

File No. 120674

Committee Item No. 3

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Sub-Committee      Date 7/25/12

Board of Supervisors Meeting      Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young      Date July 19, 2012

Completed by: Victor Young      Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document can be found in the file.

1 [Accept and Expend Grant- Archstone Grant to the San Francisco Arts Commission -  
2 \$300,000]

3 **Resolution authorizing the San Francisco Arts Commission to retroactively accept and**  
4 **expend a grant in the amount of \$300,000 from Archstone for the commissioning of**  
5 **public artwork for Daggett Park in Showplace Square neighborhood.**

6  
7 WHEREAS, Daggett Park is part of the 2009 Showplace Square Open Space Plan  
8 implemented by the San Francisco Planning Department and is a planned public park located  
9 on a public right-of-way adjacent to privately owned mixed-use parcels to be developed by  
10 Archstone; and

11 WHEREAS, In response to community input the San Francisco Planning Department  
12 and Archstone have sought to incorporate a public art element within the park; and

13 WHEREAS, The Arts Commission's Public Art Program is uniquely qualified to  
14 administer a public process in the commissioning of an artist to design, fabricate, transport  
15 and install an original artwork for Daggett Park and to manage all phases of the project per  
16 the Policies and Guidelines for the Public Art Program, as approved by Arts Commission  
17 Resolution #1004-10-285; and

18 WHEREAS, Archstone has agreed to award the Arts Commission at no cost to the City  
19 art enrichment funding for commissioning an original artwork for Daggett Park; and

20 WHEREAS, The Arts Commission proposes to maximize use of available grant funds  
21 on program expenditures by not including indirect costs in the grant budget; now, therefore be  
22 it

23 **RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in**  
24 **the grant budget; and, be it**

1 FURTHER RESOLVED, That the Board of Supervisors allows for retroactively  
2 accepting and expending this awarded Archstone grant to the Arts Commission, with a grant  
3 cycle of 3/7/12-12/31/15; and, be it

4 FURTHER RESOLVED, That the Arts Commission's request, which has been funded  
5 and involves no ASO amendments, be carried out in accordance with all grant requirements  
6 and may be spent and reported upon accordingly.

7  
8 Recommended: Tom E. DeCaigny  
9 Department Head: Tom DeCaigny, Director of Cultural Affairs

10  
11 Approved: Kate H.  
12 Mayor Edwin M. Lee

13  
14 Approved: [Signature]  
15 Controller





SAN FRANCISCO ARTS COMMISSION

EDWIN M. LEE  
MAYOR

TOM DECAIGNY  
DIRECTOR OF  
CULTURAL AFFAIRS

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Tom DeCaigny, Director of Cultural Affairs

**DATE:** May 22, 2012

**SUBJECT:** Accept & Expend Resolution for Archstone \$300,000 Grant to the San Francisco Arts Commission Public Art Program

**GRANT TITLE:** Daggett Park Art Enrichment

PROGRAMS

- CIVIC ART COLLECTION
- CIVIC DESIGN REVIEW
- COMMUNITY ARTS & EDUCATION
- CULTURAL EQUITY GRANTS
- PUBLIC ART
- STREET ARTISTS LICENSES

Attached please find the original and 4 copies of each of the following:

  x   Proposed grant resolution; original signed by Department, Mayor, Controller

  x   Grant information form, including disability checklist

  x   Grant budget

n/a Grant application

  x   Grant award letter from funding agency

     Other (Explain):

**Special Timeline Requirements:**

The grant period is March 7, 2012—December 31, 2015.

**Departmental representative to receive a copy of the adopted resolution:**

Name: Rachelle Axel

Phone: 415.252.2564

Interoffice Mail Address: 25 Van Ness Avenue, Suite 345

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).



