

File No. 101013

Committee Item No. 4

Board Item No. 4

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Sub-Committee: BUDGET AND FINANCE

Date: August 4, 2010

BOARD OF SUPERVISORS MEETING

Date: 8/10/10

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Form 126</u> |
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Completed by: Andrea S. Ausberry

Date Thursday, July 29, 2010

Completed by: *JS*

Date 8/5/10

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Accept and Expend Grant - The STOP Study - \$166,666]

2
3 **Resolution authorizing the San Francisco Department of Public Health to accept and**
4 **expend retroactively a grant from the Centers for Disease Control and Prevention in**
5 **the amount of \$166,666, to fund the STOP Study for the period June 15, 2010, through**
6 **June 14, 2011.**

7
8 WHEREAS, The Centers for Disease Control and Prevention (CDC) has agreed to
9 fund DPH in the amount of \$166,666 for the period of June 15, 2010 through June 14, 2011;
10 and,

11 WHEREAS, The full project period of the grant starts on June 15, 2010 and ends on
12 June 15, 2014, with years two, three and four subject to availability of funds and satisfactory
13 progress of the project; and,

14 WHEREAS, The STOP Study is evaluating HIV screening and partner notification; and,

15 WHEREAS, DPH will subcontract with Public Health Foundation Enterprises, Inc;
16 UCSF/AIDS Health Project; SF AIDS Foundation, Magnet; and Tenderloin Health, and MOUs
17 with DPH's Lab and STD units, and an as-yet to be determined entity in the total amount of
18 \$118,546; for the period of June 15, 2010 through June 14, 2011; and,

19 WHEREAS, An ASO amendment is not required as the grant partially reimburses DPH
20 for two existing positions, one Senior Physician Specialist (Job Class #2232) at .05 FTE, and
21 one Health Program Coordinator III (Job Class #2593) at .20 FTE, for the period of June 15,
22 2010 through June 14, 2011; and,

23 WHEREAS, The grant budget includes a provision for indirect costs in the amount of
24 \$6,697; and,

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WHEREAS, DPH is seeking retroactive approval because the CDC did not send the grant award until June 14, 2010; now, therefore, be it


RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant in the amount of \$166,666 from the CDC; and, be it

FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and expend the grant funds pursuant to San Francisco Administrative Code section 10.170-1; and, be it

FURTHER RESOLVED, That the Controller is directed to designate the positions funded under this agreement as a "G" or grant-funded position which would terminate when the agreement expires; and, be it

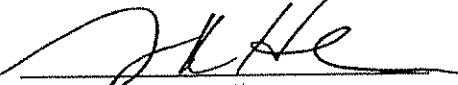
FURTHER RESOLVED, That the Director of Health is authorized to enter into the agreement on behalf of the City.

RECOMMENDED:



Mitchell Katz, M.D.
Director of Health

APPROVED:



Office of the Mayor



Office of the Controller

File Number: 101013
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective January 2000)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: The STOP Study.
2. Department: Department of Public Health
AIDS Office
HIV Prevention Section
3. Contact Person: Grant Colfax Telephone: 554-9173
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$166,666
- 6.
- 6a. Matching Funds Required: No
- b. Source(s) of matching funds (if applicable): N/A
- 7a. Grant Source Agency: Centers for Disease Control and Prevention (CDC)
- b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary:

Specific Aims:

- i) To evaluate the yield, cost-effectiveness, and feasibility of screening for acute HIV infection (AHI) with a fourth-generation enzyme immunoassay (EIA) in high-risk/high-incidence settings compared to pooled nucleic acid amplification testing (NAAT).
 - ii) To evaluate the yield, cost-effectiveness, and feasibility of enhanced partner notification/contact tracing techniques linked to acute HIV infection (AHI) screening.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Approved Year one project: Start-Date: June 15, 2010 End-Date: June 14, 2011
Full Project Period: Start-Date: June 15, 2010 End-Date: June 14, 2014

10. Number of new positions created and funded: None

11. If new positions are created, explain the disposition of employees once the grant ends? N/A

12a. Amount budgeted for contractual services: \$118,546. Identified subcontractors include Public Health Foundation Enterprises, Inc.; UCSF/AIDS Health Project; SF AIDS Foundation, Magnet; and Tenderloin Health.

b. Will contractual services be put out to bid? No.

