

File No. 161477

Committee Item No. 3

Board Item No. 39

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules

Date December 2, 2010

Board of Supervisors Meeting

Date 12/14/10

Cmte Board

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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application |
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OTHER

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Completed by: Linda Wong

Date November 29, 2010

Completed by: L.W.

Date 12/8/10

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

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[Appointment – Workforce Investment Community Advisory Committee]

Motion appointing Sheryl Davis, term ending February 19, 2012, to the Workforce Investment Community Advisory Committee.

MOVED, That the Board of Supervisors of the City and County of San Francisco does hereby appoint the hereinafter designated person to serve as a member of the Workforce Investment Community Advisory Committee, pursuant to the provisions of Ordinance No. 270-07, for the term specified:

Sheryl Davis, seat 1, succeeding Corrin Buchanan, must be staff and/or Board member of 501(c)3 organizations. Preferably the Committee Member should be providing workforce development services or serving low-income residents and others with barriers to employment, for the unexpired portion of a two-year term ending February 19, 2012.



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Print Application

Application for Boards, Commissions and Committees

Application for Appointment to: Workforce Investment Community Advisory Committee
 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): serving low-income residents and others with barriers to employment

Name: Sheryl Davis

Home Address: Turk Street #906 Zip: 94115

Home Phone: 415. Occupation: Director

Work Phone: 415.563.5207 Employer: City and County of San Francisco

Business Address: 1290 Fillmore Street Zip: 94115

**RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2009 DEC 29 PM 2:08**

Check All That Apply:

- A citizen of the United States. At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Education:

San Francisco State University, BA Liberal Studies, 1991; University of San Francisco, MPA, June 2011

Business and/or professional experience:

Director Mo' MAGIC, Outreach Coordinator Convent & Stuart Hall, Program Coordinator African American Art and Culture Complex, Teacher Convent & Stuart Hall, Teacher French American International School,

Civic Activities:

SFRDA Western Addition Citizens Advisory Committee, Fillmore Community Benefit District, SFPD Fair and Impartial Policing Advisory Committee,


Ethnicity: (optional) Black

Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, become public record)

Date: 12/29/09 Applicant's Signature: (required) 

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

10/20/09

Application



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-5163

Application For Boards, Commissions and Committees

Application for Appointment to: WORKING TREATMENT BOARD OF SF - Community Advisory Committee

Name of Board, Commission, Committee, or Task Force
Seat # or Category (If Applicable):
Print Name: MARCY DROSA
Home Address: 94 St SF, CA Zip 94103
Home Phone: Occupation: Director Working Programs
Work Phone: 415 503 3622 Employer: Harbor House Veterans - W. Sahara Bldg
E-Mail Address: m.drosa@hvw.org Fax # 415 222 4154 Pager #
Business Address: 1275 Harrison St Zip 94103

Are you a United States citizen, or a resident alien who is eligible for and has applied for citizenship? Yes No
Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony? NO
Yes No (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education

Business and/or professional experience See Attachment

Civic Activities Re Entry Board, PACC, P.H.C. Community Partnership
SACQ Quarterly, Veterans Employment Committee, Veterans

Other Personal Information: (optional) See Attachment

Ethnicity: (optional) Sex: (optional) M F
Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
Would you be able to attend night meetings? Yes Day meetings? Yes Either X
Please state your qualifications (attach supplemental sheet if necessary) See Attachment

Is this a Supervisorial appointment? Yes No If yes, Name of Supervisor Unsure - do not know
For a Supervisorial appointment, no appearance before a Board committee is required, pursuant to Ordinance Number 41-00.
For a Board of Supervisors appointment, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date 11/9/10 Applicant's Signature [Signature]

Please Note: Your application will be retained for one year.

For Office Use Only: Appointed to Seat #: Term Expires: District #:

**Application Appointment for: Workforce Investment Board of San Francisco (WISF),
Community Advisory Committee**

Print Name: Marcy Orosco

Address: — 3rd Street, SF, CA 94102

Phone: 707. — Occupation: Director of Harbor House

Work Phone: 415.503.3022 Employer: The Salvation Army

Email Address: marcy.orosco@usw.salvationarmy.org

Education: MSW, CA State Alcohol and Drug Certificate, Facilitative Leadership, Domestic Violence, Workforce Services

Professional Experience and Qualifications:

Fifteen years experience in Workforce Services/Grant / Contract / Grant writing / Fundraising and Donations / Homeless Services / Chemical Dependency Programs / Social Entrepreneurships / Economic Development / Business Services
Database of over two hundred corporations that hire the underserved.
Served on 3 WIB Boards
CARF / Program /Reporting/Evaluation/Monitoring
Familiar with workforce services related to the unsheltered, with a focus on disenfranchised and underserved populations- chemical dependency/veterans/homeless/domestic violence /welfare to work/dual – triple diagnosis/HIV-HCV populations
Excellent computer skills, including PowerPoint presentations, Internet research, and Database Management
Thirteen years direct marketing / strategic planning
Responsible for Board of Directors development.
Continuous Quality Improvement (CQI).
Partnerships with industry/corporations.
Joint ventures with various corporate, education, interfaith, community, private and government agencies / staff.
Knowledge of business/corporate/community /government aid resources.
In-service presentations to corporations, community agencies, and the media.
Marketing /resources/surveys/research/business plans/grant writing.
Public relations / event coordination.

Please list two personal references (such as former employer, volunteer supervisor, friend)

(1) Name Karen Tedford-colleague Phone # 925.344.4938

(2) Name Ken Acosta-colleague Phone # 925.813, 1495

*****Please attach a brief statement explaining why you are a qualified applicant for appointment to Workforce Investment Board of SF Advisory Committee. Specifically state how you can contribute to the workforce development system in San Francisco.**

I have been working with homeless, veterans, and the formerly incarcerated all of my professional life. I have written and received veterans grants with re-entry strategies— using both innovative workforce solutions to place workers, as well as addressing the lack of opportunities for homeless, veterans, and the formerly incarcerated by creating the jobs directly—As part of a team I helped start and run market-based social businesses whose sole purpose is to employ those least able to get into the workforce and provide a solid career ladder.

I have served on 3 WIB Boards as well as their advisory boards and I have a strong understanding of serving in this capacity representing homeless, veterans, and other underserved populations.

For over 15 years I have been working to create innovative employment solutions, most notably creating social purpose businesses that bring jobs, training and supportive services to the disenfranchised. Many of these have been models of what social enterprise can be: Market driven businesses that hire people others won't, that provide training for people ready to change their lives and businesses that provide value to their customers. One example was a bakery that continues to work with many of Americas leading food retailers and provides great products for the customers who bought our desserts and confections. Another is a landscape company who works with construction companies, commercial real estate property managers, government agencies and others to provide high quality, ecologically sensitive landscape services.

In my current capacity I have established a workforce services program within Harbor House that has resulted in very high placement and retention statistics for our homeless single parents—this includes a veterans component. For the future, within The Salvation Army, I would like to help create a business development arm that will operate social enterprises to leverage the lessons learned from running businesses in the San Francisco Bay Area. I am currently soliciting and exploring promising social business models across the area which have the business structure to scale to multiple sites throughout the 9 Bay Area Region, have high labor requirements, and have the potential to work with local re-entry and workforce programs. If selected for WICAC I would bring all of the above with me. WICAC is a very creative team of people, I already attend their meetings, and I feel I would be a good fit as a part of the WICAC team.



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Application for Boards, Commissions and Committees

Application for Appointment to: Workforce Investment Community Advisory Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): _____ District: _____

Name: Terry Goodwin

Home Address: _____ Zip: _____

Home Phone: _____ Occupation: Director of Employment Services

Work Phone: 415-255-7200 Employer: The Arc of San Francisco

Business Address: 1500 Howard Street, San Francisco, CA Zip: 94103

Business E-Mail: tgoodwin@thearcsof.org Home E-Mail: _____

Check All That Apply:

- A citizen of the United States. At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco Yes: No: (Place of Residence): _____

Please state your qualifications (attach supplemental sheet if necessary)

(see attached)

Education:

Special Education Credential, San Francisco State University

Business and/or professional experience:

(see attached)

Civic Activities:

(see attached)

Ethnicity: (optional) _____ Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.
(Applications must be received 10 days before the scheduled hearing.)
(Please Note: Once Completed, this form, including all attachments, become public record)

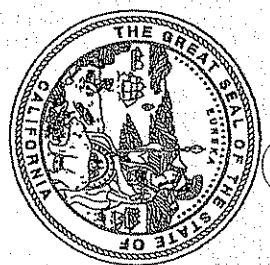
Date: 01/04/10 Applicant's Signature: (required)
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2010 JAN 13 PM 1:14
 BY RC

State of California Commission on Teacher Credentialing issues this document to

TERESA ANN GOODWIN




Clear Multiple Subject Teaching Credential
Authorized Field: General Subjects


R2 This document authorizes the holder to teach multiple-subject-matter (self-contained) classes in grades twelve and below, including preschool, and in classes organized primarily for adults.


