



March 10, 2021

Kimberly Ellis  
City and County of San Francisco  
25 Van Ness Avenue  
San Francisco, CA 94102

Re: Agreement for Grant #RP-2011-15057

Dear Colleague:

It is my pleasure to inform you that the Blue Shield of California Foundation Board of Trustees has approved a \$300,000 grant to City and County of San Francisco, to support the project, Leveraging Collaboration to End Domestic Violence: Sustainability Planning and Testing Community Developed Prevention Strategies in San Francisco.

Attached is a grant agreement establishing the terms and conditions of the grant award. Please review, have an appropriate officer of your organization sign the agreement, and return the signed agreement to the Foundation via DocuSign. Grant payment(s) will be sent electronically to your organization's bank account per the information we have on file for your organization.

Once finalized, the designated signatory of the agreement will receive a PDF copy from DocuSign. The designated primary contact for this grant will also receive a notice when this document is available for download in our online grantmaking system and when electronic payment(s) have been made using the information we have on file for your organization: <https://bscf.fluxx.io>.

The primary contact for the grant will also receive email reminder(s) of upcoming report deadline(s) one month prior to the due date per the reporting requirements outlined in section two of the grant agreement. Reports can be accessed, completed, and submitted through the link above. If, at any time during the life of this grant you have questions or if changes in circumstance arise, contact the program lead for this grant, Jelissa Parham.

We look forward to a rewarding relationship with your organization, and we are proud to partner with you in this work that is so critical to the community.

Sincerely,

A handwritten signature in black ink that reads "Debbie I. Chang". The signature is written in a cursive, flowing style.

Debbie I. Chang, MPH  
President and CEO  
Blue Shield of California Foundation

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**Grant #:** RP-2011-15057  
**Grantee:** City and County of San Francisco  
25 Van Ness Avenue  
San Francisco, CA 94102  
**Grant Amount:** \$ 300,000  
**Grant Term:** 24 months, 04/01/2021 to 03/31/2023

**Payment Schedule:**

First payment will be issued upon receipt of signed agreement. If this grant has more than one payment, those payments will be issued upon receipt and review of interim reports.

| <b>Payment</b> | <b>Scheduled Date</b> |
|----------------|-----------------------|
| \$ 300,000     | 05/01/2021            |

Reporting Schedule

| <b>Report Type</b> | <b>Due Date</b> |
|--------------------|-----------------|
| Interim Report     | 05/01/2022      |
| Final Report       | 05/01/2023      |

**Grant Title:** Leveraging Collaboration to End Domestic Violence: Sustainability Planning and Testing Community Developed Prevention Strategies in San Francisco

**Purpose of Grant:** To explore sustainability pathways for the HEALing Roots Collaborative and strategically add new multisector partnerships while expanding community developed norms and policy change interventions that prevent domestic violence.

**Key Objectives:** By June 30, 2021, strengthen the structure, governance, and decision-making processes of the HEALing Roots Collaborative through the development of an impact statement and creation of onboarding materials for new members. Conduct an internal review of domestic violence education and outreach materials to build more relevant and impactful content.

By July 31, 2021 research the impacts of COVID-19 as it applies to domestic violence by assessing rates of domestic violence, changes in service delivery, and identifying any concerning trends. Research will involve compiling county-level data on rates of domestic violence and intervention and prevention services provided in San Francisco. The primary source will be the Family Violence Council Report and Department on the Status of Women Annual Program Report, additional data may be requested from city agencies and community-based organizations. Design and distribute a community survey to gather any necessary additional information. Target audience of the survey is Gender-Based Violence Intervention and Prevention grantee organizations, with a focus on direct service providers and survivors. Gathering information from service providers and survivors will help to inform the collaborative's priorities and direction.

By August 31, 2021, participants are identified through W.O.M.A.N. Inc and Young Community Developers to serve in a survivor-leadership capacity and participate in the HEALing Roots San Francisco Department on the Status of Women Proposal HEALing Roots Collaborative. Survivor-

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leaders will be asked to provide expertise to inform the development of a series of community conversations and the creation of a policy agenda for the Collaborative.