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? N/A

d. Is this likely to be a one-time or ongoing request for contracting out? N/A

13a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$6,697 b2. How was the amount calculated? 24.04% of total salaries

c. If no, why are indirect costs not included? N/A

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

14. Any other significant grant requirements or comments: We respectfully request for approval to accept and expend these funds retroactive to June 15, 2010. The Department received the agreement on June 14, 2010.

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

16. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer: _____

Jason Hashimoto

Date Reviewed: _____

7/20/10

Department Approval: _____

Mitchell Katz

Mitchell Katz, M.D.

Director of Public Health

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
 AIDS OFFICE - HIV PREVENTION SECTION
 The STOP Project
 June 15, 2010 - June 14, 2011

Dept / Div: HPH/03
 Fund Group: 2S/CHS/GNC
 Index Code: HCHPDHIVSVGR
 Grant Code: HCAO24
 Grant Detail: 1000

CATEGORY/LINE ITEM	Annual Salary	26% Annual Frin Ben	Total Annual Sal/Frin Ben	% OF TIME	% OF FTE	Monthly Rate	Mth	Salary Budget	Frin Ben Budget	Total Budget	Comments
A. PERSONNEL											
** 1. Senior Physician Specialist 2232 7 G. Colfax	\$ 183,092	\$ 47,604	\$ 230,696	5%	0.05	\$ 15,258	12	\$ 9,155	\$ 2,380	\$ 11,535	plus 5% in kind
** 2. Health Program Coordinator III 2593 5 T. Dowling	\$ 93,522	\$ 24,316	\$ 117,838	20%	0.2	\$ 7,794	12	\$ 16,704	\$ 4,863	\$ 23,568	
3. Health Program Coordinator II	\$ -	\$ -	\$ -	0%	0	\$ -	12	\$ -	\$ -	\$ -	
4. COLA 4%	\$ -	\$ -	\$ -	0%	0	\$ -	0	\$ -	\$ -	\$ -	
5. STEP Increases 5%	0	0	0	0%	0.00	0	0	0	0	0	

TOTAL SALARY/FRINGE 276,614 71,920 348,534 0.25 27,859 7,243 35,102

00101 SALARIES:
 00103 FRNG BN:
 Sub TOTAL:

\$ 27,859
 \$ 7,243
 \$ 35,102

C. TRAVEL
 Sub Total TRAVEL

\$ 4,080
 \$ 4,080

D. EQUIPMENT
 Sub Total EQUIPMENT

\$ -
 \$ -

E. MATERIALS AND SUPPLIES
 1. Office supplies (04951)
 Sub Total SUPPLIES

\$ -
 \$ -

F. CONTRACTUAL SERVICES (02789)
 1. PHFE
 2. UCSF/AIDS Health Project
 3. SF AIDS Foundation, Magnet
 4. Tenderloin Health
 5. MOU - Lab
 6. MOU - STD
 7. TBD
 Sub Total CONTRACTUAL

\$ 17,449
 \$ 6,703
 \$ 3,286
 \$ 4,078
 \$ 65,913
 \$ 20,917
 \$ 200
 \$ 118,546

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
 AIDS OFFICE - HIV PREVENTION SECTION
 The STOP Project
 June 15, 2010 - June 14, 2011

Dept / Div: HPH/03
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CATEGORY/LINE ITEM	Annual Salary	26% Annual Frin Ben	Total Annual Sal/Frin Ben	% OF TIME	% OF FTE	Monthly Rate	Mth	Salary Budget	Frin Ben Budget	Total Budget	Comments
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G. OTHER
 1. IRB Fees (02799)
 Sub Total OTHER \$ 2,240
 TOTAL DIRECT COSTS \$ 159,968

