

File No. 12117

Committee Item No. 7
Board Item No. 26

COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 12/6/12

Board of Supervisors Meeting

Date 1/15/13

Cmte Board

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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
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OTHER

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Completed by: Linda Wong

Date 12/3/12

Completed by: L.W.

Date 1/10/13

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Appointment, Market and Octavia Community Advisory Committee]

2

3 **Motion appointing Matthew Steen, term ending December 16, 2014, to the Market and**
4 **Octavia Community Advisory Committee.**

5

6 MOVED, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated person to serve as a member of the Market and
8 Octavia Community Advisory Committee, pursuant to the provisions of Ordinance No. 72-08
9 and Resolution No. 474-08, for the term specified:

10 Matthew Steen, seat 3, succeeding Peter Cohen, term expired, must be a low-income
11 resident and live or work within the Plan area, for a two-year term ending December 16, 2014.

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Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-7714

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO

2012 NOV 21 PM 1:10

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Market-Octavia Community Advisory Committee

Seat # or Category (If applicable): District 6 - Low Income District: 6

Name: MATTHEW STEEN

Home Address: MARKET STREET Zip: 94103

Home Phone: 415 Occupation: MENTAL

Work Phone: 415.593.8112 Employer: LAFUNA HONDA - IHSS (CONTRACT)

Business Address: 832 FOLSON ST. 9TH FLOOR SF Zip: 94107

Business E-Mail: MCARRASCO@SFHSSPA.ORG Home E-Mail: @CONARD.ORG

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Applicant is low-income, a recipient of 50 federal benefits, at a level well below 50% AMI, as a result of a physical disability received during a violent assault. Applicant currently resides in the lower quadrant of the MOP boundaries, in a freestanding 63 unit historic SRO, currently managed on the MOCAC. I am also a native San Francisco, born at Letterman - naval hospital and raised in the Mission District.

Business and/or professional experience:

Applicant is a former small business owner and Community services professional with many years experience as a developer and administrator of federal CAP anti-poverty service to low-income and minority populations in Santa Barbara County. This involved employment training, summer youth programs, disability services, housing and energy conservation - direct community services to the County and its 6 cities. Prior to this I was acting planning director for 17 months for L.A. Costa Municipal Council, with apps for CAPs, variousness, provided a - again and job in other - actively forwarded many apps.

Civic Activities:

Applicant has a long history of civic public service and volunteer activities, some of which is outlined in the attached statement of interest. As a member of the Bolita Valley Citizens Planning Group our Board filed issues on city development; growth, water and sewer connection - moratoria as constraints on growth and spill-over or leap-frog development; revision of general plan elements; and 'sphere' cross-over issues with the University of California. More recently, applicant has participated as a core member of the Santa Barbara Workers' Group and is a member of UAW Employment Board table.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
(last meeting cancelled)

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 11-21-12 Applicant's Signature: (required) *Matthew Steer*

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Statement of Interest, Experience and Qualifications

My previous direct experience with land use planning and general plans has been limited to the County of Santa Barbara and the development of special tax districts, municipal incorporation, liaising with LAFCO, the Board of Supervisors, water and sewer districts and the University of California on planning issues related to formation of a recreation and parks district, disability access, under-grounding utilities, aging housing stock, general plan elements, zoning, building permits and variances. This was entirely due to twice being elected to the Isla Vista Community Council and appointed by the Board of Supervisors to the Municipal Advisory Council, the second in the State of California.

While with the Municipal Advisory Council I was hired as executive director and also served as acting Planning Director for 17 months, with permits, applications for variances, re-zonings and land use policy comments routinely forwarded to my office by the County Planning Department as required by state government code. So, while not a land use expert per se, I am familiar with planning concepts and nomenclature, spheres of influence (courtesy of LAFCO) and the reasonable concerns of limited growth advocates within the context of refining public policies and implementing strategies consistent with the needs of an income stratified urban corridor with diverse interests and legacies. I feel comfortable articulating the concerns of both gentry and renter, pedestrian and bicyclist, resident and tourist.

