchen		
28	7	Stainless Steel Tables				Kitchen		
29	1	Pallet Jack				Kitchen		
30	1	Combi Steamer	Blodgett			Kitchen		
31	4	Microwaves				CJ2 ODR		
32	1	Soup Warmer				CJ2 ODR		
33	1	Coffee Maker	Bunn			CJ2 ODR		
34	1	Toaster				CJ2 ODR		
35	1	Refrigerator	Frigidaire			CJ2 ODR		
36	1	Cooler	TRUE			CJ2 ODR		

**APPENDIX E-1  
CJ#2 SFSD Owned Equipment Inventory**

Appendix E-1

CJ2 SFSD Owned Equipment Inventory

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
37	1	Salad Bar and Food Warmer Combo				CJ2 ODR		
38	2	2-drawer filing cabinet				Office		
39	1	4-drawer filing cabinet				Office		
40	2	Bookcases				Office		
41	2	Tables				Office		
42	1	Desk				Office		
43	4	Waste Baskets				Office		

Inventory By: SFSD STAFF: \_\_\_\_\_ ARAMARK STAFF: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Next Scheduled Inspection: \_\_\_\_\_

**APPENDIX E-2  
CJ#4 SFSD Owned Equipment Inventory**

Appendix E-2

CJ4 SFSD Owned Equipment Inventory

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
1	1	Basement Cooler				Basement / Storekeeper Area		
2	1	Basement Cooler Condensing Unit				HOJ Eastside / Across from Gas Meter Room		
3	1	Basement Freezer				Basement / Storekeeper Area		
4	1	Basement Freezer Condensing Unit				HOJ Eastside / Across from Gas Meter Room		
5	1	Chopper	OUT			Kitchen		
6	1	Convection Oven	MINITOWOC	MCOGS-10ESS	1111230000252	Kitchen		
7	1	Convection Oven	MINITOWOC	MCOGS-10ESS	1111230000253	Kitchen		
8	1	Double Convection Oven #1				Kitchen		
9	1	Double Convection Oven #2	VULCAN	VC4G0-SEFCAH	48-1473319	Kitchen		
10	1	Food Warmer	FEW	TS13	C9940633	Kitchen		
11	1	Food Warmer	FEW	TS16	C9940634	Kitchen		
12	1	Food Warmer				Kitchen		
13	1	Food Warmer				Kitchen		
14	1	Freezer Condensing Unit				Roof		
15	1	Garbage Disposal	IN SINK ERATOR	SS-75-28	11129096927	Kitchen		
16	1	Griddle	JADE RANGE			Kitchen		
17	1	Hot Water Steam Kettle	LEGION UTENS.		10889	Kitchen		
18	1	Ice Machine	SCOTSMAN	BH1100BB-A	11071330010210	Kitchen		
19	2	Microwave				Kitchen		
20	1	Mixer	HOBART	V-1401	11-185-940	Kitchen		
21	3	Slicer				Kitchen		
22	1	Steam Kettle	DOVER	1.-FT-40	1977/83745	Kitchen		
23	1	Steam Kettle	DOVER	1.-FT-60	1977/83777	Kitchen		
24	1	Steam Kettle	DOVER	1.-FT-60	1977/83776	Kitchen		
25	1	Steam Kettle	DOVER			Kitchen		
26		Trays (Meal Service)						must have 100 trays in reserve at all times
27	1	Tray Washer w/Booster	ESTERO COMP	SC-5-2-4	68771-12-00	Kitchen		
28	1	Walk-in Cooler #1	BALLY CASE	3478-1	K0167-1	Kitchen		
29	1	Walk-in Cooler #2	BALLY CASE	3478-1	K0167-2	Kitchen		
30	1	Walk-in Cooler #3	RUSSELL	AA26-70B	L9743791-021	Kitchen		
31	1	Walk-in Cooler #3 & 4 . Refrigeration Compressor	COPELAND	EAVA021E-TAC-800	08A63589R	Compressor Room / Post 28 Corridor		
32	1	Walk-in Cooler #4	RUSSELL	AA2670B	D9850516-041	Kitchen		
33	1	Walk-in Freezer	BOHN	79516		Kitchen		
34	1	Dishwasher/Tray washer				Kitchen		
35	1	4-Compartment steamer				Kitchen		
36	2	4-hole Mobile Floor Cart				Kitchen		
37	3	3-hole Mobile Floor Cart				Kitchen		
38	6	Shelving/Racks				Kitchen		
39	15	Tray Cart				Kitchen		

**APPENDIX E-2**  
**CJ#4 SFSD Owned Equipment Inventory**

Appendix E-2

CJ4 SFSD Owned Equipment Inventory

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
40	14	Dunnage Racks	Dunnage			Kitchen		
41	1	Toaster				Kitchen		
42	1	Superior coffee machine	Superior			Kitchen		
43	2	Grills				Kitchen		
44	6	Metal Tables on rollers				Kitchen		
45	1	Metal Table without rollers				Kitchen		
46	18	40 gallon garbage bin				Kitchen		
47	7	Meal Tray Stacker				Kitchen		
48	1	Metal stepladder with 3 steps				Kitchen		
49	1	Plastic step stool				Kitchen		
50	1	Refrigerator - 2 door				CJ4 ODR		
51	1	Coffee Machine				CJ1 ODR		
52	5	Metal 4-drawer filing cabinet				Office		
53	2	Metal 2-drawer filing cabinet				Office		
54	3	Executive chairs w/ arm rest				Office		
55	2	Metal folding chair				Office		
56	1	Metal 4-shelf bookcase				Office		
57	2	Office desks, 1 metal and 1 wood				Office		

Inventory By: SFSD STAFF: \_\_\_\_\_ ARAMARK STAFF: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Next Scheduled Inspection: \_\_\_\_\_

**APPENDIX E-3  
CJ#5 SFSD Owned Equipment Inventory**

Appendix E-3

CJ5 SFSD Owned Equipment Inventory

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
1	2	100 Gal Kettle	Hobart	KGL-100	38470036-01/02	Kitchen		
2	1	40 Gal Kettle Tilting	Hobart	KGL-40	3850-036-01	Kitchen		Not working, Parts used to fix others
3	1	60 Gal Kettle	Hobart	KGL-60	3849-036-01	Kitchen		
4	1	80 Gal Kettle	Hobart	KGL-80	3848-036-01	Kitchen		
5	1	80 Qt Mixer	Hobart	M802C	31-1295952	Kitchen		
6	1	80 Qt Mixer	Hobart	M802	11-046-102	Kitchen		From Old CJ3, Need service to use
7	1	Buffalo Chopper	Hobart	84186C	56-1180250	Store		not in use
8	1	Cold MakeUp Unit	Servolift Eastern	502-3N		ODR		
9	6	Convection Oven	Hobart	HGC502		Kitchen		#6 no heat
10	1	Cutter / Mixer	Hobart	HCM-450C	31-1295755	Kitchen		Broken lid
11	1	Dishmachine	Hobart	FT922BD	27-1130646	Kitchen		Need drain extension
12	1	Food Processor	Hobart	FP350	761025837	Store		not in use
13	3	Griddle with 2 ovens	Jade	JSR-72G-3636	10620614CT/15C T/16CT	Kitchen		Gas smell
14	2	Heated Cabinet	BevLes	CS71-CVMP15-SB	30249/30250	Kitchen		one in ODR
15	2	Hot H2O Dispenser	FetCo	HWB-25	04708903A / 04708803A	Kitchen		One not working
16	1	Hot MakeUp Unit	Servolift Eastern	501-U3		ODR		
17	1	Ice Machine	Scotman			Kitchen		
18	1	Refrigeration Unit for walkin boxes	Coldzone	Custom		Outside		
19	1	Roll-in Reefer	Victory	RISA-2D-S7	K0389567	Kitchen		
20	1	Roll-in Reefer	Victory	RISA-1D-S7	K0389466	Kitchen		
21	1	Scale	Hobart	15-2	81027165	Store		
22	1	Slicer	Hobart	2912C		Store		
23	1	Steamer	Cleveland	36PCGM300	WC81220-04-0- 01	Kitchen		Not working, long time
24		Tray (Meal Service)						100 trays must be kept in reserve at all times
25	1	Tray Conveyor	Gates			Kitchen		
26	5	Walkin Refrigeration Boxes	Kolpak	Custom		Kitchen		
27	49	Portable Carts						
28	9	Portable Racks						
29	3	Portable Work Tables						
30	2	Cooks Security Tool Lockers						
31	2	Coffee Maker	Bunn					
32	2	Metro C5 mobile food warmer						
33	1	3-door refrigerator	Victory					
34	2	Mobile Food Prep Station						

APPENDIX E-3  
CJ#5 SFSD Owned Equipment Inventory

Appendix E-3

CJ5 SFSD Owned Equipment Inventory

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:

Inventory By: SFSD STAFF: \_\_\_\_\_ ARAMARK STAFF: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Next Scheduled Inspection: \_\_\_\_\_

**Appendix F-1**  
**SFSD Owned Equipment Maintenance Record**  
 County Jail # 2

Appendix F-1

CJ2 SFSD Owned Equipment Maintenance Record

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
1	2	60 Gal Gas Fired Steam Kettle	Vulcan	GS60E			Maintenance N/A
2	1	Rotary Chopper	Hobart				
3	2	Coffee Maker	American Ware				
4	1	Convection Oven	Vulcan				
5	1	Double Convection Oven	Snorkel Vulcan				
6	2	Food Warmer	Crescor				
7	2	Griddles	Vulcan				
8	1	Ice Machine	Monitowoc				
9	1	Mixer	Hobart	H-600T			
10	2	Mixer	Welbelt	W-20			
11	1	Mixer	Hobart	A-120T			
12	1	Reach-in Cooler	Victory				
13	2	Electric Slicer					
14	1	Tilting Skittle (Steamer)	Vulcan				
15		Trays (Meal Service)					
16	1	Tray Washer w/Booster	The Stero Company	SCT-76SC			
17	1	Walk-in Cooler					
18	1	Walk-in Cooler and Freezer					
19	1	Walk-in Coolers and Freezer Refrigeration Unit	Cold Zone	CZ6S3A			
20	3	Weight Scales					
21	7	Shelving Racks					
22	6	Bread Racks					
23	6	Baker Racks					
24	15	Portable Liquid Containers					
25	3	Food Tray Carts					
26	6	Flat Carts					
27	1	Serving Table					
28	7	Stainless Steel Tables					
29	1	Pallet Jack					
30	1	Combi Steamer	Blodgett				
31	4	Microwaves					
32	1	Soup Warmer					
33	1	Coffee Maker	Bunn				
34	1	Toaster					
35	1	Refrigerator	Frigidaire				
36	1	Cooler	TRUE				
37	1	Salad Bar and Food Warmer Combo					
38	2	2-drawer filing cabinet					Maintenance N/A



Appendix F-1  
 SFSD Owned Equipment Maintenance Record  
 County Jail # 2

Appendix F-1

CJ2 SFSD Owned Equipment Maintenance Record

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
39	1	4-drawer filing cabinet					Maintenance N/A
40	2	Bookcases					Maintenance N/A
41	2	Tables					Maintenance N/A
42	1	Desk					Maintenance N/A
43	4	Waste Baskets					Maintenance N/A

Maintenance Inspection Completed By: SFSD STAFF \_\_\_\_\_ Aramark Staff: \_\_\_\_\_

Date of Completion: \_\_\_\_\_ Date of Next Maintenance Inspection: \_\_\_\_\_

**Appendix F-2**  
**SFSD Owned Equipment Maintenance Record**  
**County Jail # 4**

Appendix F-2

CJ4 SFSD Owned Equipment Maintenance Record

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
1	1	Basement Cooler					
2	1	Basement Cooler Condensing Unit					
3	1	Basement Freezer					
4	1	Basement Freezer Condensing Unit					
5	1	Chopper	OUT				
6	1	Convection Oven	MINITOWOC	MCOGS-10ESS			
7	1	Convection Oven	MINITOWOC	MCOGS-10ESS			
8	1	Double Convection Oven #1					
9	1	Double Convection Oven #2	VULCAN	VC4G0-SEFCAH			
10	1	Food Warmer	FEW	TS13			
11	1	Food Warmer	FEW	TS16			
12	1	Food Warmer					
13	1	Food Warmer					
14	1	Freezer Condensing Unit					
15	1	Garbage Disposal	IN SINK ERATOR	SS-75-28			
16	1	Griddle	JADE RANGE				
17	1	Hot Water Steam Kettle	LEGION UTENS.				
18	1	Ice Machine	SCOTSMAN	BH1100BB-A			
19	2	Microwave					
20	1	Mixer	HOBART	V-1401			
21	3	Slicer					
22	1	Steam Kettle	DOVER	1.-FT-40			
23	1	Steam Kettle	DOVER	1.-FT-60			
24	1	Steam Kettle	DOVER	1.-FT-60			
25	1	Steam Kettle	DOVER				
26		Trays (Meal Service)					
27	1	Tray Washer w/Booster	ESTERO COMP	SC-5-2-4			
28	1	Walk-in Cooler #1	BALLY CASE	3478-1			
29	1	Walk-in Cooler #2	BALLY CASE	3478-1			
30	1	Walk-in Cooler #3	RUSSELL	AA26-70B			
31	1	Walk-in Cooler #3 & 4 Refrigeration Compressor	COPELAND	EAVA021E-TAC-800			
32	1	Walk-in Cooler #4	RUSSELL	AA2670B			
33	1	Walk-in Freezer	BOHN	79516			
34	1	Dishwasher/Tray washer					

Appendix F-2  
**SFSD Owned Equipment Maintenance Record**  
 County Jail # 4

Appendix F-2

CJ4 SFSD Owned Equipment Maintenance Record

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
35	1	4-Compartment steamer					
36	2	4-hole Mobile Floor Cart					
37	3	3-hole Mobile Floor Cart					
38	6	Shelving/Racks					
39	15	Tray Cart					
40	14	Dunnage Racks	Dunnage				
41	1	Toaster					
42	1	Superior coffee machine	Superior				
43	2	Grills					
44	6	Metal Tables on rollers					
45	1	Metal Table without rollers					
46	18	40 gallon garbage bin					
47	7	Meal Tray Stacker					
48	1	Metal stepladder with 3 steps					
49	1	Plastic step stool					
50	1	Refrigerator - 2 door					
51	1	Coffee Machine					
52	5	Metal 4-drawer filing cabinet					Maintenance N/A
53	2	Metal 2-drawer filing cabinet					Maintenance N/A
54	3	Executive chairs w/ arm rest					Maintenance N/A
55	2	Metal folding chair					Maintenance N/A
56	1	Metal 4-shelf bookcase					Maintenance N/A
57	2	Office desks, 1 metal and 1 wood					Maintenance N/A

Maintenance Inspection Completed By: SFSD STAFF \_\_\_\_\_ Aramark Staff: \_\_\_\_\_

Date of Completion: \_\_\_\_\_ Date of Next Maintenance \_\_\_\_\_

**Appendix F-3**  
**SFSD Owned Equipment Maintenance Record**  
 County Jail # 5

Appendix F-3

CJ5 SFSD Owned Equipment Maintenance Record

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
1	2	100 Gal Kettle	Hobart	KGL-100			
2	1	40 Gal Kettle Tilting	Hobart	KGL-40			Not working, Parts used to fix others
3	1	60 Gal Kettle	Hobart	KGL-60			
4	1	80 Gal Kettle	Hobart	KGL-80			
5	1	80 Qt Mixer	Hobart	M802C			
6	1	80 Qt Mixer	Hobart	M802			From Old CJ3, Need service to use
7	1	Buffalo Chopper	Hobart	84186C			not in use
8	1	Cold MakeUp Unit	Servolift Eastern	502-3N			
9	6	Convection Oven	Hobart	HGC502			#6 no heat
10	1	Cutter / Mixer	Hobart	HCM-450C			Broken lid
11	1	Dishmachine	Hobart	FT922BD			Need drain extension
12	1	Food Processor	Hobart	FP350			not in use
13	3	Griddle with 2 ovens	Jade	JSR-72G-3636			Gas smell
14	2	Heated Cabinet	BevLes	CS71-CVMP15-SB			one in ODR
15	2	Hot H2O Dispenser	FetCo	HWB-25			One not working
16	1	Hot MakeUp Unit	Servolift Eastern	501-U3			
17	1	Ice Machine	Scotman				
18	1	Refrigeration Unit for walkin boxes	Coldzone	Custom			
19	1	Roll-in Reefer	Victory	RISA-2D-S7			
20	1	Roll-in Reefer	Victory	RISA-1D-S7			
21	1	Scale	Hobart	15-2			
22	1	Slicer	Hobart	2912C			
23	1	Steamer	Cleveland	36PCGM300			Not working, long time
24		Tray (Meal Service)					100 trays must be kept in reserve at all times
25	1	Tray Conveyor	Gates				
26	5	Walkin Refrigeration Boxes	Kolpak	Custom			
27	49	Portable Carts					
28	9	Portable Racks					
29	3	Portable Work Tables					
30	2	Cooks Security Tool Lockers					
31	2	Coffee Maker	Bunn				
32	2	Metro C5 mobile food warmer					
33	1	3-door refrigerator	Victory				
34	2	Mobile Food Prep Station					

Appendix F-3  
**SFSD Owned Equipment Maintenance Record**  
 County Jail # 5

Appendix F-3

CJ5 SFSD Owned Equipment Maintenance Record

**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:

Maintenance Inspection Completed By: SFSD STAFF \_\_\_\_\_ Aramark Staff: \_\_\_\_\_

Date of Completion: \_\_\_\_\_ Date of Next Maintenance Inspection: \_\_\_\_\_

## APPENDIX G

### Aramark Culinary Program Expectations

ARAMARK shall provide a comprehensive culinary program, including the ServSafe training and certification, ServSafe Managerial training and certification, and the CA Food Handler's Test for prisoners working in the jail kitchens and participating in jail educational programs. These programs will be coordinated through the jail educational program (Five Keys Charter School) and / or Five Keys post-release program, and include a job placement component.

1. Aramark shall provide Five Keys a formal outline and curriculum of a comprehensive prisoner culinary / vocational / ServSafe training program in Food Preparation and Basic Cooking.
2. This curriculum must be current and the industry standard for preparing individuals for state certification.
3. Aramark shall pay all expenses related to curriculum cost, including text material, testing fees and certification.
4. Aramark shall provide proctors for the all certification exams, and offer the exams for each group of students completing the courses.
5. Aramark's certification programs shall be coordinated and taught in conjunction with Five Keys Charter school's daily school schedule.
6. Aramark staff will coordinate scheduling of the classes with Five Keys, not to conflict with Five Keys daily schedule.
7. Aramark and Five Keys shall jointly provide instruction for this class with Five Keys as the lead agency and Aramark providing technical support and assistance to Five Keys instructors for implementing the curriculum.
8. Aramark staff shall be available at least one day per week to provide instructional assistance and technical support to Five Keys.
9. Aramark shall be responsible for providing instruction and implementing the practicum portion of the program.
10. Aramark shall be required to work closely with Five Keys Charter School Staff to meet State and Five Keys requirements to provide educational credits for the program.
11. Aramark shall maintain the program on a continual basis over the life of the contract.
12. Aramark must also include post release employment opportunities and referrals to prisoners who participate in the culinary/vocational training program.

Appendix H  
Good Food Purchasing - Star Level 1



**1 STAR GOOD FOOD PURCHASING PROGRAM VALUE CATEGORY TARGETS: EXAMPLE**

The minimum requirement to become a Good Food Provider in the Good Food Purchasing Program is to earn 1 Star. The Program is structured to give institutions and their vendors the flexibility to make Good Food choices that are right for their budgets, clientele, and priorities. This document outlines the pathway to achieving 1 Star, but a vendor can source additional product at each level to earn up to 5 Stars in the Program. Appendix A details qualifying criteria by level for each of the value categories.

**Meet the Baseline in Five Value Categories and Earn 1 Star (5-9 Points)**

**LOCAL ECONOMIES: Earn 1 Point**

- ✓ 1 Point Level 1
  - 15% of all purchases are Level 1 Local Economies

**ENVIRONMENTAL SUSTAINABILITY: Earn 1 Point**

- ✓ 1 Point Level 1 – Choose One:
  - 15% of all purchases are Level 1 Environmentally Sustainable OR
  - Reduce carbon footprint and water footprint of meat, poultry, and cheese purchases by at least 4% per meal served from baseline year AND perform a food waste audit and implement at least two source reduction strategies that address most wasted food items identified in audit.

**VALUED WORKFORCE: Earn 1 Point**

- ✓ 1 Point Level 1
  - Comply with reporting requirements and vendor/supplier follow-up requirements AND
  - 5% of all purchases are Level 1 Valued Workforce

**ANIMAL WELFARE: Earn 1 Point**

- ✓ 1 Point Level 1 – Choose 1
  - 15% of meat, poultry, and dairy purchases are Level 1 Animal Welfare OR
  - Replace 15% of the total volume of *animal* products purchased with plant-based protein.

**NUTRITION: Earn 1 Point**

- ✓ 1 Point Level 1
  - Comply with 51-64.9% of items on Nutrition Checklist



## Appendix A: Qualifying Criteria for Good Food Purchasing Values

**Table 1: Qualifying Criteria for Local Economies' Sources**

Level 1 - Baseline	Level 2	Level 3 <sup>1</sup>
<p><b>Size:</b></p> <p>a. Produce: Very large scale operations (as per the USDA definition of farm size in the most recent <u>USDA Census of Agriculture</u><sup>2</sup>) (&gt;\$5 million)</p> <p>b. Meat, Poultry, Eggs, Dairy, Seafood &amp; Grocery Items: Very large scale operations (&gt;\$50 million)<sup>3</sup></p> <p>AND</p> <p><b>Ownership:</b> Family farm<sup>4</sup> or cooperatively owned (or owner-operated boats for seafood)</p> <p>AND</p> <p><b>Geographic Radius:</b> Within 250 miles<sup>5</sup></p>	<p><b>Size:</b></p> <p>a. Produce: Large scale operations (Between \$1 million and \$5 million)</p> <p>b. Meat, Poultry, Eggs, Dairy, Seafood &amp; Grocery Items: Large scale operations (Between \$20 million and \$50 million)</p> <p>AND</p> <p><b>Ownership:</b> Family farm or cooperatively owned (or owner-operated boats for seafood)</p> <p>AND</p> <p><b>Geographic Radius:</b> Within 250 miles<sup>6</sup></p>	<p><b>Size:</b></p> <p>a. Produce: Medium scale operations (&lt;\$1 million)</p> <p>b. Meat, Poultry, Eggs, Dairy, Seafood &amp; Grocery Items: Medium scale operations (&lt;\$20 million)</p> <p>AND</p> <p><b>Ownership:</b> Family farm or cooperatively (or owner-operated boats for seafood)</p> <p>AND</p> <p><b>Geographic Radius:</b> Within 250 miles<sup>7</sup></p>

<sup>1</sup> For single and multi-ingredient products, with at least 50% of ingredients sourced from a family or cooperatively-owned medium scale operation within 250 miles, greater credit is given for full supply chain participation at Level 3. Points are weighted as follows:

- 100% credit if source farm meets Level 3 criteria.
- 66% credit if processor or shipper AND distributor, but NOT source farm, meet Level 3 criteria.
- 33% credit if processor or shipper OR distributor, but NOT source farm, meet Level 3 criteria.

<sup>2</sup> United States Department of Agriculture (January 2015). "2012 Census of Agriculture: Farm Typology." [https://www.agcensus.usda.gov/Publications/2012/Online\\_Resources/Typology/typology13.pdf](https://www.agcensus.usda.gov/Publications/2012/Online_Resources/Typology/typology13.pdf)

<sup>3</sup> Size ranges for meat, poultry, eggs, dairy, seafood, and grocery items are based off of internal analysis of suppliers and align with Real Food Challenge's definitions.

<sup>4</sup> As defined by the USDA, a majority of the business is owned by the operator and individuals related to the operator.

<https://www.ers.usda.gov/topics/farm-economy/farm-household-well-being/glossary.aspx#familyfarm>

<sup>5</sup> Note: this radius is 500 miles for meat

<sup>6</sup> Note: this radius is 500 miles for meat

<sup>7</sup> Note: this radius is 500 miles for meat



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**Table 2: Qualifying Criteria for Environmentally Sustainable Source**

<b>Level 1 – Baseline</b>	<b>Level 2</b>	<b>Level 3</b>
<b>Fruits &amp; Vegetables</b>	<b>Fruits &amp; Vegetables</b>	<b>Fruits &amp; Vegetables</b>
Distributor provides grower signed affidavit verifying that produce has been grown without the use of pesticides listed as prohibited for fresh produce by <u>Whole Food's Responsibly Grown</u> program and all neonicotinoids and affidavit is accompanied by a site visit from institution or community partner; or	Protected Harvest certified; or	USDA Organic; or
Gold certified under ANSI/LEO-4000 the American National Standard for Sustainable Agriculture by Leonardo Academy	Food Alliance certified; or	Demeter Certified Biodynamic; or
	Rain Forest Alliance certified; or	Produce grown in a farm or garden at the institution using organic practices
	Enrolled in Whole Foods Responsibly Grown program; or	
	Platinum certified under ANSI/LEO-4000 the American National Standard for Sustainable Agriculture by Leonardo Academy; or	
	USDA Transitional Organic Standard; or	
	Sustainably Grown certified; or	
	Salmon Safe; or	
	LEAF (Linking Environment and Farming)	
<b>Milk &amp; Dairy</b>	<b>Milk &amp; Dairy</b>	<b>Milk &amp; Dairy</b>
AGA Grassfed	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified	
<b>Poultry</b>	<b>Poultry</b>	<b>Poultry</b>
	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified	
<b>Eggs</b>	<b>Eggs</b>	<b>Eggs</b>
Certified Humane Raised and Handled	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified	
<b>Meat</b>	<b>Meat</b>	<b>Meat</b>
AGA Grassfed	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified; or	

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	Grasslands Alliance Standard	
<b><i>Fish (Wild)</i></b>	<b><i>Fish (Wild)</i></b>	<b><i>Fish (Wild)</i></b>
No seafood purchased listed as "Avoid" in the Monterey Bay Aquarium's Seafood Watch Guide	Fish listed as "Best" choice in Monterey Bay Aquarium's Seafood Watch Guide	Marine Stewardship Council certified, paired with the MSC Chain of Custody Certification
<b><i>Fish (Farm-Raised)</i></b>	<b><i>Fish (Farm-Raised)</i></b>	<b><i>Fish (Farm-Raised)</i></b>
No fish purchased listed as "Avoid" in the Monterey Bay Aquarium's Seafood Watch Guide	Fish listed as "Best" choice in Monterey Bay Aquarium's Seafood Watch Guide <sup>8</sup>	
<b><i>Grains</i></b>	<b><i>Grains</i></b>	<b><i>Grains</i></b>
Pesticide-free	Food Alliance Certified	USDA Organic; or Demeter Certified Biodynamic

<sup>8</sup> Other certifications for farm-raised fish may be accepted on a species-by-species basis, if endorsed by Seafood Watch.

**Table 3: Qualifying Criteria for Valued Workforce Sources**

Level 1 – Baseline	Level 2	Level 3 <sup>9, 10</sup>
<p>Vendor and Suppliers*:</p> <ul style="list-style-type: none"> <li>Have a social responsibility policy, which includes: (1) union or non-poverty wages; (2) respect for freedom of association and collective bargaining; (3) safe and healthy working conditions; (4) proactive policy on preventing sexual harassment and assault, (5) prohibition of child labor, as defined by the International Labour Organization (ILO)<sup>11</sup> and at least one additional employment benefit such as: (6) employer-paid health insurance (7) paid sick days; (8) profit-sharing with all employees; or</li> </ul> <p>Vendor and Suppliers*:</p> <ul style="list-style-type: none"> <li>Post information about their participation in the Good Food Purchasing Program in workplaces and in the primary languages spoken by the employees; or</li> <li>Partner with local trade union and/or independent, representative worker organizations to conduct periodic mandatory,</li> </ul>	<p>Vendor and Supplier</p> <ul style="list-style-type: none"> <li>Are Food Justice-Certified by the Agricultural Justice Project; or</li> <li>Are certified by the Equitable Food Initiative</li> </ul>	<p>Vendor and Supplier</p> <ul style="list-style-type: none"> <li>Have a union contract with their employees<sup>12</sup>; or</li> <li>Are a worker cooperative<sup>13</sup></li> </ul>

<sup>9</sup> Greater credit is given for full supply chain participation at Level 3. An institution receives 3 points for every 5% increment of product sourced from Level 3 farms, and 3 points for every 15% increment of product sourced from Level 3 processors or distributors (percentages determined related to availability of Level 3 product in sectors of the supply chain). Points are weighted as follows:

- 100% credit if source farm, AND processor or shipper, AND distributor meet Level 3 criteria.
- 66% credit if two of three companies meet Level 3 criteria.
- 33% credit if one of three companies meets Level 3 criteria.

<sup>10</sup> Criteria used to identify voluntary third party certification programs at Level 3 include: adherence to all ILO Fundamental Principles and Rights at Work; a fair wage that at a minimum reaches the prevailing industry wage and charts progress toward a living wage; safe and healthy workplaces for workers; inclusion of independent worker organizations at all stages of standard-setting, monitoring and enforcement, and remediation; a confidential complaint reporting and resolution mechanism with a strictly enforced no-retaliation policy; mandatory worker rights training on the clock, implemented with independent worker organization; regular announced and unannounced audits by well-trained auditors that include secure interviews with a broad swath of workers, and findings that are made available to workers; and a focus on enforcement, with binding legal agreements that ensure real consequence for non-compliance and clear, time-bound plans to remedy violations. If the Center determines that a supplier is not compliant with the standards established by the third-party certification program, the supplier will not receive credit for their participation in the certification program.

<sup>11</sup> <http://ilo.org/lpec/facts/lang--en/index.htm>.

<sup>12</sup> Unions cannot be controlled or backed by government or the employer

<sup>13</sup> As defined by United States Federation of Worker Cooperatives: Worker cooperatives are business entities that are owned and controlled by their members, the people who work in them. All cooperatives operate in accordance with the Cooperative Principles and Values. The two central characteristics of worker cooperatives are: (1) worker-members invest in and own the business together, and it distributes surplus to them and (2) decision-making is democratic, adhering to the general principle of one member-one vote.

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<p>accessible, in-depth worker education training at the worksite and on the clock about their rights and ensure they know what their company has committed as a vendor of a Good Food Purchasing Program participant; or</p> <ul style="list-style-type: none"> <li>• Are certified by Fair for Life; or</li> <li>• Are certified by Fairtrade America (Fairtrade International FLO); or</li> <li>• Are certified by Fairtrade USA</li> </ul>		
<p>Food items from suppliers that meet any of the following criteria will be disqualified from being counted for points in all value categories:</p> <ul style="list-style-type: none"> <li>o Use of slave or forced labor;</li> <li>o Pattern of serious, willful, repeated, and/or pervasive labor violations over the last three years;</li> <li>o Use of child labor<sup>14</sup></li> </ul>		

<sup>14</sup> Federal and/or state law defines child labor for the supplier's industry and location. When federal and state rules are different, the rules that provide the most protection apply. For international products, child labor is defined by the ILO standard.

**Table 4: Qualifying Criteria for Higher-Welfare Animal Products**

	<b>LEVEL 1</b>	<b>LEVEL 2</b>	<b>LEVEL 3</b>
<b>DAIRY</b>	- Certified Humane; or - USDA Organic <sup>15</sup>	- PCO 100% Grassfed	- Animal Welfare Approved
<b>EGGS<sup>16</sup></b>	- USDA Organic <sup>17</sup> ; or - Certified Humane Cage Free; or - GAP Step 1, GAP Step 2	- Certified Humane Free Range; or - American Humane Certified Pasture Raised <sup>18</sup> ; or - GAP Step 3	- Animal Welfare Approved; or - Certified Humane Pasture Raised; or - GAP Step 4, 5, 5+
<b>POULTRY</b>	- USDA Organic <sup>19</sup> ; or - GAP <sup>20</sup> Step 2, 3; or - Certified Humane	- Certified Humane Free Range <sup>21</sup>	- GAP Step 4, 5, 5+; or - Animal Welfare Approved
<b>BEEF</b>	- GAP Step 1,2; or - AGA; or - USDA Organic <sup>22</sup> ; or - Certified Humane	- PCO 100% Grassfed	- GAP Step 4, 5, 5+; or - Animal Welfare Approved; or - Certified Grassfed by AGW
<b>PORK</b>	- USDA Organic <sup>23</sup> ; or - Certified Humane; or - GAP Step 1, 2	- GAP Step 3	- Animal Welfare Approved; or - GAP Step 4, 5, 5+
<b>FISH<sup>24</sup></b>			

<sup>15</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>16</sup> AHA cage-free standards were excluded because AHA's points-based system allows egg facilities to pass an audit (at 85%) without meeting a number of basic welfare standards.

<sup>17</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>18</sup> Because American Humane Certified does not have a set of "Core Criteria" that all certified producers must meet, full audit results must be submitted to the Center to verify that the farm meets all Core Criteria for a product to meet Level 2.

<sup>19</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>20</sup> GAP Step 1 may be added to Level 1 upon the adoption of requirements for enrichments and for slower-growing chicken strains at Step 1.

<sup>21</sup> Certified Humane Free Range, despite being pasture-based, is in Level 2 because unlike those in Level 3, it does not require slower-growth genetics.

<sup>22</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>23</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>24</sup> Standards for farm raised fish are in development and will be added to the Good Food Purchasing Standards as soon as possible.

**Table 5: Nutrition Checklist**

High Priority (Worth two checks per item met)	
<b>Healthy Procurement</b>	
1	Increase the amount of whole or minimally processed foods purchased by 5% from baseline year, with a 25% increase goal within 5 years. <sup>25</sup>
2	If meat is offered, reduce purchase of red and processed meat by 5% from baseline year, with a 25% reduction goal within 5 years. <sup>26,27</sup>
3	Fruits, vegetables, and whole grains account for at least 50% of total food purchases by volume. <sup>28</sup>
4	All individual food items contain ≤ 480 mg sodium per serving <sup>29</sup> . Purchase "low-sodium" (≤ 140 mg sodium per serving) whenever possible.
5	Added sugars (including natural and artificial sweeteners) in purchased food items should be no more than 10% of Daily Value per serving (DV is 50g). Or, commit to implementing an added sugar reduction plan in overall food and beverage purchases.
<b>Healthy Food Service Environment</b>	
6	Healthy beverages account for 100% of beverage options offered, and diet drinks containing artificial sweeteners are eliminated. If healthy beverages account for at least 50% of beverage options offered, one check will be earned. <sup>30</sup>
7	Offer free drinking water at all meals, preferably cold tap water in at least a 4 ounce cup.
8	Offer plant-based main dishes at each meal service. <sup>31</sup>
<b>Health Equity</b>	

<sup>25</sup> See Appendix C for definitions for whole/minimally processed, processed, and ultraprocessed (Source: San Diego County Department of Public Health Eat Well Standards).

<sup>26</sup> Processed meats include any meat preserved by curing, salting, smoking, or have other chemical preservation additives. If processed meats are offered, recommend using only products with no more than 480mg of sodium per 2 oz.

<sup>27</sup> One strategy to reduce red and processed meat purchases is to limit portion sizes based on current US Dietary Guidelines. Average per-meal amount for meat, poultry and eggs for a 2000 calorie diet is 1.9 oz. (The range for a 1000-2200 calorie diet is .7-2 oz per meal). See the [USDA Food Patterns: Healthy U.S.-Style Eating Pattern](#) for more information.

<sup>28</sup> Grain-based foods are considered whole grain when the first ingredient listed on the ingredient list is a whole grain. Whole grain ingredients include brown rice, buckwheat, bulgur, millet, oatmeal, quinoa, rolled oats, whole-grain barley, whole-grain corn, whole-grain sorghum, whole-grain triticale, whole oats, whole rye, whole wheat, and wild rice.

<sup>29</sup> With the exception of the following foods:

**Sodium Standards for Purchased Food**

- Canned and frozen seafood: ≤ 290 mg sodium per serving;
- Canned and frozen poultry: ≤ 290 mg sodium per serving;
- Sliced sandwich bread: ≤ 180 mg sodium per serving;
- Baked goods (e.g. dinner rolls, muffins, bagels, tortillas): ≤ 290 mg sodium per serving;
- Cereal: ≤ 215 mg sodium per serving;
- Canned or frozen vegetables: ≤ 290 mg sodium per serving;
- Recommend "reduced" sodium (per FDA definition) sauce and other condiments;
- Recommend purchasing cheese: ≤ 215 mg sodium per serving

<sup>30</sup> Health Care Without Harm \*Healthy Beverage Defined: Water (filtered tap, unsweetened, seltzer or infused); 100 percent fruit juice (optimal 4oz serving); 100% vegetable juice (optimal sodium less than 140 mg); Milk (unflavored); Non-dairy milk alternatives (plain, unsweetened); Teas and Coffee (unsweetened with only naturally occurring caffeine). To the best possible ability, beverages should be dispensed by tap or fountain AND reusable beverage containers should be encouraged.

<sup>31</sup> Recommend plant-based main dishes to include fruits, vegetables, beans and/or legumes.

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9	Institution actively supports or sponsors initiatives that directly expand access to healthy food for low-income residents or communities of color. <sup>32</sup> Examples of qualifying initiatives: <ul style="list-style-type: none"> <li>• Support at least one neighborhood-based community food project that expands access to healthy food for low-income residents such as a procurement agreement with a corner store that carries healthy food in a low-income census tract, a low-cost Community Supported Agriculture program dedicated to serving low-income families, or a farmer's market located in a low-income census tract that accepts EBT.</li> </ul>
<b>Standard Priority (Worth one check per item met)</b>	
<b>Healthy Procurement</b>	
10	All juice purchased is 100% fruit juice with no added sweeteners and vegetable juice is Low Sodium as per FDA definitions. All 100% fruit and vegetable juice single serving containers are <12 ounces for adults and children aged 7-18, and <6 ounces for children aged 1-6. <sup>33</sup>
11	If dairy products are offered, purchase Fat-Free, Low-Fat or reduced fat dairy products, with no added sweeteners (including natural and artificial sweeteners). <sup>34</sup>
12	All pre-packaged food has zero grams trans fat per serving and does not list partially hydrogenated oils on the ingredients list (as labeled).
13	At least 50% of grain products purchased are whole grain rich. <sup>35</sup>
14	Offer at least one salad dressing option that is a low-sodium, low-calorie, low-fat creamy salad dressing. <sup>36</sup> Offer olive oil and vinegar (e.g., balsamic, red wine) at each meal service.
<b>Healthy Food Preparation</b>	
15	Eliminate the use of hydrogenated and partially hydrogenated oils for cooking and baking. Eliminate the use of deep frying and eliminate use of frozen or prepared items that are deep fried upon purchase.
16	Prioritize the preparation of all vegetables and protein, including fish, poultry, meat, or meat alternatives in a way that utilizes vegetable-based oils or reduces added fat (broiling, grilling, baking, poaching, roasting, or steaming).
<b>Healthy Food Service Environment</b>	
17	If applicable, combination meals that serve an entrée, side option, and beverage offer water as a beverage alternative <sup>37</sup> AND offer fresh fruit or a non-fried vegetable prepared without fat or oil as a side option.
18	Adopt one or more product placement strategies such as: <ul style="list-style-type: none"> <li>- Prominently feature fruit and/or non-fried vegetables in high-visibility locations.</li> <li>- Display healthy beverages in eye level sections of beverage cases (if applicable).</li> <li>- Remove candy bars, cookies, chips and beverages with added sugars (such as soda, sports and energy drinks) from checkout register areas/point-of-purchase (if applicable).</li> </ul>
19	Healthy food and beverage items are priced competitively with non-healthy alternatives.
20	Adopt one or more marketing/promotion/signage strategies, such as: <ul style="list-style-type: none"> <li>- Highlight fruit with no-added sweeteners and non-fried vegetable offerings with signage.</li> </ul>

<sup>32</sup> Food or monetary donations for charitable causes do not count.

<sup>33</sup> Low Sodium is 140 mg or less per RACC.

<sup>34</sup> Fat-Free is 0.5g or less per RACC; Low-Fat is 3 g or less per RACC and per 50g if RACC is small (<30g); Reduced fat is 25% less fat per RACC when compared to the original food; Low Sodium is 140 mg or less per RACC and per 50g if RACC is small (<30g).

<sup>35</sup> Grain-based foods are considered whole grain when the first ingredient listed on the ingredient list is a whole grain. Whole grain ingredients include brown rice, buckwheat, bulgur, millet, oatmeal, quinoa, rolled oats, whole-grain barley, whole-grain corn, whole-grain sorghum, whole-grain triticale, whole oats, whole rye, whole wheat, and wild rice. ; 3 grams or more of fiber/serving

<sup>36</sup> Low-Fat is 3 g or less per RACC and per 50g if RACC is small (<30g); Low Sodium is 140 mg or less per RACC and per 50g if RACC is small (<30g); Low Calorie is 40 calories or less per RACC and per 50g if RACC is small (<30g).

<sup>37</sup> A cup/glass of chilled tap water is prioritized and water in recyclable bottle is a secondary substitute to be avoided if possible for environmental considerations

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FOR

## GOOD FOOD PURCHASING

Extra Points	
1	<p><b>MENU LABELING</b></p> <p>Menu lists the nutritional information for each item using the federal menu labeling requirements under the Patient Protection and Affordable Care Act of 2010 as a guide.</p>
2	<p><b>PORTION CONTROL</b></p> <p>Adopt one or more portion control strategies, if applicable. (e.g. Utilize 10" or smaller plates for all meals; make available reduced-size portions of at least 25% of menu items offered; offer reduced-size portions at a lower price than regular sized portions, eliminate trays from lines).<sup>38</sup></p>
3	<p><b>CULTURALLY APPROPRIATE MENUS</b></p> <p>Offer menu items that are culturally appropriate for institution's demographic composition. Institution should submit menus with ingredient lists for culturally appropriate items.</p>
4	<p><b>NUTRITION &amp; FOOD SYSTEMS EDUCATION</b></p> <p>For K-12 institutions: Institution implements nutrition education programming. Examples of qualifying initiatives include:</p> <ul style="list-style-type: none"> <li>• Interactive/educational garden program</li> <li>• District-wide required nutrition curriculum</li> <li>• Farm/processing site visits to regional producers</li> </ul>
5	<p><b>WORKSITE WELLNESS</b></p> <p>Develop and implement a worksite wellness program for employees and/or patrons that includes nutrition education.</p>
6	<p><b>HEALTHY VENDING</b></p> <p>Adopt a healthy vending machine policy for machines at all locations, using the Federal Food Service Guidelines or a higher standard.<sup>39</sup></p>

<sup>38</sup> Reduced-sized portions are at least 1/3 smaller than the full-size item and are offered in addition to the full-size versions.

