

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## Application for Boards / Commissions / Committees / Task Forces INSTRUCTIONS AND APPLICATION

San Francisco is a diverse City and County with a wide range of people and issues affecting it. In order to take advantage of the extensive experience and knowledge available throughout our communities, various Boards/Commissions/Committees/Task Forces have been established to bring that knowledge together. These groups and their membership requirements are established by legislation approved through the local, state, and/or federal government.

In addition to setting up the purpose and goals of the various groups, the governing legislation outlines the type of person - in terms of desirable skills and/or knowledge - who can contribute their knowledge and perspective. In this manner, a group of San Franciscans, who are representative of the City and County, can be active participants in addressing issues affecting the entire City and County.

If you are interested in serving the City and County of San Francisco, the following procedures are provided:

1. A list of vacancies and expected vacancies, with their qualifications, can be found at the Office of the Clerk of the Board of Supervisors, at the San Francisco Main Public Library, and online on the Board of Supervisors' website (<http://www.sfbos.org/vacancy>). Please review this list for positions of interest.
2. Submit an application ([http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application))  
*(List all of the appropriate seat number(s) and/or category/categories for which you qualify. We request applications be received ten (10) days before the scheduled hearing.)*

Applicants may also need to submit a Form 700, Statement of Economic Interests (<https://www.fppc.ca.gov/Form700.html>), along with their application for all bodies listed in Campaign and Governmental Conduct Code, Section 3.1-103(a)(1).

3. If the seat(s) you are applying for is vacant and requires the Board of Supervisors' confirmation, the Rules Committee may schedule your application for review. Applicants should expect to appear before the Rules Committee to speak on their qualifications and answer questions during a public hearing.  
*(There are no set instructions on what you are expected to present to the Rules Committee; however, a brief description of how your qualifications distinguish you from other applicants, reasons for your interest in the subject, and/or a short summarization on why you would make a good candidate is appropriate.)*
4. The Rules Committee may or may not make a recommendation for appointment. If a recommendation is made by the Rules Committee, the recommendation is forwarded to the Board of Supervisors for approval. It generally takes approximately 15 days from the date the Rules Committee makes their recommendation, for the individual to become officially appointed.
5. Depending on the type of organization, a new appointee may need to take an Oath of Office.

If there are no vacancies, your application will be retained for one year. If any openings occur during this time, your application will be submitted to the Rules Committee for review.

If you have any further questions, please contact the Rules Committee Clerk at (415) 554-5184. If you require detailed information concerning the operations of a particular Board/Commission/Committee/Task Force, please contact the administering department directly.

(Applications must be submitted to [BOS-Appointments@sfgov.org](mailto:BOS-Appointments@sfgov.org) or to the mailing address listed above.)

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Application for Boards, Commissions, Committees, & Task Forces

Name of Board/Commission/Committee/Task Force: San Francisco Health Authority Governing Body

Seat # (Required - see Vacancy Notice for qualifications): Seat 9

Full Name: Norlissa Cooper

[Redacted] CA Zip Code: 94541
Occupation: Registered Nurse

Work Phone: (628) 206-4797 Employer: San Francisco Department of Public Health

Business Address: 1001 Potrero Ave, San Francisco CA Zip Code: 94110

Business Email: norlissa.cooper@sfdph.org Home Email: [Redacted]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of residents of the City and County of San Francisco who are 18 years of age or older (unless otherwise stated in the code authority). For certain appointments, the Board of Supervisors may waive the residency requirement.

Resident of San Francisco: Yes [ ] No [x] If No, place of residence: Alameda County
18 Years of Age or Older: Yes [x] No [ ]

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I feel that I represent the communities interest in several ways. As an African American woman hailing from Oakland, California, I possess a unique insight into the struggles faced by minority communities. My experiences have nurtured a strong sense of empathy and understanding, equipping me with the necessary tools to resonate with the diverse population of San Francisco. Having overcome various obstacles tied to both my race and gender, I'm intimately familiar with the challenges many of my patients face. These shared experiences shape my approach to nursing, allowing me to connect with patients on a deeper, more personal level

Furthermore, as a minority within the nursing profession itself, I bring a unique perspective and understand the importance of inclusion and representation in healthcare. I am committed to advocating for the needs of underrepresented groups within the profession, and to working towards creating a more equitable environment for all healthcare workers.

My qualifications, therefore, not only represent the diverse demographics of San Francisco but also embody a deep-seated commitment to serving those demographics with the highest level of empathy, care, and professionalism.

**Business and/or Professional Experience:**

With over 14 years of comprehensive healthcare experience, I am a dynamic and innovative professional, combining nursing proficiency, strategic planning, research, teaching, policy expertise, and a deep commitment to health equity. My experience spans from direct patient care to policy consultation, research, and spearheading larger organizational strategies and initiatives. I excel in navigating intricate, matrixed organizations, including unionized environments and academic medical centers, while consistently bringing innovative solutions to enhance patient care and operational efficiency.

I hold a PhD in nursing with a concentration with health policy. I am particularly interested in how policy, practice, and patient outcomes intersect to mitigate or eliminate health disparities. With over 14 years of experience at Zuckerberg San Francisco General Hospital and Trauma Center as a Registered Nurse not only do I possess the necessary clinical skills to serve on this board, but I also have first hand experience with the patient population. In addition to my work at ZSFG, I currently serve as the regional director for the Southwest Region of Chi Eta Phi Sorority, Inc. In my capacity of regional director, I oversee the operations of eight chapters located in four states. Lastly, I served two terms on the executive board of Service Employee International Union Local 1021 as the Registered Nurses Industry Chair. In my capacity as industry chair, I was tasked with unifying registered nurses throughout the local.

**Civic Activities:**

My civic activities include voting, attending SF board of supervisor meetings to provide public comment, signing petitions, and organizational membership. I am a member of Black Women Organized for Political Action.

Have you attended any meetings of the body to which you are applying? Yes  No

An appearance before the Rules Committee may be required at a scheduled public hearing, prior to the Board of Supervisors considering the recommended appointment. Applications should be received ten (10) days prior to the scheduled public hearing.

Date: 07/25/2023 Applicant's Signature (required): Norlissa M. Cooper Digitally signed by Norlissa M. Cooper  
Date: 2023.07.25 13:34:31 -07'00'

*(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)*

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Vacated: \_\_\_\_\_