

File No. 130142

Committee Item No. 9

Board Item No. 4

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance SUB-Committee Date 03/06/2013

Board of Supervisors Meeting

Date MARCH 19, 2013

Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form (for hearings)
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Form 126 – Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER

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Completed by: Victor Young Date March 1, 2013

Completed by: Victor Young Date 3-7-13

FILE NO. 130142

ORDINANCE NO. _____

[Appropriating \$118,107 for the San Francisco Department on the Status of Women]

Ordinance appropriating \$118,107 to the San Francisco Department on the Status of Women for FY2012-2013.

Note: Additions are single-underline italics Times New Roman;
deletions are ~~striketrough italics Times New Roman~~.
Board amendment additions are double underlined.
Board amendment deletions are ~~striketrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The sources of funding outlined below are herein appropriated to reflect the funding available in Fiscal Year 2012-13.

SOURCES Appropriation

Fund	Index/Project Code	Subobject	Description	Amount
1G AGF AAA	*CON1GAGFAAA	098GR	General Fund	\$118,107
GF-Non-Project-			Reserve	
Controlled				
Total Sources Appropriation				\$118,107

Supervisors Chiu, Cohen, Kim, Mar, Farrell, Avalos, Weiner, Campos

BOARD OF SUPERVISORS

Section 2. The uses of funding outlined below are herein appropriated in FY 2012-2013 in Subobject 03800 (Community Based Organization Services).

USES Appropriation

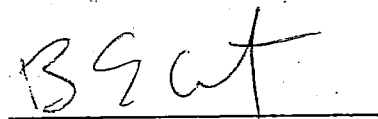
Fund	Index/Project Code	Subobject	Description	Amount
1GAGFAAA	485003	03800	Civil Legal Services	\$118,107
(GF-NON-			to Survivors of	
PROJECT-			Domestic Violence	
CONTROLLED)			and their Children	
Total USES Appropriation				\$118,107

Section 3. The Controller is authorized to record transfers between funds and adjust the accounting treatment of sources and uses appropriated in this ordinance as necessary to conform with Generally Accepted Accounting Principles.

APPROVED AS TO FORM:

DENNIS J. HERRERA, City Attorney

By:

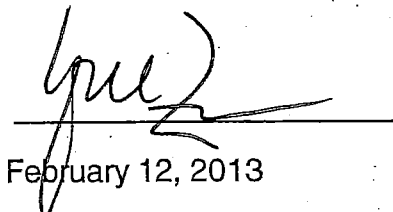


Deputy City Attorney

FUNDS AVAILABLE

Ben Rosenfield, Controller

By:



Date: February 12, 2013

Supervisors Chiu, Cohen, Kim, Mar, Farrell, Avalos, Weiner, and Campos

BOARD OF SUPERVISORS

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2/12/2013

Item 9
File 13-0142

Department:
Department on the Status of Women

EXECUTIVE SUMMARY

Legislative Objective

- Ordinance appropriating \$118,107 of General Fund Reserve monies to the Department on the Status of Women for civil legal services and City staff training in domestic violence.

Key Points

- On February 26, 2013, the Board of Supervisors approved an amendment to the Annual Salary Ordinance and a supplemental appropriation ordinance totaling \$631,893 of General Fund Reserve monies, including (a) \$278,973 for the Department on the Status of Women, and (b) \$352,920 for the District Attorney's Office, for domestic violence services (Files 12-1165 and 12-1166).
- The original supplemental appropriation request was for \$750,000, but was reduced to \$631,893, for a General Fund savings of \$118,107. The proposed ordinance would appropriate this General Fund Reserve savings of \$118,107 to the Department on the Status of Women for additional civil legal services and domestic violence training for City staff.

Fiscal Impacts

- If the proposed supplemental appropriation is approved, it would result in total expenditures of \$719,537 in FY 2012-2013 (see Table 4 below) for five nonprofit organizations and the Department's training, an increase of \$276,203 or 62% more than the current \$443,334 FY 2012-13 funding for these organizations as previously appropriated by the Board of Supervisors. Comparing the FY 2011-12 level of General Fund costs of \$396,470 to the proposed FY 2012-13 General Fund costs of \$719,537, reflects an increase of \$323,067 or 81% over this one-year period. Annualizing all of these FY 2012-13 General Fund costs totaling \$719,537 for the five nonprofit organizations and the Department's training results in a projected FY 2013-14 General Fund total cost of \$948,845 (see Table 5 below).

