

File No. 130176

Committee Item No 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: July 25, 2013

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Andrea Ausberry Date July 18, 2013

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

1 [Accept and Expend Grant - FY2007 Supplemental Port Security - \$376,700]

2
3 **Resolution authorizing the San Francisco Fire Department to retroactively accept and**
4 **expend a grant in the amount of \$376,700 from the Federal Emergency Management**
5 **Agency for the FY2007 Supplemental Port Security Grant Program for assets to**
6 **enhance the Fire Department's water-based response capabilities and increase its**
7 **protection of the Port of San Francisco and the San Francisco Bay for the period of**
8 **October 1, 2007, through September 30, 2012.**

9
10 WHEREAS, The San Francisco Fire Department (SFFD) responds to over 100,000
11 incidents each year, including fires, vehicle accidents, and medical and other emergencies;
12 and

13 WHEREAS, Due to San Francisco's geographic and topographic layout, as well as
14 other factors, the SFFD is confronted with unique challenges in responding to these incidents;
15 and

16 WHEREAS, One of these unique challenges consists of the Department's
17 responsibilities for the protection of the Port of San Francisco and the San Francisco Bay; and

18 WHEREAS, The SFFD was awarded \$230,000 in Fiscal Year 2007 Supplemental Port
19 Security Grant Program funding that was approved by the Fire Commission on April 11, 2011
20 and by the Board of Supervisors on September 27, 2011; and

21 WHEREAS, The grant end date for the Department's original allocation was June 30,
22 2012; and

23 WHEREAS, In July of 2012, the non-profit, San Francisco Marine Exchange, selected
24 by FEMA as the designated fiduciary agent for the region for the Port Security Grant funding,
25

1 informed the Department of an additional allotment of unused grant funds that had to be
2 expended by August 31, 2012; and

3 WHEREAS, Due to the time constraints of the grant, the Department was
4 unable to come before the Board of Supervisors for approval of the additional grant funds; and

5 WHEREAS, The Fire Commission recommended retroactive approval of this grant at
6 its meeting on December 13, 2012; and

7 WHEREAS, The grant does not require an ASO amendment; and

8 WHEREAS, The grant does not require the City or the SFFD to supply matching funds;
9 and

10 WHEREAS, The SFFD proposes to maximize the use of the grant funds on program
11 expenditures by not including indirect costs in the grant budget; now, therefore, be it

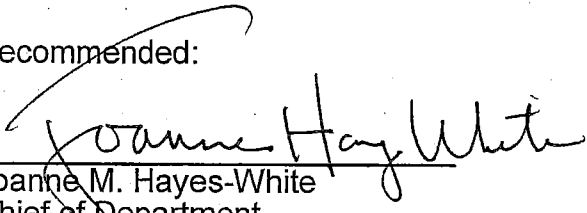
12 RESOLVED, That the Board of Supervisors authorizes the SFFD to retroactively
13 accept and expend grant funds in the amount of \$376,700 from FEMA; and, be it

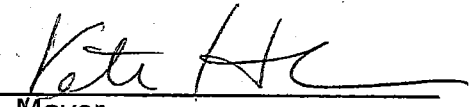
14 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
15 indirect costs in the grant budget; and, be it

16 FURTHER RESOLVED, That the Chief of the SFFD is hereby authorized and
17 empowered to execute, deliver, and perform, in the name of the City and County of San
18 Francisco, all applications, contracts, agreements, amendments, and payment requests
19 necessary for the purpose to secure the FEMA grant funds and implement and carry out the
20 purposes specified in the applicable grant application.

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Recommended:


Joanne M. Hayes-White
Chief of Department
01/11/13

Approved: 
Mayor

Approved: 
Controller

SAN FRANCISCO



FIRE DEPARTMENT

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Mark Corso, Finance, San Francisco Fire Department
DATE: January 8, 2012
SUBJECT: Accept and Expend Ordinance for Grant

GRANT TITLE: Port Security Grant Program FY2007 Supplemental

Attached please find the original and 4 copies of each of the following:

- Proposed grant ordinance; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain): San Francisco Fire Commission Resolution requesting retroactive approval by the Board of Supervisors

Special Timeline Requirements: N/A

Departmental representative to receive a copy of the adopted ordinance:

Name: Mark Corso Phone: 558-3417

Interoffice Mail Address: 698 Second Street, San Francisco 94107

Certified copy required Yes

No

File Number: 130176
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective May 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title: Port Security Grant Program FY 2007 Supplemental
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 558-3417
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$ 376,700
- 6a. Matching Funds Required: \$ none
b. Source(s) of matching funds (if applicable): n/a
- 7a. Grant Source Agency: Federal Emergency Management Agency
b. Grant Pass-Through Agency (if applicable): Marine Exchange of the San Francisco Bay Region
8. Proposed Grant Project Summary: Marine-based equipment enhancements
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: 10/1/2007 End-Date: 9/30/2012
10. Number of new positions created and funded: 0
11. Explain the disposition of employees once the grant ends? n/a
- 12a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid? n/a
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? n/a
d. Is this likely to be a one-time or ongoing request for contracting out? n/a
- 13a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$ n/a

b2. How was the amount calculated? n/a

c. If no, why are indirect costs not included?

- Not allowed by granting agency
- Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs? Employee Time

14. Any other significant grant requirements or comments: No

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

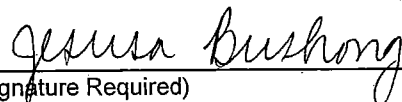
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jesusa Bushong
(Name)

Human Resources Director
(Title)

Date Reviewed: 1/3/2013


(Signature Required)

Overall Department Head or Designee Approval:

Mark Corso
(Name)

Chief Financial Officer
(Title)

Date Reviewed: 1/3/2013


(Signature Required)

San Francisco Fire Department

Grant Budget

Port Security Grant Program - FY2007 (Supplemental)

Grant Code: FCPSGP Port Security Grant Program (Fire)
Grant Detail: 07 Fiscal Year 2007 Supplemental

Budget:

| <u>Char</u> | <u>Char Desc</u> | <u>Original Amount</u> | <u>Revised Amount</u> | <u>New Funding</u> |
|-------------|------------------------|------------------------|-----------------------|--------------------|
| 021 | Non Personnel Services | \$ - | \$ 5,000 | \$ 5,000 |
| 040 | Materials and Supplies | \$ 40,000 | \$ 201,700 | \$ 161,700 |
| 060 | Equipment Purchase | \$ 190,000 | \$ 400,000 | \$ 210,000 |
| Total: | | \$ 230,000 | \$ 606,700 | \$ 376,700 |

Corso, Mark

From: Rob Strahan <rob@sfmtx.org>
Sent: Friday, August 24, 2012 11:26 AM
To: Corso, Mark
Subject: 2007Sup PSGP - Additional Funding

Hello Mark:

Please note that the following IJ's have been approved under the 2007Sup PSGP:

IJ#12A – San Francisco Fire Department – Thermal Imaging Cameras - \$39,995
IJ#13A – San Francisco Fire Department – PWC for Marine Response - \$65,502
IJ#22A – San Francisco Fire Department – Marine Response Towing Vehicle - \$178,910
IJ#30 – San Francisco Fire Department – Dive Equipment - \$8,928
IJ#31 – San Francisco Fire Department – Fire Boat Equipment - \$83,365

Also, I will be paying the overages on your previously submitted invoices.

Let me know if you have any questions.

Regards,

Rob

ROB B. STRAHAN
CHIEF FINANCIAL OFFICER
PORT SECURITY GRANT PROGRAM (PSGP) MANAGER

rob@sfmtx.org
Marine Exchange of the San Francisco Bay Region
505 Beach Street, Suite 300
San Francisco, CA 94133
415.441.3019 direct line
415.518.8397 cell phone
415.441.1025 fax
www.sfmtx.org

Corso, Mark

From: Rob Strahan <rob@sfmtx.org>
Sent: Tuesday, August 28, 2012 11:00 AM
To: Rob Strahan
Subject: 2007Sup PSGP - Re-Allocated Funding - Final Reminder

FINAL REMINDER

Hello All Sub-Grantees Receiving Re-Allocated Funding:

Please note the following dates for those of you receiving 2007Sup PSGP re-allocated funding:

1. August 31, 2012 – your vendor invoice must be dated on this date or earlier.
2. September 7, 2012 – your agency invoice must be in the SFMX office by 5:00 pm on this date. Only original invoices will be accepted (i.e. no electronic invoices).

