

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Marc Tuitou, Chief Information Officer  
**DATE:** December 16, 2013  
**SUBJECT:** In-kind Gift Acceptance

**GRANT TITLE:** Cisco Systems, Inc. Wi-Fi Equipment Gift

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Attached please find the original\* and 2 copies of each of the following:

- X\_ Proposed grant resolution; original\* signed by Department, Mayor, Controller
- X\_ Grant information form, including disability checklist
- \_\_\_ Grant budget (not applicable)
- \_\_\_ Grant application (not applicable)
- \_\_\_ Grant award letter from funding agency (not applicable)
- X\_ Ethics Form 126 (not applicable)
- \_\_\_ Contracts, Leases/Agreements (not applicable)
- X\_ Other: Cisco Systems, Inc. Wi-Fi Equipment Gift

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Brian Roberts Phone: 581-4061

Interoffice Mail Address: Dept. of Technology, 1 So. Van Ness Ave., 2<sup>nd</sup> Floor

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).