Policy Consideration

- The Department on the Status of Women will be conducting a comprehensive needs assessment of the City's domestic violence programs. Whether the recent and proposed supplemental appropriations should be fully annualized in FY 2013-14 should be more fully evaluated after the comprehensive needs assessment is completed, as part of the FY 2013-14 budget review, relative to the other budget needs and priorities of the Board of Supervisors.

Recommendation

- Approval of the proposed ordinance is a policy decision for the Board of Supervisors.

MANDATE STATEMENT / BACKGROUND

Mandate Statement

Charter Section 9.105 requires that amendments to the Annual Appropriation Ordinance be approved by ordinance of the Board of Supervisors, subject to the Controller certifying the availability of funds.

Background

The Department on the Status of Women's FY 2012-13 budget totals \$3,819,856, with the General Fund comprising \$3,609,856 or 95% of the budget and includes 4.7 full-time equivalent (FTE) staff, as shown in Table 1 below. As also shown in Table 1 below, City Grant Programs, consisting of allocations to nonprofit organizations, currently receive \$3,028,924 of funding in FY 2012-13, or 79% of the Department's budget. The Attachment to this report, provided by Dr. Emily Murase, Executive Director of the Status of Women identifies the total \$3,028,924 City Grant Program funding allocated to nonprofit organizations, the specific nonprofit organizations and the amount of funding received by each nonprofit organization. According to Dr. Murase, these nonprofit organizations were selected to receive three years of City grant funds through a Request for Proposals (RFP) process conducted by the Department on the Status of Women in 2011. These current nonprofit organization's grants extend from July 1, 2011 through June 30, 2014.

**Table 1: Department of the Status of Women
FY 2012-13 Budget and Staff**

Budget	FY 2012-13
Sources of Funds	
General Fund	\$3,609,856
Marriage License Fees	<u>210,000</u>
Total Sources	\$3,819,856
Uses of Funds	
Salaries	\$450,740
Fringe Benefits	180,613
City Grant Programs	3,028,924
Services of Other Departments	119,004
Non-personnel/Materials & Supplies	<u>40,575</u>
Total Uses	\$3,819,856
Existing Staff	FTEs
0961 Department Head I	1.0
1450 Executive Secretary I	1.0
1822 Administrative Analyst	.70
1824 Principal Administrative Analyst	.50
2998 Representatives	1.50
Total	4.70

Source: Annual Appropriation Ordinance and Annual Salary Ordinance

On February 26, 2013, the Board of Supervisors approved an amendment to the Annual Salary Ordinance (File 12-1165) to add (a) one new position to the Department on the Status of Women and (b) add nine new positions to the District Attorney's Office. In addition, on February 26, 2013, the Board of Supervisors approved a supplemental appropriation ordinance (File 12-1166) totaling \$631,893 of General Fund Reserve monies, including (a) \$278,973 for the Department on the Status of Women, and (b) \$352,920 for the District Attorney's Office, as summarized in Table 2 below, for domestic violence services.

Table 2: Supplemental Appropriation from the General Fund Reserve for FY 2012-13 for the Department on the Status of Women and the District Attorney's Office

	FY 2012-13 Costs
Salaries	\$36,903
Fringe Benefits	13,975
City Grant Programs	178,096
Outreach & Awareness Campaign	50,000
Subtotal for Status of Women	\$278,973
Salaries	\$259,286
Fringe Benefits	93,634
Subtotal for District Attorney	\$352,920
Total	\$631,893

This supplemental appropriation (File 12-1166) was originally requested for a total of \$750,000 of General Fund Reserve monies, such that the Board of Supervisors approval of the above-noted \$631,893 left a remaining balance of \$118,107. This savings of \$118,107 was referred by the Board of Supervisors to the Budget and Finance Committee on February 12, 2013.

DETAILS OF PROPOSED LEGISLATION

According to Dr. Murase, if the proposed supplemental appropriation ordinance for \$118,107 of General Fund Reserve monies is approved by the Board of Supervisors for the Department on the Status of Women, the Department would allocate the funds to five nonprofit organizations and for training of City staff as shown in Table 3 below.

