

File No. 160964

Committee Item No. 1

Board Item No. 22

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 13, 2016

Board of Supervisors Meeting

Date October 25, 2016

#### Cmte Board

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- Legislative Digest
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- Introduction Form (for hearings)
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#### OTHER (Use back side if additional space is needed)

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Completed by: Derek Evans Date October 7, 2016  
 Completed by: Derek Evans Date October 19, 2016

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
 The complete document can be found in the file.

1 [Administrative Code - Pedestrian Safety Advisory Committee]

2  
3 **Ordinance amending the Administrative Code to change the membership requirements**  
4 **for the Pedestrian Safety Advisory Committee, and to establish a sunset date for the**  
5 **Advisory Committee.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
9 **Board amendment additions** are in double-underlined Arial font.  
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
11 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The Administrative Code is hereby amended by renumbering Sections 5.20  
15 and 5.21 as Sections 5.4-1 and 5.4-2, respectively, revising those sections, and adding  
16 Section 5.4-3, to read as follows:

17 **SEC. ~~5.20~~5.4-1. FINDINGS; ESTABLISHMENT AND ORGANIZATION.**

18 \* \* \* \*

19 (b) There shall be established a Pedestrian Safety Advisory Committee. This  
20 Advisory Committee, composed of concerned and informed residents, will provide a source of  
21 expertise on issues concerning pedestrian safety, convenience, ambiance, and planning. The  
22 Advisory Committee shall consist of ~~23~~ 17 voting members appointed as set forth below:

23 ~~(1) The Board of Supervisors shall appoint 21 members from the following~~  
24 ~~categories:~~

25 ~~(a1) Seat 1 shall be held by a Two representatives from a pedestrian safety~~  
~~organizations, appointed by the Board of Supervisors.~~

1           **(b2)** Seats 2 and 3 shall be held by ~~Two~~ representatives from senior or disability  
2 organizations, appointed by the Board of Supervisors.

3           **(e3)** Seat 4 shall be held by a ~~One~~ representatives from a bicycle or other non-  
4 motorized wheeled personal transport organizations, appointed by the Board of Supervisors;

5           **(d4)** Seat 5 shall be held by a ~~One~~ representatives from a transit or environmental  
6 organizations, appointed by the Board of Supervisors.

7           ~~— (e) — One representatives from child advocate or school support organizations;~~

8           ~~— (f) — One representatives from a public health organization;~~

9           ~~— (g) — Two at large representatives.~~

10           **(#5)** Seats 6 through 16 shall be ~~Eleven persons~~ appointed by individual members  
11 of the Board of Supervisors, with each ~~Each~~ member of the Board shall appointing one member  
12 of the Advisory Committee, a representative who resides in his or her district.

13           **(26)** Seat 17 shall be held by a parent of a student in the San Francisco Unified  
14 School District, appointed by ~~t~~The Superintendent of the San Francisco Unified School District.  
15 Schools shall appoint two members, one of whom shall be a student and one of whom shall be a parent.  
16 If at any time the Superintendent declines to appoint an individual to Seat 17 for 60 days or longer, the  
17 Board of Supervisors may appoint a new member with the same or different qualifications to fill the  
18 seat for the remainder of the term.

19           **(c)** The Superintendent of the San Francisco Unified School District may appoint a member  
20 of the San Francisco Unified School District's Student Advisory Council to serve as a non-voting  
21 member of the Advisory Committee. The individual appointed to this seat may participate in Advisory  
22 Committee discussions to the same extent as other members of the Advisory Committee but may not  
23 vote on any matter and shall not be counted toward a quorum.

24           **(ed)** In addition to the ~~(23)~~ voting members, ~~t~~The following City departments shall select  
25 and send designate a non-voting representative to attend Advisory Committee meetings at the

1 request of the Advisory Committee: the Department of Public Health, the Municipal  
2 Transportation Agency, the Department of Public Works, the Planning Department, the Police  
3 Department, the Recreation and Parks Department, District Attorney's Office, and the Mayor's  
4 Office on Disability, ~~and a~~ Any other City departments whose work impacts pedestrians shall  
5 also designate a non-voting representative to Advisory Committee meetings upon request of the  
6 Advisory Committee. Every year by July 1, each department required to designate a non-voting  
7 representative shall inform the Advisory Committee in writing of the name, work phone number, and  
8 work email address of its representative.