Valid: October 2, 1996 to November 1, 2001
R20 To renew this credential, the holder needs to submit only an application form and fee to the Commission within six months prior to the expiration date printed above. The renewal period is five years.

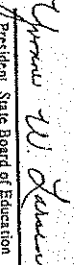
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Executive Director, Commission on Teacher Credentialing


Chair, Commission on Teacher Credentialing


Governor, State of California


Superintendent of Public Instruction


President, State Board of Education

State of California Commission on Teacher Credentialing issues this document to

TERESA ANN GOODWIN



Clear Specialist Instruction Credential in Special Education
Authorized Field: Severely Handicapped

R3SH This document authorizes the holder to teach handicapped children in a special class in which the primary disability is "seriously emotionally disturbed" or "mentally retarded (severely)" or "multi-handicapped" or "other health impaired (autistic)" as defined in subsection 300.5 of Title 34 of the Code of Federal Regulations, Subpart A, in grades twelve and below, including preschool, and in classes organized primarily for adults.

Valid: October 2, 1996 to November 1, 2001

R15 There are no additional requirements for the renewal of this credential; however, the term of this credential is limited by the term of the prerequisite credential. To renew this credential, the holder must also renew the prerequisite credential.

* * * * *

Executive Director, Commission on Teacher Credentialing

Chair, Commission on Teacher Credentialing

Governor, State of California

Superintendent of Public Instruction

President, State Board of Education



The Arc of San Francisco
1500 Howard Street, San Francisco CA 94103
phone (415) 255-7200 fax (415) 255-9488
www.thearc.org

To Whom It May Concern:

Please accept this letter of interest to serve on the Workforce Investment Community Advisory Committee for the City and County of San Francisco.

I have over 30 years experience in the field of workforce development, specializing in serving adults with developmental disabilities. I first joined The Arc of San Francisco in 1979 and subsequently helped to spearhead one of the state's first supported employment programs at in the early 1980s, in partnership with the University of San Francisco.

Currently, I lead a team of **10 staff** at The Arc of San Francisco as the Director of Job Placement Services. I am an active member of San Francisco's Jobs Group, the Bay Area Caucus and the **HSA Advisory Committee for City Employment of Persons with Disabilities**. I have been a member of the Mayor's Committee for the Employment of Disabled Persons, Business Networking International and an **active member of the SF Chamber of Commerce**.

The unemployment rate for adults with development disabilities is well over 70%, as this population faces numerous barriers toward employment. The degree of underemployment has been remedied over the last 30 years, but challenges still remain. The perspective that I will lend to the WiCAC will not only reflect the needs of persons with disabilities, but other underemployed groups. The very barriers that exist for adults with developmental disabilities are often present for other special populations who have employment challenges.

The Office of Economic and Workforce Development has identified people with disabilities are a priority in its upcoming RFP. Reflecting this interest, I hope that the Board of Supervisors would consider appointing me to the Workforce Investment Community Advisory Committee to help identify the myriad "on-the-ground" workforce challenges here in San Francisco.

The very nature of my work has required me to work cooperatively – with consumers, employers, business groups, community-based organizations, and the City and County of San Francisco. It is this spirit of cooperation and progress that I hope to bring to my service on the WiCAC.

Please feel free to call me at (415) 255-7200 with any questions. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Goodwin".

Terry Goodwin
Director of Employment Services
The Arc of San Francisco

BOARD OF DIRECTORS

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Acting President

Christine Ouano
Secretary

Cary Fulbright
Treasurer

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Timothy P. Hornbecker

CHIEF OPERATING OFFICER

Alan S. Fox

MEMBER

American Association of
Intellectual and
Developmental Disabilities

California Alliance
For Inclusive Communities

Community Alliance of
Disability Advocates

Human Services Network

The Arc of California

The Arc of the United States

Nov 30 2009 12:29PM HP LASERJET FAX

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Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Print Application

Application for Boards, Commissions and Committees

Application for Appointment to: Workforce Investment Community Advisory Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (if applicable): Not applicable

Name: Janet Gomes

Home Address: Warwick Avenue #202 Oakland, California Zip: 94610

Home Phone: (510) Occupation: Director of Corpmember Services

Work Phone: (415) 928-7417, ext. 306 Employer: San Francisco Conservation Corps

Business Address: 2415 5th Street San Francisco, California Zip: 94103

Check All That Apply:

A citizen of the United States. At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence): Oakland, California

Please state your qualifications (attach supplemental sheet if necessary)

Nearly 30 years experience leading workforce development programs for economically disadvantaged young adults at-risk for chronic unemployment.