<sup>39</sup> Food Service Guidelines for Federal Facilities  
[https://www.cdc.gov/obesity/downloads/guidelines\\_for\\_federal\\_concessions\\_and\\_vending\\_operations.pdf](https://www.cdc.gov/obesity/downloads/guidelines_for_federal_concessions_and_vending_operations.pdf), pages 13–14.



**City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102-4685**

**NOVATION AGREEMENT**

THIS NOVATION AGREEMENT (“Novation”) is made as of **July 1, 2021**, in San Francisco, California, by and between **Aramark Correctional Services, LLC**, a corporation duly organized and existing under the laws of **Delaware** with its principal office in **Philadelphia, Pennsylvania** (“Transferor”), **Aramark Services, Inc. d/b/a Aramark Correctional Services, LLC**, a corporation duly organized and existing under the laws of **Pennsylvania** with its principal office in **Philadelphia** (“Transferee”), and City and County of San Francisco, a municipal corporation (“City”).

**Recitals**

WHEREAS, Transferor is a party to the Agreement (as defined below); and

WHEREAS, Transferor desires to transfer the Agreement, and Transferee desires to assume the Agreement in full, each on the terms and conditions set forth herein; and

WHEREAS, Transferor warrants that Transferee is able to fully perform all obligations that may exist under the Agreement, and

WHEREAS, Transferee warrants that it is able to fully perform all obligations that may exist under this Agreement, and

WHEREAS, It is consistent with the City’s interest to recognize the Transferee as the successor party to the Agreement, and

WHEREAS, Transferor has transferred to the Transferee all the assets of the Transferor that are used for the performance of the Agreement and documents evidencing of the above transfer has been filed with the City, and

WHEREAS, the City consents to the transfer of the Agreement based on Transferor’s warranties stated herein and under the terms below.

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Novation, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Transferor and Transferee agree as follows:

## Article 1 Definitions

The following definitions apply to this Novation:

1.1 “Agreement”

“Agreement” means the agreement dated **November 1, 2018** between Transferor and City and County of San Francisco, a municipal corporation. The Agreement and any amendments or modifications are attached to this Novation as Appendix A.

1.2 “Effective Date” means **July 1, 2021**.

1.3 Other terms used and not defined in this Novation shall have the meanings assigned to such terms in the Agreement.

## Article 2 Transfer of Agreement

2.1 **Transfer.** Transferor hereby assigns, transfers and conveys to Transferee all of Transferor’s rights, title and interest in and to the Agreement and all of Transferor’s duties and obligations thereunder.

2.2 **Acceptance.** Transferee hereby accepts the transfer and conveyance set forth in Article 2.1 and agrees to perform all of Transferor’s duties and obligations under the Agreement.

2.3 **Rights to Enforce.** Subject to the terms of the Agreement, this Novation shall be binding upon, and inure to the benefit of, the parties hereto and their successors and transferees. Nothing in this Novation, whether express or implied, shall be construed to give any person or entity (other than City and the parties hereto and their respective successors and Transferees) any legal or equitable right, remedy or claim under or in respect of this Novation or any covenants, conditions or provisions contained herein.

2.4 **Consent of City.** The City consents to the transfer described in this Article 2 based on the evidence provided below, which indicates that Transferee is in a position to fully perform all obligations that may and will exist under the Agreement. All the evidence is either evidenced by this Novation Agreement becoming fully executed by all parties or is attached to this Novation as Appendix B. Further, each of Transferor and Transferee acknowledges that the prior written consent of City to this Novation is required under the terms of the Agreement. City shall have the right to enforce this Novation.

2.4.1 An authenticated copy of instrument effecting the transaction between the Transferor and Transferee, together with attorney opinion letters with a statement that the transaction was properly affected under the applicable state law.

2.4.2 An authenticated copy of the Transferee’s certificate and articles of incorporation.

2.4.3 Balance sheets for the Transferee with independent auditor report if available to prove that the Transferee has enough assets to perform the Agreement.

2.4.4 A statement by the Transferee to confirm that the price and the personnel of the Agreement will remain unchanged.

2.5 **Successor.** The City recognizes the Transferee as the Transferor's successor in interest in and to the Agreement. The Transferee by this Novation becomes liable for all responsibilities and entitled to all rights, titles, and interests of the Transferor in and to the Agreement. The City will treat the Transferee as if the Transferee were the original party to the Agreement. Following the Novation, the term "Contractor," as used in the Agreement, shall refer to the Transferee. The Agreement shall remain in full force and effect, except as modified by this Novation. Each party has executed this Novation as of the day and year first above written.

2.6 **Further Assurances.** From and after the date of this Novation, Transferor and Transferee agree to do such things, perform such acts, and make, execute, acknowledge and deliver such documents as may be reasonably necessary or proper and usual to complete the conveyance contemplated by this Novation or as may be required by City.

### **Article 3 Obligations and Liabilities**

3.1 **Transfer, Waiver, and Assumption.** The Transferor confirms the transfer to the Transferee, and waives any claims and rights against the City that it now has or may have in the future in connection with the Agreement. The Transferee agrees to be bound by and to perform the Agreement in accordance with the conditions contained therein. The Transferee also assumes all obligations and liabilities of, and all claims against, the Transferor under the Agreement as if the Transferee were the original party to the Agreement. The Transferee ratifies all previous actions taken by the Transferor with respect to the Agreement, with the same force and effect as if the action has been taken by the Transferee. Except as expressly provided in this Novation, nothing in it shall be construed as a waiver of any rights of the City against the Transferor.

3.2 **Past Payments.** All payments and reimbursements previously made by City to the Transferor, and all other previous actions taken by City under the Agreement, shall be considered to have discharged those parts of City's obligations thereunder. All payments and reimbursements made by City after the date of this Novation in the name of or to the Transferor shall have the same force and effect as if made to the Transferee, and shall constitute a complete discharge of City's obligations under the Agreement, to the extent of the amounts paid or reimbursed. The Transferor and the Transferee agree and confirm that City is not obligated to pay or reimburse either of them for, or otherwise give effect to, any costs, taxes, or other expenses, or any related increases, directly or indirectly arising out of or resulting from the transfer of this Novation, other than those that City in the absence of this transfer would have been obligated to pay or reimburse under the terms of the Agreement.

### **Article 4 Insurance and Indemnification**

4.1 **Insurance Certificates.** For this Novation to be effective, Transferee shall provide to City insurance certificates and endorsements for the identical type and amount of coverage currently required under the Agreement.

4.2 **City.** Transferor and Transferee shall, to the fullest extent permitted by law, indemnify, defend and protect City, and hold City harmless from and against any and all liabilities, losses, damages, claims, costs or expenses (including attorneys' fees) arising out of Transferor and/or Transferee's failure to comply with any term or obligation of this Novation or the Agreement. Defense obligations under this Section 4.2 shall be provided immediately following a tender of defense.

## **Article 5      General Provisions**

5.1 **Governing Law.** This Novation shall be governed by the laws of the State of California, without regard to its conflict of laws principles.

5.2 **Headings.** All section headings and captions contained in this Novation are for reference only and shall not be considered in construing this Novation.

5.3 **Notices.** All notices, consents, directions, approvals, instructions, requests and other communications regarding this Novation or the Agreement shall be in writing, shall be addressed to the person and address set forth below and shall be (i) deposited in the U.S. mail, first class, certified with return receipt requested and with appropriate postage, (ii) hand delivered or (iii) sent via email with a return receipt. All communications sent in accordance with this Section shall become effective on the date of receipt. From time to time Transferor, Transferee or City may designate a new address for purposes of this Section by notice to the other signatories to this Novation.

If to Transferor:

**Aramark Correctional Services, LLC  
Attn: Michael Maltese  
2400 Market St.  
Philadelphia, PA 19103**

**Email: Maltese-Michael@aramark.com**

If to Transferee:

**Aramark Services, Inc. d/b/a Aramark Correctional Services, LLC  
Attn: Michael Maltese  
2400 Market St.  
Philadelphia, PA 19103**

**Email: Maltese-Michael@aramark.com**

If to City:

**San Francisco Sheriff's Office  
Attn: Kevin Fisher-Paulson, Deputy Chief - Custody Operations Division  
City Hall, Room 456  
1 Dr. Carton B. Goodlett Place  
San Francisco, CA 94102-4676**

**Email: Kevin.Fisher-Paulson@sfgov.org**

5.4 **Entire Agreement.** This Novation sets forth the entire agreement between Transferor and Transferee relating to the Agreement and supersedes all other oral or written provisions.

5.5 **Severability.** Should the application of any word, phrase, clause, sentence, paragraph and/or provision of this Novation to any particular facts or circumstances be found by a court of competent jurisdiction to be invalid or unenforceable, then (i) the validity of other words, phrases, clauses, sentences, paragraphs and/or provisions of this Novation shall not be affected or impaired thereby and (ii) such words, phrases, clauses, sentences, paragraphs and/or provisions shall be enforced to the maximum extent possible so as to effect the intent of Transferor, Transferee and City.

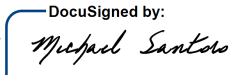
IN WITNESS WHEREOF, Transferor and Transferee have each duly executed this Novation as of the date first referenced above.

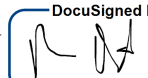
TRANSFEROR

TRANSFEEE

**Aramark Correctional Services, LLC**  
**City Supplier Number: 0000025201**

**Aramark Services, Inc. d/b/a**  
**Aramark Correctional Services, LLC**  
**City Supplier Number: 0000047174**

By   
33F926671D6946D...

By   
3714BE0DB5A3419...

Title: VP of Finance

Title: Vice President

City hereby consents to the transfer described in Article 2 of this Novation.

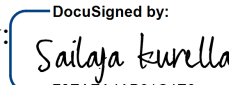
Recommended by:

Approved:

  
0F327EDD31D9436...


Sailaja Kurella  
Acting Director of the Office  
of Contract Administration,  
and Purchaser

Signature for Department  
Name: Paul Miyamoto  
Title : Sheriff  
Department: San Francisco Sheriff's Office

By:   
78EAEA4AB01C4E0...

Approved as to Form:

Dennis J. Herrera  
City Attorney

By   
C55BEA64595E442...

Jana Clark  
Deputy City Attorney

Attached:

Appendix A: Agreement (attached as a separate document)

Appendix B: Documentation of Transfer (attached as a separate document)

## **APPENDIX A - Agreement**

The Agreement dated **November 1, 2018** between Contractor and City, is attached as a separate document.

**APPENDIX B – Documentation of Transfer**

**(Attached as a separate document)**



ATTACHMENT A - Agreement

**City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102-4685**

**Agreement between the City and County of San Francisco and**

**ARAMARK Correctional Services, LLC.**

This Agreement is made this First day of November, 2018, in the City and County of San Francisco ("City), State of California, by and between ARAMARK Correctional Services, LLC ("Contractor" or "ARAMARK"), 1101 Market St., Philadelphia, PA 19107 and City.

**Recitals**

WHEREAS, the San Francisco Sheriff's Department ("Department") wishes to secure jail food services in the San Francisco County Jails; and,

WHEREAS, this Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21.1 through RFP# SHF2018-01/Sourcing Event# 0000000468 a Request for Proposal ("RFP") issued on January 5, 2018, in which City selected Contractor as the highest qualified scorer pursuant to the RFP; and

WHEREAS, there is no Local Business Entity ("LBE") subcontracting participation requirement for this Agreement; and

WHEREAS, Contractor represents and warrants that it is qualified to perform the Services required by City as set forth under this Agreement; and

WHEREAS, Proposition J approval for jail food services was obtained from the San Francisco Board of Supervisors on July 24, 2018, File Number 180590;

Now, THEREFORE, the parties agree as follows:

**Article 1 Definitions**

The following definitions apply to this Agreement:

1.1 "Agreement" means this contract document, including all attached appendices, and all applicable City Ordinances and Mandatory City Requirements which are specifically incorporated into this Agreement by reference as provided herein.

1.2 "City" or "the City" means the City and County of San Francisco, a municipal corporation, acting by and through both its Director of the Office of Contract Administration or the Director's designated agent, hereinafter referred to as "Purchasing" and the San Francisco Sheriff's Department."

1.3 "CMD" means the Contract Monitoring Division of the City.

1.4 "Contractor" or "Consultant" means ARAMARK Correctional Services, LLC, 1101 Market St., Philadelphia, PA 19107.

1.5 "Deliverables" means Contractor's work product resulting from the Services that are provided by Contractor to City during the course of Contractor's performance of the Agreement, including without limitation, the work product described in the "Scope of Services" attached as Appendix A.

1.6 "Effective Date" means the date upon which the City's Controller certifies the availability of funds for this Agreement as provided in Section 3.1.

1.7 "Mandatory City Requirements" means those City laws set forth in the San Francisco Municipal Code, including the duly authorized rules, regulations, and guidelines implementing such laws, that impose specific duties and obligations upon Contractor.

1.8 "Party" and "Parties" mean the City and Contractor either collectively or individually.

1.9 "Services" means the work performed by Contractor under this Agreement as specifically described in the "Scope of Services" attached as Appendix A, including all services, labor, supervision, materials, equipment, actions and other requirements to be performed and furnished by Contractor under this Agreement.

## Article 2 Term of the Agreement

2.1 The term of this Agreement shall commence on the later of: (i) November 1, 2018; or (ii) the Effective Date and expire on October 31, 2023, unless earlier terminated as otherwise provided herein.

2.2 The City has two options to renew the Agreement for a period of one year each. The City may extend this Agreement beyond the expiration date by exercising an option at the City's sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, "Modification of this Agreement."

## Article 3 Financial Matters

3.1 **Certification of Funds; Budget and Fiscal Provisions; Termination in the Event of Non-Appropriation.** This Agreement is subject to the budget and fiscal provisions of the City's Charter. Charges will accrue only after prior written authorization certified by the Controller, and the amount of City's obligation hereunder shall not at any time exceed the amount certified for the purpose and period stated in such advance authorization. This Agreement will terminate without penalty, liability or expense of any kind to City at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year. If funds are appropriated for a portion of the fiscal year, this Agreement will terminate, without penalty, liability or expense of any kind at the end of the term for which funds are appropriated. City has no obligation to make appropriations for this Agreement in lieu of appropriations for new or other agreements. City budget decisions are subject to the discretion of the Mayor and the Board of Supervisors. Contractor's assumption of risk of possible non-appropriation is part of the consideration for this Agreement.

THIS SECTION CONTROLS AGAINST ANY AND ALL OTHER PROVISIONS OF THIS AGREEMENT.

**3.2 Guaranteed Maximum Costs.** The City's payment obligation to Contractor cannot at any time exceed the amount certified by City's Controller for the purpose and period stated in such certification. Absent an authorized Emergency per the City Charter or applicable Code, no City representative is authorized to offer or promise, nor is the City required to honor, any offered or promised payments to Contractor under this Agreement in excess of the certified maximum amount without the Controller having first certified the additional promised amount and the Parties having modified this Agreement as provided in Section 11.5, "Modification of this Agreement."

**3.3 Compensation.**

**3.3.1 Payment.** Contractor shall provide an invoice to the City on a monthly basis for Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the Sheriff, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed Twenty Million Dollars (\$20,000,000). The breakdown of charges associated with this Agreement appears in Appendix B, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. A portion of payment may be withheld until conclusion of the Agreement if agreed to both parties as retainage, described in Appendix B. In no event shall City be liable for interest or late charges for any late payments.

**3.3.2 Payment Limited to Satisfactory Services.** Contractor is not entitled to any payments from City until the Sheriff's Department approves Services, including any furnished Deliverables, as satisfying all of the requirements of this Agreement. Payments to Contractor by City shall not excuse Contractor from its obligation to replace unsatisfactory Deliverables, including equipment, components, materials, or Services even if the unsatisfactory character of such Deliverables, equipment, components, materials, or Services may not have been apparent or detected at the time such payment was made. Deliverables, equipment, components, materials and Services that do not conform to the requirements of this Agreement may be rejected by City and in such case must be replaced by Contractor without delay at no cost to the City.

**3.3.3 Withhold Payments.** If Contractor fails to provide Services in accordance with Contractor's obligations under this Agreement, the City may withhold any and all payments due Contractor until such failure to perform is cured, and Contractor shall not stop work as a result of City's withholding of payments as provided herein.

**3.3.4 Invoice Format.** Invoices furnished by Contractor under this Agreement must be in a form acceptable to the Controller and City, and must include a unique invoice number. Payment shall be made by City as specified in 3.3.6, " or in such alternate manner as the Parties have mutually agreed upon in writing.

**3.3.5 Reserved. (LBE Payment and Utilization Tracking System.)**

**3.3.6 Getting paid for goods and/or services from the City.**

(a) All City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through the City's Automated Clearing House (ACH) payments service/provider. Electronic payments are processed every business day and are safe and secure. To sign up for electronic payments, visit [www.sfgov.org/ach](http://www.sfgov.org/ach).

(b) The following information is required to sign up: (i) The enroller must be their company's authorized financial representative, (ii) the company's legal name, main telephone number and all physical and remittance addresses used by the company, (iii) the company's U.S. federal employer identification number (EIN) or Social Security number (if they are a sole proprietor), and (iv) the company's bank account information, including routing and account numbers.

**3.4 Audit and Inspection of Records.** Contractor agrees to maintain and make available to the City, during regular business hours, accurate books and accounting records relating to its Services. Contractor will permit City to audit, examine and make excerpts and transcripts from such books and records, and to make audits of all invoices, materials, payrolls, records or personnel and other data related to all other matters covered by this Agreement, whether funded in whole or in part under this Agreement. Contractor shall maintain such data and records in an accessible location and condition for a period of not fewer than five years after final payment under this Agreement or until after final audit has been resolved, whichever is later. The State of California or any Federal agency having an interest in the subject matter of this Agreement shall have the same rights as conferred upon City by this Section. Contractor shall include the same audit and inspection rights and record retention requirements in all subcontracts.

**3.5 Submitting False Claims.** The full text of San Francisco Administrative Code Chapter 21, Section 21.35, including the enforcement and penalty provisions, is incorporated into this Agreement. Pursuant to San Francisco Administrative Code §21.35, any contractor or subcontractor who submits a false claim shall be liable to the City for the statutory penalties set forth in that section. A contractor or subcontractor will be deemed to have submitted a false claim to the City if the contractor or subcontractor: (a) knowingly presents or causes to be presented to an officer or employee of the City a false claim or request for payment or approval; (b) knowingly makes, uses, or causes to be made or used a false record or statement to get a false claim paid or approved by the City; (c) conspires to defraud the City by getting a false claim allowed or paid by the City; (d) knowingly makes, uses, or causes to be made or used a false record or statement to conceal, avoid, or decrease an obligation to pay or transmit money or property to the City; or (e) is a beneficiary of an inadvertent submission of a false claim to the City, subsequently discovers the falsity of the claim, and fails to disclose the false claim to the City within a reasonable time after discovery of the false claim.

### 3.6 Payment of Prevailing Wages

3.6.1 **Covered Services.** Services to be performed by Contractor under this Agreement may involve the performance of trade work covered by the provisions of Section 6.22(e) [Prevailing Wages] of the Administrative Code (collectively, "Covered Services"). The provisions of Section 6.22(e) of the Administrative Code are incorporated as provisions of this Agreement as if fully set forth herein and will apply to any Covered Services performed by Contractor and its subcontractors.

3.6.2 **Wage Rates.** The latest prevailing wage rates for private employment on public contracts as determined by the San Francisco Board of Supervisors and the Director of the California Department of Industrial Relations, as such prevailing wage rates may be changed during the term of this Agreement, are hereby incorporated as provisions of this Agreement. Copies of the prevailing wage rates as fixed and determined by the Board of Supervisors are available from the Office of Labor Standards and Enforcement ("OLSE") and are also available on the Internet at <http://www.dir.ca.gov/DLSR/PWD>. Contractor agrees that it shall pay not less than the prevailing wage rates, as fixed and determined by the Board, to all workers employed by Contractor who perform Covered Services under this Agreement. Contractor further agrees as follows:

3.6.3 **Subcontract Requirements.** As required by Section 6.22(e)(5) of the Administrative Code, Contractor shall insert in every subcontract or other arrangement, which it may make for the performance of Covered Services under this Agreement, a provision that said subcontractor shall pay to all persons performing labor in connection with Covered Services under said subcontract or other arrangement not less than the highest general prevailing rate of wages as fixed and determined by the Board of Supervisors for such labor or services.

3.6.4 **Posted Notices.** As required by Section 1771.4 of the California Labor Code, Contractor shall post job site notices prescribed by the California Department of Industrial Relations ("DIR") at all job sites where Covered Services are to be performed.

3.6.5 **Payroll Records.** As required by Section 6.22(e)(6) of the Administrative Code and Section 1776 of the California Labor Code, Contractor shall keep or cause to be kept complete and accurate payroll records for all trade workers performing Covered Services. Such records shall include the name, address and social security number of each worker who provided Covered Services on the project, including apprentices, his or her classification, a general description of the services each worker performed each day, the rate of pay (including rates of contributions for, or costs assumed to provide fringe benefits), daily and weekly number of hours worked, deductions made and actual wages paid. Every subcontractor who shall undertake the performance of any part of Covered Services shall keep a like record of each person engaged in the execution of Covered Services under the subcontract. All such records shall at all times be available for inspection of and examination by the City and its authorized representatives and the DIR.

3.6.6 **Certified Payrolls.** Certified payrolls shall be prepared pursuant to Administrative Code Section 6.22(e)(6) and California Labor Code Section 1776 for the period involved for all employees, including those of subcontractors, who performed labor in connection with Covered Services. Contractor and each subcontractor performing Covered Services shall submit certified payrolls to the City and to the DIR electronically. Contractor shall submit payrolls to the City via the reporting system selected by the City. The DIR will

specify how to submit certified payrolls to it. The City will provide basic training in the use of the reporting system at a scheduled training session. Contractor and all subcontractors that will perform Covered Services must attend the training session. Contractor and applicable subcontractors shall comply with electronic certified payroll requirements (including training) at no additional cost to the City.

**3.6.7 Compliance Monitoring.** Covered Services to be performed under this Agreement are subject to compliance monitoring and enforcement of prevailing wage requirements by the DIR and /or the OLSE. Contractor and any subcontractors performing Covered Services will cooperate fully with the DIR and/or the OLSE and other City employees and agents authorized to assist in the administration and enforcement of the prevailing wage requirements, and agrees to take the specific steps and actions as required by Section 6.22(e)(7) of the Administrative Code. Steps and actions include but are not limited to requirements that: (A) the Contractor will cooperate fully with the Labor Standards Enforcement Officer and other City employees and agents authorized to assist in the administration and enforcement of the Prevailing Wage requirements and other labor standards imposed on Public Works Contractor by the Charter and Chapter 6 of the San Francisco Administrative Code; (B) the Contractor agrees that the Labor Standards Enforcement Officer and his or her designees, in the performance of their duties, shall have the right to engage in random inspections of job sites and to have access to the employees of the Contractor, employee time sheets, inspection logs, payroll records and employee paychecks; (C) the contractor shall maintain a sign-in and sign-out sheet showing which employees are present on the job site; (D) the Contractor shall prominently post at each job-site a sign informing employees that the project is subject to the City's Prevailing Wage requirements and that these requirements are enforced by the Labor Standards Enforcement Officer; and (E) that the Labor Standards Enforcement Officer may audit such records of the Contractor as he or she reasonably deems necessary to determine compliance with the Prevailing Wage and other labor standards imposed by the Charter and this Chapter on Public Works Contractors. Failure to comply with these requirements may result in penalties and forfeitures consistent with analogous provisions of the California Labor Code, including Section 1776(g), as amended from time to time.

**3.6.8 Remedies.** Should Contractor, or any subcontractor who shall undertake the performance of any Covered Services, fail or neglect to pay to the persons who perform Covered Services under this Contract, subcontract or other arrangement for the Covered Services, the general prevailing rate of wages as herein specified, Contractor shall forfeit, and in the case of any subcontractor so failing or neglecting to pay said wage, Contractor and the subcontractor shall jointly and severally forfeit, back wages due plus the penalties set forth in Administrative Code Section 6.22 (e) and/or California Labor Code Section 1775. The City, when certifying any payment which may become due under the terms of this Agreement, shall deduct from the amount that would otherwise be due on such payment the amount of said forfeiture.

#### **Article 4 Services and Resources**

**4.1 Services Contractor Agrees to Perform.** Contractor agrees to perform the Services provided for in Appendix A, "Scope of Services." Officers and employees of the City are not authorized to request, and the City is not required to reimburse the Contractor for,

Services beyond the Scope of Services listed in Appendix A, unless Appendix A is modified as provided in Section 11.5, "Modification of this Agreement."

**4.2 Qualified Personnel.** Contractor shall utilize only competent personnel under the supervision of, and in the employment of, Contractor (or Contractor's authorized subcontractors) to perform the Services. Contractor will comply with City's reasonable requests regarding assignment and/or removal of personnel, but all personnel, including those assigned at City's request, must be supervised by Contractor. Contractor shall commit adequate resources to allow timely completion within the project schedule specified in this Agreement.

**4.3 Subcontracting.**

4.3.1 Contractor may subcontract portions of the Services only upon prior written approval of City. Contractor is responsible for its subcontractors throughout the course of the work required to perform the Services. All Subcontracts must incorporate the terms of Article 10 "Additional Requirements Incorporated by Reference" of this Agreement, unless inapplicable. Neither Party shall, on the basis of this Agreement, contract on behalf of, or in the name of, the other Party. Any agreement made in violation of this provision shall be null and void.

4.3.2 City's execution of this Agreement constitutes its approval of the subcontractors listed below.

Contractor will not employ subcontractors.

**4.4 Independent Contractor; Payment of Employment Taxes and Other Expenses.**

4.4.1 **Independent Contractor.** For the purposes of this Article 4, "Contractor" shall be deemed to include not only Contractor, but also any agent or employee of Contractor. Contractor acknowledges and agrees that at all times, Contractor or any agent or employee of Contractor shall be deemed at all times to be an independent contractor and is wholly responsible for the manner in which it performs the services and work requested by City under this Agreement. Contractor, its agents, and employees will not represent or hold themselves out to be employees of the City at any time. Contractor or any agent or employee of Contractor shall not have employee status with City, nor be entitled to participate in any plans, arrangements, or distributions by City pertaining to or in connection with any retirement, health or other benefits that City may offer its employees. Contractor or any agent or employee of Contractor is liable for the acts and omissions of itself, its employees and its agents. Contractor shall be responsible for all obligations and payments, whether imposed by federal, state or local law, including, but not limited to, FICA, income tax withholdings, unemployment compensation, insurance, and other similar responsibilities related to Contractor's performing services and work, or any agent or employee of Contractor providing same. Nothing in this Agreement shall be construed as creating an employment or agency relationship between City and Contractor or any agent or employee of Contractor. Any terms in this Agreement referring to direction from City shall be construed as providing for direction as to policy and the result of Contractor's work only, and not as to the means by which such a result is obtained. City does not retain the right to control the

means or the method by which Contractor performs work under this Agreement. Contractor agrees to maintain and make available to City, upon request and during regular business hours, accurate books and accounting records demonstrating Contractor's compliance with this section. Should City determine that Contractor, or any agent or employee of Contractor, is not performing in accordance with the requirements of this Agreement, City shall provide Contractor with written notice of such failure. Within five (5) business days of Contractor's receipt of such notice, and in accordance with Contractor policy and procedure, Contractor shall remedy the deficiency. Notwithstanding, if City believes that an action of Contractor, or any agent or employee of Contractor, warrants immediate remedial action by Contractor, City shall contact Contractor and provide Contractor in writing with the reason for requesting such immediate action.

**4.4.2 Payment of Employment Taxes and Other Expenses.** Should City, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Division, or both, determine that Contractor is an employee for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Contractor which can be applied against this liability). City shall then forward those amounts to the relevant taxing authority. Should a relevant taxing authority determine a liability for past services performed by Contractor for City, upon notification of such fact by City, Contractor shall promptly remit such amount due or arrange with City to have the amount due withheld from future payments to Contractor under this Agreement (again, offsetting any amounts already paid by Contractor which can be applied as a credit against such liability). A determination of employment status pursuant to the preceding two paragraphs shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, Contractor shall not be considered an employee of City. Notwithstanding the foregoing, Contractor agrees to indemnify and save harmless City and its officers, agents and employees from, and, if requested, shall defend them against any and all claims, losses, costs, damages, and expenses, including attorneys' fees, arising from this section.

**4.5 Assignment.** The Services to be performed by Contractor are personal in character and neither this Agreement nor any duties or obligations hereunder may be assigned or delegated by Contractor unless first approved by City by written instrument executed and approved in the same manner as this Agreement. Any purported assignment made in violation of this provision shall be null and void.

**4.6 Warranty.** Contractor warrants to City that the Services will be performed with the degree of skill and care that is required by current, good and sound professional procedures and practices, and in conformance with generally accepted professional standards prevailing at the time the Services are performed so as to ensure that all Services performed are correct and appropriate for the purposes contemplated in this Agreement.

**4.7 Liquidated Damages.** By entering into this Agreement, Contractor agrees that if inmate meals are delivered more than thirty (30) minutes late, or not at all (including those cases where the meal must be re-prepared because, based on the good faith judgment of designated SFSD staff, the initial preparation does not meet the quality, composition or portion size standards specified in Appendix A, attached), City will suffer actual damages that will be impractical or extremely difficult to determine; further, Contractor agrees that a per-meal charge (\$1.615 (one dollar and sixty-one and a half cents)/per-meal) multiplied by the number of meals



affected may be deducted from any money due to Contractor, following notice and a reasonable cure period, and that this is not a penalty, but is a reasonable estimate of the loss that City will incur based on the delay or failure to perform, established in light of the circumstances existing at the time this contract was awarded. City may deduct this sum as liquidated damages. Such deductions shall not be considered a penalty, but rather agreed upon monetary damages sustained by City because of Contractor's failure to furnish deliverables to City within the time fixed. Notwithstanding the foregoing, Contractor shall not be liable for any liquidated damages if the late delivery or failure to deliver inmate meals is not due solely to Contractor's failure to meet its obligations under the contract for reasons within Contractor's control.

## **Article 5 Insurance and Indemnity**

### **5.1 Insurance.**

**5.1.1 Required Coverages.** Without in any way limiting Contractor's liability pursuant to the "Indemnification" section of this Agreement, Contractor must maintain in force, during the full term of the Agreement, insurance in the following amounts and coverages:

(a) Workers' Compensation, in statutory amounts, with Employers' Liability Limits of \$1,000,000 each accident, injury, or illness; and

(b) Commercial General Liability Insurance with limits of \$5,000,000 each occurrence and \$10,000,000 general aggregate for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Food Product Liability; Products and Completed Operations; and

(c) Commercial Automobile Liability Insurance with limits of \$1,000,000 each occurrence, "Combined Single Limit" for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

(d) Contractor shall maintain in force during the full life of the agreement Cyber and Privacy Insurance with limits of \$1,000,000 per occurrence. Such insurance shall include coverage for liability arising from theft, dissemination, and/or use of confidential information, including but not limited to, bank and credit card account information or personal information, such as name, address, social security numbers, protected health information or other personally identifying information, stored or transmitted in electronic form.

**5.1.2 Commercial General Liability and Commercial Automobile Liability Insurance policies must be endorsed to provide:**

(a) Name as Additional Insured the City and County of San Francisco, its Officers, and Employees.

(b) That such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought.

5.1.3 Contractor shall provide thirty (30) days' advance written notice to the City of cancellation, intended non-renewal, or reduction in coverages, except for non-payment for which no less than ten (10) days' notice shall be provided to City. Notices shall be sent to the City address set forth in Section 11.1 entitled "Notices to the Parties."

5.1.4 Should any of the required insurance be provided under a claims-made form, Contractor shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three years beyond the expiration of this Agreement, to the effect that, should occurrences during the contract term give rise to claims made after expiration of the Agreement, such claims shall be covered by such claims-made policies.

5.1.5 Should any of the required insurance be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

5.1.6 Should any required insurance lapse during the term of this Agreement, requests for payments originating after such lapse shall not be processed until the City receives satisfactory evidence of reinstated coverage as required by this Agreement, effective as of the lapse date. If insurance is not reinstated, the City may, at its sole option, terminate this Agreement effective on the date of such lapse of insurance.

5.1.7 Before commencing any Services, Contractor shall furnish to City certificates of insurance and additional insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to City, in form evidencing all coverages set forth above. Approval of the insurance by City shall not relieve or decrease Contractor's liability hereunder.

5.1.8 Any insurance coverage (additional insured or otherwise) that Contractor provides for the Additional Insureds shall only cover insured liability assumed by Contractor in this Agreement; such insurance coverage shall not otherwise cover liability in connection with or arising out of the wrongful or negligent acts or omissions of the Additional Insureds.

5.1.9 The Workers' Compensation policy(ies) shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.

5.2 **Indemnification.** Contractor shall indemnify and hold harmless City and its officers, agents and employees from, and, if requested, shall defend them from and against any and all claims, demands, losses, damages, costs, expenses, and liability (legal, contractual, or otherwise) arising from or in any way connected with any: (i) injury to or death of a person, including employees of City or Contractor; (ii) loss of or damage to property; (iii) violation of local, state, or federal common law, statute or regulation, including but not limited to privacy or personally identifiable information, health information, disability and labor laws or regulations; (iv) strict liability imposed by any law or regulation; or (v) losses arising from Contractor's execution of subcontracts not in accordance with the requirements of this Agreement applicable to subcontractors; so long as such injury, violation, loss, or strict liability (as set forth in

subsections (i) – (v) above) arises directly or indirectly from Contractor’s performance of this Agreement, including, but not limited to, Contractor’s use of facilities or equipment provided by City or others, regardless of the negligence of, and regardless of whether liability without fault is imposed or sought to be imposed on City, except to the extent that such indemnity is void or otherwise unenforceable under applicable law, and except where such loss, damage, injury, liability or claim is the result of the active negligence or willful misconduct of City and is not contributed to by any act of, or by any omission to perform some duty imposed by law or agreement on Contractor, its subcontractors, or either’s agent or employee. The foregoing indemnity shall include, without limitation, reasonable fees of attorneys, consultants and experts and related costs and City’s costs of investigating any claims against the City.

In addition to Contractor’s obligation to indemnify City, Contractor specifically acknowledges and agrees that it has an immediate and independent obligation to defend City from any claim which actually or potentially falls within this indemnification provision, even if the allegations are or may be groundless, false or fraudulent, which obligation arises at the time such claim is tendered to Contractor by City and continues at all times thereafter.

Contractor shall indemnify and hold City harmless from all loss and liability, including attorneys’ fees, court costs and all other litigation expenses for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark, and all other intellectual property claims of any person or persons arising directly or indirectly from the receipt by City, or any of its officers or agents, of Contractor's Services.

## **Article 6      Liability of the Parties**

**6.1      Liability of City.** CITY’S PAYMENT OBLIGATIONS UNDER THIS AGREEMENT SHALL BE LIMITED TO THE PAYMENT OF THE COMPENSATION PROVIDED FOR IN SECTION 3.3.1, “PAYMENT,” OF THIS AGREEMENT. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, IN NO EVENT SHALL CITY BE LIABLE, REGARDLESS OF WHETHER ANY CLAIM IS BASED ON CONTRACT OR TORT, FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES PERFORMED IN CONNECTION WITH THIS AGREEMENT.

**6.2      Liability for Use of Equipment.** City shall not be liable for any damage to persons or property as a result of the use, misuse or failure of any equipment used by Contractor, or any of its subcontractors, or by any of their employees, even though such equipment is furnished, rented or loaned by City.

**6.3      Liability for Incidental and Consequential Damages.** Notwithstanding any other provision of this agreement, Contractor shall not be responsible for incidental and consequential damages resulting in whole or in part from Contractor’s acts or omissions. However, Contractor shall be liable for incidental and consequential damages resulting from (1) damages caused by Contractor’s gross negligence, reckless conduct or willful acts or omissions, (2) claims or damages that fall within the insurance coverage of this agreement, (3) statutory damages specified in this agreement, (4) Contractor’s obligation to indemnify and defend City

for intellectual property infringement, (5) Contractor's warranties under this agreement, (6) wrongful death caused by Contractor, (7) punitive or treble damages, and (8) damages caused by Contractor's default or breach of the agreement.

## **Article 7      Payment of Taxes**

7.1      Except for any applicable California sales and use taxes charged by Contractor to City, Contractor shall pay all taxes, including possessory interest taxes levied upon or as a result of this Agreement, or the Services delivered pursuant hereto. Contractor shall remit to the State of California any sales or use taxes paid by City to Contractor under this Agreement. Contractor agrees to promptly provide information requested by the City to verify Contractor's compliance with any State requirements for reporting sales and use tax paid by City under this Agreement.

7.2      Contractor acknowledges that this Agreement may create a "possessory interest" for property tax purposes. Generally, such a possessory interest is not created unless the Agreement entitles the Contractor to possession, occupancy, or use of City property for private gain. If such a possessory interest is created, then the following shall apply:

7.2.1    Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that Contractor, and any permitted successors and assigns, may be subject to real property tax assessments on the possessory interest.

7.2.2    Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that the creation, extension, renewal, or assignment of this Agreement may result in a "change in ownership" for purposes of real property taxes, and therefore may result in a revaluation of any possessory interest created by this Agreement. Contractor accordingly agrees on behalf of itself and its permitted successors and assigns to report on behalf of the City to the County Assessor the information required by Revenue and Taxation Code section 480.5, as amended from time to time, and any successor provision.

7.2.3    Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that other events also may cause a change of ownership of the possessory interest and result in the revaluation of the possessory interest. (see, e.g., Rev. & Tax. Code section 64, as amended from time to time). Contractor accordingly agrees on behalf of itself and its permitted successors and assigns to report any change in ownership to the County Assessor, the State Board of Equalization or other public agency as required by law.

7.2.4    Contractor further agrees to provide such other information as may be requested by the City to enable the City to comply with any reporting requirements for possessory interests that are imposed by applicable law.

## **Article 8      Termination and Default**

### **8.1      Termination for Convenience**

8.1.1    Contractor shall have the option, in its sole discretion, to terminate this Agreement, upon 180 days prior written notice to City, for convenience and without cause. The notice shall specify the date on which termination shall become effective. City shall have the option, in its sole discretion, to terminate this Agreement, at any time during the term hereof, for

convenience and without cause. City shall exercise this option by giving Contractor written notice of termination. The notice shall specify the date on which termination shall become effective.

8.1.2 Upon receipt of the notice of termination, Contractor shall commence and perform, with diligence, all actions necessary on the part of Contractor to effect the termination of this Agreement on the date specified by City and to minimize the liability of Contractor and City to third parties as a result of termination. All such actions shall be subject to the prior approval of City. Such actions shall include, without limitation:

- (a) Halting the performance of all Services under this Agreement on the date(s) and in the manner specified by City.
- (b) Terminating all existing orders and subcontracts.
- (c) Not placing any further orders or subcontracts for materials, Services, equipment or other items.
- (d) At City's direction, assigning to City any or all of Contractor's right, title, and interest under the orders and subcontracts terminated. Upon such assignment, City shall have the right, in its sole discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts.
- (e) Subject to City's approval, settling all outstanding liabilities and all claims arising out of the termination of orders and subcontracts.
- (f) Completing performance of any Services that City designates to be completed prior to the date of termination specified by City.
- (g) Taking such action as may be necessary, or as the City may direct, for the protection and preservation of any property related to this Agreement which is in the possession of Contractor and in which City has or may acquire an interest.

8.1.3 Within 30 days after the specified termination date, Contractor shall submit to City an invoice, which shall set forth each of the following as a separate line item:

- (a) The reasonable cost to Contractor, without profit, for all Services prior to the specified termination date, for which Services City has not already tendered payment. Reasonable costs may include a reasonable allowance for actual overhead, not to exceed a total of 10% of Contractor's direct costs for Services. Any overhead allowance shall be separately itemized. Contractor may also recover the reasonable cost of preparing the invoice.
- (b) A reasonable allowance for profit on the cost of the Services described in the immediately preceding subsection (a), provided that Contractor can establish, to the satisfaction of City, that Contractor would have made a profit had all Services under this Agreement been completed, and provided further, that the profit allowed shall in no event exceed 5% of such cost.
- (c) The reasonable cost to Contractor of handling material or equipment returned to the vendor, delivered to the City or otherwise disposed of as directed by the City.

(d) A deduction for the cost of materials to be retained by Contractor, amounts realized from the sale of materials and not otherwise recovered by or credited to City, and any other appropriate credits to City against the cost of the Services or other work.

8.1.4 In no event shall City be liable for costs incurred by Contractor or any of its subcontractors after the termination date specified by City, except for those costs specifically enumerated and described in Section 8.1.3. Such non-recoverable costs include, but are not limited to, anticipated profits on the Services under this Agreement, post-termination employee salaries, post-termination administrative expenses, post-termination overhead or unabsorbed overhead, attorneys' fees or other costs relating to the prosecution of a claim or lawsuit, prejudgment interest, or any other expense which is not reasonable or authorized under Section 8.1.3.

8.1.5 In arriving at the amount due to Contractor under this Section, City may deduct: (i) all payments previously made by City for Services covered by Contractor's final invoice; (ii) any claim which City may have against Contractor in connection with this Agreement; (iii) any invoiced costs or expenses excluded pursuant to the immediately preceding subsection 8.1.4; and (iv) in instances in which, in the opinion of the City, the cost of any Service performed under this Agreement is excessively high due to costs incurred to remedy or replace defective or rejected Services, the difference between the invoiced amount and City's estimate of the reasonable cost of performing the invoiced Services in compliance with the requirements of this Agreement.