Table 3: Requested Additional Status of Women Funding in FY 2012-13

1-Bar Association of SF – CROC*	\$ 20,000
2-Bar Association of SF – VLSP**	20,000
3-Asian Pacific Islander Legal Outreach	20,000
4-Bay Area Legal Aid	20,000
5-Mujeres Unidas y Activas	20,000
6-DOSW - training City staff	18,107
TOTAL	\$118,107

*Cooperative Restraining Order Clinic (CROC).

** Volunteer Legal Services Program (VLSP).

According to Dr. Murase, the proposed \$118,107 supplemental appropriation ordinance would specifically provide additional civil legal services and training for City staff. Dr. Murase advises that the above-noted \$631,893 supplemental appropriation recently approved by the Board of Supervisors, already provided \$178,096 of additional General Fund support for City Grant Programs, including (a) \$30,000 to each of four domestic violence legal programs, or a total of \$120,000, to address civil legal needs, including obtaining restraining orders, child custody and immigration issues, (b) \$30,000 to Mujeres Unidas y Activas to specifically provide community-based Spanish language domestic violence legal services, (c) \$10,000 to increase two telephone hotline services related to domestic violence, or a total of \$20,000, and (d) \$8,096 for the Department on Status of Women to hire a trainer to provide domestic violence education for 911 and 311 telephone operators in the City.

As shown in Table 4 below, the requested additional \$118,107 funding for five nonprofit organizations and training of staff would therefore (a) increase each of the five total domestic violence legal programs by an additional \$20,000 from \$30,000 to \$50,000, and (b) increase the Department's training budget by \$18,107 from \$8,096 to \$26,203. In addition, Dr. Murase advises that each of the domestic violence legal services nonprofit organizations anticipate that the \$50,000 FY 2012-13 funding would be annualized to \$100,000 in FY 2013-14 to enable these agencies to hire one additional staff person to provide legal services.

FISCAL IMPACTS

Table 4 below identifies (a) the amount of funding allocated to each of the five nonprofit organizations and to Departmental training in FY 2011-12, (b) the amount of funding currently included in the FY 2012-13 Department on the Status of Women's budget, (c) the \$178,096 included in the recent supplemental appropriation approved by the Board of Supervisors, (d) the requested additional \$118,107 in the subject supplemental appropriation ordinance, and if approved, (e) the total amount of \$719,537 that would be approved for these organizations and training purposes for FY 2012-13.

Table 4: FY 2011-12 and FY 2012-13 and Supplemental Appropriation Funding

Department on Status of Women City Grant Programs	FY 2011- 12 Funding	Current FY 2012- 13 Funding	Recent Supplemental Appropriation	Requested Additional Funding	Total FY 2012-13 Costs
Bar Association of SF - CROC	\$74,837	\$83,683	\$ 30,000	\$20,000	\$133,683
Bar Association of SF - VLSP	77,358	86,502	30,000	20,000	136,502
Asian Pacific Islander Legal Outreach	130,229	145,622	30,000	20,000	195,622
Bay Area Legal Aid	71,791	80,277	30,000	20,000	130,277
Mujeres Unidas y Activas	42,255	47,250	30,000	20,000	97,250
DOSW - training of staff	0	0	8,096	18,107	26,203
TOTAL	\$396,470	\$443,334	\$ 158,096*	\$118,107	\$719,537

* The recent supplemental appropriation was for a total of \$178,096, which also included (a) \$10,000 for La Casa de las Madres and (b) \$10,000 for WOMAN, Inc., for additional telephone hotline services.

As shown in Table 4 above, if the proposed supplemental appropriation is approved, it would result in total expenditures of \$719,537 for these five nonprofit organizations and the Department's training, which is an increase of \$276,203 or 62% more than the current \$443,334 FY 2012-13 funding for these organizations. In addition, because (a) the Board of Supervisors added back a total of \$250,000 for the Department on the Status of Women's nonprofit organizations, and (b) an additional cost-of-living adjustment was included in the FY 2012-13 budget, these five nonprofit organizations previously received an additional \$46,864 of funding (\$443,334 less \$396,470) or a 11.8% increase between FY 2011-12 and FY 2012-13. Therefore, as shown in Table 4 above, comparing the FY 2011-12 level of General Fund costs of \$396,470 to the proposed FY 2012-13 General Fund costs of \$719,537, reflects an increase of \$323,067 or 81% over this one-year period.