9 (e) All City departments, commissions, boards, and agencies shall cooperate with  
10 the Advisory Committee in conducting its business. The Board of Supervisors also requests  
11 that the San Francisco County Transportation Authority, San Francisco Unified School  
12 District, the Successor Agency to the San Francisco Redevelopment Agency, and the Golden Gate  
13 National Park Service assist in the work of the Advisory Committee.

14 (df) Advisory Committee members shall serve at the pleasure of the appointing  
15 authority. ~~In addition, an Advisory Committee member's term shall expire by operation of law upon~~  
16 ~~the issuance by the clerk of the Committee a notification adopted by the Advisory Committee certifying~~  
17 ~~that the member in question has three consecutive unexcused absences from meetings of the Advisory~~  
18 ~~Committee. Any Advisory Committee member who misses three regular meetings of the Advisory~~  
19 ~~Committee within a six-month period without the express approval of the Advisory Committee at or~~  
20 ~~before each missed meeting shall be deemed to have resigned from the Advisory Committee 10 days~~  
21 ~~after the third unapproved absence. The Advisory Committee shall inform the Clerk of the Board of~~  
22 ~~Supervisors of each such resignation, and the appointing authority shall appoint a successor to that~~  
23 ~~seat.~~

24 (eg) The term of each Advisory Committee member shall be two years, ~~;~~ ~~provided,~~  
25 ~~however, that the member initially appointed shall, by lot, classify their terms so that half of the~~

1 ~~members will serve a one year term and half will serve a two year term. In the event a vacancy occurs~~  
2 ~~during the term of office of any member, a successor shall be appointed to complete the unexpired term~~  
3 ~~of office vacated. The seats formerly numbered 2, 7, 8, 9, 10, and 23 shall terminate on the effective~~  
4 ~~date of the ordinance in Board File No. 160964 amending this Article IV. The terms for all other seats~~  
5 ~~on the Advisory Committee shall continue following the effective date of that ordinance, and the~~  
6 ~~members holding those seats may continue to hold the renumbered seats until the expiration of the term~~  
7 ~~as provided in this subsection (g) unless removed by the appointing authority. The terms for seats 1, 3,~~  
8 ~~5, 7, 9, 11, 13, 15, and 17 shall expire on March 31, 2018, and every two years thereafter. The terms~~  
9 ~~for seats 2, 4, 6, 8, 10, 12, 14, and 16 shall expire on March 31, 2019, and every two years thereafter.~~

10 (fh) At the initial meeting of the Advisory Committee, and annually thereafter, the  
11 members of the Advisory Committee shall select a Chair, and any other officers as deemed  
12 necessary by the Advisory Committee.

13 (gi) The Advisory Committee shall establish rules for its own organization and  
14 procedures and shall meet when necessary as determined by the Advisory Committee. All  
15 meetings shall, except as provided by law, be open to the public.

16 (hj) The Board of Supervisors urges the Municipal Transportation Agency to support  
17 the Advisory Committee with funding and staff resources and to present a monthly  
18 interdepartmental report to the Advisory Committee.

19  
20 **SEC. ~~5.215.4-2~~. DUTIES OF THE COMMITTEE.**

21 (a) The Pedestrian Safety Advisory Committee shall have the power and duty to:

22 (1) ~~Create subcommittees as necessary;~~

23 ~~(2) Make recommendations to the Board of Supervisors and other City~~  
24 ~~departments, commissions, boards and agencies in order to improve pedestrian safety and~~  
25 ~~ambiance;~~

1           (23) Develop concepts and review policies and planning efforts regarding  
2 pedestrian improvements including, but not limited to, issues of safety, traffic calming,  
3 education, and sidewalk and crosswalk treatments;

4           (34) Make recommendations on funding opportunities and priorities to the  
5 Board of Supervisors, the Municipal Transportation Agency, the Citizens Advisory Committee  
6 of the County Transportation Authority, and other City departments, commissions, boards, and  
7 agencies;

8           (45) Review and make recommendations on policies and programs related to  
9 pedestrians in the Transportation Element of the ~~Master~~ General Plan of the City and County of  
10 San Francisco, and make recommendations on the goals and their implementation to the  
11 Planning Commission;

12           (56) Report to the Board of Supervisors on an annual basis, with quarterly  
13 appearances before the Board of Supervisors as needed, on statistics on pedestrian injury  
14 and fatality statistics, causes of pedestrian injuries and fatalities, recommendations for  
15 changes in policies, funding, and enforcement, and other pertinent issues; and

16           (67) Support the development of a Pedestrian Master Plan, in conjunction with  
17 City agencies and community input, which will offer a comprehensive review of the policies,  
18 procedures, practices, and physical infrastructure of the City that affect pedestrians, and will  
19 also provide recommendations to make walking safer and more convenient through sidewalk  
20 improvements, new City policies, educational programs, promotional efforts, and transit  
21 access.

