



TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Mark Corso, Finance, San Francisco Fire Department
DATE: January 8, 2012
SUBJECT: Accept and Expend Ordinance for Grant

GRANT TITLE: Port Security Grant Program FY2007 Supplemental

Attached please find the original and 4 copies of each of the following:

- Proposed grant ordinance; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain): San Francisco Fire Commission Resolution requesting retroactive approval by the Board of Supervisors

Special Timeline Requirements: N/A

Departmental representative to receive a copy of the adopted ordinance:

Name: Mark Corso Phone: 558-3417

Interoffice Mail Address: 698 Second Street, San Francisco 94107

Certified copy required Yes

No

FILE NO.

RESOLUTION NO.

1 [Retroactively Accept and Expend FY2007 Supplemental Port Security Grant]

2
3 **Resolution authorizing the San Francisco Fire Department to retroactively accept and**
4 **expend a grant in the amount of \$376,700 from the Federal Emergency Management**
5 **Agency for the Fiscal Year 2007 Supplemental Port Security Grant Program for assets**
6 **to enhance the Fire Department's water-based response capabilities and increase its**
7 **protection of the Port of San Francisco and the San Francisco Bay.**

8
9 WHEREAS, The San Francisco Fire Department (SFFD) responds to over 100,000
10 incidents each year, including fires, vehicle accidents, and medical and other emergencies;
11 and,

12 WHEREAS, Due to San Francisco's geographic and topographic layout, as well as
13 other factors, the SFFD is confronted with unique challenges in responding to these incidents;
14 and

15 WHEREAS, One of these unique challenges consists of the Department's
16 responsibilities for the protection of the Port of San Francisco and the San Francisco Bay;
17 and,

18 WHEREAS, The SFFD was awarded \$230,000 in Fiscal Year 2007 Supplemental Port
19 Security Grant Program funding that was approved by the Fire Commission on April 11, 2011
20 and by the Board of Supervisors on September 27, 2011; and,

21 WHEREAS, The grant end date for the Department's original allocation was June 30,
22 2012; and,

23 WHEREAS, In July of 2012, the non-profit, San Francisco Marine Exchange, selected
24 by FEMA as the designated fiduciary agent for the region for the Port Security Grant funding,
25

1 informed the Department of an additional allotment of unused grant funds that had to be
2 expended by August 31, 2012; and,

3 WHEREAS, Due to the time constraints of the grant, the Department was
4 unable to come before the Board of Supervisors for approval of the additional grant funds; and

5 WHEREAS, The Fire Commission recommended retroactive approval of this grant at
6 its meeting on December 13, 2012; and,

7 WHEREAS, The grant does not require an ASO amendment; and,

8 WHEREAS, The grant does not require the City or the SFFD to supply matching funds;
9 and,

10 WHEREAS, The SFFD proposes to maximize the use of the grant funds on program
11 expenditures by not including indirect costs in the grant budget; now, therefore, be it

12 RESOLVED, That the Board of Supervisors authorizes the SFFD to retroactively
13 accept and expend grant funds in the amount of \$376,700 from FEMA; and, be it

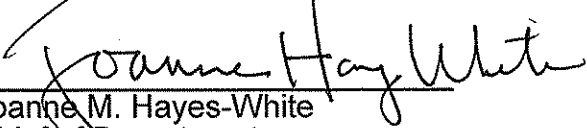
14 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
15 indirect costs in the grant budget; and, be it

16 FURTHER RESOLVED, That the Chief of the SFFD is hereby authorized and
17 empowered to execute, deliver, and perform, in the name of the City and County of San
18 Francisco, all applications, contracts, agreements, amendments, and payment requests
19 necessary for the purpose to secure the FEMA grant funds and implement and carry out the
20 purposes specified in the applicable grant application.

21
22
23
24
25

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Recommended:


Joanne M. Hayes-White
Chief of Department
01/11/13

Approved: _____
Mayor

Approved: _____
Controller

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective May 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title: Port Security Grant Program FY 2007 Supplemental
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 558-3417
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$ 376,700
- 6a. Matching Funds Required: \$ none
b. Source(s) of matching funds (if applicable): n/a
- 7a. Grant Source Agency: Federal Emergency Management Agency
b. Grant Pass-Through Agency (if applicable): Marine Exchange of the San Francisco Bay Region
8. Proposed Grant Project Summary: Marine-based equipment enhancements
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: 10/1/2007 End-Date: 9/30/2012
10. Number of new positions created and funded: 0
11. Explain the disposition of employees once the grant ends? n/a
- 12a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid? n/a
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? n/a
d. Is this likely to be a one-time or ongoing request for contracting out? n/a
- 13a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$ n/a

b2. How was the amount calculated? n/a

c. If no, why are indirect costs not included?

