

1 [Accept and Expend Grant - San Franciscans for Sports and Recreation - Citywide Tennis
2 Court Resurfacing Grant - \$864,000]

3
4 **Resolution retroactively authorizing the Recreation and Park Department to accept and**
5 **expend a grant of up to \$864,000 from San Franciscans for Sports and Recreation to**
6 **resurface up to 24 tennis courts in locations throughout the City for the project term of**
7 **July 1, 2017, through October 30, 2020.**

8
9 WHEREAS, The City, through the Recreation and Park Department (RPD), operates
10 and maintains tennis courts in locations throughout San Francisco; and

11 WHEREAS, San Franciscans for Sports and Recreation (SFFSR) is a 501c4 social
12 welfare organization whose mission is to preserve, protect, and promote recreation facilities
13 and activities in the San Francisco Bay Area; and

14 WHEREAS, RPD does not currently have funding in its budget to complete the
15 necessary resurfacing and maintenance for all of the tennis courts under its jurisdiction; and

16 WHEREAS, SFFSR wishes to give RPD a cash grant ("Grant") valued at \$864,000 to
17 resurface and perform associated maintenance to tennis courts in need of resurfacing; and

18 WHEREAS, RPD and SFFSR have identified a list of 24 tennis courts at 13 different
19 parks, which may be resurfaced using these grant funds; and

20 WHEREAS, On April 20, 2017, the Recreation and Park Commission, by Resolution
21 No. 1704-005, recommended that the Board of Supervisors authorize RPD to accept and
22 expend a cash grant in the amount of \$864,000 from San Franciscans for Sports and
23 Recreation to resurface up to 24 tennis courts in locations throughout San Francisco; now,
24 therefore, be it

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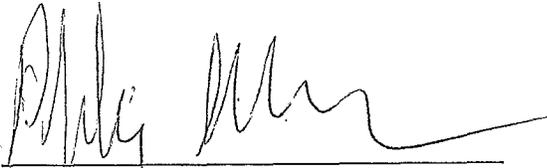
RESOLVED, That the Board of Supervisors approves the Grant and authorizes the Recreation and Park Department General Manager to accept and expend the Grant, and to perform all acts required of the City there under; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget; and, be it

FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and Park General Manager to enter into any modifications to the Grant that the Recreation and Park General Manager determines, in consultation with the City Attorney, are in the best interests of the City and do not materially increase the obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of the Grant or this Resolution, and are in compliance with all applicable laws, including the City's Charter.

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Recommended:



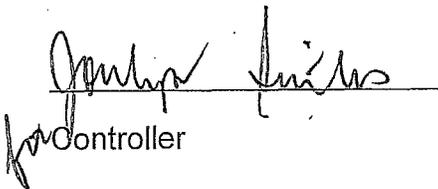
General Manager, Recreation and Park Department

Approved:



Mayor

Approved:



Controller

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Citywide Tennis Court Resurfacing Grant
2. Department: Recreation and Park Department
3. Contact Person: Nathan Tinclair, Assistant Director of Partnerships Telephone: 415-831-6842

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$864,000

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable): N/A

7a. Grant Source Agency: San Franciscans for Sports and Recreation

b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary: San Franciscans for Sports and Recreation are providing the Department with a cash grant to resurface up to 24 tennis courts, in locations throughout San Francisco.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 7/1/17 End-Date: 10/30/20

10a. Amount budgeted for contractual services: Up to \$864,000 (total grant budget less up to 10% budgeted for soft costs)

b. Will contractual services be put out to bid? Yes

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? No – because there are currently no LBE contractors who perform court resurfacing

d. Is this likely to be a one-time or ongoing request for contracting out? We will likely contract out three or four times for this grant.

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much?

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? \$43,200

12. Any other significant grant requirements or comments:

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

The resurfacing of up to 24 tennis courts project is normal maintenance work and not alteration since it does not affect the usability of the facility or any part thereof.