Education:

University of Rhode Island 1979 to 1981 Sociology
Laney College 1981 to 1982 Sociology

Business and/or professional experience:

I have been employed by SFCC for over 25 years in increasingly responsible, high-level positions.

Civic Activities:

I have been serving as a mentor for the past two years. The individual who I mentor is a former foster care youth. We talk on a weekly basis and we see each other on a monthly basis as a rule of thumb.

Ethnicity: (optional) Black & Portuguese

Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)
(Please Note: Once completed, this form, including all attachments, become public record)

Date: 11/30/09 Applicant's Signature: (required) Janet Gomes
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
Appointed to Seat #: Term Expires: Date Seat was Vacated:

10/20/09

Nov 30 2009 12:29PM HP LASERJET FAX

p. 3

November 30, 2009

Additional Information

Education

State of California Landscape Contractors License-C-27
667956

Professional Experience

I am responsible for providing oversight for all Corpsmember programs, including education, career services, work readiness, and job training. I manage 20 full time/part time staff and administer a budget of approximately \$3.6 million in workforce development and education funding.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Both Applicable

Application for Boards, Commissions and Committees

Application for Appointment to: Workforce Investment Community Advisory Committee
Name of Board, Commission, Committee, or Task Force-

Seat # or Category (If applicable): Board Appointed Seats 1-4

Name: Joseph Ramirez-Forcier

Home Address: 15th Street, San Francisco, CA

Zip: 94114

Home Phone: 415- _____

Occupation: Managing Director, PRC Employment Services

Work Phone: 415-972-0831

Employer: Positive Resource Center

Business Address: 785 Market Street 10th Floor, San Francisco

Zip: 94114

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

See Attached

Education:

BS, Business Administration, Concentration in Management, San Jose State University, San Jose, CA

Business and/or professional experience:

See Attached

Civic Activities:

STOP AIDS Project - Group Facilitator, San Francisco Fog Rugby Union

Ethnicity: (optional) Latino

Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, become public record)

Date: 11/17/10 Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

10/20/09

Joe Ramirez-Forcier has over 7 years of non-profit management and harm reduction direct service experience. For the past 4 years, Joe has served as the Managing Director for Employment Services of the Positive Resource Center (PRC), a non-profit organization that provides culturally appropriate professional benefits counseling and employment services to people affected by or at risk for HIV/AIDS, especially low-income residents of San Francisco.

In his senior management position, Joe is responsible for providing leadership in setting the direction of the Employment Services Program for people with HIV. He monitors the quality and level of services provided to clients. He provides strategic direction and supervision ensuring that the program services are client centered, proactive, and flexible to clients. Joe collaborates with the Department of Rehabilitation, Mayor's Office of Community Investment, and the Small Business Association.

Prior to joining the agency, Joe was a Case Manager of Episcopal Community Services of San Francisco in the Tenderloin neighborhood in San Francisco working on-site in a Single Room Occupancy (SRO), providing direct case management services to formerly homeless, chronically ill clients in housing funded by the San Francisco Department of Health. He worked with a multi-disciplinary team with public health and community based service providers to maintain support, develop programming, and provide education for clients.

Prior to joining Episcopal Community Services of San Francisco, Joe was a Program Specialist for Stepping Stone of San Diego, working with HIV positive individuals doing prevention with positives, and substance-use treatment in an out-patient alcohol and drug treatment program that emphasized social-model methods. He provided case management, counseling, assessment and referrals for individuals seeking to reduce substance use from methamphetamine, alcohol, and other poly-substances.

Prior to joining Stepping Stone of San Diego, Joe worked for 20 years in technology companies in the San Francisco Bay Area in Product and Technical Marketing in the Telecommunications and Computer Technologies sector for IBM and MCI Corporation.