CITY AND COUNTY OF  
SAN FRANCISCO

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Archstone**
2. Department: **San Francisco Arts Commission**
3. Contact Person: **Rachelle Axel** Telephone: **415-252-2564**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$300,000**
- 6a. Matching Funds Required: **n/a**  
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: **Archstone**  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary:  
**Archstone, the developer of Daggett Park, has granted the Arts Commission \$300,000 for art enrichment for the creation of Daggett Park in Showplace Square.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date:            **3/7/12**                      End-Date:    **12/31/15**
- 10a. Amount budgeted for contractual services: **\$195,780**  
b. Will contractual services be put out to bid? **yes**  
c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? **yes**  
d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**
- 11a. Does the budget include indirect costs?                       Yes             No  
b1. If yes, how much? \$  
b2. How was the amount calculated?  
c. If no, why are indirect costs not included? **To maximize the use of grant funds for the project and the endowment of the artwork so that it will be maintained over time.**

Not allowed by granting agency     To maximize use of grant funds on direct services  
 Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **Arts Commission accounting, overhead, and development staff time.**

12. Any other significant grant requirements or comments: n/a

**\*\*Disability Access Checklist\*\***

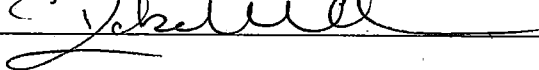
13. This Grant is intended for activities at (check all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Existing Site(s)       | <input type="checkbox"/> Existing Structure(s)       | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)  | <input type="checkbox"/> Rehabilitated Structure(s)  | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input checked="" type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) |   |

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability

Reviewer: 

(Name) Rebekah Kroll

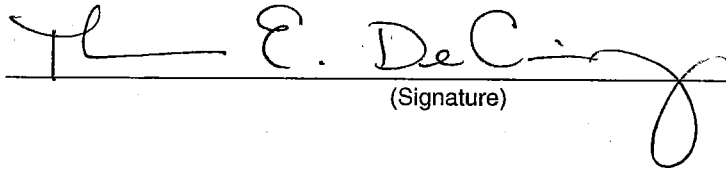
Date Reviewed: 5-22-12

Department Approval:

TOM DECAIBNY DIRECTOR OF CULTURAL AFFAIRS

(Name)

(Title)

  
(Signature)

**San Francisco Arts Commission  
Accept / Expend Documentation**

Archstone Grant Budget

<b>Income</b>	
Archstone	\$300,000
<b>Total Grant Income</b>	<b>\$300,000</b>
<b>Expense</b>	
Competitive Artist Selection Process (honoraria for panelists, finalists and associated costs)	\$8,220
Artists Commissioning (design, fabrication, transportation, installation)	\$192,780
Site-Specific Signage	\$3,000
Contingency Fees (10%)	\$24,000
Maintenance Endowment (5%)	\$12,000
Project Management and Oversight	\$60,000
<b>Total Grant Expenses</b>	<b>\$300,000</b>
<b>Balance</b>	<b>\$0</b>



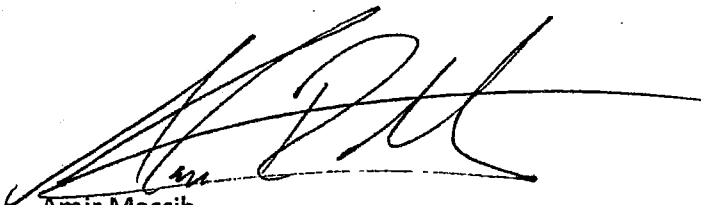
March 1, 2012

Mr. Marcus Davies  
San Francisco Arts Commission  
25 Van Ness Avenue, Suite 345  
San Francisco, CA 94102

Dear Mr. Davies,

The San Francisco Arts Commission will be conducting the artist selection, commissioning and project management of art work for Daggett Park. Archstone will be transferring \$300,000 to the Arts Commission for this process in three Phases. Phase I will be in the amount of \$23,220, Phase II \$76,434, and Phase III \$200,346. These funds are a gift and come at no cost to the City. The duration of the Daggett Park project will be through 2015.

Regards,

A handwritten signature in black ink, appearing to read 'Amir Massih', written over a horizontal line.

Amir Massih,  
Group Vice President

