#### **BOARD of SUPERVISORS**



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

# MEMORANDUM

TO: Alondra Esquivel-Garcia, Director, Youth Commission

Joy Zhan, Youth Commission

FROM: Victor Young, Assistant Clerk,

**Rules Committee** 

DATE: May 5, 2025

SUBJECT: LEGISLATIVE MATTER INTRODUCED

The Board of Supervisors' Rules Committee has received the following matter. This item is being referred for comment and recommendation.

File No. 250390

Ordinance amending the Administrative Code to amend the City's Standard of Care for City Shelters to require City-funded family shelters to allow eligible families to remain in shelter for a continuous term of not less than one year, subject to the household's continued eligibility and compliance with shelter policies.

Assistant Clerk, Rules Committee.	ommission's response to victor Young
******************	******************
RESPONSE FROM YOUTH COMMISSION	Date: _May 15, 2025
No Commentx_ Recommendation Attached	Chairperson, Youth Commission



# City and County of San Francisco Master Report

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Enacted: Effective:

Version: 1 In Control: Rules Committee

File Name: Administrative Code - Family Shelter Stay Policy Date Introduced: 04/15/2025

Requester: Cost: Final Action:

Comment: Title: Ordinance amending the Administrative Code to amend

the City's Standard of Care for City Shelters to require City-funded family shelters to allow eligible families to remain in shelter for a continuous term of not less than one year, subject to the household's continued eligibility

and compliance with shelter policies.

Sponsors: Fielder; Chan,

Chen, Walton and Melgar

### History of Legislative File 250390

Ver Acting Body Da	ate Action	Sent To	Due Date	Result
1 President 04/15	3/2025 ASSIGNED UNDER 30	Rules Committee	05/15/2025	

1	[Administrative Code - Family Shelter Stay Policy]
2	
3	Ordinance amending the Administrative Code to amend the City's Standard of Care for
4	City Shelters to require City-funded family shelters to allow eligible families to remain
5	in shelter for a continuous term of not less than one year, subject to the household's
6	continued eligibility and compliance with shelter policies.
7	NOTE: Unchanged Code text and uncodified text are in plain Arial font.
8	Additions to Codes are in single-underline italics Times New Roman font.  Deletions to Codes are in strikethrough italics Times New Roman font.
9	Board amendment additions are in double-underlined Arial font.  Board amendment deletions are in strikethrough Arial font.
10	<b>Asterisks (* * * *)</b> indicate the omission of unchanged Code subsections or parts of tables.
11	
12	Be it ordained by the People of the City and County of San Francisco:
13	
14	Section 1. Article XIII of Chapter 20 of the Administrative Code is hereby amended by
15	revising Section 20.401 and adding new Section 20.404.5, to read as follows:
16	
17	ARTICLE XIII:
18	STANDARD OF CARE FOR CITY SHELTERS
19	
20	SEC. 20.401. DEFINITIONS.
21	For the purposes of this <i>Chapter Article</i> XIII, the following definitions shall apply to the
22	terms used herein.
23	"Case management services" means those services offered to shelter clients by
24	people with the title of "case manager," or with equivalent job duties customarily associated
25	

1	with that title, that include, but are not limited to, referrals to housing, public benefits, and
2	behavioral health, medical, and other social services.
3	"City" means the City and County of San Francisco department that contracts for
4	services at a particular shelter.
5	"Director" means the head of the department that contracts for services at a particular
6	shelter, or their designee.
7	"Family Shelter" means a Shelter that provides temporary emergency shelter services for
8	households consisting of at least one adult and one minor, or one pregnant person.
9	"Program manager" means the City employee who monitors the shelter provider's
10	compliance with the contract for shelter services.
11	"Shelter" means a facility, including a resource center, operating under a contract
12	with the City, to provide temporary emergency shelter services for single adults or families
13	experiencing homelessness.
14	"Shelter provider" means the contracted nonprofit provider of a shelter.
15	
16	SEC. 20.404.5. FAMILY SHELTER CONTRACT REQUIREMENTS.
17	(a) All contracts and grants between the City and Family Shelter providers shall include a
18	provision that requires Family Shelter providers to allow eligible families to remain in shelter for a
19	continuous period of not less than one year, so long as all members of the household remain eligible
20	and comply with all applicable shelter rules. This provision shall be included in contracts or grants
21	executed or amended after the effective date of the ordinance in File No
22	(b) This Section 20.404.5 is intended to have prospective effect only, and shall not be
23	interpreted to impair the obligations of any contract or grant existing on the effective date of the
24	ordinance.