Dr. Murase advises that the \$30,000 of additional funding (see Table 4 above) for each of the five nonprofit organizations, as recently approved by the Board of Supervisors, will be annualized to provide \$60,000 of additional funding for each of these organizations in FY 2013-14. In addition, Dr. Murase advises that the requested additional \$20,000 for each of the five nonprofit organizations and Department training of \$18,107 under the subject requested supplemental appropriation (see Table 4 above) would similarly be doubled to provide an additional \$40,000 of funding for each of these five organizations and \$36,214 for Department training in FY 2013-14, for a total annualized General Fund cost of \$236,214 (\$118,107 times 2) in FY 2013-14 and in future years. Overall, the projected FY 2013-14 General Fund costs for the five nonprofit organizations and the Department training would therefore increase to \$948,845, as summarized in Table 5 below.

Table 5: FY 2012-13 and Projected FY 2013-14 General Fund Costs

Department on Status of Women City Grant Programs	Total FY 2012-13 Costs	Projected FY 2013- 14 Costs
Bar Association of SF - CROC	\$133,683	\$174,831
Bar Association of SF - VLSP	136,502	177,352
Asian Pacific Islander Legal Outreach	195,622	230,219
Bay Area Legal Aid	130,277	171,785
Mujeres Unidas y Activas	97,250	142,252
DOSW - training of staff	26,203	52,406
TOTAL	\$719,537	\$948,845

The Budget and Legislative Analyst also notes that, in addition to the above-funding, as part of the City's FY 2012-13 Emergency Shelter Grants Program, various nonprofit organizations in the City receive funding specifically for legal services, including Asian Pacific islander Legal Outreach (\$40,000) and Bay Area Legal Aid (\$75,000), which are targeted to domestic violence victims in San Francisco.

POLICY CONSIDERATION

Dr. Murase advises that the new 1824 Principal Administrative Analyst position, which was approved by the Board of Supervisors as part of the recent supplemental appropriation (File 12-1166) for the Department on the Status of Women, will be tasked with the responsibility of conducting a comprehensive needs assessment for the Department. This comprehensive needs assessment would evaluate the specific needs of all the City's domestic violence programs, such as emergency shelters, transitional housing, intervention and advocacy services, prevention, education and training, crisis hotline services and legal services.

Given that this comprehensive needs assessment has not yet been conducted, the Budget and Legislative Analyst is unable to determine whether the recent supplemental appropriation of funds (File 12-1166) and the proposed additional supplemental of funds (File 13-0142) should be fully annualized, which would result in the original FY 2012-13 General Fund expenditures of \$443,334 (see Table 4 above) increasing by \$505,511 or approximately 114% to \$948,845 in FY 2013-14 (see Table 5 above). Such requests for additional General Fund monies should be more fully reviewed after the comprehensive needs assessment is completed and as part of the Budget and Finance Committee's overall FY 2013-14 budget review, relative to the other budgetary needs and priorities of the Board of Supervisors.

RECOMMENDATION

Approval of the proposed ordinance is a policy decision for the Board of Supervisors.

San Francisco Department on the Status of Women
 VAW/Partner Agency funding for Fiscal Year 2012-2013