BUDGET SUMMARY

A. SALARIES \$ 27,859 FTE = 0.25
 B. MANDATORY FRINGE \$ 7,243
 C. TRAVEL \$ 4,080
 D. EQUIPMENT \$ -
 E. MATERIALS AND SUPPLIES \$ -
 F. CONTRACT / MOU \$ 118,546
 G. OTHER \$ 2,240
 DIRECT COSTS \$ 159,968
 H. INDIRECT COST (24.04% of total salaries) \$ 6,697
 TOTAL BUDGET \$ 166,666
 AWARD \$ 166,666
 SURPL/(DEFICIT) \$ 0

San Francisco Department of Public Health AIDS Office
HIV Prevention Section
Request for Application (RFA) Number PS 09-004
“Screening Targeted Populations to Interrupt On-going Chains of Transmission
with Enhanced Partner Notification –The STOP Study (U01)”

Grant Number #1U01PS001564-01

Revised Budget Summary
Year 1: June 15, 2010 – June 14, 2011

A.	Salaries	\$27,859
B.	Mandatory Fringe	\$7,243
C.	Travel	\$4,080
D.	Equipment	\$0
E.	Materials and Supplies	\$0
F.	Contractual	\$118,546
G.	Other Expenses	\$2,240
	TOTAL DIRECT COSTS	\$159,968
H.	Indirect Costs (24.04% of Total Salaries)	\$6,697
	TOTAL BUDGET	\$166,666

Revised Detail Budget Justification for Year 1: 6/15/2010 - 6/14/2011

A. PERSONNEL

B. MANDATORY FRINGE

1. 0.05 2232 – Senior Physician Specialist: Grant Colfax, MD
Annual Salary \$183,092 x 0.05 FTE for 12 months = \$9,155
Mandatory Fringe Benefits @ 26% = \$2,380 \$11,535

Annual Salary \$183,092 x 0.05 FTE for 12 months = \$9,155
Mandatory Fringe Benefits @ 26% = \$2,380 In-kind

As PI, Dr. Colfax will be responsible for the overall scientific, operational and administrative aspects of the project. In close collaboration with Drs. Philips (SFDPH STD Prevention and Control) and Pandori (SFDPH Microbiology Lab), San Francisco AIDS Foundation/Magnet, AIDS Health Project, Tenderloin Health, City Clinic and DPH staff and consultants, Dr. Colfax will direct the design, implementation and analysis of all other scientific aspects of this project. As Director of the HIV Prevention Section, which oversees HIV testing and partner services at the project sites, Dr. Colfax has overall responsibility for ensuring that all staff adhere to good clinical practice guidelines in keeping with DPH regulations. Dr. Colfax will oversee project design, development of data, collection instruments, data analysis, evaluation, and presentation and publication of results. He is primarily responsible to insure project goals are being met in a timely manner, and that high-quality data are collected. He is the principal contact for all parties involved.

2. 0.20 2593 – Health Program Coordinator III: Teri Dowling
Annual Salary \$93,522 x 0.20 FTE for 12 months = \$18,704
Mandatory Fringe Benefits @ 26% = \$4,863 \$23,568

Ms. Dowling will serve as the Project Director for this project and will be responsible for managing the project on a day to day basis. She will report directly Dr. Colfax. She will work with SFDPH staff and project agencies to develop necessary contracts and MOUs; apply to the UCSF-IRB for an exemption or as required; staff regular meetings with key staff to plan lab and agency protocols, refine acute partner services protocol; develop evaluation plan; hire and train project coordinator and the acute partner services coordinator; manage project budget.

3. STEP & COLA increases:

The salary expenditures are based on the rates per job classification and per Labor Union Agreements. The cost for STEP and COLA is as follow: STEP @ 5% = \$0 and COLA @ 4% = \$0 \$0

Total Personnel:	\$35,102
Total Salaries	\$27,859
Total Fringe	\$7,243
TOTAL PERSONNEL:	\$35,102

C. TRAVEL \$4,080

To attend CDC meetings and other national conferences. Approximate costs for five days stay: (lodge \$141 + per diem \$49) x 4 nights + airfare \$520 + transportation \$80 = \$1360 x 3 staff = \$4,080.