Community Involvement:

SF Office of Economic Workforce Development Strategic Planning Panel 2009

Co-Chair - Coalition of Community Advocates for Workforce Development, 2008-Present

Community Member - CA Dept. of Rehabilitation Jobs Group, 2006-Present

Community Member - SF Mayors Committee for Employment of People with Disabilities, 2006-Present

Community Representative - San Francisco Department of Public Health - Points of Integration

Committee HIV Prevention Planning Council/CARE Counsel, 2008-Present

Community Advisory Board - Transgender Economic Empowerment Initiative, 2007-Present

11/30/2009 17:38 FAX 4154014898

002



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714



Application for Boards, Commissions and Committees

Application for Appointment to: Workforce Investment Community Advisory Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (if applicable):

Name: REUBEN DAVID GARZA

Zip: 94612

Home Address: 17TH STREET, APT. 507

Home Phone: 510

Occupation: SOCIAL SERVICES PROGRAM MANAGER

Work Phone: 415 401 4931

Employer: ARRIBA JUNTOS

Zip: 94103

Business Address: 1850 MISSION ST., SAN FRANCISCO, CA

Check All That Apply:

A citizen of the United States. At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence): OAKLAND (ALAMEDA) COUNTY

Please state your qualifications (attach supplemental sheet if necessary)

As the program coordinator, I am responsible for the outreach, recruitment, screening and intake of target populations to access employment and training services for the Workforce Investment Act (WIA) clients.

Education:

- B.A. DEGREE IN PSYCHOLOGY (CHILD DEVELOPMENT)
- B.A. SOCIOLOGY (SOCIAL WORK)

Business and/or professional experience:

I HAVE OVER 40 YEARS EXPERIENCE IN SOCIAL SERVICES WORKING WITH NON-PROFIT ORGANIZATIONS. I CURRENTLY OVERSEE WIA ACTIVITIES.

Civic Activities:

- AIDS Leadership Foothills Area Alliance, Inc.-Board of Directors
- American Public Health Association

Sex (optional) M F

Ethnicity: (optional) LATINO

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)
(Please Note: Once completed, this form, including all attachments, become public record)

Date: Nov 30, 2009 Applicant's Signature: (required)
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

10/21/09

11/30/2009 17:36 FAX 4154014899

003

**Curriculum Vitae
for
REUBEN DAVID GARZA
P.O. Box _____
Oakland, CA 94604**

(510) _____
(510) _____ cell
E-MAIL _____ @yahoo.com

WORK EXPERIENCE:

CURRENT

**ARRIBA JUNTOS (UPWARDS TOGETHER)
SAN FRANCISCO, CA
WORKFORCE INVESTMENT ACT (WIA)
INTENSIVE SERVICES PROGRAM COORDINATOR**

As the program coordinator, I am responsible for the outreach, recruitment, screening and intake of target populations to access employment and training services for the Workforce Investment Act (WIA) clients. I am responsible for the development and implement and employment plan and provide basic case work, including but not limited to: case management, referral services, job development, placement, and other needed services to insure the attainment of training and/or employment goals.

I supervise three employment specialists and two interns. In addition, I assure that contract goals are met and adhered to.

In addition, I provide month statistical reports to funder and represent the agency within the community. I am responsible for the specific program outcomes.

Provide case management responsibilities for a caseload of families (intake, assessment, service planning, implementation, case reviews, and evaluation).

Specific duties and responsibilities:

- Provide retention support in the area of supportive services.
- Provide group and family supportive counseling and short-term individual supportive counseling to families.
- Identify target candidates and populations for the project's services.
- Develop and facilitate support groups.
- Meet regularly with clients and case managers to review progress in attaining the objectives of the individual service strategy. Convene bimonthly case management meetings.
- Connect clients with needed supportive services that will ensure their continuing participation in employment activities.