22  
23           SEC. 5.4-3. SUNSET.

24           Unless the Board of Supervisors by ordinance extends the term of the Advisory Committee, this  
25 Article IV shall expire by operation of law, and the Advisory Committee shall terminate, on October 1.

1 2019. After that date, the City Attorney shall cause this Article to be removed from the Administrative  
2 Code.

3  
4 Section 2. Effective Date. This ordinance shall become effective 30 days after  
5 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
6 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
7 of Supervisors overrides the Mayor's veto of the ordinance.

8  
9 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
10 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
11 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
12 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
13 additions, and Board amendment deletions in accordance with the "Note" that appears under  
14 the official title of the ordinance.

15  
16 APPROVED AS TO FORM:  
17 DENNIS J. HERRERA, City Attorney

18 By:

  
19 JON GIVNER  
Deputy City Attorney

20 n:\legana\as2016\1600588\01129848.docx

**LEGISLATIVE DIGEST**

[Administrative Code - Pedestrian Safety Advisory Committee]

**Ordinance amending the Administrative Code to change the membership requirements for the Pedestrian Safety Advisory Committee and to establish a sunset date for the Advisory Committee.**

Existing Law

The Pedestrian Safety Advisory Committee provides advice to the Board of Supervisors, the Mayor, and other City agencies regarding issues related to pedestrian safety. The Committee currently has 23 voting members.

The Committee has no sunset date on which it will terminate.

Amendments to Current Law

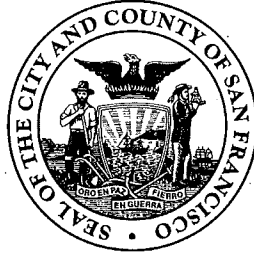
The proposed ordinance would change the composition of the Committee by removing six of the 23 seats—one that currently must be held by a representative from a pedestrian safety organization; one that currently must be held by a representative from child advocate or school support organizations; one that currently must be held by a representative from a public health organization; two current at-large seats; and one seat currently appointed by the Superintendent of Schools. The Committee would have 17 remaining seats. Committee members would serve staggered two-year terms. Nine of the terms would expire in 2018 and every two years thereafter, and the other eight would expire in 2019 and every two years thereafter.

Consistent with the Board of Supervisors' Rules of Order and standard practice for advisory bodies, the Committee would sunset on October 1, 2019 unless the Board of Supervisors enacts a subsequent ordinance extending the Committee.

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BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

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## MEMORANDUM

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Date: October 21, 2016

To: The Honorable Members, Board of Supervisors

From: *AC* Angela Calvillo, Clerk of the Board

Subject: File No. 160964: Administrative Code - Pedestrian Safety Advisory Committee

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Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing new bodies (e.g., boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

**File No. 160964      Administrative Code – Pedestrian Safety Advisory Committee**

*This Ordinance changes the composition of the existing Pedestrian Safety Advisory Committee and establishes a sunset date.*

- Does a current body address the same or similar subject matter?

*No. The Pedestrian Safety Advisory Committee makes recommendations to the Board of Supervisors and other City departments in order to improve pedestrian safety and ambiance; develop concepts and review policies and planning efforts regarding pedestrian improvements; recommend funding opportunities and priorities, and policies and programs related to pedestrians in the Transportation Element of the Master Plan of the City and County of San Francisco; and support the development of a Pedestrian Master Plan.*

- Language requiring the body to meet at least once every four months

*No language exists. I recommend you amend the legislation to include it. Section 5.4-1(i) states "The Advisory Committee shall establish rules for its own organization and*



*procedures and shall meet when necessary as determined by the Advisory Committee. All meetings shall, except as provided by law, be open to the public."*

- Language indicating members serve at the pleasure of the appointing authority

*Yes. Section 5.4-1(f) states "Advisory Committee members shall serve at the pleasure of the appointing authority."*

- Language establishing attendance requirements

*Yes. Section 5.4-1(f) states "Any Advisory Committee member who misses three regular meetings of the Advisory Committee within a six-month period without the express approval of the Advisory Committee at or before each missed meeting shall be deemed to have resigned from the Advisory Committee 10 days after the third unapproved absence. The Advisory Committee shall inform the Clerk of the Board of Supervisors of each such resignation, and the appointing authority shall appoint a successor to that seat."*

- Number of seats and qualifications

*There are a total of 17 voting members: Seats 1-5 are appointed by the Board of Supervisors; Seats 6-16 are appointed by the individual Supervisors, and Seat 17 is appointed by the SFUSD Superintendent, or by the Board of Supervisors should the seat remain vacant for more than 60 days.*

- Term limits (i.e., commencement date? staggered terms?)