By February 28, 2022, conduct research on the impact of COVID-19 on domestic violence rates and services and host a series of community conversations with at least 150-200 “natural helpers” in the community - both of these efforts will inform the collaborative's programmatic work. Develop a policy agenda, informed by the conversations, that is focused on safety, housing, and, economic empowerment for survivors, as well as expand the reach of the youth healthy relationship curricula in job readiness programs.

By April 30, 2022, develop and publish a policy agenda (informed by direct service providers, survivor-leaders, and from results from community surveys) to advance safety, housing, and economic empowerment for survivors and those impacted by domestic violence. Collaborative partners begin to advance the policy agenda through meetings with community leaders and local elected officials, online platforms, and communication channels.

By June 30, 2022, reach 40-60 participants through Young Community Developers' healthy relationships curriculum within the Job Readiness Training Program. Conduct pre-and post-assessments to measure participants' knowledge change regarding concepts on social and emotional awareness of the self and the self in relationships. Review pre-and post- assessments and explore ways to strengthen the delivery of the curriculum, moving the collaborative closer to the overarching goals of implementing programs and practices to prevent domestic violence, such as teaching healthy relationship skills and engaging influential adults and peers in prevention.

By November 30, 2022, research funding models of existing multisector collaboratives and work with collaborative partners to clarify a value proposition, determine a funding approach, and pursue several different strategies to obtain funding, as well as secure other forms of buy-in and support. Adopt sustainability methods by the end of the grant term to ensure continued collaboration.

By March 31, 2023, hold 8-10 general collaborative meetings with participation from community members and representatives from among at least five sectors that can significantly influence the community factors associated with domestic violence prevention: workforce development, government, faith, social services, and domestic violence services.

By March 31, 2023, and throughout the grant period, participate and engage in Foundation-sponsored learning and evaluation activities to leverage connections among related projects convened by the Foundation and influence the broader field.

This is a legally binding agreement (“Agreement”). It will be effective upon our receipt of an original of this Agreement, signed by an authorized representative of your organization. We will arrange for payment of the first installment of the grant within 30 days of our receipt of a signed original.

Review the terms and conditions of this Agreement very carefully, including its reporting requirements. The Foundation will not consider grant renewals for grantees who fail to meet reporting requirements.

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## TERMS AND CONDITIONS

1. **Use of Funds.** Grantee shall use the grant funds only for the purposes of the specific project described above and substantially in accordance with the approved budget included with Grantee's proposal. Grantee shall repay to the Foundation any portion of the grant funds which are not spent or committed, or which are not used for the specific project described in this Agreement. Any significant changes in the purpose for which grant funds are spent or in the budget or grant period must be approved in writing by the Foundation before the funds are spent.

2. **Reporting.** Report(s) are to be furnished to the Foundation no later than the date(s) indicated above.

In addition to the required report(s), BSCF may contact you mid-course of the grant term to inquire about the status of the project.

The purpose of these report(s) is to permit the Foundation to learn from its experience as a grantmaker and to meet its obligations under federal and state regulations. Failure to submit these report(s) may disqualify Grantee from receiving future funding from the Foundation.

3. **Evaluation and Monitoring.** The Foundation may monitor and conduct an evaluation of operations under this grant. This may include a visit from Foundation staff, Trustees, and/or Foundation advisors, to observe Grantee's program, discuss the program with Grantee's personnel, and review financial and other records and materials connected with the activities financed by this grant. In addition, Grantee shall provide to the Foundation copies of any publications or other materials produced, in full or in part, with Foundation funds.

4. **Recordkeeping.** Grantee shall keep adequate records to substantiate expenditures from grant funds. Grantee shall make its books and records pertaining to the grant funds available to the Foundation at reasonable times for review and audit, and shall comply with all reasonable requests of the Foundation for information and interviews regarding use of grant funds. Grantee shall keep copies of all books and records related to this grant and all reports to the Foundation for at least four years after Grantee has expended the last of the grant funds.