TOTAL TRAVEL: \$4,080

D. EQUIPMENT \$0

E. MATERIALS AND SUPPLIES \$0

F. CONTRACTUAL

- | | |
|--|----------|
| 1. Public Health Foundation Enterprises, Inc. (PHFE) | \$17,449 |
| 2. UCSF/AHP | \$6,703 |
| 3. SF AIDS Foundation/Magnet | \$3,286 |
| 4. Tenderloin Health | \$4,078 |
| 5. SFDPH-Lab | \$65,913 |
| 6. SFDPH-STD | \$20,917 |
| 7. TBD | \$200 |

TOTAL CONTRACTUAL: \$118,546

G. OTHER \$2,240

Costs to pay IRB fees.

TOTAL OTHER: \$2,240

TOTAL DIRECT EXPENSE: \$159,968

H. INDIRECT COST (24.04% of Total Salaries) \$6,697

TOTAL BUDGET: \$166,666

San Francisco Department of Public Health (SFDPH)
 AIDS Office HIV Prevention Section
 The STOP Project
 Year 1: June 15 2010 – June 14, 2011

Public Health Foundation Enterprises Subaward Budget Justification

a. & b. PHFE PERSONNEL AND FRINGE BENEFITS \$6,600

0.10 HIV Testing Data Coordinator: Nayla Raad
 Annual salary \$50,000 x 0.10 FTE x 12 months = \$5,000
 Mandatory Fringe Benefits @32% = 1,600

Nayla Raad will serve as the Data Management Coordinator for this project and will be responsible for managing the data required to evaluate this project. As the current data manager for all HIV testing and counseling sites for SFDPH, she monitors and evaluates data from the approximately 18,000 HIV tests done each year; hence this project will be easily integrated into her current responsibilities. She reports directly to Ms. Dowling. She will participate in developing the evaluation of this project with other key staff. She will work with key staff to identify data required to evaluate this project and will work with staff and agency personnel to integrate and program the required data into PalmIT, our electronic data collection system. Will also be responsible for working with the Microbiology Lab and agency testing sites to ensure quality assurance monitoring of data required for this project. In the final year of this study, Ms. Raad will prepare data reports and participate in analysis of data for project evaluation. She will assist with preparing abstracts for presentations at national /international conferences, and papers for publication.

TOTAL SALARY/FRINGE	\$6,600
c. PHFE TRAVEL	\$0
d. PHFE EQUIPMENT	\$0
e. PHFE MATERIALS AND SUPPLIES	\$0
f. PHFE CONTRACTUAL SERVICES	\$10,000
Consultant fees @\$100 x 50 hours x 2 = \$10,000	

1. Dr. Pilcher will provide consultation to project staff on NAAT testing, and new testing technologies. His expertise with NAAT testing and his research and clinical work with persons with acute HIC will greatly benefit this project and the clients served.

2. Dr. Kahn will provide consultation to project staff on developing and implementing an evaluation plan to measure cost effectiveness of enhanced partner notification and screening for acute HIV infection with a 4th generation EIA compared to pooled NAAT.

g.	PHFE OTHER COSTS	\$45
	Single audit and insurance costs	
	TOTAL PHFE DIRECT COST	\$16,645
	TOTAL PHFE INDIRECT COST	\$804
	TOTAL PHFE DIRECT AND INDIRECT COST	\$17,449

San Francisco Department of Public Health (SFDPH)

AIDS Office HIV Prevention Section

The STOP Project

Year 1: June 15 2010 – June 14, 2011

UCSF-AIDS Health Project Subaward Budget Justification

a. & b. UCSF-AHP PERSONNEL AND FRINGE BENEFITS \$5,985

1. Manager for HIV Counseling & Testing (0.50 FTE) – Adler, Barbara
Annual salary \$90,000 x 0.05 FTE x 12 months = \$4,500
Mandatory Fringe Benefits @29% = \$1,305

Barbara Adler is the Manager for HIV Counseling and Testing at AHP. During year one of the project she will participate with the project team in developing the protocols for expanding and evaluating NAAT testing and delinked 4th generation EIA screening at AHP.

