

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Tel. No. 554-5184  
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TDD/TTY No. 554-5227

March 16, 2020

Ms. Maureen Holt  
on behalf of 1791-93-95 Green Street HOA  
1793 Green Street  
San Francisco, CA 94123

Mr. Paul Guermonprez  
2634 Octavia Street  
San Francisco, CA 94123

Ms. Elizabeth Reilly  
on behalf of 1791-93-95 Green Street HOA  
1791 Green Street  
San Francisco, CA 94123

Mr. Jack Fowler  
2616 Octavia Street  
San Francisco, CA 94123

**Subject: File No. 200284 - Appeal of CEQA Categorical Exemption  
Determination - Proposed Project at 2651-2653 Octavia Street**

Dear Ms. Holt, Ms. Reilly, Mr. Guermonprez, and Mr. Fowler:

The Office of the Clerk of the Board was in receipt of a memorandum dated March 12, 2020, from the Planning Department regarding their determination on the timely filing for appeal of the Categorical Exemption Determination issued by the Planning Department under CEQA for the proposed project at 2651-2653 Octavia Street.

The Planning Department has determined that the appeal was filed in a timely manner (copy attached).

Pursuant to Administrative Code, Section 31.16, a hearing date has been scheduled for **Tuesday, April 21, 2020, at 3:00 p.m.**, at the Board of Supervisors meeting to be held in City Hall, 1 Dr. Carlton B. Goodlett Place, Legislative Chamber, Room 250, San Francisco, CA 94102.

**Please be advised that under the current existing health emergency, this hearing may not be scheduled as noticed, and may be required for a continuance. Please check back with the Clerk of the Board to determine if the Board of Supervisors is considering this appeal on the said meeting date.**

Please provide to the Clerk's Office by noon:

**20 days prior to the hearing:** names and addresses of interested parties to be notified of the hearing, in spreadsheet format; and

**11 days prior to the hearing:** any documentation which you may want available to the Board members prior to the hearing.

For the above, the Clerk's office requests one electronic file (sent to [bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)) and two copies of the documentation for distribution.

NOTE: If electronic versions of the documentation are not available, please submit 18 hard copies of the materials to the Clerk's Office for distribution. If you are unable to make the deadlines prescribed above, it is your responsibility to ensure that all parties receive copies of the materials.

If you have any questions, please feel free to contact Legislative Clerks Lisa Lew at (415) 554-7718, Jocelyn Wong at (415) 554-7702, or Brent Jalipa at (415) 554 7712.

Very truly yours,

  
Angela Calvillo  
Clerk of the Board

- c: Anne Pearson, Deputy City Attorney  
Kate Stacy, Deputy City Attorney  
Kristen Jensen, Deputy City Attorney  
Rich Hillis, Planning Director  
Corey Teague, Zoning Administrator, Planning Department  
Scott Sanchez, Acting Deputy Zoning Administrator, Planning Department  
Lisa Gibson, Environmental Review Officer, Planning Department  
Devyani Jain, Deputy Environmental Review Officer, Planning Department  
Joy Navarette, Environmental Planning, Planning Department  
Don Lewis, Environmental Planning, Planning Department  
Adam Varat, Acting Director of Citywide Planning, Planning Department  
Dan Sider, Director of Executive Programs, Planning Department  
Aaron Starr, Manager of Legislative Affairs, Planning Department  
Jonas Ionin, Planning Commission Secretary, Planning Department  
Kei Zushi, Staff Contact, Planning Department  
Chris Kern, Staff Contact, Planning Department  
Allison Vanderslice, Staff Contact, Planning Department  
Shannon Ferguson, Staff Contact, Planning Department  
Julie Rosenberg, Executive Director, Board of Appeals  
Katy Sullivan, Legal Assistant, Board of Appeals  
Alec Longaway, Legal Process Clerk, Board of Appeals