5. **Sub-grantees.** Grantee shall retain full discretion and control over the selection of any sub-grantees or sub-contractors to carry out Grantee's charitable purposes and shall act completely independently of the Foundation. The Foundation and Grantee acknowledge that there is no agreement, written or oral, by which the Foundation may cause Grantee to choose any particular sub-grantee or sub-contractor. Grantee shall require that any sub-grantee or sub-contractor be subject to the requirements of Paragraphs 1, 2, 3, 4, 6, 8, 9, 10 and 11 of this Agreement, substituting Grantee for the Foundation and the sub-grantee for Grantee, as applicable. All obligations of Grantee under these Paragraphs shall remain in full force and effect.

6. **Prohibited Uses.** Grantee represents warrants and covenants that it shall not use any portion of the funds granted:

a. To attempt to influence legislation within the meaning of Section 4945(e) of the Internal Revenue Code ("IRC"). This prohibition shall not prevent Grantee from using grant funds for communications that do not qualify as lobbying under IRC Section 4945(e), such as; communications with legislators that do not refer to any specific legislation or that refer to legislation without reflecting any view on it; Grantee may also use grant funds for communications that qualify for any exception to the definition of lobbying under IRC Section 4945(e), such as nonpartisan analysis, study, or

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research, or certain responses to written requests from a legislative body or committee or government agency for comments on legislation;

- b. For reportable or disclosable activities under any applicable state or local campaign finance, lobbying disclosure, or election laws;
- c. To influence the outcome of any specific election for candidates to public office, or to carry on, directly or indirectly, a voter registration drive within the meaning of IRC Section 4945(d)(2), as interpreted by its accompanying regulations;
- d. To undertake an activity for any purpose other than a religious, charitable, scientific, literary, educational, or other purpose specified in IRC Section 170(c)(2)(B);
- e. To violate, or induce or encourage violations of, any applicable laws, rules and regulations, Grantee's internal policies and procedures, or public policy; or
- f. To cause any private inurement or improper private benefit to occur, or to take any other action inconsistent with IRC Section 501(c)(3).

7. **Grant Announcements.** Grantee shall submit in advance to the Foundation, for review and revision at the sole discretion of the Foundation, any announcements Grantee intends to make regarding the grant, and any publications referring to the grant Grantee intends to publish other than in its annual reports or tax returns. The Foundation may include information on the grant in its periodic public reports and may also refer to the grant in a press release. If there are special considerations concerning the public announcement of this grant, or if Grantee would like to coordinate a public announcement of the grant with the Foundation, Grantee may contact the Foundation to discuss Grantee's plans. When referencing Foundation-funded work publicly, use the following sample text : "This [work/publication/project/report] was made possible with funding from Blue Shield of California Foundation."

8. **Representation and Warranty Regarding Tax Status.** By entering into this Agreement, Grantee represents and warrants that Grantee is exempt from federal income tax under IRC Section 501(c)(3) or in the absence of such a determination, that Grantee is a state or any political subdivision thereof within the meaning of Code Section 170(c)(1), or a state college or university within the meaning of Code Section 511(a)(2)(B) (referred to hereafter as a "Public Charity") and that it is not a private foundation as defined in IRC Section 509(a) (i.e., that it is a "Public Charity"). Such representation and warranty shall continue through the completion date of this grant.

9. **Publications; License.** Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements or procedures as the Foundation may establish from time to time. Grantee grants to the Foundation an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion.