25

1	(c) The requirement in subsection (a) of this Section 20.404.5 shall not apply where
2	inclusion of the one-year shelter stay minimum would be inconsistent with any requirements of the
3	source of funding for the City's contract or grant with the Family Shelter provider.
4	(d) The requirement in subsection (a) of this Section 20.404.5 shall not confer any tenancy
5	rights under State law or the San Francisco Rent Ordinance (Administrative Code, Chapter 37).
6	
7	Section 2. Effective Date. This ordinance shall become effective 30 days after
8	enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
9	ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
10	of Supervisors overrides the Mayor's veto of the ordinance.
11	
12	Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
13	intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
14	numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
15	Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
16	additions, and Board amendment deletions in accordance with the "Note" that appears under
17	the official title of the ordinance.
18	
19	APPROVED AS TO FORM:
20	DAVID CHIU, City Attorney
21	By: <u>/s/</u> ADAM RADTKE
22	Deputy City Attorney
23	n:\legana\as2025\2500261\01834473.docx
24	
25	

# **LEGISLATIVE DIGEST**

[Administrative Code - Family Shelter Stay Policy]

Ordinance amending the Administrative Code to amend the City's Standard of Care for City Shelters to require City-funded family shelters to allow eligible families to remain in shelter for a continuous term of not less than one year, subject to the household's continued eligibility and compliance with shelter policies.

### **Existing Law**

Article XIII of the Administrative Code codifies the Shelter Standard of Care for City Shelters, which establishes contractual requirements that apply to all shelter providers in San Francisco. Currently, the Standard of Care does not address the duration of a resident's stay in a family shelter.

## Amendments to Current Law

The proposed ordinance would amend the Shelter Standard of Care to require that all contracts and grants between the City and Family Shelter providers include a provision that requires Family Shelter providers to allow eligible families to remain in shelters for a continuous period of no less than one year, as long as the family otherwise remains eligible and complies with shelter rules.

n:\legana\as2025\2500261\01834483.docx

BOARD OF SUPERVISORS Page 1

# **Introduction Form**

(by a Member of the Board of Supervisors or the Mayor)

I haral	by cubr	nit the following item for introduction (select only one):
	•	
	1.	For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
	2.	Request for next printed agenda (For Adoption Without Committee Reference) (Routine, non-controversial and/or commendatory matters only)
	3.	Request for Hearing on a subject matter at Committee
	4.	Request for Letter beginning with "Supervisor inquires"
	5.	City Attorney Request
	6.	Call File No. from Committee.
	7.	Budget and Legislative Analyst Request (attached written Motion)
	8.	Substitute Legislation File No.
	9.	Reactivate File No.
	10.	Topic submitted for Mayoral Appearance before the Board on
The p	roposed	legislation should be forwarded to the following (please check all appropriate boxes):
1	-	nall Business Commission
	□ Pla	anning Commission   Building Inspection Commission   Human Resources Department
Gener	al Plan	Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):
	□ Ye	es $\square$ No
(Note:	For Im	perative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)
Spons	or(s):	
Subje	ct:	
Long	Title or	text listed:
		Signature of Sponsoring Supervisor:

From: Ferrigno, Jennifer (BOS)

To: Somera, Alisa (BOS); Calvillo, Angela (BOS)