**SOCIETY OF ST. VINCENT DE PAUL
OF ALAMEDA COUNTY
OAKLAND, CA
DIRECTOR OF PROGRAMS**

As the Director of Programs, I am responsible for setting policy and supervising the day-to-day operations of the for all Social Service Programs of the agency which include, but not limited to,

- The Free Dining Room which serves free meals to the hungry, seven days per week. Last year, the facility served 505,000 nutritious noontime meals, helping to alleviate hunger among thousands of homeless and economically disadvantaged men, women and children;
- The Food Locker is a 10,000 square-foot warehouse that collects donated groceries and food staples, which is then distributed to more than 150 community groups, including residential treatment programs, senior centers and mobile soup kitchens;
- The Champion Guidance Men's Center is a resource center that annually provides daytime refuge and services to 1,000 disadvantaged men, 75% of whom are chronically homeless. Services include shower and laundry facilities, substance abuse support groups, mail service, access to a computer lab, and legal assistance;
- The Visitation Women/Children's Center offers daytime refuge and support to 1,200 underserved women and children each year. Services include distribution of diapers, formula and clothing for infants and children, shower and laundry facilities, educational classes and referrals to housing, benefits assistance and more;
- The SVDP Health Clinic operated by volunteer medical professionals who offer free access to health care services. The clinics provide services such as tuberculosis and HIV testing, wound evaluation, illness treatment, flu shots, and immunizations;
- The Champion Workforce Development offers skills building workshops, individual job case management, and job placement services for temporary jobs. In the first year of operation, the Champion Workforce helped 75 people to obtain jobs ranging from one day to six months; and
- Kitchen of Champion Culinary Program provides training for homeless and low income men/women in the food service industry.
- Alameda Homeless Court provides with homeless people who get into trouble with the law by expunging minor infractions which turn into arrest warrants, and create a barrier to improving their lives

**2002 CATHOLIC CHARITIES OF THE EAST BAY
CONCROD, CA
FAMILY SERVICES CENTER DIRECTOR**

Responsible for coordinating effective service delivery of the Center, facilitating parish and community outreach, developing and managing collaborative relationships with other community organizations, maintaining linkages and coordination with other off-site services, and facilitating the internal coordination of services to promote and achieve the agency's continuum of care objectives. Responsible for overseeing the effective implementation of the case management system, ensure client data is collected and captured. Additionally, I was responsible for creating a healthy professional working environment that supports staff, client and volunteers. I was the lead contact person responding to questions or concerns from the community and represent the agency in community planning efforts.

I supervised the work of case managers for HIV/AIDS Housing Advocate, Housing Counselor, Intake/Reception st, and volunteers. I was responsible for planning, development and evaluation of programs, including budget developments. I set up program protocols, policies and procedures.

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**2006 TRI-CITY HEALTH CENTER
FREMONT, CA
HIV / AIDS HEALTH CLINIC & DENTAL CENTER SUPERVISOR**

Responsible for overall supervision day to day operational activities of a health clinic (AIDS), dental center and a community college medical health center. Direct supervision of staff including front office, medical assistants, appointment scheduling, referrals, member services and outreach services. Supervise the centers' quality improvement program, including, develop, review, implement, maintain and monitor the medical and administrative procedures and protocols.

**2004 AMERICAN LUNG ASSOCIATION OF THE EAST BAY
2006 EMERYVILLE, CA
FIELD DIRECTOR (OAKLAND KICKS ASTHMA)**

Responsible for coordinating a multi-million dollar asthma intervention project addressing asthma morbidity in the City of Oakland. I administered the case management component of the project and coordinated activities with local schools. Supervised a team of 6 case managers who work with families of asthmatic children. Managed the evaluation of the program to better serve the needs of clients. In addition, I wrote scientific papers and reports as needed.

**2000 CARRIS REELS, INC. NORTH CAROLINA
2002 STATESVILLE, NORTH CAROLINA
HUMAN RESOURCES MANAGER**

As a key member of the executive team, I was directly responsible for the human resources vision of the company. I plan and execute human resources initiatives. Design and implement employee motivation and reward programs. I develop and administer effective recruitment programs to increase retention and reduce turnover. Coordinate and administer benefits program (insurance, 401K, worker's compensation). I oversee employee orientation and termination procedures. Review and update policy handbook. Assist in Time Center Payroll procedures. In charge of all employees Safety/Health issues.

**1997 ST. JOSEPH FAMILY FOUNDATION (CASA SAN JOSE DE LOS
1998 HUERFANOS), COLIMA, MEXICO
ASSISTANT TO DIRECTOR (grant funded position)**

Assisted Founder/Director with overall administration of an orphanage caring for over one hundred children in a third world country. Responsible for daily operations, including staff/volunteer supervision, budget, payroll, grant writing and fund raising. Additionally, collected data for academic research to identify Latin American youth risk behaviors, which affect their health.