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Paulina Araica
(Name)

ADA Coordinator for Physical Access, Recreation and Park Department
(Title)

Date Reviewed: 4/21/17

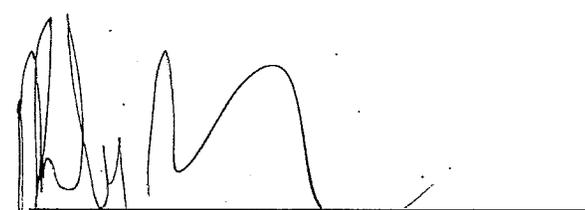

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg
(Name)

General Manager, Recreation and Park Department
(Title)

Date Reviewed: 5/1/17


(Signature Required)

GRANT ACCEPTANCE AGREEMENT

Between

San Franciscans for Sports and Recreation, a California nonprofit
social welfare organization

and

San Francisco Recreation and Park Department
(dated _____ for reference purposes)

This Grant Acceptance Agreement for Tennis Court Resurfacing ("**Agreement**"), is entered as of _____, by and between San Franciscans for Sports and Recreation ("**SFFSR**"), a California nonprofit social welfare organization, and the City and County of San Francisco ("**City**") acting through its Recreation and Park Department ("**RPD**"), collectively referred to herein as the "**Parties**."

RECITALS

WHEREAS, The City, through RPD, operates and maintains tennis courts in locations throughout San Francisco, but RPD does not currently have funding in its budget to complete the necessary resurfacing and maintenance for all of these courts; and

WHEREAS, SFFSR is a 501c4 social welfare organization whose mission is to preserve, protect, and promote recreation facilities and activities in the San Francisco Bay Area; and

WHEREAS, SFFSR wishes to give RPD a cash grant ("**Grant**") valued at \$864,000 to resurface and maintain and improve the 24 tennis courts ("**Project Sites**") identified in Exhibit A (the "**Project**"); and

WHEREAS, On 4/20/17 by resolution number 1704-005, the Recreation and Park Commission recommended that the Board of Supervisors authorize RPD to accept and expend the Grant from SFFSR.

NOW, THEREFORE, subject to and effective upon approval by the Board of Supervisors, the Parties hereto agree as follows:

1. **Term.** This Agreement shall become effective upon full execution and delivery hereof by the Parties. This Agreement shall expire once the Grant has been expended, and associated construction activities for the Project are complete.

2. **Cash Grant.** Upon execution of this Agreement, SFFSR shall grant to RPD \$864,000 to be used expressly for resurfacing and other maintenance and improvements of the Project Sites identified in Exhibit A, as described in this Agreement. Any future funding donated to RPD by SFFSR for the Project shall be managed under the same terms as this Agreement.

Funds from SFFSR will be held in a dedicated grant account at RPD and shall be managed in accordance with standard RPD policy. The funds shall only be used for materials, labor, and associated costs for resurfacing the tennis courts; provided, however, that the funds shall not be used for improvements such as equipment, furnishings, and fencing without written agreement of the Parties, and that no more than 10% of the grant funds shall be used for project management, permitting, and other overhead costs.

The parties recognize that the current Grant amount of \$864,000 may not be sufficient to complete the resurfacing of all the Project Sites. The Parties agree to first address the Priority Sites identified in Exhibit A. RPD will prioritize later sites, in consultation with SFFSR based on condition, cost efficiency, geographic diversity, and local interest and usage. Additional courts may be repaired as funding allows.

RPD shall not be obligated to fund any funding shortfall pursuant to this Agreement or any other agreement unless such party expressly so agrees in writing.

3. **Project Management.** RPD shall manage all design, bidding, contracting, and construction for the Project, in consultation with SFFSR and in accordance with standard City practices.

For sites where there are existing, separate RPD Capital Projects in process, Grant funds will be used to add tennis court resurfacing to the scopes of those projects, as feasible. All other Project sites will be contracted independently.

The parties have prepared a draft timeline for anticipated progress on the existing Capital Project sites and the first contract of other sites, attached as Exhibit B ("**Project Timeline**").

4. **Grant Reporting.** During the Grant term, RPD and SFFSR agree to meet on a monthly basis to review the grant balance, progress on individual court resurfacing projects, and other items related to the Project.

5. **Public Relations.** RPD and SFFSR shall use good faith efforts to cooperate on matters of public relations and media responses related to the Project. The Parties shall also use good faith efforts to cooperate with any inquiry by the other Party or by the public in regard to this Agreement. This Agreement, and any document between the Parties, shall be subject to the disclosure requirements of the City's Sunshine Ordinance and the California Public Records Act.

