

File Number: 240836
(Provided by Clerk of Board of Supervisors)

Gift/Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant/gifts funds.

The following describes the grant referred to in the accompanying resolution:

1. Gift Title: **In-kind gift of pro bono tax services**
2. Department: **(ENV) Environment Department**
3. Contact Person: **Charles Sheehan** Telephone: **415.781.9142**
4. Gift Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Gift Funding Approved or Applied for: In-kind services of up to \$112,089.
6. a. Matching Funds Required: **None**
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: **Not Applicable**
b. Grant Pass-Through Agency (if applicable):
8. Proposed Gift Project Summary:
The initiative between the Environment Department and Deloitte, in the form of in-kind gift of pro bono tax services, provided by Deloitte Tax LLP., will help the City identify opportunities to obtain federal tax credits in the form of direct payments from the federal government to the City, for qualifying sustainable activities. Deloitte, with the Department's assistance, will assess City projects, programs, and purchases to determine what is eligible for direct payments from the federal government.
9. Gift Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **Upon BOS approval** End-Date: **May 31, 2025**
10. a. Amount budgeted for contractual services:
b. Will contractual services be put out to bid? **No**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **NA**
d. Is this likely to be a one-time or ongoing request for contracting out? **NA**
11. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? \$
b. 2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain): **This is an in-kind gift for consulting services.**

c. 2. If no indirect costs are included, what would have been the indirect costs?
If calculated at 10% of the estimated in-kind gift value, the indirect costs would have been approximately \$11, 208.90

12. Any other significant gift requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

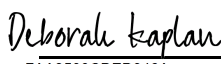
Deborah Kaplan

(Name)

Deputy Director for Programmatic Access

(Title)

Date Reviewed: 9/3/2024

DocuSigned by:

 (Signature Required)

Department Head or Designee Approval of Grant Information Form:

Tyrone Jue

(Name)

Director

(Title)

Date Reviewed: 8/26/2024

A handwritten signature in black ink, appearing to be "Dyana D.", written above a horizontal line.

(Signature Required)