- Not allowed by granting agency
- Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs? Employee Time

14. Any other significant grant requirements or comments: No

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jesusa Bushong
(Name)

Human Resources Director
(Title)

Date Reviewed: 1/3/2013

Jesusa Bushong
(Signature Required)

Overall Department Head or Designee Approval:

Mark Corso
(Name)

Chief Financial Officer
(Title)

Date Reviewed: 1/3/2013

Mark Corso
(Signature Required)

San Francisco Fire Department

Grant Budget

Port Security Grant Program - FY2007 (Supplemental)

Grant Code: FCPSGP Port Security Grant Program (Fire)
Grant Detail: 07 Fiscal Year 2007 Supplemental

Budget:

<u>Char</u>	<u>Char Desc</u>	<u>Original Amount</u>	<u>Revised Amount</u>	<u>New Funding</u>
021	Non Personnel Services	\$ -	\$ 5,000	\$ 5,000
040	Materials and Supplies	\$ 40,000	\$ 201,700	\$ 161,700
060	Equipment Purchase	\$ 190,000	\$ 400,000	\$ 210,000
Total:		\$ 230,000	\$ 606,700	\$ 376,700

Corso, Mark

From: Rob Strahan <rob@sfmtx.org>
Sent: Friday, August 24, 2012 11:26 AM
To: Corso, Mark
Subject: 2007Sup PSGP - Additional Funding

Hello Mark:

Please note that the following IJ's have been approved under the 2007Sup PSGP:

IJ#12A – San Francisco Fire Department – Thermal Imaging Cameras - \$39,995
IJ#13A – San Francisco Fire Department – PWC for Marine Response - \$65,502
IJ#22A – San Francisco Fire Department – Marine Response Towing Vehicle - \$178,910
IJ#30 – San Francisco Fire Department – Dive Equipment - \$8,928
IJ#31 – San Francisco Fire Department – Fire Boat Equipment - \$83,365

Also, I will be paying the overages on your previously submitted invoices.

Let me know if you have any questions.

Regards,

Rob

ROB B. STRAHAN
CHIEF FINANCIAL OFFICER
PORT SECURITY GRANT PROGRAM (PSGP) MANAGER

rob@sfmtx.org
Marine Exchange of the San Francisco Bay Region
505 Beach Street, Suite 300
San Francisco, CA 94133
415.441.3019 direct line
415.518.8397 cell phone
415.441.1025 fax
www.sfmtx.org

Corso, Mark

From: Rob Strahan <rob@sfmtx.org>
Sent: Tuesday, August 28, 2012 11:00 AM
To: Rob Strahan
Subject: 2007Sup PSGP - Re-Allocated Funding - Final Reminder

FINAL REMINDER

Hello All Sub-Grantees Receiving Re-Allocated Funding:

Please note the following dates for those of you receiving 2007Sup PSGP re-allocated funding:

1. August 31, 2012 – your vendor invoice must be dated on this date or earlier.
2. September 7, 2012 – your agency invoice must be in the SFMTX office by 5:00 pm on this date. Only original invoices will be accepted (i.e. no electronic invoices).

Please forward this e-mail to whomever in your agency needs to be aware of these dates.

Please contact me if you have any questions.

Regards,

Rob

ROB B. STRAHAN
CHIEF FINANCIAL OFFICER
PORT SECURITY GRANT PROGRAM (PSGP) FIDUCIARY AGENT

rob@sfmtx.org
Marine Exchange of the San Francisco Bay Region
505 Beach Street, Suite 300
San Francisco, CA 94133
415.441.3019 direct line
415.518.8397 cell phone
415.441.1025 fax
www.sfmtx.org

1 [Accept and Expend Grant - FY2007 Supplemental Port Security Grant Program - Marine-
2 Based Equipment Enhancements - \$230,000]

3 **Resolution authorizing the San Francisco Fire Department to accept and expend a**
4 **grant in the amount of \$230,000 from the Federal Emergency Management Agency for**
5 **FY2007 Supplemental Port Security Grant Program for assets to enhance the Fire**
6 **Department's water-based response capabilities and increase its protection of the Port**
7 **of San Francisco and the San Francisco Bay.**

8
9 WHEREAS, The San Francisco Fire Department (SFFD) responds to over 100,000
10 incidents each year, including fires, vehicle accidents, and medical and other emergencies;
11 and,

12 WHEREAS, Due to San Francisco's geographic and topographic layout, as well as
13 other factors, the SFFD is confronted with unique challenges in responding to these incidents;
14 and

15 WHEREAS, One of these unique challenges consists of the Department's
16 responsibilities for the protection of the Port of San Francisco and the San Francisco Bay;
17 and,

18 WHEREAS, The SFFD applied for five different marine-based projects from the Fiscal
19 Year 2007 Supplemental Port Security Grant Program (PSGP) and was awarded grant funds
20 from the Federal Emergency Management Agency (FEMA) for interoperability enhancements,
21 a personal water craft, a managed bay coastal monitoring system, and a marine response
22 towing vehicle; and,

23 WHEREAS, the total amount of grant funds awarded to the SFFD for the completion of
24 these five projects is \$230,000; and,