8.1.6 City's payment obligation under this Section shall survive termination of this Agreement.

## 8.2 Termination for Default; Remedies.

8.2.1 Each of the following shall constitute an immediate event of default ("Event of Default") under this Agreement:

(a) Contractor fails or refuses to perform or observe any term, covenant or condition contained in any of the following Sections of this Agreement:

3.5	Submitting False Claims.	10.10	Alcohol and Drug-Free Workplace
4.5	Assignment	10.13	Working with Minors
Article 5	Insurance and Indemnity	11.10	Compliance with Laws
Article 7	Payment of Taxes	13.1	Nondisclosure of Private, Proprietary or Confidential Information

(b) Contractor fails or refuses to perform or observe any other term, covenant or condition contained in this Agreement, including any obligation imposed by ordinance or statute and incorporated by reference herein, and such default continues for a period of ten days after written notice thereof from City to Contractor.

(c) Contractor (i) is generally not paying its debts as they become due; (ii) files, or consents by answer or otherwise to the filing against it of a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take

advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction; (iii) makes an assignment for the benefit of its creditors; (iv) consents to the appointment of a custodian, receiver, trustee or other officer with similar powers of Contractor or of any substantial part of Contractor's property; or (v) takes action for the purpose of any of the foregoing.

(d) A court or government authority enters an order (i) appointing a custodian, receiver, trustee or other officer with similar powers with respect to Contractor or with respect to any substantial part of Contractor's property, (ii) constituting an order for relief or approving a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction or (iii) ordering the dissolution, winding-up or liquidation of Contractor.

8.2.2 On and after any Event of Default, City shall have the right to exercise its legal and equitable remedies, including, without limitation, the right to terminate this Agreement or to seek specific performance of all or any part of this Agreement. In addition, where applicable, City shall have the right (but no obligation) to cure (or cause to be cured) on behalf of Contractor any Event of Default; Contractor shall pay to City on demand all costs and expenses incurred by City in effecting such cure, with interest thereon from the date of incurrence at the maximum rate then permitted by law. City shall have the right to offset from any amounts due to Contractor under this Agreement or any other agreement between City and Contractor: (i) all damages, losses, costs or expenses incurred by City as a result of an Event of Default; and (ii) any liquidated damages levied upon Contractor pursuant to the terms of this Agreement; and (iii), any damages imposed by any ordinance or statute that is incorporated into this Agreement by reference, or into any other agreement with the City.

8.2.3 All remedies provided for in this Agreement may be exercised individually or in combination with any other remedy available hereunder or under applicable laws, rules and regulations. The exercise of any remedy shall not preclude or in any way be deemed to waive any other remedy. Nothing in this Agreement shall constitute a waiver or limitation of any rights that City may have under applicable law.

8.2.4 Any notice of default must be sent by registered mail to the address set forth in Article 11.

8.3 **Non-Waiver of Rights.** The omission by either party at any time to enforce any default or right reserved to it, or to require performance of any of the terms, covenants, or provisions hereof by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.

**8.4 Rights and Duties upon Termination or Expiration.**

8.4.1 This Section and the following Sections of this Agreement listed below, shall survive termination or expiration of this Agreement:

3.3.2	Payment Limited to Satisfactory Services	9.1	Ownership of Results
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		9.2	Works for Hire
3.4	Audit and Inspection of Records	11.6	Dispute Resolution Procedure
3.5	Submitting False Claims	11.7	Agreement Made in California; Venue
Article 5	Insurance and Indemnity	11.8	Construction
6.1	Liability of City	11.9	Entire Agreement
6.3	Liability for Incidental and Consequential Damages	11.10	Compliance with Laws
Article 7	Payment of Taxes	11.11	Severability
8.1.6	Payment Obligation	13.1	Nondisclosure of Private, Proprietary or Confidential Information

8.4.2 Subject to the survival of the Sections identified in Section 8.4.1, above, if this Agreement is terminated prior to expiration of the term specified in Article 2, this Agreement shall be of no further force or effect. Contractor shall transfer title to City, and deliver in the manner, at the times, and to the extent, if any, directed by City, any work in progress, completed work, supplies, equipment, and other materials produced as a part of, or acquired in connection with the performance of this Agreement, and any completed or partially completed work which, if this Agreement had been completed, would have been required to be furnished to City.

#### **Article 9 Rights In Deliverables**

9.1 **Ownership of Results.** Any interest of Contractor or its subcontractors, in the Deliverables, including any drawings, plans, specifications, blueprints, studies, reports, memoranda, computation sheets, computer files and media or other documents prepared by Contractor or its subcontractors for the purposes of this agreement, shall become the property of and will be transmitted to City. However, unless expressly prohibited elsewhere in this Agreement, Contractor may retain and use copies for reference and as documentation of its experience and capabilities.

9.2 **Reserved. (Works for Hire.)**

#### **Article 10 Additional Requirements Incorporated by Reference**

10.1 **Laws Incorporated by Reference.** The full text of the laws listed in this Article 10, including enforcement and penalty provisions, are incorporated by reference into this Agreement. The full text of the San Francisco Municipal Code provisions incorporated by reference in this Article and elsewhere in the Agreement ("Mandatory City Requirements") are available at [http://www.amlegal.com/codes/client/san-francisco\\_ca/](http://www.amlegal.com/codes/client/san-francisco_ca/) .

10.2 **Conflict of Interest.** By executing this Agreement, Contractor certifies that it does not know of any fact which constitutes a violation of Section 15.103 of the City's Charter; Article III, Chapter 2 of City's Campaign and Governmental Conduct Code; Title 9, Chapter 7 of the California Government Code (Section 87100 *et seq.*), or Title 1, Division 4, Chapter 1,



Article 4 of the California Government Code (Section 1090 *et seq.*), and further agrees promptly to notify the City if it becomes aware of any such fact during the term of this Agreement.

**10.3 Prohibition on Use of Public Funds for Political Activity.** In performing the Services, Contractor shall comply with San Francisco Administrative Code Chapter 12G, which prohibits funds appropriated by the City for this Agreement from being expended to participate in, support, or attempt to influence any political campaign for a candidate or for a ballot measure. Contractor is subject to the enforcement and penalty provisions in Chapter 12G.

**10.4 Reserved.**

**10.5 Nondiscrimination Requirements.**

**10.5.1 Non Discrimination in Contracts.** Contractor shall comply with the provisions of Chapters 12B and 12C of the San Francisco Administrative Code. Contractor shall incorporate by reference in all subcontracts the provisions of Sections 12B.2(a), 12B.2(c)-(k), and 12C.3 of the San Francisco Administrative Code and shall require all subcontractors to comply with such provisions. Contractor is subject to the enforcement and penalty provisions in Chapters 12B and 12C.

**10.5.2 Nondiscrimination in the Provision of Employee Benefits.** San Francisco Administrative Code 12B.2. Contractor does not as of the date of this Agreement, and will not during the term of this Agreement, in any of its operations in San Francisco, on real property owned by San Francisco, or where work is being performed for the City elsewhere in the United States, discriminate in the provision of employee benefits between employees with domestic partners and employees with spouses and/or between the domestic partners and spouses of such employees, subject to the conditions set forth in San Francisco Administrative Code Section 12B.2.

**10.6 Local Business Enterprise and Non-Discrimination in Contracting Ordinance.** Contractor shall comply with all applicable provisions of Chapter 14B ("LBE Ordinance"). Contractor is subject to the enforcement and penalty provisions in Chapter 14B.

**10.7 Minimum Compensation Ordinance.** Contractor shall pay covered employees no less than the minimum compensation required by San Francisco Administrative Code Chapter 12P. Contractor is subject to the enforcement and penalty provisions in Chapter 12P. By signing and executing this Agreement, Contractor certifies that it is in compliance with Chapter 12P.

**10.8 Health Care Accountability Ordinance.** Contractor shall comply with San Francisco Administrative Code Chapter 12Q. Contractor shall choose and perform one of the Health Care Accountability options set forth in San Francisco Administrative Code Chapter 12Q.3. Contractor is subject to the enforcement and penalty provisions in Chapter 12Q.

**10.9 First Source Hiring Program.** Contractor must comply with all of the provisions of the First Source Hiring Program, Chapter 83 of the San Francisco Administrative Code, that apply to this Agreement, and Contractor is subject to the enforcement and penalty provisions in Chapter 83.

**10.10 Alcohol and Drug-Free Workplace.** City reserves the right to deny access to, or require Contractor to remove from, City facilities personnel of any Contractor or subcontractor who City has reasonable grounds to believe has engaged in alcohol abuse or illegal drug activity

which in any way impairs City's ability to maintain safe work facilities or to protect the health and well-being of City employees and the general public. City shall have the right of final approval for the entry or re-entry of any such person previously denied access to, or removed from, City facilities. Illegal drug activity means possessing, furnishing, selling, offering, purchasing, using or being under the influence of illegal drugs or other controlled substances for which the individual lacks a valid prescription. Alcohol abuse means possessing, furnishing, selling, offering, or using alcoholic beverages, or being under the influence of alcohol.

**10.11 Limitations on Contributions.** By executing this Agreement, Contractor acknowledges that it is familiar with section 1.126 of the City's Campaign and Governmental Conduct Code, which prohibits any person who contracts with the City for the rendition of personal services, for the furnishing of any material, supplies or equipment, for the sale or lease of any land or building, or for a grant, loan or loan guarantee, from making any campaign contribution to (1) an individual holding a City elective office if the contract must be approved by the individual, a board on which that individual serves, or the board of a state agency on which an appointee of that individual serves, (2) a candidate for the office held by such individual, or (3) a committee controlled by such individual, at any time from the commencement of negotiations for the contract until the later of either the termination of negotiations for such contract or six months after the date the contract is approved. The prohibition on contributions applies to each prospective party to the contract; each member of Contractor's board of directors; Contractor's chairperson, chief executive officer, chief financial officer and chief operating officer; any person with an ownership interest of more than 20 percent in Contractor; any subcontractor listed in the bid or contract; and any committee that is sponsored or controlled by Contractor. Contractor must inform each such person of the limitation on contributions imposed by Section 1.126 and provide the names of the persons required to be informed to City.

**10.12 Reserved. (Slavery Era Disclosure.)**

**10.13 Reserved. (Working with Minors.)**

**10.14 Consideration of Criminal History in Hiring and Employment Decisions.**

10.14.1 Contractor agrees to comply fully with and be bound by all of the provisions of Chapter 12T, "City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions," of the San Francisco Administrative Code ("Chapter 12T"), including the remedies provided, and implementing regulations, as may be amended from time to time. The provisions of Chapter 12T are incorporated by reference and made a part of this Agreement as though fully set forth herein. The text of the Chapter 12T is available on the web at <http://sfgov.org/olse/fco>. Contractor is required to comply with all of the applicable provisions of 12T, irrespective of the listing of obligations in this Section. Capitalized terms used in this Section and not defined in this Agreement shall have the meanings assigned to such terms in Chapter 12T.

10.14.2 The requirements of Chapter 12T shall only apply to a Contractor's or Subcontractor's operations to the extent those operations are in furtherance of the performance of

this Agreement, shall apply only to applicants and employees who would be or are performing work in furtherance of this Agreement, and shall apply when the physical location of the employment or prospective employment of an individual is wholly or substantially within the City of San Francisco. Chapter 12T shall not apply when the application in a particular context would conflict with federal or state law or with a requirement of a government agency implementing federal or state law.

**10.15 Reserved. (Public Access to Nonprofit Records and Meetings.)**

**10.16 Food Service Waste Reduction Requirements.** Contractor shall comply with the Food Service Waste Reduction Ordinance, as set forth in San Francisco Environment Code Chapter 16, including but not limited to the remedies for noncompliance provided therein.

**10.17 Sugar-Sweetened Beverage Prohibition.** Contractor agrees that it will not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

**10.18 Tropical Hardwood and Virgin Redwood Ban.** Pursuant to San Francisco Environment Code Section 804(b), the City urges Contractor not to import, purchase, obtain, or use for any purpose, any tropical hardwood, tropical hardwood wood product, virgin redwood or virgin redwood wood product.

**10.19 Reserved. (Preservative Treated Wood Products.)**

**Article 11 General Provisions**

**11.1 Notices to the Parties.** Unless otherwise indicated in this Agreement, all written communications sent by the Parties may be by U.S. mail or e-mail, and shall be addressed as follows:

To City: **SAN FRANCISCO SHERIFF'S DEPARTMENT**  
**ATTN: Paul Miyamoto, Chief Deputy**  
**City Hall, Room 456**  
**1 Dr. Carlton B. Goodlett Place**  
**San Francisco, CA 94102-4676**

**Email: [paul.miyamoto@sfgov.org](mailto:paul.miyamoto@sfgov.org)**  
**Fax: (415) 522-8195**

To Contractor: **ARAMARK Correctional Services, LLC.**  
**ATTN: Vice President, Finance**  
**1101 Market Street**  
**Philadelphia, PA 19107**

**Email: [adams-mark@aramark.com](mailto:adams-mark@aramark.com)**

Any notice of default must be sent by registered mail. Either Party may change the address to which notice is to be sent by giving written notice thereof to the other Party. If email notification is used, the sender must specify a receipt notice.

**11.2 Compliance with Americans with Disabilities Act.** Contractor shall provide the Services in a manner that complies with the Americans with Disabilities Act (ADA), including but not limited to Title II's program access requirements, and all other applicable federal, state and local disability rights legislation.

**11.3 Reserved.**

**11.4 Sunshine Ordinance.** Contractor acknowledges that this Agreement and all records related to its formation, Contractor's performance of Services, and City's payment are subject to the California Public Records Act, (California Government Code §6250 et. seq.), and the San Francisco Sunshine Ordinance, (San Francisco Administrative Code Chapter 67). Such records are subject to public inspection and copying unless exempt from disclosure under federal, state or local law.

**11.5 Modification of this Agreement.** This Agreement may not be modified, nor may compliance with any of its terms be waived, except as noted in Section 11.1, "Notices to Parties," regarding change in personnel or place, and except by written instrument executed and approved in the same manner as this Agreement. Contractor shall cooperate with Department to submit to the Director of CMD any amendment, modification, supplement or change order that would result in a cumulative increase of the original amount of this Agreement by more than 20% (CMD Contract Modification Form).

**11.6 Dispute Resolution Procedure.**

**11.6.1 Negotiation; Alternative Dispute Resolution.** The Parties will attempt in good faith to resolve any dispute or controversy arising out of or relating to the performance of services under this Agreement. If the Parties are unable to resolve the dispute, then, pursuant to San Francisco Administrative Code Section 21.36, Contractor may submit to the Contracting Officer a written request for administrative review and documentation of the Contractor's claim(s). Upon such request, the Contracting Officer shall promptly issue an administrative decision in writing, stating the reasons for the action taken and informing the Contractor of its right to judicial review. If agreed by both Parties in writing, disputes may be resolved by a mutually agreed-upon alternative dispute resolution process. If the parties do not mutually agree to an alternative dispute resolution process or such efforts do not resolve the dispute, then either Party may pursue any remedy available under California law. The status of any dispute or controversy notwithstanding, Contractor shall proceed diligently with the performance of its obligations under this Agreement in accordance with the Agreement and the written directions of the City. Neither Party will be entitled to legal fees or costs for matters resolved under this section.

**11.6.2 Government Code Claim Requirement.** No suit for money or damages may be brought against the City until a written claim therefor has been presented to and rejected by the City in conformity with the provisions of San Francisco Administrative Code Chapter 10 and California Government Code Section 900, et seq. Nothing set forth in this Agreement shall operate to toll, waive or excuse Contractor's compliance with the California Government Code

Claim requirements set forth in San Francisco Administrative Code Chapter 10 and California Government Code Section 900, et seq.

**11.7 Agreement Made in California; Venue.** The formation, interpretation and performance of this Agreement shall be governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation and performance of this Agreement shall be in San Francisco.

**11.8 Construction.** All paragraph captions are for reference only and shall not be considered in construing this Agreement.

**11.9 Entire Agreement.** This contract sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only as provided in Section 11.5, "Modification of this Agreement."

**11.10 Compliance with Laws.** Contractor shall keep itself fully informed of the City's Charter, codes, ordinances and duly adopted rules and regulations of the City and of all state, and federal laws in any manner affecting the performance of this Agreement, and must at all times comply with such local codes, ordinances, and regulations and all applicable laws as they may be amended from time to time.

**11.11 Severability.** Should the application of any provision of this Agreement to any particular facts or circumstances be found by a court of competent jurisdiction to be invalid or unenforceable, then (a) the validity of other provisions of this Agreement shall not be affected or impaired thereby, and (b) such provision shall be enforced to the maximum extent possible so as to effect the intent of the parties and shall be reformed without further action by the parties to the extent necessary to make such provision valid and enforceable.

**11.12 Cooperative Drafting.** This Agreement has been drafted through a cooperative effort of City and Contractor, and both Parties have had an opportunity to have the Agreement reviewed and revised by legal counsel. No Party shall be considered the drafter of this Agreement, and no presumption or rule that an ambiguity shall be construed against the Party drafting the clause shall apply to the interpretation or enforcement of this Agreement.

**11.13 Order of Precedence.** Contractor agrees to perform the services described below in accordance with the terms and conditions of this Agreement, implementing task orders, the RFP, and Contractor's proposal dated February 7, 2018. The RFP and Contractor's proposal are incorporated by reference as though fully set forth herein. Should there be a conflict of terms or conditions, this Agreement and any implementing task orders shall control over the RFP and the Contractor's proposal.

## **Article 12 Department Specific Terms**

**12.1 Reserved.**

### **Article 13 Data and Security**

#### **13.1 Nondisclosure of Private, Proprietary or Confidential Information.**

13.1.1 If this Agreement requires City to disclose "Private Information" to Contractor within the meaning of San Francisco Administrative Code Chapter 12M, Contractor and subcontractor shall use such information only in accordance with the restrictions stated in Chapter 12M and in this Agreement and only as necessary in performing the Services. Contractor is subject to the enforcement and penalty provisions in Chapter 12M.

13.1.2 In the performance of Services, Contractor may have access to City's proprietary or confidential information, the disclosure of which to third parties may damage City. If City discloses proprietary or confidential information to Contractor, such information must be held by Contractor in confidence and used only in performing the Agreement. Contractor shall exercise the same standard of care to protect such information as a reasonably prudent contractor would use to protect its own proprietary or confidential information.

#### **13.2 Reserved. (Payment Card Industry ("PCI") Requirements.)**

#### **13.3 Reserved. (Business Associate Agreement.)**

### **Article 14 MacBride And Signature**

14.1 **MacBride Principles - Northern Ireland.** The provisions of San Francisco Administrative Code §12F are incorporated herein by this reference and made part of this Agreement. By signing this Agreement, Contractor confirms that Contractor has read and understood that the City urges companies doing business in Northern Ireland to resolve employment inequities and to abide by the MacBride Principles, and urges San Francisco companies to do business with corporations that abide by the MacBride Principles.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day first mentioned above.

**CITY**

**CONTRACTOR**

Recommended by:

**ARAMARK Correctional Services, LLC**

  
\_\_\_\_\_  
**Vicki Hennessy**  
**Sheriff**  
**San Francisco Sheriff's Department**

  
\_\_\_\_\_  
**Mark R. Adams**  
**Vice President, Finance**  
**1101 Market Street**  
**Philadelphia, PA 19107**

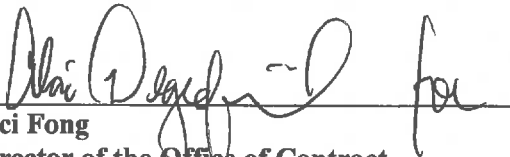
City vendor number: **0000025201**

Approved as to Form:

**Dennis J. Herrera**  
**City Attorney**

By:   
\_\_\_\_\_  
**Jana Clark**  
**Deputy City Attorney**

Approved:

  
\_\_\_\_\_  
**Jaci Fong**  
**Director of the Office of Contract**  
**Administration, and Purchaser**

**Appendices**

- A: Scope of Services
- B: Calculation of Charges
- C: Sample Menu Forms (C-1, C-2, C-3, C-4)
- D: Meal Count Forms (D-1, D-2, D-3)
- E: Jail Owned Equipment Inventory Record
- F: Jail Owned Equipment Maintenance Record
- G: Culinary Program
- H: Good Food Purchasing Star Level 1

Received By:  
**OCT 9 '18 PM 1:17**  
Purchasing Department

## **Appendix A Scope of Services**

### **I. Description of Services**

Contractor agrees to perform the following Services:

All written Deliverables, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**ARAMARK Correctional Services, LLC.** will deliver daily quality food service for staff and inmates of the County jails, while maintaining the established nutritional and health standards per the State of California Board of State and Community Corrections (BSCC), Title 15, Minimum Standards for Local Detention Facilities, Article 12. Food – Sections 1240 to 1248, Recommended Dietary Allowances (RDA) stated by the National Academy of Sciences; the USDA guidelines for food compositions; and a specific per meal requirement of no more than 2.5 grams sodium and saturated dietary fat should not exceed 10 percent of total calories on a weekly basis. In addition, ARAMARK agrees to provide a comprehensive culinary program, including SafeServe training and California State certification, for inmates working in the jail kitchens and participating in jail educational programs. This program will be coordinated through the jail education program (Five Keys Charter School) and/or Five Keys' post-release program, and shall make a good faith effort to assist with job placement opportunities. ARAMARK must work with the SFSD and Purchasing to complete a baseline assessment within 12-months of contract execution and must comply with at least the Good Food Purchasers 1-Star level per Appendix H.

ARAMARK agrees to provide the number and types of meals, and perform services, as specified in this Appendix A.

#### **A. Description of Jail Facilities**

##### **1. Hall of Justice Facility**

- a. County Jail #1\*: 425 7<sup>th</sup> Street (Holding Cells Only)  
Authorized Staff: Total 83  
Inmate Population Total Holding Capacity: 301

\*As this is the Intake and Release Facility for the jail system, this jail has no rated beds. All cells are holding cells, with men and women housed in designated areas. Only sack lunches are provided to arrestees in this jail. Sack lunches received from the kitchen will be secured in a designated area. There is a break room in the facility for staff. There is no Officer Dining Room in this jail. Staff may eat in the break room or in the Officer Dining Room at County Jail #2.

- b. County Jail #2\*: 425 7<sup>th</sup> Street, San Francisco



Authorized Staff Total: 105

Inmate Capacity Total: 336 (Men: 176, Women: 160)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0500-0530	1000	1600
Officer Dining Room Hours	0100-0600	1000-1400	1800-2200

\* This jail has an additional 72 inmate beds for medical and psychiatric special housing. (Please Note: During the life of the contract, it is expected that County Jail #4 may close and County Jail #2 kitchen may be renovated and operational as a replacement).

c. County Jail #3: 850 Bryant Street, 6<sup>th</sup> Floor, San Francisco  
(Currently Closed)

Authorized Staff Total: 77

Inmate Operational Capacity Total: 426 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0430-0500	0930-1000	1530-1600
Officer Dining Room Hours	0100-0400	1000-1330	1600-2030

d. County Jail #4: 850 Bryant Street, 7<sup>th</sup> Floor, San Francisco

Authorized Staff Total: 91

Inmate Capacity Total: 402 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0430-0500	0930-1000	1600-1630
Officer Dining Room Hours	1000-1400	2200-0200	

## 2. San Bruno Facility

a. County Jail #5. 1 Moreland Drive, San Bruno, CA

Authorized Staff Total: 183

Inmate Capacity Total: 768 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0445	1030	1600

Officer Dining Room Hours	0100-0500	1030-1300	1730-2100
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- b. County Jail #6: 1 Moreland Drive, San Bruno, CA (Currently closed, but may be re-opened as inmate population rises. Additionally, it is anticipated that County Jail #6 may open and have its meals prepared in the County Jail #5 kitchen).

Authorized Staff Total: 62

Inmate Capacity Total: 372 (Men Only)

Meal Service	Breakfast	Lunch	Dinner
Inmate Meal Times	0445	1030	1600
Officer Dining Room Hours	0100-0500	1030-1300	1730-2100

**B. Purchasing – Food & Disposables Specifications.** ARAMARK will adhere to the following minimum purchasing specifications when purchasing all food products and disposable service ware. The specifications will address the levels of quality, grade, size, pack, count and other relevant information. The San Francisco Sheriff’s Department (“SFSD”) must approve, in writing, and changes from the stated specifications. ARAMARK is responsible for receiving and properly securing all food and other goods received at the kitchen loading area or food service warehouse/ storage area.

1. ARAMARK shall work with the SFSD and Good Food Purchasing Program to complete a baseline assessment within 4-month of contract execution. ARAMARK shall assess their operations in following areas:

- a. What are the advantages to your institution and the community for purchasing Good Food?
- b. What percentage of currently purchased food is already local, sustainable, and fairly produced?
- c. What barriers will limit participation in the program?
- d. Are there extra transportation costs affiliated with purchasing an increased volume in local products?
- e. What are the additional processing costs affiliated with purchasing local? What methods exist for offsetting such costs?
- f. What types of local, sustainable, and fairly produced products do existing distributors or vendors offer?

g. How will your institution communicate the changes to consumers and employees?

2, ARAMARK must meet or exceed the Sheriff's Department's Good Food Purchasing 1 Star Level Standard as detailed in Appendix H – Good Food Purchasing Program in years 2 through 5, as well as, through any contract extensions.

3. **Food.** All Food purchased for use under this contract shall meet the following minimum specifications:

a. Beef, veal and lamb shall be of at least US Select grade under current USDA Grading for meat quality. The fat content of all ground beef products used cannot be in excess of 20 percent and the soy content cannot be in excess of six percent. Meat blends (i.e., beef and turkey) must be of equal proportions. All breaded products must have a product weight of 3 oz. before breading.

b. Poultry shall be at least USDA Grade B. Chicken quarters can be no less than 8 oz. raw weight. Legs or thighs must be 6 oz. minimum raw weight. All breaded products must have a product weight of 3 oz. before breading.

c. Canned fruits and vegetables must be at least USDA Grade C or standard. Frozen fruits and vegetables must be at least Grade B.

d. Fresh produce must be at least USDA No.2.

e. Each individual serving must be of sufficient size to meet the nutritional requirements listed in this section B, "Food Specifications"; section D, "Nutritional Requirements"; section E, "Six Week Menu Cycle"; section #7 "Menus and Specifications" and section H, "Food Preparation, Presentation and Quality".

f. Dairy products must be at least USDA Grade A. Butter may be substituted for margarine when it is a commodity item. Low fat (1 percent) fluid milk must be used when milk is served as a beverage. Dry/powdered milk may be used in cooking/baking.

g. Eggs must be at least USDA Grade B Medium.

h. All seafood products must be approved by SFSD. Frozen fish and seafood must be from nationally distributed brands, packed under continuous government inspection.

i. Bakery products: All bakery products shall contain a minimum of 60% whole grain. Day-old breads may be purchased but must be used within 48 hours or frozen until the time of use.

j. ARAMARK will not purchase "second market" and/or distressed food items (including expired freshness dates) without the prior written approval from the SFSD Liaison.

k. ARAMARK shall provide a statement as to how often a physical inventory of processed and non-processed food and supply items will be taken.

l. ARAMARK shall comply with Administrative Code Chapter 27: Antibiotic Use In Food Animals. ARAMARK will work collaboratively with SFSD and the Department of the Environment to determine the feasibility of transitioning to procuring meat and poultry raised without routine use of medically important antibiotics. In the event ARAMARK and SFSD mutually determine a transition to procuring such meat and poultry is feasible, the parties shall negotiate and amend the unit prices set forth in Appendix B to reflect the incremental cost increase associated with Aramark's procurement of such meat and poultry.

**4. Surplus Food Usage.** At the present time, Federal Government sponsored commodities are not being made available for correctional institutions. In the event that they should be available during the life of this contract, it is to the SFSD's fiscal advantage that ARAMARK make their best efforts to obtain and maximize the use of Federal Government Surplus Commodities according to all rules in place at the time.

a. Aramark shall provide for the utilization of federally supplied commodities, which shall be strictly accounted for and used only for the benefit of the SFSD's food service operation, to the maximum extent allowed.

b. The liability for proper use and accountability for these commodities shall be the responsibility of ARAMARK.

c. Surplus food must be ordered, received, stored, and accounted for in accordance with State of California procedures.

d. ARAMARK shall submit its quarterly orders to the designated Facility Commander(s) for review and approval prior to forwarding to the State no later than the time and date specified.

e. A four (4) month estimate of surplus food usage must be submitted to the Facility Commander(s) no later than the fifteenth of November, March and July each year for the purposes of ordering (dates subject to change).

f. ARAMARK will pay the SFSD, in the form of a credit against meal charges; the State of California approved wholesale value of the surplus commodities. Shipping/handling fees incurred for picking up and transporting the surplus food will be the responsibility of ARAMARK.

g. ARAMARK will submit copies of its receipts (if received during that period) and prepared inventory/period usage report showing beginning inventory, receipts, usage and ending inventory along with the State of California approved wholesale value (by item and extended) to the designated Facility Commander(s) with its billing to the SFSD.

h. In the event that ARAMARK receives spoiled commodities, the responsible State of California agency is to be notified and disposition handled in accordance with their instructions.

i. Copies of all disposition records are to be forwarded to the Facility Commander in order for a credit to be made to the Contractor's commodity usage.

**5. Single Use/Disposables.** Below are the minimum requirements for compostable plastic food service packaging purchased and used by ARAMARK under this contract.

- a. All disposable food service ware (cups, napkins, spoons, utensils, etc.) shall use biodegradable/compostable or recyclable product to comply with San Francisco Environment Code Chapter 16, Food Service and Packaging Waste Reduction Ordinance
- b. All compostable plastics provided to the jails under this contract must be certified compostable and meet the Standard Specification for Compostable Plastics D6400 or Standard Specification for Biodegradable Plastics D6868, as adopted or subsequently amended by the American Society for Testing and Materials (ASTM).
- c. Compostable plastic products must be clearly labeled as "compostable" with green lettering or green stripe and readily distinguishable from any non-compostable plastic products for both users as well as for those handling the products once they are discarded.
- d. For items intended for "hot use", products must not melt, deform or break apart when they come in contact with hot food or liquids.
- e. Plastic packaging which is considered "biodegradable" only, "oxy-degradable", "degradable" is not third-party certified as compostable or is not clearly labeled as compostable will not be considered for this contract.
- f. ARAMARK must supply aprons, hairnets or hats and plastic gloves for use by inmate workers in the kitchen, as well as those delivering meals.
- g. Per Amended San Francisco Environment Code Chapter 16, beginning July 1, 2019, City contractors are prohibited from selling, using or distributing any straws, stirrers, splash sticks, cocktail sticks, or toothpicks made with plastic.
- h. Beginning January 1, 2020, all Food Service Ware must be Fluorinated Chemical Free.

#### **D. Nutritional Requirements.**

##### **1. Menu Certifications.**

- a. ARAMARK will maintain menus reviewed and approved in writing by their Registered Dietitian, which, as adjusted for age, sex and activity level comply with the Recommended Dietary Allowances (RDA) stated by the National Academy of Sciences, and the nutritional requirements described in Title 15, Article 12: Food, Section 1241.
- b. ARAMARK's menus will conform as closely as possible to the United States Department of Agriculture (USDA) guidelines for food composition, including those related to the amount of fat, cholesterol, sodium and dietary fiber. As required by the SFSD, ARAMARK's menus will contain no more than 2.5 gm. of sodium, and 30 percent fat.
- d. ARAMARK shall provide the SFSD with written certification of the above menu review for each cycle menu prior to implementation. The data must provide at a minimum, weekly and total cycle summaries and list all Recommended Daily Allowance (RDA) vitamins and nutrients as well as cholesterol, sodium and fiber contents.
- e. The SFSD reserves that right to request additional menu and/or nutritional modifications as part of any contract amendment renewal and/or price adjustment.

**E. Six Week Menu Cycle.** ARAMARK shall provide three meals per day as follows: Aramark will maintain a 42 day, (six week) inmate menu cycle, and will provide the SFSD liaison with a written description of the menus for each cycle at least ten days in advance. The description must include at a minimum, weekly and total cycle summaries, and list the amounts of all RDA vitamins and nutrients provided, as well as cholesterol, sodium and fiber contents. The SFSD reserves the right to request additional menu and/or nutritional modifications as part of any contract amendment, renewal, or price adjustment process. The menu will ensure the minimum daily caloric requirement of 2500 for adults is met or exceeded. (See Appendices C-2 through C-4).

**1. Minimum Menu Requirements.**

- a. **Heart Healthy and/or Low Sodium General Population Meals.** The ARAMARK menu will provide the general population low sodium (approximately 2.5grams) heart healthy meals.
- b. **Meal Designations.** ARAMARK will provide a cold breakfast, a cold lunch and a hot dinner meal to the inmates at each facility other than County Jail #1. All meals at County Jail #1 will be a cold sack lunch meal. Service for more than one cold meal per day at the remaining facilities shall be upon mutual agreement of the SFSD and ARAMARK. Cold meals must remain within the nutritional/caloric guidelines spelled out in the Agreement. The SFSD will have the option to modify the menu to a hot breakfast, a cold lunch and a hot dinner meal by providing ARAMARK a written notification of change. ARAMARK will implement the new menu within 30 days receiving the notification.

c. Dinners must always be a hot meal elevated in appearance, flavor, and taste as detailed in Appendix C-2, C-3, and C-4 – Regular Menu, Religious Menu, and Vegetarian Menu.

d. The menus must contain no more than an aggregate of twenty percent (20%) protein derived from soy products

e. **Beverages.** ARAMARK will provide a beverage at each meal to include a minimum of eight ounces of low fat (1 percent) fluid milk at breakfast and dinner daily and four ounces of fruit juice (not fruit drink) served a minimum of three times a week, at breakfast.

f. **Inmate Coffee.** ARAMARK will provide coffee for inmates housed in County Jail #2, County Jail #4, and County Jail #5. The coffee will only be provided for breakfast. Contractor shall provide coffee supplies that include, at the minimum, coffee, paper cups, stir sticks, sugar, and creamer.

i. SFSD shall have the option for ARAMARK to either provide cups and individually packaged instant coffee that will provide an eight (8) ounce serving once hot water is added to the cup or provide carafes of freshly brewed coffee and cups to serve an eight (8) ounce serving to each inmate.

ii. ARAMARK shall provide the insulated carafes to SFSD to dispense hot water or brewed coffee during the breakfast meals.

iii. ARAMARK shall immediately repair or replace damaged or leaking insulated carafes.

iv. SFSD staff will distribute the cups, coffee, and hot water during breakfast meals.

v. ARAMARK will provide inmate coffee service at no cost to the SFSD.

vi. All single-use/disposables such as, paper cups, stir sticks, spoons and straws must comply with Appendix A, Section I. B. 5., Single-Use/Disposables.

g. **Chicken.** Whole meat chicken (breast or leg and thigh combination) must be provided by ARAMARK at least once a week. Chicken quarters can be no less than 8 oz. raw weight. Legs or thighs must be 6 oz. minimum raw weight. All breaded products must have a product weight of 3 oz. before breading.

h. **Fresh fruit.** At a minimum the following fresh fruits will be served: oranges, apples, and petite bananas. ARAMARK will rotate the fruit served throughout the six-week inmate menu cycle. Inmates will be provided two servings of fruit a day.

## 2. Menu Substitutions/Changes.

- a. ARAMARK's registered dietitian shall review and approve in writing all temporary substitutions as well as permanent changes to the published menu, as being nutritionally comparable to the item or items being replaced.
- b. Permanent changes to the published menu must also be approved in writing by the SFSD liaison prior to implementation, and shall be noted in writing on the posted menu in the kitchen(s).
- c. The revised menu shall also be forwarded to each of the Facility Commanders. ARAMARK will document the content of the meals as they are actually served, and retain this documentation as verification that Aramark is providing a nutritionally adequate diet. Such documentation will be submitted to the Facility Commander(s) if requested.
- d. Any time there is a temporary menu change or last minute substitutions, for whatever reason, all Facility Commanders, or Watch Commander designees, must be notified via email at the time the change occurs, with a copy to the Chief of the Custody Operations Division, within 24 hours of the occurrence. The email shall contain the following:
  - i. The facility or facilities where the substitution occurred.
  - ii. The date and meal that was affected.
  - iii. The item(s) that was initially scheduled, the substitution with amount provided.
  - iv. The reason for the substitution.
- e. Upon request, ARAMARK will provide a chronological log detailing all full or partial menu substitutions.
- f. Documentation of menus as they are actually served must be maintained as verification of providing a nutritionally adequate diet and such documentation must be submitted to the Facility Commander(s), or Chief Deputy of Custody Operations if requested to do so.

**F. Special Dietary Guidelines.** The Medical Department prescribed meals for therapeutic/medical diets and religious diets shall be prepared, portioned and transported in the same manner as general population meals, and at the same cost per meal. ARAMARK will provide a current diet manual at each kitchen site and one to the SFSD Dietician.

**1. Medical/Therapeutic Diets.** ARAMARK will provide and distribute the following diets as requested, in writing, by the Jail Health Services (JHS) at the same per meal cost as regular diets.

- a. **Cardiac Diet:** Low fat, low sodium, low cholesterol. Approximately 2.5 gm. sodium per meal and lower fat and cholesterol levels than the regular meal. The goal of this diet is to limit total fat to no more than 30% of calories and saturated fats to no more than 10% of calories.



b. **Support 1:** (high calorie, high protein for malnutrition), 600-700 additional calories, 25 to 35 grams of protein and 60 mg. of Vitamin C above the regular menu (additional milk provided for a total of 32 ounces (4 cups) daily), additional evening snack of 2 slices bread, 3 oz. of meat and condiments, plus one fresh fruit (not citrus or tomato as not well tolerated).

c. **Pregnancy:** Pregnancy diets will always include a hot breakfast and an evening snack consisting of a sandwich, milk, and non-citrus fruit or the nutritional equivalent.

d. **Diabetic:** (1500, 1800, 2000, 2500, 2800, 3000 calorie levels).

e. **Renal:** Restricted protein, sodium and potassium diet. Diet is approximately 2000mg sodium and 2500 mg potassium per day. Marginal in some minerals and vitamins.

f. **Low-gluten Diet:** (for confirmed, diagnosed inmates with celiac disease only).

g. **Food Allergy or Intolerance Diets:** This may be to address a single allergy or multiple allergies. All efforts are undertaken to accommodate inmate allergies, which may include, but are not limited to: Tomato, Eggs, Citrus, Peanut Butter, Soy. Specific information will be provided to ARAMARK by JHS.

h. **Lactose Intolerance:** Low lactose diet: to reduce consumption of lactose for inmates with mild to moderate intolerance. Not lactose free; many individuals with lactose intolerance can consume moderate amounts without symptoms.

i. **Dental Soft:** To provide foods that are easy to chew and swallow for: mild chewing or swallowing problems, healing after oral surgery. Nutritional adequacy of this diet is appropriate for most inmates.

j. **Blenderized Diet** (broken jaw): Intended for wired or banded jaw, those are temporarily edentulous, throat or oral surgery. This is the regular 2500 calorie diet that has been blenderized. This diet may be inadequate in fiber and may be ordered to be higher in fat with added butter, oil.

k. **Full Liquid:** intended for inmates who are recovering from surgery or GI procedure. Diet progression: full liquid to dental soft or regular. Not nutritionally complete; may provide 1350-1500 calories + average 45 grams protein. For use no more than 72 hours; advance off as soon as possible. Tray includes everything from clear liquid + strained creamy soups, pudding & milkshakes.

l. **Clear Liquid:** Intended for inmates in pre-op and immediate post-op states. Progression: clear liquid to liquid to dental soft or regular. For use for no more than 72 hours; advance off as soon as possible. Tray includes broth, Jell-O, popsicles, tea, clear juices – diet is not nutritionally complete.

**m. Nutritional Supplements.** If the SFSD requests ARAMARK to provide specific nutritional supplements, ARAMARK will invoice supplements at their cost, plus a markup of no more than 5%. ARAMARK will prepare and serve specific therapeutic/medical meals according to the orders of the attending physician or dentist, or as directed by the responsible health authority official. ARAMARK will use the Manual of Clinical Dietetics, Sixth Edition, published by the American Dietetic Association (ISBN 0-88091-187-01), or a comparable source approved by the SFSD dietician.

**2. Religious Diets.** ARAMARK shall provide religious diets only if approved and requested in writing to ARAMARK by the SFSD Religious Services coordinator or the Facility Commander(s). Once an inmate is designated to receive a religious diet, ARAMARK shall not allow the inmate to alternate between a religious diet and a general diet.

a. The following diets are included as religious diets.

- i. Lacto-ovo vegetarian
- ii. Vegan (total vegetarian, excluding milk and eggs)
- iii. Pork free diets
- iv. Kosher

b. Religious diet orders are issued only on approved request forms from the SFSD Religious Services Coordinator or the Facility Commander(s). The request forms are submitted to the ARAMARK food service staff. The request forms shall include:

- i. Correct diet terminology
- ii. Date of transmittal
- iii. Authorization signature
- iv. Housing area
- v. Inmate name and classification

**3. Special Meals.** ARAMARK will serve special holiday meals on Christmas, New Years, Easter, and Thanksgiving. Special Meals may include special events such as Superbowl, Spirit-lifter, and Summer BBQ. ARAMARK's registered dietitians will provide a holiday menu that will include the following:

- a. Meets the most current Recommended Dietary Allowances and BSCC Title 15, Minimum Standards for Local Detention Facilities.
- b. Inmate preferences
- c. Enhance each meal's appearance on the service tray
- d. Consistency in quantity of food for each holiday meal
- e. Variety in type of items, colors, shapes, and texture.

## H. Food Preparation, Presentation and Quality.

1. **Method of Preparation.** ARAMARK will use recipes, plan menus and utilize production schedules designed to minimize the risk of food spoilage and waste. ARAMARK will prepare the meals in a conventional cook/ serve food service operation. If the SFSD decide to pursue a cook-chill service operation, ARAMARK will work collaboratively with SFSD and the City to evaluate the capital expense required to convert to a cook-chill operation and develop an implementation plan.

2. **Recipes.** ARAMARK will utilize and maintain a file of tested mass cook and serve production recipes adjusted to provide a yield appropriate to the number of people being served through each kitchen facility. ARAMARK will certify in writing to the Chief of the Custody Operation and the SFSD liaison that such recipes have been tested and meet dietary requirements and that the ingredients are readily available.

### 3. Appearance.

- a. All food shall be served in such a fashion as to be appealing to the inmate and staff. It shall be served in sufficient quantity and at the appropriate temperature as to make the food offered palatable.
- b. All equipment and utensils used in the service of meals shall be clean and free of defects that will render the food unappealing.
- c. A National Sanitation Foundation (NSF) approved ounce scale shall be provided at all food preparation serving areas to ensure portion controls.
- d. ARAMARK shall possess operating procedures to prevent foods or beverages from deteriorating while holding. Such a system shall ensure that food quality (taste, appearance, texture, temperature) does not deviate from the SFSD standards per Appendix A.
- e. Thermometers will be used on service lines to ensure all foods and beverages are being held at proper temperatures. Thermometers used must be consistent in all facilities. Thermometers proposed must be NSF approved. The use of instruments that indicate temperature will be subject to the inspection and approval of the SFSD.