Cc: BOS Legislation, (BOS); Fielder, Jackie (BOS); Burke, Robyn (BOS); Prager, Jackie (BOS); Gallardo, Tracy (BOS);

Gee, Natalie (BOS), Low, Jen (BOS)

**Subject:** D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

Date: Tuesday, April 15, 2025 1:44:07 PM

Attachments: FINAL Family Shelter Extension Policy.DOCX
FINAL Family Shelter Extension Policy Digest.DOCX

Introduction Form - Fielder Ordinance [Administrative Code - Family Shelter Stay Policy] 5 15 25.pdf

### Dear Clerks,

Supervisor Fielder is introducing legislation today: Ordinance – [Administrative Code - Family Shelter Stay Policy].

I have attached the introduction form, the ordinance approved to form (see City Attorney Radke's message below confirming), and the legislative digest.

Supervisor Fielder's digital signature serves in place of a wet signature on the introduction form.

Staff from the offices of Supervisors Chan, Chen, Walton and Melgar are cc'd to confirm their cosponsorship. Please let me know if you need anything more from our office. Thank you!

Take care,

Jen

.....

Jennifer Ferrigno, Legislative Aide San Francisco District 9 | Supervisor Jackie Fielder jennifer.ferrigno@sfgov.org | c. 415.307.0232 (she/her/ella)

From: Radtke, Adam (CAT) <Adam.Radtke@sfcityatty.org>

**Sent:** Monday, April 14, 2025 10:51 AM

**To:** Ferrigno, Jennifer (BOS) <jennifer.ferrigno@sfgov.org> **Cc:** PEARSON, ANNE (CAT) <Anne.Pearson@sfcityatty.org>

**Subject:** RE: Family Shelter Reforms

Jennifer:

Please see attached ordinance and digest for introduction tomorrow. The /s/ next to my name in the signature line of the ordinance has the same effect as my signature.



From: Donovan, Dominica (BOS) Ferrigno, Jennifer (BOS); Somera, Alisa (BOS); Calvillo, Angela (BOS) To: BOS Legislation, (BOS); Fielder, Jackie (BOS); Dorsey, Matt (BOS) Cc: Subject: RE: D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy] Date: Thursday, April 17, 2025 5:05:26 PM Hi folks, My apologies, I just checked in with the Supervisor and we need some more time to review the proposal before confirming his co-sponsorship. Jen, I'll sync with you in the next day or two. Thank you, **Dominica Donovan** | Chief of Staff Office of Supervisor Matt Dorsey, District 6 dominica.donovan@sfgov.org | (415) 554-7970 **From:** Ferrigno, Jennifer (BOS) < jennifer.ferrigno@sfgov.org> Sent: Tuesday, April 15, 2025 4:02 PM **To:** Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org> Cc: BOS Legislation, (BOS) <br/>
<br/>
bos.legislation@sfgov.org>; Fielder, Jackie (BOS) <Jackie.Fielder@sfgov.org>; Donovan, Dominica (BOS) <dominica.donovan@sfgov.org> **Subject:** Re: D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy] Please add Supervisor Dorsey as cosponsor. Adding Dominica to confirm cosponsorship. Thank you! Take care, Jen