**1997 CALIFORNIA PRIMARY CARE ASSOCIATION, SACRAMENTO, CA
1996 MIGRANT HEALTH COORDINATOR (grant funded position)**

Responsible for working with FQHC 330 and 329 primary health care member organizations, farm worker organizations, and others who provide health and/or human services to migrant and seasonal farm workers and their families. Advocate with local, state, federal and other agencies responsible for health services to this population. Instrumental in development, implementation and evaluation of the program and other policies related to the provision of such services. Developed and implemented AIDS research project targeting migrant farm workers.

ADDITIONAL RELEVANT EXPERIENCE:

**DEL NORTE CLINICS, INC., OLIVEHURST, CA
AIDS EDUCATION PROGRAM COORDINATOR**

Responsible for total coordination of an HIV/AIDS educational and prevention program and director of an HIV/Syphilis seroprevalence research program for Migrant Farm Workers. These programs cover five counties in Northern California and have a combined budget of over \$150K. Develop curricula, which incorporates the programs in the community. Participate and represent the agency in community meetings. Research and write grants for funding new projects. Conduct staff training and educational sessions. Supervise seven outreach workers.

**THE CENTER FOR AIDS SERVICES, OAKLAND, CA
DAY CENTER DIRECTOR (OPERATIONS DIRECTOR)**

Responsible for planning, implementing and coordination of day center activities for men, women and children with HIV/AIDS. Provide administration and programmatic support for client services, including supervision, budgeting and menu planning for two agency programs: food bank and hot meal program. Monitor agency contracts for compliance; supervise Activities Coordinator, Food Bank Manager, Food Drive Coordinator, Art Instructor and over sixty volunteers.

**THE LATINO AIDS PROJECT, SAN FRANCISCO, CA
HEALTH OUTREACH ORGANIZOR**

Developed, presented, coordinated and evaluated educational programs and outreach services to "at risk" populations. Facilitated weekly support groups for HIV+ men. Chair of the Community Literature Review Panel.

**HARRIS COUNTY ADULT PROBATION DEPT., HOUSTON, TX
ADULT PROBATION OFFICER**

Supervised adults placed on probation by judicial courts. Provided information and referral services. Collaborated with and made recommendations to District Attorney and Judge for adjudication. Conducted and wrote pre-sentence investigations. Developed innovative Criminal justice sentences. Prepared, coordinated and presented informational press releases.

**BEN TAUB GENERAL HOSPITAL, HOUSTON, TX
MEDICAL SOCIAL WORKER (TRAUMA CENTER)**

Wrote treatment/discharge plans and provided crisis intervention, information and referrals to low socio-economic patients. Majority patients seen by me were rape survivors, victims of spouse abuse, abused children, substance abusers and people with HIV/AIDS and other disabilities seeking assistance and/or counseling.

EDUCATION:

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TEXAS A & M UNIVERSITY
 BACHELOR OF ARTS DEGREE
 MAJORS: PSYCHOLOGY AND SOCIOLOGY

MEMBERSHIPS IN PROFESSIONAL SOCIETIES:

International Freelance Photographers Association
 Society for Human Resource Management, Member
 AIDS Leadership Foothills Area Alliance, Inc.-Board of Directors
 American Public Health Association
 United States-Mexico Border Health Association
 California HIV Community Planning Working Group
 California Coalition for Childhood Immunizations
 Tri-Counties AIDS Projects-Board of Directors

PUBLICATIONS AND PUBLISHED PHOTOS:

"Asma Inducida por El Ejercicio," by Reuben D. Garza and Adam Davis. Nueva Era, Volume 43, May 2006

American Lung Association of the East Bay - 2005 Asthma Walk Announcement. Photo Credits
 Nuevo Programa Para Combatir el Asma: Año 2, Vol. 3, Num. 11 (Del 19 al 25 de Marzo del 2005.
 Photo Credits

Breathing Partners: American Lung Association of the East Bay Newsletter. Spring 2005. Vol. 2, No. 2.
 Photo Credits

"Northern California Hispanic Migrant Farm Workers Health Status: A Case Study," By Miguel A. Perez, Reuben D. Garza, and Helda L. Pinzon. Migration World Magazine, Volume XXVI, No. 1-2, 1998.

