

London N. Breed, Mayor
Philip A. Ginsburg, General Manager

DATE: July 14, 2023

TO: Antonio Guerra
Director of Finance and Administration

FROM: Philip Ginsburg
General Manager, Recreation and Park Department


SUBJECT: Declaration of Emergency: Winter Storm Debris Removal / Repairs

On March 22, 2023, in accordance with Administrative Code Sections 6.60, I declared an actual emergency existed throughout the Recreation and Park system due to significant tree failure. Winter storms caused tree failure at multiple parks including Stern Grove. Fallen trees significantly damaged Recreation and Park properties and created hazardous conditions for employees and park users. Initial assessment indicated the approximate amount of expenditure to be \$850,000. As our clean-up has continued, we have determined that the work will require an additional \$2,000,000, with the majority of that spent at Stern Grove. It is not appropriate to go out to bid on this work as we have a contractor in place. The continuity of the team currently working, and urgency of the matter are paramount as we are now in the busiest time of year for our park system. In addition, FEMA time guidelines for reimbursement must be followed. Timelines are as follows:

- 60 days to report all disaster-related damage (8/21/2023)
- 90 days to submit documentation for completed work (from date work completed or RSM (9/20/2023), whichever is later)
- 6 months to complete Emergency Work (Cat A/B) (10/3/2023)
- 18 months to complete Permanent Work (Cat C-G) (10/3/2024)

The new estimated cost of this work, including the first phase of work, is \$3,000,000.

I direct you to provide the immediate removal of hazardous trees and debris to protect the lives and property of the City and County of San Francisco, in the most expeditious manner.

DocuSigned by:

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cc: Eric Andersen