Jennifer Ferrigno, Legislative Aide

San Francisco District 9 | Supervisor Jackie Fielder

jennifer.ferrigno@sfgov.org | c. 415.307.0232

**From:** Ferrigno, Jennifer (BOS) < <u>jennifer.ferrigno@sfgov.org</u>> **Sent:** Tuesday, April 15, 2025 1:44 PM **To:** Somera, Alisa (BOS) <a href="mailto:slowera@sfgov.org">alisa.somera@sfgov.org</a>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org> **Cc:** BOS Legislation, (BOS) < bos.legislation@sfgov.org>; Fielder, Jackie (BOS) <<u>Jackie.Fielder@sfgov.org</u>>; Burke, Robyn (BOS) <<u>robyn.burke@sfgov.org</u>>; Prager, Jackie (BOS) <<u>iackie.prager@sfgov.org</u>>; Gallardo, Tracy (BOS) <<u>tracy.gallardo@sfgov.org</u>>; Gee, Natalie (BOS) <<u>natalie.gee@sfgov.org</u>>; Low, Jen (BOS) <<u>ien.low@sfgov.org</u>> **Subject:** D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy] Dear Clerks, Supervisor Fielder is introducing legislation today: Ordinance – [Administrative Code - Family Shelter Stay Policy]. I have attached the introduction form, the ordinance approved to form (see City Attorney Radke's message below confirming), and the legislative digest. Supervisor Fielder's digital signature serves in place of a wet signature on the introduction form. Staff from the offices of Supervisors Chan, Chen, Walton and Melgar are cc'd to confirm their cosponsorship. Please let me know if you need anything more from our office. Thank you! Take care, Jen

Jennifer Ferrigno, Legislative Aide

San Francisco District 9 | Supervisor Jackie Fielder

jennifer.ferrigno@sfgov.org | c. 415.307.0232

(she/her/ella)

**From:** Radtke, Adam (CAT) <<u>Adam.Radtke@sfcityatty.org</u>>

**Sent:** Monday, April 14, 2025 10:51 AM

**To:** Ferrigno, Jennifer (BOS) < <u>jennifer.ferrigno@sfgov.org</u>> **Cc:** PEARSON, ANNE (CAT) < <u>Anne.Pearson@sfcityatty.org</u>>

**Subject:** RE: Family Shelter Reforms

Jennifer:

Please see attached ordinance and digest for introduction tomorrow. The /s/ next to my name in the signature line of the ordinance has the same effect as my signature.



Deputy City Attorney, Health & Human Services
Office of City Attorney David Chiu
(415) 554-4212 Direct

Adam.Radtke@sfcityatty.org

From: Burke, Robyn (BOS)

To: Ferrigno, Jennifer (BOS); Somera, Alisa (BOS); Calvillo, Angela (BOS)

Cc: BOS Legislation, (BOS); Fielder, Jackie (BOS); Prager, Jackie (BOS); Gallardo, Tracy (BOS); Gee, Natalie (BOS);

Low, Jen (BOS)

Subject: RE: D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

**Date:** Tuesday, April 15, 2025 2:27:04 PM

### Thanks, Jen. Confirming for Supervisor Chan.

From: Ferrigno, Jennifer (BOS) < jennifer.ferrigno@sfgov.org>

**Sent:** Tuesday, April 15, 2025 1:44 PM

To: Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Calvillo, Angela (BOS)

<angela.calvillo@sfgov.org>

**Cc:** BOS Legislation, (BOS) <br/>
<br/>
bos.legislation@sfgov.org>; Fielder, Jackie (BOS)

<Jackie.Fielder@sfgov.org>; Burke, Robyn (BOS) <robyn.burke@sfgov.org>; Prager, Jackie (BOS)

<jackie.prager@sfgov.org>; Gallardo, Tracy (BOS) <tracy.gallardo@sfgov.org>; Gee, Natalie (BOS)

<natalie.gee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>

**Subject:** D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

Dear Clerks,

Supervisor Fielder is introducing legislation today: Ordinance – [Administrative Code - Family Shelter Stay Policy].

I have attached the introduction form, the ordinance approved to form (see City Attorney Radke's message below confirming), and the legislative digest.

Supervisor Fielder's digital signature serves in place of a wet signature on the introduction form.

Staff from the offices of Supervisors Chan, Chen, Walton and Melgar are cc'd to confirm their cosponsorship. Please let me know if you need anything more from our office. Thank you!