Please forward this e-mail to whomever in your agency needs to be aware of these dates.

Please contact me if you have any questions.

Regards,

Rob

ROB B. STRAHAN
CHIEF FINANCIAL OFFICER
PORT SECURITY GRANT PROGRAM (PSGP) FIDUCIARY AGENT

rob@sfmtx.org

Marine Exchange of the San Francisco Bay Region
505 Beach Street, Suite 300
San Francisco, CA 94133
415.441.3019 direct line
415.518.8397 cell phone
415.441.1025 fax
www.sfmtx.org

1 [Accept and Expend Grant - FY2007 Supplemental Port Security Grant Program - Marine-
2 Based Equipment Enhancements - \$230,000]

3 **Resolution authorizing the San Francisco Fire Department to accept and expend a**
4 **grant in the amount of \$230,000 from the Federal Emergency Management Agency for**
5 **FY2007 Supplemental Port Security Grant Program for assets to enhance the Fire**
6 **Department's water-based response capabilities and increase its protection of the Port**
7 **of San Francisco and the San Francisco Bay.**

8
9 WHEREAS, The San Francisco Fire Department (SFFD) responds to over 100,000
10 incidents each year, including fires, vehicle accidents, and medical and other emergencies;
11 and,

12 WHEREAS, Due to San Francisco's geographic and topographic layout, as well as
13 other factors, the SFFD is confronted with unique challenges in responding to these incidents;
14 and

15 WHEREAS, One of these unique challenges consists of the Department's
16 responsibilities for the protection of the Port of San Francisco and the San Francisco Bay;
17 and,

18 WHEREAS, The SFFD applied for five different marine-based projects from the Fiscal
19 Year 2007 Supplemental Port Security Grant Program (PSGP) and was awarded grant funds
20 from the Federal Emergency Management Agency (FEMA) for interoperability enhancements,
21 a personal water craft, a managed bay coastal monitoring system, and a marine response
22 towing vehicle; and,

23 WHEREAS, the total amount of grant funds awarded to the SFFD for the completion of
24 these five projects is \$230,000; and,

1 WHEREAS, The non-profit, San Francisco Marine Exchange, has been selected by
2 FEMA as the designated fiduciary agent for the region for the Port Security Grant funding; and

3 WHEREAS, The grant expires September 30, 2012; and,

4 WHEREAS, The Fire Commission recommended approval of this grant at its meeting
5 on April 28, 2011; and,

6 WHEREAS, The grant does not require an ASO amendment; and,

7 WHEREAS, The grant does not require the City or the SFFD to supply matching funds;
8 and,

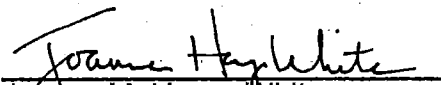
9 WHEREAS, The SFFD proposes to maximize the use of the grant funds on program
10 expenditures by not including indirect costs in the grant budget; now, therefore, be it

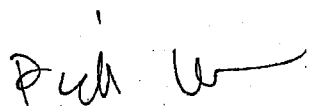
11 RESOLVED, That the Board of Supervisors authorizes the SFFD to accept and expend
12 grant funds in the amount of \$230,000 from FEMA; and, be it

13 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
14 indirect costs in the grant budget; and, be it

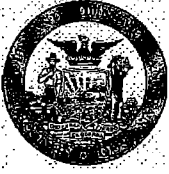
15 FURTHER RESOLVED, That the Chief of the SFFD is hereby authorized and
16 empowered to execute, deliver, and perform, in the name of the City and County of San
17 Francisco, all applications, contracts, agreements, amendments, and payment requests
18 necessary for the purpose to secure the FEMA grant funds and implement and carry out the
19 purposes specified in the applicable grant application.

20 Recommended:

21
22 
23 Joanne M. Hayes-White
Chief of Department
07/27/11

Approved: 
✓ Mayor

24
25 Approved: 
Controller



City and County of San Francisco
Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 110909

Date Passed: September 27, 2011

Resolution authorizing the San Francisco Fire Department to accept and expend a grant in the amount of \$230,000 from the Federal Emergency Management Agency for FY2007 Supplemental Port Security Grant Program for assets to enhance the Fire Department's water-based response capabilities and increase its protection of the Port of San Francisco and the San Francisco Bay.