Agency by Service Category	Programs	Marriage License Fees	General Fund	BOS New Initiative \$250K-500K	FY12-13 w/ BOS 0.9%	COPI Increase 192%	TOTAL FY12-13 Allocation	ROI Increase for FY12-13
Domestic Violence Shelter Programs								
Asian Women's Shelter	Domestic Violence Shelter Program	64,667	94,381	19,344	168,391	1,162	170,204	1,162
La Casa de las Madres	Domestic Violence Shelter Services	64,667	271,304	226,859	562,829	2,103	569,039	2,103
St. Vincent de Paul (Riley Ctr)	Rosalie House	184,000	490,840	448,593	1,123,433	2,103	1,125,536	2,103
Subtotal for DV Shelters					733,433		742,882	
Sexual Assault Crisis Line								
S.F. Women Against Rape	Sexual Assault Crisis Line		82,729	33,809	101,909	1,162	103,690	1,162
W.O.M.A.N., Inc.	Domestic Violence Crisis Line		224,477	222,223	246,700	1,162	251,600	1,162
Subtotal for Crisis Line Services			317,206	256,032	348,609	1,162	354,700	1,162
Legal Services								
Asian Pacific Islander Legal Outreach	Asian/Pacific Domestic Violence Project		130,229	12,893	143,122	1,162	145,622	1,162
Bay Area Legal Aid	Domestic Violence Legal Services		71,781	7,072	78,688	1,162	80,277	1,162
S.F. Bar Volunteer Legal Services	Cooperative Restraining Order Clinic (CROC)		74,837	7,409	82,246	1,162	83,863	1,162
S.F. Bar Volunteer Legal Services	Domestic Violence Project (VSLP)		17,358	1,735	19,093	1,162	19,890	1,162
Subtotal for Legal Services			364,215	32,017	389,293	1,162	390,033	1,162
Transitional Housing								
Gum Moon Women's Residence	Transitional Housing for Immigrant Domestic Violence Women		57,433	5,686	63,119	1,162	64,222	1,162
Jewish Family and Children's Services	Dream House		46,950	4,648	51,598	1,162	52,499	1,162
Mary Elizabeth Inn	INHOUS		95,978	9,512	94,490	1,162	96,141	1,162
St. Vincent de Paul (Riley Ctr)	Brennan House		285,435	28,276	313,832	1,162	319,182	1,162
Subtotal for Transitional Housing			489,896	45,521	539,808	1,162	545,449	1,162
Intervention and Advocacy Programs								
APA Family Support Services	Home Visitation		71,363	7,035	78,423	1,162	79,780	1,162
Donatella Cameron House	Asian Domestic Violence Advocacy		121,907	12,099	133,975	1,162	135,316	1,162
Mulleres Unidas y Activas	Sanando el Alma		42,255	4,183	46,438	1,162	47,250	1,162
S.F. Women Against Rape	Sexual Assault Advocacy		125,722	12,448	138,168	1,162	140,892	1,162
W.O.M.A.N., Inc.	Therapy and Latina Case Management Program		46,890	4,643	51,539	1,162	52,499	1,162
Subtotal for Intervention & Advocacy Programs			408,137	40,411	448,608	1,162	456,449	1,162
Peer Education and Outreach Programs								
Arab Cultural & Community Center	Arab Women's Program		55,878	5,523	61,401	1,162	62,765	1,162
Asian Pacific Islander Legal Outreach	Asian Anti-Trafficking Collaborative		25,000	2,475	27,475	1,162	27,955	1,162
Community United Against Violence	LBGT Prevention and Education Services		50,000	4,950	54,950	1,162	55,910	1,162
Community Youth Center - S.F.	Young Asian Women Against Violence		110,031	10,893	120,924	1,162	123,035	1,162
Filipino Community Center	Babae Domestic Violence Program		42,255	4,183	46,438	1,162	47,250	1,162
Glide Foundation	Glide Women's Center		42,255	4,183	46,438	1,162	47,250	1,162
Horizons Unlimited of San Francisco, Inc.	Families Against Violence Peer Leadership and Education Program		28,170	2,789	30,958	1,162	31,498	1,162
Institute on Aging	Preventing Domestic Violence Late in Life		25,000	2,475	27,475	1,162	27,955	1,162
Lavender Youth Recreation & Information Center	Queer Young Women's Health & Safety Project		51,763	5,092	56,877	1,162	57,870	1,162
Mission Neighborhood Centers, Inc.	Real Auditing Issues Creating Empowered Students (RAICES)		29,625	2,933	32,558	1,162	33,127	1,162
S.F. Women Against Rape	SA Education		69,542	6,885	76,426	1,162	77,761	1,162
S.F. Women Against Rape	Students Talking About Non-Violent Dating (S.T.A.N.D.)		25,000	2,475	27,475	1,162	27,955	1,162
Women in Dialogue	In Defense of Prostitute Women's Safety		679,375	67,250	746,633	1,162	759,677	1,162
Subtotal for Prevention, Education, & Training			1,304,000	130,400	1,438,800	1,162	1,459,667	1,162
			1,304,000	130,400	1,438,800	1,162	1,459,667	1,162