"Latino Families: Partners for Success in School Settings," By Miguel Perez, Helda Pinzon and Reuben Garza. Journal of School Health, Vol. 67, Number 5, May 1997

Synopsis of "Seroprevalence of Human Immunodeficiency Virus Type 1 and Syphilis and Assessment of Risk Behaviors Among Migrant and Seasonal Farm workers in Northern California" By Reuben D. Garza, Del Norte Monitor, Vol. 4, No. 2, May 1995

"Unsung Heroes," By Reuben D. Garza, Appeal-Democrat Newspaper, 1995

"El Examen del SIDA," By Reuben D. Garza, Amigos Unidos Newspaper, April 1994

"Migrant Project Conducts Health Research," By Reuben Garza, Migrant Health Newslite, Vol. 11, No. 6, Dec. 1991

LANGUAGES:

Complete fluency in technical and conversational Spanish and Sign Language.

ABSTRACTS AND ORAL PRESENTATIONS:

American Asthma Educators Association Annual Conference (July 2005)



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Print Application

Application for Boards, Commissions and Committees

Application for Appointment to: Workforce Investment Community Advisory Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): # 1-4 staff of 501(c)3 org.

Name: Toby Eastman

Home Address: C 62nd St., Oakland, CA

Zip: 94608

Home Phone: 519

Occupation: Chief of Programs

Work Phone: 415 673 0911 ext.286

Employer: Larkin Street Youth Services

Business Address: 1138 Sutter St., San Francisco, CA

Zip: 94109

Check All That Apply:

- A citizen of the United States. At least 18 years old on or before Election Day.
 Not in prison or on parole for a felony conviction
 A resident of San Francisco Yes: No: (Place of Residence): Oakland, CA

Please state your qualifications (attach supplemental sheet if necessary)

Staff of 501(c)3 non profit organization providing workforce services

Education:

BA -Psychology Stanford University
MSW -San Francisco State University

Business and/or professional experience:

20 years experience in social services with at risk populations (please see attached resume)

Civic Activities:

Board of Directors:
Honoring Emancipated Youth; Booker T Washington Community Service Center
Dimensions Youth Clinic

Ethnicity: (optional)

Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, become public record)

Date: 11/30/09 Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

10/20/09

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**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Print Application

Application for Boards, Commissions and Committees

Application for Appointment to: Workforce Investment Community Advisory Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): 1-4 (Board of Supervisors appointments)

Name: Sue V. Rosser

Home Address — Vidal Drive, San Francisco, CA Zip: 94132

Home Phone: 415 Occupation: University Provost and Professor

Work Phone: 415-338-1141 Employer: San Francisco State University

Business Address: 1600 Holloway Avenue, San Francisco, CA Zip: 94132

Check All That Apply:

A citizen of the United States. At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Please see attached CV

Education:

Please see attached CV

Business and/or professional experience:

Please see attached CV

Civic Activities:

Please see attached CV

Ethnicity: (optional) White

Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, become public record)

Date: 12/2/09 Applicant's Signature: (required) Sue V. Rosser

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

10/20/09

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San Francisco
BOARD OF SUPERVISORS

Date Printed: November 19, 2010

Date Established: November 26, 2007

Active

WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE

Contact and Address:

Dexter Ligot-Gordon
Mayor's Ofc of Econ & Workforce Development
City Hall, Room 448

Phone: (415) 554-6969

Fax: (415) 431-7500

Email: Dexter.Ligot-Gordon@sfgov.org

Authority:

Ordinance 270-07

Board Qualifications:

The Workforce Investment Community Advisory Committee shall consist of 7 members. The Board of Supervisors shall appoint four (4) members to the Committee. The Transitional Youth Task Force shall appoint one (1) member to the Committee; the Local Homeless Coordinating Board shall appoint one (1) member to the Committee; the San Francisco Safe Communities Re-Entry Council shall appoint one (1) member to the Committee. All Committee members must be staff and/or Board members of 501c3 organizations.

All Committee members will be appointed to serve for a two year term, and all Committee members and/or the organizations they represent will serve for no more than two (2) consecutive terms. The terms are to be staggered. Therefore, at the first meeting of the Committee, the members will draw lots to determine which three (3) members will serve for one (1) year.

The Committee shall be convened to serve in an advisory capacity to the Workforce Investment San Francisco (WISF). This committee shall include members representing workforce development service providers and other community-based organizations serving low-income San Francisco residents and those with barriers to employment. The Committee shall advise the WISF on workforce system priorities, client needs and services.

Sunset Clause: None

Compensation: None

"R Board Description" (Screen Print)