It should be pointed out that I was a seasoned social services administrator with many years experience as a CAP services developer, supervisor and program director in Santa Barbara County. I have also served on numerous planning boards and commissions there, including Goleta Valley Citizens' Planning Group (a pre-City Council), University of California LRDP Committee, State Residential Conservation Services Commission (appointed by Jerry Brown in his first term), Isla Vista Cityhood (I wrote the 2d incorporation proposal) and the RCS Advisory Committees (as the public member) of SoCal Edison, SoCal Gas and P.G. & E. ~ throughout the mid-1970's and 1980's.

My concerns as an MOP area resident include the development of open space, a sunshine corridor along Market Street, pedestrian safety and amenities, limited mixed-use growth, the impact of increasing residential density upon public infrastructure, decreasing vehicular traffic in exchange for increased bicycle, pedestrian and street trolley traffic, affordable housing for the low-income wage earner and the very low income retired and disabled communities and chronic homeless within the MOP boundaries. Not only should we be concerned with dwindling housing stock accessible to the very low income and decreasing living space available to higher income earners but our attention must remain focused on the public aesthetic as our world-class City rapidly tries, discards and adopts different and evolving urban planning standards and best practices to constantly improve quality of life.

In summary, I think I would be a qualified candidate for appointment to this vacant seat on the MOP Community Advisory Committee on the basis of my background, residency in the MOP lower quadrant and related demographic qualities including age (63) and physical disability (SSI) and as a recognized tenant representative on matters related to supportive housing. I am also a native San Franciscan having grown up in the Mission District. I believe I will be a moderate voice that can help prevent a rush to growth in the absence of wider representation of our age pyramid and income mix in the MOP boundaries, as has been the case in years past with this Committee.

November 20, 2012

The Honorable Jane Kim
Chair, Rules Committee
City and County of San Francisco

Dear Ms. Kim:

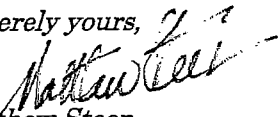
Enclosed please find my application for the District 6 low-income representative vacancy on the Market-Octavia Community Advisory Committee. I feel income qualified as I am retired, on a fixed income that is well below 50% of AMI for our area. I feel further qualified as the only applicant who lives in the lower quadrant of the MOP boundaries, since 2009, in a 63 unit freestanding historic SRO which is also a permanent supportive housing rental unit that is operated as a City HSA Continuum of Care site by Conard House. Attached is my Statement of Interest for this vacancy which briefly delves into my personal qualifications for this vacant seat as well as my interests on issues in the MOP.

My previous direct experience with land use planning and general plans has been limited to the County of Santa Barbara and the development of special tax districts, municipal incorporation, liaising with LAFCO, the Board of Supervisors, water and sewer districts and the University of California on planning issues related to formation of a recreation and parks district, disability access, under-grounding utilities, aging housing stock, general plan elements, zoning, building permits and variances.

While with the Municipal Advisory Council I also served as acting Planning Director for 17 months, with permits, applications for variances, re-zonings and land use policy comments routinely forwarded to my office by the County Planning Department as required by state government code. So, while not a land use expert I am familiar with planning concepts and nomenclature, spheres of influence (courtesy of LAFCO) and the reasonable concerns of limited growth advocates within the context of refining public policies and implementing strategies consistent with the needs of an income stratified urban corridor with diverse interests and legacies. I feel comfortable articulating the concerns of both gentry and renter, pedestrian and bicyclist, resident and tourist.

Thank you and Supervisor Avalos for advocating this particular seat be filled by a low-income resident who clearly meets the legal qualifications set forth in the City's legislation creating this planning advisory body.

Sincerely yours,


Matthew Steen

— Market Street
— Francisco, CA 94103
email: @conard.org
mess_ 558.9500.x104



UNIVERSITY OF
SAN FRANCISCO

CHANGE THE WORLD FROM HERE

School of Nursing
and Health Professions
2130 Fulton Street
San Francisco, CA 94117-1080
Tel 415.422.6681
Fax 415.422.6877

File #121117

January 4, 2012

Linda Harris, RN, Adjunct Faculty
USF School of Nursing
2130 Fulton St.
San Francisco, CA 94118

San Francisco Board of Supervisors
1 Doctor Carlton B Goodlett Place #244
San Francisco, CA 94102

File #121117

Dear Supervisors,

I am writing this letter in support of Mr. Matthew Steen's candidacy for the planning advisory body for the Market-Octavia Plan. I feel that Mr. Steen is an excellent candidate for this position.

While I cannot speak directly to his previous experience as a community organizer, citizen planner, and policy analyst in Southern California, what I have heard about it sounds like it is valuable background for someone who serves on an advisory board such as the one for which he is nominated. What I can speak to more directly is the wonderful work he has done with my nursing students from the University of San Francisco who are in their Community and Mental Health Nursing rotation and who primarily work with clients in supportive housing settings in the Tenderloin and the Market- Octavia corridor.

Mr. Steen has authored an incredibly thorough and insightful manual regarding community building in supportive housing environments. He has not only shared this manual with me and my students but has offered to spend time talking with both my students and myself about this subject and to be supportive in any way he can with my student's professional growth as community health nurses. In particular, he has generously shared his time working with the students who are placed in a supportive housing setting in the Market-Octavia corridor for the past year and a half. When one of the agencies my students worked with went bankrupt, Mr. Steen joined us in making presentations at the Department of Public Health's community hearing regarding meeting the continuing needs of the organization's clients. I found his comments to be perceptive and valuable in this process.

Mr. Steen's passion for community is palpable and his insights regarding the many factors that impact a community are deep and based on long interest and experience. He is perceptive, articulate, dependable, and very detail oriented and his character and integrity have been above reproach in all of our interactions.

For the above reasons, I give my full confidence and support to Mr. Steen in this endeavor. I feel he would represent the interests of all residents within the boundaries of the Market-Octavia Plan well and would treat the responsibilities of this position with the seriousness and diligence they deserve. Please feel free to contact me at 415-215-7292 or lharris@usfca.edu with any questions.

Sincerely yours,

Linda Harris
Linda Harris

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2013 JAN -7 PM 3:45



mercy
HOUSING

Melissa Eaton
Resident Services Manager
The Arlington
meaton@mercyhousing.org
(415)405-6310

January 4, 2013

Honorable David Chiu
President, Board of Supervisors
City and County of San Francisco

Dear Mr. Chiu:

I am writing this letter of support and reference on behalf of Matthew Steen, who will be considered by the Board for appointment to the vacant low-income seat on the Market-Octavia Plan Advisory Committee, forwarded to you by the Rules Committee.

I have known Matthew for several years in his capacity as a volunteer mentor and advocate within the City's supportive housing programs for the formerly homeless and those in recovery during my time as Case Manager for Tenderloin Health and Program Director for a Supportive Housing Building, The Allen Hotel, with Conard House. Matthew contributed to many of the programs at The Allen Hotel. He designed and facilitated a smoothie hour in lieu of donuts to make our coffee hour healthier, he volunteered to provide support and advocacy to other tenants in the building, came up with walking tour maps for groups, and met with our Nursing Student Interns each semester to give them insight into the experiences of our tenants. He has also written a 60 page outstanding Manual for Community Building as a tool for Supportive Housing case management and support staff to use in developing viable self-managing and healthy communities within Continuum of Care housing sites. I highly recommend your reading of this manual!

In the time that I have known Matthew he has consistently worked to improve his own circumstance while acting as a positive role model for those around him, including staff, interns and tenants. He has gone outside the agency to strongly advocate for reform of our City's single-adult shelter system and enrichment of our supportive case management services for stakeholders with Supervisor Jane Kim's Shelter Access Workgroup. He has also participated in subcommittees of the Local Homeless Coordinating Board in policy discussions surrounding employment, recidivism and coordinated assessment under the new federal HEARTH regulations revamping local Continuum of Care efforts. Matthew is constantly striving to advocate and work to make a more healthy and just community for others.

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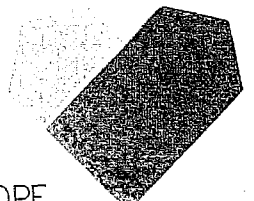
mercy
HOUSING

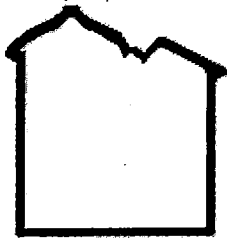
Matthew has the experience, knowledge and collegial spirit that's required for this planning appointment and I have full confidence and trust in his foresight and discretion that I have seen displayed on many occasions during my time with him. I am happy and proud to recommend Mr. Steen and feel sure he will responsibly discharge any and all duties required of him in any circumstance.

Please do not hesitate to contact me at number or email listed above with any questions.

Sincerely yours,

Melissa Eaton, ASW # 26952
Resident Services Manager





CONARD HOUSE
SUPPORTIVE HOUSING PROGRAM
 Post Office Box 424670 • San Francisco, CA 94142-4670
 (415) 864-7897 • Fax Number (415) 864-7093 • TTY (415) 318-8958

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 BOARD OF SUPERVISORS
 SAN FRANCISCO

2013 JAN -7 PM 3:47

January 2, 2013

The Honorable David Chiu
 President, Board of Supervisors
 City and County of San Francisco

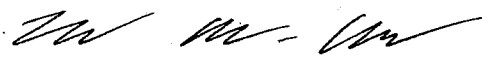
Dear Supervisor Chiu:

This letter is written to strongly support the nomination of Matthew Steen to the low-income vacancy on the Market-Octavia Community Advisory Committee, one of three in the City's Better Neighborhoods Program.

I have known and worked with Matthew for several years in my capacity as a supportive housing provider at both Tenderloin Health and now Conard House. In that time Mr. Steen has been a volunteer mentor and advocate for many tenants in the supportive housing programs that Conard operates. Indeed, he has advocated for the refinement of the entire Continuum of Care Housing First network that would benefit both our clients and the supportive services provided to SHP residents by all C of C agencies. At the same time Matthew has been a mentor to the nursing students hosted by our programs and now works with the transitional living mentor program at Laguna Honda with HIV+ clients.

I believe that Mr. Steen's views on urban planning are progressive, and would add depth and insight to discussion about the Market Octavia Plan. In our discussions he has mentioned the importance of preserving low-income housing stock opportunities and deeply subsidized housing projects, as well as the need for improvements in the accessibility and visibility of open space and urban agriculture. His knowledge of and experience with Supportive Housing Programs will no doubt also prove useful, as he will be able to synthesize and coordinate planning policy from this perspective.

I know his character, trust his judgment and feel that he is highly qualified for this appointment. I am pleased to recommend Matthew Steen to the Board of Supervisors for this planning advisory body.

Sincerely,  1-2-13

Nathan Kamps-Hughes
 Associate Director, Supportive Housing Programs
 Conard House
 415 864.4002 ext 281
nathan@conard.org

January 6, 2013

*The Honorable David Chiu
President, Board of Supervisors
City and County of San Francisco*

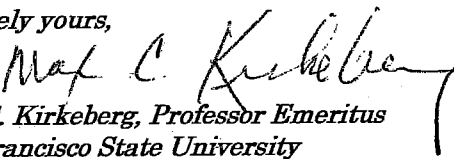
Dear Sir :

I am writing this letter in support of the nomination of Matthew Steen to the low-income seat on Community Advisory Committee for the Market-Octavia Plan. I understand that Mr. Steen's application was recently approved and recommended by the Rules Committee on December 6 to the full Board for a vote on January 15, 2013.

My place of worship, St. Francis Lutheran, is located at 152 Church Street, within the boundaries of the Market-Octavia Plan. I have known Mr. Steen through his volunteer work connected with our Sunday morning meal for neighborhood residents with few resources. We serve a hot and hearty breakfast each Sunday for about 100 guests. Mr. Steen has volunteered Saturday mornings for sorting deliveries of donated groceries for nearly a year. He has been a reliable volunteer and is hard-working.

With his background in planning Matthew is an ideal candidate for this Committee and I recommend him without hesitation.

Sincerely yours,


*Max C. Kirkeberg, Professor Emeritus
San Francisco State University*

*Member,
St. Francis Lutheran Church*

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2013 JAN - 7 PM 3:47
JAC



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Market and Octavia CAC

Seat # or Category (If applicable): 3 District: 8

Name: Nicholas Wolff

Home Address: California Street Apt. #7 Zip: 94109

Home Phone: 415- Occupation: Manager of Small Business Services

Work Phone: 415-865-5645 Employer: SF LGBT Community Center

Business Address: 1800 Market Street Zip: 94102

Business E-Mail: NickW@sfcenter.org Home E-Mail: gmail.com

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

As an employee of the San Francisco Lesbian Gay Bisexual Transgender Community Center, I possess a great deal of competence around issues of sexual orientation and gender identity.

Business and/or professional experience:

Prior to assuming my role at the Center, I was the Director of the Visitacion Valley Business Improvement Group, leading small business and economic development in San Francisco's southeast sector. This position allowed me to work closely with the Schlase Lock Citizens Advisory Committee and the Redevelopment Agency.

Civic Activities:

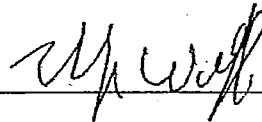
I am a member of the Community Advisory Committee for the San Francisco Transportation Plan, appointed by the San Francisco County Transportation Authority. I am also an elected board member of the District 3 Democratic Club.

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 10/19/12 Applicant's Signature: (required)



Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12

San Francisco
BOARD OF SUPERVISORS

Date Printed: November 8, 2012

Date Established: November 4, 2008

Active

MARKET AND OCTAVIA COMMUNITY ADVISORY COMMITTEE

Contact and Address:

John Rahaim

1650 Mission Street, Suite 400
San Francisco, CA 94103

Phone: (415) 558-6411

Fax:

Email: John.Rahaim@sfgov.org

Authority:

Ordinance 72-08 and Resolution 474-08

Board Qualifications:

The Planning Code amendment, Section 341.5, implementing the Market and Octavia Plan provided that the Board of Supervisors shall establish a Community Advisory Committee (CAC).

The CAC will be advisory, as appropriate, to the Planning Director, the Interagency Plan Implementation Committee, the Planning Commission, and the Board of Supervisors. Planning Code Section 341.5 provides that the Planning Department or Interagency Plan Implementation Committee shall designate necessary staffing from relevant agencies to the CAC, as needed to complete the CAC's responsibilities described in this Code. To the extent permitted by law, staffing for the CAC shall be funded through the Market & Octavia Community Improvements Fund administration fees.

The CAC may perform the functions enumerated in Planning Code Section 341.5(a) as needed. The CAC shall consist of 9 members. Every member of the CAC must live or work within the Plan Area. The appointing authority shall use best efforts to appoint members from varying geographic, socio-economic, ethnic, racial, gender, and sexual orientations. The Mayor shall appoint one-third (3) of the members of the CAC. The Board of Supervisors shall appoint two-thirds (6) of the members and at least one shall be a resident renter, one a resident homeowner, one a low-income resident, one a local merchant, one a representative of established neighborhood groups and one member at large.

The members of the CAC shall serve at the pleasure of the appointing authority for a term of two years from the date that all nine members have been appointed.

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

Sunset date: Waived

"R Board Description" (Screen Print)