2. Cola 4% x Total Salaries = \$180

TOTAL SALARY/FRINGE	\$5,985
c. UCSF-AHP TRAVEL	\$0
d. UCSF-AHP EQUIPMENT	\$0
e. UCSF-AHP MATERIALS AND SUPPLIES	\$0
f. UCSF-AHP CONTRACTUAL SERVICES	\$0
g. UCSF-AHP OTHER COSTS	\$0
TOTAL UCSF-AHP DIRECT COST	\$5,985
TOTAL UCSF-AHP INDIRECT COST (12%)	\$718
TOTAL UCSF-AHP DIRECT AND INDIRECT COST	\$6,703

San Francisco Department of Public Health (SFDPH)

AIDS Office HIV Prevention Section

The STOP Project

Year 1: June 15 2010 – June 14, 2011

SF AIDS Foundation –Magnet Subaward Budget Justification

a. & b. SFAF PERSONNEL AND FRINGE BENEFITS \$3,015

1. Manager for HIV Counseling & Testing (0.05 FTE) – Gluth, Dale
Annual salary \$46,744 x 0.05 FTE x 12 months = \$2,337
Mandatory Fringe Benefits @25% = \$584

Dale Gluth is the Manager for HIV Counseling and Testing at Magnet. During year one of the project he will participate with the project in developing the protocols for expanding and evaluating NAAT testing and delinked 4th generation EIA screening at Magnet.

2. Cola 4% x Total Salaries = \$93

TOTAL SALARY/FRINGE \$3,015

c. SFAF TRAVEL \$0

d. SFAF EQUIPMENT \$0

e. SFAF MATERIALS AND SUPPLIES \$0

f. SFAF CONTRACTUAL SERVICES \$0

g. SFAF OTHER COSTS \$0

TOTAL SFAF DIRECT COST \$3,015

TOTAL SFAF INDIRECT COST \$271

TOTAL SFAF DIRECT AND INDIRECT COST \$3,286

San Francisco Department of Public Health (SFDPH)

AIDS Office HIV Prevention Section

The STOP Project

Year 1: June 15 2010 – June 14, 2011

Tenderloin Health Subaward Budget Justification

a. & b. TH PERSONNEL AND FRINGE BENEFITS \$3,741

1. Manager for HIV Counseling & Testing (0.05 FTE) – Fann, Charles
Annual salary \$58,000 x 0.05 FTE x 12 months = \$2,900
Mandatory Fringe Benefits @25% = \$725

Charles Fann is the Manager for HIV Prevention at Tenderloin Health. During year one of the project he will participate with the project in developing the protocols for expanding and evaluating NAAT testing and delinked 4th generation EIA screening at Tenderloin Health.

2. Cola 4% x Total Salaries = \$116

TOTAL SALARY/FRINGE \$3,741

c. TH TRAVEL \$0

d. TH EQUIPMENT \$0

e. TH MATERIALS AND SUPPLIES \$0

f. TH CONTRACTUAL SERVICES \$0

g. TH OTHER COSTS \$0

TOTAL TH DIRECT COST \$3741

TOTAL TH INDIRECT COST (9%) \$337

TOTAL TH DIRECT AND INDIRECT COST \$4,078

San Francisco Department of Public Health (SFDPH)

AIDS Office HIV Prevention Section

The STOP Project

Year 1: June 15 2010 – June 14, 2011

SFDPH Microbiology Laboratory Subaward Budget Justification

- a. & b. Lab PERSONNEL AND FRINGE BENEFITS \$20,415
Co-Investigator (0.15 FTE) – Pandori, Mark, PhD
Annual salary \$107,167 x 0.15 FTE x 12 months = \$16,075
Mandatory Fringe Benefits @27% = \$4,340

Co-investigator and Chief Microbiologist for the SFDPH Microbiology Lab, Mark Pandori, PhD will be responsible for overseeing all aspects of planning, implementation, quality assurance and evaluation of the NAAT test and the 4th generation EIA testing at the SFDPH Microbiology Lab. He will hire, train and supervise the microbiologist on this project. He will also work closely with the PI, other project staff, and the CDC in ensuring development of the project protocol.