10. **Third-party Logo Use.** A one-time use of the Blue Shield of California Foundation logo may be granted to funded organizations. Requests should be sent to [bscfpublicaffairs@blueshieldcafoundation.org](mailto:bscfpublicaffairs@blueshieldcafoundation.org) with a description of how the logo will be used. Please forward a copy of the final printed piece or the web address where the logo is used to:

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Blue Shield of California Foundation  
Attn: Public Affairs  
315 Montgomery Street, Suite 1200  
San Francisco, CA 94104  
Email: [bscfpublicaffairs@blueshieldcafoundation.org](mailto:bscfpublicaffairs@blueshieldcafoundation.org)

11. **Violation of Terms; Change of Status.** In the case of any violation by Grantee of the terms and conditions of the grant, including but not limited to not executing the work of the grant in substantial compliance with the proposal, or in the event of any change in or challenge by the Internal Revenue Service of Grantee's status as a Public Charity, the Foundation reserves the right in its absolute discretion to terminate the grant as provided in Paragraph 16. The Foundation's determination will be final and will be binding and conclusive upon Grantee. Grantee shall give the Foundation immediate written notice of any change in Grantee's tax exempt or Public Charity status. If final or interim reports are not received in a timely manner, the Foundation may withhold payment until the outstanding report is received, and may terminate the grant as provided in Paragraph 16 if any such report is not received within a reasonable time (no more than sixty [60] days) following the date on which it was due.

12. **No Agency.** Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds, and the manner in which such products may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.

13. **Terrorist Activity.** Grantee agrees that the grant funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders.

14. **Further Assurances.** Grantee acknowledges that it understands its obligations imposed by this Agreement, including but not limited to those obligations imposed by reference to the IRC. Grantee agrees that if Grantee has any doubts about its obligations under this Agreement, including those incorporated by reference to the IRC, Grantee will promptly contact the Foundation or legal counsel.

15. **Indemnification.** Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any breach of this Agreement, or act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, or in expending or applying the grant funds or carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of the Foundation, its officers, directors, employees, or agents.

16. **Remedies.** If the Foundation determines, in its sole discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, the Foundation may, in addition to any other legal remedies it may have, refuse to make any further grant payments to Grantee under this or any other grant agreement, and the Foundation may demand the return of all or part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately repay to the Foundation. The Foundation may also avail itself of any other remedies available by law.

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17. **Captions.** All captions and headings in this Agreement are for the purposes of reference and convenience only. They shall not limit or expand the provisions of this Agreement.

18. **No Waivers.** The failure of the Foundation to exercise any of its rights under this Agreement shall not be deemed to be a waiver of such rights.

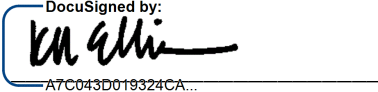
19. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to its subject matter. This Agreement may not be amended or modified, except by written mutual agreement by both parties. For the avoidance of doubt, an amendment approved by the Foundation through its electronic grants management system shall satisfy this requirement.

20. **Governing Law; Venue.** This Agreement shall be governed by the laws of the State of California applicable to contracts to be performed entirely within the State. For the purpose of any action or proceeding arising out of or relating to this Agreement, each of the parties hereto irrevocably (a) submits to the exclusive jurisdiction of the state courts of California and to the jurisdiction of the United States District Court for the District of Northern California and (b) agrees that all claims in respect of such action or proceeding shall be heard and determined exclusively in any California state or U.S. federal court sitting in the City and County of San Francisco, California.

ACCEPTED AND AGREED:

Grantee: City and County of San Francisco

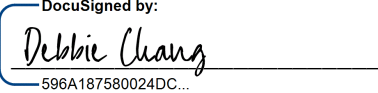
EIN: N/A

By:  DocuSigned by: *Kim Ellis*  
A7C043D019324CA...

Signature of person authorized to sign on behalf of the grantee

Printed  
Name: kimberly ellis  
Title: Director  
Date: 3/22/2021

Foundation: Blue Shield of California Foundation

By:  DocuSigned by: *Debbie Chang*  
596A187580024DC...

Name: Debbie I. Chang, MPH  
Title: President and CEO  
Date: 3/22/2021

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NOTE: Payment(s) on this grant will be delivered to your organization's bank account by electronic funds transfer, using the information your organization provides in the required ACH form. Once funds have been transmitted, a notice will be emailed to the primary contact for this grant.