Take care,
Jen
Jennifer Ferrigno, Legislative Aide
San Francisco District 9   Supervisor Jackie Fielder
jennifer.ferrigno@sfgov.org   c. 415.307.0232
(she/her/ella)

From: Radtke, Adam (CAT) < Adam.Radtke@sfcityatty.org>

Sent: Monday, April 14, 2025 10:51 AM

**To:** Ferrigno, Jennifer (BOS) < <u>jennifer.ferrigno@sfgov.org</u>> **Cc:** PEARSON, ANNE (CAT) < <u>Anne.Pearson@sfcityatty.org</u>>

**Subject:** RE: Family Shelter Reforms

Jennifer:

Please see attached ordinance and digest for introduction tomorrow. The /s/ next to my name in the signature line of the ordinance has the same effect as my signature.



Adam Radtke (he/him/él)

Deputy City Attorney, Health & Human Services

Office of City Attorney David Chiu

(415) 554-4212 Direct

Adam.Radtke@sfcityatty.org

From: Low, Jen (BOS)

To: Burke, Robyn (BOS); Ferrigno, Jennifer (BOS); Somera, Alisa (BOS); Calvillo, Angela (BOS)

Cc: BOS Legislation, (BOS); Fielder, Jackie (BOS); Prager, Jackie (BOS); Gallardo, Tracy (BOS); Gee, Natalie (BOS);

Fieber, Jennifer (BOS)

**Subject:** Re: D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

**Date:** Tuesday, April 15, 2025 2:31:52 PM

### Confirming co-sponsorship for Supervisor Melgar.

#### Jen

From: Burke, Robyn (BOS) <robyn.burke@sfgov.org>

Sent: Tuesday, April 15, 2025 2:27 PM

**To:** Ferrigno, Jennifer (BOS) <jennifer.ferrigno@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>

**Cc:** BOS Legislation, (BOS) <br/>
<br/>
bos.legislation@sfgov.org>; Fielder, Jackie (BOS)

<Jackie.Fielder@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Gallardo, Tracy (BOS)

<tracy.gallardo@sfgov.org>; Gee, Natalie (BOS) <natalie.gee@sfgov.org>; Low, Jen (BOS)

<jen.low@sfgov.org>

**Subject:** RE: D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

### Thanks, Jen. Confirming for Supervisor Chan.

From: Ferrigno, Jennifer (BOS) < jennifer.ferrigno@sfgov.org>

**Sent:** Tuesday, April 15, 2025 1:44 PM

**To:** Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Calvillo, Angela (BOS)

<angela.calvillo@sfgov.org>

Cc: BOS Legislation, (BOS) <br/>
<br/>
bos.legislation@sfgov.org>; Fielder, Jackie (BOS)

<Jackie.Fielder@sfgov.org>; Burke, Robyn (BOS) <robyn.burke@sfgov.org>; Prager, Jackie (BOS)

<jackie.prager@sfgov.org>; Gallardo, Tracy (BOS) <tracy.gallardo@sfgov.org>; Gee, Natalie (BOS)

<natalie.gee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>

**Subject:** D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

Dear Clerks,

Supervisor Fielder is introducing legislation today: Ordinance – [Administrative Code - Family Shelter Stay Policy].

I have attached the introduction form, the ordinance approved to form (see City Attorney Radke's message below confirming), and the legislative digest.

Supervisor Fielder's digital signature serves in place of a wet signature on the introduction form.

Staff from the offices of Supervisors Chan, Chen, Walton and Melgar are cc'd to confirm their cosponsorship. Please let me know if you need anything more from our office. Thank you!

Take care,

Jen

.....

Jennifer Ferrigno, Legislative Aide San Francisco District 9 | Supervisor Jackie Fielder jennifer.ferrigno@sfgov.org | c. 415.307.0232 (she/her/ella)

**From:** Radtke, Adam (CAT) < <u>Adam.Radtke@sfcityatty.org</u>>

Sent: Monday, April 14, 2025 10:51 AM

**To:** Ferrigno, Jennifer (BOS) < <u>jennifer.ferrigno@sfgov.org</u>> **Cc:** PEARSON, ANNE (CAT) < <u>Anne.Pearson@sfcityatty.org</u>>

**Subject:** RE: Family Shelter Reforms

Jennifer:

Please see attached ordinance and digest for introduction tomorrow. The /s/ next to my name in the signature line of the ordinance has the same effect as my signature.