TOTAL SALARY/FRINGE \$20,415

c. Lab TRAVEL \$0

d. Lab EQUIPMENT \$0

e. Lab MATERIALS AND SUPPLIES \$45,498

- \$900 for a computer for Mark Pandori, PhD.
- \$12,505 for lab supplies (test kits) related to NAAT testing/4th generation EIA testing that will be used early in year two @\$5 x 2501.
- \$30,495 for NAAT tests @\$15 x 2033
- \$1,598 for consumables (Pipe tips, gloves, specimen containers, etc) related to NAAT testing/4th generation EIA testing that will be used early in year two.

f. Lab CONTRACTUAL SERVICES \$0

g. Lab OTHER COSTS \$0

TOTAL LAB DIRECT COST \$65,913

TOTAL LAB INDIRECT COST \$0

TOTAL LAB DIRECT AND INDIRECT COST \$65,913

San Francisco Department of Public Health (SFPDH)

AIDS Office HIV Prevention Section

The STOP Project

Year 1: June 15 2010 – June 14, 2011

STD Prevention and Control Services Subaward Budget Justification

a. & b. STD PERSONNEL AND FRINGE BENEFITS \$17,887

1. Co-Investigator (0.05 FTE) – Philip, Susan, MD
Annual salary $\$197,681 \times 0.05 \text{ FTE} \times 12 \text{ months} = \$9,884$
Mandatory Fringe Benefits @18% = \$1,779

Susan Philip, MD is the acting director of the STD Prevention and Control Services of the Department of Public Health. As Co-Investigator, Dr. Philip will be responsible for providing the PI and key staff with input regarding partner services policies and protocol for persons acutely infected with HIV. She will also provide input on the methods for locating and counseling the partners of people acutely infected with HIV. This first year he will participate in the planning and the development of protocols.

2. STD/HIV Program Manager (0.05 FTE) – Reynolds, Andrew
Annual salary $\$95,552 \times 0.05 \text{ FTE} \times 12 \text{ months} = \$4,778$
Mandatory Fringe Benefits @18% = \$860

Andrew Reynolds is STD/HIV Program Manager with the STD Prevention and Control Services of the Department of Public Health will be responsible for participating in the planning for the partner services protocol for this project. He will be responsible for hiring the Acute HIV Services Coordinator with input from the PI, Project Director, and testing agency coordinators. He will be responsible for training and supervising the Acute HIV Services Coordinator.

3. COLA 4% x Total Salaries = \$586

TOTAL SALARY/FRINGE \$17,887

- c. STD TRAVEL \$0
- d. STD EQUIPMENT \$0
- e. STD MATERIALS AND SUPPLIES \$0
- f. STD CONTRACTUAL SERVICES \$3,030

1) Name of contractor: Public Health Foundation Enterprises (PHFE)
 The San Francisco Department of Public Health – STD Prevention and Control Services
 will subcontract with the PHFE, a non-profit 501 c (3) agency.

i. PHFE Staff: \$2,718

Acute HIV Services Coordinator-TBD (0.50 FTE – 1 month)
 Annual salary \$50,000 x 0.50 FTE x 1 month = \$2,083
 Mandatory Fringe Benefits @30.5% = \$635

Acute HIV Services Coordinator will be hired and trained during the last part of year one and will be supervised by the STD/HIV program Manager, A. Reynolds. This person will be responsible for working collaboratively with the site coordinators at all four test sites to provide partner services counseling with persons who are acutely infected with HIV. The Coordinator will work with the participant to identify, counsel and test sexual and needle sharing partners and social network partners. This person will be responsible for collecting data on the original participant and that person's partners, including data on any field records that are opened. This person will be an integral part of each agency's counseling and testing team.

ii. PHFE Other Direct costs: \$88

PHFE will provide insurance coverage (0.4% of MTDC), and a prorated cost for federally equipped annual single audit (0.1%) of MTDC).

iii. PHFE Indirect Cost (8% of MTDC): \$224

Total PHFE Contractual Budget	\$3,030
g. STD OTHER COSTS	\$0
TOTAL STD DIRECT COST	\$20,917
TOTAL STD INDIRECT COST	\$0
TOTAL STD DIRECT AND INDIRECT COST	\$20,917



Grant Number: 1U01PS001564-01

Principal Investigator(s):
Grant Nash Colfax, MD

Project Title: The STOP Study

Colfax, Grant Nash, MD
Director of HIV Prevention, AIDS Office
25 Van Ness Ave. Suite 500
San Francisco, CA 94102

Award e-mailed to: barbara.garcia@sfdph.org

Budget Period: 06/15/2010 – 06/14/2011
Project Period: 06/15/2010 – 06/14/2014

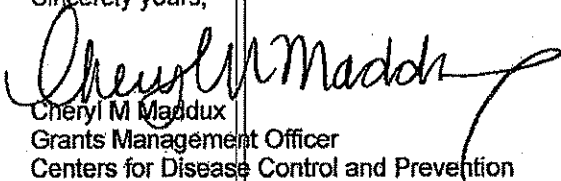
Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$166,666 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to SAN FRANCISCO CITY BOARD OF SUPERVISORS in support of the above referenced project. This award is pursuant to the authority of 42 USC 241 31 USC 6305 & 6306 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,


Cheryl M. Maddux
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): SF Board of Supervisors	City elective office(s) held: SF Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Tenderloin Health	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
1. see attached 2. David Fernandez 3. N/A 4. N/A 5. N/A	
Contractor address: 187 Golden Gate Avenue, San Francisco, CA 94102	
Date that contract was approved: <i>June 15, 1010</i>	Amount of contract: \$4,078
Describe the nature of the contract that was approved: HIV Prevention	
Comments: Tenderloin Health a 501 (c) 3 Nonprofit with a Board of Directors	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form (Mayor, Gavin Newsom)

a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Clerk of the SF Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244 1 Dr. Carlton B. Goodlett Place	E-mail:

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

6/25/2010

Tenderloin Health

Board of Directors:

Andy Chen
Guido Gores, Jr.
Troy Brunet
Billie Cooper
Nicole Giacinti
Julia Grau
Bryan MacDonald
Richard Miller
Luann Simmons

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): SF Board of Supervisors	City elective office(s) held: SF Board of Supervisors
Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Public Health Foundation Enterprises, Inc.	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
<ol style="list-style-type: none"> 1. see attached 2. Mark J. Bertler, President/CEO, Susan Vacko, VP, Director of Operations 3. N/A 4. N/A 5. N/A 	
Contractor address: 12801 Crossroads Parkway South, suite 200, City of Industry, CA 91746	
Date that contract was approved: June 15, 1010	Amount of contract: \$21,356
Describe the nature of the contract that was approved: HIV Prevention	
Comments: PHFE is a 501 (c) 3 Nonprofit with a Board of Directors	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form (Mayor, Gavin Newsom)

a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Clerk of the SF Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244 1 Dr. Carlton B. Goodlett Place	E-mail:

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

6/25/2010

Public Health Foundation Enterprise

Board of Directors:

Azhar K. Qureshi
Ellen R. DiGiampaolo
Mark J. Bertler
Michael S. Ascher
Eugene F. Carpino
Bruce Y. Lai
Senator Deborah Ortiz (retired)
Robert D. Westfall
Peter Jacobson
Dennis V. Ferrero
Karen Angel
Patrick M. Libbey

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): SF Board of Supervisors	City elective office(s) held: SF Board of Supervisors
Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: San Francisco AIDS Foundation	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
1. see attached 2. recruiting 3. N/A 4. N/A 5. N/A	
Contractor address: 995 Market Street, Suite 200, San Francisco, CA 94103	
Date that contract was approved: June 15, 1010	Amount of contract: \$3,286
Describe the nature of the contract that was approved: HIV Prevention	
Comments: San Francisco AIDS Foundation, Magnet is a 501 (c) 3 Nonprofit with a Board of Directors	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form (Mayor, Gavin Newsom)

a board on which the City elective officer(s) serves San Francisco Board of Supervisors

Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Clerk of the SF Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244 1 Dr. Carlton B. Goodlett Place	E-mail:

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

6/25/2010

San Francisco AIDS Foundation

Board of Directors:

Adrew Belschner

Dan Bernal

Denise Bradby

Carol Brosgart

Jonathan Deason

Christopher Esposito

David Galullo

Michael Kidd

Tom Perrault

Mike Richey

Eric R. Roberts

Lorna Thornton, MD (Board Chair)