

BOARD of SUPERVISORS



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## MEMORANDUM

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Date: March 15, 2023  
To: The Honorable Members, Board of Supervisors  
From: *AOC* Angela Calvillo, Clerk of the Board  
Subject: Reentry Council

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Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

**File No. 221245** Administrative Code - Reentry Council; Pretrial Services Seat

*This Ordinance amends the Administrative Code to require that Mayoral and Board of Supervisors appointments to the Reentry Council expire following a member's hiring at designated City departments; increase the number of Reentry Council officers from four to five and require that the fifth officer be a formerly incarcerated member; and increase from 12 to 13 the number of members that constitute a quorum.*

- Does a current body address the same or similar subject matter?

*No, there are no other bodies that address the same or similar subject matter.*

- Language requiring the body to meet at least once every four months

*Section 5.1-3(e) requires the Council to meet at least three times per year.*

- Language indicating members serve at the pleasure of the appointing authority

*Section 5.1-3(a) indicates members shall serve at the pleasure of the appointing authority.*



- Language establishing attendance requirements

*Section 5.1-5 establishes attendance requirements and allows removal of a member that misses two meetings in a twelve-month period, without prior notice.*

- Number of seats and qualifications

*This Ordinance creates an additional Board appointed seat for a total of 25 seats on the Council, as follows:*

*Mayor Appointed:*

- *One (1) member shall be the Mayor or their designee;*
- *One (1) member shall be a person formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility and/or a United States Bureau of Prison facility;*
- *One (1) member shall a person formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility and/or a United States Bureau of Prison facility, between the ages of 18 and 35, inclusive, at the time of appointment and have been a person formerly incarcerated before the age of 24; and*
- *One (1) member shall be a person formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility and/or a United States Bureau of Prison facility, and have expertise in providing services to individuals exiting the criminal justice system.*

*Board of Supervisors Appointed:*

- *One (1) member shall be a member of the Board of Supervisors;*
- *One (1) member shall be a person formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility and/or a United States Bureau of Prison facility, and have expertise in providing services to individuals exiting the criminal justice system;*
- *One (1) member shall be a person formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility and/or a United States Bureau of Prison facility, and have been released from custody within three years of their appointment;*
- *One (1) member shall be a person formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility and/or a United States Bureau of Prison facility, and have served multiple terms of incarceration; and*



- *One (1) member shall be a person formerly incarcerated in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility and/or a United States Bureau of Prison facility, and must self-identify as a survivor of violence or crime.*
- *NEW: One (1) member shall be a person representative of the entity or agency primarily responsible for administering pretrial services involving alternatives to incarceration in San Francisco.*

*Eleven (11) City Departments that appoint one (1) member each:*

- *Public Defender's Office*
- *District Attorney's Office*
- *Sheriff's Department*
- *Police Department*
- *Adult Probation Department*
- *Juvenile Probation Department*
- *Office of Economic and Workforce Development*
- *Human Services Agency*
- *Department of Children, Youth and Their Families*
- *Department of Public Health*
- *Department of Homelessness and Supportive Housing*

*Four (4) Outside Agencies shall be invited to appoint one (1) member each:*

- *San Francisco Superior Court*
- *Department of Child Support Services*
- *California Department of Corrections and Rehabilitation Division of Adult Parole Operations*
- *United States Probation and Pretrial Services System*

*Mayoral and Board of Supervisors appointments to the Council shall expire 90 days following an appointee's date of hire in any of the following City departments or agencies: the Public Defender's Office, the District Attorney's Office, the Sheriff's Department, the Police Department, the Adult Probation Department, the Juvenile Probation Department, the Office of Economic and Workforce Development, the Human Services Agency, the Department of Children Youth and Families, the Department of Public Health, and the Department of Homelessness and Supportive Housing.*

*13 members shall be considered a quorum.*



- Term limits (i.e., commencement date? staggered terms?)

*Section 5.1-3(a) indicates each member shall serve a term of two years.*

- Administering department

*Section 5.1-1 requires the Public Defender's Office, the District Attorney's Office, the Adult Probation Department, and the Mayor's Office to each designate staff to provide administrative support to the Council.*

- Reporting requirements

*Currently, Section 5.1-4(e) requires the Council to biennially report to the Mayor, Board of Supervisors, and City Departments with information identifying funding streams, programs serving individuals existing the criminal justice system, needs of reentry population, and barriers to safe and successful reentry.*

- Sunset date

*Currently, Section 5.1-6 indicates the Council is set to expire on June 1, 2024.*