Adam Radtke (he/him/él)
Deputy City Attorney, Health & Human Services
Office of City Attorney David Chiu
(415) 554-4212 Direct
Adam.Radtke@sfcityatty.org

From: Gee, Natalie (BOS)

Ferrigno, Jennifer (BOS); Somera, Alisa (BOS); Calvillo, Angela (BOS) To:

BOS Legislation, (BOS); Fielder, Jackie (BOS); Burke, Robyn (BOS); Prager, Jackie (BOS); Gallardo, Tracy (BOS); Cc:

Subject: RE: D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

Date: Tuesday, April 15, 2025 1:47:50 PM

Thanks Jen. Confirmed for Supervisor Walton.

Natalie Gee 朱凱勤, Chief of Staff

Supervisor Shamann Walton, District 10

1 Dr. Carlton B. Goodlett Pl, San Francisco | Room 279

**Direct:** 415.554.7672 | **Office:** 415.554.7670

District 10 Community Events Calendar: <a href="https://bit.ly/d10communityevents">https://bit.ly/d10communityevents</a>

From: Ferrigno, Jennifer (BOS) < jennifer.ferrigno@sfgov.org>

**Sent:** Tuesday, April 15, 2025 1:44 PM

**To:** Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Calvillo, Angela (BOS)

<angela.calvillo@sfgov.org>

**Cc:** BOS Legislation, (BOS) <br/>
<br/>
bos.legislation@sfgov.org>; Fielder, Jackie (BOS)

<Jackie.Fielder@sfgov.org>; Burke, Robyn (BOS) <robyn.burke@sfgov.org>; Prager, Jackie (BOS)

<jackie.prager@sfgov.org>; Gallardo, Tracy (BOS) <tracy.gallardo@sfgov.org>; Gee, Natalie (BOS)

<natalie.gee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>

**Subject:** D9 Supervisor Fielder – Ordinance – [Administrative Code - Family Shelter Stay Policy]

Dear Clerks,

Supervisor Fielder is introducing legislation today: Ordinance – [Administrative Code - Family Shelter Stay Policy].

I have attached the introduction form, the ordinance approved to form (see City Attorney

Radke's message below confirming), and the legislative digest.
Supervisor Fielder's digital signature serves in place of a wet signature on the introduction form.
Staff from the offices of Supervisors Chan, Chen, Walton and Melgar are cc'd to confirm their cosponsorship. Please let me know if you need anything more from our office. Thank you!
Take care,
Jen

Jennifer Ferrigno, Legislative Aide

San Francisco District 9 | Supervisor Jackie Fielder

jennifer.ferrigno@sfgov.org | c. 415.307.0232

(she/her/ella)

From: Radtke, Adam (CAT) < Adam. Radtke@sfcityatty.org>

**Sent:** Monday, April 14, 2025 10:51 AM

**To:** Ferrigno, Jennifer (BOS) < <u>jennifer.ferrigno@sfgov.org</u>> **Cc:** PEARSON, ANNE (CAT) < <u>Anne.Pearson@sfcityatty.org</u>>

**Subject:** RE: Family Shelter Reforms

Jennifer:

Please see attached ordinance and digest for introduction tomorrow. The /s/ next to my name in the signature line of the ordinance has the same effect as my signature.



Adam Radtke (he/him/él)

Deputy City Attorney, Health & Human Services

Office of City Attorney David Chiu

(415) 554-4212 Direct

Adam.Radtke@sfcitvattv.org

DELETE THE COPY YOU RECEIVED FROM YOUR COMPUTER.