September 15, 2011 Public Safety Committee - RECOMMENDED..

September 27, 2011 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Mirkarimi and Wiener

File No. 110909

I hereby certify that the foregoing
Resolution was ADOPTED on 9/27/2011 by
the Board of Supervisors of the City and
County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor Edwin Lee

Date Approved

FIRE COMMISSION
City and County of San Francisco
Edwin M. Lee, Mayor

George Lau, *President*
Michael Hardeman, *Vice President*
Stephen A. Nakajo, *Commissioner*
Andrea Evans, *Commissioner*
London Breed, *Commissioner*



698 Second Street
San Francisco, CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Monica Quattrin, *Commission Secretary*

RESOLUTION 2012-05

RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO RETROACTIVELY ACCEPT AND EXPEND PORT SECURITY GRANT PROGRAM FUNDING IN THE AMOUNT OF \$376,700 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO ENHANCE ITS WATER-BASED RESPONSE CAPABILITIES AND INCREASE PORT PROTECTION.

WHEREAS, The San Francisco Fire Department (SFFD) responds to over 100,000 incidents each year, including fires, vehicle accidents, and medical and other emergencies; and,

WHEREAS, Due to its geographic and topographic layout, as well as other factors, the SFFD is confronted with unique challenges in responding to these incidents; and

WHEREAS, One of these unique challenges consists of the Department's responsibilities for the protection of the Port of San Francisco and the San Francisco Bay; and,

WHEREAS, The SFFD was awarded \$230,000 in Fiscal Year 2007 Supplemental Port Security Grant Program funding; and,

WHEREAS, This funding was approved by the Fire Commission on April 11, 2011 and by the Board of Supervisors on September 27, 2011; and

WHEREAS, The grant end date for the Department's original allocation was June 30, 2012; and,

WHEREAS, In July of 2012, the non-profit, San Francisco Marine Exchange, selected by FEMA as the designated fiduciary agent for the region for the Port Security Grant funding, informed the Department of an additional allotment of unused grant funds that had to be expended by August 31, 2012; and,

WHEREAS, The Department did not have to provide any matching funds for the grants; and,

WHEREAS, Due to the time constraints of the grant, the Department was unable to come before the Commission or Board of Supervisors for approval of the additional grant funds; and

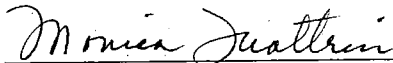
WHEREAS, The SFFD wishes to retroactively accept and expend the grant, to support and promote marine operations and enhance its protection of the San Francisco Bay and Port of San Francisco; now, therefore, be it

RESOLVED, That the Fire Commission recommends that the Board of Supervisors authorize the Fire Department to retroactively accept and expend Port Security Grant funding from FEMA in the amount of \$376,700 to enhance the Department's water response capabilities and increase Port protection.

Adopted at the Regular Meeting of the San Francisco Fire Commission on December 13, 2012.

Ayes: 5 (Lau, Hardeman, Nakajo, Evans, Breed)

Nays: 0



Monica Quattrin
Monica Quattrin, Commission Secretary

President, District 3
BOARD of SUPERVISORS



DAVID CHIU
邱信福
市參事會主席

City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7450
Fax No. 554-7454
TDD/TTY No. 544-5227

NSS Clerk
GPAO Clerk
Leg. Dep
CORB

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

AK

2013 JUL 10 PM 12:54

PRESIDENTIAL ACTION

Date: 7/10/13

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. _____
(Primary Sponsor)

Transferring (Board Rule No. 3.3)

File No. 130176 Chiu
(Primary Sponsor)

From: Neighborhood Services & Safety Committee

To: Government Audit & Oversight Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

David Chiu

David Chiu, President
Board of Supervisors

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative

Sponsor(s):


Supervisor David Chiu

Subject:

Resolution authorizing SF Fire Department to retroactively accept and expend a grant from the Federal Emergency Management Agency.

The text is listed below or attached:

See attached.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

130176
BGT/BOS