



San Francisco International Airport

January 26, 2015

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

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BOARD OF SUPERVISORS
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Subject: Lease Agreement No. 14-0263 between Swissport Cargo Services, L.P. and the City and County of San Francisco, acting by and through its Airport Commission for Exclusive Use Space in West Field Cargo Building 632

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding, for the Board of Supervisors' approval, Lease Agreement No. 14-0263 between Swissport Cargo Services, L.P. ("Swissport") and the City and County of San Francisco, acting by and through its Airport Commission.

The Lease allows Swissport's exclusive use of approximately 19,048 square feet in West Field Cargo Building 632 with an initial term of three years and two one-year options to extend the term. The Lease will commence on the first day of the month following full City approval.

The following is a list of accompanying documents (five sets):

- Board of Supervisors Resolution;
- Ethics Forms SFEC-126;
- Approved Airport Commission Resolution No. 14-0263 and accompanying Director's Memorandum; and
- Copy of Lease No. 14-0263 approved as to form by the City Attorney's Office.

You may contact Dan Ravina of Airport Aviation Management at (650) 821-4525 regarding this matter.

Very truly yours,


Jean Caramatti
Commission Secretary

Enclosures

cc: Dan Ravina, Aviation Management

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