Any response to an inquiry by a news or community organization to RPD or SFFSR in reference to the Project shall include a recommendation to contact the other Party. Neither SFFSR nor RPD shall issue a press release in regard to this Project without providing prior notice to the other party. To facilitate the execution of this Section, the City and SFFSR have each designated one person as a

spokesperson with respect to this Project. All media contacts to RPD will be directed to the Director of Policy and Public Affairs at the address provided for RPD in Section 6 below. All media contacts to SFFSR will be directed to at the address provided for in Section 6 below.

At a time and in a format to be determined by the Parties, RPD and SFFSR may hold joint public ribbon cutting ceremonies at the completed sites. At any such event, the Parties shall participate on an equal basis. If RPD or SFFSR holds any other event solely or largely dedicated to the Project such as a volunteer event, the Parties shall notify the other Party and allow that Party to participate on an equal basis. Materials and collateral for the Project shall be approved by RPD and SFFSR.

Nothing in this Agreement shall prohibit SFFSR or RPD from discussing this Agreement in response to inquiries from the public or the press.

6. Contacts/Notices

RPD: 501 Stanyan Street, San Francisco, CA 94117

RPD Media and Public Relations	RPD Partnerships
Sarah Madland	Nathan Tinclair
Sarah.madland@sfgov.org	Nathan.tinclair@sfgov.org
(415) 831-2740	(415) 831-6842

San Franciscans for Sports and Recreation:

Vice President	
Seth Socolow	
seth@socolow.org	
415-425-7671	

7. Miscellaneous.

(a) This Agreement may be amended or modified only in writing by SFFSR and RPD. The General Manager, in consultation with the City Attorney, may execute and such written memorandum on behalf of the City.

(b) This Agreement (including the Exhibits hereto, which are incorporated herein by reference) contains the entire understanding between the Parties as of the date of this Agreement, and all prior written or oral negotiations, discussions, understandings, and agreements are superseded.

(c) All actions described herein are subject to and must be conducted and accomplished in accordance with the applicable requirements of the City's charter, its municipal code and applicable state and federal laws, building codes, and regulations.

(d) Except as expressly provided to the contrary, all approvals, consents and determinations to be made by the City hereunder may be made by

the General Manager of RPD or his or her designee in his or her sole and absolute discretion.

IN WITNESS WHEREOF, the undersigned have indicated their approval effective as of the respective dates set forth to their names.

APPROVED:

Philip A. Ginsburg
General Manager
Recreation and Park Department

Date

Seth Socolow
San Franciscans for Sports and Recreation

Date

APPROVED AS TO FORM:

DENNIS J. HERRERA
CITY ATTORNEY

By: _____
Manu Pradhan
Deputy City Attorney

Attachments:
Exhibit A – Project Sites
Exhibit B – Timeline/Schedule

Exhibit A
Project Sites as of 3.29.17

List of Sites for Tennis Court Resurfacing Grant as of 3.27.17		
INITIAL PRIORITY SITES BOLDED		
Location	# courts	Capital Project (y/n)
Buena Vista Park	2	N
Christopher Tennis Court	1	Y
Golden Gate Heights	2	N
Holly Park Tennis Court	1	N
McLaren Park Tennis Court	2	Y
Moscone Tennis Courts W	2	Y
Moscone Tennis Courts E	2	Y
Mountain Lake Tennis Courts	4	N
Potrero Hill Park	2	Y
Richmond Park Tennis Courts	1	N
Rochambeau Park Tennis Ct	1	N
Silver Terrace Park Tennis Ct	1	N
Stern Grove Park Tennis Ct.	2	N
West Portal Park Tennis Ct.	1	N
Total	24	

Exhibit B
Grant Timeline as of 3.29.17



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

Preliminary Grant Timeline as of 3.27.17

Detailed timeline for individual sites to be developed once contracting plan is finalized

Grant Acceptance:

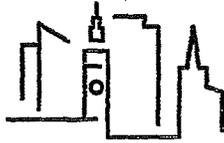
- April 2017 – Seek Rec and Park Commission Approval for Grant
- Late April 2017 – Submit Grant Accept and Expend Legislation for Board of Supervisors Approval
- Late Spring/Early Summer 2017 – Present grant at Board of Supervisors for approval
- Summer 2017 – Grant Agreement executed and funds transferred to RPD

Project Contracting (Non-capital project sites):

