



SUNSHINE ORDINANCE TASK FORCE

The below listed summary of seats, term expirations and membership information shall serve as notice of **vacancies, upcoming term expirations** and information on currently held seats, appointed by the Board of Supervisors. Appointments by other bodies are listed, if available. Seat numbers listed in **bold** are open for immediate appointment. However, you are able to submit applications for all seats and your application will be maintained for one year, in the event that an unexpected vacancy or opening occurs.

Membership and Seat Qualifications

Seat #	Appointing Authority	Seat Holder	Term Ending	Qualification
1	BOS	Dean Schmidt	4/27/24	Must be nominated by the local chapter of the Society of Professional Journalists and be an attorney, for a two-year term
2	BOS	Lila LaHood	4/27/24	Must be nominated by the local chapter of the Society of Professional Journalists and be a journalist, for a two-year term
3	BOS	VACANT	4/27/24	Must be a member from the press or electronic media, for a two-year term
4	BOS	VACANT	4/27/23	Must be nominated by the local chapter of the Society of Professional Journalists and be either a journalist from a racial/ethnic-minority-owned news organization, a journalist whose work focuses on issues impacting minority racial or ethnic communities, or a journalist who works with a media organization or publication whose target audience is a minority racial or ethnic community. For purposes of this subsection (a), the term "journalist" shall be interpreted broadly, including but not limited to freelance journalists, photographers, and videographers, for a two-year term

5	BOS	Jennifer Wong	4/27/24	Must be nominated by the local chapter of the League of Women Voters, for a two-year term
6	BOS	Laura Stein	4/27/24	Must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for a two-year term
7	BOS	Matthew Yankee	4/27/24	
8	BOS	Chris Hyland	4/27/24	
9	BOS	VACANT	4/27/24	
10	BOS	Thuan Thao Hill	4/27/24	
11	BOS	Bruce Wolfe **(meets requirement below)	4/27/23	
	COB	VACANT	Indefinite	The Clerk of the Board of Supervisors, or his/her designee, and serve as a non-voting member
	Mayor	VACANT	Indefinite	The Mayor, or his/her designee, and serve as a non-voting member

****Additional Qualifications:** At all times, the Task Force shall include at least one member who shall be a member of the public who is physically handicapped. All members must have experience and/or demonstrated interest in the issues of citizen access and participation in local government.

BOARD OF SUPERVISORS (BOS) APPLICATION FORMS AVAILABLE HERE

- English - https://sfbos.org/sites/default/files/vacancy_application.pdf
- 中文 - https://sfbos.org/sites/default/files/vacancy_application_CHI.pdf
- Español - https://sfbos.org/sites/default/files/vacancy_application_SPA.pdf
- Filipino - https://sfbos.org/sites/default/files/vacancy_application_FIL.pdf

(For seats appointed by other Authorities please contact the Board / Commission / Committee / Task Force (see below) or the appointing authority directly.)

Pursuant to Board of Supervisors Rules of Order 2.19 (Motion No. 05-92) all applicants applying for this body must complete and submit, with their application, a copy (**not original**) of Form 700, Statement of Economic Interests. Applications will not be considered if a copy of Form 700 is not received.

FORM 700 AVAILABLE HERE (Required)

<https://www.fppc.ca.gov/Form700.html>

Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Commission is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.

Applications and other documents may be submitted to BOS-Appointments@sfgov.org

Next Steps: Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment of the individual(s) who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

The Sunshine Ordinance Task Force (the “Task Force”) was established to advise the Board of Supervisors and provide information to other City departments on appropriate ways in which to implement Administrative Code, Chapter 67 (The San Francisco Sunshine Ordinance of 1999) (the “Ordinance”). The Task Force shall develop goals to ensure practice and timely implementation of the Ordinance; propose amendments to the Ordinance; receive and review the annual report of the Supervisor of Public Records and may request additional reports or information; and make referrals to a municipal office with enforcement power under the Ordinance, the California Public Records Act, or the Brown Act, whenever it concludes a person has violated the provisions of the Ordinance

The Task Force consists of a total of thirteen (13) members:

Eleven (11) voting members appointed by the Board of Supervisors

- Two (2) members nominated by the local chapter of the Society of Professional Journalists;
- One (1) shall be an attorney and
- one (1) shall be a journalist.
- One (1) member shall be a member from the press or electronic media.
- One (1) member shall be a journalist from a racial/ethnic-minority-owned news organization and nominated by New California Media.
- One (1) member nominated by the local chapter of the League of Women Voters.
- Two (2) members of the public experienced in consumer advocacy.
- Four (4) members of the public who have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government.
- One (1) member shall be the Mayor, or his/her designee, and serve as a non-voting member.

- One (1) member shall be the Clerk of the Board of Supervisors, or his/her designee, and serve as a non-voting member.

At all times, the Task Force shall include at least one member who shall be a member of the public who is physically handicapped. All members must have experience and/or demonstrated interest in the issues of citizen access and participation in local government. The City Attorney's Office shall assign an attorney to the Task Force who is experienced in public-access law matters and serve as a legal advisor and advocate to the Task Force.

The term of each appointed member shall be two years unless removed by the Board of Supervisors. In the event of such removal or vacancy during the term of office of any appointive member, a successor shall be appointed for the unexpired term of the office vacated.

In addition to regular Task Force meetings, Task Force members are expected to participate in committee work.

Reports: The Task Force shall report annually to the Board of Supervisors on any practical or policy problems encountered in the Administration of the Ordinance. The Task Force shall, as it sees fit, issue public reports evaluating compliance with the Ordinance and related California laws by the City or any department, office or official.

Authority: Administrative Code, Section 67.30 (Ordinance Nos. 265-93; 118-94; 432-94; 287-96; 198-98; 387-98; and Proposition G, November 1999)

Sunset Date: None

Contact: Cheryl Leger
1 Dr. Carlton B. Goodlett Place, Room 244
Office of the Clerk of the Board
San Francisco, CA 94102
(415) 554-7724
sotf@sfgov.org

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