1 WHEREAS, The non-profit, San Francisco Marine Exchange, has been selected by
2 FEMA as the designated fiduciary agent for the region for the Port Security Grant funding; and

3 WHEREAS, The grant expires September 30, 2012; and,

4 WHEREAS, The Fire Commission recommended approval of this grant at its meeting
5 on April 28, 2011; and,

6 WHEREAS, The grant does not require an ASO amendment; and,

7 WHEREAS, The grant does not require the City or the SFFD to supply matching funds;
8 and,

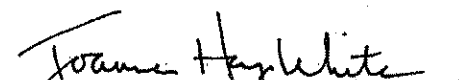
9 WHEREAS, The SFFD proposes to maximize the use of the grant funds on program
10 expenditures by not including indirect costs in the grant budget; now, therefore, be it

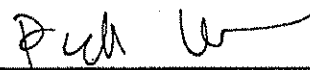
11 RESOLVED, That the Board of Supervisors authorizes the SFFD to accept and expend
12 grant funds in the amount of \$230,000 from FEMA; and, be it

13 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
14 indirect costs in the grant budget; and, be it

15 FURTHER RESOLVED, That the Chief of the SFFD is hereby authorized and
16 empowered to execute, deliver, and perform, in the name of the City and County of San
17 Francisco, all applications, contracts, agreements, amendments, and payment requests
18 necessary for the purpose to secure the FEMA grant funds and implement and carry out the
19 purposes specified in the applicable grant application.

20 Recommended:

21
22 
23 Joanne M. Hayes-White
24 Chief of Department
25 07/27/11

Approved: 
Mayor

Approved: 
Controller



City and County of San Francisco

Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 110909

Date Passed: September 27, 2011

Resolution authorizing the San Francisco Fire Department to accept and expend a grant in the amount of \$230,000 from the Federal Emergency Management Agency for FY2007 Supplemental Port Security Grant Program for assets to enhance the Fire Department's water-based response capabilities and increase its protection of the Port of San Francisco and the San Francisco Bay.

September 15, 2011 Public Safety Committee - RECOMMENDED..

September 27, 2011 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Mirkarimi and Wiener

File No. 110909

I hereby certify that the foregoing Resolution was ADOPTED on 9/27/2011 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor Edwin Lee

Date Approved

FIRE COMMISSION
City and County of San Francisco
Edwin M. Lee, Mayor

George Lau, *President*
Michael Hardeman, *Vice President*
Stephen A. Nakajo, *Commissioner*
Andrea Evans, *Commissioner*
London Breed, *Commissioner*



698 Second Street
San Francisco, CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Monica Quattrin, *Commission Secretary*

RESOLUTION 2012-05

RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO RETROACTIVELY ACCEPT AND EXPEND PORT SECURITY GRANT PROGRAM FUNDING IN THE AMOUNT OF \$376,700 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO ENHANCE ITS WATER-BASED RESPONSE CAPABILITIES AND INCREASE PORT PROTECTION.

WHEREAS, The San Francisco Fire Department (SFFD) responds to over 100,000 incidents each year, including fires, vehicle accidents, and medical and other emergencies; and,

WHEREAS, Due to its geographic and topographic layout, as well as other factors, the SFFD is confronted with unique challenges in responding to these incidents; and

WHEREAS, One of these unique challenges consists of the Department's responsibilities for the protection of the Port of San Francisco and the San Francisco Bay; and,

WHEREAS, The SFFD was awarded \$230,000 in Fiscal Year 2007 Supplemental Port Security Grant Program funding; and,

WHEREAS, This funding was approved by the Fire Commission on April 11, 2011 and by the Board of Supervisors on September 27, 2011; and

WHEREAS, The grant end date for the Department's original allocation was June 30, 2012; and,

WHEREAS, In July of 2012, the non-profit, San Francisco Marine Exchange, selected by FEMA as the designated fiduciary agent for the region for the Port Security Grant funding, informed the Department of an additional allotment of unused grant funds that had to be expended by August 31, 2012; and,

WHEREAS, The Department did not have to provide any matching funds for the grants; and,

WHEREAS, Due to the time constraints of the grant, the Department was unable to come before the Commission or Board of Supervisors for approval of the additional grant funds; and

WHEREAS, The SFFD wishes to retroactively accept and expend the grant, to support and promote marine operations and enhance its protection of the San Francisco Bay and Port of San Francisco; now, therefore, be it

RESOLVED, That the Fire Commission recommends that the Board of Supervisors authorize the Fire Department to retroactively accept and expend Port Security Grant funding from FEMA in the amount of \$376,700 to enhance the Department's water response capabilities and increase Port protection.

Adopted at the Regular Meeting of the San Francisco Fire Commission on December 13, 2012.

Ayes: 5 (Lau, Hardeman, Nakajo, Evans, Breed)

Nays: 0



Monica Quattrin, Commission Secretary