

1 [Establishing a Department of Human Services Care Fund.]

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3 **Ordinance amending the San Francisco Administrative Code by adding**
4 **Section 10.100-77, to establish a Department of Human Services Care Fund,**
5 **appropriating funds to the Fund, making it City policy to appropriate funds in the**
6 **future, limiting the uses of the Fund, and providing for appropriations from the Fund in**
7 **excess of a set cap.**

8 Note: Additions are *single-underline italics Times New Roman*;
9 deletions are *strikethrough italics Times New Roman*.
10 Board amendment additions are double underlined.
Board amendment deletions are ~~strikethrough normal~~.

11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. The San Francisco Administrative Code is hereby amended by adding
13 Section 10.100-77, to read as follows:

14 **SEC. 10.100-77. HUMAN SERVICES CARE FUND.**

15 *(a) Establishment of Fund. The Department of Human Services Care Fund is established as a*
16 *category eight fund to fund the programs and services required to implement Proposition N.*

17 *(b) Definitions. For purposes of this Ordinance:*

18 *The term "CAAP" shall mean the County Adult Assistance Program, consisting of the General*
19 *Assistance (GA) Program (Article VII of Chapter 20 of the Administrative Code), the Personal Assisted*
20 *Employment Services (PAES) Program (Article IX of Chapter 20 of the Administrative Code), the Cash*
21 *Assistance Linked to Medi-Cal (CALM) Program (Article X of Chapter 20 of the Administrative Code),*
22 *and the Supplemental Security Income Pending (SSIP) Program (Article XI of Chapter 20 of the*
23 *Administrative Code).*

24 *The terms "Department of Human Services" or "the Department" shall mean the San*
25 *Francisco Department of Human Services.*

1 The terms “Proposition N” or “the Proposition” shall mean Proposition N, or the “Care Not
2 Cash Initiative,” as adopted by the voters at the November 2002 San Francisco general municipal
3 election.

4 (c) **Revenues.** The Fund shall include the following classes of revenues:

5 Category One: For fiscal year 2003-2004, an initial appropriation of \$1,666,179, representing
6 the surplus in the Department of Human Services’ budget for assistance payments for fiscal year 2002-
7 2003. It shall be City policy to appropriate an equal amount to the Human Services Care Fund in
8 subsequent years, adjusted for inflation.

9 Category Two: For fiscal year 2003-2004, an initial appropriation of \$2,747,250, representing
10 the difference between the total current monthly cash payments made to the 750 CAAP recipients in the
11 City’s shelter system and the proposed \$59 stipend provided for 750 recipients under Proposition N.
12 This money shall only be appropriated if the Human Services Commission certifies, as provided below
13 in subsection (e), that care in the form of housing and meals, as provided in Proposition N, has been
14 offered and made available to at least 750 CAAP recipients in the City’s shelter system. Care may also
15 include drug and alcohol treatment, medical care, mental health care, and job training. It shall be City
16 policy to appropriate an equal amount to the Human Services Care Fund in subsequent years, adjusted
17 for inflation.

18 Category Three: For fiscal year 2003-2004, an initial appropriation of \$1,591,044,
19 representing the savings realized by the Department due to reductions in the number of persons seeking
20 CAAP, measured against total monthly cash payments made to CAAP recipients for fiscal year 2002-
21 2003. This money shall only be appropriated if the Human Services Commission certifies, as provided
22 below in subsection (e), that the number of individuals seeking CAAP has been reduced by a specific
23 number of individuals. Evidence proving a decline in the number of individuals seeking CAAP may
24 include records documenting consecutive months of fewer payments paid out by the DHS. It shall be
25 City policy to appropriate to the Human Services Care Fund in subsequent years an amount equal to

1 the difference between the total monthly cash payments made to CAAP recipients in fiscal year 2002-
2 2003, and the total monthly cash payments made to CAAP recipients, at pre-Proposition N rates, in
3 that subsequent fiscal year.

4 Category Four: Fund revenues in any year may include any other monies donated or
5 appropriated to the Fund.

6 (d) Uses of the Fund. The Fund may only be used by DHS to provide: (1) housing, utilities,
7 and meals, as defined in Proposition N; (2) drug and alcohol treatment facilities; (3) mental health
8 care; and, (4) job training. These services may be made available for the City's homeless who are
9 receiving GA, SSIP, PAES, or CALM, and who have had their monthly payments reduced. Nothing in
10 this section shall be construed to prevent the City or the Department from providing the same services
11 to other classes of recipients from other funding sources.

12 The Department may use monies in the fund to pay for master lease contracts for SRO hotels,
13 expanded shelter operation contracts, meal contracts, and other contracts that provide the mandated
14 housing, utilities, and meals. DHS may, but is not required to, enter into contracts that will provide
15 drug and alcohol treatment facilities, mental health care, job training, SSI advocacy, rental/move-in
16 assistance, and any other services the Department deems necessary or appropriate to help move CAAP
17 recipients in the City's shelter system into housing.

18 The City may not use any other portion of its overall budget for the direct costs of care
19 associated with the implementation of Proposition N. It may only use monies within the Fund for the
20 provision of care required to implement Proposition N.

21 (e) Certification. For Category Two revenues, the Human Services Commission shall certify
22 the specific number of CAAP recipients in the City's shelter system who would be served by proposed
23 new, expanded, or existing programs or contracts. The certification may also cover drug and alcohol
24 treatment facilities, mental health care, and job training that were unavailable to CAAP recipients in
25 the City's shelter system prior to July 1, 2003.

1 If the Human Services Commission certifies the existence and availability of the services for the
2 750 CAAP recipients in the City's shelter system, DHS may then reduce the cash payments made to the
3 recipients and place the savings in the Fund. If the Human Services Commission does not certify the
4 existence and availability of the services, DHS may not reduce the cash payments made to the
5 recipients.

6 For Category Three revenues, the Human Services Commission shall certify that the number of
7 individuals seeking CAAP has been reduced by a specific number of individuals.

8 (f) **Fund Limits.** The Controller shall alert the Department of Human Services, the Board of
9 Supervisors, and the Mayor any time the balance in the Fund exceeds \$11,922,579. The Department
10 may only expend monies from the Fund in excess of the \$11,922,579 amount by supplemental
11 appropriation ordinance.

12 At the same time that the Department submits the proposed supplemental appropriation
13 ordinance, it must also submit to the Board of Supervisors a plan explaining how the Department
14 intends to spend the money. The plan must include, at a minimum, estimates of the amounts to be spent
15 for various purposes, as well as an explanation of who is to benefit from these expenditures, how many
16 people will benefit, and how the proposed benefits will be provided. The Board shall approve the plan
17 by resolution before adopting the supplemental appropriation ordinance.