4. **Portioning.** ARAMARK will provide all food portion sizes on the menu as cooked-weight, unless specifically identified as raw weight. All meat portions in casseroles or combination dishes will be quantified. ARAMARK will clearly indicate by date, item, and weight of all contents of sack lunches. Menus will include the portion size of the servings for each meal, including the number and type of condiment packages. ARAMARK will create and maintain written procedures for portioning and serving, and will consistently execute meal service in a manner so that each inmate receives no less, or more than the portions specified. To this end, all measuring utensils must be clearly marked and maintained by ARAMARK with precise measurement to provide accurate portion

size, and recorded as such during physical inventories. ARAMARK will actively supervise portioning for all therapeutic/medical diets and religious meals.

**5. Condiments.** ARAMARK will serve on each inmate's tray or in each sack meal, all condiments required per the menu such as pepper, catsup, mustard, relish, salad dressings and others in individual, disposable packets/containers. ARAMARK will monitor that condiments are not handled or distributed individually by inmate workers.

**6. Quality Assurance.** ARAMARK will monitor all food served for minimum portion standards, taste and temperature. ARAMARK will not add sulfites or additives to any foods served under this contract. ARAMARK will adhere to generally accepted best practices for the food service industry, as well as all State and County Health Department requirements. ARAMARK will provide for the correct handling, prompt storage, rotation and issuing of food purchased or used in the facilities. ARAMARK will clearly identify and display the date stored of all purchased and prepared products. ARAMARK will not serve any products which have been frozen in excess of one year.

**7. Food Samples.** ARAMARK will save samples of all prepared foods for a period of not less than seventy-two (72) hours of its service for review by SFSD dietician or command staff and/or testing in the event of an outbreak of food poisoning. All sample breakfast and dinner meals must be saved in the original serving container, (Aladdin tray). All sample sack lunches saved in the serving sack. All meals, regardless of type will be clearly marked as to the dates and times of the preparation, service and storage.

**8. Record Keeping.** ARAMARK will maintain sufficient records to establish a verifiable audit trail that the required number of meals have been properly prepared, with the proper amount and type of ingredients described in this Agreement and that servings are accurately portioned for each meal.

**9. Inspections.** The Sheriff, or the Sheriff's designated representatives (including the SFSD's Dietitian), may, for the purpose of ensuring security, sanitation, food standards, quality of food preparation and service, observing ARAMARK employee performance, or for any other valid reason, conduct unannounced inspections of the kitchen jail facilities used in the performance of this Agreement. Inspections may occur on weekdays, weekends and holidays. If ARAMARK's General Manager is not on-site at the time of an unannounced arrival, any other ARAMARK employee will be expected to cooperate with this requirement. After each inspection, ARAMARK will be advised in writing of any unsatisfactory condition for which they are responsible. Within five (5) business days after the date of the notice, ARAMARK will correct any deficiency and communicate in writing how it corrected the condition, when it corrected the condition, and what it did to prevent recurrence of the condition.

**I. Food Deliveries and Service.** ARAMARK will adhere to all SFSD security guidelines for movement of food, dirty/clean trays, carts and personnel within the Jail Complex. The

Custody Division command Staff are responsible for apprising ARAMARK in writing of any changes to any security guidelines affecting food service. ARAMARK will follow the direction of the SFSD Command Staff for jail food procedures involving SFSD staff such as delivering meal trays, transporting dirty/clean trays, and SFSD escorts for ARAMARK staff.

1. **Use of Trays.** ARAMARK will continue to use the Aladdin tray system currently in use for hot meals, and will clean all food spills on trays prior to transport and service. ARAMARK will portion and serve all hot meals on trays with lids.
2. **Use of Carts.** SFSD will provide all carts used for the transportation of meals and beverages. ARAMARK will maintain all carts in a clean, safe and fully workable condition. The carts must have appropriate bumpers to reduce facility damage.
3. **Food Temperature.** ARAMARK will serve all chilled food at no more than 40 degrees F, and all hot food at no less than 140 degrees F, but no more than 180 degrees F. Cook-chill refrigerated foods will be maintained at a temperature between 28.5 degrees F and 31 degrees F.
4. **Meal Counts.** Prior to each inmate meal service, the SFSD will provide an accurate count of meals required, by location, housing unit and type, to be served to the inmates. The meal count will include a count for sack meals for inmates who are awaiting transportation, housing assignments or release.
  - a. **Inmate Workers Meals.** ARAMARK will provide a double portion of whatever meal (sack or tray) is being served at the time, to inmate workers identified by the SFSD.
  - b. **Meals Served Form.** ARAMARK will complete a "Meals Served" form provided by SFSD to report the following information on a per meal, per day and per week basis:
    - i. The number of inmates served by housing unit
    - ii. The number of meals served per housing unit
    - iii. Entry to the form will include identification of any discrepancies in the numbers and, if know, the reason for the discrepancy.
    - iv. The number of bag/sack lunches ordered and delivered to each of the following facilities the Intake Facility (CJ#1), court holding, alternative programs and any other non-jail facility, as well as the combined total of bag/sack lunches served at all of these facilities.
5. **Meal Transmittal/Evaluation Form.** The SFSD Watch Commander or designee at each facility will complete an evaluation of each meal served and document same on the Meal Transmittal/Evaluation Form. ARAMARK will maintain the completed forms, and have them accessible for review by the Facility Commander or designee. ARAMARK's Meal Transmittal/Evaluation form will include spaces for meal evaluation based on the following factors:

appearance, taste, temperature, correct portion size, completeness of tray, adherence to menu, and overall acceptance by the inmates. In addition, spaces for the Watch Commander name, star number and signature will be provided.

**6. Food Delivery and Service Liability.** ARAMARK will be responsible for ensuring all trays and/or sack meals are properly prepared and correctly portioned when they leave the kitchen. ARAMARK will assume full fiscal responsibility for any damage incurred to the SFSD facilities due to their employees' negligent handling of carts and related equipment. ARAMARK must immediately correct deficiencies the meal if the Facility Commander or designee determines that the meal is unacceptable following a review of the transmittal evaluation.

**7. Date Codes.** ARAMARK will date all sack meals to prevent consumption of outdated and/or spoiled foods. ARAMARK will properly refrigerate all unused bag meals, and discard any perishable portions of those meals after 48 hours. Those items packaged in unopened, sealed packages, that are not expired (condiments, etc.) may be re used.

#### **J. Equipment and Facilities.**

**1. Inventory of County Equipment.** Within sixty (60) days of the execution of this Agreement, ARAMARK and the SFSD will jointly inventory all capital equipment and SFSD owned equipment to provide an agreed upon base inventory. During this inventory process, a general assessment as to the expected useful life of each item will be made and documented. At least every six months thereafter, ARAMARK and the SFSD will jointly inventory all capital equipment and SFSD-owned equipment under ARAMARK's direct control. At the conclusion of each inventory, ARAMARK will be liable for the replacement cost for all unaccounted for items. (See Appendices E-1 through E-3, SFSD Owned Equipment Inventory).

**2. Use and Maintenance of City Equipment.** SFSD will permit ARAMARK to use the existing capital equipment which SFSD deems necessary for food service and related activities. Given written proof of adequate maintenance, SFSD Facilities Services Director will evaluate and authorize replacement equipment the SFSD has provided, as he deems necessary, considering the average life of the equipment as determined by the manufacturer as well as any extraordinary circumstance. Equipment that is determined by SFSD Facilities Services Director to be damaged by ARAMARK employees, from negligence or misuse, and needs to be replaced will be replaced at ARAMARK'S expense.

**3. Preventative Maintenance.** ARAMARK is responsible for the care and maintenance of equipment in the storage, receiving and kitchen areas, including all refrigeration equipment, and will provide preventative maintenance and repair on such equipment. During the term of the contract, and all contract extensions, ARAMARK shall provide, at no expenses to SFSD, a preventative maintenance and repair contract on all equipment, inclusive of SFSD equipment, under its direct control and/or use in providing the contracted services. The preventative maintenance and repair contract must be with a reputable company with the resource and expertise in expediting repairs of commercial kitchen equipment.

The Chief of the Custody Operations Division may request that ARAMARK change the company providing the preventative maintenance and repair contract if it is determined that equipment repairs are not made within a 30-day window. ARAMARK will identify the preventive maintenance requirements for each piece of equipment per the manufacturers and as recommended by the SFSD's Bureau of Buildings and Structures (SBBS). ARAMARK will schedule the work evenly throughout the year in accordance with equipment requirements. Aramark will perform inspection tours of all equipment, even if preventive maintenance is not required, and provide a summary report of their inspection findings to SBBS. ARAMARK will maintain a chronological log of all preventative maintenance and repairs on equipment. (See Appendices F-1 through F-3, Equipment Maintenance Record) Aramark will also provide written reports and relevant documentation as to what preventative maintenance and/or repairs have been performed on each piece of equipment. This report and documentation must be provided quarterly, no later than fifteen business days after the end of each quarter, March 31, June 30, September 30 and December 31. An annual report of all preventative maintenance and repair work performed will be submitted by ARAMARK to the SFSD Facilities Services Director within thirty (30) days of the end of the calendar year and may be combined with the quarterly report noted in this section. The SFSD reserves the right to audit these records at any time.

- a. During the term of the contract, and all contract extensions, ARAMARK shall provide, at no cost to the SFSD, for the cleaning and disposal of the grease trap at the San Bruno Jail Facility twice per year.

**4. Equipment Repair.** Any kitchen equipment that is out of service must be reported, in writing, to the SFSD Facility Services Director or designee within 72 hours of going out of service. ARAMARK shall repair equipment as required by this contract and may not remove equipment without written permission of the SFSD Facility Services Director or designee.

**5. Equipment Replacement.** ARAMARK must immediately notify the SFSD Facilities Services Director, via an email, if any SFSD kitchen equipment is determined by ARAMARK's maintenance and repair contractor to be irreparable. The email notification must detail the equipment and its use, the attempts to repair the equipment, and three (3) quotes to replace equipment. The SFSD Facilities Services Director will review the equipment replacement report with the Deputy Chief of the Custody Operation Division to validate equipment replacement and to authorize and initiate the procurement process.

**6. Installation of New Equipment.** SFSD is responsible for working with ARAMARK to provide utilities to newly installed equipment when the installation of this equipment has been approved by the SFSD in writing. All items that are required for installation of new equipment will be purchased by the entity providing the new equipment. ARAMARK must receive written permission from the SFSD Services Director or designee, prior to the purchase of any new equipment that requires electrical, water, steam, gas or any other utility.

**7. Office Equipment.** SFSD will provide any office furnishings listed in the kitchen inventory (Appendices E-1, E-2, and E-3), by jail site. If ARAMARK wants to provide its own furniture and/or equipment for the offices, such equipment must be inventoried and a copy of the inventory provided to the SFSD Liaison.

**8. Small Wares.** ARAMARK is responsible for the repair or the replacement of small wares and service wares. All repairs shall be made using approved manufacturer parts. ARAMARK will purchase all replacement small wares and service wares, including Aladdin trays, "Cambro" drink dispensers, and carts as necessary to meet the requirements of the contract and serve the inmate population. ARAMARK will keep an inventory on site of at least 100 new Aladdin trays for replacement of worn out or unusable trays. All wares purchased by ARAMARK for this contract shall become the property of the SFSD.

**9. Vehicles.** Any vehicle required by ARAMARK in the execution of this contract shall be purchased, used and maintained at ARAMARK's expense. ARAMARK is responsible to plan for any temporary replacements of one or more vehicles in the event of mechanical breakdowns.

**K. Utilities.** SFSD will provide all utilities necessary for the performance of the food service operations to the extent described in this section. SFSD is responsible for bringing all utilities, including electrical, water, steam and gas to each kitchen, kitchen office and kitchen storage areas, including walk-in cold storage. SFSD is responsible for repairing parts of the building located in the kitchen that require repair due to normal wear and tear, such as the drains, light fixtures, steam lines, pipes conduit, etc. SFSD will not guarantee an uninterrupted supply of water, electricity, gas, heat, air-conditioning or phone service. SFSD will be diligent in restoring services following an interruption.

**1. Telecommunications.** SFSD will provide one phone line and one data line in each kitchen, without charge. The SFSD phone lines and data lines are for local phone call and work related usage only. SFSD will permit ARAMARK, at ARAMARK's expense, to add additional phone lines if the locations can support additional phone lines. ARAMARK will request, in writing, permission to add any additional phone lines and must have written permission from the Facility Commander prior to adding any additional phone lines. ARAMARK will pay for on-going phone use of any lines they install. ARAMARK will be allowed to maintain their internet data line at County Jail #4 and work with SFSD staff to maintain their internet data line at CJ#5 through the SFSD portal.

**2. Energy Conservation.** When kitchens are not in use, or when food preparation is at a minimum, ARAMARK will assume maximum utility and energy cost conservation by turning off or down all non-essential equipment, lights, fans, water, ovens, steam equipment and other energy-consuming items.

**L. Sanitation and Health.** ARAMARK is responsible for maintaining a clean and healthy kitchen area, including all reception and storage areas assigned to ARAMARK as part of this contract.



1. **Sanitation Standards.** ARAMARK will obey all federal, state and local laws and ordinances regarding fire safety and workplace safety generally, including the California Uniform Retail Food Facilities Law. ARAMARK will be subject to inspections in the kitchens by authorized personnel from the San Francisco Department of Public Health, the State/Local Fire Marshall and the State Board of Community Corrections. ARAMARK managers shall be responsible for participating in all inspections, along with SFSD staff, of the food service operations as requested by the above agencies.

2. **Trash Disposal.** ARAMARK is responsible for preparing the garbage from the kitchen area for disposal. ARAMARK is responsible for keeping the areas of the kitchens where the garbage awaits disposal in a neat and sanitary condition at all times. All garbage must be broken down or reduced in size so as to minimize the amount of space needed in the dumpster. ARAMARK will participate in all County mandated recycling programs and will clean, crush and/or break down recyclable materials as specified by the recycler.

a. **Garbage Service.** Garbage from units, pantries and all other areas served by ARAMARK shall be removed by ARAMARK within one (1) hour after completion of Breakfast and Dinner Service. All garbage, inclusive of the garbage collected by SFSD staff and inmate workers from the units, shall be transported by ARAMARK from each Downtown County Jail Facility to the Facility's central trash site at the Hall of Justice, stored in impervious containers, and the garbage site cleaned as instructed by the Sheriff's Department.

i. **County Jail #1 (CJ1) and County Jail #2 (CJ2):** SFSD sworn staff and inmate workers will collect and prepare the garbage from the units at County Jail #1 (CJ1) and County Jail #2 (CJ2) and transport the garbage in bins to the designated area in the basement of the Hall of Justice (HOJ). ARAMARK (employees only) will transport the garbage bins from the designated area in the basement to the dumpster located at the Hall of Justice.

ii. **County Jail #4 (CJ4):** SFSD sworn staff and inmate workers will collect the garbage from the units at County Jail #4 (CJ4). ARAMARK will supervise inmate workers in the preparation of the garbage in the kitchen/designated work area located in County Jail #4 (CJ4). ARAMARK (employees only) will transport the garbage bins from the kitchen/designated work area located in County Jail #4 (CJ4) to the dumpster located at the basement of the Hall of Justice.

iii. The average volume of daily garbage may increase or decrease as it corresponds to the inmate population and SFSD employees.

iv. **Cleaning of Bins.** At the minimum, ARAMARK will clean the bins utilized for the daily garbage service once a week to meet the Sheriff's Department's standards for sanitation and health.

v. **Invoice.** ARAMARK will remit a monthly invoice to the Sheriff's Department for the Garbage Service per Appendix B – Calculation of Charges. The invoice must include a unique invoice number containing a detailed description of the items and service being invoiced

**3. Facility Sanitation.** ARAMARK is responsible for all day-to-day as well as periodic major cleaning of the entire kitchen area assigned to the Contractor. This includes walk-ins, storerooms, freezers, dish rooms, kitchens, employee rooms, offices and receiving areas. Inmate labor may be used for this purpose and an ARAMARK employees will be assigned to supervise inmate conduct during major cleaning events. ARAMARK will supply hand soap, eye wash stations, paper towels and toilet tissue for all employee and inmate kitchen worker restrooms and hand washing sinks in the kitchen and food staging area.

**a. After Meal Service Clean-up**

i. After meals are concluded at each service, ARAMARK shall remove food carts, disposable plastic and paper supplies from the serving areas and return them to the kitchen.

ii. ARAMARK shall clean the kitchen, dining rooms which are not an integral part of the living units, and pantries used by Contractor following the serving of each meal.

iii. All pots, pans, dishes, utensils and flatware are to be washed at a temperature of from 140 degree F. to 160 degree F. Final rinse temperature is to be 180 degree F. or a sanitizing agent is to be used.

iv. All work areas, work tables, sinks, stoves, ovens and mixers must be washed and sanitized after each meal.

v. ARAMARK shall be responsible for preparing the trash from the kitchen/work area for disposal.

vi. All garbage must be broken down or reduced in size so as to minimize the amount of space needed in the dumpster

vii. ARAMARK shall be responsible for keeping the area of the kitchen where the garbage awaits disposal in a neat and sanitary condition at all times.

viii. ARMARK shall participate in all City and County mandated recycling programs and shall clean, crush, and/or break down recyclable materials as specified by the recycler.

**4. Pest Control.** The SFSD will be responsible for the cost and implementation of a regular monthly program for the extermination of rodents, vermin and other unsanitary vectors in the kitchen or storage areas assigned to ARAMARK.

**5. Food Handler Health.** The SFSD will ensure that all inmate workers assigned to kitchen duty are medically cleared by Jail Health Services to work in the

kitchen prior to such assignment. ARAMARK will ensure that none of their employees and/or inmate workers are permitted to work with any communicable health problems (including open sores). As a precaution, ARAMARK will visually inspect the hands and faces of each inmate worker prior to the start of each of their work shifts. ARAMARK will ensure that any inmates with suspicious symptoms are directly reported to Jail Health Services, and receive a written clearance before being permitted to resume work in the kitchen.

**M. ARAMARK Personnel and Supervision.** ARAMARK will comply with all San Francisco contract requirements, including equal employment opportunities, wages and benefits. All of ARAMARK's employees and agents will comply with all applicable SFSD rules and regulations governing the behavior and activities of employees. This includes being subject to background checks and fingerprinting by the SFSD. If any background check indicates a reason an employee is not suitable for admission to the jails, ARAMARK will be notified, and jail access will be denied. ARAMARK will, at its expense, require prospective employees to submit to, and successfully pass a drug and alcohol screening and will provide documentation of such at the request of the SFSD liaison.

1. **Management Staff.** ARAMARK's General/District Manager for this contract will have at least five (5) years of experience with similar type and size jail food service situations and have the ability and authority to act as the on-site point of contact (POC) for day to day operations. When he/she is not on site, ARAMARK will send an email to the SFSD liaison and the Chief Deputy of the Custody Division with the dates he/she will be absent and the contact information for his/her on-site alternate. Upon request, ARAMARK will furnish resumes for each of the County Jail #4 and County Jail #5 on-site managers. ARAMARK will notify SFSD prior to any transfer or removal of a manager. SFSD must approve any replacement, and may reject any manager with or without cause.

2. **Schedule Requirements and Notifications.** The ARAMARK manager for County Jail #4 and County Jail #5 will provide a prospective schedule of all employees for each kitchen each week on Friday for the week beginning the following Sunday. An experienced ARAMARK management level person, as identified in the contract, will be on duty whenever inmate workers are present in the food operations areas. ARAMARK will staff the food service operation with the optimum number of employees at all times. An additional ARAMARK employee, the assigned Cook, will actively supervise the tray portioning line throughout the meal service. The Cook will also be present to supervise the preparation and packaging of special diets. If ARAMARK fails to provide a minimum of two employees (one a manager), excluding the cook, for a period of more than two days, a credit shall be issued on the next billing to the SFSD, in the amount of each missing person's proportional salary/wages and benefits for each day after the second day.

3. **Medical Examinations and Food Handlers Cards.** ARAMARK will provide medical examinations for their employees, as required by law, and will keep the results on file at the location the employee is assigned to work. These records will be made available for inspection at the request of the Facility Commander or

the SFSD dietician. In order for any ARAMARK employee to return to work after a three (3) or more consecutive day absence due to illness, ARAMARK must request a medical clearance certificate from the employee and have that on file.

**4. Employee Uniforms.** All ARAMARK employees, including management, will be properly attired in a standard uniform the color of which is approved by the SFSD. Inmate workers will be properly attired when working in the kitchen, and the SFSD will provide the clothing. ARAMARK employees will wear uniforms that are easily distinguishable from inmate uniforms. ARAMARK will encourage their employees not to wear their uniforms to and/or from work. If an ARAMARK employee does wear their uniform to and/or from work, a cover jacket must be worn over it. Uniforms will be regularly inventoried and safely stored by ARAMARK to ensure they are not accessible to inmates.

**5. Employee Training.** Prior to assignment, ARAMARK must ensure that its employees attend a training provided by SFSD staff to explain all applicable SFSD Rules and Regulations and facility security requirements including rules of conduct, relationships with inmates and staff, and conduct for normal day-to-day food service operations. A training outline will be prepared by SFSD Training Unit in cooperation with the Custody Division Chief.

ARAMARK will assume the cost of training their employees in the following areas and provide documentation to the SFSD upon request:

- a) Food Handling
- b) Facility and Equipment Sanitation
- c) Personal Hygiene
- d) Facility and Equipment Safety
- e) Effective Supervision of Inmate Workers
- f) Harassment Prevention

**N. Security Requirements.** ARAMARK and their employees will adhere to all SFSD Rules and Regulations regarding security, as well as all security restrictions imposed by the Facility Commander.

**1. Search of Person and Vehicle.** The SFSD will provide ingress and egress to each jail facility per these requirements. All ARAMARK employees will sign in and out when entering and exiting all jail compounds and buildings. All ARAMARK employees may have to pass through a metal detector when entering or exiting a building or a secure facility. Any ARAMARK employee in any jail compound or facility, and in any other building under the control of the SFSD, is subject to search, along with their belongings and vehicles.

**2. Duty of ARAMARK Employee to Display Valid SFSD Identification.** While on duty in SFSD facilities, all ARAMARK employees will wear a valid (not expired) County Jail Clearance Card with their picture, either clipped to their outer-most clothing in the upper left quadrant of the body, or in a plastic pouch secured by a lanyard around the neck.

**3. ARAMARK Vendors.** ARAMARK must make arrangements with the SFSD Facility commander for admission of all uncleared person(s) that ARAMARK schedules for a business or repair call to the facility. ARAMARK may be required to provide information regarding the person(s) so as to allow SFSD staff to perform as criminal clearance check.

**4. Locked Doors and Key Control.** ARAMARK and their employees are responsible for keeping all internal doors in their assigned work areas closed and locked. ARAMARK will keep a record of any SFSD owned keys entrusted to ARAMARK, and any other keys ARAMARK uses to open areas within its assigned SFSD work areas. ARAMARK will not duplicate any keys without the express written permission of the SFSD Facilities Services Director or designee. The SFSD Facilities Services Director will maintain an inventory of any keys, by number and access point, provided to ARAMARK managers. ARAMARK managers will maintain a record of these keys, by number and access point, including the identity of staff that are issued keys and which keys they are issued, as well as any keys made available generally to staff during working hours. ARAMARK will also maintain logs detailing issuance and retrieval of the keys. Costs incurred in connection with keys lost by ARAMARK staff, including re-keying of existing locks or purchase of new locks will be borne by ARAMARK. The SFSD Facilities Services Director will develop a schedule for the regular inventory of all keys issued.

At any time ARAMARK becomes aware that any key(s) are missing, they will immediately report this occurrence to the on duty Watch Commander.

**5. Product Delivery and Kitchen Security.** ARAMARK will strictly adhere to SFSD requirements regarding ARAMARK staff, as well as inmates assigned to inmate kitchen meal duty. ARAMARK will actively follow requirements to ensure that no Contractor personnel are engaged in passing contraband (weapons, drugs, tobacco or other illegal items), other forbidden items, or any item from outside the facility, to the inmates. In addition, ARAMARK will monitor their employees to ensure they do not provide any inmate with access to a cell phone, or any other electronic device (including access to the regular "land line" telephones within the jails). ARAMARK shall monitor and control use of all sharp instruments and utensils (such as knives, forks, spatulas, peelers, etc.). See Section I. N. 6, Sharp Equipment Inventory, below. Prior to the end of the day, or to any change in inmate worker crews, ARAMARK personnel will account for, and document in a log, all equipment issued in order to prevent kitchen and serving line inmates from gaining possession of any food, supplies and kitchen equipment and utensils that could be used as a weapon or made into an illegal substance.

**6. Sharp Equipment Inventory.** ARAMARK will implement a check-out and check-in log procedure for all sharp utensils and other instruments used in an assigned work area. ARAMARK will provide and utilize a locked shadow board for the secure storage and quick inventory of knives, meat forks, and other sharp or pointed utensils.

Prior to the end of an inmate worker shift, ARAMARK will account for all sharp utensils and other sharp instruments. The SFSD reserves the right to enter the kitchen and inventory all such items as its discretion. ARAMARK will report any missing items to the on duty Watch Commander or Officer-in-Charge immediately.

**7. Employee and Inmate Relationships.** It is ARAMARK's responsibility to require its employees to alert them whenever a person who is a relative or personal acquaintance of that employee is admitted to any jail facility as an inmate. If any ARAMARK employee is known to the company as being related to, or in a relationship with any person confined as an inmate in the County Jail complex, ARAMARK will immediately notify SFSD in writing. This includes instances of any evidence of a relationship being started between an ARAMARK employee and one or more inmates. All such reports shall be given to the Facility Commander, or other Command level staff. No ARAMARK employee will be allowed to deliver food, or food service to any inmate with whom there is a family or personal relationship.

#### **O. Financial**

**1. Assignment.** ARAMARK's rights and obligations cannot be transferred or subcontracted without the written approval from the Sheriff of the SFSD or his/her designee. The SFSD, by this Agreement incurs no liability to third parties for payment of any compensation provided herein to ARAMARK.

**2. Invoicing and Payment.** SFSD will compensate ARAMARK on a monthly, per meal basis as detailed in Appendix B, Calculation of Charges. ARAMARK will submit to the SFSD, within five days from the first of the month, a day-by-day statement for the previous month indicating the grand total number of meals prepared and served as well as the total number of meals prepared and served in each of the following categories at each location and on each day of the billing cycle.

- a. Number of inmate meals by jail facility (including special diet and/or religious meals)
- b. Number of inmate meals delivered to the courts
- c. Number of inmate workers meals including sack lunches (inmate workers identified by SFSD staff are eligible for two servings of each meal)
- d. Sheriff's staff meals and itemized staff snacks, selected in lieu of a meal, by jail facility and watch
- e. Number of Jail Health Service staff meals by jail facility and watch
- f. Number of official guests of the Sheriff (prior authorization required)
- g. ARAMARK will retain all documentation supporting its invoices and allow SFSD to review the documentation and invoices upon request.

h. ARAMARK will participate in the City's Automated Clearing House (ACH) enrollment for "electronic payments," as required by the City.

**3. Meal Count Reconciliation.** ARAMARK and the SFSD will reconcile meal counts by month or accounting period. In the event of any dispute regarding meal counts and subsequent charges, the SFSD will resolve any discrepancy by using either its count of the actual number of meals received, or its count of the number of meals ordered, whichever is greater. The meal count figures of the SFSD shall prevail in any dispute. ARAMARK will comply, for accounting cycle purposes, with the City's fiscal year of July 1 to June 30 and calendar month periods. (See Appendices D-1 through D-3, Meal Count Sheets)

**4. Unconsumed Meals.** The SFSD will not pay for unconsumed meals prepared in excess of the counts provided.

**P. Emergency Plans and Contingency Meals.**

**1. Contingency Meals.** ARAMARK will continue to provide food service, at no additional cost to the SFSD, in the event of lock downs, jail disturbances, fire, power failure or other events that would impede normal jail operations. At a minimum, ARAMARK will isolate and maintain an on premise inventory of food and water sufficient to prepare and serve three (3) days of scheduled meals. The SFSD may have the option to request that the three (3) days of scheduled meals be comprised of all cold meals meeting the requirements of Title 15.

**2. Emergency Plans.** ARAMARK will develop a contingency plan that will allow it to continue to provide food service in the face of unexpected events including but not limited to the following:

- a. Power failure
- b. Fire
- c. Riot
- d. Lockdown
- e. Labor strike
- f. Earthquakes
- g. Terrorist attacks
- h. Any man-made or natural disaster

**3. Emergency Water.** ARAMARK will make every effort to provide an emergency source of water for 72 hours if the facility does not have water service due to a catastrophic event. The SFSD will provide storage for "Water in a Box" supplies purchased by ARAMARK to fulfill this requirement.

**Q. Inmate Grievances.** SFSD will submit to ARAMARK copies of written grievances SFSD receives from inmates and staff regarding the food service. ARAMARK will investigate and respond within 72 hours of its receipt of the written grievance from SFSD. The answered grievance shall be forwarded to the Facility Commander from which the grievance originated. In the event there is an appeal from the grievant after

receiving the first response, the SFSD will forward that appeal and ARAMARK will respond within five business days to the originating Facility Commander.

**R. Culinary/Vocational Program for Inmates.** ARAMARK will coordinate up to two culinary/vocational training programs for inmates in one or more designated jail kitchen facilities in cooperation with the Five Keys Charter School, and will maintain the programs on a continual basis over the life of the contract. The SFSD, ARAMARK and Five Keys Charter School will work closely to ensure that all State and Five Keys' requirements are met in order to provide educational credits for the program. (See Appendix G, ARAMARK Culinary Program)

SFSD will provide a minimum of 20 inmate workers at CJ#4, and a minimum of 20 inmate workers at CJ#5 for participation in the culinary program. CJ#2 may be substituted in or added as an additional program site upon mutual agreement between ARAMARK and the SFSD. ARAMARK will provide post-release employment references and referrals for inmates who successfully complete the culinary vocational training program.

1. ARAMARK will provide a grant of \$20,000 to the SFSD annually during each year of the Agreement to aid in the expansion of the Culinary/Vocational/ServSafe program. The \$20,000 grant will be issue to SFSD on the anniversary of the Agreement execution date.
2. The Contractor shall coordinate the implementation of this culinary/vocational training programs with Five Keys Charter School's academic calendar, in all jail facilities with kitchens within 60 days of being awarded the contract and shall maintain the program on a continual basis over the life of this contract.
3. The Contractor must also document referrals and linkages to include post-release employment opportunities for inmates who participate in this culinary/vocational training program.
  - a. The documentation will be provided to the SFSD Director of Programs or their designee.
4. Contractor will work with the SFSD to develop performance metrics and provide quarterly reports regarding employment for participants.
  - a. The metrics will be developed with the SFSD Director of Programs and the Chief Deputy of Custody or their respective designee.
  - b. The quarterly reporting will be provided to the SFSD Director of Programs

**S. Staff Meals.**

1. ARMARK will supply the staff meal at the negotiated and agreed upon price-per-meal, and this price will include all necessary service items such as disposable plates, cups, cup holders, sugar, creamer, stirrers, napkins, disposable utensils, condiments, etc. ARAMARK will provide a fixed Staff Menu. (See Appendix C-1)
2. Staff meals will only be prepared by ARAMARK employees.



3. A fixed staff menu as described in Appendix C-1 will be provided for staff assigned to jail facilities. One meal for each staff member on shift will be provided at facilities that operate with three 8-hour shifts. A minimum of one meal and maximum of two meals per shift will be provided for each staff member at jails that operate with two 12-hour shifts. The menu will provide a variety of cold and hot meals during a six week cycle.

4. The procedure for SFSD staff to order meals will be as follows:

- a. Meal tickets will be passed out during Muster.
- b. The completed meal tickets will be collected by SFSD staff (the Kitchen Deputy or Trustee Boss post assignments).
- c. The meal tickets will be delivered to Aramark personnel in the kitchen.
- d. Aramark employees will place the ordered meals in individual bags marked with a name or star number.
- e. The meals will be delivered to the Officer Dining Room (ODR) by Aramark employees. Depending on the type of meal ordered, the Aramark employee will either place the meal in the cooler or heater.

5. At the request of SFSD Facility Commander, the menu will be reviewed every six months and revised to provide variety.

6. SFSD reserves the right to decline the provision of staff meals, during the course of this agreement pending the re-negotiation of the Memorandum of Understanding with the Sheriff's Deputy Unions.

7. ARAMARK will not be allowed to install vending machines in any area of any jail.

8. **Coffee Service.** ARAMARK will provide coffee service for Sheriff's Department's Staff at the following locations: County Jail #1 breakroom, Custody Operations Division, County Jail #2 ODR, County Jail #4 ODR, County Jail #5 ODR, and Training Unit at the San Bruno Facility. (Please Note: In the event County Jail #4 is closed, staff coffee service would no longer be needed. In the event County Jail #6 is opened, staff coffee service will be required).

a. **Coffee Machines and Coffee.** ARAMARK will provide six (6) commercial grade coffee machines and coffee at designated areas located at County Jail #1 (CJ1), Custody Operations Division (COD) Admin staff, County Jail #2 (CJ2), County Jail #4 (CJ4), County Jail #5 (CJ5), and the Training Unit at the San Bruno Facility. The coffee machines will provide hot water on demand for single serve teas and decaf coffee and will require plumbing to the facilities water supply. A manual, pour-in, coffee machine will be provided as an option for locations that cannot accommodate a machine that requires a fixed water supply.

b. **Supplies.** ARAMARK shall provide coffee supplies that include, at the minimum, artisanal sustainable and certified coffee, paper cups, stir sticks, sugar and creamer.

i. ARAMARK will monitor the coffee supply inventory of coffee, cups, stir sticks, sugar, and creamer to ensure supplies are always stocked to meet the Staff Count per Appendix A Section I, S. 8. d.

ii. All food service ware (cups, napkins, spoons, stir sticks) provided by ARAMARK shall be Biodegradable/Compostable or Recyclable and cannot be made, in whole or in part, from Polystyrene Foam to comply with San Francisco Environment Code Chapter 16, Food Service and Packaging Waste Reduction Ordinance.

iii. Per Amended San Francisco Environment Code Chapter 16, beginning July 1, 2019, City contractors are prohibited from selling, using or distributing any straws, stirrers, splash sticks, cocktail sticks, or toothpicks made with plastic.

iv. Beginning January 1, 2020, all Food Service Ware must be Fluorinated Chemical Free.

c. **Maintenance and Repair.** ARAMARK will provide monthly maintenance on the coffee machines to ensure they are operating properly, ARAMARK will replace an inoperable coffee machine within twenty-four (24) hours following notification to ARAMARK from SFSD Command Staff.

d. **Staff Count.** ARAMARK will provide coffee to meet the demands of the following Sheriff's staff counts (\*Note: Staff counts may fluctuate as a result of staff reassignments):

i. County Jail #1 (CJ1) – 41 staff

ii. Custody Operations Division (COD) – 21 staff

iii. County Jail #2 (CJ2) – 52 staff

iv. County Jail #4 (CJ4) – 33 staff

v. County Jail #5 (CJ5) – 102 staff

vi. Training Unit at San Bruno Facility – 15 staff

e. **Invoice.** ARAMARK will remit a monthly invoice to the Sheriff's Department for the Coffee Service per Appendix B – Calculation of Charges. The invoice must include a unique invoice number containing a detailed description of the items and service being invoiced.

**T. Transition to a Subsequent Contractor.** In the event of a change of food service providers, ARAMARK agrees to fully cooperate with any subsequent Contractor, so as to insure a smooth transition in the future.

II. **Services Provided by Attorneys.** Any services to be provided by a law firm or attorney must be reviewed and approved in writing in advance by the City Attorney. No invoices for

services provided by law firms or attorneys, including, without limitation, as subcontractors of Contractor, will be paid unless the provider received advance written approval from the City Attorney.

**III. Reports.** Contractor shall submit written reports as requested by the San Francisco Sheriff's Department. Format for the content of such reports shall be determined by the San Francisco Sheriff's Department. The timely submission of all reports is a necessary and material term and condition of this Agreement. The reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**1. Quarterly Reports.** ARAMARK will submit in writing, within 15 days of the end of each fiscal quarter (September 30, December 31, March 31 and June 30) to the Sheriff's Chief Financial Officer and to the Custody Division Commander, a report of food service activity including, but not limited to the following:

- a. A complete accounting of actual meals served, by month, including hot meals, sack lunches, religious and medical diets and snacks for inmates, by location. A complete accounting of actual staff meals and snacks served to staff, by location.
- b. Details of all preventative maintenance performed on each piece of equipment, including equipment description, location, type of service performed, parts replaced (if applicable), date, and name of firm performing the service.
- c. Details of all repairs performed on each piece of equipment, description, location, problem requiring repair, parts replaced (if applicable), who performed the work, and whether or not it was under warranty.
- d. Provide copies of all reports and records required to qualify for Federal Surplus Commodities. (if any).
- e. Financial (profit and loss) reports detailing the operations of the San Francisco Sheriff's Department's food service on a monthly/accounting period, as well as quarterly and year-to-date-summary basis. These statements must be the same as those produced by ARAMARK in comparable management fee accounts and should include an assessment of the overall program strengths and weaknesses, as well as recommendations for the improvement of food, service, cost control and areas.
- f. ARAMARK shall have 10 business days to respond to any requests by SFSD for additional data, or to any questions posed by SFSD.

**2. Miscellaneous Reports.** Contractor shall submit any additional written reports as requested by the San Francisco Sheriff's Department (SFSD). Format for the content of such reports shall be determined by the SFSD. The timely submission of all reports is a necessary and material term and condition of this Agreement. The reports, including any

copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

**a. Emergency Situation Reports.** ARAMARK will immediately notify the on-duty Watch Commander of any fires or accidents occurring in the kitchens or staff dining rooms. A detailed report outlining the facts of the fire or emergency will be submitted by ARAMARK to the Facility Commander within twenty-four (24) hours of the incident.

**b. Antibiotic Use in Food Animals Ordinance Report.** Section 2706(b) of the Environment Code requires ARAMARK to provide an annual report containing the following information:

i. The percentages of meat and poultry procured during the reporting year that were produced with and without routine use of antibiotics (distinguishing, if possible, between meat/poultry raised without any antibiotics and meat/poultry raised without routine use of medically important antibiotics).

ii. A list of the ARAMARK's current meat and poultry suppliers for the SFSD.

iii. Do these suppliers currently offer meat and/or poultry raised without the routine use of antibiotics (distinguishing, if possible, between meat/poultry raised without any antibiotics and meat/poultry raised without routine use of medically important antibiotics)?

iv. Could these suppliers cease routine use of medically important antibiotics within 3 years' time?

v. The estimated cost of obtaining meat and/or poultry raised without the routine use of antibiotics (distinguishing, if possible, between meat and/or poultry raised without any antibiotics and meat and/or poultry raised without routine use of medically important antibiotics).

vi. The expected timeline if the SFSD were to transition to procurement of only meat and/or poultry raised without routine use of medically important antibiotics.

#### **IV. Department Liaison**

In performing the Services provided for in this Agreement, Contractor's liaison with the San Francisco Sheriff's Department will be the Custody Division Chief or his/her designee. The current Custody Division designee is Lieutenant John Caramucci. All reports, emails, concerns will be sent to the following email address; [john.caramucci@sfgov.org](mailto:john.caramucci@sfgov.org) and [SFSD.Foodservice@sfgov.org](mailto:SFSD.Foodservice@sfgov.org).

## Appendix B Calculation of Charges

The Contractor will be compensated monthly, on a price per meal basis. Price per-meal must include the cost of all necessary service items such as disposable plates, cups, napkins, disposable utensils, condiments, gloves, etc. The parties agree to the following per meal prices at the outset of this Agreement:

Description	Unit of Measure	Unit Price
Inmate Meal: 2 Cold Meals & 1 Hot Meal	Per Meal Price	\$1.615
Inmate Meal: 2 Hot Meals & 1 Cold Meal	Per Meal Price	\$1.615
Inmate Coffee during Breakfast Meal	Per Cup Price	\$0.00 - FREE
SFSD Staff Meal	Per Meal Price	\$2.99

- Applicable taxes (by County where the meal is served) will be paid by City in addition to above prices. Currently San Francisco Tax is 8.5%, and San Bruno Tax is 8.75%.

City agrees that after the first 24 months of the contract term, either party may request a renegotiation of the per meal prices, but that any upward adjustment of these prices may not result in an annual projected cost increase in excess of that justified by the U.S. Department of Labor Consumer Price Index – All Urban Consumers, San Francisco Area, Food Away from Home, for the calculated average percent change of the monthly Consumer Price Index for the twelve (12) months prior to the agreed effective date of the renegotiated per meal price.

In addition, the parties agree that the financial arrangements in this Agreement are based on conditions existing as of the Effective Date including any representations regarding existing and future conditions made by City in connection with the negotiation and execution of this Agreement. If such conditions change due to causes beyond ARAMARK's control, including, but not limited to, a change in the scope of ARAMARK's services; menu changes outside of the scope of services detailed in Appendix A; a decrease in the City's inmate population below 900 or a decrease to available inmate labor below 18 assigned to assist in the daily food service in each shift at County Jail No. 4 and County Jail No. 5; a change in Federal, State and local sales, and other taxes; an increase to the minimum wage per Section 10.7 Minimum Compensation Ordinance, then ARAMARK shall give City written notice of such increase or change, and within thirty (30) calendar days after such notice, ARAMARK and City shall mutually agree upon modification(s) to offset the impact of the increase or change, which modifications may include any or a combination of the following: an adjustment to ARAMARK's price per meal, modifications to the menu or product offerings, changes to product pricing or modifications to ARAMARK's scope of services.

\*In the event SFSD staff selects a la carte food items in lieu of a full Staff Meal.

**Side Orders:**

Description	Unit of Measure	Unit Cost
Cold Cereal	Each	\$1.19
Milk (1% for ½ pt.)	Each	\$0.49
Oatmeal Cup	Each	\$1.39
Orange Juice/Fruit Juice	Each	\$0.75
Assorted Chips	Each	\$0.75
Yogurt	Each	\$0.75
Cookies	Each	\$0.75
Salad	Each	\$0.49

The Contractor will be compensated monthly for **SFSD Staff Coffee Service** and **Garbage Service**. The parties agree to the following per month prices at the outset of this Agreement:

Description	Unit of Measure	Unit Price
SFSD Staff Coffee Service	Per Month	\$3,900.00
Garbage Service	Per Month	\$3,900.00

APPENDIX C – 1  
STAFF MENU



Staff Menus - Six Week Cycle



San Francisco Sheriff Department Staff Menu

Staff Meal \$2.99

Meal Option #1- Main Item + Two Sides  
Meal Option #2- Three Sides

MAIN ITEMS: Every Day Favorites

Lighter Fare Sandwiches from Fresh Deli Express	
Tuna Salad Sandwich	4.6 oz.
Ham & Cheese Sandwich	4.6 oz.
Deli Stacker Sandwich	4.6 oz.
Turkey & Cheese Sandwich	4.2 oz.
Protein Pack- 2 pk nuts, 1 mozzarella string cheese, 1 egg & 4 oz. cher	6oz.
Smucker's Unstoppable Peanut Butter & Grape Jelly (2)	2.6 oz.

Salads- Freshly prepared each day. Includes croutons & variety of dressings (Balsamic, Vinaigrette, Caesar, Lite Italian, Ranch)

Caesar Salad	12 oz.
Chicken Caesar Salad	10 oz.
Spinach Salad with Chicken	14 oz.

Hot Soup Cakes

Beef, Chicken, Sticy Chicken	2.25 oz.
------------------------------	----------

Breakfast

Assorted Cereals with Milk	1.85 oz.
Quaker Oatmeal Cups- Brown Sugar or Apple Cinnamon	1.69/1.86 oz.
Mini Breakfast Sandwich (2)	3.4 oz.

Hot Entrees- Frozen items unless noted served with

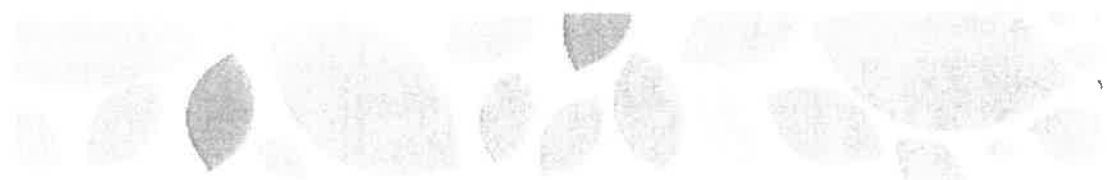
Pizza Snack Rolls	5oz.
Chicken Fried Rice	8oz.
Chirukhanga Chicken & Cheese	5oz.
Chirukhanga Steak & Cheese	5oz.
Chicken Alfredo Florentine	5.5 oz.
Lasagna Alfredo w/ Broccoli	8oz.
Beef & Bean Burrito	10oz.
Chicken Sandwich- BBQ or Teriyaki	4.5oz/5.5oz
Jumbo Cheesesticks	7oz.
Corn Dogs (2)	4oz.

MAIN ITEMS: Weekly Salad Specials 10-12 oz.

Week 1. Mandarin Chicken Salad	Week 4. Broccoli & Carrot Stew Salad
Week 2. Quinoa Salad	Week 5. Tri Color Pasta Salad
Week 3. Beef & Tomato Salad	Week 6. Mexican Bean & Bell Pepper Salad



APPENDIX C - 1  
STAFF MENU



San Francisco Sheriff Department Staff Menu


Staff Meal \$2.99

Meal Option #1- Main Item + Two Sides

Meal Option #2- Three Sides

SIDES

Mix 1/2 Pint	1/2 pint
Orange Juice 1/2 Pint	1/2 pint
Bottle of Water	16 oz.
Cheese Focaccia (2)	.75 oz.
Mixed Nut Focaccia (2)	.5 oz.
Apple Juice (2)	4 oz.
Assorted Yogurt	4 oz.
Assorted Cookies	2 ct
Seasonal Fresh Fruit	various
Hard Cooked Eggs	2 ct
Side Salad w/ Croutons	5 oz.
Assorted Chips	1.5 oz.
Portions	1.75 oz.

 We know how important it is to keep a menu fresh and exciting which is why we will rotate in weekly and seasonal specials with the latest product offerings from our vendor partners to bring new tastes to you staff.





Proposed 7/18 APPENDIX C-2  
REGULAR MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA

Weekly Average 2500 Calories Per Day\*  
Less than 30% of calories from fat; less than 2.8 gram Sodium



Week: 1

MONDAY

Meal Name: Breakfast

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)
Cinnamon Breakfast Bar **	1/80 cut	Cinnamon Breakfast Bar **	1/50 cut	Cinnamon Breakfast Bar **	1/50 cut	Cinnamon Breakfast Bar **
Peanut Butter	1 each	Peanut Butter	1 cup	Peanut Butter	1 cup	Hard Cooked Egg
Fresh Baked Wheat Roll	2 ozw	Strussel Coffeecake	1/70 cut	Fresh Baked Wheat Roll	2 ozw	Muffin
Grape Jelly	1 packet	Apples Jelly	1 packet	Grape Jelly	1 packet	Grape Jelly
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)

Meal Name: Lunch

T. Salami	3 ozw	Turkey	4 ozw	T. Bologna	3 ozw	Turkey
Mustard	1 packet	Mustard	1 1/2 fl oz	Mustard	1 packet	Mustard
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread
Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins	3 ozw	Carrot Sticks or Coins
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium

Meal Name: Dinner

Country Patty (4 ozw each)	1 patty	Home-style Scalloped Potatoes (3 oz soy)	3/4 cup	Crispy Chicken Patty (4 ozw each)	1 patty	Cheesy Broccoli Rice Casserole (3 oz soy)	6 ozw
Gravy LFLS	2 fl oz	Peas & Carrots LF	3/4 cup	BBQ Sauce	1 fl oz	Katle Blend Mixed Vegetables LF	1/2 cup
Pinto Beans LF	1 1/2 cup	Vinaigrette Calico Coleslaw LFLS	3/4 cup	Boston Baked Beans LF	1 fl oz	Creamy Coleslaw LF	3/4 cup
Broccoli LF	3/4 cup	Fresh Baked Wheat Roll	2 ozw	Carrots LF	1/2 cup	Broccoli LF	1/2 cup
Garden Salad	3/4 cup	Sandwich Cookies	2 each	Garden Salad	1/2 cup	Tossed Salad w/ Carrots	3/4 cup
French Dressing LF	3/4 cup	1% Milk (Half Pint)	1 each	Italian Dressing	2 ozw	Fresh Seasonal Fruit	1/2 fl oz
Fresh Baked Wheat Roll	1/2 fl oz	1% Milk (Half Pint)	1 each	Fresh Baked Wheat Roll	2 ozw	Garlic Wheat Roll	2 ozw
Fresh Seasonal Fruit	2 ozw	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Limitation cheese with calcium is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (Initial/Date) Q1

in accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

02

03

04

Reviewed: 7/18

Aramark Dietitian's Signature:

Client's Signature:

Date:

FLM Signature:

Date:

Proposed 7/18 APPENDIX C-2  
REGULAR MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA



Weekly Average 2500 Calories Per Day\*  
Less than 30% of calories from fat, less than 2.8 gram Sodium

Week: 2

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Meal Name: Breakfast

Meal Name	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)
Cinnamon Breakfast Bar**	1/50 cut	Peanut Butter Breakfast Bar**	Carrot Spice Breakfast Bar (1/2 c vegetable)**	Peanut Butter Breakfast Bar**	Cinnamon Breakfast Bar**	Peanut Butter Breakfast Bar**	Cocoa Breakfast Bar**
Peanut Butter	1 each	Bran Flakes Cereal	Hard Cooked Egg	Toasted Oats Cereal	Peanut Butter	Bran Flakes Cereal	Hard Cooked Egg
Fresh Baked Wheat Roll	2 ozw	Streusel Coffecake	Muffin	Streusel Coffecake	Fresh Baked Wheat Roll	Streusel Coffecake	Muffin
Grape Jelly	1 packet	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)
<b>Meal Name: Lunch</b>							
T. Bologna	3 ozw	Peanut Butter	Turkey	Peanut Butter	Turkey	Peanut Butter	T. Ham
Mustard	1 packet	Jelly	Mustard	Jelly	Mustard	Jelly	Mustard
Wheat Bread	2 slice	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread
Fresh Seasonal Fruit	1 each	Fresh Seasonal Fruit	Carrot Sticks or Coins	Carrot Sticks or Coins	Orange	Carrot Sticks or Coins	Carrot Sticks or Coins
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium
<b>Meal Name: Dinner</b>							
Crispy Chicken Patty (4 ozw each)	1 patty	Country Patty (4 ozw each)	Cajun Chicken Quarter	Farmhouse Stew (3 oz soy)	Tex-Mex Taco Filling (3 oz soy)	Cherubolled Patty (3 ozw)	Cheesy Broccoli Noodle Casserole (3 oz soy)
Gravy LFLS	2 fl oz	Gravy LFLS	Philo Beans LF	Noodles LF	Cheese Sauce	Ketchup & Mustard Packets	Broccoli LF
Mashed Potatoes LF	1 1/2 cup	Pinto Beans LF	Broccoli LF	Green Beans LF	Pinto Beans LF	Cajun Potatoes LF	Carrots LF
Carrots LF	3/4 cup	Kettle Blend Mixed Vegetables LF	Tossed Salad w/ Carrots	Coleslaw Vinaigrette LF	Shredded Lettuce	Broccoli LF	Garden Salad
Mexican Coleslaw LF	3/4 cup	Coleslaw Vinaigrette LF	French Dressing LF	Fresh Baked Wheat Roll	Carrot Tostita 6"	Fresh Baked Wheat Roll	Italian Dressing
Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	Fresh Seasonal Fruit	Fresh Seasonal Fruit	Sandwich Cookies	Fresh Seasonal Fruit	Fresh Baked Wheat Roll
Sandwich Cookies	2 each	Sandwich Cookies	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	Fresh Seasonal Fruit
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1% Milk (Half Pint)

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

All entire portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Inflation cheese with calcium is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initials/date) O2 O2 O4  
in accordance with ACA Standard (ref. 4-ALDF-44-07)(MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18 Aramark Diethian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA**

Weekly Average 2500 Calories Per Day\*  
Less than 30% of calories from fat, less than 2.8 gram Sodium

**APPENDIX C-2  
REGULAR MENU**

**Week: 3**

**MONDAY**

**Meal Name: Breakfast**

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Cinnamon Breakfast Bar**	1/50 cut	1/50 cut	1/50 cut	1/50 cut	1/50 cut	1/50 cut
Peanut Butter	1 each	1 each	1 cup	1 cup	1 cup	1 cup
Fresh Baked Wheat Roll	2 ozw	1/70 cut	1/70 cut	1/70 cut	1/70 cut	1/70 cut
Grape Jelly	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

**Meal Name: Lunch**

T. Bologna	3 ozw	4 ozw	4 ozw	4 ozw	4 ozw	4 ozw
Mustard	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Carrot Sticks or Coins	3 ozw	3 ozw	3 ozw	3 ozw	3 ozw	3 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet

**Meal Name: Dinner**

Hearty Spanish Rice (3 oz soy)	10 ozw	10 ozw	10 ozw	10 ozw	10 ozw	10 ozw
Pinto Beans LF	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Colelaw Vinaigrette LF	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup
Green Beans LF	1/2 cup	1/2 cup	1/2 cup	1/2 cup	1/2 cup	1/2 cup
Fresh Baked Wheat Roll	2 ozw	2 ozw	2 ozw	2 ozw	2 ozw	2 ozw
Fresh Seasonal Fruit	1 each	1 each	1 each	1 each	1 each	1 each
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Initiation cheese with calcium is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRTs for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initials/date) O1 \_\_\_\_\_ O2 \_\_\_\_\_ O3 \_\_\_\_\_ O4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-2  
REGULAR MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
Weekly Average 2500 Calories Per Day\*  
Less than 30% of calories from fat; less than 2.8 gram Sodium



Week: 4

Monday Breakfast

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Meal Name: Breakfast	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each
Cinnamon Breakfast Bar**	1/50 cut	1	Cinnamon Breakfast Bar**	1/50 cut	1	Cinnamon Breakfast Bar**	1/50 cut	1	Cinnamon Breakfast Bar**	1/50 cut	Cocoa Breakfast Bar**	1/50 cut
Peanut Butter	1 cup	1	Peanut Butter	1 cup	1	Peanut Butter	1 cup	1	Peanut Butter	1 cup	Hard Cooked Egg	1 each
Fresh Baked Wheat Roll	1/70 cut	2	Fresh Baked Wheat Roll	1/70 cut	2	Fresh Baked Wheat Roll	1/70 cut	2	Fresh Baked Wheat Roll	1/70 cut	Muffin	1/70 cut
Grape Jelly	1 packet	1	Grape Jelly	1 packet	1	Grape Jelly	1 packet	1	Grape Jelly	1 packet	Grape Jelly	1 packet
1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 packet
<b>Meal Name: Lunch</b>												
T. Bologna	3 ozw	1	T. Bologna	4 ozw	1	T. Bologna	4 ozw	1	T. Bologna	4 ozw	T. Bologna	3 ozw
Mustard	1 packet	1	Mustard	1 packet	1	Mustard	1 packet	1	Mustard	1 packet	Mustard	1 packet
Wheat Bread	2 slice	2	Wheat Bread	2 slice	2	Wheat Bread	2 slice	2	Wheat Bread	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	1 each	1	Carrot Sticks or Coins	1 each	1	Carrot Sticks or Coins	1 each	1	Carrot Sticks or Coins	1 each	Carrot Sticks or Coins	2 slice
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	1	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	1	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	1	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet
<b>Meal Name: Dinner</b>												
Crispy Chicken Patty (4 ozw each)	1 patty	1	BBQ Chicken Quarter	1 each	1	Savory Rice & Peppers (3 oz gd soy)	10 ozw	1	Asian Fried Rice (3 oz soy)	10 ozw	Italian Sauce (3 oz soy)	6 ozw
Gravy LF/LS	2 fl oz	1	Gravy LF/LS	2 fl oz	1	Pinto Beans LF	2 fl oz	1	Broccoli LF	1/2 cup	Noodles LF	1/2 cup
Pinto Beans LF	1/2 cup	1	Mashed Potatoes LF	1/2 cup	1	Kettle Blend Mixed Vegetables LF	1/2 cup	1	Garden Salad	1/2 cup	Kettle Blend Mixed Vegetables LF	1/2 cup
Corn LF	1/2 cup	1	Peas & Carrots LF	1/2 cup	1	Garden Salad	1/2 cup	1	French Dressing LF	1/2 cup	Broccoli LF	1/2 cup
Mexican Chileslaw LF	1/2 cup	1	Fresh Baked Wheat Roll	1/2 cup	1	Italian Dressing	1/2 cup	1	Fresh Baked Wheat Roll	1/2 cup	Fresh Baked Wheat Roll	1/2 cup
Fresh Baked Wheat Roll	3/4 cup	2	Sandwich Cookies	2 each	2	Fresh Baked Wheat Roll	1/2 cup	2	Fresh Seasonal Fruit	2 each	Sandwich Cookies	2 each
Fresh Seasonal Fruit	2 ozw	2	1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each
1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Initiation cheese with calcium is used.

\*\* This item contains 250mg Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ O2 \_\_\_\_\_ O3 \_\_\_\_\_ O4 \_\_\_\_\_  
in accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-2  
REGULAR MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA



Weekly Average 2500 Calories Per Day\*  
Less than 30% of calories from fat, less than 2.8 gram Sodium

Week: 5

MONDAY

Meal Name: Breakfast

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Item	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each	1 each
Cinnamon Breakfast Bar**	1/50 cut	1/50 cut	1/50 cut	1/50 cut	1/50 cut	1/50 cut	1/50 cut
Peanut Butter	1 each	1 each	1 each	1 each	1 each	1 each	1 each
Fresh Baked Wheat Roll	2 ozw	1/70 cut	1/70 cut	1/70 cut	1/70 cut	1/70 cut	1/70 cut
Grape Jelly	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each	1 each
<b>Meal Name: Lunch</b>							
Turkey	3 ozw	Peanut Butter	T. Bologna	Peanut Butter	T. Ham	Peanut Butter	T. Bologna
Mustard	1 packet	Jelly	Mustard	Jelly	Mustard	Jelly	Mustard
Wheat Bread	2 slice	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread
Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	Carrot Sticks or Coins	Orange	Carrot Sticks or Coins	Fresh Seasonal Fruit	Carrot Sticks or Coins
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium
<b>Meal Name: Dinner</b>							
Texan Tomato Pie w/ Cornbread Topping (3 oz soy)	10 ozw	Home-style Scalloped Potatoes (3 oz soy)	Macaroni & Cheese Casserole (3 oz soy)	BBQ Chicken Quarter	BBQ Chicken Casserole (3 oz soy)	Crispy Chicken Patty (4 ozw each)	T. Hot Dogs (1.5 oz each)
Pinto Beans LF	1 1/2 cup	Kettle Blend Mixed Vegetables LF	Boston Baked Beans LF	Cajun Potatoes LF	Cajun Potatoes LF	Gravy LF/LS	Mustard
Broccoli LF	1/2 cup	Coleslaw Vinaigrette LF	Broccoli LF	Carrots LF	Carrots LF	Pinto Beans LF	Wheat Bread
Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Garden Salad	Fresh Baked Wheat Roll	Corn LF	Boston Baked Beans LF
1% Milk (Half Pint)	1 each	Sandwich Cookies	Fresh Seasonal Fruit	French Dressing LF	Fresh Seasonal Fruit	Tossed Salad w/ Carrots	Carrots LF
		1% Milk (Half Pint)	1% Milk (Half Pint)	Fresh Baked Wheat Roll	1% Milk (Half Pint)	French Dressing LF	Coleslaw Vinaigrette LF
				1% Milk (Half Pint)		Garlic Wheat Roll	Sandwich Cookies
						Sandwich Cookies	1% Milk (Half Pint)
						1% Milk (Half Pint)	

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Inflation cheese with calcium is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ OZ \_\_\_\_\_ OZ \_\_\_\_\_ O4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18 Aramark Dietitian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-2  
REGULAR MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA

Weekly Average 2500 Calories Per Day\*  
Less than 30% of calories from fat, less than 2.8 gram Sodium



Week: 6

MONDAY  
Meal Name: Breakfast

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Item	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)
Cinnamon Breakfast Bar**	1/50 cut	Peanut Butter Breakfast Bar**	Carrot Spice Breakfast Bar (1/4 c vegetable)**	Peanut Butter Breakfast Bar**	Cinnamon Breakfast Bar**	Peanut Butter Breakfast Bar**	Cocoa Breakfast Bar**
Peanut Butter	1 each	Bran Flakes Cereal	Hand Cooked Egg	Tossed Oats Cereal	Peanut Butter	Bran Flakes Cereal	Hand Cooked Egg
Fresh Baked Wheat Roll	2 ozw	Streusel Coffecake	Muffin	Streusel Coffecake	Fresh Baked Wheat Roll	Streusel Coffecake	Muffin
Grape Jelly	1 packet	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)
<b>Meal Name: Lunch</b>							
Turkey	3 ozw	Peanut Butter	T. Salami	Peanut Butter	T. Bologna	Peanut Butter	Turkey
Mustard	1 packet	Jelly	Mustard	Jelly	Mustard	Jelly	Mustard
Wheat Bread	2 slice	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread	Wheat Bread
Carrot Sticks or Coins	3 ozw	Orange	Carrot Sticks or Coins	Fresh Seasonal Fruit	Carrot Sticks or Coins	Orange	Carrot Sticks or Coins
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium
<b>Meal Name: Dinner</b>							
Spicy Rice (3 oz soy)	10 ozw	Charbroiled Patty (3 ozw)	Crispy Chicken Patty (4 ozw each)	Chili Mac (3 oz soy)	Savory Stroganoff (3 oz soy)	Lemon Pepper Chicken Quarter	Hearty Spanish Rice (3 oz soy)
Pinto Beans LF	1 cup	Mashed Potatoes LF	Gravy LFLS	Pinto Beans LF	Noodles LF	Mashed Sweet Potatoes LF	Pinto Beans LF
Broccoli LF	1/2 cup	Gravy LFLS	Pinto Beans LF	Kettle Blend Mixed Vegetables LF	Pasta & Carrots LF	Tossed Salad w/ Carrots	Cobleslaw Vinaigrette LF
Fresh Baked Wheat Roll	2 ozw	Kettle Blend Mixed Vegetables LF	Cabbage LF	Mexican Colelaw LF	Vinaigrette Calico Colelaw LFALS	French Dressing LF	Green Beans LF
Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	Garden Salad	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll
1% Milk (Half Pint)	1 each	Sandwich Cookies	Italian Dressing	Sandwich Cookies	Fresh Seasonal Fruit	Sandwich Cookies	Fresh Seasonal Fruit
		1% Milk (Half Pint)	Fresh Baked Wheat Roll	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)
			Fresh Seasonal Fruit				
			1% Milk (Half Pint)				

\*Inmate workers identified by the Sheriff's Department shall receive a double portion of whatever meal is being served at the time.

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casserolles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.  
\*\* This item contains 250mgms Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 02 Q3 04  
in accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-3  
VEGETARIAN MENU

SAN FRANCISCO CITY & COUNTY JAILS  
VEGETARIAN MENU

Weekly Average 2600 Calories Per Day  
Less than 30% of calories from fat, less than 2.5 gram Sodium



Week: **1**

**MONDAY**

**Meal Name: Breakfast**

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Cinnamon Breakfast Bar**	1/50 cut	1/50 cut	1/50 cut	1/50 cut	1/50 cut	1/50 cut
Peanut Butter	1 each	1 each	1 cup	1 cup	1 cup	1 cup
Fresh Baked Wheat Roll	2 ozw	1/70 cut	1/70 cut	1/70 cut	1/70 cut	1/70 cut
Grape Jelly	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

**Meal Name: Lunch**

Vegan Soy Patty	3 ozw	4 ozw	4 ozw	3 ozw	4 ozw	4 ozw
Mustard	1 packet	1/12 fl oz	Jelly	1 packet	Jelly	1/12 fl oz
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Carrot Sticks or Coins	3 ozw	3 ozw	3 ozw	2 slice	2 slice	2 slice
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

**Meal Name: Dinner**

Pinto Beans LF	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Rice LF	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup
Broccoli LF	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup
Garden Salad	3/4 cup	2 ozw	2 ozw	2 ozw	2 ozw	2 ozw
French Dressing LF	1/2 fl oz	1/2 fl oz	1/2 fl oz	1/2 fl oz	1/2 fl oz	1/2 fl oz
Fresh Baked Wheat Roll	2 ozw	1 packet	1 packet	1 packet	1 packet	1 packet
Fresh Seasonal Fruit	1 each	1 each	1 each	1 each	1 each	1 each
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are better volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.  
\*\* This item contains 250mg Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRIs for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initials) 01 \_\_\_\_\_ 02 \_\_\_\_\_ 03 \_\_\_\_\_ 04 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-3 VEGETARIAN MENU

SAN FRANCISCO CITY & COUNTY JAILS VEGETARIAN MENU



Weekly Average 2500 Calories Per Day Less than 30% of calories from fat; less than 2.5 gram Sodium

Week: 2

MONDAY Meal Name: Breakfast

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Table with 7 columns (Meal Name, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday) and multiple rows of food items and quantities.

All entree portions purchased fully cooked, within manufacturer's tolerances specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.

NUTRITION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initials/date) 02 03 04 In accordance with ACA Standard (ref. 4-ALD-F-00-07) (MANDATORY) menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18 Aramark Dietitian's Signature: Date: Client's Signature: Date: FLM Signature: Date:



Proposed 7/16 APPENDIX C-3  
VEGETARIAN MENU

SAN FRANCISCO CITY & COUNTY JAILS  
VEGETARIAN MENU

Weekly Average: 2500 Calories Per Day  
Less than 30% of calories from fat, less than 2.5 gram Sodium



Week: **MONDAY** 3

Meal Name: **Breakfast**

**TUESDAY**      **WEDNESDAY**      **THURSDAY**      **FRIDAY**      **SATURDAY**      **SUNDAY**

Item	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)
Cinnamon Breakfast Bar **	1/50 out	Cinnamon Breakfast Bar (1/4 vegetable)	1/50 out	Cinnamon Breakfast Bar **	Peanut Butter Breakfast Bar **	Cocoa Breakfast Bar **
Peanut Butter	1 cup	Hard Cooked Egg	1 cup	Peanut Butter	Brain Flakes Cereal	Hard Cooked Egg
Fresh Baked Wheat Roll	2 oz	Muffin	1/70 out	Fresh Baked Wheat Roll	Stouzel Coffeecake	Muffin
Grape Jelly	1 packet	Grape Jelly	1 packet	Grape Jelly	Apple Jelly	Grape Jelly
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)
<b>Meal Name: Lunch</b>						
Hummus	1/2 cup	Vegan Soy Patty	4 oz	Hummus	Peanut Butter	Vegan Soy Patty
Wheat Bread	2 slice	Mustard	1 1/2 fl oz	Wheat Bread	Jelly	Mustard
Carrot Sticks or Coins	3 oz	Wheat Bread	2 slice	Carrot Sticks or Coins	Wheat Bread	Wheat Bread
1% Milk (Half Pint)	1 each	Orange	3 oz	1% Milk (Half Pint)	Fresh Seasonal Fruit	Carrot Sticks or Coins
<b>Meal Name: Dinner</b>						
Hearty Spanish Rice (3 oz soy)	10 oz	Italian Sauce (3 oz soy)	6 oz	Pinto Beans LF/LS	Savory Slinganoff (3 oz soy)	Maccaroni & Cheese Casserole (3 oz soy)
Pinto Beans LF	1 1/2 cup	Noodles LF	1 1/2 cup	Parley Potatoes	1 cup	Pinto Beans LF
Coleslaw Vinaigrette	3/4 cup	Broccoli LF	1/2 cup	Tossed Salad w/ Carrots	1 cup	Broccoli LF
Green Beans	2 fl oz	Garden Salad	1/2 cup	French Dressing LF	1/2 cup	Creamy Coleslaw LF
Fresh Baked Wheat Roll	1/2 cup	Italian Dressing	1/2 cup	Fresh Baked Wheat Roll	3/4 cup	Fresh Baked Wheat Roll
Fresh Seasonal Fruit	2 oz	Fresh Baked Wheat Roll	1/2 fl oz	Fruit (1 @ or 1/2 cup equivalent)	2 oz	Fruit (1 @ or 1/2 cup equivalent)
Fruit Drink w/ B12, C, D, E & Calcium	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 each	Fruit Drink w/ B12, C, D, E & Calcium
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium

All entire portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Initiation cheese with calcium is used.

\*\* This item contains 250mg Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRIs for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ O2 \_\_\_\_\_ O3 \_\_\_\_\_ O4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-3  
VEGETARIAN MENU

SAN FRANCISCO CITY & COUNTY JAILS  
VEGETARIAN MENU



Weekly Average 2500 Calories Per Day  
Less than 30% of calories from fat; less than 2.5 gram Sodium

Week: 4

MONDAY

Meal Name: Breakfast

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)
Cinnamon Breakfast Bar**	1/50 cut	Peanut Butter Breakfast Bar**	Carrot Slices Breakfast Bar (1/4 c vegetable)	Peanut Butter Breakfast Bar**	Cinnamon Breakfast Bar**	Peanut Butter Breakfast Bar**	Cocoa Breakfast Bar**
Peanut Butter	1 each	Bran Flakes Cereal	Hard Cooked Egg	Toasted Oats Cereal	Peanut Butter	Bran Flakes Cereal	Hard Cooked Egg
Fresh Baked Wheat Roll	2 ozw	Streusel Coffecake	Muffin	Streusel Coffecake	Fresh Baked Wheat Roll	Streusel Coffecake	Muffin
Grape Jelly	1 packet	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly	Apple Jelly	Grape Jelly
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)
<b>Meal Name: Lunch</b>							
Vegan Soy Patty	3 ozw	Peanut Butter	Hummus	Peanut Butter	Vegan Soy Patty	Peanut Butter	Hummus
Mustard	1 packet	Jelly	Wheat Bread	Jelly	Mustard	Jelly	Wheat Bread
Wheat Bread	2 slice	Wheat Bread	Carrot Sticks or Coins	Wheat Bread	Wheat Bread	Wheat Bread	Carrot Sticks or Coins
Carrot Sticks or Coins	3 ozw	Fresh Seasonal Fruit	1% Milk (Half Pint)	Orange	Carrot Sticks or Coins	Fresh Seasonal Fruit	1% Milk (Half Pint)
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1 each
<b>Meal Name: Dinner</b>							
Pinto Beans LF	1 1/2 cup	Home-style Scalloped Potatoes (3 oz soy)	Pinto Beans LF/LS	Savory Rice & Peppers (3 oz gdt soy)	Asian Fried Rice (3 oz soy)	Italian Sauce (3 oz soy)	Sloppy Joe Filling (3 oz soy)
Rice LF	1 cup	Broccoli LF	Gravy LF/LS	Pinto Beans LF	Broccoli LF	Noodles LF	Hamburger Bun
Com LF	1/2 cup	Tossed Salad w/ Carrots	Mashed Potatoes LF	Kelita Blend Mixed Vegetables LF	Garden Salad	Kelita Blend Mixed Vegetables LF	Boston Baked Beans LF
Mexican Colislaw LF	3/4 cup	French Dressing LF	Peas & Carrots LF	Garden Salad	French Dressing LF	Broccoli LF	Green Beans LF
Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	Coleslaw Vinaigrette	Italian Dressing	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Coleslaw Vinaigrette
Fresh Seasonal Fruit	1 each	Fruit (1@ or 1/2 cup equivalent)	Fresh Baked Wheat Roll	Fresh Baked Wheat Roll	Fresh Seasonal Fruit	Fruit (1@ or 1/2 cup equivalent)	Fresh Seasonal Fruit
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	Fruit (1@ or 1/2 cup equivalent)	Fruit (1@ or 1/2 cup equivalent)	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium
	1		Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium			

All entire portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.

**\*\*\* NUTRITION STATEMENT:\*\*\*** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1 \_\_\_\_\_ Q2 \_\_\_\_\_ Q3 \_\_\_\_\_ Q4 \_\_\_\_\_  
In accordance with ACA Standard (ref. 4-ALDF-44-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18

Aramark Dietitian's Signature: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-3

VEGETARIAN MENU

SAN FRANCISCO CITY & COUNTY JAILS  
VEGETARIAN MENU

Weekly Average 2500 Calories Per Day  
Less than 30% of calories from fat; less than 2.5 gram Sodium



Week: 5

MONDAY

Meal Name: Breakfast

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	100% Juice (4 oz)	100% Juice (4 oz)	100% Juice (4 oz)
Cinnamon Breakfast Bar **	1/50 out	1/50 out	1/50 out	Cinnamon Breakfast Bar **	Peanut Butter Breakfast Bar **	Cocoa Breakfast Bar **
Peanut Butter	1 each	1 cup	1 cup	Peanut Butter	Bran Flakes Cereal	Hard Cooked Egg
Fresh Baked Wheat Roll	2 ozw	1/70 out	1/70 out	Fresh Baked Wheat Roll	Streusel Coffeecake	Muffin
Grape Jelly	1 packet	1 packet	1 packet	Grape Jelly	Apple Jelly	Grape Jelly
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)

Meal Name: Lunch

Vegan Soy Patty	3 ozw	Hummus	Peanut Butter	Vegan Soy Patty	Peanut Butter	Hummus
Mustard	1 packet	Wheat Bread	Jelly	Mustard	Jelly	Wheat Bread
Wheat Bread	2 slice	Carrot Sticks or Coins	Wheat Bread	Wheat Bread	Wheat Bread	Carrot Sticks or Coins
Carrot Sticks or Coins	3 ozw	1% Milk (Half Pint)	Orange	Carrot Sticks or Coins	Fresh Seasonal Fruit	1% Milk (Half Pint)
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1 each

Meal Name: Dinner

Texan Tamale Pie w/ Cornbread Topping (3 oz soy)	10 ozw	Macaroni & Chinese Casserole (3 oz soy)	Pinto Beans LF/L/S	Creasy Broccoli Rice Casserole (3 oz soy)	Pinto Beans LF	Boston Baked Beans LF
Pinto Beans LF	1/12 cup	Boston Baked Beans LF	Cajun Potatoes LF	Kettle Blend Mixed Vegetables	Noodles LF	Rice LF
Broccoli LF	1/2 cup	Broccoli LF	Carrots	Vinaigrette Calico Colelaw	Broccoli LF	Wheat Bread
Fresh Seasonal Fruit	1 each	Fresh Baked Wheat Roll	Garden Salad	Fresh Baked Wheat Roll	Tossed Salad w/ Carrots	Carrots
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fresh Seasonal Fruit	French Dressing LF	Fresh Seasonal Fruit	French Dressing LF	Colelaw Vinaigrette
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	Fresh Baked Wheat Roll	Fruit Drink w/ B12, C, D, E & Calcium	Garlic Wheat Roll	Fruity Oatmeal Bar
		Sandwich Cookies	Sandwich Cookies	Sandwich Cookies	Sandwich Cookies	Fruit Drink w/ B12, C, D, E & Calcium
		Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are baked volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Imitation cheese with calcium is used.

FLM QUARTERLY MENU REVIEW (initial/date) 01  
in accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

FLM QUARTERLY MENU REVIEW (initial/date) 02  
in accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

FLM QUARTERLY MENU REVIEW (initial/date) 03  
in accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

FLM QUARTERLY MENU REVIEW (initial/date) 04  
in accordance with ACA Standard (ref. 4-ALDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18 Aramark Dietitian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NUTRITION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.



Week: **6**

**MONDAY**

Meal Name: **Breakfast**

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Cinnamon Breakfast Bar**	1/50 out	1/50 out	1/50 out	1/50 out	1/50 out	1/50 out
Peanut Butter	1 each	1 each	1 cup	1 cup	1 cup	1 cup
Fresh Baked Wheat Roll	2 ozw	1/70 out	1/70 out	1/70 out	1/70 out	1/70 out
Grape Jelly	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

Meal Name: **Lunch**

Vegan Soy Patty	3 ozw	4 ozw	4 ozw	3 ozw	4 ozw	4 ozw
Mustard	1 packet	1/2 cup	1/2 cup	1 packet	1 packet	1 packet
Wheat Bread	1 slice	2 slice	2 slice	1 slice	1 1/2 slice	1 1/2 slice
Carrot Sticks or Coins	3 ozw	3 ozw	2 slice	2 slice	2 slice	2 slice
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

Meal Name: **Dinner**

Spicy Rice (3 oz soy)	10 ozw	Pinto Beans LF/Ls	1 cup	Chili Mac (3 oz soy)	10 ozw	Savory Stroganoff (3 oz soy)	1 1/2 cup	Pinto Beans LF/Ls	1 1/2 cup	Hearty Spanish Rice (3 oz soy)	10 ozw
Pinto Beans LF	1 cup	Mashed Potatoes LF	1 cup	Pinto Beans LF	3/4 cup	Noodles LF	1 1/2 cup	Mashed Sweet Potatoes LF	1 cup	Pinto Beans LF	1 1/2 cup
Broccoli LF	1/2 cup	Gravy LF/Ls	2 oz	Kettle Blend Mixed Vegetables LF	1/2 cup	Peas & Carrots	1/2 cup	Tossed Salad w/ Carrots	1/2 cup	Coleslaw Vinaigrette	3/4 cup
Fresh Baked Wheat Roll	2 ozw	Kettle Blend Mixed Vegetables LF	1/2 cup	Mexican Coleslaw LF	3/4 cup	Vinaigrette Calico Coleslaw	3/4 cup	French Dressing LF	1/2 cup	Green Beans LF	1/2 cup
Fresh Seasonal Fruit	1 each	Italian Dressing	1/2 cup	Fresh Baked Wheat Roll	2 ozw	Fresh Baked Wheat Roll	2 ozw	Fruit (1 @ or 1/2 cup equivalent)	2 ozw	Fresh Baked Wheat Roll	2 ozw
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fresh Baked Wheat Roll	2 ozw	Fruit (1 @ or 1/2 cup equivalent)	1 portion	Fresh Seasonal Fruit	1 each	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fresh Seasonal Fruit	1 each
		Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Initiation cheese with calcium is used.  
\*\* This item contains 250mg Calcium

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) 01  
In accordance with ACA Standard (ref. 4-A-LDF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed: 7/18 Aramark Dietitian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Proposed 7/18 APPENDIX C-4  
RELIGIOUS MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: **1** **MONDAY** **TUESDAY** **WEDNESDAY** **THURSDAY** **FRIDAY** **SATURDAY** **SUNDAY**  
Meal Name: **Breakfast**

Meal Name: Breakfast	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each	1 each
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Kosher Peanut Butter	2 1/2 oz w/ 2 slice	2 1/2 oz w/ 2 slice	2 1/2 oz w/ 2 slice	2 1/2 oz w/ 2 slice	2 1/2 oz w/ 2 slice	2 1/2 oz w/ 2 slice	2 1/2 oz w/ 2 slice
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Jelly, pc	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each	1 each
<b>Meal Name: Lunch</b>							
Vegan Hummus	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Carrot Sticks or Coins	3 oz w/ 1 portion	3 oz w/ 1 portion	3 oz w/ 1 portion	3 oz w/ 1 portion	3 oz w/ 1 portion	3 oz w/ 1 portion	3 oz w/ 1 portion
Citrus Fruit (1 @ or 1/2 cup equivalent)	2 each	2 each	2 each	2 each	2 each	2 each	2 each
Sandwich Cookies	1 each	1 each	1 each	1 each	1 each	1 each	1 each
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each	1 each
<b>Meal Name: Dinner</b>							
Turkey A La King	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup	3/4 cup
Kosher Rice LF	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Garden Salad	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup
Scratch Italian Salad Dressing	1 fl oz	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Fruit (1 @ or 1/2 cup equivalent)	1 portion	1 portion	1 portion	1 portion	1 portion	1 portion	1 portion
Fruit (1 @ or 1/2 cup equivalent)	1 portion	1 portion	1 portion	1 portion	1 portion	1 portion	1 portion
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet	1 packet

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

General Guidelines: Follow all kosher preparation instructions in recipes for Entrees, Starches and Salads. Utensils used for scooping, cooking and serving must be dedicated for kosher food use ONLY and stored in a special area. No meat is served. Serve meal on disposable or designated kosher trays with disposable or kosher only tableware.

Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_ Date: \_\_\_\_\_  
 Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Proposed 7/18 APPENDIX C-4  
RELIGIOUS MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: 2

MONDAY

Meal Name: Breakfast

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Jelly, pc	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

Meal Name: Lunch

100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Jelly, pc	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

Meal Name: Dinner

100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Jelly, pc	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

NUTRITION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRIs for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

General Guidelines: Follow all kosher preparation instructions in recipes for Entrées, Starches and Salads. Utensils used for scooping, cooking and serving must be dedicated for kosher food use ONLY and stored in a special area. No meat is served. Serve meal on disposable or designated kosher trays with disposable or kosher only tableware.

Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed 7/18

Proposed 7/18  
APPENDIX C-4  
RELIGIOUS MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average: 2,500 Calories Per Day



Week: **MONDAY** 3

Meal Name: **Breakfast**

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal
Kosher Peanut Butter	2 1/2 oz w/	2 1/2 oz w/	2 1/2 oz w/	Kosher Peanut Butter	2 1/2 oz w/	Hard Cooked Egg
Wheat Bread	2 slice	2 slice	2 slice	Wheat Bread	2 slice	Wheat Bread
Jelly, pc	2 packet	2 packet	2 packet	Jelly, pc	2 packet	Jelly, pc
1% Milk (Half Pint)	1 each	1 each	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)

Meal Name: **Lunch**

Vegan Hummus	3/4 cup	1/2 fl oz	4 oz w/	Vegan Hummus	3/4 cup	Vegan Hummus
Wheat Bread	2 slice	2 slice	1 1/2 fl oz	Wheat Bread	2 slice	Wheat Bread
Carrot Sticks or Coins	3 oz w/	2 slice	2 slice	Carrot Sticks or Coins	2 slice	Carrot Sticks or Coins
Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	3 oz w/	3 oz w/	Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Fruit (1 @ or 1/2 cup equivalent)
Sandwich Cookies	2 each	1 portion	1 portion	Sandwich Cookies	2 each	Sandwich Cookies
1% Milk (Half Pint)	1 each	1 each	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)

Meal Name: **Dinner**

Turkey A La King	3/4 cup	3/4 cup	3/4 cup	Beef Stroganoff	3/4 cup	Pulled BBQ Chicken
Kosher Rice LF	1 1/2 cup	1 1/2 cup	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Wheat Bread
Garden Salad	1 cup	1 cup	1 cup	Kettle Blend Mixed Vegetables LF	1 cup	Kosher Rotini LF
Scratch Italian Salad Dressing	1 fl oz	2 slice	2 slice	Wheat Bread	2 slice	Garden Salad
Wheat Bread	2 slice	2 slice	2 slice	Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Scratch Italian Salad Dressing
Fruit (1 @ or 1/2 cup equivalent)	1 portion	1 portion	1 portion	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	1 packet	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

General Guidelines: Follow all kosher preparation instructions in recipes for Entrees, Starches and Salads. Utensils used for scooping, cooking and serving must be dedicated for kosher food use ONLY and stored in a special area. No meat is served. Serve meal on disposable or designated kosher trays with disposable or kosher only tableware.

Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_ Date: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Proposed 7/18  
APPENDIX C-4  
RELIGIOUS MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: 4

MONDAY  
Meal Name: Breakfast

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Jelly, pc	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

Meal Name: Lunch

Rinsed Tuna	4 ozw	Vegan Hummus	4 ozw	Vegan Hummus	4 ozw	Vegan Hummus
Mayo Dressing	2 packet	Wheat Bread	1 1/2 fl oz	Wheat Bread	1 1/2 fl oz	Wheat Bread
Wheat Bread	2 slice	Carrot Sticks or Coins	2 slice	Wheat Bread	2 slice	Carrot Sticks or Coins
Carrot Sticks or Coins	3 ozw	Fruit (1 @ or 1/2 cup equivalent)	3 ozw	Carrot Sticks or Coins	3 ozw	Fruit (1 @ or 1/2 cup equivalent)
Fruit (1 @ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	2 each	Fruit (1 @ or 1/2 cup equivalent)	1 portion	Sandwich Cookies
Sandwich Cookies	2 each	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	1% Milk (Half Pint)
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)

Meal Name: Dinner

Italian Meat Sauce	3/4 cup	Creamy Chicken Dinner	3/4 cup	Italian Chicken	3/4 cup	Taco Meat	3/4 cup	Turkey Teriyaki	3/4 cup	Chunky Beef Stew	3/4 cup	Sloppy Joe	3/4 cup
Kosher Roast LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Kosher Roast LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Roast LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Wheat Bread	2 slice
Green Beans LF	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Shredded Lettuce	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Carrots LF	1 cup	Pinto Beans LF	1 1/2 cup
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Flour Tortilla (6")	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Kosher Coleslaw Vinaigrette	1 1/2 cup
Orange	1 each	Fruit (1 @ or 1/2 cup equivalent)	1 portion	Orange	1 each	Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Orange	1 each
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

NUTRITION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

General Guidelines: Follow all kosher preparation instructions in recipes for Entrees, Starches and Salads. Utensils used for scooping, cooking and serving must be dedicated for kosher food use ONLY and stored in a special area. No meat is served. Serve meal on disposable or designated kosher trays with disposable or kosher only labware.

Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_ Date: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed 7/18



Proposed 7/18 APPENDIX C-4  
RELIGIOUS MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: 5

MONDAY

Meal Name: Breakfast

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)	1 each	100% Juice (4 oz)
Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal	1 1/2 cup	Dry Cereal
Kosher Peanut Butter	2 1/2 oz	Hard Cooked Egg	1 each	Hard Cooked Egg	1 each	Hard Cooked Egg
Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread
Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc	2 packet	Jelly, pc
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)

Meal Name: Lunch

Vegan Hummus	3/4 cup	Vegan Hummus	3/4 cup	Rinsed Tuna	4 oz	Kosher Peanut Butter	4 oz	Vegan Hummus	3/4 cup
Wheat Bread	2 slice	Wheat Bread	1 1/2 fl oz	Jelly	2 slice	Jelly	2 slice	Wheat Bread	2 slice
Carrot Sticks or Coins	3 oz	Carrot Sticks or Coins	3 oz	Wheat Bread	2 slice	Wheat Bread	2 slice	Wheat Bread	2 slice
Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Carrot Sticks or Coins	2 slice	Carrot Sticks or Coins	2 slice	Carrot Sticks or Coins	2 slice
Sandwich Cookies	2 each	Sandwich Cookies	2 each	Fruit (1 @ or 1/2 cup equivalent)	3 oz	Fruit (1 @ or 1/2 cup equivalent)	3 oz	Fruit (1 @ or 1/2 cup equivalent)	3 oz
1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each	Sandwich Cookies	2 each
				1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each	1% Milk (Half Pint)	1 each

Meal Name: Dinner

Turkey A La King	3/4 cup	Pulled BBQ Chicken	3/4 cup	Reef Stroganoff	3/4 cup	Taco Meat	3/4 cup	Sweet & Sour Chicken	3/4 cup
Kosher Rice LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Wheat Bread	2 slice
Garden Salad	1 cup	Kettle Blend Mixed Vegetables LF	1 cup	Green Beans	1 cup	Kettle Blend Mixed Vegetables LF	1 cup	Kosher Rotini LF	1 1/2 cup
Scratch Italian Salad Dressing	1 fl oz	Wheat Bread	2 slice	Wheat Bread	2 slice	Shredded Lettuce	1 cup	Kosher Rotini LF	1 1/2 cup
Wheat Bread	2 slice	Citrus Fruit (1 @ or 1/2 cup equivalent)	1 portion	Orange	1 each	Flour Tortilla (6")	2 each	Garden Salad	1 cup
Fruit (1 @ or 1/2 cup equivalent)	1 portion	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit (1 @ or 1/2 cup equivalent)	1 portion	Scratch Italian Salad Dressing	1 fl oz
								Orange	1 each
								Fruit Drink w/ B12, C, D, E & Calcium	1 packet
								Fruit Drink w/ B12, C, D, E & Calcium	1 packet

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

**NUTRITION STATEMENT:** This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 13 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

General Guidelines: Follow all kosher preparation instructions in recipes for Entrées, Starches and Salads. Utensils used for scooping, cooking and serving must be dedicated for kosher food use ONLY and stored in a special area. No meat is served. Serve meal on disposable or designated kosher trays with disposable or kosher only tableware.

Aramark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed 7/18

Proposed 7/18  
APPENDIX C-4  
RELIGIOUS MENU

CITY & COUNTY OF SAN FRANCISCO  
CALIFORNIA  
RELIGIOUS MEALS MENU  
Weekly Average 2500 Calories Per Day



Week: **6**

**MONDAY**

**Meal Name: Breakfast**

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
100% Juice (4 oz)	1 each	1 each	1 each	1 each	1 each	1 each
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Kosher Peanut Butter	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw	2 1/2 ozw
Wheat Bread	2 slice	2 slice	2 slice	2 slice	2 slice	2 slice
Jelly, pc	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet
1% Milk (Half Pint)	1 each	1 each	1 each	1 each	1 each	1 each

**Meal Name: Lunch**

Rinsed Tuna	4 ozw	Vegan Hummus	Kosher Peanut Butter	Vegan Hummus	Kosher Peanut Butter	Vegan Hummus
Mayo Dressing	2 packet	Wheat Bread	Jelly	Wheat Bread	Jelly	Wheat Bread
Wheat Bread	2 slice	Carrot Sticks or Coins	Wheat Bread	Wheat Bread	Wheat Bread	Carrot Sticks or Coins
Carrot Sticks or Coins	3 ozw	Fruit (1@ or 1/2 cup equivalent)	Carrot Sticks or Coins	Carrot Sticks or Coins	Carrot Sticks or Coins	Fruit (1@ or 1/2 cup equivalent)
Fruit (1@ or 1/2 cup equivalent)	1 portion	Sandwich Cookies	Fruit (1@ or 1/2 cup equivalent)	Fruit (1@ or 1/2 cup equivalent)	Citrus Fruit (1@ or 1/2 cup equivalent)	Sandwich Cookies
Sandwich Cookies	2 each	1% Milk (Half Pint)	Sandwich Cookies	Sandwich Cookies	Sandwich Cookies	1% Milk (Half Pint)
1% Milk (Half Pint)	1 each	1 each	1% Milk (Half Pint)	1% Milk (Half Pint)	1% Milk (Half Pint)	1 each

**Meal Name: Dinner**

Italian Meat Sauce	3/4 cup	Creamy Chicken Dinner	3/4 cup	Taco Meat	3/4 cup	Turkey Tetrazzini	3/4 cup
Kosher Rotini LF	1 1/2 cup	Kosher Rice LF	1 1/2 cup	Pinto Beans LF	1 1/2 cup	Kosher Rotini LF	1 1/2 cup
Green Beans LF	1 cup	Kosher Coleslaw Vinaigrette	1 cup	Shredded Lettuce	1 cup	Kosher Coleslaw Vinaigrette	1 cup
Wheat Bread	2 slice	Wheat Bread	2 slice	Four Tortillas (6")	2 each	Wheat Bread	2 slice
Orange	1 each	Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion	Citrus Fruit (1@ or 1/2 cup equivalent)	1 portion
Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet	Fruit Drink w/ B12, C, D, E & Calcium	1 packet

This menu contains only food items that are kosher and halal. Side dishes are volume measurements. All entrees are made with Texturized Vegetable Protein (TVP) unless otherwise indicated. All starches, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used.

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Armark Dietitian's Signature of Nutritional Adequacy: \_\_\_\_\_ Date: \_\_\_\_\_

FLM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Religious Authority's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

APPENDIX D-1  
 COUNTY JAIL # \_\_\_\_\_  
 INMATE MEAL COUNT

DATE:   
 DAY:

BREAKFAST   
 LUNCH   
 DINNER

<u>LOCATION (CELL/POD)</u>	<u>NUMBER OF MEALS</u>	<u>ADDITIONAL MEALS</u>
<input type="text"/>	<input type="text"/>	SAFETY CELL <input type="text"/>
<input type="text"/>	<input type="text"/>	WORKERS <input type="text"/>
<input type="text"/>	<input type="text"/>	COURT <input type="text"/>
<input type="text"/>	<input type="text"/>	SWAP <input type="text"/>
<input type="text"/>	<input type="text"/>	SFGH <input type="text"/>
<input type="text"/>	<input type="text"/>	TRANS. <input type="text"/>
<input type="text"/>	<input type="text"/>	KOSHER <input type="text"/>
<input type="text"/>	<input type="text"/>	VEGAN <input type="text"/>
<input type="text"/>	<input type="text"/>	DIET <input type="text"/>
<input type="text"/>	<input type="text"/>	<b>SUBTOTAL</b> <input type="text" value="0"/>
<input type="text"/>	<input type="text"/>	Comments:          
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<b>SUBTOTAL COUNT</b>	<input type="text" value="0"/>	<b>TOTAL</b> <input type="text" value="0"/>

Ordered/Prepared By (Dep. Name and Star):
Meals Approved By (Watch Commander):
Aramark- Received By:
Meals Verified and Received By (Dep. Name and Star):

APPENDIX D-1  
MONTHLY STAFF  
MEAL COUNT

MONTH: \_\_\_\_\_  
SHIFT: \_\_\_\_\_

PREPARED BY: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

DAY of THE MONTH: Total Meals ordered

MEALS	Midnight Watch		Day Watch		Swing Watch
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
Subtotal:	0		0		0
TOTAL:	0				

APPENDIX D-2  
DAILY MEAL COUNT CJ2

**CJ2 MEAL COUNT SHEET**

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**BREAKFAST MEAL**

Less Kitchen Workers: \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER	
							_____
B-Pod							Kitchen Deputy
C-Pod							_____
D-Pod							Aramark Supervisor
E-Pod							_____
F-Pod							_____
Total							Watch Commander

Reason for Add Ons: \_\_\_\_\_

**LUNCH MEAL**

Less Kitchen Workers: \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER	
							_____
B-Pod							Kitchen Deputy
C-Pod							_____
D-Pod							Aramark Supervisor
E-Pod							_____
F-Pod							_____
Total							Watch Commander

Reason for Add Ons: \_\_\_\_\_

SFGH Lunches

**DINNER MEAL**

Less Kitchen Workers: \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	Total	KOSHER	
							_____
B-Pod							Kitchen Deputy
C-Pod							_____
D-Pod							Aramark Supervisor
E-Pod							_____
F-Pod							_____
Total							Watch Commander

Reason for Add Ons: \_\_\_\_\_

Dinner Snacks

APPENDIX D-2  
 SAN FRANCISCO COUNTY JAIL #3 – 6<sup>TH</sup> FLOOR



**MEAL COUNT**

DATE \_\_\_\_\_

DAY OF THE WEEK \_\_\_\_\_

**BREAKFAST**

MAINLINE TOTAL \_\_\_\_\_ POST 11 \_\_\_\_\_ TRUSTEES \_\_\_\_\_ = TOTAL \_\_\_\_\_

	REGULAR	DIETS	KOSHER	TOTAL
CART 1 ABC				
CART 2 DEFG				
CART 3 HJ123				
CART 4 456LK				
CART 5 POST11				
TOTAL				

ADD ON		

ARAMARK SUPERVISOR/SFSD  
 Representative


**LUNCH**

MAINLINE TOTAL \_\_\_\_\_ POST 11 \_\_\_\_\_ TRUSTEES \_\_\_\_\_ = TOTAL \_\_\_\_\_

	REGULAR	DIETS	KOSHER	TOTAL
CART 1				
CART 2				
CART 3				
CART 4				
CART 5				
TOTAL				

COURT RETURNS	
---------------	--

ADD ON		

ARAMARK SUPERVISOR/SFSD  
 Representative


**DINNER**

MAINLINE TOTAL \_\_\_\_\_ POST 11 \_\_\_\_\_ TRUSTEES \_\_\_\_\_ = TOTAL \_\_\_\_\_

	REGULAR	DIETS	KOSHER	TOTAL
CART 1				
CART 2				
CART 3				
CART 4				
CART 5				
TOTAL				

ADD ON		

ARAMARK SUPERVISOR/SFSD  
 Representative


**SNACKS**

APPENDIX D-2  
 DAILY MEAL COUNT CJ4  
 SAN FRANCISCO COUNTY JAIL #4 – 7<sup>TH</sup> FLOOR



**MEAL COUNT**

DATE \_\_\_\_\_

DAY OF THE WEEK \_\_\_\_\_

**BREAKFAST**

	REGULAR	DIETS	KOSHER	TOTAL
TRUST				
FRONT OFFICE				
H (BACK)				
A				
B				
C				
D				
POST 12				
SOUTH WING				
POST 28				
SAFETY C				
TOTAL				

TRUSTEES
----------

**ADD ON**


ARAMARK SUPERVISOR/SFSD  
 Representative


**LUNCH**

	REGULAR	DIETS	KOSHER	TOTAL
TRUST				
FRONT OFFICE				
H (BACK)				
A				
B				
C				
D				
POST 12				
SOUTH WING				
POST 28				
SAFETY C				
TOTAL				

TRUSTEES
----------

**ADD ON**


ARAMARK SUPERVISOR/SFSD  
 Representative


**DINNER**

	REGULAR	DIETS	KOSHER	TOTAL
TRUST				
FRONT OFFICE				
H (BACK)				
A				
B				
C				
D				
POST 12				
SOUTH WING				
POST 28				
SAFETY C				
TOTAL				

TRUSTEES
----------

**ADD ON**


ARAMARK SUPERVISOR/SFSD  
 Representative


APPENDIX D-2  
DAILY MEAL COUNT CJ5

**CJ5 MEAL COUNT SHEET**

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**BREAKFAST MEAL**

**Trustee Meals for Kitchen Worker in 1A & 1B:** \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER	
Medical							
1A-Pod							
1B-Pod							
2A-Pod							
2B-Pod							
3A-Pod							
3B-Pod							
4A-Pod							
4B-Pod							
5A-Pod							_____
5B-Pod							<b>Kitchen Deputy</b>
6A-Pod							
6B-Pod							
7A-Pod							
7B-Pod							_____
8A-Pod							<b>Aramark Supervisor</b>
8B-Pod							
A-Pod							
B-Pod							
C-Pod							_____
Safe Cell							<b>Watch Commander</b>
Pending							
TOTAL							

Reason for Add Ons: \_\_\_\_\_



APPENDIX D-2  
DAILY MEAL COUNT CJ5

**CJ5 MEAL COUNT SHEET**

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**LUNCH MEAL**

Trustee Meals for Kitchen Worker in 1A & 1B: \_\_\_\_\_

Van Meals: \_\_\_\_\_

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER
Medical						
1A-Pod						
1B-Pod						
2A-Pod						
2B-Pod						
3A-Pod						
3B-Pod						
4A-Pod						
4B-Pod						
5A-Pod						_____ Kitchen Deputy
5B-Pod						
6A-Pod						
6B-Pod						
7A-Pod						
7B-Pod						_____ Aramark Supervisor
8A-Pod						
8B-Pod						
A-Pod						
B-Pod						
C-Pod						_____ Watch Commander
Safe Cell						
Pending						
<b>TOTAL</b>						

Reason for Add Ons: \_\_\_\_\_

APPENDIX D-2  
DAILY MEAL COUNT CJ5

**CJ5 MEAL COUNT SHEET**

Date \_\_\_\_\_ Day of Week \_\_\_\_\_

**DINNER MEAL**

**Trustee Meals for Kitchen Worker in 1A & 1B:**  
**Bag lunches for Safety Cells:**

	REGULAR	DIETS	Subtotal	Add-ons	TOTAL	KOSHER
Medical						
1A-Pod						
1B-Pod						
2A-Pod						
2B-Pod						
3A-Pod						
3B-Pod						
4A-Pod						
4B-Pod						
5A-Pod						
5B-Pod						
6A-Pod						
6B-Pod						
7A-Pod						
7B-Pod						
8A-Pod						
8B-Pod						
A-Pod						
B-Pod						
C-Pod						
Safe Cell						
Pending						
<b>TOTAL</b>						

\_\_\_\_\_  
**Kitchen Deputy**

\_\_\_\_\_  
**Aramark Supervisor**

\_\_\_\_\_  
**Watch Commander**

Reason for Add Ons: \_\_\_\_\_

*Please Note: Trustee Meals = Back-up meals for diets*

**APPENDIX D-3**  
**Aramark Meal Count (Weekly Form) CJ1**

CJ1

Period  
Week

WEEK ENDING

CJ #1	INMATES			ADD-ONS			KOSHERS		
	B	L	D	B	L	D	B	L	D
20-Sep									
21-Sep									
22-Sep									
23-Sep									
24-Sep									
25-Sep									
26-Sep									
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

TRUSTEES		
B	L	D
<b>0</b>	<b>0</b>	<b>0</b>

COURT
<b>0</b>

STAFF MEALS
<b>0</b>

CJ #1	INMATES			ADD-ONS + COURTS			KOSHERS		
	B	L	D	B	L	D	B	L	D
20-Sep									
21-Sep									
22-Sep									
23-Sep									
24-Sep									
25-Sep									
26-Sep									
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

THU	FRI	SAT	SUN	MON	TUE	WED
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

THU	FRI	SAT	SUN	MON	TUE	WED
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

TOTAL
<b>0</b>
<b>0</b>
<b>0</b>

TOTAL POPULATION MEALS
<b>0</b>
TOTAL STAFF MEALS
<b>0</b>
TOTAL MEALS
<b>0</b>

Includes court add-ons

Total Koshers

ARAMARK Representative

County Jail 1 Representative

Food Service Director

Lieutenant Daags

Date Signed

Date Signed

**APPENDIX D-3  
Aramark Meal Count (Weekly Form) CJ2**

CJ2

Period  
Week

WEEK ENDING

CJ #2	INMATES				ADD-ONS				KOSHERS						
	B	L	D		B	L	D		B	L	D				
20-Sep															
21-Sep															
22-Sep															
23-Sep															
24-Sep															
25-Sep															
26-Sep															
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

COURT			
B	L	D	
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

TRUSTEES			
B	L	D	
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

STAFF MEALS	
<b>TOTAL</b>	<b>0</b>

CJ #2	INMATES				ADD-ONS + COURTS				KOSHERS						
	B	L	D		B	L	D		B	L	D				
20-Sep															
21-Sep															
22-Sep															
23-Sep															
24-Sep															
25-Sep															
26-Sep															
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STAFF MEALS	
THU	0
FRI	0
SAT	0
SUN	0
MON	0
TUE	0
WED	0
<b>TOTAL</b>	<b>0</b>

THU	
FRI	
SAT	
SUN	
MON	
TUE	
WED	
<b>TOTAL</b>	<b>0</b>

TOTAL	
INMATE MEALS	0
STAFF MEALS	0
TRUSTEE MEALS	0

TOTAL	
TOTAL POPULATION MEALS	0
TOTAL STAFF MEALS	0
TOTAL MEALS	0

Includes court add-ons

Total Koshers

ARAMARK Representative

Food Service Director

Date Signed

County Jail 2 Representative

Captain Adams

Date Signed



# APPENDIX D-3 Aramark Meal Count (Weekly Form) CJ4

CJ4

Period \_\_\_\_\_  
Week \_\_\_\_\_

WEEK ENDING \_\_\_\_\_

CJ #4	INMATES				ADD-ONS				KOSHERS						
	B	L	D		B	L	D		B	L	D				
20-Sep															
21-Sep															
22-Sep															
23-Sep															
24-Sep															
25-Sep															
26-Sep															
<b>TOTAL</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

TRUSTEES			
B	L	D	
<b>TOTAL</b>	0	0	0

STAFF MEALS	
<b>TOTAL</b>	0

CJ #4	INMATES				ADD-ONS + COURTS				KOSHERS						
	B	L	D		B	L	D		B	L	D				
20-Sep															
21-Sep															
22-Sep															
23-Sep															
24-Sep															
25-Sep															
26-Sep															
<b>TOTAL</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

STAFF MEALS	
THU	0
FRI	0
SAT	0
SUN	0
MON	0
TUE	0
WED	0
<b>TOTAL</b>	0

COURT	
<b>TOTAL</b>	0

CJ #4	INMATES				ADD-ONS + COURTS				KOSHERS						
	B	L	D		B	L	D		B	L	D				
20-Sep															
21-Sep															
22-Sep															
23-Sep															
24-Sep															
25-Sep															
26-Sep															
<b>TOTAL</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

STAFF MEALS	
THU	0
FRI	0
SAT	0
SUN	0
MON	0
TUE	0
WED	0
<b>TOTAL</b>	0

COURT	
<b>TOTAL</b>	0

Includes court add-ons

<b>INMATE MEALS</b>	0
<b>STAFF MEALS</b>	0
<b>TRUSTEE MEALS</b>	0
<b>TOTAL</b>	0

<b>TOTAL POPULATION MEALS</b>	0
<b>TOTAL STAFF MEALS</b>	0
<b>TOTAL MEALS</b>	0

ARAMARK Representative

County Jail 4 Representative

Food Service Director

Captain Jackson

Date Signed \_\_\_\_\_

Date Signed \_\_\_\_\_

**APPENDIX D-3  
Aramark Meal Count (Weekly)  
CJ5**

WEEK ENDING \_\_\_\_\_

PERIOD: \_\_\_\_\_  
WEEK: \_\_\_\_\_

**WEEKLY MEAL COUNT SUMMARY**

CJ #5	INMATES			STANDARD			KOSHERS		
	B	L	D	B	L	D	B	L	D
1-Nov									
2-Nov									
3-Nov									
4-Nov									
5-Nov									
6-Nov									
7-Nov									
TOTAL	0	0	0	0	0	0	0	0	0
	INMATES			STANDARD			KOSHERS		
	0			0			0		

CJ #5	STAFF MEALS			VAN MEALS		
	B	L	D	B	L	D
1-Nov						
2-Nov						
3-Nov						
4-Nov						
5-Nov						
6-Nov						
7-Nov						
TOTAL	0	0	0	0	0	0
	STAFF MEALS			VAN MEALS		
	0			0		

TRUSTEES		
B	L	D
0	0	0
TRUSTEES		
0		

DISCREPANCIES		
B	L	D
0	0	0
DISCREPANCIES		
0		

GRAND TOTAL		
B	L	D
0	0	0
GRAND TOTAL		
0		

DISCREPANCIES		
B	L	D
0	0	0
DISCREPANCIES		
0		

G.F.F  
TOTAL STAFF  
TOTAL INMATE MEALS

STAFF MEALS: 0  
INMATE MEALS: 0  
TRUSTEE MEALS: 0

ARAMARK Representative  
Food Service Director

San Bruno County Jail Representative  
Captain McConnell

Date \_\_\_\_\_

Date \_\_\_\_\_

**APPENDIX E-1  
CJ#2 SFSD Owned Equipment Inventory**

Appendix E-1  
CJ2 SFSD Owned Equipment Inventory  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
1	2	60 Gal Gas Fired Steam Kettle	Vulcan	GS60E	27-1178733	Kitchen		
2	1	Rotary Chopper	Hobart			Kitchen		
3	2	Coffee Maker	American Ware			Kitchen		
4	1	Convection Oven	Vulcan			Kitchen		
5	1	Double Convection Oven	Snorkel Vulcan			Kitchen		Not in use. Left unit missing sightglass
6	2	Food Warmer	Crescor			Kitchen		
7	2	Griddles	Vulcan			Kitchen		
8	1	Ice Machine	Monitowoc			Kitchen		
9	1	Mixer	Hobart	H-600T	11-1010-744	Kitchen		
10	2	Mixer	Welbilt	W-20	9909030001	Kitchen		
11	1	Mixer	Hobart	A-120T	11-1010-411	Kitchen		
12	1	Reach-in Cooler	Victory			Kitchen		
13	2	Electric Slicer				Kitchen		
14	1	Tilting Skittle (Steamer)	Vulcan			Kitchen		Hobart and Chefmate Electric Slicer
15		Trays (Meal Service)				Kitchen		
16	1	Tray Washer w/Booster	The Stero Company	SCT-76SC	59491-6-93	Kitchen		100 must be kept in reserve at all times
17	1	Walk-in Cooler				Kitchen		
18	1	Walk-in Cooler and Freezer				Kitchen		
19	1	Walk-in Coolers and Freezer Refrigeration Unit	Cold Zone	CZ6S3A	B03203439	Roof		
20	3	Weight Scales				Kitchen		
21	7	Shelving Racks				Kitchen		
22	6	Bread Racks				Kitchen		
23	6	Baker Racks				Kitchen		
24	15	Portable Liquid Containers				Kitchen		
25	3	Food Tray Carts				Kitchen		
26	6	Flat Carts				Kitchen		
27	1	Serving Table				Kitchen		
28	7	Stainless Steel Tables				Kitchen		
29	1	Pallet Jack				Kitchen		
30	1	Combi Steamer	Blodgett			Kitchen		
31	4	Microwaves				Kitchen		
32	1	Soup Warmer				CJ2 ODR		
33	1	Coffee Maker				CJ2 ODR		
34	1	Toaster	Bunn			CJ2 ODR		
35	1	Refrigerator	Frigidaire			CJ2 ODR		
36	1	Cooler	TRUE			CJ2 ODR		



**APPENDIX E-1  
CJ#2 SFSD Owned Equipment Inventory**

Appendix E-1  
CJ2 SFSD Owned Equipment Inventory  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
37	1	Salad Bar and Food Warmer Combo				CJ2 ODR		
38	2	2-drawer filing cabinet				Office		
39	1	4-drawer filing cabinet				Office		
40	2	Bookcases				Office		
41	2	Tables				Office		
42	1	Desk				Office		
43	4	Waste Baskets				Office		

Inventory By: SFSD STAFF: \_\_\_\_\_ ARAMARK STAFF: \_\_\_\_\_  
 Date Completed: \_\_\_\_\_ Next Scheduled Inspection: \_\_\_\_\_

**APPENDIX E-2  
CJ#4 SFSD Owned Equipment Inventory**

Appendix E-2  
CJ4 SFSD Owned Equipment Inventory  
\*\*ARAWARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\*

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
1	1	Basement Cooler				Basement / Storekeeper Area		
2	1	Basement Cooler Condensing Unit				HOJ Eastside / Across from Gas Meter Room		
3	1	Basement Freezer				Basement / Storekeeper Area		
4	1	Basement Freezer Condensing Unit				HOJ Eastside / Across from Gas Meter Room		
5	1	Chopper	OUT			Kitchen		
6	1	Convection Oven	MINITOWOC	MCOGS-10ESS	111230000252	Kitchen		
7	1	Convection Oven	MINITOWOC	MCOGS-10ESS	111230000253	Kitchen		
8	1	Double Convection Oven #1				Kitchen		
9	1	Double Convection Oven #2	VULCAN	VC4G0-SEFCAH	48-1473319	Kitchen		
10	1	Food Warmer	FEW	TS13	C9940633	Kitchen		
11	1	Food Warmer	FEW	TS16	C9940634	Kitchen		
12	1	Food Warmer				Kitchen		
13	1	Food Warmer				Kitchen		
14	1	Freezer Condensing Unit				Kitchen		
15	1	Garbage Disposal	IN SINK ERATOR	SS-75-28	1129096927	Roof		
16	1	Griddle	JADE RANGE			Kitchen		
17	1	Hot Water Steam Kettle	LEGION UTENS.			Kitchen		
18	1	Ice Machine	SCOTSMAN	BH1100BB-A	10889	Kitchen		
19	2	Microwave			11071330010210	Kitchen		
20	1	Mixer	HOBART	V-1401	11-185-940	Kitchen		
21	3	Slicer				Kitchen		
22	1	Steam Kettle	DOVER	1.-FT-40	1977/83745	Kitchen		
23	1	Steam Kettle	DOVER	1.-FT-60	1977/83777	Kitchen		
24	1	Steam Kettle	DOVER	1.-FT-60	1977/83776	Kitchen		
25	1	Steam Kettle	DOVER			Kitchen		
26	1	Trays (Meal Service)				Kitchen		must have 100 trays in reserve at all times
27	1	Tray Washer w/Booster	ESTERO COMP	SC-5-2-4	68771-12-00	Kitchen		
28	1	Walk-in Cooler #1	BALLY CASE	3478-1	K0167-1	Kitchen		
29	1	Walk-in Cooler #2	BALLY CASE	3478-1	K0167-2	Kitchen		
30	1	Walk-in Cooler #3	RUSSELL	AA26-70B	L9743781-021	Kitchen		
31	1	Walk-in Cooler #3 & 4 . Refrigeration Compressor	COPELAND	EAVA021E-TAC-800	08A63589R	Compressor Room / Post 28 Corridor		
32	1	Walk-in Cooler #4	RUSSELL	AA2670B	D9850516-041	Kitchen		
33	1	Walk-in Freezer	BOHN	79516		Kitchen		
34	1	Dishwasher/Tray washer				Kitchen		
35	1	4-Compartment steamer				Kitchen		
36	2	4-hole Mobile Floor Cart				Kitchen		
37	3	3-hole Mobile Floor Cart				Kitchen		
38	6	Shelving/Racks				Kitchen		
39	15	Tray Cart				Kitchen		

**APPENDIX E-2**  
**CJ#4 SFSD Owned Equipment Inventory**

Appendix E-2  
 CJ4 SFSD Owned Equipment Inventory  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
40	14	Dunnage Racks	Dunnage			Kitchen		
41	1	Toaster				Kitchen		
42	1	Superior coffee machine	Superior			Kitchen		
43	2	Grills				Kitchen		
44	6	Metal Tables on rollers				Kitchen		
45	1	Metal Table without rollers				Kitchen		
46	18	40 gallon garbage bin				Kitchen		
47	7	Meal Tray Stacker				Kitchen		
48	1	Metal stepladder with 3 steps				Kitchen		
49	1	Plastic step stool				Kitchen		
50	1	Refrigerator - 2 door				CJ4 ODR		
51	1	Coffee Machine				CJ1 ODR		
52	5	Metal 4-drawer filing cabinet				Office		
53	2	Metal 2-drawer filing cabinet				Office		
54	3	Executive chairs w/ arm rest				Office		
55	2	Metal folding chair				Office		
56	1	Metal 4-shelf bookcase				Office		
57	2	Office desks, 1 metal and 1 wood				Office		

Inventory By: SFSD STAFF: \_\_\_\_\_ ARAMARK STAFF: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Next Scheduled Inspection: \_\_\_\_\_

## APPENDIX E-3 CJ#5 SFSD Owned Equipment Inventory

Appendix E-3  
CJ5 SFSD Owned Equipment Inventory  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:
1	2	100 Gal Kettle	Hobart	KGL-100	38470036-01/02	Kitchen		
2	1	40 Gal Kettle Tilting	Hobart	KGL-40	3850-036-01	Kitchen		Not working, Parts used to fix others
3	1	60 Gal Kettle	Hobart	KGL-60	3849-036-01	Kitchen		
4	1	80 Gal Kettle	Hobart	KGL-80	3848-036-01	Kitchen		
5	1	80 Qt Mixer	Hobart	M802C	31-1295952	Kitchen		
6	1	80 Qt Mixer	Hobart	M802	11-046-102	Kitchen		From Old C.J3, Need service to use
7	1	Buffalo Chopper	Hobart	84186C	56-1180250	Store		not in use
8	1	Cold MakeUp Unit	Servolift Eastern	502-3N		ODR		
9	6	Convection Oven	Hobart	HGC502		Kitchen		#6 no heat
10	1	Cutter / Mixer	Hobart	HCM-450C	31-1295755	Kitchen		Broken lid
11	1	Dishmachine	Hobart	FT922BD	27-1130646	Kitchen		Need drain extension
12	1	Food Processor	Hobart	FP350	761025837	Store		not in use
13	3	Griddle with 2 ovens	Jade	JSR-72G-3636	10620614CT/15C T/16CT	Kitchen		Gas smell
14	2	Heated Cabinet	BevLes	CS71-CVMP15-SB	30249/30250	Kitchen		one in ODR
15	2	Hot H2O Dispenser	FetCo	HWB-25	04708903A / 04708803A	Kitchen		One not working
16	1	Hot MakeUp Unit	Servolift Eastern	501-U3		ODR		
17	1	Ice Machine	Scotman			Kitchen		
18	1	Refrigeration Unit for walkin boxes	Coldzone	Custom		Outside		
19	1	Roll-in Reefer	Victory	RISA-2D-S7	K0389567	Kitchen		
20	1	Roll-in Reefer	Victory	RISA-1D-S7	K0389466	Kitchen		
21	1	Scale	Hobart	15-2	61027165	Store		
22	1	Slicer	Hobart	2912C		Store		
23	1	Steamer	Cleveland	36PCGM300	WC81220-04-0- 01	Kitchen		Not working, long time
24		Tray (Meal Service)						100 trays must be kept in reserve at all times
25	1	Tray Conveyor	Gates			Kitchen		
26	5	Walkin Refrigeration Boxes	Kolpak	Custom		Kitchen		
27	49	Portable Carts						
28	9	Portable Racks						
29	3	Portable Work Tables						
30	2	Cooks Security Tool Lockers						
31	2	Coffee Maker	Bunn					
32	2	Metro C5 mobile food warmer						
33	1	3-door refrigerator	Victory					
34	2	Mobile Food Prep Station						

APPENDIX E-3  
CJ#5 SFSD Owned Equipment Inventory

Appendix E-3  
CJ5 SFSD Owned Equipment Inventory  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Serial #:	Location:	Date:	Note:

Inventory By: SFSD STAFF: \_\_\_\_\_ ARAMARK STAFF: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Next Scheduled Inspection: \_\_\_\_\_

**Appendix F-1  
SFSD Owned Equipment Maintenance Record  
County Jail # 2**

Appendix F-1  
CJ2 SFSD Owned Equipment Maintenance Record  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
1	2	60 Gal Gas Fired Steam Kettle	Vulcan	GS60E			Maintenance N/A
2	1	Rotary Chopper	Hobart				
3	2	Coffee Maker	American Ware				
4	1	Convection Oven	Vulcan				
5	1	Double Convection Oven	Snorkel Vulcan				
6	2	Food Warmer	Crescor				
7	2	Griddles	Vulcan				
8	1	Ice Machine	Monitowoc				
9	1	Mixer	Hobart	H-600T			
10	2	Mixer	Welbelt	W-20			
11	1	Mixer	Hobart	A-120T			
12	1	Reach-in Cooler	Victory				
13	2	Electric Slicer					
14	1	Tilting Skittle (Steamer)	Vulcan				
15		Trays (Meal Service)					
16	1	Tray Washer w/Booster	The Stero Company	SCT-76SC			
17	1	Walk-in Cooler					
18	1	Walk-in Cooler and Freezer					
19	1	Walk-in Coolers and Freezer Refrigeration Unit	Cold Zone	CZ6S3A			
20	3	Weight Scales					
21	7	Shelving Racks					
22	6	Bread Racks					
23	6	Baker Racks					
24	15	Portable Liquid Containers					
25	3	Food Tray Carts					
26	6	Flat Carts					
27	1	Serving Table					
28	7	Stainless Steel Tables					
29	1	Pallet Jack					
30	1	Combi Steamer	Blodgett				
31	4	Microwaves					
32	1	Soup Warmer					
33	1	Coffee Maker	Bunn				
34	1	Toaster					
35	1	Refrigerator	Frigidaire				
36	1	Cooler	TRUE				
37	1	Salad Bar and Food Warmer Combo					
38	2	2-drawer filing cabinet					Maintenance N/A

**Appendix F-1**  
**SFSD Owned Equipment Maintenance Record**  
 County Jail # 2

Appendix F-1  
 CJ2 SFSD Owned Equipment Maintenance Record  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
39	1	4-drawer filing cabinet					Maintenance N/A
40	2	Bookcases					Maintenance N/A
41	2	Tables					Maintenance N/A
42	1	Desk					Maintenance N/A
43	4	Waste Baskets					Maintenance N/A

Maintenance Inspection Completed By: SFSD STAFF \_\_\_\_\_ Aramark Staff: \_\_\_\_\_  
 Date of Completion: \_\_\_\_\_ Date of Next Maintenance Inspection: \_\_\_\_\_

**Appendix F-2  
SFSD Owned Equipment Maintenance Record  
County Jail # 4**

Appendix F-2  
CJ4 SFSD Owned Equipment Maintenance Record  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
1	1	Basement Cooler					
2	1	Basement Cooler					
3	1	Condensing Unit					
4	1	Basement Freezer					
5	1	Basement Freezer					
6	1	Condensing Unit					
7	1	Chopper	OUT				
8	1	Convection Oven	MINITOWOC	MCOGS-10ESS			
9	1	Convection Oven	MINITOWOC	MCOGS-10ESS			
10	1	Double Convection Oven #1					
11	1	Double Convection Oven #2	VULCAN	VC4G0-SEFCAH			
12	1	Food Warmer	FEW	TS13			
13	1	Food Warmer	FEW	TS16			
14	1	Food Warmer					
15	1	Freezer Condensing Unit					
16	1	Garbage Disposal	IN SINK ERATOR	SS-75-28			
17	1	Griddle	JADE RANGE				
18	1	Hot Water Steam Kettle	LEGION UTENS.				
19	2	Ice Machine	SCOTSMAN	BH1100BB-A			
20	1	Microwave					
21	1	Mixer	HOBART	V-1401			
22	1	Slicer					
23	1	Steam Kettle	DOVER	1.-FT-40			
24	1	Steam Kettle	DOVER	1.-FT-60			
25	1	Steam Kettle	DOVER	1.-FT-60			
26	1	Steam Kettle	DOVER				
27	1	Trays (Meal Service)					
28	1	Tray Washer w/Booster	ESTERO COMP	SC-5-2-4			
29	1	Walk-in Cooler #1	BALLY CASE	3478-1			
30	1	Walk-in Cooler #2	BALLY CASE	3478-1			
31	1	Walk-in Cooler #3	RUSSELL	AA26-70B			
32	1	Walk-in Cooler #3 & 4 Refrigeration Compressor	COPELAND	EAVA021E-TAC-800			
33	1	Walk-in Cooler #4	RUSSELL	AA2670B			
34	1	Walk-in Freezer	BOHN	79516			
35	1	Dishwasher/Tray washer					



**Appendix F-2  
SFSD Owned Equipment Maintenance Record  
County Jail # 4**

Appendix F-2  
CJ4 SFSD Owned Equipment Maintenance Record  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
35	1	4-Compartment steamer					
36	2	4-hole Mobile Floor Cart					
37	3	3-hole Mobile Floor Cart					
38	6	Shelving/Racks					
39	15	Tray Cart					
40	14	Dunnage Racks	Dunnage				
41	1	Toaster					
42	1	Superior coffee machine	Superior				
43	2	Grills					
44	6	Metal Tables on rollers					
45	1	Metal Table without rollers					
46	18	40 gallon garbage bin					
47	7	Meal Tray Stacker					
48	1	Metal stepladder with 3 steps					
49	1	Plastic step stool					
50	1	Refrigerator - 2 door					
51	1	Coffee Machine					
52	5	Metal 4-drawer filing cabinet					Maintenance N/A
53	2	Metal 2-drawer filing cabinet					Maintenance N/A
54	3	Executive chairs w/ arm rest					Maintenance N/A
55	2	Metal folding chair					Maintenance N/A
56	1	Metal 4-shelf bookcase					Maintenance N/A
57	2	Office desks, 1 metal and 1 wood					Maintenance N/A

Maintenanca Inspection Completed By: SFSD STAFF \_\_\_\_\_ Aramark Staff: \_\_\_\_\_  
 Date of Completion: \_\_\_\_\_ Date of Next Maintenance \_\_\_\_\_

**Appendix F-3  
SFSD Owned Equipment Maintenance Record  
County Jail # 5**

Appendix F-3  
CJ5 SFSD Owned Equipment Maintenance Record  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:
1	2	100 Gal Kettle	Hobart	KGL-100			
2	1	40 Gal Kettle Tilting	Hobart	KGL-40			
3	1	60 Gal Kettle	Hobart	KGL-60			Not working, Parts used to fix others
4	1	80 Gal Kettle	Hobart	KGL-80			
5	1	80 Qt Mixer	Hobart	M802C			
6	1	80 Qt Mixer	Hobart	M802			
7	1	Buffalo Chopper	Hobart	84186C			From Old CJ3, Need service to use not in use
8	1	Cold MakeUp Unit	Servolift Eastern	502-3N			
9	6	Convection Oven	Hobart	HGC502			#6 no heat
10	1	Cutler / Mixer	Hobart	HCM-450C			Broken lid
11	1	Dishmachine	Hobart	FT922BD			Need drain extension not in use
12	1	Food Processor	Hobart	FP350			
13	3	Griddle with 2 ovens	Jade	JSR-72G-3636			
14	2	Heated Cabinet	BevLes	CS71-CVMP15-SB			Gas smell one in ODR
15	2	Hot H2O Dispenser	FelCo	HWB-25			
16	1	Hot MakeUp Unit	Servolift Eastern	501-U3			One not working
17	1	Ice Machine	Scotman				
18	1	Refrigeration Unit for walkin boxes	Coldzone	Custom			
19	1	Roll-in Reefer	Victory	RISA-2D-S7			
20	1	Roll-in Reefer	Victory	RISA-1D-S7			
21	1	Scale	Hobart	15-2			
22	1	Slicer	Hobart	2912C			
23	1	Steamer	Cleveland	36PCGM300			
24		Tray (Meal Service)					Not working, long time
25	1	Tray Conveyor	Gates				100 trays must be kept in reserve at all times
26	5	Walkin Refrigeration Boxes	Kolpak	Custom			
27	49	Portable Carts					
28	9	Portable Racks					
29	3	Portable Work Tables					
30	2	Cooks Security Tool Lockers					
31	2	Coffee Maker	Bunn				
32	2	Metro C5 mobile food warmer					
33	1	3-door refrigerator	Victory				
34	2	Mobile Food Prep Station					

Appendix F-3  
SFSD Owned Equipment Maintenance Record  
County Jail # 5

Appendix F-3  
CJ5 SFSD Owned Equipment Maintenance Record  
**\*\*ARAMARK MUST PERFORM A FACILITY WALK-THROUGH TO CONFIRM EQUIPMENT INVENTORY WITHIN 60 DAYS OF CONTRACT EXECUTION\*\***

Item:	Qty:	Description:	Mfg:	Model:	Maintenance Frequency:	Maintenance Date:	Note:

Maintenance Inspection Completed By: SFSD STAFF \_\_\_\_\_ Aramark Staff: \_\_\_\_\_

Date of Completion: \_\_\_\_\_ Date of Next Maintenance Inspection: \_\_\_\_\_

APPENDIX G

Aramark Culinary Program Expectations

ARAMARK shall provide a comprehensive culinary program, including the ServSafe training and certification, ServSafe Managerial training and certification, and the CA Food Handler's Test for prisoners working in the jail kitchens and participating in jail educational programs. These programs will be coordinated through the jail educational program (Five Keys Charter School) and / or Five Keys post-release program, and include a job placement component.