- Spring 2017 – Finalize list of 5-6 priority sites to be completed first
- Summer 2017 – Solicit updated quotes for resurfacing of 1-2 sites to ideally be completed in the Fall
- Fall 2017 – Select contractors for first 1-2 sites, and potentially resurface first courts, if schedule allows
- Fall - Winter 2017/8 – Develop bid documents for remaining priority sites.
- Spring 2018 – Solicit bids for priority sites
- Summer/Fall 2018 – Resurface priority sites
- Additional contracts to be developed and bid as funding allows

Capital Project Sites:

- Moscone – project was bid in winter 2017. Award pending (likely late Spring or early Summer 2017). Construction to begin in Summer 2017. Tennis courts may be added as change order to contract, or bid separately.
- McLaren – community process for project ongoing – potential schedule for court resurfacing to be confirmed in the Summer. Tennis courts may be included in Capital project, or bid separately.
- Christopher Playground and Potrero Hill - TBD



SAN FRANCISCANS

FOR SPORTS & RECREATION

May 2, 2017

Nathan Tinclair
Assistant Director of Partnerships
San Francisco Recreation and Park Department
City & County of San Francisco
McLaren Lodge in Golden Gate Park
501 Stanyan Street
San Francisco, CA 94117

Dear Nathan,

San Franciscans for Sports and Recreation, a 501c4 mutual benefits corporation, was founded in 2015 by a group of concerned tennis players who saw the opportunities to play the sport that they love in San Francisco, threatened by real estate development eliminating tennis courts in the city. It was our original charter to help make some of San Francisco's public tennis courts that are in the worst condition, playable again to offset the loss of many private courts. We have since expanded our mission to include supporting and protecting other sports and recreational opportunities in San Francisco.

We are pleased to award a grant of \$864,000 to the Recreation and Park Department for the purposes of resurfacing public tennis courts throughout San Francisco, pending approval by the Board of Supervisors and execution of a grant agreement.

We appreciate your ongoing support of our efforts and look forward to working with you to deliver this gift to San Francisco.

Best regards,

Seth Socolow, Vice President
San Franciscans for Sports and Recreation

Grant Budget	
Tennis Court Resurfacing Grant	
from San Franciscans for Sports and Recreation	
Total Grant Value (Cash)	\$ 864,000
Project Management Costs*	\$ 86,400
Materials, Labor and Associated Costs for Resurfacing Tennis Courts	\$ 777,600

*up to 10% of grant budget may be used for PM fees and soft costs, as needed.

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution No. 1704-005

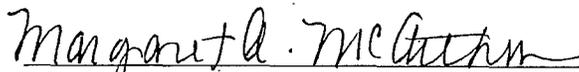
TENNIS COURT RESURFACING GRANT

RESOLVED, That this Commission does recommend that the Board of Supervisors authorize RPD to accept and expend a cash grant in the amount of \$864,000 from San Franciscans for Sports and Recreation to resurface up to 24 tennis courts in locations throughout San Francisco.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	0

I hereby certify that the foregoing resolution
was adopted at the Recreation and Park
Commission meeting held on April 20, 2017.


Margaret A. McArthur, Commission Liaison



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Nathan Tinclair, SF Recreation and Parks Partnerships
DATE: May 3, 2017
SUBJECT: Accept and Expend Grant Resolution for Citywide Tennis Court Resurfacing Grant
GRANT TITLE: Citywide Tennis Court Resurfacing Grant

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant Information form, including disability access check list
- Project Budget
- Grant Award Letter
- Grant Agreement
- Rec Park Commission Resolution No. 1704-005

Special Timeline Requirements:

We would appreciate the resolution to be heard as soon as possible, so that we may begin court resurfacing this year.

Departmental representative to receive a copy of the adopted resolution:

Name: Nathan Tinclair

Phone: 415-831-6842

Interoffice Mail Address: nathan.tinclair@sfgov.org

Certified copy required: Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

Introduction Form

RECEIVED
BOARD OF SUPERVISORS
SANTA ANA, CALIF.

By a Member of the Board of Supervisors or Mayor

2017 JUN -6 PM 4:22

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [redacted] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [redacted] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [redacted]
- 9. Reactivate File No. [redacted]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [redacted]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Sheehy

Subject:

Citywide Tennis Court Resurfacing Grant

The text is listed:

See attached.

Signature of Sponsoring Supervisor:

For Clerk's Use Only