** The 0.92% from the BOS is for August 1, 2012 - June 30, 2013. FY13-14 will be a combined total of 2%.

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
 (S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information (Please print clearly.)	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information (Please print clearly.)	
Name of contractor: Nihonmachi Legal Outreach dba Asian Pacific Islander Legal Outreach (APILO)	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
1. Board of Directors Donna Kotake (Board Co-Chair), Myron Okada (Board Co-Chair), Shaamini Babu, Jesiros Bautista, Brian Budds, Komal Chaddha Chokshi, Claire Choo, Rhoda Hing, Daisy Hung, Charles Jung, Minette Kwok, Deanna Kwong, C. Koji Oka, Avantika Shastri, Janel Thamkul 2. Executive Officers Dean Ito Taylor, Executive Director 3. None. 4. None. 5. None.	
Contractor address: Asian Pacific Islander Legal Outreach, 1121 Mission Street, San Francisco, California 94103	
Date that contract was approved:	Amount of contracts: \$20,000
Describe the nature of the contract that was approved: To provide civil legal services to domestic violence survivors and their children.	
Comments: This contract is part of a larger effort to provide additional programs and services, particularly legal services, to domestic violence survivors and their family.	

This contract was approved by (check applicable):

☐ the City elective officer(s) identified on this form

☒ a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
 Print Name of Board

☐ the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information (Please print clearly.)	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Mujeres Unidas y Activas	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
1. Board of Directors Enma Delgado (President), Claudia Lainez (Vice President), Maria Rodriguez (Treasurer), Juana Flores (MUA Co-Director), Kathy Coll, Maria Rogers Pasqual, Yolanda Macias, Sara Campos, Hillary Ronen, Cynthia Montenegro, Karina Martinez, Maria Distancia 2. Executive Officers Juana Flores, Co-Director for Programs Andrea Lee, Co-Director for Development and Administration 3. None. 4. None. 5. None.	
Contractor address: 3543 18th Street, No. 23, San Francisco, CA 94110	
Date that contract was approved:	Amount of contracts: \$20,000
Describe the nature of the contract that was approved: To provide civil legal services to domestic violence survivors and their children.	
Comments: This contract is part of a larger effort to provide additional programs and services, particularly legal services, to domestic violence survivors and their family.	

This contract was approved by (check applicable):

☐ the City elective officer(s) identified on this form

☒ a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

☐ the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>
Name of contractor: The Bar Association of San Francisco (BASF) <ul style="list-style-type: none"> • Volunteer Legal Services Project (VLSP) • Cooperative Restraining Order Clinic (CROC)
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>
1. Board of Directors: Christopher Kearney (President), Stephanie Skaff (President-Elect), Timothy Moppin (Treasurer), Michael Tubach (Secretary), Tammy Albarrán, Krystal Bowen, Joseph Catalano, Pamela Fulmer, Alicia M. Gámez, Patricia K. Gillette, Stuart Hanlon, Malcolm Heinicke, Paul Henderson, Teresa Johnson, David Lowe, Mike Moye, Christine Richardson, Joshua Ridless, Stuart Plunkett, Demetrius Shelton, Wilma Wallace 2. Executive Officers <ul style="list-style-type: none"> • Daniel Burkhardt, BASF Executive Director and General Counsel; VLSP Executive Director • Jonathan Bond, Chief Financial Officer • Emberly Cross, CROC Managing Attorney 3. None. 4. None. 5. None.
Contractor address: The Bar Association of San Francisco <ul style="list-style-type: none"> • VLSP: 301 Battery Street, Third Floor, San Francisco, California 94111 • CROC: 3543 18th Street, Box No. 5, San Francisco, CA 94110
Date that contract was approved: <div style="float: right;">Amount of contracts: \$40,000</div>
Describe the nature of the contract that was approved: To provide civil legal services to domestic violence survivors and their children.
Comments: This contract is part of a larger effort to provide additional programs and services, particularly legal services, to domestic violence survivors and their family.

This contract was approved by (check applicable):

☐ the City elective officer(s) identified on this form

☒ a board on which the City elective officer(s) serves: San Francisco Board of Supervisors

Print Name of Board

☐ the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