1. Aramark shall provide Five Keys a formal outline and curriculum of a comprehensive prisoner culinary / vocational / ServSafe training program in Food Preparation and Basic Cooking.
2. This curriculum must be current and the industry standard for preparing individuals for state certification.
3. Aramark shall pay all expenses related to curriculum cost, including text material, testing fees and certification.
4. Aramark shall provide proctors for the all certification exams, and offer the exams for each group of students completing the courses.
5. Aramark's certification programs shall be coordinated and taught in conjunction with Five Keys Charter school's daily school schedule.
6. Aramark staff will coordinate scheduling of the classes with Five Keys, not to conflict with Five Keys daily schedule.
7. Aramark and Five Keys shall jointly provide instruction for this class with Five Keys as the lead agency and Aramark providing technical support and assistance to Five Keys instructors for implementing the curriculum.
8. Aramark staff shall be available at least one day per week to provide instructional assistance and technical support to Five Keys.
9. Aramark shall be responsible for providing instruction and implementing the practicum portion of the program.
10. Aramark shall be required to work closely with Five Keys Charter School Staff to meet State and Five Keys requirements to provide educational credits for the program.
11. Aramark shall maintain the program on a continual basis over the life of the contract.
12. Aramark must also include post release employment opportunities and referrals to prisoners who participate in the culinary/vocational training program.

Appendix H  
Good Food Purchasing - Star Level 1



**1 STAR GOOD FOOD PURCHASING PROGRAM VALUE CATEGORY TARGETS: EXAMPLE**

The minimum requirement to become a Good Food Provider in the Good Food Purchasing Program is to earn 1 Star. The Program is structured to give institutions and their vendors the flexibility to make Good Food choices that are right for their budgets, clientele, and priorities. This document outlines the pathway to achieving 1 Star, but a vendor can source additional product at each level to earn up to 5 Stars in the Program. Appendix A details qualifying criteria by level for each of the value categories.

**Meet the Baseline in Five Value Categories and Earn 1 Star (5-9 Points)**

**LOCAL ECONOMIES: Earn 1 Point**

- ✓ 1 Point Level 1
  - 15% of all purchases are Level 1 Local Economies

**ENVIRONMENTAL SUSTAINABILITY: Earn 1 Point**

- ✓ 1 Point Level 1 – Choose One:
  - 15% of all purchases are Level 1 Environmentally Sustainable OR
  - Reduce carbon footprint and water footprint of meat, poultry, and cheese purchases by at least 4% per meal served from baseline year AND perform a food waste audit and implement at least two source reduction strategies that address most wasted food items identified in audit.

**VALUED WORKFORCE: Earn 1 Point**

- ✓ 1 Point Level 1
  - Comply with reporting requirements and vendor/supplier follow-up requirements AND
  - 5% of all purchases are Level 1 Valued Workforce

**ANIMAL WELFARE: Earn 1 Point**

- ✓ 1 Point Level 1 – Choose 1
  - 15% of meat, poultry, and dairy purchases are Level 1 Animal Welfare OR
  - Replace 15% of the total volume of *animal* products purchased with plant-based protein.

**NUTRITION: Earn 1 Point**

- ✓ 1 Point Level 1
  - Comply with 51-64.9% of items on Nutrition Checklist



## Appendix A: Qualifying Criteria for Good Food Purchasing Values

**Table 1: Qualifying Criteria for Local Economies' Sources**

Level 1 - Baseline	Level 2	Level 3 <sup>1</sup>
<p><b>Size:</b></p> <p>a. Produce: Very large scale operations (as per the USDA definition of farm size in the most recent <u>USDA Census of Agriculture</u><sup>2</sup>) (&gt;\$5 million)</p> <p>b. Meat, Poultry, Eggs, Dairy, Seafood &amp; Grocery Items: Very large scale operations (&gt;\$50 million)<sup>3</sup></p> <p>AND</p> <p><b>Ownership:</b> Family farm<sup>4</sup> or cooperatively owned (or owner-operated boats for seafood)</p> <p>AND</p> <p><b>Geographic Radius:</b> Within 250 miles<sup>5</sup></p>	<p><b>Size:</b></p> <p>a. Produce: Large scale operations (Between \$1 million and \$5 million)</p> <p>b. Meat, Poultry, Eggs, Dairy, Seafood &amp; Grocery Items: Large scale operations (Between \$20 million and \$50 million)</p> <p>AND</p> <p><b>Ownership:</b> Family farm or cooperatively owned (or owner-operated boats for seafood)</p> <p>AND</p> <p><b>Geographic Radius:</b> Within 250 miles<sup>6</sup></p>	<p><b>Size:</b></p> <p>a. Produce: Medium scale operations (&lt;\$1 million)</p> <p>b. Meat, Poultry, Eggs, Dairy, Seafood &amp; Grocery Items: Medium scale operations (&lt;\$20 million)</p> <p>AND</p> <p><b>Ownership:</b> Family farm or cooperatively (or owner-operated boats for seafood)</p> <p>AND</p> <p><b>Geographic Radius:</b> Within 250 miles<sup>7</sup></p>

<sup>1</sup> For single and multi-ingredient products, with at least 50% of ingredients sourced from a family or cooperatively-owned medium scale operation within 250 miles, greater credit is given for full supply chain participation at Level 3. Points are weighted as follows:

- 100% credit if source farm meets Level 3 criteria..
- 66% credit if processor or shipper AND distributor, but NOT source farm, meet Level 3 criteria.
- 33% credit if processor or shipper OR distributor, but NOT source farm, meet Level 3 criteria.

<sup>2</sup> United States Department of Agriculture (January 2015). "2012 Census of Agriculture: Farm Typology." [https://www.agcensus.usda.gov/Publications/2012/Online\\_Resources/Typology/typology13.pdf](https://www.agcensus.usda.gov/Publications/2012/Online_Resources/Typology/typology13.pdf)

<sup>3</sup> Size ranges for meat, poultry, eggs, dairy, seafood, and grocery items are based off of internal analysis of suppliers and align with Real Food Challenge's definitions.

<sup>4</sup> As defined by the USDA, a majority of the business is owned by the operator and individuals related to the operator.

<https://www.ers.usda.gov/topics/farm-economy/farm-household-well-being/glossary.aspx#familyfarm>

<sup>5</sup> Note: this radius is 500 miles for meat

<sup>6</sup> Note: this radius is 500 miles for meat

<sup>7</sup> Note: this radius is 500 miles for meat

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**Table 2: Qualifying Criteria for Environmentally Sustainable Source**

<b>Level 1 – Baseline</b>	<b>Level 2</b>	<b>Level 3</b>
<b>Fruits &amp; Vegetables</b>	<b>Fruits &amp; Vegetables</b>	<b>Fruits &amp; Vegetables</b>
Distributor provides grower signed affidavit verifying that produce has been grown without the use of pesticides listed as prohibited for fresh produce by <u>Whole Food's Responsibly Grown</u> program and all neonicotinoids and affidavit is accompanied by a site visit from institution or community partner; or	Protected Harvest certified; or	USDA Organic; or
Gold certified under ANSI/LEO-4000 the American National Standard for Sustainable Agriculture by Leonardo Academy	Food Alliance certified; or	Demeter Certified Biodynamic; or
	Rain Forest Alliance certified; or	Produce grown in a farm or garden at the institution using organic practices
	Enrolled in Whole Foods Responsibly Grown program; or	
	Platinum certified under ANSI/LEO-4000 the American National Standard for Sustainable Agriculture by Leonardo Academy; or	
	USDA Transitional Organic Standard; or	
	Sustainably Grown certified; or	
	Salmon Safe; or	
	LEAF (Linking Environment and Farming)	
<b>Milk &amp; Dairy</b>	<b>Milk &amp; Dairy</b>	<b>Milk &amp; Dairy</b>
AGA Grassfed	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified	
<b>Poultry</b>	<b>Poultry</b>	<b>Poultry</b>
	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified	
<b>Eggs</b>	<b>Eggs</b>	<b>Eggs</b>
Certified Humane Raised and Handled	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified	
<b>Meat</b>	<b>Meat</b>	<b>Meat</b>
AGA Grassfed	Animal Welfare Approved; or	USDA Organic
	Food Alliance Certified; or	

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	Grasslands Alliance Standard	
<b><i>Fish (Wild)</i></b>	<b><i>Fish (Wild)</i></b>	<b><i>Fish (Wild)</i></b>
No seafood purchased listed as "Avoid" in the Monterey Bay Aquarium's Seafood Watch Guide	Fish listed as "Best" choice in Monterey Bay Aquarium's Seafood Watch Guide	Marine Stewardship Council certified, paired with the MSC Chain of Custody Certification
<b><i>Fish (Farm-Raised)</i></b>	<b><i>Fish (Farm-Raised)</i></b>	<b><i>Fish (Farm-Raised)</i></b>
No fish purchased listed as "Avoid" in the Monterey Bay Aquarium's Seafood Watch Guide	Fish listed as "Best" choice in Monterey Bay Aquarium's Seafood Watch Guide <sup>8</sup>	
<b><i>Grains</i></b>	<b><i>Grains</i></b>	<b><i>Grains</i></b>
Pesticide-free	Food Alliance Certified	USDA Organic, or Demeter Certified Biodynamic

<sup>8</sup> Other certifications for farm-raised fish may be accepted on a species-by-species basis, if endorsed by Seafood Watch.





**Table 3: Qualifying Criteria for Valued Workforce Sources**

Level 1 - Baseline	Level 2	Level 3 <sup>9</sup> , <sup>10</sup>
<p>Vendor and Suppliers*:</p> <ul style="list-style-type: none"> <li>Have a social responsibility policy, which includes: (1) union or non-poverty wages; (2) respect for freedom of association and collective bargaining; (3) safe and healthy working conditions; (4) proactive policy on preventing sexual harassment and assault, (5) prohibition of child labor, as defined by the International Labour Organization (ILO)<sup>11</sup> and at least one additional employment benefit such as: (6) employer-paid health insurance (7) paid sick days; (8) profit-sharing with all employees; or</li> </ul> <p>Vendor and Suppliers*:</p> <ul style="list-style-type: none"> <li>Post information about their participation in the Good Food Purchasing Program in workplaces and in the primary languages spoken by the employees; or</li> <li>Partner with local trade union and/or independent, representative worker organizations to conduct periodic mandatory,</li> </ul>	<p>Vendor and Supplier</p> <ul style="list-style-type: none"> <li>Are Food Justice-Certified by the Agricultural Justice Project; or</li> <li>Are certified by the Equitable Food Initiative</li> </ul>	<p>Vendor and Supplier</p> <ul style="list-style-type: none"> <li>Have a union contract with their employees<sup>12</sup>; or</li> <li>Are a worker cooperative<sup>13</sup></li> </ul>

<sup>9</sup> Greater credit is given for full supply chain participation at Level 3. An institution receives 3 points for every 5% increment of product sourced from Level 3 farms, and 3 points for every 15% increment of product sourced from Level 3 processors or distributors (percentages determined related to availability of Level 3 product in sectors of the supply chain). Points are weighted as follows:

- 100% credit if source farm, AND processor or shipper, AND distributor meet Level 3 criteria.
- 66% credit if two of three companies meet Level 3 criteria.
- 33% credit if one of three companies meets Level 3 criteria.

<sup>10</sup> Criteria used to identify voluntary third party certification programs at Level 3 include: adherence to all ILO Fundamental Principles and Rights at Work; a fair wage that at a minimum reaches the prevailing industry wage and charts progress toward a living wage; safe and healthy workplaces for workers; inclusion of independent worker organizations at all stages of standard-setting, monitoring and enforcement, and remediation; a confidential complaint reporting and resolution mechanism with a strictly enforced no-retaliation policy; mandatory worker rights training on the clock, implemented with independent worker organization; regular announced and unannounced audits by well-trained auditors that include secure interviews with a broad swath of workers, and findings that are made available to workers; and a focus on enforcement, with binding legal agreements that ensure real consequence for non-compliance and clear, time-bound plans to remedy violations. If the Center determines that a supplier is not compliant with the standards established by the third-party certification program, the supplier will not receive credit for their participation in the certification program.

<sup>11</sup> <http://ilo.org/lpec/facts/lang-en/index.htm>.

<sup>12</sup> Unions cannot be controlled or backed by government or the employer

<sup>13</sup> As defined by United States Federation of Worker Cooperatives: Worker cooperatives are business entities that are owned and controlled by their members, the people who work in them. All cooperatives operate in accordance with the Cooperative Principles and Values. The two central characteristics of worker cooperatives are: (1) worker-members invest in and own the business together, and it distributes surplus to them and (2) decision-making is democratic, adhering to the general principle of one member-one vote.

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<p>accessible, in-depth worker education training at the worksite and on the clock about their rights and ensure they know what their company has committed as a vendor of a Good Food Purchasing Program participant; or</p> <ul style="list-style-type: none"><li>• Are certified by Fair for Life; or</li><li>• Are certified by Fairtrade America (Fairtrade International FLO); or</li><li>• Are certified by Fairtrade USA</li></ul>		
<p>Food items from suppliers that meet any of the following criteria will be disqualified from being counted for points in all value categories:</p> <ul style="list-style-type: none"><li>o Use of slave or forced labor;</li><li>o Pattern of serious, willful, repeated, and/or pervasive labor violations over the last three years;</li><li>o Use of child labor<sup>14</sup></li></ul>		

<sup>14</sup> Federal and/or state law defines child labor for the supplier's industry and location. When federal and state rules are different, the rules that provide the most protection apply. For international products, child labor is defined by the ILO standard.



**Table 4: Qualifying Criteria for Higher-Welfare Animal Products**

	<b>LEVEL 1</b>	<b>LEVEL 2</b>	<b>LEVEL 3</b>
<b>DAIRY</b>	- Certified Humane; or - USDA Organic <sup>15</sup>	- PCO 100% Grassfed	- Animal Welfare Approved
<b>EGGS<sup>16</sup></b>	- USDA Organic <sup>17</sup> ; or - Certified Humane Cage Free; or - GAP Step 1, GAP Step 2	- Certified Humane Free Range; or - American Humane Certified Pasture Raised <sup>18</sup> ; or - GAP Step 3	- Animal Welfare Approved; or - Certified Humane Pasture Raised; or - GAP Step 4, 5, 5+
<b>POULTRY</b>	- USDA Organic <sup>19</sup> ; or - GAP <sup>20</sup> Step 2, 3; or - Certified Humane	- Certified Humane Free Range <sup>21</sup>	- GAP Step 4, 5, 5+; or - Animal Welfare Approved
<b>BEEF</b>	- GAP Step 1,2; or - AGA; or - USDA Organic <sup>22</sup> ; or - Certified Humane	- PCO 100% Grassfed	- GAP Step 4, 5, 5+; or - Animal Welfare Approved; or - Certified Grassfed by AGW
<b>PORK</b>	- USDA Organic <sup>23</sup> ; or - Certified Humane; or - GAP Step 1, 2	- GAP Step 3	- Animal Welfare Approved; or - GAP Step 4, 5, 5+
<b>FISH<sup>24</sup></b>			

<sup>15</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>16</sup> AHA cage-free standards were excluded because AHA's points-based system allows egg facilities to pass an audit (at 85%) without meeting a number of basic welfare standards.

<sup>17</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>18</sup> Because American Humane Certified does not have a set of "Core Criteria" that all certified producers must meet, full audit results must be submitted to the Center to verify that the farm meets all Core Criteria for a product to meet Level 2.

<sup>19</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>20</sup> GAP Step 1 may be added to Level 1 upon the adoption of requirements for enrichments and for slower-growing chicken strains at Step 1.

<sup>21</sup> Certified Humane Free Range, despite being pasture-based, is in Level 2 because unlike those in Level 3, it does not require slower-growth genetics.

<sup>22</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>23</sup> USDA Certified Organic will qualify for Level 2 if proposed animal welfare requirements are adopted.

<sup>24</sup> Standards for farm raised fish are in development and will be added to the Good Food Purchasing Standards as soon as possible.



Table 5: Nutrition Checklist

High Priority (Worth two checks per item met)	
<b>Healthy Procurement</b>	
1	Increase the amount of whole or minimally processed foods purchased by 5% from baseline year, with a 25% increase goal within 5 years. <sup>25</sup>
2	If meat is offered, reduce purchase of red and processed meat by 5% from baseline year, with a 25% reduction goal within 5 years. <sup>26,27</sup>
3	Fruits, vegetables, and whole grains account for at least 50% of total food purchases by volume. <sup>28</sup>
4	All individual food items contain $\leq$ 480 mg sodium per serving <sup>29</sup> . Purchase "low-sodium" ( $\leq$ 140 mg sodium per serving) whenever possible.
5	Added sugars (including natural and artificial sweeteners) in purchased food items should be no more than 10% of Daily Value per serving (DV is 50g). Or, commit to implementing an added sugar reduction plan in overall food and beverage purchases.
<b>Healthy Food Service Environment</b>	
6	Healthy beverages account for 100% of beverage options offered, and diet drinks containing artificial sweeteners are eliminated. If healthy beverages account for at least 50% of beverage options offered, one check will be earned. <sup>30</sup>
7	Offer free drinking water at all meals, preferably cold tap water in at least a 4 ounce cup.
8	Offer plant-based main dishes at each meal service. <sup>31</sup>
<b>Health Equity</b>	

<sup>25</sup> See Appendix C for definitions for whole/minimally processed, processed, and ultraprocessed (Source: San Diego County Department of Public Health Eat Well Standards).

<sup>26</sup> Processed meats include any meat preserved by curing, salting, smoking, or have other chemical preservation additives. If processed meats are offered, recommend using only products with no more than 480mg of sodium per 2 oz.

<sup>27</sup> One strategy to reduce red and processed meat purchases is to limit portion sizes based on current US Dietary Guidelines. Average per-meal amount for meat, poultry and eggs for a 2000 calorie diet is 1.9 oz. (The range for a 1000-2200 calorie diet is .7-2 oz per meal). See the [USDA Food Patterns: Healthy U.S.-Style Eating Pattern](#) for more information.

<sup>28</sup> Grain-based foods are considered whole grain when the first ingredient listed on the ingredient list is a whole grain. Whole grain ingredients include brown rice, buckwheat, bulgur, millet, oatmeal, quinoa, rolled oats, whole-grain barley, whole-grain corn, whole-grain sorghum, whole-grain triticale, whole oats, whole rye, whole wheat, and wild rice.

<sup>29</sup> With the exception of the following foods:

**Sodium Standards for Purchased Food**

- Canned and frozen seafood:  $\leq$  290 mg sodium per serving;
- Canned and frozen poultry:  $\leq$  290 mg sodium per serving;
- Sliced sandwich bread:  $\leq$  180 mg sodium per serving;
- Baked goods (e.g. dinner rolls, muffins, bagels, tortillas):  $\leq$  290 mg sodium per serving;
- Cereal:  $\leq$  215 mg sodium per serving;
- Canned or frozen vegetables:  $\leq$  290 mg sodium per serving;
- Recommend "reduced" sodium (per FDA definition) sauce and other condiments;
- Recommend purchasing cheese:  $\leq$  215 mg sodium per serving

<sup>30</sup> Health Care Without Harm \*Healthy Beverage Defined: Water (filtered tap, unsweetened, seltzer or infused); 100 percent fruit juice (optimal 4oz serving); 100% vegetable juice (optimal sodium less than 140 mg); Milk (unflavored); Non-dairy milk alternatives (plain, unsweetened); Teas and Coffee (unsweetened with only naturally occurring caffeine). To the best possible ability, beverages should be dispensed by tap or fountain AND reusable beverage containers should be encouraged.

<sup>31</sup> Recommend plant-based main dishes to include fruits, vegetables, beans and/or legumes.

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9	Institution actively supports or sponsors initiatives that directly expand access to healthy food for low-income residents or communities of color. <sup>32</sup> Examples of qualifying initiatives: <ul style="list-style-type: none"> <li>Support at least one neighborhood-based community food project that expands access to healthy food for low-income residents such as a procurement agreement with a corner store that carries healthy food in a low-income census tract, a low-cost Community Supported Agriculture program dedicated to serving low-income families, or a farmer's market located in a low-income census tract that accepts EBT.</li> </ul>
<b>Standard Priority (Worth one check per item met)</b>	
<b>Healthy Procurement</b>	
10	All juice purchased is 100% fruit juice with no added sweeteners and vegetable juice is Low Sodium as per FDA definitions. All 100% fruit and vegetable juice single serving containers are <12 ounces for adults and children aged 7-18, and <6 ounces for children aged 1-6. <sup>33</sup>
11	If dairy products are offered, purchase Fat-Free, Low-Fat or reduced fat dairy products, with no added sweeteners (including natural and artificial sweeteners). <sup>34</sup>
12	All pre-packaged food has zero grams trans fat per serving and does not list partially hydrogenated oils on the ingredients list (as labeled).
13	At least 50% of grain products purchased are whole grain rich. <sup>35</sup>
14	Offer at least one salad dressing option that is a low-sodium, low-calorie, low-fat creamy salad dressing. <sup>36</sup> Offer olive oil and vinegar (e.g., balsamic, red wine) at each meal service.
<b>Healthy Food Preparation</b>	
15	Eliminate the use of hydrogenated and partially hydrogenated oils for cooking and baking. Eliminate the use of deep frying and eliminate use of frozen or prepared items that are deep fried upon purchase.
16	Prioritize the preparation of all vegetables and protein, including fish, poultry, meat, or meat alternatives in a way that utilizes vegetable-based oils or reduces added fat (broiling, grilling, baking, poaching, roasting, or steaming).
<b>Healthy Food Service Environment</b>	
17	If applicable, combination meals that serve an entrée, side option, and beverage offer water as a beverage alternative <sup>37</sup> AND offer fresh fruit or a non-fried vegetable prepared without fat or oil as a side option.
18	Adopt one or more product placement strategies such as: <ul style="list-style-type: none"> <li>Prominently feature fruit and/or non-fried vegetables in high-visibility locations.</li> <li>Display healthy beverages in eye level sections of beverage cases (if applicable).</li> <li>Remove candy bars, cookies, chips and beverages with added sugars (such as soda, sports and energy drinks) from checkout register areas/point-of-purchase (if applicable).</li> </ul>
19	Healthy food and beverage items are priced competitively with non-healthy alternatives.
20	Adopt one or more marketing/promotion/signage strategies, such as: <ul style="list-style-type: none"> <li>Highlight fruit with no-added sweeteners and non-fried vegetable offerings with signage.</li> </ul>

<sup>32</sup> Food or monetary donations for charitable causes do not count.

<sup>33</sup> Low Sodium is 140 mg or less per RACC.

<sup>34</sup> Fat-Free is 0.5g or less per RACC; Low-Fat is 3 g or less per RACC and per 50g if RACC is small (<30g); Reduced fat is 25% less fat per RACC when compared to the original food; Low Sodium is 140 mg or less per RACC and per 50g if RACC is small (<30g).

<sup>35</sup> Grain-based foods are considered whole grain when the first ingredient listed on the ingredient list is a whole grain. Whole grain ingredients include brown rice, buckwheat, bulgur, millet, oatmeal, quinoa, rolled oats, whole-grain barley, whole-grain corn, whole-grain sorghum, whole-grain triticale, whole oats, whole rye, whole wheat, and wild rice. ; 3 grams or more of fiber/serving

<sup>36</sup> Low-Fat is 3 g or less per RACC and per 50g if RACC is small (<30g); Low Sodium is 140 mg or less per RACC and per 50g if RACC is small (<30g); Low Calorie is 40 calories or less per RACC and per 50g if RACC is small (<30g).

<sup>37</sup> A cup/glass of chilled tap water is prioritized and water in recyclable bottle is a secondary substitute to be avoided if possible for environmental considerations

# CENTER

FOR  
GOOD FOOD PURCHASING

Extra Points	
1	<p><b>MENU LABELING</b> Menu lists the nutritional information for each item using the federal menu labeling requirements under the Patient Protection and Affordable Care Act of 2010 as a guide.</p>
2	<p><b>PORTION CONTROL</b> Adopt one or more portion control strategies, if applicable. (e.g. Utilize 10" or smaller plates for all meals; make available reduced-size portions of at least 25% of menu items offered; offer reduced-size portions at a lower price than regular sized portions, eliminate trays from lines).<sup>38</sup></p>
3	<p><b>CULTURALLY APPROPRIATE MENUS</b> Offer menu items that are culturally appropriate for institution's demographic composition. Institution should submit menus with ingredient lists for culturally appropriate items.</p>
4	<p><b>NUTRITION &amp; FOOD SYSTEMS EDUCATION</b> For K-12 institutions: Institution implements nutrition education programming. Examples of qualifying initiatives include:</p> <ul style="list-style-type: none"> <li>• Interactive/educational garden program</li> <li>• District-wide required nutrition curriculum</li> <li>• Farm/processing site visits to regional producers</li> </ul>
5	<p><b>WORKSITE WELLNESS</b> Develop and implement a worksite wellness program for employees and/or patrons that includes nutrition education.</p>
6	<p><b>HEALTHY VENDING</b> Adopt a healthy vending machine policy for machines at all locations, using the Federal Food Service Guidelines or a higher standard.<sup>39</sup></p>

<sup>38</sup> Reduced-sized portions are at least 1/3 smaller than the full-size item and are offered in addition to the full-size versions.

<sup>39</sup> Food Service Guidelines for Federal Facilities

[https://www.cdc.gov/obesity/downloads/guidelines\\_for\\_federal\\_concessions\\_and\\_vending\\_operations.pdf](https://www.cdc.gov/obesity/downloads/guidelines_for_federal_concessions_and_vending_operations.pdf), pages 13–14.

# Delaware

PAGE 1

*The First State*

**I, JEFFREY W. BULLOCK, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY THE ATTACHED IS A TRUE AND CORRECT COPY OF THE CERTIFICATE OF AMENDMENT OF "ARAMARK CORPORATION", CHANGING ITS NAME FROM "ARAMARK CORPORATION" TO "ARAMARK SERVICES, INC.", FILED IN THIS OFFICE ON THE NINTH DAY OF MAY, A.D. 2014, AT 4:54 O'CLOCK P.M.**

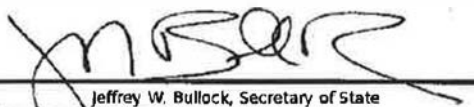
**A FILED COPY OF THIS CERTIFICATE HAS BEEN FORWARDED TO THE NEW CASTLE COUNTY RECORDER OF DEEDS.**

0533403 8100

140601660

You may verify this certificate online  
at [corp.delaware.gov/authver.shtml](http://corp.delaware.gov/authver.shtml)



  
Jeffrey W. Bullock, Secretary of State  
AUTHENTICATION: 1361017

DATE: 05-09-14

State of Delaware  
Secretary of State  
Division of Corporations  
Delivered 04:59 PM 05/09/2014  
FILED 04:54 PM 05/09/2014  
SRV 140601660 - 0533403 FILE

**CERTIFICATE OF AMENDMENT  
OF THE  
CERTIFICATE OF INCORPORATION  
OF  
ARAMARK CORPORATION**

May 9, 2014

ARAMARK Corporation (“the Corporation”), a corporation organized and existing under the law of the State of Delaware, hereby certifies as follows:

1. The name of the Corporation is ARAMARK Corporation.
2. The original Certificate of Incorporation of the Corporation was filed with the Secretary of State of the State of Delaware under the name “Davidson Automatic Merchandising Co., Inc.” on February 17, 1959.
3. This Certificate of Amendment, which amends the Certificate of Incorporation, was duly adopted in accordance with Sections 228 and 242 of the General Corporation Law of the State of Delaware.
4. Article I of the Certificate of Incorporation is hereby amended to read in its entirety as follows:

**“ARTICLE I**

The name of the corporation (which is hereinafter referred to as the “Corporation”) is:

**Aramark Services, Inc.”**

5. This Certificate of Amendment shall be effective as of the date of its filing with the Secretary of State of the State of Delaware.

*[Signature on following page]*



**IN WITNESS WHEREOF, the undersigned, as a duly authorized officer of the Corporation, has executed this Certificate of Amendment of the Certificate of Incorporation as of the date first written above.**



**Name: Harold B. Dichter**

**Title: Assistant Secretary**

442300v2

*[Certificate of Amendment—ARAMARK Corporation]*

# Delaware

PAGE 1

## The First State

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY THE ATTACHED IS A TRUE AND CORRECT COPY OF THE CERTIFICATE OF OWNERSHIP, WHICH MERGES:

"ARAMARK CORPORATION", A DELAWARE CORPORATION,  
WITH AND INTO "ARAMARK SERVICES, INC." UNDER THE NAME OF "ARAMARK CORPORATION", A CORPORATION ORGANIZED AND EXISTING UNDER THE LAWS OF THE STATE OF DELAWARE, AS RECEIVED AND FILED IN THIS OFFICE THE THIRTIETH DAY OF MARCH, A.D. 2007, AT 1:22 O'CLOCK P.M.

A FILED COPY OF THIS CERTIFICATE HAS BEEN FORWARDED TO THE NEW CASTLE COUNTY RECORDER OF DEEDS.

0533403 8100M

070382770



*Harriet Smith Windsor*

Harriet Smith Windsor, Secretary of State

AUTHENTICATION: 5554335

DATE: 03-30-07

State of Delaware  
Secretary of State  
Division of Corporations  
Delivered 01:22 PM 03/30/2007  
FILED 01:22 PM 03/30/2007  
SRV 070382770 - 0533403 FILE

**CERTIFICATE OF OWNERSHIP AND MERGER  
MERCING  
ARAMARK CORPORATION  
INTO  
ARAMARK SERVICES, INC.**

(Pursuant to Section 253 of the General Corporation Law of the State of Delaware)

\*\*\*\*\*

ARAMARK Corporation, a corporation organized and existing under the laws of the State of Delaware (the "Corporation"), **DOES HEREBY CERTIFY:**

**FIRST:** That the Corporation was organized on June 28, 2001 pursuant to the provisions of the General Corporation Law of the State of Delaware;

**SECOND:** That the Corporation owns 100% of the outstanding shares of the capital stock of ARAMARK Services, Inc., a Delaware corporation ("Services");

**THIRD:** That the Board of Directors of the Corporation duly adopted the following resolutions by the unanimous written consent of its members pursuant to which it determined to and did merge the Corporation into Services, with Services being the surviving corporation, by the adoption thereof:

**RESOLVED,** that the Corporation merge and it hereby does merge itself with and into Services with Services being the surviving corporation (the "Merger") and that Services assumes all of the obligations of the Corporation; and

**FURTHER RESOLVED,** that following the Merger, Services changes its corporate name by changing the first article of its Restated Certificate of Incorporation to read as follows:

"FIRST: The name of the Corporation is ARAMARK Corporation."

**FURTHER RESOLVED,** that following the Merger, the Certificate of Incorporation of Services shall be amended to read in its entirety as set forth on Annex A attached hereto;

**FURTHER RESOLVED,** that the Corporation will surrender the certificate representing 100% of the outstanding shares of the capital stock of Services. Said certificate shall be cancelled and a new certificate for the equal number of shares of the common stock of Services, as the surviving corporation in the Merger, shall be issued to ARAMARK Intermediate HoldCo Corporation, the sole stockholder of the Corporation;

**FURTHER RESOLVED**, that any officer of the Corporation be and he or she is hereby directed to make and execute a certificate of ownership and merger setting forth a copy of the resolutions of the Corporation to merge itself with and into Services, with Services being the surviving corporation and assuming the liabilities and obligations of the Corporation, and the date of adoption thereof, and to file the same in the Office of the Secretary of State of the State of Delaware, and to do all acts and things whatsoever, whether within or without the State of Delaware, which may be necessary or proper to effect the Merger;

**FURTHER RESOLVED**, that anything herein or elsewhere to the contrary notwithstanding, the Merger may be abandoned by the Board of Directors of the Corporation at any time prior to the time that the Certificate of Ownership and Merger filed with the Office of the Secretary of State of the State of Delaware becomes effective.

**FOURTH:** That the sole stockholder of the Corporation has approved the Merger by written consent pursuant to Section 228 of the General Corporation Law of the State of Delaware.

(Signature page follows.)

**IN WITNESS WHEREOF**, the Corporation has caused this Certificate of Ownership and Merger to be signed by an authorized officer this 29<sup>th</sup> day of March, 2007.

**ARAMARK Corporation**

By: /s/ MEGAN C. TIMMINS  
Megan C. Timmins  
Assistant Secretary

ANNEX A

**CERTIFICATE OF INCORPORATION**  
**OF**  
**ARAMARK CORPORATION**

---

**ARTICLE I**

The name of the corporation (which is hereinafter referred to as the "Corporation") is:

**ARAMARK Corporation**

**ARTICLE II**

The address of the Corporation's registered office in the State of Delaware is c/o The Corporation Trust Company, 1209 Orange Street, in the City of Wilmington, County of New Castle. The name of the Corporation's registered agent at such address is The Corporation Trust Company.

**ARTICLE III**

The purpose of the Corporation shall be to engage in any lawful act or activity for which corporations may be organized and incorporated under the General Corporation Law of the State of Delaware.

**ARTICLE IV**

Section 4.1. The Corporation shall be authorized to issue 1,000 shares of capital stock, of which 1,000 shares shall be shares of Common Stock, \$0.01 par value ("Common Stock").

Section 4.2. Except as otherwise provided by law, the Common Stock shall have the exclusive right to vote for the election of directors and for all other purposes. Each share of Common Stock shall have one vote, and the Common Stock shall vote together as a single class.

**ARTICLE V**

Unless and except to the extent that the By-Laws of the Corporation shall so require, the election of directors of the Corporation need not be by written ballot.

#### ARTICLE VI

In furtherance and not in limitation of the powers conferred by law, the Board of Directors of the Corporation (the "Board") is expressly authorized and empowered to make, alter and repeal the By-Laws of the Corporation by a majority vote at any regular or special meeting of the Board or by written consent, subject to the power of the stockholders of the Corporation to alter or repeal any By-Laws made by the Board.

#### ARTICLE VII

The Corporation reserves the right at any time from time to time to amend, alter, change or repeal any provision contained in this Certificate of Incorporation, and any other provisions authorized by the laws of the State of Delaware at the time in force may be added or inserted, in the manner now or hereafter prescribed by law; and all rights, preferences and privileges of whatsoever nature conferred upon stockholders, directors or any other persons whomsoever by and pursuant to this Certificate of Incorporation in its present form or as hereafter amended are granted subject to the right reserved in this Article.

#### ARTICLE VIII

A director of the Corporation shall not be personally liable to the Corporation or its stockholders for monetary damages for breach of fiduciary duty as a director, except to the extent such exemption from liability or limitation thereof is not permitted under the General Corporation Law of the State of Delaware as the same exists or may hereafter be amended.

Any repeal or modification of the foregoing paragraph shall not adversely affect any right or protection of a director of the Corporation existing hereunder with respect to any act or omission occurring prior to such repeal or modification.

#### ARTICLE IX

Each person who was or is made a party or is threatened to be made a party to or is otherwise involved in any action, suit or proceeding, whether civil, criminal, administrative or investigative (hereinafter a "proceeding"), by reason of the fact that he or she or a person of whom he or she is the legal representative is or was a director or an officer of the Corporation or is or was serving at the request of the Corporation as a director, officer or trustee of another corporation, or as its representative in a partnership, joint venture, trust or other enterprise, including service with respect to an employee benefit plan (hereinafter an "indemnitee"), whether the basis of such proceeding is alleged action in an official capacity as a director, officer, trustee or representative or in any other capacity while serving as a director, officer, trustee or representative, shall be indemnified and held harmless by the Corporation to the fullest extent authorized by the DGCL, as the same exists or may hereafter be amended (but, in the case of any such amendment, only to the extent that such amendment permits the Corporation to provide broader indemnification rights than such law permitted the Corporation to provide prior to such amendment), against all expense, liability and loss (including attorneys' fees, judgments, fines, ERISA excise taxes or penalties and amounts paid or to be paid in settlement) reasonably incurred or suffered by such indemnitee in connection therewith; provided, however, that, except as provided in this Article

Ninth with respect to proceedings to enforce rights to indemnification and "advancement of expenses" (as defined below), the Corporation shall indemnify any such indemnitee in connection with a proceeding (or part thereof) initiated by such indemnitee only if such proceeding (or part thereof) was authorized by the Board of Directors of the Corporation.

In addition to the right to indemnification conferred in this Article Ninth, an indemnitee shall also have the right to be paid by the Corporation the expenses (including attorney's fees) incurred in defending any such proceeding in advance of its final disposition (hereinafter an "advancement of expenses"); provided, however, that, if the DGCL requires, an advancement of expenses incurred by an indemnitee in his or her capacity as a director or officer (and not in any other capacity in which service was or is rendered by such indemnitee, including, without limitation, service to an employee benefit plan) shall be made only upon delivery to the Corporation of an undertaking (hereinafter an "undertaking"), by or on behalf of such indemnitee, to repay all amounts so advanced if it shall ultimately be determined by final judicial decision from which there is no further right to appeal (hereinafter a "final adjudication") that such indemnitee is not entitled to be indemnified for such expenses under this Article Ninth or otherwise.

If a claim under this Article Ninth is not paid in full by the Corporation within sixty (60) days after a written claim has been received by the Corporation, except in the case of a claim for an advancement of expenses, in which case the applicable period shall be twenty (20) days, the indemnitee may at any time thereafter bring suit against the Corporation to recover the unpaid amount of the claim. If successful in whole or in part in any such suit, or in a suit brought by the Corporation to recover an advancement of expenses pursuant to the terms of an undertaking, the indemnitee shall be entitled to be paid also the expense of prosecuting or defending such suit. In (i) any suit brought by the indemnitee to enforce a right to indemnification hereunder (but not in a suit brought by the indemnitee to enforce a right to an advancement of expenses) it shall be a defense that, and (ii) in any suit brought by the Corporation to recover an advancement of expenses pursuant to the terms of an undertaking, the Corporation shall be entitled to recover such expenses upon a final adjudication that, the indemnitee has not met any applicable standard for indemnification set forth in the DGCL. Neither the failure of the Corporation (including its directors who are not parties to such action, a committee of such directors, independent legal counsel, or its stockholders) to have made a determination prior to the commencement of such suit that indemnification of the indemnitee is proper in the circumstances because the indemnitee has met the applicable standard of conduct set forth in the DGCL, nor an actual determination by the Corporation (including its directors who are not parties to such action, a committee of such directors, independent legal counsel, or its stockholders) that the indemnitee has not met such applicable standard of conduct, shall create a presumption that the indemnitee has not met the applicable standard of conduct or, in the case of such a suit brought by the indemnitee, be a defense to such suit. In any suit brought by the indemnitee to enforce a right to indemnification or to an advancement of expenses hereunder, or brought by the Corporation to recover an advancement of expenses pursuant to the terms of an undertaking, the burden of proving that the indemnitee is not entitled to be indemnified, or to such advancement of expenses, under this Article Ninth or otherwise shall be on the Corporation.



The rights to indemnification and to the advancement of expenses conferred in this Article Ninth shall not be exclusive of any other right which any person may have or hereafter acquire under any statute, the Corporation's Certificate of Incorporation, by-laws, agreement, vote of stockholders or directors or otherwise.

The Corporation may maintain insurance, at its expense, to protect itself and any director, officer, employee or agent of the Corporation or another corporation, partnership, joint venture, trust or other enterprise against any expense, liability or loss, whether or not the Corporation would have the power to indemnify such person against such expense, liability or loss under the DGCL.

The Corporation may, to the extent authorized from time to time by the Board of Directors, grant rights to indemnification and to the advancement of expenses to any employee or agent of the Corporation to the fullest extent of the provisions of this Article Ninth with respect to the indemnification and advancement of expenses of directors and officers of the Corporation.

The rights conferred upon indemnitees in this Article Ninth shall be contract rights and such rights shall continue as to an indemnitee who has ceased to be a director, officer or trustee and shall inure to the benefit of the indemnitee's heirs, executors and administrators. Any amendment, alteration or repeal of this Article Ninth that adversely affects any right of an indemnitee or its successors shall be prospective only and shall not limit or eliminate any such right with respect to any proceeding involving any occurrence or alleged occurrence of any action or omission to act that took place prior to such amendment or repeal.

**City and County of San Francisco  
Office of Contract Administration  
Purchasing Division**

**First Amendment**

**Contract ID: 1000023123**

THIS AMENDMENT (this “Amendment”) is made as of **November 1, 2022**, in San Francisco, California, by and between **ARAMARK Correctional Services, LLC** (“Contractor”), and the City and County of San Francisco, a municipal corporation (“City”), acting by and through its Director of the Office of Contract Administration.

**Recitals**

WHEREAS, City and Contractor have entered into the Agreement (as defined below); and

WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to update standard contractual clauses and to modify Appendix B – Calculation of Charges as a result of a decrease in the City’s inmate population below 900 and the temporary transition of meal preparations to the kitchen facility at 1 Moreland Dr., San Bruno, CA 94066; and

WHEREAS, the Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21.1 through Request for Proposal (“RFP”) No. SHF2018-01/Sourcing Event No. 0000000468 issued on January 5, 2018 and this modification is consistent therewith; and

WHEREAS, the City’s Board of Supervisors approved this Agreement by Resolution File Number 180590 on July 24, 2018.

NOW, THEREFORE, Contractor and the City agree as follows:

**Article 1 Definitions**

The following definitions shall apply to this Amendment:

1.1 **Agreement.** The term “Agreement” shall mean the Agreement dated November 1, 2018 between Contractor and City, as amended by the:

Novation Agreement, dated July 1, 2021.

1.2 **Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.

**Article 2 Modifications of Scope to the Agreement**

The Agreement is hereby modified as follows:

2.1 **Amendment with Respect to Department Name Change.** All references to the former name of the “San Francisco Sheriff’s Department (“SFSD”)” in the agreement dated November 1, 2018 are hereby replaced with “San Francisco Sheriff’s Office (“SFSO”).

2.2 **Emergency Plans and Contingency Meals.** Appendix A, Section I. P. – Emergency Plans and Contingency Meals of the Agreement currently reads as follows:

**P. Emergency Plans and Contingency Meals.**

1. **Contingency Meals.** ARAMARK will continue to provide food service, at no additional cost to the SFSD, in the event of lock downs, jail disturbances, fire, power failure or other events that would impede normal jail operations. At a minimum, ARAMARK will isolate and maintain an on premise inventory of food and water sufficient to prepare and serve three (3) days of scheduled meals. The SFSD may have the option to request that the three (3) days of scheduled meals be comprised of all cold meals meeting the requirements of Title 15.

2. **Emergency Plans.** ARAMARK will develop a contingency plan that will allow it to continue to provide food service in the face of unexpected events including but not limited to the following:

- a. Power failure
- b. Fire
- c. Riot
- d. Lockdown
- e. Labor strike
- f. Earthquakes
- g. Terrorist attacks
- h. Any man-made or natural disaster

3. **Emergency Water.** ARAMARK will make every effort to provide an emergency source of water for 72 hours if the facility does not have water service due to a catastrophic event. The SFSD will provide storage for “Water in a Box” supplies purchased by ARAMARK to fulfill this requirement.

**Such section is hereby amended in its entirety to read as follows:**

**P. Emergency Plans, Contingency Meals, and Transition Meals.**

1. **Contingency Meals.** ARAMARK will continue to provide food service, at no additional cost to the SFSO, in the event of lock downs, jail disturbances, fire, power failure or other events that would impede normal jail operations. At a minimum, ARAMARK will isolate and maintain an on premise inventory of food and water sufficient to prepare and serve three (3) days of scheduled meals. The SFSO may have

the option to request that the three (3) days of scheduled meals be comprised of all cold meals meeting the requirements of Title 15.

**2. Emergency Plans.** ARAMARK will develop a contingency plan that will allow it to continue to provide food service in the face of unexpected events including but not limited to the following:

- a. Power failure
- b. Fire
- c. Riot
- d. Lockdown
- e. Labor strike
- f. Earthquakes
- g. Terrorist attacks
- h. Any man-made or natural disaster

**3. Emergency Water.** ARAMARK will make every effort to provide an emergency source of water for 72 hours if the facility does not have water service due to a catastrophic event. The SFSO will provide storage for “Water in a Box” supplies purchased by ARAMARK to fulfill this requirement.

**4. Transition Meals.** Aramark will transition inmate meal preparation for County Jail #1 (CJ#1) and County Jail #2 (CJ#2) from the kitchen facility located at 850 Bryant St., 7<sup>th</sup> Floor, San Francisco, CA 94103, formerly identified as County Jail #4, to the County Jail #3 (formerly identified as County Jail #5) kitchen facility located at 1 Moreland Dr., San Bruno, CA 94066.

- a. **Transition Date** – The Transition/Implementation Date will be a date that is mutually agreed to by the Sheriff’s Office and Aramark. There will be a lead-time of 6-8 weeks prior to the Transition/Implementation to coordinate the transition of the meal preparation from 850 Bryant St. 7<sup>th</sup> Floor, San Francisco, CA 94103 to 1 Moreland Dr, San Bruno, CA 94066.
- b. **Transition Duration** - Beginning on the first day of when all meal preparation will transition to County Jail #3, the SFSO will agree to 12 continuous months of having all inmate meals prepared at the San Francisco County Jail #3 located at 1 Moreland Dr., San Bruno, CA 94066. A Surcharge of \$0.18 will be added to each inmate meal, per Appendix B-1, Calculation of Charges. Sixty (60) days prior to the completion of the 12 month transition, the Sheriff’s Office will formally notify Aramark to return the meal preparation for CJ#1, CJ#2 to the kitchen facility located at County Jail #2 located at 425 7<sup>th</sup> St., San Francisco, CA 94103. The Surcharge of \$0.18 per Inmate Meal will be removed on the date the meal preparations returns to CJ#2 at 425 7<sup>th</sup> St., San Francisco, CA 94103.
- c. **Preparation of Meals** – Aramark will continue to prepare all meals from the San Bruno Facility Kitchen per Appendix A – Scope of Services. Aramark is responsible to efficiently schedule all meal preparations from the San Bruno

County Jail #3 kitchen to continue to meet the meal schedule of CJ#1 and CJ#2, per Appendix A, Section I. A. 1 – Hall of Justice Facility.

- d. **Delivery of Meals** – Once the meals for CJ#1, CJ#2 are completed, Aramark will ensure the meal temperatures, quality, and appearance per Appendix A, Section H. – Food Preparation, Quality and Appearance, by utilizing “hotboxes”, refrigerated equipment and specialized food trays/storage equipment to transport the meals from 1 Moreland Dr., San Bruno, CA 94066 to 425 7<sup>th</sup> St., San Francisco, CA 94103. Meals will be delivered once per day to include: (a) Hot Meals for the current day’s Dinner Service, (b) the Cold Breakfast for service on the following day and (c) the Cold Lunch for service on the following day for the San Francisco Downtown Facility. Aramark must provide a contingency plan to the SFSO for traffic and possible equipment malfunction when scheduling their delivery. The time lapse between Dinner Service and the next day Breakfast Service cannot exceed 10 hours for inmate meals.
- e. **Staging and Distribution of Meals** – Aramark will efficiently unload all meals from the delivery truck and begin staging meals for dinner service distribution. The Sheriff’s Custody Operations Division (COD) Command Staff will permit Aramark the use of the kitchen facility at 850 Bryant St., 7<sup>th</sup> Floor, San Francisco, CA 94103 to stage and prepare the meals for distribution.
- f. **Storage of Meals** – Aramark will ensure all cold food items transported from San Bruno to San Francisco maintain the required food safety of 41 degree Fahrenheit.
- g. **Sheriff’s Office Staff Meals** – SFSO staff meals will not be impacted by the Transition Meals. There will be no change to the current preparation and distribution of Staff Meals. Aramark will continue to prepare and distribute staff meals for the Downtown Facility from the kitchen facility at 850 Bryant St., 7<sup>th</sup> Floor, San Francisco, CA 94103 at no additional cost to the SFSO.
- h. **Storage of Delivery Truck** – The Sheriff’s Office will assign a location for Aramark to park their delivery truck at the end of the day in proximity to County.
- i. **Modification of Services** – Aramark must promptly contact Sheriff’s COD Command Staff if there are any foreseen modifications or disruption to the services related to force majeure. Aramark must provide a resolution for any service disruptions to ensure inmate meal services are maintained.
- j. **Transition Equipment.** Aramark will procure all equipment required to transition all meal preparations to the San Francisco Sheriff’s County Jail Facility #3, located at 1 Moreland Dr., San Bruno, CA 94066. The required equipment will include equipment necessary to ensure the all meals delivered to the San Francisco Sheriff’s County Jail Facility #1 (CJ1) and #2 (CJ2), located at 425 7<sup>th</sup> St., San Francisco, CA 94103, are portioned, packaged, transported, stored, and served to prevent foods or beverages from deteriorating. The equipment shall ensure that food quality (taste, appearance,

texture, temperature) does not deviate from the SFSO standards per Appendix A.

- i. Aramark will maintain an itemized inventory of the all Transition Equipment with the procurement date, model and item number, purpose of use, and location. Aramark will provide an equipment inventory report at the request of the Sheriff's Office.
- ii. All Transition Equipment will be the property of the San Francisco Sheriff's Office upon the expiration of the Agreement. Aramark will provide a final equipment inventory report.
- iii. Aramark shall provide all Transition Equipment at no cost to the SFSO.

2.3 **Appendix B.** Appendix B, Calculation of Charges, is hereby replaced in its entirety by Appendix B-1, Calculation of Charges, attached to this Amendment and fully incorporated within the Agreement. To the extent the Agreement refers to Appendix B in any place, the true meaning shall be Appendix B -1, which is a correct and updated version.

### **Article 3 Updates of Standard Terms to the Agreement**

The Agreement is hereby modified as follows:

3.1 **Definitions.** *The following is hereby added to the Agreement as a Definition in Article 1:*

1.10 "Confidential Information" means confidential City information including, but not limited to, personally-identifiable information ("PII"), protected health information ("PHI"), or individual financial information (collectively, "Proprietary or Confidential Information") that is subject to local, state or federal laws restricting the use and disclosure of such information, including, but not limited to, Article 1, Section 1 of the California Constitution; the California Information Practices Act (Civil Code § 1798 et seq.); the California Confidentiality of Medical Information Act (Civil Code § 56 et seq.); the federal Gramm-Leach-Bliley Act (15 U.S.C. §§ 6801(b) and 6805(b)(2)); the privacy and information security aspects of the Administrative Simplification provisions of the federal Health Insurance Portability and Accountability Act (45 CFR Part 160 and Subparts A, C, and E of part 164); and San Francisco Administrative Code Chapter 12M (Chapter 12M).

3.2 **Assignment.** *The following is hereby added to Article 4 of the Agreement, replacing the previous Section 4.5 in its entirety:*

4.5 **Assignment.** The Services to be performed by Contractor are personal in character. Neither this Agreement, nor any duties or obligations hereunder, may be directly or indirectly assigned, novated, hypothecated, transferred, or delegated by Contractor, or, where the Contractor is a joint venture, a joint venture partner, (collectively referred to as an "Assignment") unless first approved by City by written instrument executed and approved in the

same manner as this Agreement in accordance with the Administrative Code. The City's approval of any such Assignment is subject to the Contractor demonstrating to City's reasonable satisfaction that the proposed transferee is: (i) reputable and capable, financially and otherwise, of performing each of Contractor's obligations under this Agreement and any other documents to be assigned, (ii) not forbidden by applicable law from transacting business or entering into contracts with City; and (iii) subject to the jurisdiction of the courts of the State of California. A change of ownership or control of Contractor or a sale or transfer of substantially all of the assets of Contractor shall be deemed an Assignment for purposes of this Agreement. Contractor shall immediately notify City about any Assignment. Any purported Assignment made in violation of this provision shall be null and void. For avoidance of doubt, this Section 4.5 does not apply to subcontractors or third-party suppliers engaged by Contractor.

**3.3 Withholding.** *The following is hereby added to Article 7 of the Agreement:*

**7.3 Withholding.** Contractor agrees that it is obligated to pay all amounts due to the City under the San Francisco Business and Tax Regulations Code during the term of this Agreement. Pursuant to Section 6.10-2 of the San Francisco Business and Tax Regulations Code, Contractor further acknowledges and agrees that City may withhold any payments due to Contractor under this Agreement if Contractor is delinquent in the payment of any amount required to be paid to the City under the San Francisco Business and Tax Regulations Code. Any payments withheld under this paragraph shall be made to Contractor, without interest, upon Contractor coming back into compliance with its obligations.

**3.4 Consideration of Salary History.** *The following is hereby added to Article 10 of the Agreement, replacing the previous Section 10.4 in its entirety:*

**10.4 Consideration of Salary History.** Contractor shall comply with San Francisco Administrative Code Chapter 12K, the Consideration of Salary History Ordinance or "Pay Parity Act." Contractor is prohibited from considering current or past salary of an applicant in determining whether to hire the applicant or what salary to offer the applicant to the extent that such applicant is applying for employment to be performed on this Agreement or in furtherance of this Agreement, and whose application, in whole or part, will be solicited, received, processed or considered, whether or not through an interview, in the City or on City property. The ordinance also prohibits employers from (1) asking such applicants about their current or past salary or (2) disclosing a current or former employee's salary history without that employee's authorization unless the salary history is publicly available. Contractor is subject to the enforcement and penalty provisions in Chapter 12K. Information about and the text of Chapter 12K is available on the web at <https://sfgov.org/olse/consideration-salary-history>. Contractor is required to comply with all of the applicable provisions of 12K, irrespective of the listing of obligations in this Section.

**3.5 Limitations on Contributions.** *The following is hereby added to Article 10 of the Agreement, replacing the previous Section 10.11 in its entirety:*

**10.11 Limitations on Contributions.** By executing this Agreement, Contractor acknowledges its obligations under Section 1.126 of the City's Campaign and Governmental Conduct Code, which prohibits any person who contracts with, or is seeking a contract with, any department of the City for the rendition of personal services, for the furnishing of any material, supplies or equipment, for the sale or lease of any land or building, for a grant, loan or loan guarantee, or for a development agreement, from making any campaign contribution to (i) a City elected official if the contract must be approved by that official, a board on which that official

serves, or the board of a state agency on which an appointee of that official serves, (ii) a candidate for that City elective office, or (iii) a committee controlled by such elected official or a candidate for that office, at any time from the submission of a proposal for the contract until the later of either the termination of negotiations for such contract or twelve months after the date the City approves the contract. The prohibition on contributions applies to each prospective party to the contract; each member of Contractor's board of directors; Contractor's chairperson, chief executive officer, chief financial officer and chief operating officer; any person with an ownership interest of more than 10% in Contractor; any subcontractor listed in the bid or contract; and any committee that is sponsored or controlled by Contractor. Contractor certifies that it has informed each such person of the limitation on contributions imposed by Section 1.126 by the time it submitted a proposal for the contract, and has provided the names of the persons required to be informed to the City department with whom it is contracting.

**3.6 Distribution of Beverages and Water.** *The following is hereby added to Article 10 of the Agreement, replacing the previous Section 10.17 in its entirety:*

**10.17 Distribution of Beverages and Water.**

**10.17.1 Sugar-Sweetened Beverage Prohibition.** Contractor agrees that it shall not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

**10.17.2 Packaged Water Prohibition.** Contractor agrees that it shall not sell, provide, or otherwise distribute Packaged Water, as defined by San Francisco Environment Code Chapter 24, as part of its performance of this Agreement

**3.7** *The following is hereby added to Article 10 of the Agreement*

**10.20 Contractor Vaccination Policy.** Contractor shall comply with requirements of the 38<sup>th</sup> Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency ("Emergency Declaration"), dated February 25, 2020, and the Contractor Vaccination Policy for City Contractors issued by the City Administrator ("Contractor Vaccination Policy"), as those documents may be amended from time to time. The requirements stated in the Emergency Declaration and Contractor Vaccination Policy are material terms and conditions of this Agreement, which include but are not limited to, the following:

**10.20.1** Contractor shall identify its Covered Employees who are or will be performing Work or Services under this Agreement, and shall inform them of the COVID-19 vaccination requirements stated in the City's Contractor Vaccination Policy and the Emergency Declaration.

**10.20.1.1** Reference Appendix H – Contractor Attestation Affirming Compliance with San Francisco's COVID-19 Vaccination Policy.

**10.20.1.2** Reference Appendix I – Identification of Covered Employee Granted Exemptions.



10.20.2 Contractor shall maintain a list of its Covered Employees by name and position, which list shall not include the employees, and Contractor shall provide that list to the City on request.

**3.8 Notification of Legal Requests.** *The following section is hereby added and incorporated in Article 11 of the Agreement:*

**11.14 Notification of Legal Requests.** Contractor shall notify City within (5) business days of receipt of any subpoenas, service of process, litigation holds, discovery requests and other legal requests (“Legal Requests”) related to all data given to Contractor by City in the performance of this Agreement (“City Data” or “Data”), or which in any way might reasonably require access to City’s Data. Unless required by law, Contractor shall not respond to Legal Requests related to City without first notifying City other than to notify the requestor that the information sought is potentially covered under a non-disclosure agreement. Unless required by law, Contractor shall retain and preserve City Data in accordance with the City’s instruction and requests, including, without limitation, any retention schedules and/or litigation hold orders provided by the City to Contractor, independent of where the City Data is stored.

**3.9 Management of City Data and Confidential Information.** *The following sections are hereby added and incorporated in Article 13 of the Agreement, adding to and replacing the previous Section 13.4 in its entirety:*

**13.4 Management of City Data and Confidential Information.**

**13.4.1 Use of City Data and Confidential Information.** Contractor agrees to hold City’s Confidential Information received from, or created on behalf of, the City, in strictest confidence. Contractor shall not use or disclose City’s Data or Confidential Information except as permitted or required by the Agreement or as otherwise authorized in writing by the City. Aramark may disclose to their legal counsel de-identified Confidential Information as needed. Aramark shall require any persons to which it discloses COR-CLETS information to comply with the access requirements imposed by the CLETS Policies, Practices, and Procedure Manual, which includes a background check, LiveScan fingerprinting and mandated training. Any work using, or sharing or storage of, City’s Confidential Information outside the United States is subject to prior written authorization by the City. Access to City’s Confidential Information must be strictly controlled and limited to Contractor’s staff assigned to this project on a need-to-know basis only. Contractor is provided a limited non-exclusive license to use the City Data or Confidential Information solely for performing its obligations under the Agreement and not for Contractor’s own purposes or later use. Nothing herein shall be construed to confer any license or right to the City Data or Confidential Information, by implication, estoppel or otherwise, under copyright or other intellectual property rights, to any third-party. Unauthorized use of City Data or Confidential Information by Contractor, subcontractors or other third-parties is prohibited. For purpose of this requirement, the phrase “unauthorized use” means the data mining or processing of data, stored or transmitted by the service, for commercial purposes, advertising or advertising-related purposes, or for any purpose other than security or service delivery analysis that is not explicitly authorized.

**13.4.2 Disposition of Confidential Information.** Upon request of City or termination or expiration of this Agreement, and pursuant to any document retention period required by this Agreement, Contractor shall promptly, but in no event later than thirty (30) calendar days, return all Confidential Information, which includes all original media. Once

Contractor has received written confirmation from City that Confidential Information has been successfully transferred to City, Contractor shall within ten (10) business days clear or purge all Confidential Information from its servers, any hosted environment Contractor has used in performance of this Agreement, work stations that were used to process the data or for production of the data, and any other work files stored by Contractor in whatever medium. Contractor shall provide City with written certification that such purge occurred within ten (10) business days of the purge.

**13.5 Ownership of City Data.** The Parties agree that as between them, all rights, including all intellectual property rights, in and to the City Data and any derivative works of the City Data is the exclusive property of the City.

#### **Article 4 Effective Date**

Each of the modifications set forth in Articles 2 and 3 shall be effective on and after August 1, 2022, and Appendix B-1 pricing is retroactive to November 1, 2020.


#### **Article 5 Legal Effect**

Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Contractor and City have executed this Amendment as of the date first referenced above.


CITY

Recommended by:

DocuSigned by:  
  
0E327EDD31D9436...  
Paul Miyamoto  
Sheriff  
San Francisco Sheriff's Office

CONTRACTOR


ARAMARK Correctional Services, LLC

DocuSigned by:  
  
8DD54D02B0CD4AA...  
Stephen Yarsinsky  
Vice President, Finance  
2400 Market St.  
Philadelphia, PA 19103

City Supplier number: 0000047174

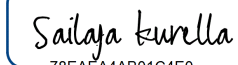
Approved as to Form:

David Chiu  
City Attorney

DocuSigned by:  
  
C55BEA64505E442...  
By: Jana Clark  
Deputy City Attorney

Approved:

Sailja Kurella  
Director of the Office of Contract  
Administration and Purchaser

DocuSigned by:  
  
78EAE44AB01C4E0...  
By: Sailja Kurella

**Attached Appendices:**

Appendix B-1: Calculation of Charges

Appendix H: Contactor Attestation Affirming Compliance with San Francisco's Covid-19 Contractor Vaccination Policy

Appendix I: Identification of Covered Employees Granted Exemptions

Appendix B-1  
**Calculation of Charges**

The Contractor will be compensated monthly, on a price per meal basis. Price per-meal must include the cost of all necessary service items such as disposable plates, cups, napkins, disposable utensils, condiments, gloves, etc. The parties agree to the following per meal prices after the first 24 months of the contract term of this Agreement, effective November 1, 2020:

Description	Unit of Measure	Unit Price
Inmate Meal at Avg. Daily Population of 1000 to 1200+	Per Inmate Meal	\$1.715
Inmate Meal at Avg. Daily Population of 900 to 999	Per Inmate Meal	\$1.780
Inmate Meal Avg. Daily Population of 700 to 899	Per Inmate Meal	\$2.165
**Transition Meal Surcharge (Per Appendix A-1, Section I. P.4 – Transition Meals)	Per Inmate Meal	\$0.18
Staff Meals	Per Staff Meal	\$3.125
Inmate Coffee During Breakfast Meal	Per Cup Price	\$0.00 – FREE
**Transition Meal Surcharge effective on the date Transition Meals to the Downtown jail facility is implemented.		
<b>***The Unit Price for each Inmate Meal served shall be determined on a weekly basis based on each week's Average Daily Population provided by the Sheriff's Office Administration or Custody Operations Division***</b>		

- Applicable taxes (by County where the meal is served) will be paid by City in addition to above prices. Currently San Francisco Tax is 8.5%, and San Bruno Tax is 9.25%.

City agrees that after the first 24 months of the contract term, either party may request a renegotiation of the per meal price one time every 12 months, but that any upward adjustment of these prices may not result in an annual projected cost increase in excess of that justified by the U.S. Department of Labor Consumer Price Index – All Urban Consumers, San Francisco Area, Food Away from Home, for the calculated average percent change of the monthly Consumer Price Index for the twelve (12) months prior to the agreed effective date of the renegotiated per meal price.

In addition, the parties agree that the financial arrangements in this Agreement are based on conditions existing as of the Effective Date including any representations regarding existing and future conditions made by City in connection with the negotiation and execution of this Agreement. If such conditions change due to causes beyond ARAMARK's control, including, but not limited to, a change in the scope of ARAMARK's services; menu changes outside of the scope of services detailed in Appendix A; a decrease in the City's inmate population below 900 or a decrease to available inmate labor below 18 assigned to assist in the daily food service in each shift at County Jail No. 4 and County Jail No. 5; a change in Federal, State and local sales, and other taxes; an increase to the minimum wage per Section 10.7 Minimum Compensation Ordinance, then ARAMARK shall give City written notice of Aramark's request for an increase or change, and within thirty (30) calendar days after such notice, ARAMARK and City shall mutually agree upon modification(s) to offset the impact of the increase or change, which modifications may include any or a combination of the following: an adjustment to ARAMARK's price per meal, modifications to the menu or product offerings, changes to product pricing or modifications to ARAMARK's scope of services. Modifications to the contract cannot be made without the approval of the SFSO.

\*In the event SFSO staff selects a la carte food items in lieu of a full Staff Meal.

**Side Orders:**

Description	Unit of Measure	Unit Cost
Cold Cereal	Each	\$1.19
Milk (1% for ½ pt.)	Each	\$0.49
Oatmeal Cup	Each	\$1.39
Orange Juice/Fruit Juice	Each	\$0.75
Assorted Chips	Each	\$0.75
Yogurt	Each	\$0.75
Cookies	Each	\$0.75
Salad	Each	\$0.49

The Contractor will be compensated monthly for **SFSO Staff Coffee Service** and **Garbage Service**. The parties agree to the following per month prices at the outset of this Agreement:

Description	Unit of Measure	Unit Price
SFSO Staff Coffee Service	Per Month	\$4,077
Garbage Service	Per Month	\$4,077

Appendix H

**City & County of San Francisco**  
London N. Breed, Mayor



**Office of the City Administrator**  
Carmen Chu, City Administrator

**Contractor Attestation Affirming Compliance With San Francisco’s Covid-19 Contractor Vaccination Policy**

City Department: \_\_\_\_\_

Contractor (Company name): \_\_\_\_\_

Contract name/number: \_\_\_\_\_

Background On October 8, 2021, Mayor London Breed issued the Thirty-Eighth Supplement to the Proclamation of Local Emergency concerning the COVID-19 pandemic.

This Supplement mandates that City contractors with employees who work with City employees at City worksites be fully vaccinated against COVID-19 or obtain a valid medical or religious exemption from the vaccination requirement.

Under Mayor Breed’s order and the resulting City Contractor Vaccination Policy, contractors under “Covered Contracts” are being asked to affirm that they intend to comply with the Vaccination Policy.

A “Covered Contract” is a City contract where employees of the contractor or subcontractor work in-person with City employees at a City owned, leased, or controlled facility, provided at least one of the contractor’s or subcontractor’s employees meet the definition of Covered Employee.

A “Covered Employee” is a person that either:

- (a) works in an indoor office workspace where City employees regularly work, or
- (b) otherwise regularly works within six feet of one or more City employees, for more than 4 cumulative hours in a day, more than 15 cumulative hours in a 7-day period, or more than 20 cumulative hours in a 14-day period.

All City contractors must complete an Attestation respecting their intention to comply with the Contractor Vaccination Policy. Please complete one of the following two attestations.

**Attestation 1: No Covered Employees.**

As the authorized representative of Contractor, I affirm that:

- (1) I have read the Contractor Vaccination Policy pertaining to the obligations of City Contractors to ensure all Covered Employees are fully vaccinated for COVID-19 or obtain an exemption based on medical or religious grounds,
- (2) to my knowledge, there are no Covered Employees working on the above-referenced contract, and
- (3) if Covered Employees perform work under this contract in the future, they will be fully vaccinated for COVID-19 or granted an exemption based on medical or religious grounds.

Your name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OR:**

**Attestation 2: Covered Employees**

As the authorized representative of Contractor, I affirm that:

- (1) I have read the Contractor Vaccination Policy pertaining to the obligations of City Contractors to ensure all Covered Employees are fully vaccinated for COVID-19 or obtain an exemption based on medical or religious grounds, and
- (2) to my knowledge, Contractor currently complies with, and will continue to comply with, the Contractor Vaccination Policy during the term of the Contract.

Attachment E lists all Covered Employees who have been granted an exemption on medical or religious grounds, if any. We will update Attachment E, and provide the same to the City, if and when any additional Covered Employees are granted an exemption on medical or religious grounds.

I further affirm that the Contractor Vaccination Policy permits the City to request records from Contractor to confirm compliance.

Your name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Appendix I

**City & County of San Francisco**  
London N. Breed, Mayor



**Office of the City Administrator**  
Carmen Chu, City Administrator

**Contractor Attestation Affirming Compliance with San Francisco’s Covid-19 Contractor Vaccination Policy**

**Identification of Covered Employees Granted Exemptions**

City Department: \_\_\_\_\_

Contractor (Company name): \_\_\_\_\_

Contract name/number: \_\_\_\_\_

Under the Contractor Vaccination Policy, a Contractor or Subcontractor on a Covered Contract may grant an exemption from the vaccination requirement to a Covered Employee for Qualifying Medical Reasons or Religious Beliefs. If the Contractor or Subcontractor grants such exemptions, the City department must determine whether the exempt Covered Employees can be reasonably accommodated with appropriate safety precautions consistent with those the City affords to City employees in the work setting. The Department may request a meeting with Contractor to seek additional information to determine whether the employee(s) identified below can be safely accommodated. The Contractor or Subcontractor may not allow the Covered Employees to work at the work setting until the City has made a determination.

Identify below Covered Employees, if any, for whom Contractor or Subcontract has granted an exemption:

Employer (name of contractor or sub)	Employee’s title	Employee’s job duties	Employee’s work location



**City and County of San Francisco  
Office of Contract Administration  
Purchasing Division**

**Second Amendment  
Contract ID: 1000023123**

THIS AMENDMENT (this “Amendment”) is made as of **November 1, 2023**, in San Francisco, California, by and between **ARAMARK Correctional Services, LLC** (“Contractor”), and the City and County of San Francisco, a municipal corporation (“City”), acting by and through its Director of the Office of Contract Administration.

**Recitals**

WHEREAS, City and Contractor have entered into the Agreement (as defined below); and

WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to exercise the first of two options to extend contract term for 1-year and to modify Appendix B-2 – Calculation of Charges; and

WHEREAS, the Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21.1 through RFP# SHF2018-01/Sourcing Event #0000000468 issued on January 5, 2018 and this modification is consistent therewith; and

WHEREAS, this is a contract for Services and the Local Business Entity (“LBE”) subcontracting participation requirement for the Services has been waived; and

WHEREAS, the City’s Board of Supervisors approved the Agreement by Resolution File Number 180590 on July 24, 2018; and

WHEREAS, approval for this Amendment was obtained on May 31, 2023 from the Office of the Controller under Proposition J for FY23-24.

NOW, THEREFORE, Contractor and the City agree as follows:

**Article 1 Definitions**

The following definitions shall apply to this Amendment:

1.1 **Agreement.** The term “Agreement” shall mean the Agreement dated November 1, 2018 between Contractor and City, as amended by the:

- Novation Agreement, dated July 1, 2021
- First Amendment, dated November 1, 2022, and

1.2 **Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.

## **Article 2 Modifications of Scope to the Agreement**

The Agreement is hereby modified as follows:

2.1 **Term of the Agreement.** Section Article 2, Term of the Agreement of the Agreement currently reads as follows:

### **Article 2 Term of the Agreement**

2.1 The term of this Agreement shall commence on the later of: (i) November 1, 2018; or (ii) the Effective Date and expire on October 31, 2023, unless earlier terminated as otherwise provided herein.

2.2 The City has two options to renew the Agreement for a period of one year each. The City may extend this Agreement beyond the expiration date by exercising an option at the City's sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, "Modification of this Agreement."

**Such section is hereby amended in its entirety to read as follows:**

### **Article 2 Term of the Agreement**

2.1 The term of this Agreement shall commence on the later of: (i) November 1, 2018; or (ii) the Effective Date and expire on October 31, 2024, unless earlier terminated as otherwise provided herein.

2.2 The City has one option to renew the Agreement for a period of one year each. The City may extend this Agreement beyond the expiration date by exercising an option at the City's sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, "Modification of this Agreement."

2.2 **Payment.** Article 3 Financial Matters, Section 3.3.1, Payment of the Agreement currently reads as follows:

3.3.1 **Payment.** Contractor shall provide an invoice to the City on a monthly basis for Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B-1, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the Sheriff, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed Twenty Million Dollars (\$20,000,000). The breakdown of charges associated with this Agreement appears in Appendix B-1, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. A portion of payment may be withheld until conclusion of the Agreement if agreed to both parties as retainage, described in Appendix B. In no event shall City be liable for interest or late charges for any late payments.

**Such section is hereby amended in its entirety to read as follows:**

3.3.1 **Payment.** Contractor shall provide an invoice to the City on a monthly basis for Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B-2, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the Sheriff, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed Twenty Million Dollars (\$20,000,000). The breakdown of charges associated with this Agreement appears in Appendix B-2, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. A portion of payment may be withheld until conclusion of the Agreement if agreed to by both parties as retainage, described in Appendix B-2. In no event shall City be liable for interest or late charges for any late payments.

2.3 **Appendix B-1.** Appendix B-1, Calculation of Charges is hereby replaced in its entirety by Appendix B-2, attached to this Amendment and fully incorporated within the Agreement. To the extent the Agreement refers to Appendix B or Appendix B-1 in any place, the true meaning shall be Appendix B -2, which is a correct and updated version.

**Article 3 Updates of Standard Terms to the Agreement (Reserved).**

**Article 4 Effective Date**

Each of the modifications set forth in Article 2 shall be effective on and after November 1, 2023.

**Article 5 Legal Effect**

Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

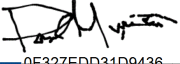
IN WITNESS WHEREOF, Contractor and City have executed this Amendment as of the date first referenced above.

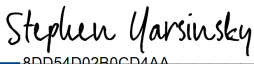
**CITY**

**CONTRACTOR**

Recommended by:

ARAMARK Correctional Services, LLC


DocuSigned by:  
  
0F327EDD31D9436...  
Paul Miyamoto  
Sheriff  
San Francisco Sheriff's Office

DocuSigned by:  
  
8DD54D0290CD4AA...  
Stephen Yarsinsky  
Vice President, Finance  
1101 Market St.  
Philadelphia, PA 19107

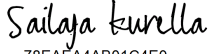
City Supplier Number: 0000025201

Approved as to Form:

David Chiu  
City Attorney

By: DocuSigned by:  
  
468CDE1209114F5...  
Sarah Fabian  
Deputy City Attorney

Approved:

DocuSigned by:  
  
78EAE44AB01C4E0...  
Sailaja Kurella  
Director of the Office of Contract Administration,  
and Purchaser

Appendix B-2  
**Calculation of Charges**

The Contractor will be compensated monthly, on a price per meal basis. Price per-meal must include the cost of all necessary service items such as disposable plates, cups, napkins, disposable utensils, condiments, gloves, etc. The parties agree to the following per meal prices, effective November 1, 2023:

Description	Unit of Measure	Unit Price
Inmate Meal at Avg. Daily Population of 1200 to 1299+	Per Inmate Meal	\$2.115
Inmate Meal at Avg. Daily Population of 1100 to 1199	Per Inmate Meal	\$2.185
Inmate Meal at Avg. Daily Population of 1000 to 1099	Per Inmate Meal	\$2.270
Inmate Meal at Avg. Daily Population of 900 to 999	Per Inmate Meal	\$2.375
Inmate Meal at Avg. Daily Population of 800 to 899	Per Inmate Meal	\$2.505
Inmate Meal Avg. Daily Population of 700 to 799	Per Inmate Meal	\$2.675
**Transition Meal Surcharge (Per Appendix A-1, Section I. P.4 – Transition Meals)	Per Inmate Meal	\$0.18
Staff Meals	Per Staff Meal	\$3.374
Inmate Coffee During Breakfast Meal	Per Cup Price	\$0.00 – FREE
**Transition Meal Surcharge effective on the date Transition Meals to the Downtown jail facility is implemented.		
<b>***The Unit Price for each Inmate Meal served shall be determined on a weekly basis based on each week's Average Daily Population provided by the Sheriff's Office Administration or Custody Operations Division***</b>		

- Applicable taxes (by County where the meal is served) will be paid by City in addition to above prices. Currently San Francisco Tax is 8.625%, and San Bruno Tax is 9.375%.

City agrees that after the first 24 months of the contract term, either party may request a renegotiation of the per meal price one time every 12 months, but that any upward adjustment of these prices may not result in an annual projected cost increase in excess of that justified by the U.S. Department of Labor Consumer Price Index – All Urban Consumers (Current Series), Not Seasonally Adjusted, San Francisco-Oakland-Hayward, CA, Current, Food Away from Home, for the calculated average percent change of the monthly Consumer Price Index for the twelve (12) months prior to the agreed effective date of the renegotiated per meal price.

In addition, the parties agree that the financial arrangements in this Agreement are based on conditions existing as of the Effective Date including any representations regarding existing and future conditions made by City in connection with the negotiation and execution of this Agreement. If such conditions change due to causes beyond ARAMARK's control, including, but not limited to, a change in the scope of ARAMARK's services; menu changes outside of the scope of services detailed in Appendix A; a decrease in the City's inmate population below 900 or a decrease to available inmate labor below 18 assigned to assist in the daily food service in each shift at County Jail No. 2 and County Jail No. 3; a change in Federal, State and local sales, and other taxes; an increase to the minimum wage per Section 10.7 Minimum Compensation Ordinance, then ARAMARK shall give City written notice of Aramark's request for an increase or change, and within thirty (30) calendar days after such notice, ARAMARK and City shall mutually agree upon modification(s) to offset the impact of the increase or change, which modifications may include any or a combination of the following: an adjustment to ARAMARK's price per meal, modifications to the menu or product offerings, changes to product pricing or modifications to ARAMARK's scope of services. Modifications to the contract cannot be made without the approval of the SFSO.

The Contractor will be compensated monthly for **SFSO Staff Coffee Service** and **Garbage Service**. The parties agree to the following per month prices at the outset of this Agreement:

<b>Description</b>	<b>Unit of Measure</b>	<b>Unit Price</b>
SFSO Staff Coffee Service	Per Month	\$4,402
Garbage Service	Per Month	\$4,402



**San Francisco Ethics Commission**

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102  
 Phone: 415.252.3100 . Fax: 415.252.3112  
[ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) . [www.sfethics.org](http://www.sfethics.org)

Received On:

File #: 240862

Bid/RFP #:

**Notification of Contract Approval**

SFEC Form 126(f)4  
 (S.F. Campaign and Governmental Conduct Code § 1.126(f)4)  
 A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION	
<b>TYPE OF FILING</b>	<b>DATE OF ORIGINAL FILING (for amendment only)</b>
Original	
<b>AMENDMENT DESCRIPTION – Explain reason for amendment</b>	

2. CITY ELECTIVE OFFICE OR BOARD	
<b>OFFICE OR BOARD</b>	<b>NAME OF CITY ELECTIVE OFFICER</b>
Board of Supervisors	Members

3. FILER'S CONTACT	
<b>NAME OF FILER'S CONTACT</b>	<b>TELEPHONE NUMBER</b>
Angela Calvillo	415-554-5184
<b>FULL DEPARTMENT NAME</b>	<b>EMAIL</b>
office of the clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT	
<b>NAME OF DEPARTMENTAL CONTACT</b>	<b>DEPARTMENT CONTACT TELEPHONE NUMBER</b>
Henry Gong	415-575-7241
<b>FULL DEPARTMENT NAME</b>	<b>DEPARTMENT CONTACT EMAIL</b>
SHF Sheriff's Office	henry.gong@sfgov.org

5. CONTRACTOR	
<b>NAME OF CONTRACTOR</b> Aramark Correctional Services, LLC	<b>TELEPHONE NUMBER</b> 916-303-6121
<b>STREET ADDRESS (including City, State and Zip Code)</b> 2400 Market St., Philadelphia, PA 19103	<b>EMAIL</b> mcLendon-yvonne@aramark.com

6. CONTRACT		
<b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>	<b>ORIGINAL BID/RFP NUMBER</b>	<b>FILE NUMBER (If applicable)</b> 240862
<b>DESCRIPTION OF AMOUNT OF CONTRACT</b> \$24,783,723		
<b>NATURE OF THE CONTRACT (Please describe)</b> The Sheriff's Office is executing a 3rd Amendment to the existing agreement with Aramark for jail food services to exercise the final option to extend the contract term 12 months through October 31,2025 and to increase the contract amount by \$4,783,723.		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input checked="" type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES Board of Supervisors
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS



**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Zillmer	John	CEO
2	Tarangelo	Jim	CFO
3	Charpentier	Abigail	Other Principal Officer
4	Harrington	Lauren	Other Principal Officer
5	Bruno	Marc	COO
6	Mittleman	Carl	COO
7	Bayles	Autumn	Other Principal Officer
8	Albert	Debbie	Other Principal Officer
9	Ondrof	Tom	Other Principal Officer
10	Sadove	Stephen	Board of Directors
11	Zillmer	John	Board of Directors
12	Cameron	Susan	Board of Directors
13	Creed	Greg	Board of Directors
14	DelGhiaccio	Brian	Board of Directors
15	Heller	Bridgette	Board of Directors
16	Keverian	Kenneth	Board of Directors
17	King	Karen	Board of Directors
18	Lopez	Patricia	Board of Directors
19	willis	Kevin	Board of Directors

**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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27			
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**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

**10. VERIFICATION**

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

<p><b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b></p>  <p>BOS Clerk of the Board</p>	<p><b>DATE SIGNED</b></p>
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**OFFICE OF THE SHERIFF  
CITY AND COUNTY OF SAN FRANCISCO**

1 DR. CARLTON B. GOODLETT PLACE  
ROOM 456, CITY HALL  
SAN FRANCISCO, CALIFORNIA 94102



**PAUL MIYAMOTO  
SHERIFF**

September 6, 2024  
Reference: CFO 2024-003

Angela Calvillo, Clerk of the Board  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Third Amendment to existing Agreement with Aramark Correctional Services for Jail Food Services.

Dear Ms. Calvillo,

Attached please find a proposed resolution for review and approval by the Board of Supervisors.

The resolution authorizes the Sheriff's Office to execute a Third Amendment to the existing Agreement with Aramark Correctional Service for jail food services to exercise the final option to extend the contract term twelve months from November 1, 2024 to October 31, 2025 and increases the not to exceed contract amount from \$20,000,000 to \$24,783,723.

The following is a list of accompanying documents:

- Legislation Received Checklist
- Proposed Resolution – Word Doc. (sent via email to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org))
- Proposed Resolution – Redline version
- 3<sup>rd</sup> Amendment – Aramark Contract #1000023123

Please contact Henry Gong at (415) 554-7241 if you require more information.

Sincerely,

  
Patrick Leung, CFO

Phone: 415 554-7225 Fax: 415 554-7050  
Website: [sfsheriff.com](http://sfsheriff.com) Email: [sheriff@sfgov.org](mailto:sheriff@sfgov.org)

**From:** [Gong, Henry \(SHF\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Cc:** [Johnson, Katherine \(SHF\)](#); [Leung, Patrick \(SHF\)](#); [Adams, Lisette \(SHF\)](#); [Collins, Jennifer \(SHF\)](#); [Luong, Mylan \(SHF\)](#)  
**Subject:** Proposed Resolution to approve the Sheriff's Office 3rd Amendment with Aramark Correctional Services  
**Date:** Friday, September 6, 2024 3:38:26 PM  
**Attachments:** [Cover Letter - Resolution- SHF Aramark 3rd AMD.pdf](#)  
[Legislation Received Checklist - SHF Aramark 3rd AMD.pdf](#)  
[BOS Reso - Aramark Jail Food Svc Contract - 3rd AMD - REDLINE.pdf](#)  
[BOS Reso - Aramark Jail Food Svc Contract - 3rd AMD.docx](#)  
[3rd AMD Aramark Food Svc Contract - FINAL Unsigned.pdf](#)

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CITY & COUNTY OF SAN FRANCISCO  
SHERIFF'S DEPARTMENT

BOARD OF SUPERVISOR LEGISLATION

To: BOS Legislation  
Date: September 6, 2024

RE: Third Amendment to existing Agreement with Aramark Correctional Services for Jail Food Services.

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Attachments:

1. Cover Letter
2. Legislation Received Checklist
3. Proposed Resolution (Redline)
4. Proposed Resolution (Word doc.)
5. 3<sup>rd</sup> Amendment - Aramark Contract #1000023123 (Unsigned)

Contacts:

Katherine Johnson, Undersheriff  
415.554.7223  
Patrick Leung, Chief Financial Officer  
415.818.3689  
Lisette Adams, Chief, Custody Operations  
Division 415.554.4334  
Jennifer Collins, Captain, Custody Operations Division  
415.575.4395  
Henry Gong, Administrative Analyst, Finance  
415.554.7241

\*\*\*\*\*

Henry Gong

San Francisco Sheriff's Office - Finance  
1 Dr. Carlton B. Goodlett Place  
Room 456, City Hall  
San Francisco, CA 94102

Tel: (415) 554-7241