1	[Administrative Code - Family Shelter Stay Policy]
2	
3	Ordinance amending the Administrative Code to amend the City's Standard of Care for
4	City Shelters to require City-funded family shelters to allow eligible families to remain
5	in shelter for a continuous term of not less than one year, subject to the household's
6	continued eligibility and compliance with shelter policies.
7	NOTE: Unchanged Code text and uncodified text are in plain Arial font.
8	Additions to Codes are in <u>single-underline italics Times New Roman font</u> .  Deletions to Codes are in <u>strikethrough italics Times New Roman font</u> .  Board amendment additions are in <u>double-underlined Arial font</u> .
9	Board amendment deletions are in strikethrough Arial font.  Asterisks (* * * *) indicate the omission of unchanged Code
10	subsections or parts of tables.
11	
12	Be it ordained by the People of the City and County of San Francisco:
13	
14	Section 1. Article XIII of Chapter 20 of the Administrative Code is hereby amended by
15	revising Section 20.401 and adding new Section 20.404.5, to read as follows:
16	
17	ARTICLE XIII:
18	STANDARD OF CARE FOR CITY SHELTERS
19	
20	SEC. 20.401. DEFINITIONS.
21	For the purposes of this <i>Chapter Article</i> XIII, the following definitions shall apply to the
22	terms used herein.
23	"Case management services" means those services offered to shelter clients by
24	people with the title of "case manager," or with equivalent job duties customarily associated
25	

1	with that title, that include, but are not limited to, referrals to housing, public benefits, and
2	behavioral health, medical, and other social services.
3	"City" means the City and County of San Francisco department that contracts for
4	services at a particular shelter.
5	"Director" means the head of the department that contracts for services at a particular
6	shelter, or their designee.
7	"Family Shelter" means a Shelter that provides temporary emergency shelter services for
8	households consisting of at least one adult and one minor, or one pregnant person.
9	"Program manager" means the City employee who monitors the shelter provider's
10	compliance with the contract for shelter services.
11	"Shelter" means a facility, including a resource center, operating under a contract
12	with the City, to provide temporary emergency shelter services for single adults or families
13	experiencing homelessness.
14	"Shelter provider" means the contracted nonprofit provider of a shelter.
15	
16	SEC. 20.404.5. FAMILY SHELTER CONTRACT REQUIREMENTS.
17	(a) All contracts and grants between the City and Family Shelter providers shall include a
18	provision that requires Family Shelter providers to allow eligible families to remain in shelter for a
19	continuous period of not less than one year, so long as all members of the household remain eligible
20	and comply with all applicable shelter rules. This provision shall be included in contracts or grants
21	executed or amended after the effective date of the ordinance in File No
22	(b) This Section 20.404.5 is intended to have prospective effect only, and shall not be
23	interpreted to impair the obligations of any contract or grant existing on the effective date of the
24	ordinance.

25

1	(c) The requirement in subsection (a) of this Section 20.404.5 shall not apply where
2	inclusion of the one-year shelter stay minimum would be inconsistent with any requirements of the
3	source of funding for the City's contract or grant with the Family Shelter provider.
4	(d) The requirement in subsection (a) of this Section 20.404.5 shall not confer any tenancy
5	rights under State law or the San Francisco Rent Ordinance (Administrative Code, Chapter 37).
6	
7	Section 2. Effective Date. This ordinance shall become effective 30 days after
8	enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
9	ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
10	of Supervisors overrides the Mayor's veto of the ordinance.
11	
12	Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
13	intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
14	numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
15	Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
16	additions, and Board amendment deletions in accordance with the "Note" that appears under
17	the official title of the ordinance.
18	
19	APPROVED AS TO FORM:
20	DAVID CHIU, City Attorney
21	By: /s/
22	ADAM RADTKE Deputy City Attorney
23	n:\legana\as2025\2500261\01834473.docx
24	
25	