*Section 5.4-1(g) states "The term of each Advisory Committee member shall be two years. ... The seats formerly numbered 2, 7, 8, 9, 10, and 23 shall terminate on the effective date of the ordinance in Board File No. 160964 amending this Article IV. The terms for all other seats on the Advisory Committee shall continue following the effective date of that ordinance, and the members holding those seats may continue to hold the renumbered seats until the expiration of the term as provided in this subsection (g) unless removed by the appointing authority. The terms for seats 1, 3, 5, 7, 9, 11, 13, 15, and 17 shall expire on March 31, 2018, and every two years thereafter. The terms for seats 2, 4, 6, 8, 10, 12, 14, and 16 shall expire on March 31, 2019, and every two years thereafter."*



- Administering department

*Section 5.4-2(j) states "The Board of Supervisors urges the Municipal Transportation Agency to support the Advisory Committee with funding and staff resources and to present a monthly interdepartmental report to the Advisory Committee."*

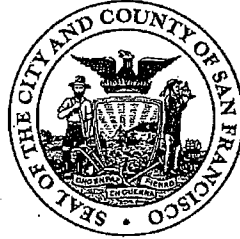
- Reporting requirements

*Section 5.4-2(a)(6) states that the Pedestrian Safety Advisory Committee shall have the power and duty to: "Report to the Board of Supervisors on an annual basis, with quarterly appearances before the Board of Supervisors as needed, on statistics on pedestrian injury and fatality statistics, causes of pedestrian injuries and fatalities, recommendations for changes in policies, funding, and enforcement, and other pertinent issues."*

- Sunset date

*Section 5.4-3 states "Unless the Board of Supervisors by ordinance extends the term of the Advisory Committee, this Article IV shall expire by operation of law, and the Advisory Committee shall terminate, on October 1, 2019. After that date, the City Attorney shall cause this Article to be removed from the Administrative Code."*

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Barbara Garcia, Director, Department of Public Health  
Muhammed Nuru, Director, Public Works  
John Rahaim, Director, Planning Department  
George Gascon, District Attorney  
Ed Reiskin, Executive Director, Municipal Transportation Agency  
Arfaraz Khambatta, Interim Director, Mayor's Office on Disability  
Nicole Elliot, Mayor's Office

FROM: Derek Evans, Clerk, Rules Committee  
Board of Supervisors

DATE: September 26, 2016

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Rules Committee has received the following legislation, introduced by Supervisor Wiener on September 6, 2016. This matter is being referred to you for informational purposes since it affects your department.

**File No. 160964**

Ordinance amending the Administrative Code to change the membership requirements for the Pedestrian Safety Advisory Committee, and to establish a sunset date for the Advisory Committee.

If you wish to submit any reports or documentation to be considered with the legislation, please send those to me at the Board of Supervisors, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

c: Greg Wagner, Department of Public Health  
Colleen Chawla, Department of Public Health  
Frank Lee, Department of Public Works  
AnMarie Rogers, Planning Department  
Aaron Starr, Planning Department  
Cristine Soto DeBerry, District Attorney's Office  
Maxwell Szabo, District Attorney's Office  
Janet Martinsen, Municipal Transportation Agency  
Kate Breen, Municipal Transportation Agency  
Dillon Auyoung, Municipal Transportation Agency  
Neal Patel, Municipal Transportation Agency

Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2016 SEP -6 PM 3:56  
Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No: [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation. File No: [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative.

Sponsor(s):

Supervisor: Wiener

Subject:

Administrative Code - Pedestrian Safety Advisory Committee

The text is listed below or attached:

Ordinance amending the Administrative Code to change the membership requirements for the Pedestrian Safety Advisory Committee and to establish a sunset date for the Advisory Committee.

Signature of Sponsoring Supervisor:



For Clerk's Use Only: